

Hamburg City Council Meeting February 8, 2011

Mayor Malz called the Hamburg City Council meeting to order at 7:00 p.m. Councilmember John Barnes, Councilmember Larry Mueller, Councilmember Steve Trebesch, Councilmember Chris Lund, Deputy Clerk Sue Block, Maintenance Worker Dennis Byerly, and Fire Chief Brad Droege were in attendance. Others in attendance were Richard Odoms (150 Jacob St), Judy Feltmann (319 Casper St., NYA), and Kipp Trebesch, Jr. (K&K Construction). City Clerk Jeremy Gruenhagen was absent.

Miscellaneous Business (Public Comments)

Benefit at Hall

- Judy Feltmann (319 Casper St., NYA) requested a reduced fee to rent the Hamburg Hall to hold a benefit for Brandi Yaeck on April 16, 2011.
 - Council discussed and decided to grant the request to hold a benefit for Brandi Yaeck at the Hamburg Hall at the rental rate of \$225 provided all liquor licenses, liability insurance, and gambling permits are in order before the benefit is held.
 - **Councilmember Barnes moved to rent the Hamburg Hall for the Brandi Yaeck benefit on April 16, 2011 at a reduced rate of \$225 provided all permits are in order, seconded by Councilmember Mueller and motion unanimously carried. All Council members were present.**

Agenda Review (Added Items) and Adoption

- Added – Updated January Claims List
- Added – Hall Canopy Estimate from K&K Construction
- Added – Email about Fiber Optic Equipment Location
- Added – Drawing of proposed request to build on 470 Brad St. (vacant lot).
- **Councilmember Barnes moved to adopt the agenda with the four added items, seconded by Councilmember Mueller and motion unanimously carried. All Council members were present.**

Approve Special Meeting Minutes for December 1, 2010, December 7, 2010, and January 11, 2011.

- **Councilmember Mueller moved to approve the December 1, 2010, December 7, 2010, and January 11, 2011 Special Meeting Minutes, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**

Review Claims List for February 2011

- Councilmember Trebesch questioned claim #14879 to Robb's Electric in the amount of \$402.72. This amount seemed high for just a blower fan.
 - After review the check will be withheld from payment until further information is received as to why labor was added to the billing when Maintenance Worker Byerly installed the motor.

Old City Business

- Item #3 – ToTheHome Internet Electrical Wiring at the Water Tower.
 - Councilmember Lund requested this project be completed before the previously requested deadline of March. Other members of Council agreed that Mr. Sprengeler has had almost a year to complete the project and should not be allowed any further delay.
- Item #6 – Rearrange Shop Area
 - Mayor Malz commented that the cleanup in the shop area has been completed. It is ok to take off the list.
- Item #10 – Councilmember Barnes and Mayor Malz to look into if pop canisters in the Hall can be moved upstairs.

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- They will get together this week.
- Item #12 – Waste Management Contract with the City
 - This item will stay on the Council's Old Business report in case Council decides to obtain other bids for garbage removal before the contract with Waste Management is up on July 31, 2011.

Fire Department Report

2010 FEMA Grant

- No new information.

US Fish & Wildlife Grant

- There is a recall on some filter brackets and replacement will be free.

FEMA Grant for New Paging System

- The Hamburg Fire Department received 35 new pagers.

New Paging System

- Fire Chief Droege has applied for the new paging system and is trying to get everything setup and ready to go before the possible flooding this spring.

Civil Defense Siren Upgrades

- City Clerk Gruenhagen will be contacting an electrician to install the **upgrades to the Civil Defense Siren**. The cost to have this done will come out of the County Emergency Management which received \$54,000 in grant money to help cities pay for new upgrades.

Fees for Emergency Protection Fire Services (Ordinance Number 126)

- Discussion on amending Ordinance Number 126 was tabled until the next City Council Meeting on February 22, 2011.

Adoption of Ordinance Number 126A

- *Councilmember Mueller moved to pass Ordinance Number 126A amending Ordinance Number 126, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*

Hamburg Fire Department Officers – Selection vs. Election

- Keep on agenda for future discussion.

Dennis' Report (Public Works & Utilities)

Community Hall Ramp Canopy Repairs

- Kipp Trebesch (K&K Construction) handed in an estimated cost, including labor, to repair the Hall Ramp Canopy.
 - Deputy Clerk Block informed Council that this information was faxed to the insurance company earlier in the day.
- Kipp Trebesch also commented that he has three people ready to start the project as soon as the weather warms up.

Handicap Bathroom for Hall

- Maintenance Worker Byerly and Councilmember Trebesch are coordinating with each other in contacting contractors to get this project completed.

Industrial Storm Water General Permit

- City Clerk Gruenhagen is working with Doug Parrott (S.E.H.) to renew this permit.

Water Wells Usage/Water Consumption for 2010

- Tabled to next meeting.

Employee Call out Pay – Letter from Richard Odoms

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- Council briefly discussed the letter from Mr. Odoms stating his opinion on the process of eliminating employee overtime pay for weekends and holidays.
 - Council decided to leave the call out pay as it was voted on at the last Council meeting.

Project List

- Councilmember Lund suggested that on Dennis's Project List all projects should have a completion date listed. This would give more direction to Maintenance Worker Byerly as to when projects should be completed in addition to his regular daily duties. At evaluation time Council could look back on the list to see if Maintenance Worker Byerly is meeting the deadlines that Council put out there for him.
 - Council discussed and decided to have Mayor Malz, Councilmember Lund, Maintenance Worker Byerly, and Deputy Clerk Block schedule a meeting to go over the project list and add completion dates to the projects listed.

Deputy Clerk Report

Delinquent Utility Bills

- Diana Payne (350 Louisa Street) – Delinquent amount sent to Re/Max Advisors West for payment.
- Jon Reed (416 Jacob St) – Delinquent letter sent with shut off scheduled for 02/15/11.
- Emily Siebold (625 Kim) – Delinquent letter sent with shut off scheduled for 02/15/11.
- Betty Griffin (420 Maria Ave) – Unable to turn water off curb stop. Working with owners to have renter set up a payment plan. Delinquency letter sent to owners and renter.
- David Chadwick (701 Park) – Delinquent letter sent with shut off scheduled for 02/15/11.
- Brian Cummiskey (724 Park) – Delinquent letter sent with shut off scheduled for 02/15/11.
- Nick Nordin (419 Railroad St) – Home Foreclosure – Contact Freddie Mac.
- Darrell Grams (410 Sophia Ave) – Delinquent letter sent with shut off scheduled for 02/15/11.
- Liz Jaunich (617 Donald) - Delinquency letter sent to owners and renter with scheduled shut off for 02/15/11.

Project List

- Add to Deputy Clerk's Project List was to schedule a meeting with Councilman Lund, Mayor Malz, Maintenance Worker Byerly, and Deputy Clerk Block to update Maintenance Worker Byerly's Project List.

City Clerk/Treasurer Report

(City Clerk Gruenhagen was absent Mayor Malz and Deputy Clerk Block presented the report.)

Clean Water Revolving Fund (Resolution)

- The Minnesota Public Facilities Authority is offering a loan to replenish the cities sewer fund for money already spent on engineering fees. If Council would decide to apply for the loan and would receive any money then interest would have to be paid on that amount over a 20 year period.
- Council was asked to look over the resolution and make a decision at the next City Council Meeting on February 22nd.

2010 Financial Audit (Abdo, Eick & Meyers)

- Hamburg's end of year (2010) audit is scheduled for February 14th to 16th, 2011.

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Time Off Request

- City Clerk Gruenhagen requested to leave a half hour early (4:00 p.m.) on February 14, 17, 18, and 25th, 2011.
 - *Councilmember Mueller moved to grant City Clerk Gruenhagens requested time off, seconded by Councilmember Barnes and motion unanimously carried. All Council members were present.*

City Electronic Sign

- The Cities Electronic Sign is not working there is a break in the electrical wire somewhere between the sign and the Park band shelter. Council discussed and decided to wait until spring to locate the breakage.
 - Councilmember Trebesch commented that the outage should be reported to the insurance company just in case when the power line is fixed something does not damage the sign itself.

Carver County Fiber Ring Locations in City Community Center

- Randy Lehs (Broadband Fiber Project Manager) will be doing a site visit within the next couple of weeks. Mr. Lehs has asked Council to decide on where they would like the fiber equipment rack to be placed at the Community Center.
 - Council discussed and decided the room for the fiber equipment could be located just to the ease of the ladies bathroom where the folding chairs are currently located. Another spot could be on the east wall by the coat rack.

Request To Place a Trailer Home on 470 Brad Street

- Council was presented with a drawing to place a trailer home on the vacant lot at 470 Brad Street. Council discussed and decided to have City Clerk Gruenhagen check into the Cities Zoning and Ordinance policies concerning this request and report back to Council at a later date.

City Council Reports

Councilmember Mueller (Sewer & Water)

- Councilmember Mueller questioned if any further information has been received from Brian Cummiskey concerning the paper work needed to continue forward with the purchase of his land and the I&I Project.
 - Deputy Clerk Block responded that there was no new information available at this time.
- Councilmember Mueller also brought up that Doug Parrott had spoken with a soil engineer and the engineer recommended adding some pipe bedding material and soil correction to the bottom of the waste water pond. If Council decides to go along with this proposal it will increase the cost of the project by \$6,000 to \$9,000. Mr. Parrott also added a drawing of a fence between Mr. Cummiskey's property and the storm water pond.
- If the City keeps on the scheduled time frame for the I&I Project then County Road 50 will be overlaid next fall.

Councilmember Lund (Streets)

- Councilmember Lund asked who is responsible from removing snow from in front of individual's post office boxes on city streets, the City or the Residents. A resident complained that after the snowplow bladed the snow off to the side the mail carrier was unable to deliver their mail.
 - Mayor Malz commented that most residents remove the snow from in front of their mailboxes themselves or neighbors take turns removing the snow.
 - Council discussed and decided that the residents should be clearing the snow away from their mailboxes.

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- Councilmember Lund suggested using a consent agenda during the City Council Meetings.
 - Council discussed and decided to start using a consent agenda at the next City Council Meeting.

Councilmember Trebesch (Buildings)

- Councilmember Trebesch brought up the subject of not allowing city employees the use of the Cities bobcat to clean out their private driveway.
 - Council discussed and no decision was made on this matter.

Councilmember Barnes (Parks)

- Councilmember Barnes mentioned that two residents on Williams Street have complained that a couple of times snow removal on their street has been neglected.
 - Mayor Malz will check into this.

Mayor Malz had nothing further to report.

Approve Added Claims List for February 2011

Claims List for February 2011

- Claim #14879 to Robb's Electric in the amount of \$402.72 will be held until more information is obtained as to why labor was added to the bill when Maintenance Worker Byerly installed the motor.
- *Councilmember Mueller moved to approve the 2011 February Claims List with the three ACH payments and check number 14862 through 14886 withholding check number 14879 for review for more information, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*

Councilmember Mueller moved to adjourn the Hamburg City Council meeting at 8:46 p.m., seconded by Councilmember Barnes and motion unanimously carried. All Council members were present

Submitted by:

Sue Block
Deputy Clerk