



**HAMBURG CITY COUNCIL MEETING
NOVEMBER 10, 2022**

Mayor Lund called the Hamburg City Council Meeting to order at 7:00pm. Those in attendance were: Councilmembers Jason Buckentin, Eric Poppler, Tim Tracy and Jessica Weber. City Clerk Jeremy Gruenhagen. Residents Steve Siewert and Mitch Polzin.

Public Comment- No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Eric Poppler moved to approve the Agenda as written. Seconded by Councilmember Jason Buckentin. Motion was approved by all present.

Consent Agenda

- Approve Payment of Added August Claims (\$1,265.58)
- Approve Payment of Added October Claims (\$2,726.78)
- Approve Payment of November Claims List (\$56,626.42)
- Approve 2023 Service Agreement for Joint Assessment (Carver County)
- Approve 2023 Prosecution Contract (Carver County)
- Approve Cash Flow Statement for August 2022
- Approve Time-Off Request(s) for Jeremy Gruenhagen
- Mediacom Programming Changes & Rate Adjustments

MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda. Seconded by Councilmember Jason Buckentin. Motion was approved by all present.

Hamburg Fire Department

- 2023 HFD Officer Selection Process (Board Review)
 - Chief Siewert spoke on the Fire Department Officer selection Chief 1, Chief 3 and Captain 2 are up for election this year. The current officers are the only ones who entered for the positions: Steve Siewert for Chief 1; Anthony Van Haften for Chief 3; Jared Mackenthun for Capitan 2
 - **MOTION: Councilmember Tim Tracy moved to approve the Officer Selection as noted previously by Chief Siewert. Seconded by Councilmember Jessica Weber. Motion was approved by all members present.**
 - Chief Siewert reported the Fire Department Retirement Fund is 127% funded. That means if everybody in the Fire Department retired there would be 27% left in that fund. If we were to move the benefit amount from \$1,800 to \$2,200 that would put the city at 98% funding. This would only come into



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effect if everybody retired at one time and everyone was over the age of 50. Can only withdraw if you are 50½ to roll into an IRA or Roth, etc. To withdraw cash, you need to be 59½. If the city elected to increase to \$2,200 which is included in the current levy, the city would not be impacted until the Firemen become of age to withdraw. If one would withdraw before the age limit the penalties and taxes are high which is not feasible. If increase to \$2,200 the city's contribution in 2023 would be about \$5,000

- Fire Department will be doing the Toy Drive again this year. Boxes will be placed at the Fire Department, the school and the bank the week of Thanksgiving. Christmas ornaments can be purchased at Parkside Tavern for \$10, \$15, \$20 or whatever you want. Your name is added on the ornament and hung in the bar. Parkside collects on average \$500 towards the Toy Drive.
- The Fire Department Meat Raffles starts the week before Thanksgiving on Saturdays 6:30pm at Parkside Tavern. They will also have a Meat Raffle Thanksgiving Eve.
- The Fire Department Gun Raffle drawing is December 3, 9:00pm at Parkside Tavern.
- The Fire Department decided that they will not be putting up an Ice Rink this year.

Old City Business

- Bobcat Toolcat Repairs
 - The Bobcat Toolcat was looked at on what is needed to be repaired. Nothing really was urgent. It was suggested the headlight could be fixed. The thermostat needs to be replaced but is not needed. Council agreed to move forward with just repairing the headlight.
- Predatory Offender Ordinance - Residence Restrictions for Designated Predatory Offenders Memo
 - Council agreed to have the City Attorney research for any national models of case laws for the council to reference.
- Water Main Improvement Quotes (Old Water Tower)
 - Received only one quote. After discussion with the engineers, City Clerk Gruenhagen felt at least two quotes are needed. The engineers will reach out to contractors and will give them until by November 22, 2022 to bid. City Clerk Gruenhagen will bring forward to the November 29 Council Meeting.
 - The old tower is down. The only remnants left of the tower is the name plate. Need to figure out where we want to put that. Everything went well. Only bad thing, we did not get any footage of the tower being taken down.



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- PT Deputy Clerk/Utility Billing Clerk & FT Public Works Positions
 - The Personal Committee met last Saturday to go over the applications. Held three Public Works interviews and plan one more. Interviewing five candidates for the Deputy Clerk/Utility Billing Clerk position. Hope to have a recommendation for the Public Works position by the November 29 Council Meeting.

New City Business

- Stabilization Pond Repairs (Rip Rap)
 - City Clerk to meet with engineers on setting a schedule to create a five-year plan to complete.
- Approve 2023 Policing Contract
 - About a 1% increase in taxes with the policing contract. They are proposing in the second half of next year 2023 patrol hours will double. About 130 hours for the year, approximately 30% increase to the policing budget. From \$17,263 to \$22,621. This will help out with some of the concerns the residences have expressed with the new resident in town. The cost is included in the 2023 Budget.
 - **MOTION: Councilmember Eric Poppler moved to accept the 2023 Policing Contract as written. Seconded by Councilmember Jessica Weber. Motion was approved by all members present.**
- Set Canvass Board Meeting for General Election for November 17, 2022
2022-23 Final Budget Items
 - **MOTION: Councilmember Jessica Weber moved to set Canvass Board Meeting for General Election for November 17, 2022 at 5:00pm. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- Hold Second City Council Meeting on November 29, 2022
 - 2023 Final Budget Workshop
 - Employee Review/Health Insurance Coverage
 - **MOTION: Councilmember Jason Buckentin moved to hold Second City Council Meeting on November 29, 2022 at 5:00pm. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- Set Public Hearing to Adopt City Fee Schedule for 2023 (December 13th)
 - **MOTION: Councilmember Jason Buckentin moved to set Public Hearing to Adopt City Fee Schedule for 2023 on December 13, 2022 at 7:00pm. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**



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City Council Reports

- Councilmember Jason Buckentin (Streets) had nothing to report
- Councilmember Eric Poppler (Parks) had nothing to report
- Councilmember Jessica Weber (Buildings) had nothing to report
- Councilmember Tim Tracy (Water/Sewer) would like to be relieved from Personal Committee after this year. If anyone has interest let Chris or Jeremy know.
- Mayor Chris Lund reported on Mayor's In Time this past week, someone stopped in the talk about a project which could potentially be kicking off which could be a good thing for the city with help from the legislators. More to come. The Newsletter will be sent early next week. Highlighting some of the events coming up and recapping what we have done so far and selling the table for the rest of the year.

MOTION: Councilmember Jessica Weber moved to adjourn the City Council Meeting at 7:29pm. Seconded by Councilmember Eric Poppler. Motion was approved by all members present.

Amended/Approved on March 1, 2023



Jeremy Gruenhagen
City Clerk/Treasurer