

Hamburg City Council Meeting May 10, 2011

Mayor Malz called the Hamburg City Council meeting to order at 7:00 p.m. Councilmember John Barnes, Councilmember Larry Mueller, Councilmember Steve Trebesch, Councilmember Chris Lund, Deputy Clerk Sue Block, Maintenance Worker Dennis Byerly, and Fire Chief Brad Droege were in attendance. Also in attendance were Andy Franck and Josh Kroells (Hamburg Hunting and Fishing Club), David Chadwick (710 Park Ave), Maggie Cummiskey and Connie Byerly (H.I.P. Group). City Clerk Jeremy Gruenhagen was absent.

Public Comment

- Andy Franck and Josh Kroells representing the Hamburg Hunting and Fishing Clubs requested a 2012 Gambling Permit for their annual Calendar Raffle.
 - *Councilmember Mueller moved to approve a 2012 Gambling Permit for the Hamburg Hunting and Fishing Club for their annual Calendar Raffle to be held at the Hamburg Hall on January 2, 2012 starting at 7:00 p.m., Councilmember Trebesch seconded and motion unanimously carried. All Council members were present.*
- Andy Franck and Josh Kroells representing the Hamburg Hunting and Fishing Clubs donated \$500 towards adding a cement slab for the picnic tables at the Community Park.
 - *Councilmember Barnes moved to accept the \$500 Donation from the Hamburg Hunting and Fishing Club for a cement slab for the picnic tables at the Community Park, Councilmember Trebesch seconded and motion unanimously carried. All Council members were present.*

Agenda Review (Added Items) and Adoption

- Added – H.I.P. Group will be presenting a donation to the Community Park.
- *Councilmember Lund moved to approve the agenda with the added item, seconded by Councilmember Mueller and motion unanimously carried. All Council members were present.*

Approve Consent Agenda

- Approve Minutes for April 26, 2011
- Mediacom Monthly Service Changes
- Sanitary & Storm Sewer Project Update No. 5 and 6
- Thank you from Alva Rankin (S.E.H.)
- MNSPECT Minute – Nick Qualle
- Carver County Sheriff's Report - March
- *Councilmember Mueller moved to approve all items listed on the Consent Agenda, seconded by Councilmember Barnes and motion unanimously carried. All Council members were present*

Fire Department Report

FEMA/US Fish & Wildlife Grant

- No new information on the Grants.

Regional Grant (Carver County) for Pagers

- No new information at this time.

Ready Watt Electric – Civil Defense Siren Maintenance Program

- Ready Watt Electric sent in for Councils review a three year contract for preventive maintenance service on the civil defense siren. The cost for the three year maintenance program would be \$486 per year.
- No discussion or decision from Council on whether or not to consider signing the contract.

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Safety Initiatives – Everybody goes Home

- About 70 people attended the Safety Initiatives meeting which was held on Monday, May 9, 2011, at the Hamburg Fire Department station.

Hamburg Fire Department Officers – Selection vs. Election

- On going.

Firefighter Training 4/11/11 and 4/18/11 “Defensive Driving”

- Fire Chief Droege requested a check for \$1200 to cover the training course, check number 15008 was issued and approved at the last Council meeting, however when the invoice arrived the amount was \$1250. The check for \$1200 was voided and a new check (#15032) was issued for \$1250.

New Sign for the Community Park

- Council discussed and decided to have the new Community Park sign painted a navy blue with white lettering.
- Maintenance Worker Byerly will pressure wash and clear coat the stone pillars where the new sign will be hung.
- Councilmember Mueller will place the order for the sign.
- *Councilmember Trebesch moved to have Councilmember Mueller order the sign for the Community Park, seconded by Councilmember Barnes and motion unanimously carried. All Council members were present.*

I & I Project

Sanitary Sewer & Storm Sewer Improvements Project

- The pipe between where the pond will be dug and going through Brian Cummiskey’s property has started to be laid.
- County Road 50 will be closed starting May 11, 2011, will open during the weekend, and then close again on Monday (May 16, 2011) to Tuesday (May 17, 2011). This will all depend upon the weather.
- Residents must obtain a Permit before any work is done to reconnect their home line to the new city service line.

Update on Construction Meeting held May 10, 2011

- The main item discussed was the detour for County Road 50.
- The digging for the pond has been delayed because the ground is still to wet from the recent rains.
- Councilmember Mueller suggested that the contractors installing drain till or sump pumps should make sure the homeowner is at home and that they run water down their floor drains. This will make sure that there is no leakage around the old septic tank.

Move Shed Back

- The shed at 624 Kim Avenue will be moved back to its original spot sometime this week or early part of next week.

H.I.P. Group

H.I.P. Donation

- Connie Byerly and Maggie Cummiskey representing the H.I.P. Group donated \$1,234 towards the purchase of the Community Park playground equipment boarder. The H.I.P. Group had \$1,284 in their checking account to help pay for the boarder but to keep the checking account open they had to leave \$50 in the account or it would be closed.

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- The total cost of the boarder was \$1,584 and Council had previously decided to pay for any additional cost that the H.I.P. Group could not cover. The additional cost covered by the city was \$350.
- *Councilmember Barnes moved to accept the \$1,234 donation from the H.I.P. Group for the Community Park playground equipment boarder, seconded by Councilmember Mueller and motion unanimously carried. All Council members were present.*

Old City Business (Memo)

RFP for Contracted Garbage Services for Residential/Commercial (Draft)

- Advertisement for RFP (Draft) and Time Schedule
 - This will be kept on the agenda to discuss at the next Council meeting on May 24th.

Dennis' Report (Public Works & Utilities)

Handicap Bathroom for Community Hall (Update)

- Start date planned for May 16, 2011.

Sidewalk Replacement

- Received bids from Chad and Hanson & Vasek Construction, Inc.
 - Council will review and discuss at the next Council meeting May 24, 2011.

Energy Efficient Lights for City Buildings

- Waiting for an estimate from Norwood Electric.

G&K Contract for Cleaning Supplies

- Aramark was asked for pricing however no pricing list has been received.

Flush Hydrants

- Hydrants have not been flushed yet should be completed sometime this week.

Railroad Crossing on Jacob Street

- The road is getting better however it may not settle completely back to the way it was.
- Leave on agenda and watch crossing.

City Alleys (Add Rock/Shape Up)

- All alleys have new rock and were graded except the alley by Scott Feltmann (331 Maria Ave).
 - Maintenance Worker Byerly ran out of rock but will get more to complete the project.

City Office Floor Repairs

- With more summer duties the floors will not be done until possibly this fall.
- Leave on agenda.

Water Wells Usage/Water Consumption Reports for 2010/2011

- No report at this time for Council's review.
- Rural Water checked the hydrants and found that they are not leaking. A few more curb stops were located by Rural Water while they were out checking for leaks. They will come back at a later date to check if there are anymore water leaks.
- Maintenance Worker Byerly will be replacing old water meters that are still in use.

Electrical Panel in Hall Basement

- This has been completed.

Reclaim & Pave Kim Ave

- Received estimate from Wm. Mueller and Sons.
- Council will discuss the project at the next Council meeting.

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Project List (Added Items)

- Maintenance Worker Byerly was instructed by Council to obtain two estimates for replacing the damaged Shop garage door and present them at the next Council meeting on May 24th.

Hours

- Maintenance Worker Byerly requested to work 40 hours per week instead of the current 36 hours. Council discussed and decided to change the current weekly hours to 40 per week.
- ***Councilmember Mueller moved to allow Maintenance Worker Byerly to work 40 hours per week plus weekends during the summer months, to be reviewed this fall, seconded by Councilmember Lund and motion unanimously carried. All Council members were present.***

Deputy Clerk Report

Delinquent Utility Bills

- Delinquent letters were sent out to Emily Siebold (625 Kim), Betty Griffin and owners (420 Maria), David Chadwick (710 Park), Steve Peterson (900 Park), and Darrell Grams (410 Sophia).
- Jon Reed (416 Jacob St) – Will pay \$100 on March 25th. Update – no payment received sent delinquent letter to shut off on April 20th. Update – payment agreement received requesting payment of \$218.33 on May 13th. Sent letter Jon Reed requesting \$25 or \$50 per week until able to pay remaining amount on May 13th. Update – Per phone call they will try and pay on May 13th if not then they will pay \$431.48 by the end of May.
- Sonny Kleman (619 Park) has a credit balance of -\$207.26. Deputy Clerk Block called and asked if he was aware of the credit amount. Mr. Kleman is aware of the credit and asked to keep this on the books for when he is unable to pay, usually during the winter months.
 - Council did not have a problem with this.

Lawn Mowing Vacant Home Yards

- Council discussed if the City should mow the lawns of vacant homes. It was decided not to have the cities Maintenance Worker mow the lawns but to contact the agencies responsible for homes and have them arrange for upkeep of the property.

Project List

- Item #26 – Order Office Supplies
 - An order has been placed.
- Item #35 – Order Shirts & Jackets for Council
 - These were ordered on May 19th.

City Clerk/Treasurer Report

(City Clerk Gruenhagen was unable to attend meeting.)

Utility Rate Study - Five Year Budget Plan (Abdo, Eick & Meyers)

- City Clerk Gruenhagen was unable to attend tonight's meeting this will be discussed at the next Council meeting on May 24th.

GoCarverGo Website

- City Clerk Gruenhagen was unable to attend tonight's meeting this will be discussed at the next Council meeting on May 24th.

Letter from Metropolitan Council – Update from Ann Perry

- City Clerk Gruenhagen was unable to attend tonight's meeting this will be discussed at the next Council meeting on May 24th.

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Employee Job Descriptions

- Council decided to review employee job descriptions at the May 24th Council meeting.

Approve Payment of May 2011 Claims

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- Added - Landscape Structures in the amount of \$1584.00 to pay for the boarder surrounding the Community Park playground equipment.
- ACH listing for Wells Fargo with no description or dollar amount will not be approved.
- *Councilmember Barnes moved to approve the May 2011 Claims list from check number 15014 through check number 15037 and the four ACH payments excluding the ACH for Wells Fargo, Councilmember Mueller seconded and motion unanimously carried. All Council members were present.*

City Council Reports

Councilmember Mueller (Sewer & Water)

- Councilmember Mueller requested to have two picnic tables moved from the shed to the Community Park.

Councilmember Lund (Streets)

- A number of residents living along Kim Ave have complained about a dark blue Z71 with white CB antennas driving over the speed limit on Kim Ave.
 - Councilmember Mueller commented that he knows who owns the vehicle and will talk to them.

Councilmember Trebesch (Buildings)

- Councilmember Trebesch asked if there are any updates on the Fiber Optic Lines.
 - Other members of Council did not have any new information. City Clerk Gruenhagen will be asked to follow up.

Councilmember Barnes (Parks) – Had nothing further to report.

Mayor Malz – Had two questions for Council.

- Is there a back up plan for covering the City office if both City Clerk Gruenhagen and Deputy Clerk Block are out sick?
 - Council discussed and decided that when both were out on Monday it was a rare occurrence and there is not much that can be done in a situation like this.
- Would Council want to only meet once a month during June, July, and August?
 - Council discussed and decided to think about this and have it brought up at the next Council meeting.

Shelly Eldridge (City Financial Advisor) – Sell of Utility Revenue Bonds

- Shelly Eldridge updated Council on the sale of the \$1,120,000 General Obligation Public Utility Revenue Bonds, Series 2011A.
 - These bonds are for the Storm Sewer and about 5% for the Water improvements.
 - The bonds were sold at a Triple Rating.
 - There were two (2) bids. The lowest bidder was Bernardi Securities, Inc. in association with Kleinbank of Chaska, Minnesota.
 - True Interest Cost will be 3.6159%.

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- The cost of issuance was over estimated so there is an additional \$20,000 which will go into the construction account to cover any additional construction costs. If the money is not completely use by the end of the project the remaining can be transferred into the Debt Service fund to help pay for principal and interest payments in the future.
- Council and Shelly Eldridge discussed principal and interest payments, maturity of bonds, and various other items within the report.
- ***Councilmember Barnes moved to pass the Resolution providing for the issuance and sale of \$1,120,000 General Obligation Public Utility Revenue Bonds, Series 2011A and pledging for the Security thereof Net Revenues, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.***
- Closing date is June 2, 2011.

Councilmember Mueller moved to adjourn the Hamburg City Council meeting at 8:34 p.m., seconded by Councilmember Barnes and motion unanimously carried. All Council members were present

Submitted by:

Sue Block
Deputy Clerk