



HAMBURG CITY COUNCIL AGENDA OCTOBER 20, 2020

1. **Call City Council Meeting to Order at 7:00 PM**
 - **Pledge of Allegiance**

2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

3. **Agenda Review (Added Items) and Adoption**

4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Payment of Added July Claims (\$186.05)**
 - **Approve Payment of Added August Claims (\$31.35)**
 - **Approve Payment of Added September Claims (\$4,836.44)**
 - **Approve Payment of October Claims (\$60,721.18)**
 - **Approve Minutes for September 8, 2020/September 15, 2020/September 22,2020**
 - **Approve Cash Flow Statements for July/August 2020**
 - **September 2020 Utility Delinquency Report**

5. **Hamburg Fire Department**
 - **CARES Act Monies**
 - **COVID-19 Related Items**

6. **Old City Business**
 - **COVID-19 Related Items**
 - **Community Center/Hall Rentals**
 - **Building Permit for Kevin Subart (340 Railroad Street)**
 - **Water Tower/Water Main Improvement Project (Update)**
 - **Seal Old Water Well**
 - **Trebesch Litigation**
 - **Conditional Use Permit (USS Martha Solar, LLC)**

7. **New City Business**
 - **Inflow/Infiltration Program (Non-compliance Inspections)**
 - **GovCard**
 - **Set Canvass Board Meeting for General Election**
 - **November 13, 2020**



***HAMBURG CITY COUNCIL AGENDA
OCTOBER 20, 2020***

8. City Council Reports

- **Councilmember Jason Buckentin**
- **Councilmember Tim Tracy**
- **Councilmember Scott Feltmann**
- **Councilmember Eric Poppler**
- **Mayor Chris Lund**

9. Adjourn City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
OCTOBER 20, 2020***

COMMUNITY HALL & PARK ACTIVITIES

NO RENTALS FOR 2020

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

OCTOBER

- 5 – HFD Training
- 5 – Hamburg Lions Club
- 6 – Mayors In
- 13 – Young America Township Meeting
- 19 – Hamburg Lions Club
- 20 – City Council Meeting – 7:00 PM
- 27 – Hamburg Fire Dept (Relief Assoc.) Meeting

NOVEMBER

- 2 – HFD Training
- 2 – Hamburg Lions Club
 - Mayors In
- 3 – General Election
- 10 – Hamburg City Council Meeting
- 10 – Young America Township Meeting
- 11 – Veterans Day (City Offices Closed)
- 16 – Hamburg Lions Club
- 26/27 – Thanksgiving Holiday (City Offices Closed)
- 30 – HFD (Relief Assoc) Meeting

CITY OF HAMBURG
NOTICE OF A HAMBURG CITY COUNCIL MEETING
TUESDAY, OCTOBER 20, 2020
7:00 P.M.

NOTICE IS HEREBY GIVEN, that the City of Hamburg City Council will hold a City Council Meeting on Tuesday, October 20, 2020 at 7:00 p.m., in the Council Chambers, 181 Broadway Avenue, Hamburg, MN.

This meeting is a regular scheduled meeting of the Hamburg City Council. Due to the current health pandemic of COVID-19, the Council Chambers will be closed to the public.

It is anticipated that some or all members of the City Council due to the COVID-19 Pandemic will participate in the meeting by telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021 rather than in-person at the City Council's regular meeting place at City Hall, 181 Broadway Avenue, Hamburg, Minnesota.

Members of the public can listen to and/or participate in the council meeting live online at <https://us02web.zoom.us/j/6817521480>, the Zoom App on your cellphone via the google play store, or by calling 1-312-626-6799. Use Meeting ID: 681 752 1480 when logging in or calling in. Use # as your participant ID.

To view a copy of the Agenda Packet please refer to the City Website: www.hamburgmn.com by clicking on the City Council Meetings tab. To be added to the Agenda please call City Offices by Noon on Friday.

If you have any questions, please contact City Hall (952) 467-3232 for further information.

POSTED BY THE HAMBURG CITY CLERK
Jeremy Gruenhagen, City Clerk/Treasurer

2020 July Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - June 2020	\$2,747.26	7/14/2020
ACH	MN Dept. of Revenue	Divided	June 2020 State Withholding Tax Payment	\$451.00	7/14/2020
ACH	PERA	Divided	PERA Withholding - June 2020	\$778.03	7/14/2020
ACH	PERA	Divided	PERA Withholding - July 2020	\$529.20	7/14/2020
ACH	PERA	Divided	PERA Withholding - July 2020	\$425.38	8/18/2020
ACH	PERA	Divided	PERA Withholding - July 2020	\$503.46	8/18/2020
ACH	PERA	Divided	PERA Withholding - July 2020	\$771.03	8/18/2020
ACH	Jeremy Gruenhagen	Divided	June Wages	\$2,063.45	8/18/2020
ACH	HealthPartners	Divided	Health Insurance for July 2019	\$4,158.10	7/14/2020
ACH	Mel Sprengeler	Divided	Wages 6-15-20 to 6-28-20	\$38.79	7/14/2020
ACH	Greg Schultz	Divided	Wages 6-15-20 to 6-28-20	\$1,937.60	7/14/2020
ACH	Tamara Bracht	Divided	Wages 6-15-20 to 6-28-20	\$871.59	7/14/2020
ACH	Jeremy Gruenhagen	Divided	July Wages	\$2,013.56	7/14/2020
ACH	Google	General Gov't	Email Account Service for July 2020	\$108.00	7/14/2020
ACH	MN Dept of Revenue	Divided	Sales Tax for 2nd Qtr 2020	\$51.00	8/18/2020
ACH	MN Dept. of Labor & Industry	Public Safety (FD)	2nd Quarter 2020 Building Permit Surcharge	\$13.99	8/18/2020
ACH	Mel Sprengeler	Divided	Wages 6-29-20 to 7-12-20	\$296.45	8/18/2020
ACH	Greg Schultz	Divided	Wages 6-29-20 to 7-12-20	\$1,585.81	8/18/2020
ACH	Tamara Bracht	Divided	Wages 6-29-20 to 7-12-20	\$712.65	8/18/2020
ACH	Mel Sprengeler	Divided	Wages 7-13-20 to 7-26-20	\$346.31	8/18/2020
ACH	Greg Schultz	Divided	Wages 7-13-20 to 7-26-20	\$1,868.37	8/18/2020
ACH	Tamara Bracht	Divided	Wages 7-13-20 to 7-26-20	\$816.98	8/18/2020
ACH	Jeremy Gruenhagen	Divided	July Wages	\$2,013.55	8/18/2020
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for June 2020	\$25.70	8/18/2020
Debit Card	Amazon	Divided	Highlighters, Open/Closed Sign, 3 US Flags	\$131.45	7/14/2020
Debit Card	Amazon	Divided	1 Pack of 200 Laminate Sheets	\$25.69	7/14/2020
Debit Card	Franklin Printing	General Gov't	5000 Sheets of 100# Paper for newsletters	\$339.90	7/14/2020
Debit Card	US Postal Service	General Gov't	EDDM Postage for 15th COVID-19 Newsletter Mailing	\$75.25	7/14/2020
Debit Card	US Postal Service	General Gov't	EDDM Postage for 16th COVID-19 Newsletter Mailing	\$75.25	7/14/2020
Debit Card	US Postal Service	General Gov't	EDDM Postage for 17th COVID-19 Newsletter Mailing	\$75.25	8/18/2020
Debit Card	ZOOM	General Gov't	Audio/Video Conferencing App	\$16.09	8/18/2020
Debit Card	MNSPECT CE	Public Safety (FD)	Fire Code Book	\$134.41	8/18/2020
20181	Diane Weckman	General Gov't	Re-Issue of Election Judge Wages (Check #20051 Exp	\$0.00	7/14/2020
20182	Bolton & Menk, Inc.	General Gov't	Professional Services May 16, 2020 - June 12, 2020	\$400.00	7/14/2020
20183	Bound Tree Medical	Public Safety (FD)	2 Adult Blood Pressure Cuffs	\$80.00	7/14/2020
20184	CarQuest	Divided	Battery for Exmark Mower, Zip Ties	\$68.71	7/14/2020
20185	Carver County Attorney's Office	General Gov't	2nd Qtr 2020 Fines - Half Due to Attorney's Office, Su	\$118.44	7/14/2020
20186	Cintas	Hall	Cleaning Supplies	\$69.52	7/14/2020
20187	Clark Mosquito Management	Public Safety (FD)	Mosquito Control (2nd of 3 Invoices for 2020)	\$1,325.00	7/14/2020
20188	Coordinated Business Systems	General Gov't	Office Phone System	\$110.94	7/14/2020
20189	Customized Fire Rescue Training	Public Safety (FD)	4 Training Courses	\$2,000.00	7/14/2020
20190	Floyd Total Security	Water	Base Alarm Monitoring for Water Treatment Plant 7/24	\$92.07	7/14/2020
20191	Gopher State One Call	Divided	June Locates (11 Locate Requests)	\$14.85	7/14/2020
20192	Hoff Barry, P.A.	General Gov't	Development Document Review & Correspondence	\$984.00	7/14/2020
20193	Jared Mackenthun	Public Safety (FD)	Reimbursement for 6 Floor Scrubber Batteries	\$1,171.31	7/14/2020
20194	Loffler	General Gov't	June Copies	\$244.86	7/14/2020
20195	Maguire Iron, Inc.	Water	Application for Payment #7 Period Ending 6/30/20 Wa	\$63,088.84	7/14/2020
20196	Melchert-Hubert & Sjodin, PLLP	General Gov't	Correspondence Regarding Litigation, Data Requests	\$1,117.20	7/14/2020
20197	MN BCA	Public Safety (FD)	Background Check for Michael Monnens	\$15.00	7/14/2020
20198	MN Public Facilities Authority	Water	Principle Payment - Water Wells Bonds	\$94,012.16	7/14/2020
20199	MNSPECT, LLC	Public Safety (FD)	4 Residential Building Permits	\$857.43	7/14/2020
20200	Motorola	Public Safety (FD)	3 Portable Radios with Charging Station and Access	\$13,091.75	7/14/2020
20201	Municipal Emergency Services	Public Safety (FD)	SCBA (Air Pack) Flow Tests	\$934.39	7/14/2020
20202	Security Bank & Trust Co.	Storm Water	G.O. Public Utility Revenue Refunding Bonds, Series	\$8,620.23	7/14/2020
20203	Verizon Wireless	General Gov't	(7) Cell Phones Lines	\$228.35	7/14/2020
20204	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance For June 20	\$540.00	7/14/2020
20205	Wm. Mueller & Sons, Inc.	Divided	Gravel, Fuel for Mowers & City Vehicle	\$158.92	7/14/2020
20206	Xcel Energy Inc.	Divided	Natural Gas Service (183 Broadway)	\$773.68	7/14/2020
20207	JT Floor Covering	Hall	Final Payment for Hall Bar/Kitchen Floor	\$2,291.07	8/18/2020
Credit	MES Group Corporations	Water/Sewer/S Water	Credit to Utility Bill per Resolution #2020-10	\$375.00	10/20/2020
				\$218,784.27	
			July Claims	\$204,587.27	7/14/2020
			Added July Claims	\$14,010.95	8/18/2020
			Added July Claims	\$186.05	10/20/2020
				\$218,784.27	

2020 August Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - July 2020	\$3,776.02	8/18/2020
ACH	MN Dept. of Revenue	Divided	July 2020 State Withholding Tax Payment	\$622.00	8/18/2020
ACH	PERA	Divided	PERA Withholding - August 2020	\$474.93	8/18/2020
ACH	PERA	Divided	PERA Withholding - August 2020	\$482.29	9/8/2020
ACH	HealthPartners	Divided	Health Insurance for August 2020	\$4,158.10	8/18/2020
ACH	Google	General Gov't	Email Account Service for July 2020	\$108.00	8/18/2020
ACH	Greg Schultz	Divided	Wages 7-27-20 to 8-09-20	\$1,961.51	8/18/2020
ACH	Mel Sprengeler	Divided	Wages 7-27-20 to 8-09-20	\$365.71	8/18/2020
ACH	Tamara Bracht	Divided	Wages 7-27-20 to 8-09-20	\$569.80	8/18/2020
ACH	Jeremy Gruenhagen	Divided	August Wages	\$1,979.13	8/18/2020
ACH	Kwik Trip	Public Safety (FD)	Fuel for Engine 11	\$51.78	8/18/2020
ACH	Optum	General Gov't	HSA Admin Fee's for City Employees 3rd Qtr 2020	\$22.50	8/18/2020
ACH	Greg Schultz	Divided	Wages 8-10-20 to 8-23-20	\$1,756.92	9/8/2020
ACH	Mel Sprengeler	Divided	Wages 8-10-20 to 8-23-20	\$362.93	9/8/2020
ACH	Tamara Bracht	Divided	Wages 8-10-20 to 8-23-20	\$823.65	9/8/2020
ACH	Jeremy Gruenhagen	Divided	August Wages	\$2,047.98	9/8/2020
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for July 2020	\$41.20	9/8/2020
ACH	Optum Bank	General Gov't	City Contribution to Employees H.S.A (3rd Qtr 2020)	\$1,250.00	9/8/2020
Debit Card	Hamburg Post Office	Divided	6 Rolls Postcard Stamps, 1 Roll Forever Stamps	\$265.00	8/18/2020
Debit Card	USPS	General Gov't	18th COVID Newsletter EDDM Postage	\$67.77	8/18/2020
Debit Card	ZOOM	General Gov't	Audio/Video Conferencing App	\$16.09	8/18/2020
Debit Card	Hamburg Post Office	Water	Sent Water Samples	\$0.00	10/20/2020
Debit Card	Kwik Trip	General Gov't	Food/Drinks for Election Judges	\$39.09	8/18/2020
Debit Card	Hamburg Post Office	Water	Postage to send Water Sample to MN Dept. of Health	\$31.35	8/18/2020
Debit Card	USPS	General Gov't	19th COVID Newsletter EDDM Postage	\$67.94	8/18/2020
Debit Card	UPS Store	Water	Overnight Water Samples	\$12.06	9/8/2020
Debit Card	USPS	General Gov't	20th COVID Newsletter EDDM Postage	\$67.94	9/8/2020
Debit Card	Amazon	General Gov't	2 Cartons of Copy Paper	\$79.98	9/8/2020
20208	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for July	\$33.13	8/18/2020
20209	CarQuest Auto Parts	Public Safety (FD)	(2) Dual Terminal Batteries for Gamma Goat	\$287.60	8/18/2020
20210	CarverLink/Jaguar	Divided	Telephone/Internet Services for April, May, July	\$538.47	8/18/2020
20211	Carver County	Public Safety (FD)	Overtime Pay for Officer Arnst from Pay Period 6/22/20 -	\$34.21	8/18/2020
20212	Cintas	Hall	Cleaning Supplies	\$103.39	8/18/2020
20213	Clarke Mosquito	Public Safety (FD)	Mosquito Control for 2020 Final Payment	\$1,325.00	8/18/2020
20214	Coordinated Business Services	General Gov't	Intermedia Services and Equipment	\$61.75	8/18/2020
20215	ECM Publishers, Inc.	General Gov't	Election Filing Notice	\$41.58	8/18/2020
20216	Emergency Response Solutions	Public Safety (FD)	Boots for Rescue Reserve Sharon Erich	\$584.99	8/18/2020
20217	Gopher State One	Divided	July Locates (13)	\$17.55	8/18/2020
20218	Hawkins Chemicals	Water	Chemicals for Water Treatment Plant	\$593.63	8/18/2020
20219	Henning Excavating	Water	Repair Water Main Break near 331 Maria Avenue	\$3,593.00	8/18/2020
20220	Hoff Barry P.A.	General Gov't	Development Document Review, Revisions, and Corres	\$1,128.00	8/18/2020
20221	Home Solutions	Divided	Entry Lockset, Keys made for Water Tower	\$54.20	8/18/2020
20222	Melchert-Hubert & Sjodin, PLLP	General Gov't	Litigation Correspondence	\$1,550.40	8/18/2020
20223	Menards	Divided	Dish Soap, Gate Pulls, Acrylic Sheet, Velcro, Bathroom I	\$156.31	8/18/2020
20224	Mini Biff Inc.	Park & Rec.	Handicap Mini Biff Rental with Damage Waiver	\$139.74	8/18/2020
20225	Minnesota Pump Works	Sewer	Main Lift Station Pump Repairs	\$612.50	8/18/2020
20226	MNSPECT	Public Safety (FD)	Residential Permit HB-2020-00023 (Foundation) 310 Lou	\$85.69	8/18/2020
20227	Municipal Emergency Response	Public Safety (FD)	Kocheck Gate Valve	\$756.47	8/18/2020
20228	MVTL Labs	Water	Lab Fees for New Water Tower Sample Tests	\$50.00	8/18/2020
20229	Plunkett's Pest Control	Hall	General Pest Control at Hall, CC, FD	\$139.12	8/18/2020
20230	S.E.H. Inc.	Divided	Water Tower, Mill & Overlay, Looping Projects	\$5,162.71	8/18/2020
20231	Verizon Wireless	General Gov't	(7) Cell Phone Lines 6/25/20-7/24/20	\$302.12	8/18/2020
20232	W.W.O.T.A Inc.	Divided	Water/Wastewater Training & Assistance for July 2020	\$736.88	8/18/2020
20233	Wm. Mueller & Sons	Divided	Fuel, Street Patching, Class 5 Rock	\$1,812.66	8/18/2020
20234	Xcel Energy	Divided	Electricity / Natural Gas Services	\$1,125.39	8/18/2020
20235	Ashlie Scheuble	Hall	Hall Deposit Refund Due to COVID-19 Cancellation	\$150.00	8/18/2020
20236	Bolton & Menk, Inc.	General Gov't	Professional Services June 13 - July 10, 2020	\$160.00	8/18/2020
20237	Bound Tree Medical	Public Safety (FD)	AED Ready Kit	\$44.99	8/18/2020
20238	Canon Financial	General Gov't	Canon Copier Gov't Contract for August	\$33.13	8/18/2020
20239	CarverLink/Jaguar	Divided	Telephone/Internet Services August 2020	\$160.53	8/18/2020
20240	Henning Excavating	Public Works (Streets)	Water Main Repairs by 679 Park Avenue (Car Wash)	\$4,926.00	8/18/2020
20241	Loffler Companies, Inc.	General Gov't	July Copies	\$181.92	8/18/2020
20242	Melchert-Hubert & Sjodin, PLLP	General Gov't	Litigation, COVID-19, Unemployment Benefits	\$212.80	8/18/2020
20243	Menards	Divided	Dish Soap, Garbage Bags, Batteries	\$47.33	8/18/2020
20244	Mini Biff, Inc.	Park & Rec.	Handicap Mini Biff Rental, Damage Waiver	\$139.74	8/18/2020
20245	Mn Dept. of Health	Water	Community Water Supply Service Connection Fee	\$518.00	8/18/2020
20246	Plunkett's Pest Control	General Gov't	City Hall and FD	\$39.37	8/18/2020
20247	UFC	General Gov't	Weed Spray for City Grounds and Ponds	\$67.83	8/18/2020
20248	USA Blue Book	Water	HACH Flouride, pH Buffer Pack	\$123.78	8/18/2020
20249	Wm. Mueller & Sons, Inc.	Public Works (Streets)	2020 Street Improvement Project	\$94,400.70	8/18/2020
20250	Xcel Energy	Divided	Electricity/Natural Gas Services	\$2,056.83	8/18/2020
				\$145,791.11	
			August Claims	\$138,897.51	8/18/2020
			Added August Claims	\$6,924.95	9/8/2020
			Added August Claims	(\$31.35)	10/20/2020
				\$145,791.11	

2020 September Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - August 2020	\$2,977.46	9/8/2020
ACH	MN Dept of Revenue	Divided	August 2020 State Withholding Tax Payment	\$491.00	9/8/2020
ACH	PERA	Divided	PERA Withholding - August 2020	\$771.03	9/8/2020
ACH	PERA	Divided	PERA Withholding - September 2020	\$420.37	9/22/2020
ACH	HealthPartners	Divided	Health Insurance for September 2020	\$4,158.10	9/8/2020
ACH	Google	General Gov't	Email Accounts (8) by Google G Suite	\$108.00	9/8/2020
ACH	Verizon Wireless	General Gov't	(7) Cell Phones Lines	\$290.08	9/8/2020
ACH	Jeremy Gruenhagen	Divided	September Wages	\$2,013.56	9/8/2020
ACH	Mel Sprengeler	Divided	Wages 8/24/20 to 9/06/20	\$407.27	9/22/2020
ACH	Greg Schultz	Divided	Wages 8/24/20 to 9/06/20	\$1,526.37	9/22/2020
ACH	Tamara Bracht	Divided	Wages 8/24/20 to 9/06/20	\$745.28	9/22/2020
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for August 2020	\$30.80	9/22/2020
ACH	Jeremy Gruenhagen	Divided	September Wages	\$2,046.48	10/20/2020
ACH	Mel Sprengeler	Divided	Wages 8/24/20 to 9/06/20	\$265.96	10/20/2020
ACH	Greg Schultz	Divided	Wages 8/24/20 to 9/06/20	\$1,650.66	10/20/2020
ACH	Tamara Bracht	Divided	Wages 8/24/20 to 9/06/20	\$748.50	10/20/2020
ACH	TASC	General Gov't	Admin Fees for COBRA Administration	\$57.24	10/20/2020
Debit Card	ZOOM	General Gov't	Audio/Video Conferencing App	\$16.09	9/8/2020
Debit Card	Target	General Gov't Bldgs	Ink for Greg's Shop Printer	\$59.05	9/22/2020
Debit Card	UPS Store	Water	Overnight Water Samples	\$12.06	9/22/2020
Debit Card	USPS	General Gov't	21st COVID Newsletter EDDM Postage	\$67.94	9/22/2020
Debit Card	USPS	General Gov't	22nd COVID Newsletter EDDM Postage	\$67.60	10/20/2020
20251	Barb Droege	General Gov't	Wages from Election Training and Shift Worked	\$85.00	9/8/2020
20252	CarQuest Auto Parts	Public Safety	Fuses, Battery Terminal Connector for Gamma Goat	\$14.79	9/8/2020
20253	Cintas	Hall	Cleaning Supplies	\$69.52	9/8/2020
20254	Coordinated Business Systems	General Gov't	Telephone Services and Equipment	\$61.75	9/8/2020
20255	Diane Hoffman	General Gov't	Wages from Election Training and Shift Worked	\$95.00	9/8/2020
20256	Diane Weckman	General Gov't	Wages from Election Training and Shift Worked	\$85.00	9/8/2020
20257	Floyd Total Security	Sewer	Base Alarm Monitoring for Sewer Treatment Plant	\$92.07	9/8/2020
20258	Gopher State One	Water/Sewer	August Locates (12 @ \$1.35 each)	\$16.20	9/8/2020
20259	Home Solutions	General Gov't	Keys, Water Hose, Nozzle, Locks	\$206.89	9/8/2020
20260	Jan Pulkrabek	General Gov't	Wages from Election Training and Shift Worked	\$85.00	9/8/2020
20261	Janice Mackenthun	General Gov't	Wages from Election Training and Shift Worked	\$85.00	9/8/2020
20262	Julie Weckman	General Gov't	Wages from Election Training and Shift Worked	\$95.00	9/8/2020
20263	League of MN Cities	General Gov't	Annual Membership Dues	\$715.00	9/8/2020
20264	Menards	Divided	Dish Soap, 3v Batteries, Water Softner Pellets, Grass Sta	\$94.58	9/8/2020
20265	Minnesota Pump Works	Sewer	Grinder Pump Station Repairs, Lift Station Pump Replace	\$11,605.84	9/8/2020
20266	MN Mayors Association	General Gov't	Annual Membership Dues	\$30.00	9/8/2020
20267	MNSPECT	Public Safety	Building Permit Reviews, Inspections	\$260.71	9/8/2020
20268	MES	Public Safety	AED Replacement Battery, Calibration Gas for Gas Monit	\$352.57	9/8/2020
20269	Perry Schroeder	General Gov't	Wages from Election Training and Shift Worked	\$95.00	9/8/2020
20270	S.E.H.	PW/Water	2020 Mill & Overlay Project, Water Tower Construction	\$6,374.55	9/8/2020
20271	W.W.O.T.A.	Water/Sewer	Water/Wastewater Training & Assistance for August 2020	\$675.00	9/8/2020
20272	Water Conservation Service, Inc.	Water	Locate Water Leak on Park Avenue in front of Carwash	\$522.00	9/8/2020
20273	Wm. Mueller & Sons	Divided	Fuel for Mowers and City Vehicle, Class 5 Gravel	\$690.70	9/8/2020
20274	Xcel Energy Inc.	Divided	Electricity/Natural Gas Services	\$774.96	9/8/2020
20275	Bolton & Menk, Inc.	General Gov't	Professional Fees for Project T61.117575 from July 11 - A	\$440.00	9/22/2020
20276	Canon Financial Services, Inc.	General Gov't	Canon Copier Government Contract for September	\$33.13	9/22/2020
20277	Cintas	Hall	Cleaning Supplies	\$69.52	9/22/2020
20278	Coordinated Business Systems	General Gov't	Intermedia Services and Equipment	\$61.75	9/22/2020
20279	Ehlers & Associates	General Gov't	2020 Continuing Disclosure Reporting	\$750.00	9/22/2020
20280	EPA Audio & Visual, Inc.	Community Center	6 Microphones with Stands and Cords, 1 Main Speaker	\$2,107.49	9/22/2020
20281	League of MN Cities Ins. Trust	General Gov't	Municipality Property & Casualty Ins. for 7-15-20 to 7-15-21	\$20,103.00	9/22/2020
20282	Loffler Companies, Inc.	General Gov't	August Copies	\$173.17	9/22/2020
20283	Melchert Hubert & Sjodin PLLP	General Gov't	Correspondence Regarding 340 Railroad Street Code Co	\$744.80	9/22/2020
20284	Mini Biff Inc.	Park & Rec.	Handicap Mini Biff Rental, Damage Waiver & Winterizatio	\$139.74	9/22/2020
20285	MN BCA	Public Sfety (FD)	Background Check for FD Applicant John Egan	\$15.00	9/22/2020
20286	Plunkett's Pest Control	General Gov't	Pest Control (9/14/2020)	\$152.97	9/22/2020
20287	S.E.H. Inc.	Water	Water Tower Construction & Expense Reimbursement	\$2,423.21	9/22/2020
20288	Tom Diethelm Builders	Water	2 Curb Stops, 1 Adapter, 1 Adapter "T", 2 Stationary Rods	\$623.24	9/22/2020
20289	Waste Management	Sanitation	30 Yard Flat Green Yard Waste Container	\$275.90	9/22/2020
20290	Xcel Energy	Divided	Electricity/Natural Gas Services	\$1,172.87	9/22/2020
				\$71,398.82	
			September Claims	\$34,007.45	9/8/2020
			Added September Claims	\$32,554.93	9/22/2020
			Added September Claims	\$4,836.44	10/20/2020
				\$71,398.82	

2020 October Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - September 2020	\$2,809.84	10/20/2020
ACH	MN Dept of Revenue	Divided	State Withholding Tax Payment September 2020	\$453.00	10/20/2020
ACH	PERA	Divided	PERA Withholding for September 2020	\$446.21	10/20/2020
ACH	PERA	Divided	PERA Withholding for September 2020	\$778.03	10/20/2020
ACH	PERA	Divided	PERA Withholding for October 2020	\$432.00	10/20/2020
ACH	HealthPartners	Divided	Health Insurance for October 2020	\$4,158.10	10/20/2020
ACH	Google	General Gov't	Email Accounts (8) by Google G Suite	\$108.00	10/20/2020
ACH	Verizon Wireless	General Gov't	(7) Cell Phones Lines	\$290.08	10/20/2020
ACH	Kwik Trip	Park & Rec.	Non-Ox Fuel for Small Engines	\$31.50	10/20/2020
ACH	ZOOM	General Gov't	Audio/Video Conferencing App (Monthly Fee)	\$16.09	10/20/2020
ACH	Greg Schultz	Divided	Wages 9/21/20 to 10/04/20	\$1,656.96	10/20/2020
ACH	Mel Sprengeler	Divided	Wages 9/21/20 to 10/04/20	\$216.10	10/20/2020
ACH	Tamara Bracht	Divided	Wages 9/21/20 to 10/04/20	\$670.14	10/20/2020
ACH	Jeremy Gruenhagen	Divided	October Wages	\$1,962.17	10/20/2020
Debit Card	Little Giant Ladder Systems	Public Safety (FD)	2 Aluminum Ladders	\$848.00	10/20/2020
Debit Card	USPS	General Gov't	23rd COVID Newsletter	\$75.06	10/20/2020
20291	Banyon	Water/Sewer	2021 Utility Billing Program Support	\$795.00	10/20/2020
20292	Bolton & Menk, Inc.	General Gov't	Professional Services August 8 - September 18, 2020	\$520.00	10/20/2020
20293	CarQuest Auto Parts	Divided	Seafoam and Carb Cleaner for Small Engines, Pump for Hand Sa	\$57.37	10/20/2020
20294	Carver County Attorney's Office	General Gov't	3rd Qtr 2020 Fines - Half Due to Attorney's Office, Surcharge	\$74.28	10/20/2020
20295	CarverLink/Jaguar	Divided	Telephone/Internet Services	\$160.54	10/20/2020
20296	Chris Lund	General Gov't	March-September COVID ZOOM Meetings (Carver Cnty, White H	\$3,878.70	10/20/2020
20297	Core & Main	Divided	5 Water Meter Touch Pads with 6 MXU Boxes, and 3 IPERL Water	\$4,769.00	10/20/2020
20298	Ellen Swanson	Hall	Refund from Cancelled Reception on Dec. 31, 2020	\$150.00	10/20/2020
20299	Floyd Total Security	Water	Base Alarm Monitoring for WTP 10/24/20-1/23/21	\$92.07	10/20/2020
20300	Gopher State One Call	Divided	8 Locates in September	\$12.15	10/20/2020
20301	League of MN Cities Ins. Trust	General Gov't	Worker's Comensation Audit from 5/21/19 - 5/21/20	\$161.00	10/20/2020
20302	Melchert-Hubert & Sjodin, PLL	General Gov't	Litigation Correspondence and Meetings	\$623.20	10/20/2020
20303	Menards	General Gov't	1 Box of 48" 32 Watt T8 Lightbulbs	\$35.04	10/20/2020
20304	MNSPECT	Public Safety (FD)	Residential Roof Leak Investigation, Mechanical Permit, Plan Re	\$316.66	10/20/2020
20305	MES	Public Safety (FD)	Adult CPR Mask Kit, 1 Box of Large and X-Large Nitril Gloves	\$150.97	10/20/2020
20306	MVTL Labs, Inc.	Sewer	Lab Fee's for Final Pre-Pond Discharge, Qtrly Influent, Sample D	\$352.00	10/20/2020
20307	S.E.H. Inc.	Divided	2020 General Engineering Services and Mill & Overlay Project	\$1,232.14	10/20/2020
20308	Security Bank & Trust Co.	Public Safety (FD)	Certificate of Indebtedness for 2018 Fire Engine	\$28,272.00	10/20/2020
20309	Viking Coca-Cola	Park & Rec.	Pop Machine Refill	\$219.00	10/20/2020
20310	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for September 2020	\$405.00	10/20/2020
20311	Wm. Mueller & Sons	Divided	Fuel for Lawn Mowers and City Vehicles, Maria & Park Ave. Dige	\$2,483.10	10/20/2020
20312	Xcel Energy	Divided	Electricity/Natural Gas Services	\$856.73	10/20/2020
20313	Carver County Sheriff's Office	Public Safety (FD)	Officer Arnst Overtime Pay (Parking issue/Missing person case)	\$153.95	10/20/2020
				\$60,721.18	



HAMBURG CITY COUNCIL MEETING SEPTEMBER 8, 2020

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 p.m. Those in attendance were Council Members Tim Tracy, Eric Poppler and Jason Buckentin, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, FD Chief Scott Anderson, and John Fahey. Via ZOOM was Chad Katzenberger (SEH), Ron Blum (Melchert-Hubert & Sjodin), Scott Qualle with MNSPECT, and resident Kevin Subart. Councilman Scott Feltmann was absent.

Agenda Review (Added Items) and Adoption

- Added Resolution 2020-14 under Old City Business

MOTION: Councilman Tim Tracy moved to approve the Agenda as amended.

Seconded by Jason Buckentin. Motion was unanimously approved. Councilman Scott Feltmann was absent.

Consent Agenda

- Approve Payment of Added August Claims (\$6,924.95)
- Approve Payment of September Claims (\$34,007.45)
- Approve Minutes for August 18, 2020
- Approve Time-Off Request (Jeremy Gruenhagen)
- August Utility Billing Delinquency Report
- Carver County Small Business Emergency Assistance Fund

MOTION: Councilman Jason Buckentin moved to approve the Consent Agenda.

Seconded by Eric Poppler. Motion was unanimously approved. Councilman Scott Feltmann was absent.

Hamburg Fire Department

- CARES Act Monies
 - COVID-19 Related Items
 - All members (but 3) have been fitted for new turnout gear at a cost of \$15,200.
 - FD would benefit from a gear extractor and dryer. Estimated to cost \$16,383
- Required City Contribution (Statewide Volunteer Firefighter Plan) PERA: currently 112% funded, froze for the next 5 years at \$1800. Want to look at increasing it to \$2200.

Old City Business

- Building Permit for Kevin Subart (340 Railroad Street)
 - Mr. Subart would like to remove the upstairs tenants and use the entire building as his personal living space. This would alleviate the need to install fire suppression per MN State Building Code. Scott Qualle with MNSPECT suggested the city inquire if the proposed change would continue to fulfill the mixed-use requirements for zoning. Jeremy will inquire on zoning classification.



HAMBURG CITY COUNCIL MEETING
SEPTEMBER 8, 2020

- Generator for Community Hall (County/City Cost Share)
 - Carver County will provide and pay \$19,000 for the generator with the city portion being only \$5,188. Mayor Lund asked City Staff to inquire on any repair/replace warranty with this deal.
 - **MOTION: Councilman Tim Tracy motioned to move forward with the generator. Seconded by Jason Buckentin. Motion was unanimously approved. Councilman Scott Feltmann was absent.**
- Letter to Joe Hubler (411 Maria Avenue)
 - Mr. Hubler contacted City and stated he sold the building in 2019. He provided the new owners information. The new owner contacted the City on Sept. 4 and said he would send information on his plans for the building. Mayor Lund asked what the property was zoned as, and said he has a few ideas on how the new owner could utilize the building.
- Tractor Pull/Kickball Tournament (September 26th)
 - The date on the Resolution needs to be changed from June 27th to Sept. 26th.
 - City lawyer is providing COVID verbiage to be included in Hamburg rental agreements.
 - **MOTION: Councilman Jason Buckentin moved to approve Resolution 2020-14. Seconded by Councilman Tim Tracy. Motion was unanimously approved. Councilman Scott Feltmann was absent.**
- Sanitary Sewer Capacity Study.
 - SEH to complete study for lump sum of \$2,500.
- Municipal Recycling and Waste Agreement (Waste Management)
 - Received the contract this week that took effect September 1st. Council requested adding verbiage that pick-up not begin before 7:00 a.m.
- Water Tower/Water Main Improvement Project (Update)
 - Seal Old Water Well
 - An inspection of the old well found that the well has a single casing, and has about 250 feet of sluffed off material at the bottom. This will require additional equipment and add cost to the project. The well will be sealed by going through the roof of the building.
 - There is grant monies from MDH, that could be applied for, pertaining to the sealing of old wells.
- Public Nuisances
 - 710 Park Avenue
 - The clean-up deadline of September 14, 2020 has expired and work has not been completed.



HAMBURG CITY COUNCIL MEETING SEPTEMBER 8, 2020

- 679 Park Avenue (Old car wash) – the clean-up deadline of September 14, 2020 has expired and work has not been completed. The roofing permit is good until mid-November.
- It was Council's decision to send the clean-up violations to prosecution.

New City Business

- Application for Conditional Use Permit (USS Martha Solar, LLC)
 - The Carver County Planning Commission meets on September 15th and Council directed city staff to submit concerns of potential chemical contamination to nearby county ditch system, and the impact on future growth of Hamburg, etc.
- Clarke Mosquito Control Schedule (Additional Treatments for 2020)
 - Council felt it wasn't necessary at this time
- 2021 Proposed Budget
 - Council and staff discussed: lost rental revenue due to COVID, police contract, Hall generator, re-shaping ball fields, seal coating Sophia Ave. and the north end of Jacob Street, snow removal, Hall flooring, L.E.D. lights, tree replacement, electronic sign upgrade or replacement, painting curbs, debris pile at the ponds, Hwy 5 signage, old water tower demo.
 - 2021 Budget Workshop Date(s) (September 15th)
 - Hold Second Council Meeting on September 22, 2020
 - **MOTION: Councilman Jason Buckentin moved to hold the 2021 Budget Workshops on September 15th at 6:30 p.m. and second council meeting on September 22nd at 7:00 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. Councilman Scott Feltmann was absent.**

Council Reports

Councilman Jason Buckentin – has there been more police presence in town due to increased traffic from road work? Staff reported there has been an increase of police presence in town.

Mayor Chris Lund – has been attending COVID meetings, via ZOOM, with Carver County on Monday's, the White House meeting's every other Wednesday, and Mayor's meetings. Chris will be working with City Clerk Gruenhagen on potential liaison work after last Thursday's police incident at the apartments.



***HAMBURG CITY COUNCIL MEETING
SEPTEMBER 8, 2020***

MOTION: Councilman Jason Buckentin moved to adjourn the Hamburg City Council meeting at 8:21 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. Councilman Scott Feltmann was absent.

Submitted on Oct. 8, 2020 by Deputy Clerk Tamara Bracht

Approved on October 13, 2020



Jeremy Gruenhagen
City Clerk/Treasurer



HAMBURG CITY COUNCIL
BUDGET WORKSHOP MEETING
SEPTEMBER 15, 2020

Mayor Chris Lund called the Preliminary Budget Meeting to order at 6:30 p.m. Those in attendance were: Council Members Tim Tracy, Eric Poppler, Jason Buckentin, City Clerk Jeremy Gruenhagen, and Deputy Clerk Tamara Bracht. Councilman Scott Feltmann was absent.

General Revenue:

Due to COVID-19, the city budget has taken a hit from the loss of rental revenue. A typical year for rentals brings in approximately: \$10,000 for the Hall, \$3,000 for Community Center, and \$1,500 for the Park. Mayor Lund would like to see a quarterly comparison to help determine next year's budget allocation.

Common Yearly Expenses:

*Health Insurance

*Wages: to-be-determined in November after employee reviews

*Legal Fee's: this year, to-date, we are close to \$30,000 and had budgeted for \$20,000. Council felt we should budget \$30,000 for 2021.

Fire Department:

**Equipment and Capital Outlay*: no need for new air packs and bottles next year, would like to move that \$6,000 to future equipment in the Fire Equipment CD instead.

**Medical Exams*: typically, ½ the department is examined each year. Going forward, the whole department will be tested yearly which is estimated to be \$2,100.

**Work Comp & Property/Casualty Ins. Increase*: Will know for sure in Oct. – Nov.

Public Works:

Recommends:

- Ordering an additional tree for the replacement project by the water tower, total of 8 trees.
- Replace bobcat tires – approximately \$1,000
- Will look at end-of-year close-out prices on Side-by-Sides
- Water/Sewer – staff to look into: 1) the cost of hiring a new trainee under Greg's tutelage
2) using W.W.O.T.A full time

Streets:

We will continue to move forward with the 5-year street schedule. In the past we have used the Local Government Assistance (LGA) monies for streets. Not sure that we will receive LGA monies in 2021. We could get by with minimal improvements until 2022 if needed. We have \$154,028 set aside in the budget for future street projects.

*Brad Street, Maria Avenue and Louisa Avenue top the priority list. The cost was estimated at \$40-\$45.00 per square yard - roughly \$450,000 -\$556,000 for these street improvements.

*Crack Sealing and Seal Coating Budget for 2021 was set at \$15,000.



**HAMBURG CITY COUNCIL
BUDGET WORKSHOP MEETING
SEPTEMBER 15, 2020**

*Snow removal cost \$14,000 in 2019. Council agreed to budget for \$14,500 for 2021.

Mayor Lund: have City Engineer, Justin Black with S.E.H., look at options for a second outlet for Brad Street neighborhoods. Several incidents the past few years have temporarily shut down Brad St., causing travel issues to residents.

Parks:

- *Added \$3,000 to re-shape the ball fields
- *Band stand building is the last city building that needs to be re-roofed.
- *Bathrooms (Handicap Accessible) – concerns that the park ground is unstable and digging to build a new bathroom facility may be expensive.
- *Wish List item would be a new electronic sign.

Hall:

- *Replace floor on the east side (bar side) - Refinish the wood floors on the west side
- *Paint or replace walk-in cooler? Staff to check on the age of the cooler.
- *Retaining wall – thinking poured concrete with rebar – Replace back Steps
- *Generator (City cost is around \$5,200)
- *LED Lights for Ramp

Community Center:

- *Men's bathroom faucet needs replacing. This will be completed in 2020 Budget.

Wish List

- *Electronic Sign
- *Deep sink with sprayer, and counter tops in CC kitchen
- *Touch free bathroom appliances
- *Solar Powered Speed Signs
- *Pave City parking lots that are currently gravel
- *Clean-up Brush Pile at Ponds (Cost?)
- *Paint Curbs
- *Seal Coat Hawks Baseball Park Entrance Road (Center Field)

MOTION: Councilman Jason Buckentin moved to close the budget meeting at 7:23 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved with Councilman Scott Feltmann absent.

Submitted on September 23, 2020 by Deputy Clerk Tamara Bracht

Approved on October 13, 2020



Jeremy Gruenhagen
City Clerk/Treasurer



HAMBURG CITY COUNCIL MEETING
SEPTEMBER 22, 2020

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 p.m. Those in attendance were Council Members Tim Tracy, Jason Buckentin, and Eric Poppler. City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, and Chad Katzenberger with S.E.H.

Agenda Review (Added Items) and Adoption

MOTION: Councilman Jason Buckentin moved to approve the Agenda as written. Seconded by Councilman Tim Tracy. Motion was unanimously approved. Councilman Scott Feltmann was absent.

Consent Agenda

- Approve Payment of Added September Claims (\$32,554.93)
- Approve Resolution Number 2020-13
 - (Correction for Resolution 2020-14 was Numbered Wrong)
- Approve 2021 Prosecution Contract (Carver County)
- Approve Election Judges for General Election on November 3, 2020
- Approve Moving October 13th City Council Meeting to October 20, 2020 at 7:00 PM
- Approve Lawful Gambling Permit for Hamburg Hunting & Fishing Club for 2/8/2021
- Approve Time-off Request (Jeremy Gruenhagen)

MOTION: Councilman Jason Buckentin moved to approve the Consent Agenda. Seconded by Councilman Tim Tracy. Motion was unanimously approved. Councilman Scott Feltmann was absent.

Hamburg Fire Department

- CARES Act Monies/COVID-19 Related Items
 - In the absence of Fire Chief Scott Anderson, City Clerk Jeremy Gruenhagen went over the items the Fire Department would most like to acquire with the CARES Act money. Mayor Chris Lund and Council felt we could move forward with the Gear Extractor and Dryer, and directed City Clerk Gruenhagen to have Fire Chief Anderson get bids.

Old City Business

- Building Permit for Kevin Subart (340 Railroad Street)
 - In order to move forward with Mr. Subart's plans of not creating a fire suppression barrier to the second floor of the main building, he must maintain a business on the premises, and disassemble the 3 apartment units. Due to COVID (Governor Executive Orders) it is unlawful to displace tenants at this time.



HAMBURG CITY COUNCIL MEETING
SEPTEMBER 22, 2020

- Water Tower/Water Main Improvement Project (Update)
 - Seal Old Water Well
 - Specialty equipment is needed in order to maintain the structural integrity of the old water maintenance building while sealing the well and contending with sluffed-off material at the bottom of the well.
 - City will apply for a MDH Grant for \$10,000 for sealing the old water-well.
- Application for Conditional Use Permit (USS Martha Solar, LLC)
 - The Conditional Use Permit is for a 25-year lease, which will impact Hamburg's ability of potentially expanding in that direction. There will be a Carver County Planning Commission meeting held on October 20th. After that, it will go before the County Board at a later date.

New City Business

- Fence for Grinder Station on Jacob Street
 - Current owners at 150 Jacob Street are looking to build on their empty lot sometime next year. They want to plant tree's right next to the Grinder Station. After discussing this with the owners, it was decided that the city will put a fence up around the Grinder Station to maintain the city's right-of-way, after they build on that lot.
- 2021 Proposed Budget/Tax Levy
 - The Council and staff discussed the following budget items:
6 new office chairs – old ones are breaking apart, Legal Fee's to stay at \$30,000, planting 8 new tree's instead of 6 by the new water tower to replace the dying Evergreens, grapple bucket for the bobcat, 4 radar speed signs, add Sophia Avenue to the seal-coating project for the 2021 Baseball Tournament that is being held here at Hawks Field, installing camera's throughout town in specific areas of concern, roof on band shelter, hall floors, LED lights on hall ramp, city maintenance personnel replacement training.
 - Set Proposed Property Tax Levy/Preliminary Budget for 2021
 - Set Public Comment Meeting for Final 2021 Budget
 - December 8, 2020 @ 7:00 PM
 - Approve Resolution Number 2020-14 (2021 Preliminary Tax Levy)
 - **MOTION: Councilman Tim Tracy moved to approve Resolution 2020-14 which sets the proposed property tax levy at \$538,419.00 and schedules the TNT public hearing for December 8, 2020 at 7:00 p.m. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. Councilman Scott Feltmann was absent.**



HAMBURG CITY COUNCIL MEETING
SEPTEMBER 22, 2020

City Council Reports

Mayor Chris Lund – information shared at the weekly Carver County COVID call:

- * Carver County is opening up all of their buildings.
- * Strongly suggested that each city have a social guidelines preparedness plan that would include contact tracing should it be needed.
- * Monday morning COVID meetings will continue.

MOTION: Councilman Tim Tracy moved to adjourn the Hamburg City Council Meeting at 7:48 p.m. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. Councilman Scott Feltmann was absent.

Submitted on October 8, 2020 by Deputy Clerk Tamara Bracht

Approved on October 13, 2020


Jeremy Gruenhagen
City Clerk/Treasurer

	Beginning Balance 1/1/2020	2020 Budget Income	2020 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 7/31/2020
General Fund	\$458,469.19	\$551,692.00	\$550,297.00	\$459,864.19	\$397,700.51	\$313,010.85	\$543,158.85
General Gov't							
Public Safety (Fire Dept.)			\$276,263.00	\$276,263.00		\$158,711.64	\$158,711.64
Public Works (Streets)			\$119,310.00	\$119,310.00		\$84,739.33	\$84,739.33
Sanitation & Recycling			\$49,535.00	\$49,535.00		\$40,250.48	\$40,250.48
Parks & Recreation			\$3,500.00	\$3,500.00		\$911.80	\$911.80
Comm. Hall			\$46,591.00	\$46,591.00		\$10,685.15	\$10,685.15
			\$55,098.00	\$55,098.00		\$17,712.45	\$17,712.45
Special Revenue Funds	\$468,412.44	\$15,167.00	\$0.00	\$483,579.44	\$1,398.95	\$0.00	\$469,811.39
City Of Hamburg (Savings)	\$460,271.65	\$15,107.00	\$0.00	\$475,378.65	\$1,331.87	\$0.00	\$461,603.52
Fire Equipment CD	\$8,140.79	\$60.00	\$0.00	\$8,200.79	\$67.08	\$0.00	\$8,207.87
Debt Service	\$26,707.52	\$39,158.19	\$46,158.25	\$19,707.46	\$10,127.93	\$1,001.25	\$35,834.20
Total (Tax Revenue Funds)	\$953,589.15	\$606,017.19	\$596,455.25	\$963,151.09	\$409,227.39	\$314,012.10	\$1,048,804.44
Enterprise Funds							
Water	\$84,222.25	\$182,742.02	\$166,472.08	\$100,492.19	\$109,478.57	\$573,627.72	(\$379,926.90)
Sewer	\$350,263.94	\$70,473.24	\$80,053.70	\$340,683.48	\$42,841.40	\$41,343.47	\$351,761.87
Storm Water	\$44,244.27	\$70,818.00	\$70,485.00	\$44,577.27	\$40,317.29	\$13,705.77	\$70,855.79
Total (Enterprise Funds)	\$478,730.46	\$324,033.26	\$317,010.78	\$485,752.94	\$192,637.26	\$628,676.96	\$42,690.76
Totals	\$1,432,319.61	\$930,050.45	\$913,466.03	\$1,448,904.03	\$601,864.65	\$942,689.06	\$1,091,495.20
	Remaining Balance	Remaining Assessment	Cash & Investments	2020 Principle Payments	Date Due	Maturity Date	Unfunded Balance
Debt Summary	1/1/2020	1/1/2020			Paid	2012	12/31/2020
1992 Streets	\$0.00	\$3,825.56	\$0.00	\$0.00			(\$3,825.56)
2007 Streets	\$60,000.00	\$0.00	\$30,128.52	\$15,000.00	2/1/20 & 8/1/20	2/1/2023	\$14,871.48
Cert. of Indebtedness (2018 Pumper)	\$91,200.00	\$0.00	\$13,489.00	\$22,800.00	10/31/2020	10/31/2023	\$54,911.00
Water Wells Project	\$43,000.00	\$0.00	\$0.00	\$14,000.00	2/20/20 & 8/20/20	8/20/2022	\$29,000.00
Water Treatment Plant	\$280,000.00	\$0.00	\$0.00	\$53,000.00	2/20/20 & 8/20/20	8/20/2024	\$227,000.00
Sanitary Sewer Improvements	\$135,088.23	\$57,470.79	\$0.00	\$15,000.00	2/20/20 & 8/20/20	8/20/2030	\$62,617.44
Storm Water Improvements	\$810,000.00	\$0.00	\$0.00	\$50,000.00	2/1/20 & 8/1/20	2/1/2032	\$760,000.00
Totals	\$1,419,288.23	\$61,296.35	\$43,617.52	\$169,800.00			\$1,144,574.36

Cash Flow Actuals

	January	February	March	April	May	June	July	Totals
Income								
Property Taxes	\$2,473.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$269,463.20	\$271,936.40
Licenses & Permits	\$299.37	\$0.00	\$56.00	\$268.74	\$2,484.20	\$1,330.82	\$12,526.56	\$16,965.69
Intergovt Receipts (Aids)	\$8,700.05	\$0.00	\$0.00	\$0.00	\$2,500.00	\$1,000.00	\$79,855.00	\$92,055.05
Charges for Services								
Assessment Searches	\$0.00	\$20.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
Comm Ctr Rentals	\$450.00	\$150.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
Township Contribution	\$0.00	\$0.00	\$6,873.89	\$0.00	\$0.00	\$0.00	\$6,820.00	\$13,693.89
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Park Rentals	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$300.00
Hall Receipts	\$812.00	\$0.00	\$1,066.00	\$0.00	\$0.00	\$150.00	\$0.00	\$3,944.50
Fines	\$0.00	\$35.00	\$30.00	\$60.00	\$0.00	\$133.32	\$0.00	\$258.32
Misc. Receipts	\$805.07	\$693.23	\$403.65	\$798.97	\$364.25	\$3,074.09	\$303.43	\$6,442.69
Other Receipts								
Insurance Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest Income (Checking)	\$201.87	\$144.28	\$105.00	\$73.72	\$66.11	\$61.49	\$56.00	\$708.47
Interest Income (Savings)	\$0.00	\$0.00	\$905.28	\$0.00	\$0.00	\$493.67	\$0.00	\$1,398.95
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$4,300.14	\$0.00	\$0.00	\$0.00	\$0.00	\$3,755.43	\$8,055.57
Water Service	\$14,718.96	\$15,915.84	\$15,148.00	\$13,987.24	\$14,788.30	\$14,926.56	\$19,993.67	\$109,478.57
Sewer Service	\$4,896.00	\$5,415.46	\$4,901.62	\$4,807.67	\$5,013.42	\$4,748.15	\$5,566.94	\$35,349.26
Storm Water	\$5,773.31	\$5,969.14	\$5,843.96	\$5,417.17	\$5,680.91	\$5,310.80	\$6,322.00	\$40,317.29
	\$39,329.83	\$34,559.59	\$35,673.40	\$25,413.51	\$30,897.19	\$31,228.90	\$404,762.23	\$601,864.65
Expenses								
General Govt	\$19,883.63	\$23,738.22	\$27,641.41	\$18,980.26	\$31,758.83	\$18,058.23	\$18,651.06	\$158,711.64
Public Safety	\$29,802.55	\$4,067.03	\$6,617.17	\$9,171.66	\$12,281.79	\$2,926.48	\$19,872.65	\$84,739.33
Public Works	\$3,445.23	\$3,871.12	\$3,661.50	\$14,752.16	\$2,906.06	\$11,094.56	\$519.85	\$40,250.48
Sanitation & Recycling	\$360.00	\$0.00	\$0.00	\$0.00	\$275.90	\$275.90	\$0.00	\$911.80
Park & Recreation	\$421.35	\$127.21	\$392.23	\$2,420.07	\$2,246.20	\$2,170.47	\$2,907.62	\$10,685.15
Hall Expenses	\$2,655.20	\$0.00	\$2,846.33	\$1,675.29	\$1,901.39	\$3,144.70	\$2,701.71	\$17,712.45
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,001.25	\$0.00	\$1,001.25
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$5,079.10	\$10,545.48	\$3,573.07	\$12,517.88	\$123,188.89	\$270,773.34	\$67,744.80	\$493,422.56
Sewer	\$2,873.74	\$4,409.68	\$2,357.62	\$2,516.70	\$3,799.02	\$3,540.82	\$3,379.19	\$22,876.77
Storm Water	\$0.00	\$2,631.00	\$0.00	\$0.00	\$0.00	\$2,454.54	\$0.00	\$5,085.54
	\$64,520.80	\$52,236.07	\$47,030.83	\$62,034.02	\$178,358.08	\$315,440.29	\$115,776.88	\$835,396.97
Other Expenses (DEBT)								
Wells/WTP Bonds	\$3,811.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,811.35	\$74,622.70
Water Imp. Bonds (2011)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Tower Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,582.46	\$5,582.46
Sewer Imp. Bonds (2011)	\$848.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,618.35	\$18,466.70
Storm Water Imp. Bonds (2011)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,620.23	\$8,620.23
Total Other Expenses	\$4,659.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$102,632.39	\$107,292.09
Checking Balance	\$1,402,468.94	\$1,384,792.46	\$1,373,435.03	\$1,336,814.52	\$1,189,353.63	\$905,142.24	\$1,091,495.20	\$1,091,495.20
	(\$29,850.67)	(\$17,676.48)	(\$11,357.43)	(\$36,620.51)	(\$147,460.89)	(\$284,211.39)	\$186,352.96	(\$340,824.41)

	Beginning Balance 1/1/2020	2020 Budget Income	2020 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 8/31/2020
General Fund	\$458,469.19	\$551,692.00	\$550,297.00	\$459,864.19	\$398,398.47	\$435,972.33	\$420,895.33
General Gov't			\$276,263.00			\$176,164.73	
Public Safety (Fire Dept.)			\$119,310.00			\$88,174.25	
Public Works (Streets)			\$49,535.00			\$138,059.93	
Sanitation & Recycling			\$3,500.00			\$911.80	
Parks & Recreation			\$46,591.00			\$13,724.65	
Comm. Hall			\$55,098.00			\$18,936.97	
Special Revenue Funds	\$468,412.44	\$15,167.00	\$0.00	\$483,579.44	\$1,398.95	\$0.00	\$469,811.39
City Of Hamburg (Savings)	\$460,271.65	\$15,107.00	\$0.00	\$475,378.65	\$1,331.87	\$0.00	\$461,603.52
Fire Equipment CD	\$8,140.79	\$60.00	\$0.00	\$8,200.79	\$67.08	\$0.00	\$8,207.87
Debt Service	\$26,707.52	\$39,158.19	\$46,158.25	\$19,707.46	\$10,127.93	\$1,001.25	\$35,834.20
Total (Tax Revenue Funds)	\$953,589.15	\$606,017.19	\$596,455.25	\$963,151.09	\$409,925.35	\$436,973.58	\$926,540.92
Enterprise Funds							
Water	\$84,222.25	\$182,742.02	\$166,472.08	\$100,492.19	\$577,958.20	\$592,496.38	\$69,684.07
Sewer	\$350,263.94	\$70,473.24	\$80,053.70	\$340,683.48	\$47,476.36	\$45,304.44	\$352,435.86
Storm Water	\$44,244.27	\$70,818.00	\$70,485.00	\$44,577.27	\$45,657.54	\$13,705.77	\$76,196.04
Total (Enterprise Funds)	\$478,730.46	\$324,033.26	\$317,010.78	\$485,752.94	\$671,092.10	\$651,506.59	\$498,315.97
Totals	\$1,432,319.61	\$930,050.45	\$913,466.03	\$1,448,904.03	\$1,081,017.45	\$1,088,480.17	\$1,424,856.89
Debt Summary	Remaining Balance 1/1/2020	Remaining Assessment 1/1/2020	Cash & Investments	2020 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2020
1992 Streets	\$0.00	\$3,825.56	\$0.00	\$0.00	Paid	2012	(\$3,825.56)
2007 Streets	\$60,000.00	\$0.00	\$30,128.52	\$15,000.00	2/1/20 & 8/1/20	2/1/2023	\$14,871.48
Cert. of Indebtedness (2018 Pumper)	\$91,200.00	\$0.00	\$13,489.00	\$22,800.00	10/31/2020	10/31/2023	\$54,911.00
Water Wells Project	\$43,000.00	\$0.00	\$0.00	\$14,000.00	2/20/20 & 8/20/20	8/20/2022	\$29,000.00
Water Treatment Plant	\$280,000.00	\$0.00	\$0.00	\$53,000.00	2/20/20 & 8/20/20	8/20/2024	\$227,000.00
Sanitary Sewer Improvements	\$135,088.23	\$57,470.79	\$0.00	\$15,000.00	2/20/20 & 8/20/20	8/20/2030	\$62,617.44
Storm Water Improvements	\$810,000.00	\$0.00	\$0.00	\$50,000.00	2/1/20 & 8/1/20	2/1/2032	\$760,000.00
Totals	\$1,419,288.23	\$61,296.35	\$43,617.52	\$169,800.00			\$1,144,574.36

Cash Flow Actuals

	January	February	March	April	May	June	July	August	Totals
Beg. Balance	\$1,432,319.61	\$1,402,468.94	\$1,384,792.46	\$1,373,435.03	\$1,336,814.52	\$1,189,353.63	\$905,142.24	\$1,091,495.20	\$1,424,856.89
Income									
Property Taxes	\$2,473.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$271,936.40
Licenses & Permits	\$299.37	\$0.00	\$56.00	\$268.74	\$2,484.20	\$1,330.82	\$12,526.56	\$163.00	\$17,128.69
Intergov't Receipts (Aids)	\$8,700.05	\$0.00	\$0.00	\$0.00	\$2,500.00	\$1,000.00	\$79,855.00	\$0.00	\$92,055.05
Charges for Services	\$0.00	\$20.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
Assessment Searches	\$450.00	\$150.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
Comm Ctr Rentals	\$0.00	\$0.00	\$6,873.89	\$0.00	\$0.00	\$0.00	\$6,820.00	\$0.00	\$13,693.89
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Dept. Revenues	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$300.00
Park Rentals	\$812.00	\$0.00	\$1,066.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	\$4,094.50
Hall Receipts	\$0.00	\$1,916.50	\$30.00	\$60.00	\$0.00	\$133.32	\$0.00	\$0.00	\$258.32
Fines	\$0.00	\$35.00	\$403.65	\$798.97	\$364.25	\$3,074.09	\$303.43	\$329.21	\$6,771.90
Misc. Receipts	\$805.07	\$693.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Recovery	\$201.87	\$144.28	\$105.00	\$73.72	\$66.11	\$61.49	\$56.00	\$0.00	\$708.47
Interest Income (Checking)	\$0.00	\$0.00	\$905.28	\$0.00	\$0.00	\$493.67	\$0.00	\$0.00	\$1,398.95
Interest Income (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$4,300.14	\$0.00	\$0.00	\$0.00	\$0.00	\$3,755.43	\$453,810.66	\$453,810.66
Water Service	\$14,718.96	\$15,915.84	\$15,148.00	\$13,987.24	\$14,788.30	\$14,926.56	\$19,993.67	\$14,724.72	\$124,203.29
Sewer Service	\$4,896.00	\$5,415.46	\$4,901.62	\$4,807.67	\$5,013.42	\$4,748.15	\$5,566.94	\$4,634.96	\$39,984.22
Storm Water	\$5,773.31	\$5,969.14	\$5,843.96	\$5,417.17	\$5,680.91	\$5,310.80	\$6,322.00	\$5,340.25	\$45,657.54
	\$39,329.83	\$34,559.59	\$35,673.40	\$25,413.51	\$30,897.19	\$31,228.90	\$404,762.23	\$479,152.80	\$1,081,017.45
Expenses									
General Gov't	\$19,883.63	\$23,738.22	\$27,641.41	\$18,980.26	\$31,758.83	\$18,058.23	\$18,651.06	\$17,453.09	\$176,164.73
Public Safety	\$29,802.55	\$4,067.03	\$6,617.17	\$9,171.66	\$12,281.79	\$2,926.48	\$19,872.65	\$3,434.92	\$88,174.25
Public Works	\$3,445.23	\$3,871.12	\$3,661.50	\$14,752.16	\$2,906.06	\$11,094.56	\$519.85	\$97,809.45	\$138,059.93
Sanitation & Recycling	\$360.00	\$0.00	\$0.00	\$0.00	\$278.90	\$275.90	\$0.00	\$0.00	\$911.80
Park & Recreation	\$421.35	\$127.21	\$392.23	\$2,420.07	\$2,246.20	\$2,170.47	\$2,907.62	\$3,039.50	\$13,724.65
Hall Expenses	\$2,655.20	\$2,846.33	\$2,787.83	\$1,675.29	\$1,901.39	\$3,144.70	\$2,701.71	\$1,224.52	\$18,936.97
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,001.25	\$0.00	\$0.00	\$1,001.25
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$5,079.10	\$10,545.48	\$3,573.07	\$12,517.88	\$123,188.89	\$270,773.34	\$67,744.80	\$18,868.66	\$512,291.72
Sewer	\$2,873.74	\$4,409.68	\$2,357.62	\$2,516.70	\$3,799.02	\$3,540.82	\$3,379.19	\$3,960.97	\$26,837.74
Storm Water	\$0.00	\$2,631.00	\$0.00	\$0.00	\$0.00	\$2,454.54	\$0.00	\$0.00	\$5,085.54
	\$64,520.80	\$52,236.07	\$47,030.83	\$62,034.02	\$178,358.08	\$315,440.29	\$115,776.88	\$145,791.11	\$981,188.08
Other Expenses (DEBT)									
Wells/WTP Bonds	\$3,811.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,811.35	\$0.00	\$74,622.70
Water Imp. Bonds (2011)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Tower Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,582.46	\$0.00	\$5,582.46
Sewer Imp. Bonds (2011)	\$848.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,618.35	\$0.00	\$18,466.70
Storm Water Imp. Bonds (2011)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,620.23	\$0.00	\$8,620.23
Total Other Expenses	\$4,659.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$102,632.39	\$0.00	\$107,292.09
Checking Balance	\$1,402,468.94	\$1,384,792.46	\$1,373,435.03	\$1,336,814.52	\$1,189,353.63	\$905,142.24	\$1,091,495.20	\$1,424,856.89	\$1,424,856.89
	(\$29,850.67)	(\$17,676.48)	(\$11,357.43)	(\$36,620.51)	(\$147,460.89)	(\$284,211.39)	\$186,352.96	\$333,361.69	(\$7,462.72)



W.S. Darley & Company
 Tom Darley
 325 Spring Lake Dr.
 Itasca, IL 60143
 708-273-6916 Direct Dial
 708-902-0010 Cell

Quotation

DATE
9/30/2020

Quote Date
9/30/2020

Reference
122759

FOB
Delivered

PAYMENT TERMS
NET 30 Days

BILL TO:

SHIP TO:

Hamburg Fire Department
 181 Broadway Ave
 Hamburg, MN 55339

Attn: AC Siewert
 952-239-9224
 stevenhfd29@live.com

ITEM	QUANTITY	DESCRIPTION	EACH	AMOUNT
1	1	EW30, Washer/Extractor -	\$6,675.00	\$6,675.00
1	1	FS-C-005, 5 Gallon Pail of Citrosqueeze Turnout Gear Cleaner	\$133.00	\$133.00
1	1	BN535 (or BN536) PPE Express Dryer	\$8,800.00	\$8,800.00
			Freight	
			Total	\$15,608.00

COMMENTS:

Special Terms:
 1. Customer P.O. constitute acceptance of these terms
 2. Quote expires 60 days herin

**LIMITED
TIME!**
ONLY AVAILABLE
UNTIL 12/31/2020

PLUS PACKAGE



EXTRACTOR WASHER 30

PART#EW30

- Meets NFPA 1851:2020 requirements
- Preprogrammed with NFPA 1851 recommended wash cycles
- Spin cycle G-Force: under 100 Gs
- Front load 30 lb capacity washes up to 6 pieces of turnout gear
- Durable commercial-grade unit
- Stainless steel inner tub limits cross-contamination
- Pre-wired for automatic soap dispenser**
- Quick and easy soft-mount installation
- Runs on 120 volts (watts per load: 110-160 watt hours)
- Dimensions: 29.0" L x 32.0" D x 40.8" H
- Weight: 221.0 lbs

LIST PRICE: ~~\$7,449.00~~
\$6,704.10



CITROSQUEEZE® PPE & TURNOUT GEAR CLEANER 5 GALLON PAIL

PART#FS-C-005

- #1 choice for cleaning fire fighters' PPE for over 20 years
- NFPA 1851 compliant
- Tested and proven safe by the industry's textile suppliers
- Engineered to bond and remove oil, soot, grease, and other hydrocarbon contaminants
- Near neutral pH and biodegradable
- 2 million+ sets of gear cleaned with ZERO incidents of damaging any apparel
- Available in quarts, gallons, 5 gallon pails, and 55 gallon drums

LIST PRICE: ~~\$153.98~~
\$138.59



RESPONDER WIPES CAPTAIN WIPES

PART#RW-CAPT

- One carton contains 16 wipes
- Each wipe is 20.32cm x 30.48cm
- Comes in a carton for easy storage
- Three-year shelf life
- Aloe and Alcohol FREE
- Uniquely formulated with Micellar Water
- Gently lift away toxins and contaminants

LIST PRICE: ~~\$14.95~~
\$13.46



TOTAL LIST PRICE: ~~\$7,617.93~~

PACKAGE PRICE: \$6,856.14

City of Hamburg

City Clerk/Treasurer Office

181 Broadway Ave., PO Box 248, Hamburg, MN 55339

City Office: (952) 467-3232

Email: cityadmin@cityofhamburgmn.com

City Website: cityofhamburgmn.com

March 19, 2020

[REDACTED]
[REDACTED]
Hamburg, MN 55339

RE: Inflow & Infiltration Program Non-Compliance

This letter serves as a 6-month reminder of the September 19, 2020 deadline to bring your sanitary sewer system into compliance with Hamburg City Code Ordinance Number 124.

According to City Code Ordinance Number 124, a property found to be in violation is subject to a surcharge in the amount of \$100.00 per month until the prohibited connection has been disconnected.

A copy of the Ordinance and your Inspection Report is enclosed for your reference. Due to the age and condition of your service line, it is in your best interest to have it replaced.

Once you have the repairs scheduled please call Hamburg Public Works at (952) 290-3541. The City needs to inspect the repair and/or the installation of a new service line while the work is in progress.

If you have questions or would like to review the video of the inspection on your home, please give us a call at (952) 467-3232, Monday - Friday 8:00 a.m. to 4:30 p.m.

Thank you for your help and cooperation in eliminating any sanitary sewer system overflows.

Kind Regards,

Jeremy Gruenhagen
City Clerk/Treasurer
City of Hamburg



"The City of Hamburg is an Equal Opportunity Employer and Provider."

Executive Summary
February 27, 2020
Hamburg, MN



Overview

GovCard is an Internet-based payment platform that offers a no-cost processing solution to municipals, county governments, housing authorities and utility companies.

Transaction costs are absorbed by the customer via a service fee. GovCard allows you to process credit or debit cards, ACH and E-check in addition to recurring payments—all on one-easy-to-use platform! Instant customer payments reduce accounts receivable. Cash flow is further improved as credit and debit card transactions are funded the following business day.

Payment Avenues

- Terminal – \$495 (Optional)
 - We will place a Vx520 Terminal. These terminals will operate in conjunction with existing infrastructure.
- Website - (Optional)

Our tech team will build you a new website or place a “pay now” button on your current site!



Our tech team will build a web page that will reflect positively on your community and acts as a site to make payments. This is a value-add provided at no additional charge!

- Mobile Web App

The most popular option is the Mobile Web App! Best of all—it has no monthly charge!



- Virtual Terminal

- The virtual terminal is a standard payment page that faces the government or utility employee. The virtual terminal can be used in lieu of the terminal option, or for payment by telephone.

Reporting

Each payment avenue communicates to the same reporting tool. All payment data is derived from a single source and is reported real-time.

Government/Utility & Customer Benefits

GovCard dramatically reduces staff demands. Time spent opening envelopes and creating bank deposits quickly become a thing of the past! Online payments also reduce foot traffic.

Today's customers demand a convenient and easy experience. You deliver by providing a robust and low-cost solution. Your customers will appreciate eliminating the need for face-to-face transactions and late fees!

Security

The GovCard platform is 100% PCI-compliant. No cardholder data is stored on the system.

Adoption Rate

Depending upon the complexion of the authority and the promotion of GovCard, expect that 25-60% of all payments will be made on the platform. Remember—your customers will still have the ability to pay by mailed check!

Set-up and On-going fees

There is a one-time setup cost of \$199 for the program, training and web app.

The price for the Vx520 is \$495 if you choose to use it.

The customer will pay a service fee of \$1.75 for any transaction under \$60 and also for all ACH and E-check transactions regardless of the amount. A credit/debit card transaction over \$60 will be a flat 3.00% of the total bill. I.e. \$100 utility bill the customer will pay \$3.00 for completing the transaction.

Implementation

Once the order is processed, set-up, programming and training are generally completed in one to three weeks.

