

Public Hearing and Hamburg City Council Meeting March 12, 2013

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Richard Odoms, Councilmember Bob Gregonis, City Clerk Jeremy Gruenhagen, Deputy Clerk Susan Block, and Fire Chief Brad Droege were in attendance. Others in attendance were Justin Buckentin (Fire Department). Maintenance Worker Dennis Byerly was absent.

Agenda Review (Added Items) and Adoption

- Added – Updated Delinquency List
- Added – Updated February 2013 Claims List
- Added – March 2013 Claims List
- Added – Carver County Thirteenth Annual Recognition Night
- Added – March MNSPECT Minute
 - ***Councilmember Odoms moved to approve the Agenda with the added items, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.***

Approve Consent Agenda

- Approve Minutes for February 12, 2013
- Cash Flow Statement for January 2013
- 2011-2013 Mosquito Contract
- Board of Appeal & Equalization Schedule for 2013
- Carver County Opposes Transit Sales Tax (Resolution)
- Rate Increase Notice (Xcel Energy)
- Rain Barrel and Compost Bin Sale
- Updated Delinquent Utility Bills Report
- Notification of Carver County Thirteenth Annual Recognition Night on April 9, 2013
- March MNSPECT Minute Letter
- Removed from Consent Agenda: Water Usage Report for 2013
- Time-Off Requests for Jeremy Gruenhagen
 - ***Councilmember Odoms moved to approve the Consent Agenda with the added items and the removal of the Water Usage Report for 2013, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.***

Fire Department Report

- HFDRA 2012 Donation Summary
 - The Hamburg Fire Department Relief Association donated \$11,150 to various organizations over the past year. The City of Hamburg received \$6,800 which is 61% of the total donations.
- 2012 Annual Township Report
 - Hamburg Fire Department Total Operating Expenses - \$89,716.71
 - Young America Township Fees Paid - \$13,000
 - Washington Lake Township Fees Paid - \$11,310
 - Total Expenses paid by City of Hamburg - \$65,406.71

Public Hearing and Hamburg City Council Meeting March 12, 2013

- 2012 Total Department Calls
 - City of Hamburg – Rescue: 18 Fire: 6
 - Washington Lake Township – Rescue: 4 Fire: 2
 - Young America Township – Rescue: 2 Fire: 4
- 2012 Total Mutual Aid Calls
 - Nine calls involving 122 Fire Fighters
- 2012 Skywarn Calls
 - Three calls involving 31 Fire Fighters
- Young America Township Payments for 2013 – 2014
 - Payable 2013 – 100 units x \$135/unit = \$13,500
 - Tanker & Skid Unit = \$8,250
 - Heavy Rescue = \$7,580
 - Payable 2014 – 100 units x \$140/unit = \$14,000
 - Heavy Rescue = \$7580
- Washington Lake Township Payments for 2013 – 2014
 - Payable 2013 – 87 units x \$135 = \$11,745
 - Tanker & Skid Unit = \$8250
 - Heavy Rescue = \$7580
 - Payable 2014 – 87 units x \$140/unit = \$12,180
 - Heavy Rescue = \$7,580
- The Fire Department is planning to purchase a new Engine in 2018.
- Fire Department Instructors Conference (2013) – Indianapolis, IN
 - Fire Chief Brad Droege requested permission to attend the International Fire Department Conference in Indianapolis, IN.
 - Chief Droege will pay for the round trip air fair and asked Council if the City would pay for registration and hotel room while attending the conference on April 24, 25, and 26, 2013.
 - ***Councilmember Odoms moved to grant Fire Chief Droege permission to attend the FDIC Convention in Indianapolis, IN and the City paying for registration and a three day stay at a hotel during the Conference, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.***
- Outdoor Warning Siren
 - Testing of the siren started March 6th and will be tested on the first Wednesday of each month until December 2013.
- New Flags/Brackets
 - The Hamburg Fire Department and Lions Club will be purchasing new flags and brackets.
- Old Pagers (Sell)
 - Fire Chief Droege asked permission from Council to sell the Fire Departments old pagers.
 - ***Councilmember Odoms moved to grant the Hamburg Fire Department permission to sell the departments old pagers for whatever the market is, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.***
- Easter Egg Hunt
 - The Hamburg Easter Egg Hunt will be held at Bi-Centennial Park on Sunday, March 24th starting at 2:00 p.m.
- NIMS Training
 - Members of Council, Mayor Malz, City Clerk Gruenhagen, and Maintenance Worker Byerly are required to complete the 100, 200, and 700 NIMS training.

Public Hearing and Hamburg City Council Meeting March 12, 2013

- Mayor Malz, Councilmember Trebesch, Councilmember Odoms, and City Clerk Gruenhagen have completed the three courses. Councilmember Lund, Councilmember Gregonis, and Maintenance Worker Byerly will be working on completing the required training courses.

Old City Business (Memo)

- City Clean Up Day
 - The City wide clean up day has been set for May 4 from 9:00 a.m. to noon at the Hamburg City Hall. Notification of the Clean Up day will be sent to City residents in mid April.
 - Members of Council were asked to help out during the event.
- Alley Weight Restriction for Waste Management Trucks
 - ***Councilmember Trebesch moved to not allow Waste Management trucks to pick up garbage or recycling containers in the alleyways from March 25, 2013 through May 15, 2013, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.***
 - Letters will be sent out notifying residents affected by this change.
- City Shirts/Fleece Jackets
 - Mayor Malz suggested that persons interested in ordering shirts and/or fleece jackets should contact Deputy Clerk Block.

Public Works & Utilities Department Report

- Electrical Control Panel for Liftstation.
 - Installation of the control panel has started. Robb's Electric and Floyds Total Security will be contacted to coordinate a date when both companies could come out to finish the installation.
- Empire Pipe Services submitted a proposal to clean and televise approximately 4800 feet of the sanitary sewer lines from 2013 to 2015.
 - 2013 – First Year
 - Clean & televise approximately 4,788 feet of sanitary sewer @ \$1.15 per foot. Total \$5,506.20.
 - 2014 – Second Year
 - Clean & televise approximately 4,788 feet of sanitary sewer @ \$1.19 per foot. Total \$5,697.72
 - 2015 – Third Year
 - Clean & televise approximately 4,788 feet of sanitary sewer @ \$1.23 per foot. Total \$5,889.24.
 - ***Councilmember Lund moved to approve Empire Pipe Services proposal for the three year contract, 2013 – 2015, as stated, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.***
- Emergency Alarm Call List for Liftstation
 - The call list would include Maintenance Worker Byerly, City Clerk Gruenhagen, Mayor Malz, and all members of Council.
- LMCIT Loss Control Recommendation Letter
 - The City of Hamburg must complete 14 items listed on the recommendation letter before the Cities next Loss Control renewal date.

Public Hearing and Hamburg City Council Meeting March 12, 2013

City Clerk/Treasurer Report

- 2012 Financial Audit (Abdo, Eick, & Meyers)
 - The field audit has been completed. The auditors will give Council a presentation about the audit at the next Council meeting on April 9, 2013.
- 2013 Annual Area Guide
 - **Councilmember Odoms moved to advertise the Hamburg City Hall in the 2013 Annual Area Guide, same as last year, for the cost of \$290, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**
- Spring Medicine Take Back Day Event
 - On Saturday, April 27, 2013, from 10:00 a.m. to 2:00 p.m. the public can drop off unwanted or expired medications at 181 Broadway Ave, Hamburg. The county will take the medications and properly dispose of them after the collection has been completed.
- City Assessment Policy
 - Setting an Assessment Policy for street improvement, curb and gutter, water main, storm sewer, and the length of assessments will be put on the next City Council meeting agenda.
- Brush Site Schedule – Open/Close
 - Council members signed up for the Saturday noon locking of the pond gate.

Approve Payment of Added February 2013 Claims

- **Councilmember Lund moved to approve the added two ACH payments, claim numbers 16131 and 16132 for a total of \$2,610.19, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**

Approve Payment of March 2013 Claims

- **Councilmember Lund moved to approve the four ACH payments and check numbers 16133 through 16164 totaling \$33,962.69, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**

City Council Reports

- Councilmember Odoms Report – (Streets)
 - Asked what the total cost of the Community Center ceiling tile was.
 - Ordered - 444 tiles @ \$2.29 per tile equaling \$1,016.76. The rebate was \$1.00 per panel equaling \$444.00. Total cost after rebate, \$572.76.
 - Talked to Rich Schug concerning the electrical box at the baseball park.
- Councilmember Bob Gregonis – (Water/Sewer)
 - Asked if the microphone for the Hall was fixed.
 - During the Lions Hall Bingo on March 22, 2013 the Lions Club can use the microphone from the Community Center.
 - The committee planning Zummerfest would like to possibly host a Rib Cook-Off at the Bi-Centennial Park and asked Council if they would allow the use of generators and for entrants to stay overnight at the park.
 - **Councilmember Gregonis moved to allow the use of generators and entrants to stay over night, Friday and Saturday, during Zummerfest for the Rib Cook-Off, seconded by**

**Public Hearing and Hamburg City Council Meeting
March 12, 2013**

Councilmember Trebesch and motion unanimously carried. All Council members were present.

- Councilmember Lund Report (Parks)
 - Attended the Carver County Leaders meeting.
 - Todd Olson from Metro Cities reported on the Metro Transit Tax.
 - April 9th, will be the next leaders meeting discussing Fiscal Disparities.
 - The committee to plan for a handicap bathroom in Bi-Centennial Park will meet Tuesday, March 26th, at Parkside Tavern starting at 6:00 p.m.
- Councilmember Trebesch (Buildings)
 - The eaves draining the water off the Hall roof are iced up and could lead to water damage inside the Hall.
 - Maintenance Worker Byerly will be asked to check this out.

Adjourn City Council Meeting

Councilmember Trebesch moved to adjourn the Hamburg City Council meeting at 8:24 p.m., seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.

Submitted by:

Susan Block
Deputy Clerk