Hamburg
Est. 1883

HAMBURG CITY COUNCIL AGENDA
OCTOBER 14, 2025

1. **Call City Council Meeting to Order**
   - **Pledge of Allegiance**

2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

3. **Agenda Review (Added Items) and Adoption**

4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
   - **Approve Payment of Added September 2025 Claims ($5,990.39)**
   - **Approve Payment of October 2025 Claims ($81,114.09)**
   - **Approve Cash Flow Statement for July 2025**
   - **Approve Time-Off Request (Jeremy Gruenhagen)**
   - **Approve On- Sale Temporary Liquor License for Hamburg Lions Club**
     - **December 13, 2025**
   - **2026 Prosecution Contract with Carver County**

5. **Hamburg Fire Department – Chief Siewert**

6. **Southern Valley Alliance – Kim Lohse**
   - **Domestic Violence Awareness Month**

7. **Old/New City Business**
   - **Baseball Park Fence**
   - **Park Pop Machine**
   - **Move November 11, 2025 CC Meeting to November 18, 2025**

8. **City Council Reports**
   - **Councilmember Mitch Polzin (Streets)**
   - **Councilmember Eric Poppler (Parks)**
   - **Councilmember Jessica Weber (Buildings)**
   - **Councilmember Tim Tracy (Water/Sewer)**
   - **Mayor Chris Lund**

9. **Adjourn City Council Meeting**

2025 September Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - August 2025	$4,975.86	9/9/2025
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - August 2025	$936.00	9/9/2025
ACH	HealthPartners	Divided	Health Insurance for September 2025	$3,622.12	9/9/2025
ACH	PERA	Divided	PERA Withholding - August 2025	$505.51	9/9/2025
ACH	PERA	Divided	PERA Withholding - August 2025	$555.42	9/9/2025
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	$235.20	9/9/2025
ACH	Kwik Trip	Public Safety	Fuel 5.283 Gallons Fire Department, Fuel 20.982 Gallons Fi	$84.06	9/29/2025
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 08/16/25 to 09/15/25	$76.15	9/9/2025
ACH	MN Dept of Labor and Industry	Public Safety	1st & 2nd Quarter Building Permit Surcharges	$32.87	9/9/2025
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for August 2025	$20.00	9/9/2025
ACH	Verizon Wireless	General Gov't	City Cell Phone/iPads for HFD	$138.44	9/9/2025
ACH	Viking Coca Cola	Parks & Recreation	Coke, Dt Coke, Pibb, Sprite, MT Berry Blast	$224.75	9/9/2025
ACH	Viking Coca Cola	Parks & Recreation	Dt Coke	$44.70	9/23/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	$1,058.56	9/9/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	$1,453.48	9/9/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	$66.63	9/9/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	$178.65	9/9/2025
ACH	ZOOM	General Gov't	Video Conferencing Service	$17.33	9/9/2025
DC	Amazon	Public Works	Workhorse Sprayer	$289.06	9/9/2025
DC	Amazon	Public Works	Various Tools	$61.88	9/9/2025
DC	Amazon	Hall	Tork Hand Towel Roll (6 Rolls)	$68.03	9/23/2025
DC	Amazon	Hall	Large Heavy Duty Drawstring Trash Bags (33 Gallon)	$22.82	9/23/2025
DC	Amazon	General Gov't	Copy Printer Paper	$46.99	9/23/2025
DC	Amazon	Water	Hach Fluoride Reagent AccuVac Ampules	$127.42	9/23/2025
DC	Hamburg Post Office	Water	Water Samples	$37.40	9/9/2025
DC	Hamburg Post Office	General Gov't	Mailer	$99.05	9/23/2025
DC	HeartSmart	Public Safety	Defib Pads	$138.00	9/9/2025
DD	Jeremy Gruenhagen	Divided	August Wages (Call Out Pay)	$242.69	9/9/2025
DD	Jenni Droege	Divided	Wages 8/25/25 to 9/07/25	$752.25	9/23/2025
DD	Jason Buckentin	Divided	Wages 8/25/25 to 9/07/25	$2,004.83	9/23/2025
DD	Steve Frensko	Park	Wages 8/25/25 to 9/07/25	$748.03	9/23/2025
DD	Jeremy Gruenhagen	Divided	September Wages (Rounds)	$2,512.51	9/9/2025
DD	Jenni Droege	Divided	Wages 9/08/25 to 9/21/25	$774.01	10/14/2025
DD	Jason Buckentin	Divided	Wages 9/08/25 to 9/21/25	$2,038.75	10/14/2025
DD	Steve Frensko	Parks & Recreation	Wages 9/08/25 to 9/21/25	$600.27	10/14/2025
DD	Jeremy Gruenhagen	Divided	September Wages (Rounds)	$2,577.36	10/14/2025
22638	212 Equipment	General Gov't	Honda carb and labor	$130.00	9/9/2025
22639	Bound Tree	Public Safety	Medical supplies	$419.43	9/9/2025
22640	Canon	General Gov't	08/01/25-08/31/25 contract charges	$66.79	9/9/2025
22641	Carver County (Carver Link)	Divided	Internet for multiple locations	$120.00	9/9/2025
22642	Century Fence	Parks & Recreation	Fence Repair	$3,549.00	9/9/2025
22643	Coordinated Business Systems	General Gov't	8/01/2025 to 8/31/2025, cloud telecom	$58.01	9/9/2025
22644	Ehlers	Debt Service	2025 Continuing Disclosure Reporting	$850.00	9/9/2025
22645	Gopher State One	Water/Sewer	August locates	$12.15	9/9/2025
22646	Hawkins Chemical	Water	Azone 15 EPA and freight	$1,115.56	9/9/2025
22647	Home Solutions	Divided	Misc Hardware - Paint	$482.62	9/9/2025
22648	Jeremy Gruenhagen	General Gov't	National Night Out Supplies, Mileage (Jan-Aug)	$451.87	9/9/2025
22649	Lano	Public Works	Repair to Toolcat	$1,721.84	9/9/2025
22650	Loffler	General Gov't	Color/Black and white copies for the month of August	$63.41	9/9/2025
22651	Mary Hoen	Parks & Recreation	Reimbursement of damage deposit	$100.00	9/9/2025
22652	MN Dept of Health	Water	3rd Quarter 2025 Water Supply Connection Service	$550.00	9/9/2025
22653	MNSpect	Public Safety	25HB-00017, 25HB-00018	$120.00	9/9/2025
22654	Napa	Divided	Filters and synthetic oil	$84.96	9/9/2025
22655	Plunkett's	General Gov't	Pest control ONLY at city hall	$47.39	9/9/2025
22656	RecTech	General Gov't	4 CYL oil and Blade Mulch	$118.08	9/9/2025
22657	Short Elliott Hendrickson Inc	Public Works	Closeout and final payments on street project	$420.40	9/9/2025
22658	W.W.O.T.A Inc	Water/Sewer	Water/wastewater assistance	$711.25	9/9/2025
22659	Waste Management	Sanitation and Recycling	30 yard green waste recycling	$296.04	9/9/2025
22660	WM Mueller & Sons	Divided	Fuel for Toolcat, Bobcat, 3/4 ton and Lawnmower	$485.42	9/9/2025
22661	Advanced Electrical Services, Inc	Parks & Recreation	4 ECSR15 600V RK5 TD Fuses	$135.00	9/23/2025
22662	Canon	General Gov't	Canon Copier Gov't Contract for September 2025-09/01/202	$66.79	9/23/2025
22663	LMC	General Gov't	Municipality Property and Casuality Insurance	$28,893.00	9/23/2025
22664	Melchert-Hubert-Sjodin, PLLP	General Gov't	Harrassment restraining order, correspondance, document	$1,242.00	9/23/2025
22665	MVTL Labs Inc	Lab Fees	Testing-BOD carbonaceous, Fecal, solids, phosphorus and	$370.25	9/23/2025
22666	Napa Auto Parts	Divided	Engine oil	$44.96	9/23/2025
22667	WM Mueller & Sons	Divided	Fuel for Toolcat, Bobcat, 3/4 ton and Lawnmower	$193.99	9/23/2025
			Total September Claims	$70,287.29	
			Total September Claims	$35,427.18	9/9/2025
			Added September Claims	$34,860.11	9/23/2025
			Added September Claims	$5,990.39	10/14/2025
				$70,287.29	

2025 October Claims List

ACH	EFTPS	Divided	Fed, Social Security, MC - September 2025	$3,809.60	10/14/2025
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - September 2025	$703.00	10/14/2025
ACH	Kwik Trip	Public Safety	Fuel 26.265 Gallons	$82.75	10/14/2025
ACH	PERA	Divided	PERA Withholding for August 2025	$1,048.37	10/14/2025
ACH	PERA	Divided	PERA Withholding for September 2025	$541.91	10/14/2025
ACH	PERA	Divided	PERA Withholding for September 2025	$553.11	10/14/2025
ACH	PERA	Divided	PERA Withholding for September 2025	$974.03	10/14/2025
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	$235.20	10/14/2025
ACH	80	Divided	Health Insurance for October 2025	$3,622.12	10/14/2025
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 9/16/25 to 10/15/25	$76.03	10/14/2025
ACH	Sam's Club Checks	General Gov't	Checks and Deposit books	$681.81	10/14/2025
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for September 2025	$20.00	10/14/2025
ACH	TASC	General Gov't	Administrative Fees for COBRA Administration	$555.75	10/14/2025
ACH	Verizon Wireless	Divided	City Cell Phone/Tablets Data Plan	$138.46	10/14/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	$1,289.59	10/14/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	$868.36	10/14/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	$166.99	10/14/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	$58.63	10/14/2025
ACH	ZOOM	General Gov't	Video Conferencing Service	$17.33	10/14/2025
ACH	QuickBooks	General Gov't	QuickBooks Online Plus for One Year 10/14/2025-10/12/2026	$1,242.00	10/14/2025
DD	Jenni Droege	Divided	Wages 9/23/24 to 10/06/24	$1,006.31	10/14/2025
DD	Jason Buckentin	Divided	Wages 9/23/24 to 10/06/24	$2,065.68	10/14/2025
DD	Steve Frensko	Divided	Wages 9/23/24 to 10/06/24	$567.95	10/14/2025
DD	Jeremy Gruenhagen	Divided	October Wages (Rounds)	$2,528.98	10/14/2025
DC	USPS	Water/Sever	4 rolls of Postcard stamps and 2 rolls stamps	$400.00	10/14/2025
22668-70	Voided	Voided	Voided - Printing Error	Voided	10/14/2025
22671	212 Equipment	General Gov't	Stihl MS 261	$120.00	10/14/2025
22672	Austin Tonneson	Water	Final water bill refund	$19.50	10/14/2025
22673	CarQuest	General Gov't	12Volt Commer Battery 1-Tanker	$395.98	10/14/2025
22674	Carver County Attorney's Office	General Gov't	2025 Quarterly Surcharge (3rd Qtr)	$163.58	10/14/2025
22675	Carver Link	General Gov't	Internet Services September 2025	$120.00	10/14/2025
22676	Coordinated Business Systems	General Gov't	9/01/2025 to 9/30/2025, cloud telecom	$58.01	10/14/2025
22677	Gopher State One Call	Water/Sewer	September 2025 Email Tickets 6 at $1.35	$8.10	10/14/2025
22678	Henning Excavation	Water	Watermain Repair	$6,224.00	10/14/2025
22679	Home Solutions	GG Buildings	Nails, Misc	$37.31	10/14/2025
22680	Lano Equipment	GG Buildings	Toolcat UW-56 and grapple bucket	$44,002.65	10/14/2025
22681	Loffler Companies, Inc.	General Gov't	September Copies	$55.09	10/14/2025
22682	Minnesota Pump Works	Sewer	Inspection of 2 Lift Stations per Contract.	$1,026.00	10/14/2025
22683	MVTL Labs, Inc.	Water	Wastewater Lab Fees, Inv #1327131	$83.00	10/14/2025
22684	Napa Auto Parts	Parks and Recreation	RV Anti-freeze and Motor tune up	$24.45	10/14/2025
22685	OEM	Parks and Recreation	Skid steer fork assembly, repair and straighten top mounting pla	$354.81	10/14/2025
22686	Per Mar Security Services	Water/Sewer	Base Alarm Monitoring for WTP 10/24/25 to 1/23/26	$112.92	10/14/2025
22687	Plunkett's Pest Control	General Gov't	Pest Control Service Date 09/24/2025 - City Hall and FD	$357.57	10/14/2025
22688	Runnings	Public Works	Nozzle Strainers 50M Ball Check	$39.98	10/14/2025
22689	Short Elliott Henderson	Streets	George Street Extension Map and Cost Estimate	$420.50	10/14/2025
22690	TJ Exteriors	General Gov't	$5.00 refund for Building Permit	$5.00	10/14/2025
22691	Total Compliance	General Gov't	Random Drug Testing Fees	$525.00	10/14/2025
22692	W.W.O.T.A. Inc	Water/Sewer	Water/Sewer Training & Assistance for September 2024	$867.50	10/14/2025
22693	Waste Management	Sanitation and Recycli	30 Yard Recycle Container for September 2025	$296.04	10/14/2025
22694	Wm Mueller & Sons, Inc.	Park/Streets	Fuel for City Vehicles, Parts for Bobcat	$2,543.14	10/14/2025
				$81,114.09	

	Beginning Balance 1/1/2025	2025 Budget Income	2025 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 7/31/2025
General Fund	**$472,933.75**	**$669,812.00**	**$669,812.00**	**$472,933.75**	**$447,314.12**	**$333,286.66**	**$586,961.21**
General Gov't			$368,058.00			$162,886.92	
Public Safety (Fire Dept.)			$137,506.00			$67,017.92	
Public Works (Streets)			$62,903.00			$38,685.95	
Sanitation & Recycling			$3,500.00			$296.04	
Parks & Recreation			$59,975.00			$39,535.46	
Comm. Hall			$37,870.00			$24,864.37	
Special Revenue Funds	**$322,193.60**	**$49,800.00**	**$55,000.00**	**$316,993.60**	**$2,076.55**	**$0.00**	**$324,270.15**
City Of Hamburg (Savings)	$298,591.16	$23,400.00	$55,000.00	$266,991.16	$2,076.55	$0.00	$300,667.71
*Equipment Replacement Fund	$88,500.00	$10,000.00	$0.00	**$98,500.00**	$0.00	$0.00	$88,500.00
*City Maintenance Fund	$57,297.00	$10,000.00	$0.00	**$67,297.00**	$0.00	$0.00	$57,297.00
*Street Improvements (Repairs)	$123,245.00	$0.00	$0.00	**$123,245.00**	$0.00	$0.00	$123,245.00
*Community Center Addition	$0.00	$0.00	$0.00	**$0.00**	$0.00	$0.00	$0.00
*Community Hall Renovations	$0.00	$0.00	$0.00	**$0.00**	$0.00	$0.00	$0.00
*Park Handicap Bathrooms	$0.00	$0.00	$0.00	**$0.00**	$0.00	$0.00	$0.00
*Water Tower	$0.00	$0.00	$0.00	**$0.00**	$0.00	$0.00	$0.00
*Interest	$29,549.16	$3,400.00	$0.00	**$32,949.16**	$2,076.55	$0.00	$31,625.71
*Transfers In (Out)	$0.00	$0.00	$55,000.00	**($55,000.00)**	$0.00	$0.00	$0.00
Fire Equipment CD	$23,602.44	$26,400.00	$0.00	$50,002.44	$0.00	$0.00	$23,602.44
*Fire Truck Replacement	$0.00	$0.00	$0.00	**$0.00**	$0.00	$0.00	$0.00
*Radio Replacement	$21,000.00	$0.00	$0.00	**$21,000.00**	$0.00	$0.00	$21,000.00
*Fire Equipment	$356.25	$26,000.00	$0.00	**$26,356.25**	$0.00	$0.00	$356.25
*Interest	$2,246.19	$400.00	$0.00	**$2,646.19**	$0.00	$0.00	$2,246.19
Debt Service	**$598.04**	**$0.00**	**$0.00**	**$598.04**	**$0.00**	**$0.00**	**$598.04**
Total (Tax Revenue Funds)	**$795,725.39**	**$719,612.00**	**$724,812.00**	**$790,525.39**	**$449,390.67**	**$333,286.66**	**$911,829.40**
Enterprise Funds							
Water	$55,261.13	$202,430.43	$187,541.69	$70,149.87	$113,528.23	$134,765.67	$34,023.69
Sewer	$240,938.69	$188,482.02	$189,656.46	$239,764.25	$49,646.80	$61,475.47	$229,110.02
Storm Water	$92,391.08	$72,309.60	$78,595.31	$86,105.37	$42,367.59	$68,962.62	$65,796.05
Total (Enterprise Funds)	**$388,590.90**	**$463,222.05**	**$455,793.46**	**$396,019.49**	**$205,542.62**	**$265,203.76**	**$328,929.76**
Totals	**$1,184,316.29**	**$1,182,834.05**	**$1,180,605.46**	**$1,186,544.88**	**$654,933.29**	**$598,490.42**	**$1,240,759.16**

Debt Summary	Remaining Balance 1/1/2025	Remaining Assessment 1/1/2025	Cash & Investments	2025 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2025
2007 Streets	$0.00	$0.00	$598.04	$0.00	**2/1/2023**	**2/1/2023**	($598.04)
Water Treatment Plant	$0.00	$0.00	$0.00	$0.00	**2/20/24 & 8/20/24**	**8/20/2024**	$0.00
Sanitary Sewer Improvements	$56,088.23	$28,352.26	$0.00	$16,000.00	**2/20/24 & 8/20/24**	**8/20/2030**	$11,735.97
Storm Water Improvements	$550,000.00	$0.00	$0.00	$65,000.00	**2/1/24 & 8/1/24**	**2/1/2032**	$485,000.00
Water Tower/Water Main Imp Project	$1,161,000.00	$0.00	$0.00	$53,000.00	**2/20/24 & 8/20/24**	**8/20/2044**	$1,108,000.00
Totals	**$1,767,088.23**	**$28,352.26**	**$598.04**	**$134,000.00**			**$1,604,137.93**

Cash Flow Actuals

	January	February	March	April	May	June	July	Totals
Beg. Balance	**$1,184,316.29**	**$1,098,041.84**	**$1,098,251.48**	**$1,076,466.16**	**$1,080,950.85**	**$1,039,800.34**	**$1,000,577.54**	**$1,057,758.50**
Income								
Property Taxes	$1,954.12	$0.00	$0.00	$0.00	$0.00	$0.00	$313,526.74	$315,480.86
Licenses & Permits	$0.00	$142.00	$1,941.49	$568.00	$1,087.72	$1,481.00	$56.00	$5,276.21
Intergov't Receipts (Aids)	$0.00	$2,572.28	$9,805.25	$0.00	$0.00	$0.00	$46,611.25	$58,988.78
Charges for Services								
Assessment Searches	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Comm Ctr Rentals	$75.00	$300.00	$300.00	$300.00	$200.00	$450.00	$0.00	$1,625.00
Township Contribution	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Fire Dept. Revenues	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$14,960.00	$14,960.00
Park Rentals	$200.00	$100.00	$600.00	$500.00	$0.00	$200.00	$0.00	$1,600.00
Hall Receipts	$688.50	$651.25	$1,801.80	$634.20	$0.00	$1,929.80	$0.00	$5,705.55
Fines	$0.00	$200.00	$120.00	$0.00	$0.00	$0.00	$0.00	$320.00
Misc. Receipts	$117.15	$8,993.80	$125.65	$342.35	$1,218.80	$272.38	$18,324.33	$29,394.46
Other Receipts								
Insurance Recovery	$0.00	$0.00	$0.00	$12,125.29	$0.00	$0.00	$450.48	$12,575.77
Interest Income (Checking)	$219.25	$180.30	$194.07	$184.83	$182.51	$179.00	$247.53	$1,387.49
Interest Income (Savings)	$0.00	$0.00	$1,030.75	$0.00	$0.00	$1,045.80	$0.00	$2,076.55
Transfers In	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Transfers In (Savings)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Debt Proceeds/Sale of Assets	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Special Assessments	$134.06	$0.00	$0.00	$0.00	$0.00	$0.00	$3,149.87	$3,283.93
Water Service	$10,815.41	$19,003.98	$18,729.10	$16,834.24	$14,216.51	$18,017.90	$15,911.09	$113,528.23
Sewer Service	$3,983.06	$8,085.25	$7,460.58	$7,138.52	$5,532.74	$7,408.00	$6,754.72	$46,362.87
Storm Water	$3,987.32	$7,130.39	$6,256.33	$6,696.38	$5,285.54	$6,442.98	$6,568.65	$42,367.59
	$22,173.87	**$47,359.25**	**$48,365.02**	**$45,323.81**	**$27,723.82**	**$37,426.86**	**$426,560.66**	**$654,933.29**
Expenses								
General Gov't	$19,142.97	$22,549.14	$33,719.14	$16,967.09	$25,959.62	$24,917.03	$19,468.38	$162,723.37
Public Safety	$4,834.94	$1,582.90	$8,577.71	$721.24	$4,657.11	$20,952.51	$25,691.51	$67,017.92
Public Works	$1,434.14	$1,704.26	$2,937.54	$4,453.68	$3,171.76	$665.80	$24,318.77	$38,685.95
Sanitation & Recycling	$0.00	$0.00	$0.00	$0.00	$0.00	$296.04	$0.00	$296.04
Park & Recreation	$947.74	$1,930.71	$1,653.72	$2,785.71	$15,807.21	$9,640.20	$6,770.17	$39,535.46
Hall Expenses	$3,089.05	$4,352.95	$5,204.02	$4,040.65	$1,562.74	$4,700.70	$1,914.26	$24,864.37
Debt Service	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Capital Project Funds	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Transfers Out	$0.00	$0.00	$0.00	$0.00	$163.55	$0.00	$0.00	$163.55
Transfer to Savings	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Water	$6,000.76	$6,317.19	$10,322.27	$5,637.16	$3,349.35	$10,249.72	$18,704.38	$60,580.83
Sewer	$2,321.22	$2,555.23	$6,735.94	$5,231.13	$13,502.99	$5,227.66	$9,196.84	$44,771.01
Storm Water	$0.00	$0.00	$1,000.00	$1,002.46	$700.00	$0.00	$0.00	$2,702.46
Total Expenses	**$37,770.82**	**$40,992.38**	**$70,150.34**	**$40,839.12**	**$68,874.33**	**$76,649.66**	**$106,064.31**	**$441,340.96**
Other Expenses (DEBT)								
Water Imp. Bonds (2019B)	$4,417.34	$0.00	$0.00	$0.00	$0.00	$0.00	$5,157.50	$9,574.84
Water Tower Project	$0.00	$5,805.00	$0.00	$0.00	$0.00	$0.00	$58,805.00	$64,610.00
Sewer Imp. Bonds (2011)	$0.00	$352.23	$0.00	$0.00	$0.00	$0.00	$16,352.23	$16,704.46
Storm Water Imp. Bonds (2019B)	$66,260.16	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$66,260.16
Total Other Expenses	**$70,677.50**	**$6,157.23**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$80,314.73**	**$157,149.46**
Checking Balance	**$1,098,041.84**	**$1,098,251.48**	**$1,076,466.16**	**$1,080,950.85**	**$1,039,800.34**	**$1,000,577.54**	**$1,240,759.16**	**$1,240,759.16**
Net Income (Loss)	($86,274.45)	$209.64	($21,785.32)	$4,484.69	($41,150.51)	($39,222.80)	$240,181.62	$56,442.87

CITY OF HAMBURG
TIME-OFF REQUEST FORM

Today's Date: October 13, 2025

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: October 16th
October 17th (Be in @ 9:30)
October 28th & November 10th

How many **Vacation** hours will be used? 16

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? Yes

Are you requesting more then three consecutive days off? No

- If yes, you must receive City Council approval.

<u>City Council Approval</u>

Date of Council Meeting: 10-14-25

Was vacation request approved? ______________

- If no, reason request was denied: ______________________________

____

Jeremy Gruenhagen — 10-13-25

Employee Signature — Date

____

City Clerk/Treasurer — Date

____

Mayor — Date

Hamburg
Est. 1883

"The City of Hamburg is an Equal Opportunity Employer and Provider."

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization	Date organized	Tax-exempt number	
Hamburg Lions	1982		

Organization Address (No PO Boxes)	City	State	Zip Code
181 Broadway Avenue	Hamburg	MN	55339

Name of person making application	Business phone	Home phone
Robert J Gregonis		952.367.7089

Date(s) of event: December 13, 2025

Type of organization: ☐ Mircodistillery ☐ Small Brewer ☒ Club ☐ Charitable ☐ Religious ☐ Other non-profit

Organization officer's name	City	State	Zip Code
Chris Lund	Hamburg	MN	55339
Robert Gregonis	Hamburg	MN	55339

Location where permit will be used. If an outdoor area, describe.

Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Hamburg Community Hall

If the applicant will carry liquor liability insurance, please provide the carrier's name and amount of coverage

West Bend Mutual Insurance 1 Million, DPS 2 Million Aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Hamburg
City or County approving the license

October 14, 2025
Date Approved

No fee
Fee Amount

December 13, 2025
Permit Date

Event in conjunction with a community festival ☐ Yes ☒ No

CityAdmin@cityofhamburgmn.com
City or County E-mail Address

572
Current population of city

Jeremy Gruenhagen
Please Print Name of City Clerk or Count Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. ***E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US***

2026 PROSECUTION CONTRACT

THIS JOINT POWERS AGREEMENT is made and entered into between the Carver County Attorney, the Carver County Board of Commissioners, a political subdivision of the State of Minnesota, and the City of Hamburg, a municipal corporation organized under the laws of the State of Minnesota, to provide for prosecution of statutory gross misdemeanor, misdemeanor and petty misdemeanor violations, other than liquor law violations directly involving establishments, organizations or individuals with liquor licenses or permits issued by the City of Hamburg and also to provide for prosecution of municipal traffic and parking ordinance violations.

WHEREAS, Minnesota Statutes Section 471.59 authorizes governmental units in the State of Minnesota to enter into agreements by resolution with any other governmental unit to perform on behalf of that unit any service or function which that unit would be authorized to provide for itself; and

WHEREAS, Minnesota Statutes Section 484.87, Subdivision 3, provides that statutory gross misdemeanor, misdemeanor, petty misdemeanor violations and municipal ordinance violations in the counties of Anoka, Carver, Dakota, Scott and Washington shall be prosecuted by the attorney of the municipality where the violation is alleged to have occurred and further provides that municipalities may enter into three party agreements with the County Board and the County Attorney to provide for prosecution services for criminal offenses; and

WHEREAS, each of the parties hereto desires to enter into this Joint Powers Agreement and has, through the actions of its respective governing bodies, been duly authorized to enter into this Joint Powers Agreement for the purposes hereinafter stated;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, it is hereby agreed by and between the County of Carver, through the Board of Commissioners, the Carver County Attorney, and the City of Hamburg, through its Council, that:

1. Enabling Authority.

Minnesota Statutes Section 471.59 authorizes two or more governmental units to jointly exercise any power common to the contracting parties. Minnesota Statutes Section 484.87, Subdivision 3 authorizes the City of Hamburg to enter into an agreement with the County of Carver and the Office of the Carver County Attorney to provide for prosecution services for criminal offenses.

2. Purpose

Provide for prosecution of statutory gross misdemeanor, misdemeanor and petty misdemeanor violations, other than liquor law violations directly involving establishments, organizations or individuals with liquor licenses or permits issued by the City of Hamburg and also to provide for prosecution of municipal traffic and parking ordinance violations.

3. **Services.**

The Carver County Attorney's Office shall prosecute statutory gross misdemeanor, misdemeanor, petty misdemeanor violations and, any other criminal municipal ordinance violation. The Carver County Attorney shall also prosecute all municipal traffic and parking ordinance violations allegedly occurring within the jurisdiction of the municipality and within Carver County.

4. **Term.**

Prosecution services shall be rendered by the Carver County Attorney's Office commencing January 1, 2026, and extending through December 31, 2026.

5. **Payment for Services**.

In consideration for prosecution services being rendered, the County shall collect one-half (1/2) of all funds allocated pursuant to Minnesota Statute Section 484.90, Subdivision 6(a)(1) (fines that the court administers allocates 100% to the fines to the city or town in which the offense was committed) and one-third (1/3) allocated pursuant to Minnesota Statute Section 484.90, Subdivision 6(a)(2) (fines that the court administers allocates two-thirds to the fines to the city or town in which the offense was committed). An additional surcharge calculated on the percentage of cases and fine revenue in the amount of $794.00 is to be paid by the City of Hamburg to the Carver County Attorney's Office in four equal installments by April 15, 2026, July 15, 2026, October 15, 2026 and January 15, 2027.

6. **Ordinances.**

The City shall forward current traffic ordinances to the Carver County Attorney's Office and immediately inform the County Attorney of any changes made during the contract period.

7. **Data.**

All data collected, created, received, maintained or disseminated in any form for any purposes by the activities of this Agreement is governed by the Minnesota Data Practices Act, Minnesota Statute Section 13, or the appropriate Rules of Court and shall only be shared pursuant to laws governing that particular data.

8. **Audit.**

Pursuant to Minnesota Statute Section 16C.05, Subdivision 5, the parties agree that the State Auditor or any duly authorized representative at that time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc. which are pertinent to the accounting practices and procedures related to this Agreement. All such records shall be maintained for a period of six (6) years from the date of termination of this Agreement.

9. Indemnification.

Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employee may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees, in the execution or performance or failure to adequately perform its obligations pursuant to this Agreement.

It is understood and agreed that liability shall be limited by the provisions of Minnesota Statutes Chapter 466. This Agreement *to* indemnify and hold harmless does not constitute a waiver by any participant *of* limitations on liability provided under Minnesota Statutes Section 466.04.

It is further understood that Minnesota 471.59, Subd. 1a applies to this Agreement. To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes Section 471.59, Subd. la(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

Each party agrees to promptly notify the other party if it knows or becomes aware of any facts or allegations reasonably giving rise to actual or potential liability, claims, causes of action, judgments, damages, losses, costs or expenses, including attorney's fees, involving or reasonably likely to involve the other party, and arising out of acts or omissions related to this Agreement.

10. Nonwaiver, Severability and Applicable Laws.

Nothing in this Agreement shall constitute a waiver by the parties of any statute of limitation or exceptions on liability.

If any part of this Agreement is deemed invalid such shall not affect the remainder unless it shall substantially impair the value of the Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid one that most closely approximates the intent of the Agreement.

The laws of the State of Minnesota apply to this Agreement.

11. Termination.

This Agreement shall terminate of its own accord without further action taken or notice given by either party at midnight, December 31, 2026.

12. Merger and Modification.

It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.

Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement and signed by the parties hereto.

Space Intentionally Left Blank

IN WITNESS WHEREOF, each of the parties has caused this Agreement to be executed by its appropriate officers and with the consent and approval of its appropriate governing bodies.

CITY OF HAMBURG

BY: ______________________________
Mayor

Date: ________________________

IN PRESENCE OF:

____
City Clerk

Date: ________________________

COUNTY ATTORNEY

____
Mark Metz
Carver County Attorney

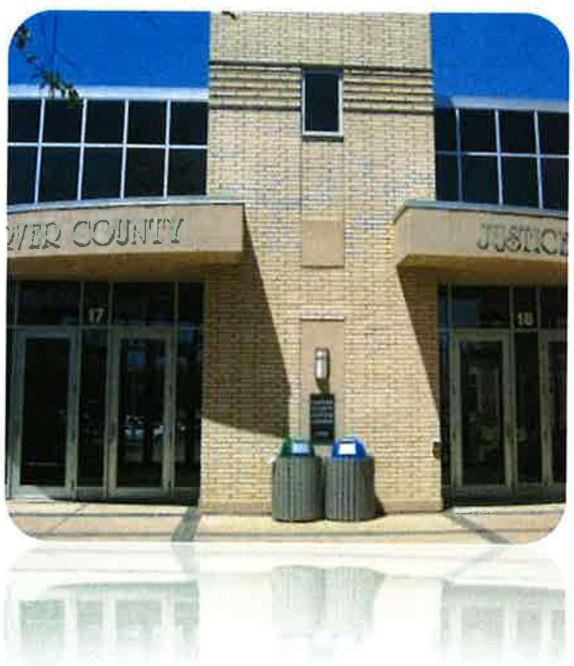
Date: __________________

IN PRESENCE OF:

COUNTY OF CARVER

BY: ______________________
Dave Hemze
County Administrator

Date: __________________



CARVER COUNTY ATTORNEY'S OFFICE

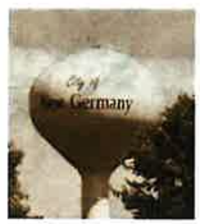
2026 Prosecution Contract

Carver County Attorney's Office

Mark Metz, County Attorney

Who We Serve

- Carver
- Chaska
- Cologne
- Hamburg
- Mayer
- New Germany
- Norwood
- Young
- America
- Victoria
- Waconia
- Watertown



Determination of Contract Fees

County Attorney Staff Costs	$202,928
Less Total Fine Revenue paid to Carver County	
Attorney's office in 2024	*($ 85,438)*
County Cost Allocation	*($ 20,831)*
Equals Total Surcharge to be paid in 2026	$ 96,660

Participating cities pay surcharge quarterly per their three-year case load average (see chart later in presentation) Surcharge includes 3.5% county personnel cost allowance and reduction of County Cost Allocation.

Cases by Location (2022 – 2024)

Cases listed: Adult (PM/MD/GM)

Updated: 07/25/2025

	2022	2023	2024	3 Yr Avg	% Total
Carver	55	37	53	48	6.27%
Chaska	312	328	399	346	44.92%
Cologne	8	15	14	12	1.60%
Hamburg	6	7	6	6	0.82%
Mayer	13	13	10	12	1.56%
New Germany	3	4	1	3	0.35%
Norwood Young America	44	42	45	44	5.66%
Victoria	83	60	56	66	8.60%
Waconia	152	172	200	175	22.65%
Watertown	79	60	36	58	7.57%
	755	738	820	771	100.00%

Usage and Rate Comparison

2026 Contract Fees With usage change and 3.5% increase/reduce allocation	2025 Contract 3 Yr Avg	2026 Contract 3 Yr Avg	Change +/-	2025 Contract Rate	2026 Contract Rate	Change +/-
Carver	7.38%	6.27%	-1.11%	$6,504.88	$6,059.50	$ (445.38)
Chaska	43.03%	44.92%	1.89%	$37,913.07	$43,419.49	$ 5,506.41
Cologne	1.57%	1.60%	0.03%	$1,385.66	$1,546.22	$ 160.56
Hamburg	0.74%	0.82%	0.08%	$654.34	$794.00	$ 139.67
Mayer	2.10%	1.56%	-0.54%	$1,847.54	$1,504.43	$ (343.11)
New Germany	0.52%	0.35%	-0.18%	$461.89	$334.32	$ (127.57)
Norwood Young America	5.55%	5.66%	0.12%	$4,888.28	$5,474.45	$ 586.16
Victoria	8.56%	8.60%	0.04%	$7,544.12	$8,316.15	$ 772.02
Waconia	21.84%	22.65%	0.81%	$19,245.21	$21,897.80	$ 2,652.58
Watertown	8.69%	7.57%	-1.13%	$7,659.60	$7,313.20	$ (346.40)
				$ 88,104.59	$ 96,659.55	$ 8,554.96

County Attorney Update:

- Caseload Trends
- Veterans and Drug Treatment Courts
- Other trends in the County Attorney's Office

Our Office

Mark Metz, County Attorney

Jennifer Tichey, Chief Deputy

Rhonda Betcher, Executive Assistant

John Rekow, Law Office Manager

Nancy Yates, Victim Witness Manager

1 Victim Witness Coordinator

1 Victim Witness Legal Admin

1 Victim Witness/Outreach Coordinator

17 Assistant County Attorneys

3 Paralegals

7 Legal Administrative Assistants

www.carvercountymn.gov