

Hamburg City Council Meeting July 10, 2012

Acting Mayor Larry Mueller called the Hamburg City Council meeting to order at 7:00 p.m. Councilmember John Barnes, Councilmember Steve Trebesch, Councilmember Chris Lund, City Clerk Jeremy Gruenhagen, Maintenance Worker Dennis Byerly, and Fire Chief Brad Droege were in attendance. Rod Mackenthun (Emanuel Lutheran Church) and Justin Black (S.E.H.) were also present. Mayor Malz and Deputy Clerk Susan Block were absent.

Public Comment

- Rod Mackenthun representing Emanuel Lutheran Church of Hamburg asked Council if they could set up a tent on the park gravel area for their annual Rib Fest scheduled for August 18, 2012. Mr. Mackenthun also asked if they could level the gravel, wet it down and then have a packer run over it.
 - Council's only concern was the underground wire that runs from the band shelter to the city electric sign. The wire would have to be located before leveling the ground and raising the tent.
 - Rod Mackenthun will have the line located before any work is done.

Agenda Review (Added Items) and Adoption

- Added to Consent Agenda – Approve Election Judges for the Primary Election; Joan Stuewe, Delmer Droege, Ann Oelfke, Norman Thoele, Diane Hoffmann, Deputy Clerk Sue Block, and City Clerk Jeremy Gruenhagen.
- Removal – Vacation request for City Clerk Gruenhagen
- Change in Consent Agenda – Correct spelling of Paul Dudgeon in the June 12, 2012 minutes
- ***Councilmember Barnes moved to approve the agenda with the stated changes, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.***

Approve Consent Agenda

- Approve Minutes for June 12, 2012 with the correction of spelling of Paul Dudgeon
- MNSPECT Minute for July 2012
- May Cash Flow Statement
- MN DNR Statewide Shoreland & Floodplain Management
- Carver County 2 Year Assessment Service Agreement Increase (5%)
- Carver County Water Resource Management Ordinance Amendments
- Animal Impound Contract with Countryside Veterinary Clinic
- Adopt Carver County Hazard Mitigation Plan
 - Adopt Resolution Number 2012-05
- Water Wells Usage/Water Consumption Reports for June 2012
- Delinquent Utility Bills Report
- Employee Project Lists
- Approve Election Judges for Primary Election
- ***Councilmember Barnes moved to approve the Consent Agenda with the noted change and the addition of Election Judges for Primary Election, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.***

Fire Department Report – Chief Brad Droege

DNR Grant Application

- Notification of the applied for DNR Grant should be received at the end of July.

Memorandum of Understanding (Minitor V Pagers)

- The Cologne Fire and Rescue Department applied for and was awarded a FEMA grant on behalf of all the fire departments in Carver County for an upgrade to the fire alert paging system. It was the

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responsibility for the City of Cologne to purchase 23 Minitor V pagers and 23 pager chargers. Have the pagers programmed to Hamburg's Fire, Haz Mat Team, and All Call tone set as requested and deliver the pagers to the Hamburg Fire Department. The Hamburg Fire Department will then assume responsibility for them; such as paying for the extended warranty, all service work or repairs, and notify Cologne Fire Department of any lost or unserviceable units.

- Fire Chief Droege purchased seven (7) additional pagers for the warranty price of \$70 per pager which totaled to \$490. The additional pagers were purchased with available grant money.
 - *Councilmember Trebesch moved to grant Fire Chief Droege approval to purchase the additional seven pagers for a total of \$490; the payment is for the purchase price of the pagers warranty, seconded by Councilmember Barnes and motion unanimously carried. All Council members were present.*

Memorial for Public Servants (Protective Services) Update

- Invitations to attend the dedication of the Memorial for Public Servants will be sent out to area residents and businesses.

National Night Out

- The memorial dedication timeline is being worked on.

Decorative Fountain for Park Pond

- Installation of a decorative fountain in the park pond would cost \$2,096.98
- Council discussed and decided to purchase the fountain with monies received from donations, SHIP funds and the City Park budget.
- *Councilmember (Acting Mayor) Larry Mueller moved to purchase the decorative fountain for the park pond with monies from the SHIP fund, donations, and the City of Hamburg picking up the difference, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*

Park Trails

- Council discussed the design drawings for the park trails and decided to install the curved trail at the Bi-Centennial Park and a straight trail at the Community Park.
- *Councilmember Trebesch made a motion to have Wm. Mueller and Sons install the two park trails as designed, Councilmember Lund seconded and motion unanimously carried. All Council members were present.*

Justin Black – City Engineer (S.E.H.)

Comprehensive Street Inventory Report (Street Management Plan)

- Justin Black discussed with Council the final Comprehensive Street Management plan. Some of the highlights;
 - County Road 50 was not included in the plan due to the County's plan to mill and overlay the road yet this year (2012).
 - Seal coating is generally done every three to five years with a new street seal coated every four to five years.
 - Justin Black presented a yearly time line plan for continued maintenance on city streets.
 - Total construction cost in 2012 dollars is right around one (1) million dollars.
 - Currently there is about \$44,000 in the budget for 2012 street repairs.
- Council discussed and decided to seal coat Brad Street (only from Donald Avenue north to end), Donald Avenue, Maria Avenue, and Louisa Street. Requests for estimates will be sent out to seal coat these streets with a completion date of September 15, 2012.

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- *Councilmember Lund moved to get seal coating quotes for Donald Avenue, the north portion of Brad Street, Louisa Street between Henrietta and Sophia, and Maria Avenue between Jacob Street and Railroad Street, Councilmember Trebesch seconded and motion unanimously carried. All Council members were present.*

Joint Powers Agreement w/Carver County – Overlay of County Road 50

- Council discussed the Carver County Joint Powers Agreement and Councilmember (Acting Mayor) Mueller asked if the County engineer could attend a Council meeting to discuss, and have put in writing, about Hamburg being reimbursed for snow plowing, salt and/or sanding, street sweeping, and ice control.
- *Councilmember Barnes moved to approve the Joint Powers Agreement with Carver County on the Highway 50 Overlay, Councilmember Trebesch seconded and motion unanimously carried. All Council members were present.*

SAFL Baffle

- Councilmember (Acting Mayor) Mueller asked Justin Black if a four (4) foot sump could be used instead of a six (6) foot sump. Justin replied that it could be used but would have to be cleaned out more often. Justin Black will however check if there is some other parameter that would effect using a shorter sump.
- City Clerk Gruenhagen will follow up with the County to make sure the funds are still available for this project.

Sanitary & Storm Water Improvement Final Check/Punch List Items

- Chard Tiling and Excavation has requested final payment, however leveling the ruts in the pond area and in Cummiskeys pasture have not been completed. Payment will be made after completion.

Private Property Service Lines (Illegal Connections/Replacement)

- City Clerk Gruenhagen informed Justin Black that the Council has decided to inspect resident's private property service lines one time for free and then it will be the owner's responsibility to maintain the lines or they will be charged a fee to service the lines again. The property owner or realtor has to give the City a 72 hour notice and be present during the inspection.

Sewer Back-Up Insurance Claims from June 18th & 19th

- On June 18, 2012 after very heavy rain a few residents had the sewer back up in to their basements. Two residents filed claims with the City; they were David Klugherz on David Ave and Joe Conser on Donald Ave. Two other claims are in the process of being worked on; Darcy Gray on Robert Ave., and Heidi Schmidt (Glenn Schmidt) on Brad St.

Old City Business

Park Food Stand (Re-Siding)

- The re-siding of the Park Food Stand has been completed however it needs to have a final inspection by MNSPECT.

Sidewalk Replacement – Henrietta Avenue

- Hanson & Vasek have completed the sidewalk located on the north side of Henrietta Avenue from the Post Office east to the corner on Railroad Street. Lawn seed will be put down later in August for any grassy areas that were dug up and then covered for the winter months.

Sign for City Hall/Township

- City Clerk Gruenhagen will order the sign for the City/Township Hall.

Public Works & Utilities Department Report

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Liftstation Repairs

- A check valve is leaking at the Liftstation and will have to be replaced.
- Maintenance Worker Byerly was previously asked by Council to work with Chuck about the cost and installation of a dial. Maintenance Worker Byerly reported that he has not yet contacted Chuck concerning this.
- Councilmember Mueller reported that the repairs on the Liftstation could be extensive. There is one check valve that is leaking and will eventually ruin the pump. There are two gate valves outside the Liftstation, one can be closed and one will not close. When the new check valve is installed a vacuum truck will have to be on hand to suck the water out of the Liftstation while the new check valve is installed. The water in the eight inch pipe that runs to the pond will also have to be vacuumed. What will end up happening is that two check valves and two gate valves will have to be installed. Pricing will need to be obtained first before any work is started to know how much this will cost the City.
- Councilmember Mueller also informed the other Council members that before any work is done Xcel Energy should be contacted for any type of rebate that is available for this project.
- Council discussed if the pumps are big enough to handle such an excess of water flow.
- Estimates and recommended pump size will be asked for before any work will be. Two companies will be out on Thursday to take a look at the Liftstation.

Line Tracing Training in Watertown

- Councilmember Mueller recommended that it should be mandatory for Maintenance Worker Byerly to attend the Line Tracing Training in Watertown, MN on August 21, 2012.
 - Maintenance Worker Byerly will register and attend the training.

Community Center - Painting

- Painting the inside of the Community Center is now scheduled for completion this fall. Maintenance Worker Byerly was informed that Council does not want STS to do the painting.

Time Off Request

- Maintenance Worker Byerly requested time off on Friday, July 13, 2012.
- ***Councilmember (Acting Mayor) Mueller moved to grant Maintenance Worker Byerly his time off request for Friday, July 13, Councilmember Barnes seconded and motion unanimously carried. All Council members were present.***
- City Clerk Jeremy Gruenhagen will do rounds on Saturday morning, July 14th.

City Clerk/Treasurer Report

Insurance Claims from June 18th & 19th Storms

- Discussions on the sewer backup claims were discussed during Justin Black's (S.E.H.) report.
- The HFD Sign outside of the Community Center and the Baseball Park Fence were also damaged by the storm. Both claims have been turned in to the Insurance Company.
 - Council discussed how to repair or replace the pillars for the HFD sign. They decided to contact the Hamburg Fire Department on how they would like the sign fixed before any decision is made.

August 14th City Council Meeting

- Council discussed changing the August 14th City Council Meeting to a different day due to the Primary Elections being held on August 14, 2012. Council decided to hold the next City Council Meeting on August 16, 2012 at 7:00 p.m.

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Approve Payment of Added June and July 2012 Claims

Approve Added Payments for June 2012 Claims

- Added two ACH payments for PERA.
- *Councilmember Barnes moved to approve the one ACH payment and claim number 15707 to 15724 amounting to \$40,541.28, Councilmember Trebesch seconded and motion unanimously carried. All Council members were present.*

Approve Payment of July 2012 Claims

- Added two ACH payments and claim number 15749 to Larry Mueller for purchasing Belgian Blocks for the retaining wall along Henrietta Avenue in the amount of \$70.40.
- *Councilmember Trebesch moved to approve the four ACH payments and claim number 15725 through 15749 amounting to \$40,123.60, Councilmember Barnes seconded and motion unanimously carried. All Council members were present.*

City Council Reports

Councilmember Mueller (Sewer & Water) – had nothing further to report

Councilmember Lund (Streets) – had nothing further to report

Councilmember Trebesch (Buildings)

- Councilmember Trebesch asked if Maintenance Worker Byerly would fill in the hole by the Car Wash on Park Ave.
 - Council explained that there are several holes all along County Road 50 and that the County was taking core samples. The County should be called as it is their responsibility to fill them in and do any repairs needed.

Councilmember Barnes (Parks) had nothing further to report

Mayor Malz – was absent

Adjourn City Council Meeting

- *Councilmember Barnes moved to adjourn the Hamburg City Council meeting at 9:06 p.m., Councilmember Mueller seconded and motion unanimously carried. All Council members were present.*

Submitted by:

Sue Block
Deputy Clerk