



***HAMBURG CITY COUNCIL MEETING
OCTOBER 10, 2023***

Mayor Chris Lund called the Public Hearing to order at 7:00 PM. The order for the variance review for Austin Schultz (361 Maria Ave). Those in attendance were: Councilmembers Eric Poppler, Mitch Polzin, Tim Tracy and Jessica Weber, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Public Works Jason Buckentin. Resident Emily Patterson, Victor Ramirez, Austin Schultz, Steve Trebesch, and Jake Trebesch. Southern Valley Alliance, Katie Schaumann.

- Variance review for 361 Maria Ave. Austin Schultz gave an update on adding a deck walkway to connect his two front doors. It would be similar to other properties within the area.
- No public comment.

MOTION: Councilmember Eric Poppler moved to close the Public Hearing for the Land Use Application for 361 Maria Ave at 7:03 PM. Seconded by Councilmember Jessica Weber. Motion was approved by all present.



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Public Comment

Victor Ramirez, new owner of 340 Railroad Street gave an update on the plan for the property to bring back the upstairs apartments and possibility bringing in some businesses to the lower level.

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Eric Poppler moved to approve the Agenda as written. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Consent Agenda

- Approve Payment of Added September 2023 Claims (\$6,024.75)
- Approve Payment of October 2023 Claims (\$36,108.50)
- Approve Minutes for April, May, July, & August 2023
- Approve Temporary On-Sale Liquor License for Hamburg Lions Club
 - December 9, 2023
- Delinquent Utility Bill Report

MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda as written. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Southern Valley Alliance (Katie Schaumann)

- Domestic Violence Awareness Month (October) - Katie Schaumann, Community Engagement Coordinator for Southern Valley Alliance. They are a non-profit organization that provides the domestic abuse services for Carver and Scott Counties. She was honored to be with us during Domestic Violence Awareness Month. She reported what the organization has done over the last year and what is coming ahead. Domestic violence can happen anywhere. They are working on ending the cycle of violence within our community.

Old City Business

- Land Use Application (Variance) for 361 Maria Avenue
- Approve Resolution Number 2023-10



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- **MOTION: Councilmember Eric Poppler moved to approve Resolution Number 2023-10 for 361 Maria Avenue. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
- Minor Subdivision (PID's 45.0282010, 45.0282500, 45.0282510)
City Clerk Gruenhagen reported he has contacted our attorney to explain to them what was agreed to at the Council Meeting, September 26, 2023. The survey needs to be completed as soon as possible to set a Public Hearing to approve the minor subdivision. The Council agreed, if the City does not receive a new survey to split Track 1 into two parcels by November 14, 2023 the City would move forward with the original survey submitted.
 - **MOTION: Councilmember Mitch Polzin moved to set a Public Hearing for the Minor Subdivision (PID's 45.0282010, 45.0282500, 45.0282510) on November 14, 2023 at 7:00 PM. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- City Clerk-Treasurer Vacation (October 12-27) - The City office will remain open 8:00 AM to 4:30 PM, any overtime hours for Deputy Clerk will be converted to comp time. If there is an emergency, an emergency contact list has been created and posted in the office, shop and water treatment plant.

New City Business

- 2011 Ford Ranger (Advertisement for Bids)
 - 2011 Ford Ranger sealed bids will be received until 4:30 PM on November 14, 2023. The sealed bids will be opened at 4:30 PM on November 14 and considered at the November 14th meeting. The Council has the right to accept or reject any or all bids.
- New City Truck Accessories
 - The truck needs running boards which have been ordered. The money will be taken out of the tool budget. Public Works decided to purchase tool boxes verses the service box to save the city \$10,000. Funds to purchase the truck tool boxes would be transferred from the city savings maintenance fund to the general fund.
 - **MOTION: Councilmember Tim Tracey moved to transfer up to \$2,100 from the city savings to the general fund for accessories for the new City Truck. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Master Arbitrage Services Contract (Ehlers)
 - The IRS requires reporting that we did not yield a higher rate of return by investing the bond proceeds. Recommendation is every five years which is due at the end of 2023. City Clerk Gruenhagen received a quote from Ehlers for \$1,500 to complete the single audit.
 - **MOTION: Councilmember Tim Tracey moved to approve the Master Arbitrage Services contract with Ehlers. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**



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City Council Reports

- Councilmember Mitch Polzin (Streets) had nothing further to report on streets.
- Councilmember Eric Poppler (Parks) had nothing further to report on parks.
- Councilmember Jessica Weber (Buildings) had nothing further to report on buildings.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report on water/sewer.
- Mayor Chris Lund – Newsletter will go out this week. There will be a food drive in the haunted woods at 160 Jacob Street on October 31, 2023, 6:30 PM to 8:30 PM for the Norwood food shelf.

Adjourn City Council Meeting

MOTION: Councilmember Tim Tracy moved to adjourn the City Council Meeting at 7:57 PM. Seconded by Councilmember Jessice. Motion was approved by all present.

Amended/Approved on December 13, 2023



Jeremy Gruenhagen
City Clerk/Treasurer