



## ***HAMBURG CITY COUNCIL AGENDA OCTOBER 10, 2017***

### **1. Call City Council Meeting to Order**

- **Pledge of Allegiance**

### **2. Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

### **3. Agenda Review (Added Items) and Adoption**

### **4. Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*

- **Approve Added Claims List for September 2017**
- **Approve Claims List for October 2017**
- **Approve Minutes for September 2017**
- **Approve Resolution Number 2017-08 (Tiger Grant for MVRRA)**
- **Hamburg Comprehensive Plan Update (October 24<sup>th</sup> Meeting)**
- **Project Lists**
- **Delinquent Utility Bills Report**

### **5. Hamburg Fire Department – Chief Justin Buckentin**

- **Recognition of Service for Firefighter Gary Marquardt (10 Years)**
- **Recognition of Service for Firefighter Paul Dudgeon (10 Years)**
- **Rescue 12 Ambulance**

### **6. MNSPECT - Kandis Hanson**

- **Customer Relations**
- **Building Permit Reports**
  - **Expired Permits**
- **470 Maria Avenue**

### **7. Old City Business**

- **Public Nuisances**
  - **153 Jacob Street**
  - **710 Park Avenue/410 Sophia Ave/320 Sophia Avenue**

### **8. New City Business**

- **Community Hall Rental 9/30/2017**
- **2017 Budget Items**



***HAMBURG CITY COUNCIL AGENDA  
OCTOBER 10, 2017***

**9. City Council Reports**

- Councilmember Jason Buckentin
- Councilmember Tim Tracy
- Councilmember Steve Trebesch
- Councilmember Scott Feltmann
- Mayor Chris Lund

**10. Adjourn City Council Meeting**





***HAMBURG CITY COUNCIL AGENDA  
OCTOBER 10, 2017***

**COMMUNITY HALL & PARK ACTIVITIES**

<b>OCTOBER</b>	<b>14 – Wedding Reception</b>
<b>NOVEMBER</b>	<b>17 – Hamburg Lions Fall Bingo</b>

**COMMUNITY CENTER (FIRE HALL) ACTIVITIES**

<b>OCTOBER</b>	<b>2 – Hamburg Lions Club</b>
	<b>2 – HFD Training</b>
	<b>7 – HFD Steak Fry</b>
	<b>10 – Hamburg City Council Meeting – 7:00 PM</b>
	<b>10 – Young America Township Meeting</b>
	<b>16 – Hamburg Lions Club</b>
	<b>24 – Hamburg Comp. Plan Open House – 7:00 PM</b>
	<b>30 – Hamburg Fire Dept. (Relief Association) Meeting</b>
<b>NOVEMBER</b>	<b>6 – Hamburg Lions Club</b>
	<b>6 – HFD Training</b>
	<b>7 – HFD Steak Fry</b>
	<b>10 – Veterans Day Observed (City Offices Closed)</b>
	<b>14 – Hamburg City Council Meeting – 7:00 PM</b>
	<b>14 – Young America Township Meeting</b>
	<b>20 – Hamburg Lions Club</b>
	<b>23 – Thanksgiving Holiday (City Offices Closed)</b>
	<b>24 – Thanksgiving Holiday (City Offices Closed)</b>
	<b>25 – Community Center Rental</b>
	<b>27 – Hamburg Fire Dept. (Relief Association) Meeting</b>



**2017 September Claims List**

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - August	\$2,819.56	9/12/2017
ACH	MN Dept of Revenue	Divided	August 2016 Withholding Tax Payment	\$466.00	9/12/2017
ACH	PERA	Divided	PERA Withholding - August	\$694.94	9/12/2017
ACH	PERA	Divided	PERA Withholding - September	\$423.51	9/12/2017
ACH	PERA	Divided	PERA Withholding - September	\$362.92	9/26/2017
ACH	TASC	General Gov't	TASC Administration Fee (COBRA)	\$27.00	9/12/2017
ACH	HealthPartners	Divided	Health Insurance for September 2017	\$2,724.89	9/12/2017
ACH	Kwik Trip	Public Works/FD	Gas for City/HFD	\$40.79	9/12/2017
ACH	Optum Bank	Divided	City Contribution to Employees HSA - 3rd Qtr. 2017	\$1,250.00	10/10/2017
18701	MN BCA	Public Safety (FD)	Background Check for New Member Lorri Gales	\$15.00	9/12/2017
18702	Greg Schultz	Divided	Wages for 8/14/17 to 8/27/17	\$1,768.08	9/12/2017
18703	Melvin Sprengeler	Divided	Wages for 8/14/17 to 8/27/17	\$67.87	9/12/2017
18704	Tamara Bracht	Divided	Wages for 8/14/17 to 8/27/17	\$420.84	9/12/2017
18705	Jeremy Gruenhagen	Divided	Wages for September (Rounds)	\$1,812.60	9/12/2017
18706	Amy Lund	Public Safety (FD)	Face Painters for NNO	\$100.00	9/12/2017
18707	CenturyLink	Divided	Phone Service (8/18/17 - 9/17/17)	\$167.27	9/12/2017
18708	Ehlers & Associates	Debt Service	Bond Disclosure Reporting	\$750.00	9/12/2017
18709	G & K Service	Divided	Cleaning Supplies - Towels, Mops, Rags, Garbage Liners	\$65.74	9/12/2017
18710	Gopher State One Call	Divided	August Locates (4)	\$5.40	9/12/2017
18711	Hawkins Chemical	Water	Azone 15 - EPA, Sodium Permaganate, Fuel & Freight	\$905.17	9/12/2017
18712	heartsmart.com	Public Safety (FD)	Powerheart G3 AED Lithium Battery	\$355.00	9/12/2017
18713	Kohls Foam Systems, Inc.	General Gov't	Application of Spray Foam on Hall Roof	\$33,095.68	9/12/2017
18714	Lano Equipment	Public Works	Replacement Windshield Frame for Bobcat	\$220.01	9/12/2017
18715	League of MN Cities	General Gov't	Membership Dues	\$663.00	9/12/2017
18716	Melchert, Hubert & Sjodin	General Gov't	Review and Conference Call Regarding Cable T.V. Agree	\$304.50	9/12/2017
18717	Menards	Divided	Dish Soap, Paper Towels, Light Bulbs, Garbage Bags, Hi	\$87.10	9/12/2017
18718	MN Mayors Association	General Gov't	Annual Membership Dues	\$30.00	9/12/2017
18719	MNSPECT	Public Safety (FD)	Building Inspection Fees for August 2017	\$87.50	9/12/2017
18720	NAPA	Divided	Oil for Bobcat and WTP Generator	\$24.98	9/12/2017
18721	Personnel Concepts	General Gov't	MN & General Labor Law Poster	\$20.90	9/12/2017
18722	Plunkett's Pest Control	General Gov't	General Inspection City Office and FD on 5-8-17 & 8-14-1	\$78.74	9/12/2017
18723	Quill	General Gov't	"Posted" stamp, Wall Shef, Laser Pointer for Presentatio	\$80.97	9/12/2017
18724	Resource Strategies Corp.	General Gov't	Comp. Plan Update April 1 - June 30, 2017	\$3,628.50	9/12/2017
18725	Tamara Bracht	General Gov't	Reimbursement for Postage of 6 Certified Letters	\$39.54	9/12/2017
18726	United Farmers Coop	Public Safety (FD)	Supplies & Parts	\$69.23	9/12/2017
18727	Viking Bottling Company	Park & Rec.	Park Pop Machine Refill	\$340.50	9/12/2017
18728	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for August 201	\$540.00	9/12/2017
18729	Wm. Mueller & Sons	Divided	Catch Basin Repairs by Hall, Gas & Diesel for Lawnmow	\$452.99	9/12/2017
18730	Xcel Energy	Divided	Electric & Natural Gas Services for August	\$930.58	9/12/2017
18731	Greg Schultz	Divided	Wages for 8/28/17 to 9/10/17	\$1,497.26	9/26/2017
18732	Melvin Sprengeler	Divided	Wages for 8/28/17 to 9/10/17	\$295.75	9/26/2017
18733	Tamara Bracht	Divided	Wages for 8/28/17 to 9/10/17	\$411.24	9/26/2017
18734	Hamburg/Gl/Norwood BB2017	General Gov't	Quarter Page Ad in Souvenir Program	\$150.00	9/26/2017
18735	Business Essentials	Divided	EcoSoft Hardwound Roll Towels & Foaming Handwash F	\$219.50	9/26/2017
18736	Carver County (Jaguar)	General Gov't	Phone Service (9/18/17 - 10/17/17)	\$112.49	9/26/2017
18737	Compass Hardwood Flooring	Hall	Sand, Seal, and Poly Both Entrances and Dance Floor	\$6,850.00	9/26/2017
18738	ECM Publishers, Inc.	General Gov't	Ordinance #154A, and 2001 Ford Ambulance Bids	\$158.76	9/26/2017
18739	Floyd Total Security	Water	Base Alarm Monitoring for Water Treatment Plant (10-24-	\$86.85	9/26/2017
18740	Gary Walter	Water	Final Water Bill Overpayment Reimbursment	\$49.85	9/26/2017
18741	Greg Schultz	Water	Reimbursement for Postage	\$10.40	9/26/2017
18742	Hamburg Post Office	Divided	Postage for October Utility Bills (3 rolls)	\$102.00	9/26/2017
18743	League of MN Cities Insurance Tr	Divided	Municipality Property & Casualty Ins. For 7/15/17 - 7/15/1	\$17,194.00	9/26/2017
18744	Menards	Divided	Miter Saw and Stand, Spray Paint, Spindles, Treated Woc	\$546.80	9/26/2017
18745	Mini Biff Inc.	Park & Rec.	Handicap Mini Biff Rental & Damage Waiver	\$128.01	9/26/2017
18746	Plunkett's Pest Control	General Gov't	City Hall & FD Serviced on 9/11/17	\$152.97	9/26/2017
18747	Xcel Energy	Divided	Electric/Natural Gas Service	\$1,334.82	9/26/2017
18748	Jeremy Gruenhagen	Divided	Wages for September (Rounds)	\$1,812.61	9/26/2017
			<b>Total September Claims</b>	<b>\$87,050.61</b>	
			<b>September Claims</b>	<b>\$55,574.38</b>	<b>9/12/2017</b>
			<b>Added September Claims</b>	<b>\$31,476.23</b>	<b>9/26/2017</b>
			<b>Added September Claims</b>	<b>\$1,250.00</b>	<b>10/10/2017</b>
			<b>TOTAL SEPTEMBER CLAIMS</b>	<b>\$87,050.61</b>	



**2017 October Claims List**

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - September	\$3,402.96	10/10/2017
ACH	Kwik Trip	Public Works	Non-Ox Gas for City Shop	\$28.20	10/10/2017
ACH	MN Dept of Revenue	Divided	September 2016 Withholding Tax Payment	\$556.00	10/10/2017
ACH	PERA	Divided	PERA Withholding - September	\$364.97	10/10/2017
ACH	PERA	Divided	PERA Withholding - September	\$715.94	10/10/2017
ACH	Wells Fargo HBS	Divided	HSA Participant Fee for 3rd Qtr 2017	\$22.50	10/10/2017
18749	Banyon Data Systems	Water/Sewer	Annual Utility Billing Support 2017	\$795.00	10/10/2017
18750	Carver County Attorney's Office	General Gov't	Fines Collected - 1/2 Due to Attorney's Office, 2017 Quarter	\$228.68	10/10/2017
18751	CenturyLink	Divided	Phone Service (9/18/17 - 10/17/17)	\$168.45	10/10/2017
18752	ECM Publishing	General Gov't	Public Hearing (Gene Stier's Garage)	\$30.24	10/10/2017
18753	Gary Walter	Water	Reimbursement for Final Water Bill Overpayment	\$67.97	10/10/2017
18754	Gopher State One	Divided	September Locates (4)	\$5.40	10/10/2017
18755	Hamburg FD Relief Association	Public Safety (FD)	2017 State Fire Aid	\$15,724.02	10/10/2017
18756	Heartsmart.com	Public Safety (FD)	2 Sets of Defibrillator Pads (Adult)	\$81.00	10/10/2017
18757	Menards	General Gov't	Door Handle and Dead Bolt for Shop Office Door	\$48.55	10/10/2017
18758	MNSPECT, LLC	Public Safety (FD)	Residential Inspection/Permit Fee Commercial Inspection/P	\$738.06	10/10/2017
18759	MVTL Labs, Inc.	Sewer	Quarterly Influent Sample Date 9-14-17	\$79.50	10/10/2017
18760	NAPA Auto Parts	Public Works	Tire Repair Kit for City Vehicles	\$23.95	10/10/2017
18761	Quill	General Gov't	Office Supplies: Receipt Books, Copy Paper, "File Copy" Sta	\$255.25	10/10/2017
18762	W S & D Permit Service, Inc.	General Gov't	Reimbursing for an Overpayment on Permit #HB17-12	\$46.00	10/10/2017
18763	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for September 201	\$540.00	10/10/2017
18764	Waste Management	Sanitation	30 Yard Flat Green Yard Waste Container	\$256.89	10/10/2017
18765	Wm Mueller & Sons	Divided	Gas for Baseball Park Mower, City Mower and Trucks	\$267.86	10/10/2017
<b>Total October Claims</b>				<b>\$24,447.39</b>	





## ***HAMBURG CITY COUNCIL AGENDA SEPTEMBER 12, 2017***

Hamburg Mayor Chris Lund called the City Council Meeting to order at 7:00 p.m. In attendance were: Council members Scott Feltmann, Steve Trebesch, Tim Tracy & Jason Buckentin, City Clerk Jeremy Gruenhagen, and Fire Chief Justin Buckentin.

### **Agenda Review (Added Items) and Adoption**

- Consent Agenda Items:
  - Temp. On-Sale license (Hamburg Lions Sept. 30, 2017 event)
- New City Business:
  - Horse Shoe Pits
  - Snow Removal
  - Bench from 4-H
- Budget:
  - City Lawn Mower

**MOTION: Councilmember Steve Trebesch moved to adopt the agenda as amended. Seconded by Councilmember Jason Buckentin. Motion was unanimously approved. All Council Members were present.**

### **Consent Agenda**

- Approve Claims List for September 2017
- Approve Minutes for August 2017
- Cash Flow Statement for June 2017
- Mediacom Channel Lineup Changes (Informational)

**MOTION: Councilmember Jason Buckentin moved to approve the Consent Agenda. Seconded by Councilmember Steve Trebesch. Motion was unanimously approved. All Council Members were present.**

### **Hamburg Fire Department\**

- Approve HFD Member Ryan Benjamin

**MOTION: Councilmember Scott Feltmann moved to approve Ryan Benjamin as a Hamburg Fire Department Member. Seconded by Councilmember Tim Tracy. Motion was unanimously approved. All Council Members were present.**

- New Rescue Reserve Member –Lori Gales

**MOTION: Councilmember Scott Feltmann moved to approve Lori Gales as a Rescue Reserve with the Hamburg Fire Department. Seconded by Councilmember Tim Tracy. Motion was unanimously approved. All Council Members were present.**





## ***HAMBURG CITY COUNCIL AGENDA SEPTEMBER 12, 2017***

- MVEC Grant – used to purchase a new Gamma Goat hose
- MBFTE Grant – will be used for training
- HFD Gun Raffle
- HFD Steak Fry (Oct. 7, 2017) 4 - 9 pm, proceeds used for smaller FD equipment
- Accepting applications for Officer positions

### **Old City Business**

- Public Nuisances
  - 710 Park Avenue/153 Jacob Street/780 Park Avenue  
410 Sophia Ave/320 Sophia Avenue – Certified Letters sent out Sept. 20<sup>th</sup> dead-line. After turned over to carver county attorneys office.
- City Fax Line (Eliminated) approx \$32 month saving
- Asphalt Sealer (Basketball Court/Park Pathway) – work will be performed on Wednesday September 13, 2017
- City Email Accounts – received estimates that are extremely high. For now Halfmoon Technologies will keep us up and running. Looking into less costly options.
- Statewide Health Improvement Partnership (SHIP) Funding – bring forth any ideas
- 2018 Proposed Budget
  - City lawn mower – current mower has no trade-in value due to number of hours on it. Looking at an Ex-mark that has a 5 year warranty with a 1500 hour trade-in. The first 3 years everything is covered. Years 4-5 only parts are covered. Suggest we purchase it out-right and get the free three year warranty. With the other program there is a \$1,000 to \$2,000 cost to get a new one each year.
  - Snow Removal – rent land from Steve Trebesch for stock piling snow or pay to have it hauled? Jeremy will look into a contract and liability- Council agreed to move forward
- 2018 Policing Contract (Carver County)
- 2018 Prosecution Contract (Carver County)  
(Per Mayor Lund – include contracts to next meeting's Consent Agenda)
- 2018 Budget Workshop Dates

**MOTION: Councilmember Steve Trebesch moved to hold a Budget Workshop on Tuesday, September 19, 2017 at 7:00 p.m. Seconded by Councilmember Tim Tracy. Motion was unanimously approved. All Council Members were present.**





## ***HAMBURG CITY COUNCIL AGENDA SEPTEMBER 12, 2017***

### **New City Business**

- Call for a Public Hearing for Conditional Use Permit (Gene Stier)
- Hold Second Council Meeting for September (September 26, 2017)  
**MOTION: Councilmember Scott Feltmann moved to hold a Public Hearing on Tuesday, September 26, 2017 at 7:00 p.m. for a Conditional Use Permit with a second City Council Meeting to follow. Seconded by Councilmember Steve Trebesch. Motion was unanimously approved. All Council Members were present.**
- Curb/Gutter Repair (832 William Street) – Estimated \$1800 replacement cost.  
Council decided to look into the ordinance before moving forward with a decision on who is responsible for the curb.
- Comp Plan Open House Meeting Date  
**MOTION: Councilmember Steve Trebesch moved to hold an Open House for the '20/40 Comprehensive Plan' on Tuesday, October 24, 2017 at 7:00 p.m. Seconded by Councilmember Jason Buckentin. Motion was unanimously approved. All Council Members were present.**
- Horse Shoe Pits at park – Council decided to keep one set available
- 4-H Bench donation  
**MOTION: Councilmember Scott Feltmann moved to place the 4-H bench in front of the Community Hall in between the building and the front side walk, taking the small patch of grass out, replace with blacktop, and some landscaping. Seconded by Councilmember Jason Buckentin. Motion was unanimously approved. All Council Members were present.**

City Clerk Report - Working with MNSPECT to finalize the Plumbing Review. 1-2 months until approval. Also, looking at the lighting at the park buildings



## PRESS RELEASE

### **Hamburg Comprehensive Plan Update**

All cities, townships, and counties in the 7-county metropolitan area are required by the Metropolitan Land Planning Act to update local comprehensive plans every 10 years. Comprehensive plans include background data, such as previous growth trends, census data and existing land use. Comprehensive plans also include forecasts for growth over the next 20 years and identify housing and future land use strategies, transportation systems, stormwater management, parks and recreation provisions, and public and private utility systems.

The current Hamburg Comprehensive Plan was adopted in February 2009. The deadline to update the current comprehensive plan is December 2018. The consulting team of Resource Strategies Corporation and Bolton and Menk, Inc. is assisting Hamburg in the update of the comprehensive plan. The consultants met with the City in February for an orientation on the planning process and to review mapping updates in the community.

The consultants have been completing mapping requirements and various planning components over the past several months and will be presenting background planning data at an open house at 7:00 p.m. on October 24 at the City Hall. Residents and businesses are invited to this meeting to learn about general updates to the comprehensive plan.

After the open house has been held and upon final direction from the City Council, the consultants will be preparing a final draft comprehensive plan for formal presentation at a public hearing anticipated to be held during late winter or spring 2018. The Metropolitan Land Planning Act requires that all comprehensive plans be referred to adjacent communities and other jurisdictions, such as counties, school districts and watersheds, for review and comment prior to submission to the Metropolitan Council for official review. It is anticipated that the plan referral process will begin in May or June 2018.



# Public Works

Aug. 2017

Date	Activity/Project	Due Date	Update
Daily	Read Lift Station Meters	Daily	
Daily	Read Grinder Station Meters	Daily	
Daily	Read Water Treatment Plant Meters	Daily	
Daily	Drive streets and pick up garbage	Daily	
Tues. Thurs.	Sewer and Water training with Curt Reetz	Weekly	
Tuesdays	Measure sewer ponds, and check dikes.	Weekly	
Weekly	Monitor and adjust gates in man holes connecting the ponds.	Weekly	
Monthly	Walk town and read water meters	Monthly	
Monthly	Sewer and Water reports, DMR reports, Fluoride report.	Monthly	
Rentals	Clean and maintain Community Hall	As needed	
Rentals	Clean and maintain Community Center	As needed	
Rentals	Clean and maintain Park Buildings and Shelters	As needed	
Summer	Grounds and Turf maintenance	As needed	
Summer	Weed Spraying of Grounds and Ponds	As needed	
Winter	Snow and Ice removal	As needed	
Rentals	Weigh pop canisters after rentals.	As needed	
Weekly	Pop machine at park. [collect money, fill machine]	Weekly	
Summer	Collect money weekly from sewer dump	Weekly	
As needed	Cut trees, trim trees, haul brush	As needed	
Summer	Alley maintenance, grade and spread rock	As needed	
As needed	Vehicle and equipment maintenance	As needed	
As needed	Change light bulbs, plugs, switches, and balasts.	As needed	

Ongoing spraying of weeds at ponds.  
 Ongoing spraying of parks and streets.  
 Community Hall roof completed.  
 Community Hall wood floors refinished.  
 Assisted Hamburg Baseball Club with moving stuff for the  
 State Baseball Tourney.



Removed badly deteriorated horse shoe pits.

Started some tree trimming on city grounds.

Hauled aluminum can trailer to Green Isle recycling.

Repaired broken door on Bobcat from a tree branch going through it.

MRWA training in Waconia on 9/5/2017.





***HAMBURG CITY COUNCIL AGENDA  
SEPTEMBER 12, 2017***

**City Council Reports**

- **Councilmember Jason Buckentin** – There has been a tractor using Sophia Ave. this week. (Jeremy will check on the street signage)
- **Councilmember Tim Tracy** – Blinking Speed Limit Signs at the ends of town? (Jeremy is waiting until the end of this month when a dealer will be having sale specials)
- **Councilmember Scott Feltmann** – 15<sup>th</sup> Year Railroad Anniversary event coming through town on Sept. 22? (Jeremy will check with Julie Rath at MN Valley RR)
- **Mayor Chris Lund** – held the "Mayor's In" last Friday at City Hall from 8-10 a.m. Nobody showed up to talk this time around.

**MOTION: Councilmember Steve Trebesch moved to adjourn the Hamburg City Council Meeting at 7:57 p.m. Seconded by Councilmember Jason Buckentin. Motion was unanimously approved. All Council Members were present.**

Submitted By:

Tamara Bracht



# **CITY OF HAMBURG, MINNESOTA**

## **RESOLUTION NUMBER 2017-08**

### ***A RESOLUTION SUPPORTING A TIGER GRANT APPLICATION FOR MINNESOTA VALLEY REGIONAL RAIL AUTHORITY***

**WHEREAS**, The Minnesota Valley Regional Rail Authority serving five counties owns and maintain 94 miles of rail, and provides service for shippers on a larger regional basis, and

**WHEREAS**, the ongoing and growing demand for shipping by rail is increasing, and

**WHEREAS**, the joint venture relations with other rail lines opens additional markets to other parts of the United States, and

**WHEREAS**, MVRRA knows from first-hand experience what restoration of this rail line means to our city/county. It has been demonstrated already on the portions of the line that have been rehabilitated that safe, reliable and dependable rail service is the catalyst for new, private capital investment in buildings structures that grow business and stimulate our regional economy, and

**WHEREAS**, new private investment in business expansion increases the tax base for our local schools and government services, resulting in lower tax rates for everybody, and

**WHEREAS**, healthy and growing industry means new, good paying jobs for our citizens, and

**WHEREAS**, increased employment means more spending in our local economy and at our Main Street businesses, and

**WHEREAS**, a safe and dependable rail line means fewer long distance trucks on our streets and highways, and

**WHEREAS**, access to the Twin Cities terminal means better access to multiple national and international markets, better prices, and better freight rates, and

**WHEREAS**, this means more money stays in our local, regional and state economies, which is a winning combination for everyone, and

**WHEREAS**, MVRRA has been a recipient of State Bond funds, and Federal Rail Administration funds since 2002 totally \$31M which has been used for 34 miles of track rehabilitation,



"The City of Hamburg is an Equal Opportunity Employer and Provider."



**NOW THEREFORE BE IT RESOLVED**, that the Hamburg City Council strongly supports this project and MVRRA's application funding request for \$20M under the Federal TIGER grant program to secure further funding to complete rail and bridge rehabilitation from Winthrop to Morton, Minnesota, with an additional \$4M in 2017 bonding funds from the State of Minnesota.

**I CERTIFY THAT** the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 10<sup>th</sup> day of October, 2017.

\_\_\_\_\_  
Chris Lund, Mayor

***ATTEST:***

\_\_\_\_\_  
Jeremy Gruenhagen, City Clerk-Treasurer



"The City of Hamburg is an Equal Opportunity Employer and Provider."

# DEPUTY CLERK PROJECT LIST FOR SEPTEMBER AND OCTOBER

2017

9/5	Rich Bigaouette stopped in with concerns about his water bill. His meter readings have been exactly the same for the past three months. His wife moved into a care facility mid August so he feels August should definitely have been lower.	9/5	Greg will read his meter today and again next week. Also we will wait to see what a full months usage looks like with just him living in the home and we will revisit this issue once we have more data. Water Reading on 9-5-17 at 1:00
9/5	Had Greg shut water off to 625 Kim Avenue due to non-payment of water bill for over 60 days	9/7	Howe's came in and paid their water bill - sent Greg to turn water back on
9/6	Spoke with 2 residents regarding clean up on their properties		
9/7	Greg replaced meter at 451 Maria Ave.		Will monitor usage
9/22	wellness call to sheriff for Weckman house alarm		Sheriff Raschke checked and spoke with the daughter who in turn called Diane Weckman about the alarm
9/22	New Emanuel Pastor stopped in to introduce himself and set up a meeting with the mayor		Gave him business cards for Jeremy, Chris and I
9/22	Vern Jorissen stopped in regarding a timberline semi using Maria Ave. He called the number on the side of truck and a gal said she would relay the message. Road signage is possibly spray painted over		Greg will check the sign
9/22	Trulsee stopped in regarding building setbacks		
9/23	New owner at 619 Donald Avenue called regarding fence ordinance		
9/23	New renters in unit A on Brad street stopped in asking about garbage cans		gave them the number to Waste Management
9/22	Inquiry about having an auction at the end of october at the Hall	9/22	Took info. gave to Jeremy
9/25	Inquiry from Robert Boltmann about what ambulance assisted when his wife died	9/25	Contacted Brad Dreoge as he was at the scene
9/29	Sent Thank you and follow up letters to Hermann and Chadwick for attending Council meeting and councils clean up decision regarding their property		



# DEPUTY CLERK PROJECT LIST FOR SEPTEMBER AND OCTOBER

2017

9/29	Spoke with Bob Gregonis reagrding cleaning up his backyard/alleyway. He will be bringing broken tub pieces to his fathers dumpster and finish cleaning up		
10/2	Greg let us know about vandalism down in the Hall basement from the wedding on the 30th of September. Greg took pictures and had to purchase and replace his office door handle	10/4	Police report was filed, Jeremy called wedding party to discuss their damage deposit
10/3	All day in-house training with Banyon (our water billing company)	10/3	Discovered it is an amazing program with features that will be beneficial that we didn't know about.
10/4	Luanne Lentz came in reagarding a pothole forming in the alley across from Parkside	10/4	Greg filled it in and will keep an eye on it
10/5	Talked with Darlene Lehman regarding her late utility payment. She says she put it in the drop box. It HAS NOT cleared the bank.	10/6	We researched and concluded that we never received hers. Wll be calling her to let her know our findings.
10/6	Talked with new home owner regarding water bill		



# CITY CLERK/TREASURER

Date	Activity/Project	Due Date	Comments/Update
Monthly	Month End Reports	Monthly	Completed Monthly
Monthly	PERA Reports	Bi-Weekly	Due 14 Days after Payroll
Monthly	FICA Withholding Deposit	15th	Due 15th of each Month
Monthly	MN State WH Tax Deposit	20th	Due 20th of each Month
Monthly	Cash Flow Statement	Monthly	Completed Monthly
Monthly	Building Permits Report	Monthly	Completed Monthly
Monthly	US Census Report	Monthly	Due 5th of each Month
Quarterly	Payroll/FICA/State WH Reports	Quarterly	Due 30th of each Quarter
Quarterly	Sales & Use Tax Report	Quarterly	Due 20th of each Quarter
Yearly	Year End Reports	Yearly	Due 31st of January
8/1/2017	National Night Out	8/1/2017	National Night Out 5:00 to 8:30
8/1/2017	Pearson Brothers Seal Coat Project	8/1/2017	Kim, Robert & William Street
8/1/2017	Pearson Brothers Seal Coat Project	8/1/2017	Talked to owner to move White Ford Contour on Kim Ave
8/3/2017	Permit HB17-009 (861 Park Ave)	8/3/2017	Mechanical Permit issued on 8/3/17
8/4/2017	Complete Agendas	8/4/2017	Review/Changes to Minutes/Claims List
8/4/2017	Natural Gas Line Hit/Leak	8/4/2017	Alley next to 480 Henrietta Avenue
8/7/2017	Publish Public Hearing Notice (Ordinance Number 154A)	8/17/2017	Publish in NYA Time 8/10/17 & 8/17/17
8/8/2017	2017 Annual Continuing Disclosure Report	8/8/2017	2011 GO Bonds
8/10/2017	Permit for 350 Jacob Street	8/10/2017	Issued Permit HB17-010 on 8/10/17
8/11/2017	Insurance Claim 8/11/17 (Bobcat Window)	8/11/2017	File Claim With Hamburg Insurance
8/14/2017	Meet with City Attorney (Chaska)	8/14/2017	Mediacom Franchise Agreement
8/17/2017	Permit for 619 Kim Avenue	8/17/2017	Issued Permit HB17-011 on 8/17/17
8/18/2017	Scan/Email Permits to County Assessor Office	8/22/2017	Permits scanned/emailed 8/22/17
8/21/2017	Email Pump Worksheets for MN Pump Works	8/21/2017	Grinder Station/Lift Station
8/22/2017	City Council Meeting	8/22/2017	2018 Proposed Budget Workshop
8/23/2017	Permit for 351 Henrietta (Hall)	8/28/2017	Permit 17-07 Finalized on 8/28/17
8/28/2017	Updated Electronic Sign	8/28/2017	Collin's Victory Day
8/29/2017	Fire Form SC-16	8/29/2016	Electronic Signature
8/30/2017	Inspect Curb at 832 William Street (Who replaces?)	9/26/2017	Council followed past practices that Homeowner responsible
8/30/2017	USTI Webinar	8/30/2017	ASYST Utility Billing Program (1 Hour)
8/31/2017	Certificate of Occupancy for 470 Brad Street (Unit 1/2)	8/31/2017	Issued C.O. on 8/31/2017
9/5/2017	Received Permit 17-08 (270 RR Street)	9/5/2017	Permit requires CUP (1,200 Accessory Building)
9/8/2017	Publish Ordinance Number 154A	9/14/2017	Published in NYA Times on 9/14/17
9/8/2017	Publish Advertisement for Bids (Ambulance)	9/21/2017	Published in NYA Times on 9/14/17 & 9/21/17
9/8/2017	Publish Public Hearing for CUP for Gene Stier	9/14/2017	Published in NYA Times on 9/14/17
9/13/2017	Public Hearing Notice for Gene Stier CUP	9/14/2017	Mailed to residents on 9/14/17
9/13/2017	Temporary On-Sale License for Hamburg Lions 9/30/17	9/18/2017	License Issued on 9/18/17
9/13/2017	Park Path/Basketball Court Sealed	9/13/2017	Signature Seal Coating
9/13/2017	LMCIT Insurance Renewal	9/15/2017	LMCIT Insurance Renewal
9/13/2017	Insurance Claim 8/11/17 (Bobcat Window)	9/13/2017	Cost estimates emailed to LMCIT
9/14/2017	Spectrum Lease Agreement (Water Meters)	9/14/2017	Spectrum Lease Agreement (Water Meters)
9/15/2017	Sent Call List to Floyd Security from Dec 2016	9/15/2017	Floyd Security was using an old calling list
9/15/2017	Set up G Suite Account for CityAdmin	9/21/2017	Set up G Suite Account for CityAdmin/Council
9/18/2017	Jeff Tollefson Donated 2 Picnic Tables to the City of Hamburg	9/21/2017	Sent Thank You Letter on 9/21/17
9/19/2017	Sent Email to Representative Nash (Water Tower Cost)	9/30/2017	Emailed cost to Mr. Nash on 9/19/17
9/22/2017	MN Prairie Line 15th Anniversary	9/22/2017	MN Prairie Line 15th Anniversary
9/25/2017	Permit for 311 Jacob Street	9/28/2017	Issued Permit 17-09 on 9/28/17
9/25/2017	COBRA Health Premium Collection Form	9/25/2017	Completed COBRA Health Premium Collection Form
9/25/2017	Plumbing Plan Review Letter to MNSPECT	10/6/2017	Approved 10/6/17
9/25/2017	CUP for Gene Stier	9/26/2017	CUP Approved by Council 9/26/17
9/26/2017	Public Nuisance Violations	9/26/2017	Take photos of people sent certified letters
9/26/2017	Public Hearing/City Council Meeting	9/26/2017	Public Hearing/City Council Meeting
9/27/2017	2018 Proposed Tax Levy Certification/Hearing Date	9/30/2017	Emailed to County Auditor 9/27/17
9/28/2017	Temporary On-Sale License for Hamburg Lions 10/7/17	8/28/2017	Licesne Issued on 8/28/17
9/28/2017	Send Info to Carver County Attorney Office	9/28/2017	Public Nuisance Violation 153 Jacob Street
9/28/2017	Work without Permit 400 Henrietta Avenue	9/29/2017	MNSPECT left notice 9/29/17
9/29/2017	Sick Day (Funeral)	9/29/2017	Sick Day (Funeral)
10/2/2017	City Shop Theft/Damage from 9/30/17 Rental	10/2/2017	Policing Report filed with Carver County
10/2/2017	Updated Electronic Sign	10/2/2017	LMWL BBQ/HFDRA Steak Fry/Men of Praise
10/3/2017	Banyon Utility Billing Training	10/3/2017	9:30 to 2:30
10/4/2017	Prosecution/Policing Contracts	10/6/2017	Emailed/Mailed Contracts



## Delinquency

Balance	Cur Charges	1 Per Overdue	2 Per Overdue	3 Per Overdue	Level	Total Level	Full Billing Name
\$604.99	\$131.33	\$182.28	\$236.41	\$54.97	17	25	SMITH, JENNIFER
\$298.50	\$109.96	\$112.20	\$76.34	\$0.00	2	7	PROSKIN, ANTHO
\$253.77	\$128.56	\$122.10	\$3.11	\$0.00	2	62	ENGER, LEOANA
\$424.36	\$129.91	\$144.62	\$149.83	\$0.00	3	112	MINNIHAN, WILLI
\$207.86	\$170.02	\$37.84	\$0.00	\$0.00	2	60	MES GROUP CORP
\$314.19	\$127.06	\$140.57	\$46.56	\$0.00	4	42	BUCKENTIN, STEV
\$227.95	\$144.10	\$83.85	\$0.00	\$0.00	15	54	LENTSCH, SHAWN
\$151.99	\$75.76	\$76.23	\$0.00	\$0.00	1	36	NASH, DAN
\$268.24	\$256.66	\$11.58	\$0.00	\$0.00	8	21	HOWE, MICHAEL
\$246.12	\$120.53	\$125.59	\$0.00	\$0.00	1	2	LEHRMAN, DARLE
\$353.38	\$171.61	\$181.77	\$0.00	\$0.00	1	1	BERG BROTHERS
\$237.86	\$89.58	\$148.28	\$0.00	\$0.00	4	5	TOLLEFSON, JEFF
\$193.13	\$88.58	\$104.55	\$0.00	\$0.00	1	6	MITCHELL, LUKAS
\$471.27	\$142.44	\$328.83	\$0.00	\$0.00	4	6	BERGMANN, MATT
\$145.67	\$120.75	\$24.92	\$0.00	\$0.00	2	13	ENGELMANN, SAM
\$280.21	\$132.00	\$148.21	\$0.00	\$0.00	1	9	SCHLAGEL, BEN &
\$237.18	\$112.57	\$124.61	\$0.00	\$0.00	1	59	FLEWELLING, CHA
\$319.66	\$158.88	\$132.47	\$28.31	\$0.00	4	10	CURRENT RESIDE
\$416.42	\$188.33	\$208.41	\$19.68	\$0.00	4	48	HENKEL MIKE & N
\$356.23	\$131.33	\$159.67	\$65.23	\$0.00	4	70	CONSER, JOE & K
\$424.99	\$112.81	\$165.11	\$147.07	\$0.00	2	68	GONZALEZ, MARI
\$562.92	\$161.92	\$191.00	\$210.00	\$0.00	4	95	SALCEDO, SERGIO
\$6,996.89	\$3,004.69	\$2,954.69	\$982.54	\$54.97			

(((((Not Balance=0))) AND ((Not [Bill Grp]="00")))) AND ([1 Per Overdue]<>0 Or [1 Per Overdue] IS Null)) and ([Balance]>-.).

## TALK TO YOUR NEIGHBOR.....

*Guest columnist Kandis Hanson, with MNSPECT, LLC*

Having a career as a local government leader, I thought I had a good bead on people and a keen sense of my surroundings. However, I was taken by surprise when my neighbor to the rear of my property stepped around the end of my hedge to talk as I was mowing grass.

I hadn't met him before that time and found him nice enough. What caught me flat-footed was his request that I shear the hedge on his side. Whereas I liked the hedge tall and natural, this is where we departed. He explained that the unwieldiness made it difficult to maintain the grass on his side and mowing would be made easier if it were trimmed back.



Here is where the lesson came in: My neighbor and I had a difference of perspectives. I couldn't know how the uncontrolled hedge on his side made life difficult for him. Rather than him bottling up his frustration, he made the choice to **'talk to his neighbor.'** Rather than popping a cork, he was civil and friendly when he explained his dilemma. I couldn't have known this was bothering him but when he rationally explained, I was grateful to know his thoughts and readily complied with his request, wanting to be a good neighbor. After all, a good relationship with my neighbors was important to me!

Here is my challenge to you: If you would like something different from those who live around you, **'talk to your neighbor.'** Find some common ground by having a face-to-face. When you do so, take care with your words and your tone so the end result is good for both, and so that you grow a trusting and respectful neighbor relationship. Know in advance others have their own individual perspective, and do your best to see it their way.

*Kandis Hanson had a 22 year career as a local government leader in three Minnesota communities, all under 10,000 population. She now consults for small cities in her position as Relationship Manager with MNSPECT, LLC, a Building Safety firm and a long-established business located at 235 First Street West, Waconia, MN.*





**MNSPECT** LLC  
HELPING YOU COMPLY WITH THE CODE

## CITY OF HAMBURG PERMITS AND VALUATION

Year to Date

RESIDENTIAL	2017 Jan. - Sept.		2016 Jan. - Sept.	
	PERMITS	VALUATION	PERMITS	VALUATION
New Single Family Homes	0	\$ -	0	\$ -
Townhouse/Twin Homes	0	\$ -	0	\$ -
House Additions	0	\$ -	1	\$ 65,357.00
House Remodels/Basement Finish	1	\$ 3,160.00	2	\$ 7,500.00
Garages	0	\$ -	2	\$ 52,026.00
Garage Additions and Remodels	0	\$ -	2	\$ 43,920.00
3-Season Porches/Sun Rooms	0	\$ -	0	\$ -
Decks/Deck Ftgs Only	0	\$ -	2	\$ 5,733.00
Fire Damage Repair	0	\$ -	0	\$ -
Swimming Pools	0	\$ -	0	\$ -
Voided Permits	0	\$ -	0	\$ -
Demolition Permits	0	\$ -	0	\$ -
Sheds and Accessory Structures	0	\$ -	0	\$ -
Renewals	0	\$ -	0	\$ -
Move-In House/Garage	0	\$ -	0	\$ -
Mechanical Permits	2	\$ -	3	\$ -
Plumbing Permits	0	\$ -	0	\$ -
Maintenance Permits Issued *OTC	7	\$ -	11	\$ -
Egress Window	0	\$ -	0	\$ -
Fence	0	\$ -	0	\$ -
Miscellaneous	0	\$ -	1	\$ 2,200.00

<b>TOTAL RESIDENTIAL</b>	<b>10</b>	<b>\$3,160.00</b>	<b>24</b>	<b>\$ 176,736.00</b>
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### COMMERCIAL/INDUSTRIAL

New Buildings	0	\$ -	0	\$ -
Remodel/Additions	1	\$ 9,600.00	0	\$ -
Re-Roof, Re-Window and Re-Side	3	\$ 48,550.00	2	\$ 16,400.00
Mechanical Permits	1	\$ 2,995.00	0	\$ -
Plumbing Permits	0	\$ -	0	\$ -
Fire Sprinklers	0	\$ -	0	\$ -
Electrical Permits	0	\$ -	0	\$ -
Miscellaneous	0	\$ -	0	\$ -

<b>TOTAL COMMERCIAL/INDUSTRIAL</b>	<b>5</b>	<b>\$61,145.00</b>	<b>2</b>	<b>\$ 16,400.00</b>
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### PUBLIC & INSTITUTIONAL (E & I)

New Buildings	0	\$ -	0	\$ -
Remodel/Additions	0	\$ -	0	\$ -
Re-Roof, Re-Window and Re-Side	0	\$ -	0	\$ -
Mechanical Permits	0	\$ -	0	\$ -
Plumbing Permits	0	\$ -	0	\$ -
Fire Sprinklers	0	\$ -	0	\$ -
Electrical Permits	0	\$ -	0	\$ -
Miscellaneous	0	\$ -	0	\$ -

<b>TOTAL PUBLIC &amp; INSTITUTIONAL</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>
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<b>GRAND TOTALS</b>	<b>15</b>	<b>\$64,305.00</b>	<b>26</b>	<b>\$ 193,136.00</b>
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\*OTC = Permits Issued Over The Counter





## Municipal Construction and Development Fee Revenue and Expenses Annual Report

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Hamburg

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To submit or retrieve a report, enter the name of the municipality in the search box to the left and click "Start search." If the municipality isn't found, try using a partial word search, such as "Minne" or "Min" to search for "Minneapolis." The search is not case-sensitive.

### Search Results

	Municipality	County	City
<a href="#">Details &amp; Reports</a>	City of Hamburg	Carver	Hamburg

### Municipality Details

Municipality	City of Hamburg
County	Carver
Telephone	952.467.3232
Address	181 Broadway Avenue
City	Hamburg
State	MN
Address2	
ZipCode	55339-9405

### Previous Reports

	Year	View/Update
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<a href="#">Select</a>	2015	<a href="#">View</a>
<a href="#">Select</a>	2014	<a href="#">View</a>
<a href="#">Select</a>	2013	<a href="#">View</a>
<a href="#">Select</a>	2008	<a href="#">View</a>

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Minnesota Department of Labor and Industry  
443 Lafayette Road N., St. Paul, MN 55155