



HAMBURG CITY COUNCIL AGENDA NOVEMBER 14, 2017

- 1. Call City Council Meeting to Order**
 - **Pledge of Allegiance**

- 2. Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

- 3. Agenda Review (Added Items) and Adoption**

- 4. Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Minutes for September 26, 2017 & October 10, 2017**
 - **Approve Added Claims List for June/September/October 2017**
 - **Approve Claims List for November 2017**
 - **Approve Resolution Number 2017-09 (Precinct/Polling Place for 2018)**
 - **Approve Resolution Number 2017-10 (Funding for Highway 212)**
 - **Approve Lawful Gambling Permit for Pheasants Forever (1/20/18)**
 - **Approve Temporary On-Sale Liquor License for Hamburg Lions Club for November 17, 2017**
 - **Approve Time Off Request for Jeremy Gruenhagen**
 - **Approve Time Off Request for Greg Schultz**
 - **Approve Cash Flow Statements for July 2017**
 - **Delinquent Utility Bills Report**
 - **Met Council Memo (Applicants for Advisory Committees)**
 - **NYA Area Chamber of Commerce Holiday Extravaganza (11/25/17)**
 - **City Offices Closed November 23rd & 24th for Thanksgiving**

- 5. Fire Department Report – Chief Justin Buckentin**
 - **Sale of Rescue 12 Ambulance**
 - **2018 Officer Selection Process**
 - **Fire Fighters Anthony Van Haften**
 - **Compeer Grant (Boots)**
 - **Gear Purchase**
 - **Fire Dept. Board Meeting November 2, 2017**

- 6. Ann Carpenter**
 - **Community Hall Rental 9/30/2017**



HAMBURG CITY COUNCIL AGENDA
NOVEMBER 14, 2017

7. Old City Business (Memo)

- **2017 Budget Items**
 - **Central Street Repairs**
 - **Community Hall (Paint Bar Side)**
 - **Additional Water Meters (\$1,500)**
- **Lease Agreement for Snow Removal (Parcel 11.0282010)**
- **October 19th Meeting with MNSPECT**

8. New City Business

- **Lead/Copper Tap Water Monitoring Report**
- **2018 Assessment Service Agreement Contract**
- **Direct Deposit (Payroll)**
- **Term for Mayor (Switch to 4 Year Term)**
 - **Set Public Hearing for December 12th**
- **C.U.P. for Steve Trebesch (Parcel 45.0282500) – Storage Containers**
 - **Set Public Hearing for December 12th**
- **Second City Council Meeting for November 28th**
 - **2018 Final Budget**
 - **Employee Reviews**
 - **Health Insurance Coverage**
- **Set Special Meeting for Budget Workshop Meeting**
 - **2018 Final Budget (December 5th)**
- **Set Public Hearing to Adopt City Fee Schedule for 2018 (December 12th)**
 - **Set Water/Sewer/Storm Water Rates for 2018**
- **Street Assessment Policy**
- **Joint Letter Opposing Bigger Trucks (CABT)**

9. Approve Payment of October 2017 Added Claims (\$31,493.21)
Approve Payment of November 2017 Claims (\$34,974.09)

10. City Council Reports

- **Councilmember Jason Buckentin**
- **Councilmember Tim Tracy**
- **Councilmember Steve Trebesch**
- **Councilmember Scott Feltmann**
- **Mayor Chris Lund**
 - **Carver County Leaders Meeting 10/24/17**

11. Adjourn City Council Meeting



HAMBURG CITY COUNCIL MEETING SEPTEMBER 26, 2017

Mayor Chris Lund called the Public Hearing to order at 7:00 p.m. In attendance were: Councilmembers Steve Trebesch, Scott Feltmann, Tim Tracy, and Jason Buckentin. City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, residents Gene and Diane Stier, Dave Chadwick, and Brian Herrmann.

Public Hearing - Conditional Use Permit for Gene Stier at 270 Railroad Street

- Building plan is for a 30'x40' garage with a side set-back of 5 feet 20 feet setback from the alleyway.
- **MOTION:** Councilman Steve Trebesch moved to close the Public Hearing at 7:09 p.m. Seconded by Councilman Scott Feltmann. Motion was unanimously approved. All Council Members were present.

Mayor Chris Lund called the Hamburg City Council Meeting to order at: 7:09 p.m.

MOTION: Councilman Steve Trebesch moved to recess the City Council Meeting at 7:10 p.m. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

Mayor Chris Lund called the Planning Commission Special Meeting to order at 7:10 p.m.

- Recommendation from the Planning Committee is to approve the Conditional Use Permit for 270 Railroad Street.

MOTION: Councilman Steve Trebesch moved to close the Planning Commission Special Meeting at 7:14 p.m. Seconded by Councilman Scott Feltmann. Motion was unanimously approved. All Council Members were present.

Public Comment

- No public concerns voiced

Agenda Review (Added Items) and Adoption

MOTION: Councilman Steve Trebesch moved to approve the Agenda Review as written. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

Consent Agenda

- Approve Added Claims List for September 2017
- Approve 2018 Policing Contract with Carver County
- Approve 2018 Prosecution Contract with Carver County

- Approve Temporary On-Sale Liquor License for lions Club (10/7/17)
- Approve Lawful Gambling Permit for Lions Club (11/17/17)
- Approve Time-Off Request (Jeremy Gruenhagen)
- Delinquent Utility Bills Report

MOTION: Councilman Steve Trebesch moved to approve the Consent Agenda. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

Old City Business

- Approve Resolution Number 2017-06
 - Conditional Use Permit for Gene Stier at 270 Railroad Street

MOTION: Councilman Steve Trebesch moved to approve Resolution Number 2017-06 for 270 Railroad Street. Seconded by Councilman Scott Feltmann. Motion was unanimously approved. All Council Members were present.

- Public Nuisances
 - 710 Park Avenue/153 Jacob Street/780 Park Avenue
 - 410 Sophia Avenue/320 Sophia Avenue
 - **MOTION:** Councilman Steve Trebesch moved to accept the clean-up efforts at 780 Park Avenue and has ruled the property as being in compliance with City Ordinances. Seconded by Councilman Scott Feltmann. Motion was unanimously approved. All Council Members were present.
 - **MOTION:** Councilman Steve Trebesch moved to extend the dead line for clean-up compliance at 710 Park Avenue to Tuesday, October 10, 2017 due to continued efforts. Council will review the property at the next Council Meeting on October 10, 2017. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.
 - **MOTION:** Councilman Steve Trebesch moved to proceed with the prosecution steps for 153 Jacob Street due to non-compliance with city ordinances regarding building maintenance. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.
 - **MOTION:** Councilman Steve Trebesch moved to extend the deadline for clean-up compliance for 410 Sophia Avenue to Tuesday, October 10, 2017 due to efforts being made. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.
 - **MOTION:** Councilman Steve Trebesch moved to extend the deadline for clean-up compliance for 320 Sophia Avenue to Tuesday, October 10, 2017. Need further clarification from the Carver County Prosecutor regarding failed efforts to contact the homeowner. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

- 2001 Ford Ambulance Sealed Bids
 - There were no bids received – Jeremy will speak with HFD on how they would like to proceed.
- City Email Accounts
 - All staff and Council are set-up with Gmail accounts. The cost per account is \$10.00 a month.
- 2018 Proposed Tax Levy and Budget
 - Set Proposed Property Tax Levy/Preliminary Budget for 2018. Following WISH LIST items discussed were:
 - Park: \$30,000 for replacing the Lions Shelter roof, install more and better lighting in and near the buildings (Robb's electric to come out and look at the lights).
 - Hall: \$11,500 to replace front and back steps, \$10,000 basement renovations and repairs (bathrooms and new cooler), Bar side floor needs to be replaced as the tiles keep pulling up.
 - Street Improvements: Seal Coat David Street, Martha Street & George Avenue, Mill and Overlay Central Avenue, Scheele Avenue and Railroad Street. (Councilman Scott Feltmann suggested to get bids, Mueller's can still get it done this year before rates increase due to the hurricanes.)
 - 2016 surplus of \$71,862.99 due to the street project coming in under budget, also \$15,000 from legal fees that weren't used, and some other small savings items. The surplus will be allocated where we want the funds to be used at.
 - Water Tower Replacement: Cost is between \$800,000 to \$900,000
 - Preliminary Budget increase of 10%
 - Setting the Preliminary Levy at \$507,233.00
 - Set Public Comment Meeting for Final 2018 Budget
 - December 12, 2017 @ 7:00 p.m.
 - **MOTION:** Councilman Steve Trebesch moved to set the Public Comment Meeting for December 12, 2017 at 7:00 p.m. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.
 - Approve Resolution Number 2017-07 (2018 Preliminary Tax Levy)
 - **MOTION:** Councilman Steve Trebesch moved to approve Resolution Number 2017-07. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

New City Business

- There was no New Business

City Council Reports

Steve Trebesch

- Spoke with Lano's about suspension lawnmowers. (Jeremy said Greg and Mel prefer the X-mark mower due to the operation of the deck and ability to throw grass further and can upgrade to an air-ride seat.)

Scott Feltmann

- Where are we at with Gene Yaeck's curb and gutter? Council's determination is that Mr. Yaeck's will be responsible for the cost of replacing the curb.

Chris Lund

- Nov. 29th MN Regional meeting will be held in Plymouth from 12:30 – 6:00 p.m. \$45.00 per person and is a great networking opportunity.

MOTION: Councilman Steve Trebesch moved to close the City Council Meeting at 8:59 P.m. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

Submitted By:

Tamara Bracht
Deputy Clerk



HAMBURG CITY COUNCIL MEETING
OCTOBER 10, 2017

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 p.m. In attendance were: Council Members Steve Trebesch, Scott Feltmann, Jason Buckentin, and Tim Tracy. City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht. Fire Chief Justin Buckentin, Fire Department Members Paul Dudgeon and Gary Marquardt, Residents: Bonnie Marquardt, Gene and Diane Stier, and Mariah Strate. Kandis Hanson from MNSPECT

Agenda Review (Added Items) and Adoption

- Updated October Claims List (check #'s 18752-18768)

MOTION: Councilman Steve Trebesch moved to approve the Agenda Review as amended. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

Consent Agenda

- Approve Added Claims List for September 2017
- Approve Claims List for October 2017
- Approve Minutes for September 2017
- Approve Resolution Number 2017-08 (Tiger Grant for MVRRA)
- Hamburg Comprehensive Plan Update (October 24th Meeting)
- Project Lists
- Delinquent Utility Bills Report

MOTION: Councilman Steve Trebesch moved to approve the Consent Agenda. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

Hamburg Fire Department – Chief Justin Buckentin

- Recognition of Service for Firefighter Gary Marquardt (10 Years)
- Recognition of Service for Firefighter Paul Dudgeon (10 Years)
- Rescue 12 Ambulance
 - On-line vs. Live Auction with MinnBid

MOTION: Councilman Jason Buckentin moved to approve auctioning the Rescue 12 Ambulance through MinnBid at a Live Auction on October 28, 2017 with no reserve. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.



HAMBURG CITY COUNCIL MEETING
OCTOBER 10, 2017

MNSPECT - Kandis Hanson

- Customer Relations
- Building Permit Reports
 - Expired Permits
- 470 Maria Avenue Repairs

Old City Business

- Public Nuisances
 - 153 Jacob Street
 - **Update:** sent to prosecution on September 28, 2017
 - 710 Park Avenue/410 Sophia Ave/320 Sophia Avenue

MOTION: Councilman Scott Feltmann moved to proceed with prosecution of 710 Park Avenue due to lack of progress with City Ordinance clean-up. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

MOTION: Councilman Steve Trebesch moved to proceed with prosecution of 410 Sophia Avenue due to lack of progress with City Ordinance clean-up. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

MOTION: Councilman Scott Feltmann moved to remove 320 Sophia Avenue from the Nuisance list due to becoming compliant with City Ordinance clean-up. Seconded by Councilman Steve Trebesch. Motion was unanimously approved. All Council Members were present.

- Community Center Roof
 - **Update:** Discovered leak location. Will be getting that repaired along with the damaged wall.

New City Business

- Community Hall Rental 9/30/2017
 - Vandalism and theft occurred in the basement – Council concluded that the deposit will be forfeited, total cost of repairs and cleanup.
- 2017 Budget Items
 - Central Street
 - Wm. Mueller's bid is \$12,632.40. Unable to get other companies to bid for they were unable to complete project by the end of 2017.

MOTION: Councilman Steve Trebesch moved to approve Wm. Mueller's bid of \$12,632.40 to repair Central Avenue. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.



HAMBURG CITY COUNCIL MEETING
OCTOBER 10, 2017

- Scheele Avenue & Railroad Street
 - Will need to be done together next year – Mill & Overlay
- Community Hall (Paint Bar Side)
 - Will be using the same company who painted the stage side of the Hall. The funds for this are already in the 2017 budget.
- WTP Well Number 2
 - The pump was calibrated yesterday and was found to be pumping under capacity. Will need to have it pulled for further inspection along with Well Number 3.
- Snow Removal Contract w/ Wm. Mueller & Sons
 - Lease Agreement for Snow Removal

MOTION: Councilman Jason Buckentin moved to approve the Snow Contract with Wm. Mueller & Sons. Seconded by Councilman Tim Tracy. Motion was approved with a 3 out of 4 vote with 1 abstention by Councilman Scott Feltmann. All Council Members were present.

City Council Reports

Councilmember Steve Trebesch

- Concerned about tree's that need trimming on Central Ave.
- There are no wheels on the large garbage bins and they are damaging the pavement at the Park.

Councilmember Scott Feltmann

- In order to keep Waste Management's heavy trucks off of Central Ave, the residents on Central Ave. have agreed to put their garbage cans on Sophia Ave. and Maria Ave. on pick-up day. City Office to send start date letters to those residents.

Mayor Chris Lund

- Friday, October 13th from 8-10 a.m. is the next 'Mayor's In' time
- SW Transit meeting in Chaska at 7:30 a.m. on October 20th
- Leadership Meeting in Chaska at 7:30 a.m. on October 24th.

MOTION: Councilman Scott Feltmann moved to adjourn the City Council Meeting at 8:02 p.m. Seconded by Councilman Steve Trebesch. Motion was unanimously approved. All Council Members were present.

Submitted by:

Tamara Bracht – Deputy Clerk

2017 June Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - May 2017	\$2,742.94	6/13/2017
ACH	PERA	Divided	PERA Withholding - May	\$715.94	6/13/2017
ACH	PERA	Divided	PERA Withholding - June	\$387.17	6/13/2017
ACH	PERA	Divided	PERA Withholding - June	\$431.63	7/11/2017
ACH	MN Dept. of Revenue	Divided	May 2017 Withholding Tax Payment	\$451.00	6/13/2017
ACH	HealthPartners	Divided	Health Insurance for June 2017	\$2,724.89	6/13/2017
ACH	AT&T	General Gov't	Cell Phone Payment (June)	\$28.72	6/13/2017
ACH	Optum Bank	Divided	City Contribution to Employees HSA - 2nd Qtr. 2017	\$1,250.00	7/11/2017
ACH	Kwik Trip	Public Works	Non-Ox Gas/Gas for Grass 11	\$67.35	7/11/2017
18557	Greg Schultz	Divided	Wages 5/22/17 to 6/4/17	\$1,523.53	6/13/2017
18558	Tamara Bracht	Divided	Wages 5/22/17 to 6/4/17	\$504.72	6/13/2017
18559	Mel Sprengeler	Divided	Wages 5/22/17 to 6/4/17	\$329.54	6/13/2017
18560	Carver County (Carverlink)	General Gov't	Phone/Internet Service for May 2017	\$184.20	6/13/2017
18561	CenturyLink	Divided	Phone Service (5/18/17 - 6/17/17)	\$169.02	6/13/2017
18562	City of Shakopee	Public Safety (FD)	1st Half of SW Metro Drug Task Force Membership Dues 2017	\$1,050.00	6/13/2017
18563	ECM Publishers, Inc.	General Gov't	2016 Drinking Water Report & Ordinance #154	\$389.34	6/13/2017
18564	G & K Service	Divided	Cleaning Supplies - Towels, Mops, Rags, Garbage Liners	\$136.48	6/13/2017
18565	Gary Marquardt	Park	Damage Deposit Reimbursement from 6-10-17 Park Rental	\$100.00	6/13/2017
18566	Gopher State One Call	Divided	(3) May 2017 Locates	\$4.05	6/13/2017
18567	HD Supply Waterworks	Divided	Annual Support Contract 4/12/17 - 4/11/18	\$2,105.00	6/13/2017
18568	Home Solutions	Divided	Misc. Hardware for Hall Plumbing, Paint Supplies for Office Reno.	\$80.13	6/13/2017
18569	Kerri Forner	Park	Damage Deposit Reimbursement from 6-4-17 Park Rental	\$100.00	6/13/2017
18570	Mark Liebhard	Hall	Damage Deposit Refund	\$400.00	6/13/2017
18571	Menards	Divided	Dish Soap, Assorted PVC parts, Urinal Screens, Batteries, Paper Towels,	\$178.61	6/13/2017
18572	MN Pipe & Equipment	Water	Ridgid Super Freeze Electric Pipe Freezer	\$3,175.00	6/13/2017
18573	MN Department of Health	Water	2nd Qtr Community Water Supply Service Connection Fee	\$333.00	6/13/2017
18574	MNSPECT	Public Safety (FD)	Residential Inspection/Permit Fee for 190 Martha Re-Side, 250 RR Re-roo	\$596.67	6/13/2017
18575	MVTL Labs, Inc.	Sewer	Lab Fees for Final Pond Discharge - Sample Dates: May 16, 18, 22 of 2017	\$292.50	6/13/2017
18576	Quill	General Gov't	Office Supplies: Desk Organizer, Ruled Note Pads, Sharpie Markers	\$118.76	6/13/2017
18577	Resource Strategies Corp.	General Gov't	Comp. Plan Update January 1- March 31, 2017	\$3,227.50	6/13/2017
18578	Robb's Electric, Inc.	Divided	Equipment & Installation of new LED Light Fixtures to Flag Poles	\$1,145.00	6/13/2017
18579	UFC	Park	Weed Killer	\$129.15	6/13/2017
18580	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for May 2017	\$675.00	6/13/2017
18581	Waste Management, Inc.	Sanitation	30 Yard Flat Green Yard Waste Container	\$233.54	6/13/2017
18582	Wayfair	Gen. Gov't Bldgs	Area Rug & Office Reception Chair, Desk	\$873.41	6/13/2017
18583	Wm. Mueller & Sons, Inc.	Divided	Lawn mower Gas for Parks & Baseball Park, Gas for Ford Ranger	\$234.82	6/13/2017
18584	Xcel Energy Inc.	Water	Natural Gas Service 5/2/17-6/1/17 (183 Broadway)	\$52.36	6/13/2017
18585	Jeremy Gruenhagen	Divided	June Wages	\$1,762.21	7/11/2017
18586	Greg Schultz	Divided	Wages 6/5/17 - 6/18/17	\$1,579.86	7/11/2017
18587	Melvin Sprengeler	Divided	Wages 6/5/17 - 6/18/17	\$303.03	7/11/2017
18588	Tamara Bracht	Divided	Wages 6/5/17 - 6/18/17	\$669.93	7/11/2017
18589	Scott Anderson	Public Safety (FD)	Materials to Make a Smoke Flow Path Training Prop	\$62.80	7/11/2017
18590	Jeremy Gruenhagen	Divided	June Wages	\$1,762.22	7/11/2017
18591	Abdo, Eick and Meyers LLP	General Gov't	Certified Audit Services for Year Ended 12/31/16	\$5,000.00	7/11/2017
18592	Bond Trust Services Corporation	Divided	Interest for Street and Water Improvement Bonds	\$18,040.00	7/11/2017
18593	Carver County (Carverlink)	General Gov't	Phone/Internet Service for June 2017	\$108.55	7/11/2017
18594	CenturyLink	Water	Phone Service (6/18/17 - 7/17/17)	40.77	7/11/2017
18595	Customized Fire Rescue Training	Public Safety (FD)	Basic Fire Pump Training (John Michels, Nick Mackenthun)	\$250.00	7/11/2017
18596	ECM Publishers, Inc.	General Gov't	2017 Sanitation Bids	\$75.60	7/11/2017
18597	Elevated Welding Service, LLC	Water	Welded Pinholes in Water Tower Roof	\$750.00	7/11/2017
18598	Floyd Total Security	Sewer	Base Alarm Monitoring for WWTP (7/24/17-10/23/17), Service Call for Lift	\$86.85	7/11/2017
18599	HD Supply Waterworks	Water	14 Water Meters and 55 Radio Reads	\$8,625.00	7/11/2017
18600	Hillyard	General Gov't	Super Shine All Floor Cleaner	\$82.84	7/11/2017
18601	Home Solutions	Gen. Gov't Bldgs	CAT 5 Cable, Wall Plate Pass Through Cover	\$18.43	7/11/2017
18602	Kohl's Sweeping Service	Public Works	Re-Striped Curbs, Parking Stalls, Stop Bars, CC & FD	\$895.00	7/11/2017
18603	Kwik Trip	Voided	Voided - Printing Error	Voided	7/11/2017
18604	Melchert-Hubert-Sjodin PLLP	General Gov't	May 2017 Receive, Review and Respond as necessary to: Waste RFP's, B	\$449.50	7/11/2017
18605	Menards	Divided	Garbage Bags, Sump Pump, PVC piece, Industrial Hand Cleaner	\$198.36	7/11/2017
18606	Mike Tracy Construction LLC	Public Safety (FD)	Provide & Install Fire Hall Window	\$585.00	7/11/2017
18607	Municipal Emergency Services, Inc	Public Safety (FD)	Helmet Badges for New Members	\$171.29	7/11/2017
18608	MVTL Labs, Inc.	Sewer	Lab Fees for Final Pond Discharge and Quarterly Influent - Sample Dates	\$352.00	7/11/2017
18609	Quill	General Gov't	Office Furniture & Electronic Cleaning Supplies	\$48.95	7/11/2017
18610	Recreation Unlimited, Inc.	Park & Rec.	Replacement Backboard for Basket Ball Hoop	\$548.93	7/11/2017
18611	S.E.H.	Public Works	Project #139213 Industrial Park Layout Option 1 Report	\$1,351.50	7/11/2017
18612	Tamara Bracht	General Gov't	Reimbursement for Office Door Alert Signal	\$14.99	7/11/2017
18613	Town & Country Glass	Public Safety (FD)	Replace Broken Glass Cover on Rescue 11	\$111.35	7/11/2017
18614	Xcel Energy	Divided	Electrical & Natural Gas Services for May 2017	\$2,774.22	7/11/2017
DEBIT	State Bank of Hamburg	Water/Sewer/SW	NSF Check for Utility Account 01.00010191.00.9	\$130.02	11/14/2017
			TOTAL JUNE CLAIMS	\$73,990.17	
			June Claims	\$25,391.99	6/13/2017
			Added June Claims	\$48,591.92	7/11/2017
			Adjusted June Claims	\$ 6.26	11/14/2017
			TOTAL JUNE CLAIMS	\$73,990.17	

2017 September Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - August	\$2,819.56	9/12/2017
ACH	MN Dept of Revenue	Divided	August 2016 Withholding Tax Payment	\$466.00	9/12/2017
ACH	PERA	Divided	PERA Withholding - August	\$694.94	9/12/2017
ACH	PERA	Divided	PERA Withholding - September	\$423.51	9/12/2017
ACH	PERA	Divided	PERA Withholding - September	\$362.92	9/26/2017
ACH	TASC	General Gov't	TASC Administration Fee (COBRA)	\$52.00	9/12/2017
ACH	HealthPartners	Divided	Health Insurance for September 2017	\$2,724.89	9/12/2017
ACH	Kwik Trip	Public Works/FD	Gas for City/HFD	\$40.28	9/12/2017
ACH	Optum Bank	Divided	City Contribution to Employees HSA - 3rd Qtr. 2017	\$1,250.00	10/10/2017
ACH	AT&T	General Gov't	Cell Phone Payment (September)	\$28.72	11/28/2017
18701	MN BCA	Public Safety (FD)	Background Check for New Member Lorri Gales	\$15.00	9/12/2017
18702	Greg Schultz	Divided	Wages for 8/14/17 to 8/27/17	\$1,768.08	9/12/2017
18703	Melvin Sprengeler	Divided	Wages for 8/14/17 to 8/27/17	\$67.87	9/12/2017
18704	Tamara Bracht	Divided	Wages for 8/14/17 to 8/27/17	\$420.84	9/12/2017
18705	Jeremy Gruenhagen	Divided	Wages for September (Rounds)	\$1,812.60	9/12/2017
18706	Amy Lund	Public Safety (FD)	Face Painters for NNO	\$100.00	9/12/2017
18707	CenturyLink	Divided	Phone Service (8/18/17 - 9/17/17)	\$167.27	9/12/2017
18708	Ehlers & Associates	Debt Service	Bond Disclosure Reporting	\$750.00	9/12/2017
18709	G & K Service	Divided	Cleaning Supplies - Towels, Mops, Rags, Garbage Liners	\$65.74	9/12/2017
18710	Gopher State One Call	Divided	August Locates (4)	\$5.40	9/12/2017
18711	Hawkins Chemical	Water	Azone 15 - EPA, Sodium Permaganate, Fuel & Freight	\$905.17	9/12/2017
18712	heartsmart.com	Public Safety (FD)	Powerheart G3 AED Lithium Battery	\$355.00	9/12/2017
18713	Kohls Foam Systems, Inc.	General Gov't	Application of Spray Foam on Hall Roof	\$33,095.68	9/12/2017
18714	Lano Equipment	Public Works	Replacement Windshield Frame for Bobcat	\$220.01	9/12/2017
18715	League of MN Cities	General Gov't	Membership Dues	\$663.00	9/12/2017
18716	Melchert, Hubert & Sjodin	General Gov't	Review and Conference Call Regarding Cable T.V. Agree	\$304.50	9/12/2017
18717	Menards	Divided	Dish Soap, Paper Towels, Light Bulbs, Garbage Bags, H	\$87.10	9/12/2017
18718	MN Mayors Association	General Gov't	Annual Membership Dues	\$30.00	9/12/2017
18719	MNSPECT	Public Safety (FD)	Building Inspection Fees for August 2017	\$87.50	9/12/2017
18720	NAPA	Divided	Oil for Bobcat and WTP Generator	\$24.98	9/12/2017
18721	Personnel Concepts	General Gov't	MN & General Labor Law Poster	\$20.90	9/12/2017
18722	Plunkett's Pest Control	General Gov't	General Inspection City Office and FD on 5-8-17 & 8-14-1	\$78.74	9/12/2017
18723	Quill	General Gov't	"Posted" stamp, Wall Shef, Laser Pointer for Presentatio	\$80.97	9/12/2017
18724	Resource Strategies Corp.	General Gov't	Comp. Plan Update April 1 - June 30, 2017	\$3,628.50	9/12/2017
18725	Tamara Bracht	General Gov't	Reimbursement for Postage of 6 Certified Letters	\$39.54	9/12/2017
18726	United Farmers Coop	Public Safety (FD)	Supplies & Parts	\$69.23	9/12/2017
18727	Viking Bottling Company	Park & Rec.	Park Pop Machine Refill	\$340.50	9/12/2017
18728	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for August 201	\$540.00	9/12/2017
18729	Wm. Mueller & Sons	Divided	Catch Basin Repairs by Hall, Gas & Diesel for Lawnmow	\$452.99	9/12/2017
18730	Xcel Energy	Divided	Electric & Natural Gas Services for August	\$930.58	9/12/2017
18731	Greg Schultz	Divided	Wages for 8/28/17 to 9/10/17	\$1,497.26	9/26/2017
18732	Melvin Sprengeler	Divided	Wages for 8/28/17 to 9/10/17	\$295.75	9/26/2017
18733	Tamara Bracht	Divided	Wages for 8/28/17 to 9/10/17	\$411.24	9/26/2017
18734	Hamburg/Gl/Norwood BB2017	General Gov't	Quarter Page Ad in Souvenir Program	\$150.00	9/26/2017
18735	Business Essentials	Divided	EcoSoft Hardwound Roll Towels & Foaming Handwash I	\$219.50	9/26/2017
18736	Carver County (Jaguar)	General Gov't	Phone Service (9/18/17 - 10/17/17)	\$112.49	9/26/2017
18737	Compass Hardwood Flooring	Hall	Sand, Seal, and Poly Both Entrances and Dance Floor	\$6,850.00	9/26/2017
18738	ECM Publishers, Inc.	General Gov't	Ordinance #154A, and 2001 Ford Ambulance Bids	\$158.76	9/26/2017
18739	Floyd Total Security	Water	Base Alarm Monitoring for Water Treatment Plant (10-24	\$86.85	9/26/2017
18740	Gary Walter	Water	Final Water Bill Overpayment Reimbursment	\$49.85	9/26/2017
18741	Greg Schultz	Water	Reimbursement for Postage	\$10.40	9/26/2017
18742	Hamburg Post Office	Divided	Postage for October Utility Bills (3 rolls)	\$102.00	9/26/2017
18743	League of MN Cities Insurance Tr	Divided	Municipality Property & Casualty Ins. For 7/15/17 - 7/15/1	\$17,194.00	9/26/2017
18744	Menards	Divided	Miter Saw and Stand, Spray Paint, Spindles, Treated Wo	\$546.80	9/26/2017
18745	Mini Biff Inc.	Park & Rec.	Handicap Mini Biff Rental & Damage Waiver	\$128.01	9/26/2017
18746	Plunkett's Pest Control	General Gov't	City Hall & FD Serviced on 9/11/17	\$152.97	9/26/2017
18747	Xcel Energy	Divided	Electric/Natural Gas Service	\$1,334.82	9/26/2017
18748	Jeremy Gruenhagen	Divided	Wages for September (Rounds)	\$1,812.61	9/26/2017
18749	Greg Schultz	Divided	Wages for 9/11/17 to 9/24/17	\$1,521.02	11/28/2017
18750	Melvin Sprengeler	Divided	Wages for 9/11/17 to 9/24/17	\$271.51	11/28/2017
18751	Tamara Bracht	Divided	Wages for 9/11/17 to 9/24/17	\$394.06	11/28/2017
			<i>Total September Claims</i>	\$89,290.41	
			September Claims	\$54,324.38	9/12/2017
			Added September Claims	\$31,476.23	9/26/2017
			Added September Claims	\$1,250.00	10/10/2017
			Added September Claims	\$2,239.80	11/14/2017
			TOTAL SEPTEMBER CLAIMS	\$89,290.41	

2017 October Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - September	\$3,402.96	10/10/2017
ACH	Kwik Trip	Public Works	Non-Ox Gas for City Shop	\$28.20	10/10/2017
ACH	MN Dept of Revenue	Divided	September 2017 Withholding Tax Payment	\$556.00	10/10/2017
ACH	PERA	Divided	PERA Withholding - September	\$364.97	10/10/2017
ACH	PERA	Divided	PERA Withholding - September	\$715.94	10/10/2017
ACH	PERA	Divided	PERA Withholding - October	\$431.74	11/14/2017
ACH	Wells Fargo HBS	Divided	HSA Participant Fee for 3rd Qtr 2017	\$22.50	10/10/2017
ACH	MN Dept. of Revenue	Divided	Sales and Use Tax for 3rd Qtr. 2017	\$78.00	11/14/2017
ACH	HealthPartners	Divided	Health Insurance for October 2017	\$2,724.89	11/14/2017
ACH	AT&T	General Gov't	Cell Phone Payment (October)	\$28.85	11/14/2017
ACH	Google	General Gov't	Email Account Service for September 2017	\$5.33	11/14/2017
18752	Banyon Data Systems	Water/Sewer	Annual Utility Billing Support 2017	\$795.00	10/10/2017
18753	Carver County Attorney's Office	General Gov't	Fines Collected - 2017 Quarterly Surcharge	\$228.68	10/10/2017
18754	CenturyLink	Divided	Phone Service (9/18/17 - 10/17/17)	\$168.45	10/10/2017
18755	ECM Publishing	General Gov't	Public Hearing (Gene Stier's Garage)	\$30.24	10/10/2017
18756	Gary Walter	Water	Reimbursement for Final Water Bill Overpayment	\$67.97	10/10/2017
18757	Gopher State One	Divided	September Locates (4)	\$5.40	10/10/2017
18758	Hamburg FD Relief Association	Public Safety (FD)	2017 State Fire Aid	\$15,724.02	10/10/2017
18759	Heartsmart.com	Public Safety (FD)	2 Sets of Defibrillator Pads (Adult)	\$81.00	10/10/2017
18760	Menards	General Gov't	Door Handle and Dead Bolt for Shop Office Door	\$48.55	10/10/2017
18761	MNSPECT, LLC	Public Safety (FD)	Residential Inspection/Permit Fee Commercial Inspection Fees	\$738.06	10/10/2017
18762	MVTL Labs, Inc.	Sewer	Quarterly Influent Sample Date 9-14-17	\$79.50	10/10/2017
18763	NAPA Auto Parts	Public Works	Tire Repair Kit for City Vehicles	\$23.95	10/10/2017
18764	Quill	General Gov't	Office Supplies: Receipt Books, Copy Paper, "File Copy" Stamp	\$255.25	10/10/2017
18765	W S & D Permit Service, Inc.	General Gov't	Reimbursing for an Overpayment on Permit #HB17-12	\$46.00	10/10/2017
18766	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for September 2017	\$540.00	10/10/2017
18767	Waste Management	Sanitation	30 Yard Flat Green Yard Waste Container	\$256.89	10/10/2017
18768	Wm Mueller & Sons	Divided	Gas for Baseball Park Mower, City Mower and Trucks	\$267.86	11/14/2017
18769	VOID	VOID	Printing Error	\$0.00	11/14/2017
18770	VOID	VOID	Printing Error	\$0.00	11/14/2017
18771	Greg Schultz	Divided	Wages 9/25/17 - 10/08/17	\$1,550.95	11/14/2017
18772	Melvin Sprengeler	Divided	Wages 9/25/17 - 10/08/17	\$223.03	11/14/2017
18773	Tamara Bracht	Divided	Wages 9/25/17 - 10/08/17	\$651.25	11/14/2017
18774	Jeremy Gruenhagen	Divided	Wages 9/25/17 - 10/08/17	\$1,762.21	11/14/2017
18775	Banyon Data Systems	Water/Sewer	In-House Training All Day October 6, 2017	\$400.00	11/14/2017
18776	Blue Lake Plastics LLC	Park & Rec.	50' by 70' Rink Liner	\$290.00	11/14/2017
18777	Carver County	Divided	Phone/Internet (October)/2017 Assessment Contract/2nd Half of 20	\$11,064.09	11/14/2017
18778	Flow Measurement & Control	Enterprise	Certification Well Draw Down, Closed Pipe Flow for #2,4,& 8	\$710.00	11/14/2017
18779	G&K Service	Divided	Cleaning Supplies - Towels, Mops, Rags, Garbage Liners	\$63.24	11/14/2017
18780	Greg Schultz	Water	4" Shank	\$188.82	11/14/2017
18781	Hamburg Post Office	General Gov't	2 Rolls of 100 Forever Stamps @ 49.00 per Roll	\$98.00	11/14/2017
18782	Hawkins Chemical	Water	Sodium Permanganate, Santoprene, Fuel & Freight	\$1,574.57	11/14/2017
18783	Hydro Engineering, Inc	Water	Guage Fittings, Hose, Lock Clamp, Bolt Clamp, Labor	\$252.75	11/14/2017
18784	VOID	VOID	Printing Error	\$0.00	11/14/2017
18785	Mini Biff	Park & Rec.	Handicap Mini Biff Rental & Damage Waiver	\$128.01	11/14/2017
18786	Municipal Emergency Services	Public Safety (FD)	Adapter for Nozzle & Freight	\$28.88	11/14/2017
18787	MVTL Labs, Inc.	Sewer	Lab Fee's for Final Pond Discharges (September - October)	\$370.00	11/14/2017
18788	Plunkett's Pest Control	General Gov't Bldgs	Hamburg Hall Pest Control Inspection 10-13-17	\$99.75	11/14/2017
18789	Quill	General Gov't	Office Supplies: Label Tape,Rug, Desk Protector Pads	\$339.83	11/14/2017
18790	United Farmers Coop	Hall	4 Black Rubber Chair Leg Tips	\$11.16	11/14/2017
18791	USA Blue Book	Water	pH Buffer Pack, Hach Flouride	\$159.25	11/14/2017
18792	Viking Bottling Co.	Hall	CO2 for Hall	\$156.00	11/14/2017
18793	Xcel Energy	Divided	Electrical/Natural Gas Services for 8/31/17 - 10/1/17	\$2,167.12	11/14/2017
18794	Justin Buckentin	Public Safety (FD)	Hotel Reimbursement (Chiefs Convention)	\$306.22	11/14/2017
18795	Jayson Hansen	Public Safety (FD)	Mileage Reimbursement (Training/Bringing Ambulance to Auction)	\$151.00	11/14/2017
18796	Greg Schultz	Divided	Wages 9/25/17 - 10/08/17	\$1,561.11	11/14/2017
18797	Melvin Sprengeler	Divided	Wages 9/25/17 - 10/08/17	\$140.60	11/14/2017
18798	Tamara Bracht	Divided	Wages 9/25/17 - 10/08/17	\$479.98	11/14/2017
18799	Jeremy Gruenhagen	Divided	Wages 9/25/17 - 10/08/17	\$1,762.22	11/14/2017
18800	Jeremy Gruenhagen	Divided	Office Supplies/Equipment/Mileage/Supplies for NNO	\$1,212.58	11/14/2017
18801	Hamburg Post Office	General Gov't	Postage for Fall Newsletter	\$69.38	11/14/2017
				\$55,688.20	
			October Claims	\$24,179.53	10/10/2017
			Added October Claims	\$31,508.67	11/14/2017
			Total October Claims	\$55,688.20	

2017 November Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - October	\$2,731.82	11/14/2017
ACH	MN Dept. of Revenue	Divided	October 2016 Withholding Tax Payment	\$453.00	11/14/2017
ACH	PERA	Divided	PERA Withholding - October	\$390.90	11/14/2017
ACH	PERA	Divided	PERA Withholding - October	\$694.94	11/14/2017
ACH	PERA	Divided	PERA Withholding - November	\$433.72	11/14/2017
ACH	AT&T	General Gov't	Cell Phone Payment (November)	\$28.72	11/14/2017
ACH	HealthPartners	Divided	Health Insurance for November 2017	\$2,724.89	11/14/2017
ACH	Kwik Trip	Public Works	Non-Ox Gas for City Shop	\$36.78	11/14/2017
18802	Greg Schultz	Divided	Wages 9/25/17 - 10/08/17	\$1,656.47	11/14/2017
18803	Tamara Bracht	Divided	Wages 9/25/17 - 10/08/17	\$595.16	11/14/2017
18804	Jeremy Gruenhagen	Divided	Wages for November	\$1,762.22	11/14/2017
18805	United States Treasury	Divided	Fed, Social Security, MC - June 2016	\$425.86	11/14/2017
18806	Carver County (Carverlink)	General Gov't	Phone/Internet Service for November 2017	\$119.54	11/14/2017
18807	CenturyLink	Divided	Phone Service (10/18/17 - 11/17/17)	\$170.09	11/14/2017
18808	Floyd Total Security	Water	Base Alarm Monitoring for Water Treatment Plant (12-03-17 to	\$86.85	11/14/2017
18809	G&K Services	Divided	Cleaning Supplies	\$66.52	11/14/2017
18810	Gopher State One Call	Divided	October Locates (8)	\$10.80	11/14/2017
18811	Greg Schultz	Public Works	2 Snap On Tools, Portable Pump	\$117.47	11/14/2017
18812	Hamburg Insurance Agency	General Gov't	Public Official Bond for Coverage of City Clerk (1/1/18 to 1/1/20	\$85.00	11/14/2017
18813	Hamburg Post Office	Divided	Postage for October Utility Bills (3 rolls)	\$102.00	11/14/2017
18814	Home Solutions	General Gov't	Drill Bits, Batteries, (6) Extra Keys for New Door Handle/Lock	\$71.59	11/14/2017
18815	Jared Mackenthun	Public Safety (FD)	(4) 22x28 White Posterboard for Fire Prevention Displays	\$26.73	11/14/2017
18816	Lano Equipment	Public Works	Case of Washer Fluid	\$9.16	11/14/2017
18817	Melchert, Hubert, & Sjodin	General Gov't	Receive and Review Correspondence, Review Data Practices A	\$72.50	11/14/2017
18818	Menards	Divided	Dawn Dish Soap, Light Bulbs, Screws for Water Meters, Pull St	\$50.39	11/14/2017
18819	Mini Biff	Park & Rec.	Handicap Mini Biff Rental & Damage Waiver Final for 2017	\$123.57	11/14/2017
18820	MN Rural Water Association	Water	Membership December 2017- December 2018	\$250.00	11/14/2017
18821	MNSPECT	Public Safety (FD)	Residential Inspection/Permit Fee's for 821,832 William St., 321	\$973.72	11/14/2017
18822	MES	Public Safety (FD)	Crossfire Knight Structural Boots (9 pairs a part of Compeer G	\$3,222.37	11/14/2017
18823	NAPA Auto Parts	Divided	Silicone for Hydrants, Antifreeze for Park Bathrooms, Battery f	\$105.54	11/14/2017
18824	Plunkett's Pest Control	General Gov't	City Hall & FD Serviced on 10/19/17	\$39.37	11/14/2017
18825	Signature Seal Coating	Public Works	Basketball Courts and Walk Way in Park	\$1,325.00	11/14/2017
18826	UFC	Public Safety (FD)	Tanker 12 - Fuel Tank and Fuel	\$133.60	11/14/2017
18827	W.W.O.T.A.	Divided	Water/Wastewater Training/Assistance for October 2017	\$540.00	11/14/2017
18828	Waste Management	General Gov't	30 Yard Flat Green Yard Waste Containers	\$1,027.56	11/14/2017
18829	Wm. Mueller & Sons	Divided	Fuel for Lawnmowers and City Vehicles/Central Street Repairs	\$12,388.97	11/14/2017
18830	Xcel Energy Inc.	Divided	Electrical/Natural Gas Services 10/1/17 to 10/30/17	\$1,921.27	11/14/2017
				\$34,974.09	

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2017-09**

**RESOLUTION REESTABLISHING PRECINCT AND
POLLING PLACE FOR THE CITY OF HAMBURG
FOR 2018 ELECTION YEAR**

WHEREAS, Minnesota Statutes 204B.16, Subd. 1 was amended requiring the governing body of each municipality and of each county with precincts in unorganized territory must designate by ordinance or resolution a polling place for each election precinct by December 31st of each year.

NOW, THEREFORE, BE IT RESOLVED, that the Hamburg City Council hereby establishes the boundaries of the voting precinct and polling place as follows:

- I. Boundaries of Voting Precinct: Entire City of Hamburg Corporate Limits.
- II. Precinct No. 1 - Hamburg City Hall at 181 Broadway Avenue.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 14th day of November, 2017.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2017-10**

***RESOLUTION IN SUPPORT OF FUNDING FOR
US HIGHWAY 212: A CORRIDOR OF COMMERCE***

WHEREAS, US Highway 212 serves a critical role in connecting Greater Minnesota to Twin Cities markets in the Metropolitan Area and has been designated an Interregional Corridor while also being placed on the National Highway System;

WHEREAS, US Highway 212 is heavily used by freight traffic with 1,850 heavy trucks in the corridor daily and freight traffic in Southwest Minnesota will potentially grow by 200 percent by 2030, increasing truck traffic on Highway 212 dramatically;

WHEREAS, The Corridors of Commerce program was created to accelerate improvements to corridors that are not being addressed through the regular program, including projects that span multiple MnDOT districts, and the legislature specifically identified US Highway 212 as a Corridor of Commerce in legislation passed in 2017;

WHEREAS, Traffic volumes in year 2030 are forecast to increase to between 21,000 and 28,000 vehicles per day or two to three times the existing traffic volumes, exceeding the capacity of the existing two-lane facility;

WHEREAS, An Environmental Assessment has been approved for the 4.6 mile 2-lane gap between Cologne and Carver and the project is ready for construction upon securing right-of-way and final design;

WHEREAS, forty-one communities and local chambers of commerce have passed resolutions supporting improvements to Highway 212 to expand the capacity of this highway and the Board of Commissioners of every County along the corridor has passed such a resolution;

WHEREAS, the current highway poses serious safety problems as it switches from a four-lane facility west of Chaska to a two-lane highway, then switches back to a four-lane highway around Cologne and back to a two-lane highway from Cologne to Norwood Young America and would be much safer and much better able to handle present and projected traffic flows if it were a continuous four-lane highway through this area;

WHEREAS, Congress and the State of Minnesota have recognized the need to expand this critical trade link to the Twin Cities Metropolitan Area and have previously provided funding through the ISTEA Transportation Authorization bill, TEA-21 Authorization bill, the 2002 Transportation Appropriations bill, the 2003 Transportation Appropriations bill, the 2004 Transportation Appropriations bill and SAFETEA-LU;

WHEREAS, Multi-modal connections to or near Highway 212 include: freight rail lines, intermodal terminals, park-and-ride lots, transit service, state trails and airports.

NOW, THEREFORE, BE IT RESOLVED that the Hamburg City Council strongly supports the inclusion of funding from the Corridors of Commerce program to support the \$110 million of needed improvements that will complete the highway to a continuous four-lane highway to Norwood Young America and that any maps or lists of Corridors of Commerce highways include US Highway 212.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 14th day of November, 2017.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: PHEASANT FOREVER CARVER COUNTY CHAPTER 117 Previous Gambling Permit Number: X-03866-17-009
Minnesota Tax ID Number, if any: 4874648 Federal Employer ID Number (FEIN), if any: 41-1429149
Mailing Address: 9640 STEWART AVE
City: NORWOOD YOUNG AMERICA State: MN Zip: 55397 County: CARVER
Name of Chief Executive Officer (CEO): PERNEL HENTGES
Daytime Phone: 952-200-3176 Email: chipseptic@gmail.com
(Permit will be emailed to this email address.)

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): HAMBURG COMMUNITY HALL
Physical Address (do not use P.O. box): 351 HENRIETTA AVENUE
Check one:
 City: HAMBURG, MINNESOTA Zip: 55339 County: CARVER
 Township: _____ Zip: _____ County: _____
Date(s) of activity (for raffles, indicate the date of the drawing): JANUARY 20, 2018
Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards
 Raffle (total value of raffle prizes awarded for the calendar year, including this raffle: \$0.00)

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization HAMBURG LIONS		Date organized 07/1982	Tax exempt number 0239
Address PO BOX 248	City HAMBURG	State MN	Zip Code 55339
Name of person making application TAMARA BRACHT		Business phone (952) 467-3232	Home phone (952) 451-0852
Date(s) of event NOVEMBER 17, 2017	Type of organization <input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name DUANE KROELLS	City HAMBURG	State MN	Zip Code 55339
Organization officer's name DIANA KROELLS	City HAMBURG	State MN	Zip Code 55339
Organization officer's name SARAH WERNIMONT	City HAMBURG	State MN	Zip Code 55339
Organization officer's name 	City 	State MN	Zip Code

Location where permit will be used. If an outdoor area, describe.
 HAMBURG COMMUNITY HALL - 351 HENRIETTA AVENUE, HAMBURG, MN 55339

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
 N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 CHRISTENSEN GROUP - \$1,000,000 each occurrence
 \$2,000,000 aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official _____ Approved Director Alcohol and Gambling Enforcement _____

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: November 13th, 2017

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: December 5, 7, 12, 14, 19, 21
(Off at 4:00 PM)
December 22nd & 27th

How many **Vacation** hours will be used? 19

How many **Compensation** hours will be used? —

Is there a **Holiday** during your time off? Yes

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? Yes

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: _____

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen 11-13-2017
Employee Signature Date

City Clerk/Treasurer Date

Mayor Date



CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: 11-9-2017

Employee Name: Greg Schuetz

Dates Requesting Time-Off: Friday Dec. 1 2017

How many **Vacation** hours will be used? 8

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? no

Will there be any time off **without pay**? no

Will there be any scheduled **Sick Leave** used? no

Are you requesting more than three consecutive days off? no

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: _____

Was vacation request approved? _____

- If no, reason request was denied: _____

Greg Schuetz 11-9-2017
Employee Signature Date

Greg Schuetz 11-13-2017
City Clerk/Treasurer Date

Mayor Date



	Beginning Balance 1/1/2017	2017 Budget Income	2017 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 7/31/2017	
General Fund	\$377,397.17	\$573,439.00	\$561,505.00	\$369,331.17	\$332,515.53	\$261,302.21	\$448,610.49	
General Gov't			\$260,371.00	\$138,761.00	\$131,632.55	\$65,665.94		
Public Safety (Fire Dept.)			\$138,761.00	\$62,681.00	\$30,466.43	\$1,144.16		
Public Works (Streets)			\$62,681.00	\$3,500.00	\$37,412.00	\$12,365.56		
Sanitation & Recycling			\$3,500.00	\$37,412.00	\$78,780.00	\$20,027.57		
Parks & Recreation			\$37,412.00	\$78,780.00				
Comm. Hall			\$78,780.00					
Special Revenue Funds	\$376,328.40	\$44,682.00	\$43,663.86	\$377,346.54	\$504.16	\$0.00	\$376,832.56	
City Of Hamburg (Savings)	\$267,274.55	\$34,300.00	\$43,663.86	\$257,910.69	\$331.55	\$0.00	\$267,606.10	
Fire Equipment CD	\$109,053.85	\$10,382.00	\$0.00	\$119,435.85	\$172.61	\$0.00	\$109,226.46	
Debt Service	\$39,936.38	\$19,257.00	\$14,777.50	\$44,415.88	\$10,603.48	\$14,777.50	\$35,762.36	
Total (Tax Revenue Funds)	\$793,661.95	\$637,378.00	\$639,946.36	\$791,093.59	\$343,623.17	\$226,079.71	\$661,205.41	
Enterprise Funds								
Water	\$116,330.69	\$160,901.66	\$160,270.90	\$116,961.45	\$94,565.97	\$122,379.92	\$88,516.74	
Sewer	\$338,112.35	\$69,126.99	\$68,462.90	\$338,776.44	\$41,705.22	\$39,126.54	\$340,691.03	
Storm Water	\$110,691.11	\$76,944.80	\$74,997.00	\$112,638.91	\$39,830.37	\$73,349.04	\$77,172.44	
Total (Enterprise Funds)	\$565,134.15	\$306,973.45	\$303,730.80	\$568,376.80	\$176,101.56	\$234,855.50	\$506,380.21	
Totals	\$1,358,796.10	\$944,351.45	\$943,677.16	\$1,359,470.39	\$519,724.73	\$510,935.21	\$1,367,585.62	
Debt Summary	Remaining Balance 1/1/2017	Remaining Assessment 1/1/2017	Cash & Investments	2017 Principle Payments	Date Due	Paid	Maturity Date	Unfunded Balance 12/31/2017
1992 Streets	\$0.00	\$6,094.25	\$0.00	\$0.00			2012	(\$6,094.25)
2007 Streets	\$100,000.00	\$7,669.37	\$42,195.87	\$10,000.00	2/1/17 & 8/1/17		2/1/2023	\$40,134.76
Water Wells Project	\$83,000.00	\$0.00	\$0.00	\$13,000.00	2/20/17 & 8/20/17		8/20/2022	\$70,000.00
Water Treatment Plant	\$433,000.00	\$0.00	\$0.00	\$50,000.00	2/20/17 & 8/20/17		8/20/2024	\$383,000.00
Sanitary Sewer Improvements	\$183,233.95	\$75,605.74	\$0.00	\$15,000.00	2/20/17 & 8/20/17		8/20/2030	\$92,628.21
Storm Water Improvements	\$950,000.00	\$0.00	\$0.00	\$45,000.00	2/1/17 & 8/1/17		2/1/2032	\$905,000.00
Totals	\$1,749,233.95	\$89,369.36	\$42,195.87	\$133,000.00				\$1,484,668.72

HAMBURG,MN

Delinquency

Balance	Cur Charges	1 Per Overdue	2 Per Overdue	3 Per Overdue	Level	Total Level	Full Billing Name
\$96.36	\$87.60	\$8.76	\$0.00	\$0.00	1	6	EMANUEL LUTHER
\$555.80	\$110.72	\$171.42	\$182.28	\$91.38	18	26	SMITH, JENNIFER
\$217.23	\$96.47	\$120.76	\$0.00	\$0.00	3	8	PROSKIN, ANTHO
\$268.74	\$132.10	\$136.64	\$0.00	\$0.00	4	113	MINNIHAN, WILLI
\$201.19	\$160.67	\$40.52	\$0.00	\$0.00	3	61	MES GROUP CORP
\$120.39	\$109.89	\$10.50	\$0.00	\$0.00	1	5	BRAUNWORTH, D
\$174.20	\$143.80	\$30.40	\$0.00	\$0.00	15	54	LENTSCH, SHAWN
\$437.76	\$153.33	\$272.85	\$11.58	\$0.00	9	22	HOWE, MICHAEL
\$292.19	\$135.58	\$156.61	\$0.00	\$0.00	1	11	STUEWE, DALE
\$644.31	\$128.00	\$187.48	\$328.83	\$0.00	5	7	BERGMANN, MATT
\$187.81	\$82.22	\$105.59	\$0.00	\$0.00	1	95	CHADWICK, DAVE
\$121.25	\$107.32	\$13.93	\$0.00	\$0.00	3	14	ENGELMANN, SAM
\$113.53	\$103.60	\$9.93	\$0.00	\$0.00	1	12	MACKENTHUN, CL
\$83.27	\$82.08	\$1.19	\$0.00	\$0.00	1	64	GREGONIS, ROBE
\$233.28	\$106.47	\$126.81	\$0.00	\$0.00	1	74	MEUWISSEN, MIC
\$414.82	\$199.02	\$207.71	\$8.09	\$0.00	5	49	HENKEL MIKE & N
\$269.25	\$124.97	\$144.28	\$0.00	\$0.00	5	71	CONSER, JOE & K
\$244.62	\$118.75	\$125.87	\$0.00	\$0.00	1	6	BACKSTROM, MEG
\$307.21	\$129.25	\$177.96	\$0.00	\$0.00	5	96	SALCEDO, SERGIO
\$4,983.21	\$2,311.84	\$2,049.21	\$530.78	\$91.38			

(((((Not Balance=0))) AND ((Not [Bill Grp]="00")))) AND ([1 Per Overdue]<>0 Or [1 Per Overdue] IS Null)) and ([Balance]>-.)

Directly influence regional policy

Metropolitan Council seeks applicants for advisory committees

The Metropolitan Council encourages community members to apply for openings on several advisory committees. The application window is open for terms beginning in January 2018.

“Our advisory committees provide some of the best ways to influence regional decisions,” said Metropolitan Council Chair Alene Tchourumoff. “Each member partners with the Council members to provide a wide variety of viewpoints. I encourage people to apply – we need different voices at the table to assure our advisory committees reflect the communities we serve.”

Apply today – **priority will be given to applications received by 5 p.m., Monday, Nov. 27.** Below is a list of openings.

Equity Advisory Committee

Eleven spots are open on the Council’s Equity Advisory Committee, which advises the Metropolitan Council in its work to advance equity in the metropolitan region. In forming the Equity Advisory Committee in October 2015, the Metropolitan Council affirmed its commitment in [Thrive MSP 2040](#) to ensure that residents and communities are full partners in making the decisions that affect them.

The committee has 21 members – including members of the community and the Metropolitan Council. There are eight district representatives and nine at-large members. The co-chairs include one member of the Metropolitan Council and one community representative. Members serve four-year terms. [See Council District Descriptions and Map \(pdf\).](#)

Open seats:

District A – includes communities in northern Hennepin County and a small portion of southern Anoka County. (Council Districts 1 and 2), to fill out the remainder of the term which expires in January 2020.

District H – the southern three-quarters of Dakota County and southeastern Scott County (Council Districts 15 and 16), to fill out the remainder of the term which expires in January 2020.

Nine at-large members, to serve 4-year terms which expire in January 2022.

To apply, visit the [Council’s website](#) and fill out the new online application. (Some committees may also require applicants to answer supplemental questions.) For more information, or to submit your application though PDF, contact the Appointments Coordinator by [email](#), U.S. mail or phone: [390 Robert St. N., St. Paul, 55101](#) or [651-602-1806](#).

Land Use Advisory Committee

Two spots are open on the Council’s [Land Use Advisory Committee](#), which provides advice and assistance to the Council on regional land use and comprehensive planning, and in matters of metropolitan significance as requested by the Council.

The committee has at least 16 members – including members of the community and elected officials. At least half of the members must be elected officials, and there must be a member from each Metropolitan Council district. The chair is a member of the Metropolitan Council. Members serve four-year terms. [See Council District Descriptions and Map.](#)

Open seats:

District 3 – includes the city of Chanhassen in Carver County and the Hennepin County cities Deephaven, Eden Prairie, Excelsior, Greenwood, Long Lake, Minnetonka, Minnetonka Beach, Minnetrista, Mound, Orono, Shorewood, Spring Park, St. Bonifacius, Tonka Bay, Wayzata and Woodland. This appointment will fill the remainder of the term for this seat – until January 2019.

District 4 (Carver County) – includes Benton Twp., Camden Twp., Carver, Chaska, Cologne, Dahlgren Twp., Hamburg, Hancock Twp., Hollywood Twp., Laketown Twp., Mayer, New Germany, Norwood Young America, San Francisco Twp., Victoria, Waconia, Waconia Twp., Watertown, Watertown Twp., and Young America Twp. This appointment will fill the remainder of the term for this seat – until January 2019.

To apply, visit the [Council’s website](#) and fill out the new online application. (Some committees may also require applicants to answer supplemental questions.) For more information, or to submit your application though PDF, contact the Appointments Coordinator by [email](#), U.S. mail or phone: [390 Robert St. N., St. Paul, 55101](#) or [651-602-1806](#).

Transportation Accessibility Advisory Committee

The [Transportation Accessibility Advisory Committee](#) advises the Council on management policies for public transportation services in the region from the perspective of riders with disabilities. The committee has 16 members: a chair appointed by the Council, seven members selected by groups that advocate for seniors and people with disabilities, and eight community members who represent geographic districts in the region. At least half the members must be certified as eligible for ADA paratransit services and be active users of public transportation. Council-appointed members serve two-year terms.

Open seats:

- District E – includes the western half of Ramsey County and the western two-thirds of Anoka County. (Council Districts 9 and 10)
- District F – includes all of Washington County, the eastern half of Ramsey County and the eastern third of Anoka County. (Council Districts 11 and 12)
- District G – includes all of St. Paul and the very northern communities in Dakota County. (Council Districts 13 and 14)
- District H – the southern three-quarters of Dakota County and southeastern Scott County. (Council Districts 15 and 16)

To apply, visit the [Council's website](#) and fill out the new online application. (Some committees may also require applicants to answer supplemental questions.) For more information, or to submit your application though PDF, contact the Appointments Coordinator by [email](#), U.S. mail or phone: [390 Robert St. N., St. Paul, 55101](#) or [651-602-1806](#).

Transportation Advisory Board (TAB)

The [Transportation Advisory Board](#) helps shape regional and state transportation plans. Every three years it adopts the Transportation Improvement Program (TIP), which identifies which regional projects will receive federal funds. The board consists of 34 members, defined in state law, drawn from county and city elected officials, residents and business leaders, transportation providers, and representatives of state and regional agencies. The Council appoints a number of members to represent different aspects of transportation.

Open seats (all are two-year terms)

- District A – includes communities in northern Hennepin County and a small portion of southern Anoka County. (Council Districts 1 and 2)
- District A Alternate
- District B – includes southwestern Hennepin County, all of Carver County and portions of western Scott County. (Council Districts 3 and 4)
- District B Alternate
- District C – includes portions of southeastern and central Hennepin County, including portions of Minneapolis. (Council Districts 5 and 6)
- District C Alternate
- District D – includes the central and eastern portions of Minneapolis (Council Districts 7 and 8)
- District D Alternate
- Transit Representative – represents the entire seven-county region
- Transit Representative Alternate
- Transit Representative 2 – represents the entire seven-county region
- Transit Representative 2 Alternate
- Non-Motorized Representative – represents the entire seven-county region
- Non-Motorized Representative

To apply, visit the [Council's website](#) and fill out the new online application. (Some committees may also require applicants to answer supplemental questions.) For more information, or to submit your application though PDF, contact the Appointments Coordinator by [email](#), U.S. mail or phone: [390 Robert St. N., St. Paul, 55101](#) or [651-602-1806](#).

The Metropolitan Council is the regional planning organization for the seven-county Twin Cities metro area. The Council runs the regional bus and light rail system and Northstar commuter rail, collects and treats wastewater, coordinates regional water resources, plans regional parks and administers funds that provide housing opportunities for low- and moderate-income individuals and families. The Council board is appointed by and serves at the pleasure of the governor.

Holiday

Extravaganza

SATURDAY, NOV 25TH
4:00-6:00PM
AT THE 5-WAY STOP
(S. CENTRAL/ SE 2ND AVE)

Family & Holiday Fun
4:00-6:00pm

Tree Lighting
at 5:30pm

Free Chili, Hot Cocoa,
Cookies, Kids Activities
Fire Pits & Music

Visit Santa & Mrs. Claus,
Anna, Elsa & Olaf
(Bring your camera!)

Ugly Sweater Contest

3rd Annual Holiday Extravaganza

The Holiday Extravaganza is sponsored by the NYA Area Chamber of Commerce and Members. This event is held in conjunction with Small Business Saturday (Nov 25th) to celebrate and thank the local community who support our area businesses.



For more information, email: info@nyachamber.org



HAMBURG HALL LEASE AGREEMENT

Lease made _____, 2017, between the City of Hamburg, a municipal corporation organized under the laws of the State of Minnesota, herein referred to as "Lessor" and _____, herein referred to as "Lessee."

In consideration of the mutual covenants contained herein, the parties agree as follows:

I. Description of Rented Property

Lessor leases to Lessee and Lessee does hereby rent and take as Lessee the following municipal property of the City of Hamburg, State of Minnesota, located at and in the Community Hall of the City of Hamburg, and described more particularly as Hamburg Community Hall, 351 Henrietta Ave., Hamburg, MN 55339.

II. Purpose

Lessee represents that such premises and property are being rented for the purpose of _____,

and for no other purpose whatsoever without the written consent of Lessor endorsed on this Lease, for the _____ day of _____, 2018, beginning _____ and ending by 2:00 a.m.

III. Use of Facility

Rental fees include the use of the specific floor or level, plus all available tables and chairs for seating up to 400 people. The City of Hamburg does not guarantee that sufficient tables and chairs will be available for all guests if the attendance approaches or exceeds 400 people. Lessee should determine the number of tables and chairs available at the Hamburg Hall and make their own arrangements for additional tables and chairs if necessary. City-owned tables and chairs are not allowed outside of Hamburg Hall without the permission of the Community Hall Manager.

Fire Code regulates the maximum capacity of the Community Hall to 509 people.

No decorations, banners, signs, etc. can be pinned, nailed, or affixed to the walls, windows, ceilings, or rafters unless permission is granted by the Hall Manager. **The use of all confetti including metallic, plastic, paper, and glitter is prohibited. Birdseed and rice is also prohibited.**

Lessee shall leave the rooms, floors, bar, and areas used in a clean and orderly condition. Lessee is responsible for but not limited to the following duties: All tables should be wiped off and put away, Clean and wipe bar and kitchen area, Put all tables and chairs away, Deposit all trash in dumpster outside, Sweep floors and mop up any large spills, remove all items as stated in lease agreement. Lessee agrees to leave the hall as was, when the hall was rented to them and releases Lessor of any duties unless stated in lease agreement. **The lessee agrees to have read and understand these rules and regulations and will pay for any of the above not done at the rate of \$30/Hr. with a 1-Hour Minimum.**

If applicable, the Lessee shall be permitted to access the Hamburg Hall the day before the rental date at 9:00 AM, no earlier unless permitted in writing from the Hall Manager, provided the Hall is not rented the day before the rental date. The Lessee should arrange to have all items removed from the Hamburg Hall no later than noon on the day after the rental date, provided the Hall is not rented the day after the rental date, in which case all items must be removed by 2:00 AM.

IV. Rent

Lessee shall pay the Lessor for the use of said premises and facilities the sum of **\$750** for the use of the said property and the providing of any described services, if any. Reservations will be held for thirty (30) days, at which time a signed rental agreement and a down payment of **\$150** will be due. If the rental agreement and down payment is not received within thirty (30) days after the reservation is made, the reservation will be canceled. Any unpaid balance of the rental fee must be received before the reservation date; if not received before the reservation date, any rental fees paid to date will be forfeited.

When a reservation is made less than thirty (30) days prior to the rental date, the reservation will not be guaranteed until the lessee delivers a signed application, the full rental fee, and the full amount of any required security deposit.

Any rental fee(s) paid in advance will be returned if the rental is canceled ninety (90) days prior to rental date.

V. Rules and Regulations

Lessee shall abide by and confirm to all rules and regulations from time to time adopted or prescribed by Lessor, for the government and management of said facilities.

Lessee hereby expressly consents and agrees: That all windows to the Community Hall will remain unobstructed, that all doors and exists shall remain unlocked and in working order, that the City of Hamburg may, through either a City Official, employee or a Carver County Sheriff's Deputy, come on the premises at any time for any reason and observe the activities taking place, and all activities shall be both lawful and reasonable.

VI. Employees of Lessee

All persons hired or whose compensation is paid by Lessee are employees of Lessee, and Lessee is responsible for payment of any required workmen's compensation, unemployment insurance, social security and withholding taxes. Lessee, as employer, shall be responsible for all actions of said employees as the employer thereof.

VII. Repairs

Lessee, at his own expense, shall maintain the demised premises and property therein in good repair, and in at least as good condition as that in which they were delivered, allowing for ordinary wear and tear.

VIII. Indemnification Agreement

Lessee covenants and agrees to save Lessor harmless and to indemnify Lessor against any claims or liabilities, whether brought by Lessee or by any third parties, for compensation and/or damages under the law and/or rules and regulations of the City of Hamburg, County of Carver, State of Minnesota, and/or United States of America, including, but not being limited to, all claims made by any persons against the Lessor under the provisions of the Minnesota Civil Damage Act (more commonly known as "The Dram Shop Act"), all claims based on statutory, regulatory, and common law torts, and all other claims based on public liability and/or property damage liability laws which may arise or accrue by reason of the use of Lessee of the rented premises, regardless of the location, whether on the rented premises or elsewhere, from which such claims may arise.

IX. Compliance with Law

Lessee shall comply with all laws of the United States, the State of Minnesota and County of Carver, all ordinances of the City of Hamburg, and all rules and requirements of the fire department and other municipal authorities of the City of Hamburg, and will obtain and pay for necessary permits and licenses, and will not do or suffer to be done anything on said premises during the term of this lease in violation of any such laws, ordinances, rules or requirements. If the attention of Lessee is called to any such violation on the part of the Lessee or of any person employed by or admitted to said premises by Lessee, Lessee will immediately desist from and correct or cause to be corrected such violation.

X. Beer, Wine or Liquor

Lessee will not cause or allow beer, wine, liquors, setups (soda pop, soda water and/or mixes of any type) and juices or ice to be sold or exchanged for compensation in connection with the use of the Hamburg Hall, unless such sale or exchange is conducted pursuant to the terms and conditions of an appropriate permit or license obtained from the City. If admission is charged (in advance or at the door) for an event held at the Hamburg Hall, and if the admission price includes free access to liquor, wine, or beer, those items will be considered to have been "sold" or exchanged for compensation. Alcoholic beverages are not permitted outside Hamburg Community Hall.

The sale of intoxicating liquor is restricted to those individuals, companies or organizations that are granted a "Temporary On-Sale Liquor License" by the City of Hamburg. Such licenses may be issued only to clubs or charitable, religious or non-profit organizations that have been in existence for at least three (3) years. A Lessee may contract for liquor catering services with the holder of a full-year or temporary on-sale liquor license. All applications for Temporary On-Sale Liquor Licenses must be submitted at least one month prior to the rental date, and must be approved by the Hamburg City Council.

The sale of 3.2 beer is restricted to those individuals, companies or organizations that are granted a "Temporary On-Sale Beer License" by the City of Hamburg. Such licenses may be issued only to clubs or charitable, religious or non-profit organizations. All applications for Temporary On-Sale Liquor Licenses must be submitted at least one month prior to the rental date, and must be approved by the Hamburg City Council.

If Lessee intends to sell or serve liquor, wine, or beer at any event held at the Hamburg Hall, the Lessee must supply the City with an appropriate and required certificate of insurance explicitly naming the City of Hamburg as an "additional insured". This certificate of insurance must be for public liability coverage, with a specific special event "Host Liquor License Liability" endorsement covering the selling, serving, gifting, distribution and or furnishing of alcoholic and non-intoxicating malt beverages (specifically including all liquor, wine, beer and beverages with any alcohol content) to any persons. This liability insurance must be in the amount of at least \$200,000 for the first claim and at least \$500,000 for multiple claims arising from one or more occurrences. This insurance shall be in addition to, and shall not replace or affect, the Lessee's obligation to save the City of Hamburg harmless from any and all claims and to defend and indemnify the City of Hamburg as set forth in Section VIII of this lease.

The required certificate must be received thirty (30) days prior to the rental date. If it is not received thirty (30) days prior to the rental date, the reservation will be canceled and any rental fees paid will be forfeited. When Lessee desires to make a reservation less than thirty (30) days prior to the rental date, the reservation will not be accepted until the certificate of insurance referred to above, along with any other documents or payments that may be required under other provisions of this Lease Agreement.

Liquor, wine, beer, setups (soda pop, soda water and/or mixes of any type) and juices or ice may be **served** in connection with events at the Hamburg Hall if they are neither sold nor exchanged for compensation. If beer, wine, or liquors are consumed upon said premises by the Lessee or by any guests, invitees, patrons of any kind or any other third parties, Lessee shall assume all responsibility for such consumption and for all resulting actions and behavior of said persons caused or influenced by such consumption of beer, wine or liquors.

XI. Damage to Property

If the premises or any portion of the building or any equipment contained therein during the term of this lease shall be damaged by the act, default, or negligence of Lessee, or of Lessee's agents, employees, patrons, guests, or any person admitted to the premises by Lessee, Lessee will pay to Lessor on demand such sum as shall be necessary to restore the premises or equipment contained therein to their present condition.

Lessee hereby assumes full responsibility for the character, acts and conduct of all persons admitted to the premises or any portion of said building by the consent of the Lessee or by or with the consent of any person acting for or in behalf of Lessee. Lessee agrees to have on hand at all times, at Lessee's own expense such police protection as is determined necessary by the Lessor to maintain order to protect persons and property.

XII. Loss of Equipment

All equipment entrusted to the care of Lessee or on the demised premises during the term of this Lease which shall become lost, stolen, or which shall disappear, shall be the sole responsibility of Lessee. Lessee shall be responsible to pay full replacement costs to Lessor.

XIII. Hazardous Activities

Lessee shall not do or permit to be done anything in or upon any portion of said building, or bring or keep anything therein or thereupon, which will in any way increase conditions of any insurance policy upon the building or any part thereof, or in any way increase the rate of fire or public liability insurance upon the building or property kept therein, or in any way conflict with the regulations of the fire department or with any of the rules, regulations, or ordinances of the City of Hamburg.

XIV. No Subletting

Lessee shall not assign this lease, nor sublet the above-described premises or property, without written consent of Lessor, nor suffer any use of the premises other than herein specified.

XV. Attorneys' Fees

Lessee shall pay all reasonable attorneys' fees and costs on behalf of Lessor if Lessor institutes litigation against Lessee for a breach of the terms and conditions of this Lease, or Lessor is made a party to litigation instituted by a third party relating to the demised property and/or the Lessee's use thereof. The reasonable attorneys' fees and costs incurred by Lessor herein shall be paid by Lessee whether litigation is prosecuted to judgment or not.

XVI. Cash Deposit

Lessee has deposited with Lessor \$400.00 as security deposit for the faithful performance of and compliance with all the terms and conditions of this lease. Should Lessee fail to comply with each and

every term and condition of the Lease, then the amount deposited as security shall be retained by Lessor as fixed, liquidated, and agreed damages for payment of disbursements, costs, and expenses that Lessor may incur. The parties shall treat the security deposit as liquidated damages, in payment of such costs, disbursements, and expenses sustained, as the parties cannot ascertain the exact amount of costs, disbursements, and expenses that Lessor would sustain in the event of any breach or violation hereunder by Lessee. The retention and holding of the security deposit for payment of such costs, disbursements, and expenses shall not in any manner be considered as payment for any rent due or to become due under this lease, or in any manner release Lessee from any rents to be paid, or from any of the obligations herein assumed. If all the terms and conditions are fully complied with the Lessee, then the security deposit shall be returned to the Lessee on surrender of the premises in a good state and condition, reasonable use and wear thereof excepted, at the termination of this Lease.

XVII. Evacuation of Building

Lessor reserves the right to evacuate the building during any activity in progress where it is deemed necessary for the safety of the general public.

XVIII. Release of Lessor

Lessor shall not be responsible for any damage or injury, including theft, that may happen to Lessee or to Lessee's agents, servants, employees, guests, invitees, patrons, other third parties or property from any cause whatever prior, during, or subsequent to the third party covered by this Lease. Lessee hereby expressly releases Lessor from and agrees to indemnify Lessor against any and all claims for such loss, damage, or injury.

XIX. Lien on Receipts

Any sum due Lessor from Lessee for use of premises or any accommodations, services, or materials, shall be a first lien on any receipts of Lessee.

XX. Manager of Community Hall Services

Any matters not herein expressly provided for shall be in the discretion of the Manager of said rented premises and the Hamburg City Council.

XXI. Binding Effect

All terms and conditions of this Lease shall be binding on the parties, their heirs or representatives, assigns, and cannot be waived by any oral representatives or promise of any agent or other person of the parties hereto unless the same be in writing and mutually signed by the duly authorized agent or agents who executed this Lease.

XXII. Revised Terms

It is expressly agreed between Lessor and Lessee that all the terms of this Lease, including, but not limited to, rental rates, deposits, services, admission fees and charges, and supplies, are subject to revision made by the Hamburg City Council. Lessor shall give Lessee written notice of any revisions approved by the City Council and all such provisions shall be deemed to be an amendment hereto and a part hereof unless the Lessee gives Lessor written notice of his repudiation of all the terms of this Lease and surrenders any leasehold interest they may have within ten (10) days after receipt of the notice of revisions from Lessor.

The Lessee understands that this is a legally binding document. Be sure you understand the provisions and terms before you sign the Lease Agreement. If you do not understand the terms, you are advised by the City of Hamburg to seek legal counsel. Lessee executes this lease voluntarily and with full knowledge of its significance.

In witness whereof, the parties hereto have signed and executed this lease on the date written.

Please Sign & Return Agreement:

City of Hamburg
Jeremy Gruenhagen
181 Broadway Avenue
PO Box 248
Hamburg, MN 55339
(952) 467-3232

By _____
Hamburg Community Hall Manager
(City of Hamburg)

Lessee Signature Date

Lessee Signature Date

Number of Guests Expected _____

Do You Intend to Charge Admission? _____

Will Alcohol be served? _____

Will Alcohol be Sold? _____

Hall Rent _____

Down Payment _____

Balance Due _____

Damage Deposit _____

Name _____ Address _____ Phone _____

Phone _____

Name _____ Address _____ Phone _____

Phone _____



Carver County Sheriff's Office

606 East 4th Street
Chaska, MN 55318
(952) 361-1212

10/13/2017

CALL FOR SERVICE

Agency S Carver County Sheriff's
Incident # 201700032199 Case #

Blotter

Log

Date/Time	Officer Id	Log Entry
10/2/2017 09:32:08	332jh Harincar, Josh	contact with City: Greg 952-290-3541
10/2/2017 09:32:18	332jh Harincar, Josh	damage to banquet hall
10/2/2017 11:00:51	851BH Hendricks, Bradley	theft of tools / damage to property.
10/2/2017 11:00:52	851BH Hendricks, Bradley	Incident Closed by MDT
10/3/2017 17:43:35	851bh Hendricks, Bradley	City administrator stated he would be handling all issues with the parent who placed the security deposit as a civil issue.

TimeChanged	Dispatcher	Agency	UnitID	Status	Officer1	Officer2	Officer3
10/2/2017 09:33:23	332jh	S	3A851	W DISP	851BH	897JV	
10/2/2017 09:33:29	332jh	S	3A851	2 Enroute	851BH	897JV	
10/2/2017 10:00:07	332jh	S	3A851	3 Scene	851BH	897JV	
10/2/2017 11:00:52	851BH	S	3A851	1 Available	851BH	897JV	



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Damage Deposit

Ann Carpenter <annscarpenter@aol.com>
To: cityadmin@cityofhamburgmn.com

Thu, Oct 12, 2017 at 12:27 PM

Jeremy,

I don't want to be difficult, but I am disappointed in this decision. Since an exterior door is left unlocked, anyone could have gained access and broken in.

Tamara had indicated that a broken vodka bottle was found in the roadway. I can assure you when we left at 1:30am Saturday night, all garbage found in the yard and street were cleaned up by us.

If there is no contesting the City Council's decision, my question then is if damaged exceed the \$400 damage deposit, are we on the hook for those expenses as well?

I just need to know what our rights are regarding this issue.

Thank you,
Ann

[Quoted text hidden]



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Damage Deposit

Ann Carpenter <annscarpenter@aol.com>

Mon, Oct 16, 2017 at 9:37 AM

To: cityadmin@cityofhamburgmn.com

Cc: clund@cityofhamburgmn.com, jbuckentin@cityofhamburgmn.com, strebesch@cityofhamburgmn.com, ttracy@cityofhamburgmn.com

I would like to be placed on the agenda to discuss the incident at Hamburg Hall, please.

I have several unanswered questions regarding the timeline of when the theft/damage occurred, and have had eyewitness accounts of teenage boys hanging around the exterior door on the east side at the time of the dance. These teens were not guests of ours, as we did not have anyone in that age group in attendance.

Also, at no time did we have control over that exterior door, nor were we made aware of it being locked/unlocked, therefore did not assure it was secure upon our departure that evening.

Please advise of where the council meeting takes place once we know we can attend.

Thanks,

[Quoted text hidden]

LEASE FOR DUMPING OF SNOW

THIS LEASE AGREEMENT is made and entered into this 14th day of November, 2017, by and between Mr. & Mrs. Steve Trebesch (Lessor) and the City of Hamburg, a Minnesota Municipal Corporation (Lessee).

IT IS HEREBY AGREED:

1. Lessor, in consideration of the amount agreed to be paid by Lessee, does hereby lease unto the Lessee the following described parcel of real property:

That part of PID 11.0282010 highlighted on Exhibit A attached hereto and made a part hereof.

2. Lessee shall have and use the leased property from November 1, 2017 to April 1, 2018.
3. Lessee shall pay Lessor the rental payment of \$2500 on or before November 1, 2017, and November 1 of each succeeding year that this Lease shall remain in effect pursuant to the renewal terms set forth herein.
4. This Lease shall automatically be renewed under the terms set forth herein if neither Lessor nor Lessee gives the other written notice to terminate. Said written notice must be given by September 1, 2018, and September 1 of each succeeding year that this Lease shall remain in effect.
5. The leased premises shall be used solely by Lessee for the purpose of dumping and storing snow removed from the streets and public property of Lessee.
6. Lessor and Lessee mutually agree that Lessor shall contract with Wm. Mueller and Sons, Inc. for the removal, dumping and storage of snow. Lessee shall have no responsibility or liability for the manner by which Wm. Mueller and Sons, Inc. (or any other third-party snow remover) dumps and stores snow on the leased premises and Lessor does hereby release Lessee from any and all claims arising from the manner of dumping and storage.
7. Lessee shall have no responsibility for any cleanup or maintenance of the leased premises, including any debris, sand, dirt, silt, rocks and all other matter which might remain after the snow that is dumped and stored on the leased premises melts.
8. Lessor shall be solely responsible for all liability to third-parties who might trespass on the leased premises and specifically agrees to hold harmless, indemnify and defend Lessor from any such third-party claims.
9. Lessee shall take and use the premises "as is, where is" throughout the months this Lease is in effect. Lessor shall take and use the premises "as is, where is" throughout the months the Lessee is not using the premises and after this Lease is no longer in effect.

Lessor: _____

Lessor: _____

Lessee: City of Hamburg, By: _____

Its: _____



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Carver County GIS, 2014, Pictometry International



Map Date: 10/24/2017



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

340 Railroad Street

2 messages

Tracy Montgomery <TMontgomery@mnspect.com>

Fri, Oct 13, 2017 at 4:59 PM

To: Jeremy <hamburgcityhall@gmail.com>

Cc: Scott Qualle <SQualle@mnspect.com>, Ty Turnquist <TTurnquist@mnspect.com>

I spoke with the property owner of 430 Railroad Street yesterday. She re-iterated that she had contacted Mark Wentzlaff to do the corrective work on the front stoop. She requested that I contact him directly to find out his timeline. Yesterday, I left a message for him.

Mark returned my call today. He was under the impression that he was waiting for approval from the owner for the go ahead. Highlights from the phone conversation:

- Spring 2016, he had been contacted to do the work; he told her then that it would not be until the fall as he had a full work load;
- Fall 2016, owner told him to "hold" as she had an interested purchaser;
- June 2017, owner contacted him and told him that the sale did not go through and she would like him to proceed. He said he would revisit the project and get back with her;
- When he called the owner back, he informed her that he would need a company to come and "shore" the front post while he replaced the stoop – estimated cost for this would be \$2500. He also did not know if the support post went down into the ground or ended at the stoop. Due to the "unknowns," it would cost additional money.
- After that conversation, he waited to hear back from her. (Based on my conversation with the owner, she has been waiting for him to go ahead – sounds like miscommunication)
- Mark has concerns about starting this late in the season as the cold will have an impact on the concrete work. He also has questions on if he could use a pre-cast stoop (don't quote me on that terminology) and if the entry would need to meet accessibility requirements. He requested that I have Scott or Ty contact him.

I called Doris and left her a voice message with the above summary. I told both Doris and Mark that the City will need to make the final determination on if there are more extensions. I mentioned to Doris that she may be invited to the next council meeting to discuss a timeline and options.

This issue can be discussed at the Thursday meeting with Scott, Jeremy, and Mayor Lund. If there is any action you want me to take on this prior to the meeting, please let me know.

Tracy Montgomery

Office Manager

MNSPECT, LLC

Phone: [952-442-7520](tel:952-442-7520)



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Information

Tracy Montgomery <TMontgomery@mnspect.com>
To: Jeremy <hamburgcityhall@gmail.com>

Tue, Nov 7, 2017 at 4:37 PM

Hi Jeremy

Just wanted to give you the few updates that I have.

- 411 Maria Ave, Hamburg – I spoke with Mr. Hubler. He said that he has repaired everything that the city wanted repaired. He is supposed to be sending me some pics of the work that they did. I have Scott driving by tomorrow.
- 430 Railroad Street, Hamburg – The owner, Mr. Rademacher, said he spoke with you. He said his contractor fell through and he was looking for another one. He did not know if the repairs would/could be done this year, but indicated that you said next spring was ok.
- I have attached a building permit deposit schedule. Scott indicated that Hamburg was interested in such a document.

Please let me know if you have any questions or need anything additional.

Thanks,

Tracy Montgomery

Office Manager

MNSPECT, LLC

Phone: [952-442-7520](tel:952-442-7520)

Fax: [952-442-7521](tel:952-442-7521)

Email: tracy@mnspect.com



Proposed Plan Review Deposit Fee, 97 + 5%.pdf

7K

November 9, 2017

Hamburg City Council
c/o Mr. Jeremy Gruenhagen, Clerk
Hamburg City Hall
181 Broadway, P.O. Box 248
Hamburg, Minnesota 55339 - 9405

Dear Council Members:

SUBJECT: Lead/Copper Tap Water Monitoring Report, PWSID 1100005

This letter is to report the results of your recent lead/copper monitoring that is required by the Safe Drinking Water Act. The results revealed the following 90th percentile levels:

90th percentile lead level = 170 $\mu\text{g/l}$ (rounded as 0.170 mg/l).
The action level for lead is 15.0 $\mu\text{g/l}$.

90th percentile copper level = 472 $\mu\text{g/l}$ (rounded as 0.472 mg/l).
The action level for copper is 1300 $\mu\text{g/l}$.

Based on these results, your public water system **has exceeded** the action level for lead and **has not exceeded** the action level for copper.

By federal rule, 40 CFR 141.85, you are required to provide the lead/copper results to persons served at the sites that were tested. In addition, you must provide them with an explanation of the health effects of lead/copper, list steps consumers can take to reduce exposure to lead/copper in drinking water, and water utility contact information. The notification must also provide the maximum contaminant level goals, the action levels for lead/copper, and the definitions for these two terms.

Notification must be made within 30 days by U.S. Mail, hand/direct delivery, or posting. Please refer to the enclosed Lead/Copper Results Delivery Certification form for delivery method requirements. If the residence is a rental property, both the occupant(s) of the residence and rental property owner must be notified. To assist you in meeting the notification requirements, we have enclosed the results notification letters which must be delivered to the homeowners along with a copy of the fact sheet on lead/copper in drinking water.

The lead/copper sampling site addresses are private data. This information was classified as "nonpublic" by the Minnesota Department of Administration in October 2004, upon the request of Minnesota Department of Health (MDH) and Minnesota community water supply systems. When notifying the persons served at the sites that were tested, provide them with the results for that address only.

Hamburg City Council

Page 2

November 9, 2017

PWSID 1100005

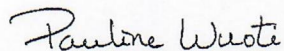
Within 10 days after notifying the residents of their results, you must complete the enclosed Lead/Copper Results Delivery Certification form and return it to us. If you chose not to use the results notification letters MDH sent to you and created your own results notification letters, you must submit a copy of one of the letters along with this certification form. The letter you create must contain the same language as the enclosed results notification letters as this is EPA required language. A return envelope is enclosed for your convenience.

Please note that all enclosures are sent to the addressee of this letter. Persons receiving a copy (cc) of the letter do not receive any enclosures. It is the responsibility of the addressee to follow through with the requirements.

A sampling kit will be sent to you prior to your next scheduled sampling date. The enclosed report should be placed in your records and a copy maintained on or near the water supply premises and available for public inspection for not less than ten (10) years.

If you have any questions, please contact me at 651/201-4674, or Anna Schliep at 651/201-4667.

Sincerely,



Pauline A. Wuoti
Community Public Water Supply Unit
Environmental Health Division
P.O. Box 64975
St. Paul, Minnesota 55164-0975

PAW

Enclosures

cc: Water Superintendent

PWSID 1100005 Hamburg

The system had been on reduced monitoring for lead and copper and required to collect 10 samples. While the system was in compliance for copper the system exceeded the action level for lead at three sites. The system will be moved to base monitoring collecting 20 samples every six- months.

If the system can complete two consecutive rounds of monitoring at this level the system will be able to move to a reduced monitoring schedule. In addition, because our records show that your system does not utilize a corrosion control product we will collect water quality parameters quarterly which will include field pH, alkalinity, and Ca as CO₃ which we will use to help provide additional technical assistance. Additional actions the system should take are:

1. Review all sites used for lead and copper monitoring to ensure that they meet tier requirements and notify MDH if any sites need to be removed/changed or added to the sampling pool.
2. Provide results to residents that participated in your sampling program.
3. Provide education to all residents about lead.
4. Consider treatment options, such as the use of a corrosion control inhibitor if results do not return to below the action limit.

MDH encourages all public water supplies to actively provide educational material about reducing exposure to lead and/or copper in drinking water. There is no safe level of lead. For more information or references that you can provide residents please see our website:

<http://www.health.state.mn.us/divs/eh/water/lead.html>

Please contact Anna Schliep at 651-201-4667 with any questions relating to the Lead and Copper Rule and/or corrosion control treatment and treatment optimization, and pre-notify her of any treatment modifications or changes by emailing her at anna.schliep@state.mn.us

PWS Name: Hamburg
PWSID: 1100005

ADDITIONAL REQUIREMENTS CONTINUED.

WATER QUALITY PARAMETER MONITORING (WQPs)

Your water system will be required to monitor for WQPs in the water distribution system on a quarterly basis. You have been scheduled to collect 3 samples beginning in 2018.

LEAD/COPPER MONITORING

Your water system will be required to collect 20 lead/copper samples in March 2018 and September 2018.

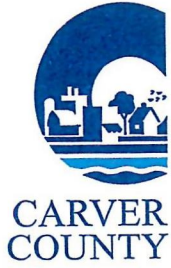
Sampling kit(s) and instructions for WQP and Lead/Copper monitoring will be sent to your water system prior to each scheduled sampling event.

LEAD PUBLIC EDUCATION PROGRAM

Your water system must conduct a public education program on lead. You will receive the lead public education program packet and instructions for completing the program, when it is due to be completed.

Please contact Anna Schliep at (651)201-4667 or e-mail anna.schliep@state.mn.us, if you need assistance in corrosion control treatment or have questions on this notice and the requirements.

cc: Water Superintendent
Anna Schliep, Compliance Engineer
Simon McCormack, Metro District Office



Office of County Assessor

Angela Johnson
Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, Minnesota 55318-2102
Phone: (952) 361-1960
Fax: (952) 361-1959

October 4, 2017

Jeremy Gruenhagen
City or Township of Hamburg
181 Broadway Avenue
P.O. Box 248
Hamburg, MN 55339-9405

RE: 2017 Assessment Service Agreement Invoice
2018 Assessment Service Agreement Contract

Jeremy Gruenhagen:

Enclosed please find a copy of the invoice for Property Value Assessment Services fulfilled in 2017 for your jurisdiction, along with a copy of the upcoming 2018 Assessment Service Agreement.

Please review the Service Agreement, sign and return to the Carver County Assessor's office no later than November 15, 2017. Also, please include payment of the 2017 Service Agreement Invoice.

If you have any questions regarding this Service Agreement or will not be able to meet November 15, 2017 deadline please contact our office to make suitable arrangements.

We look forward to our continuing partnership.

Angela Johnson
Carver County Assessor
600 East Fourth Street
Chaska, MN 55318
Phone: 952 361-1960
Fax: 952 361-1959

SERVICE AGREEMENT FOR JOINT ASSESSMENT

This Agreement is entered into by and between the County of Carver, 600 East 4th Street, Chaska, Minnesota 55318, through Carver County Assessor, (hereafter "County") and City of Hamburg, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as the Town.

WHEREAS, the Town desires to enter into an agreement with the County to provide for the assessment of property in said Town by the County Assessor's Office; and

WHEREAS, Minn.Stat. § 273.072 and Minn.Stat. § 471.59 permit such an agreement for joint assessment;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

- 1) **Term.** That the Town, which is situated in the County of Carver, and which constitutes a separate assessment district, shall have its property within Carver County assessed by the Carver County Assessor for the assessment date of January 2, 2018. All work necessary to the establishment of the estimated market value for each Carver County parcel in the Town shall be performed by the Carver County Assessor or by one or more of the licensed assessors under his/her direction and supervision.
- 2) **Cooperation.** It is hereby agreed that the Town and all of its officers, agents and employees shall render full cooperation and assistance to the County to facilitate the provision of the services contemplated hereby.
- 3) **Payment Amount.** The Town shall pay to the County for the assessment of property with Carver County the sum of thirteen dollars and no cents (\$13.00) per residential valuation, thirteen dollars and fifty cents (\$13.50) per agricultural valuation, and fourteen dollars and fifty cents (\$14.50) per commercial/industrial valuation (for the assessment of January 2, 2018) existing or created before the closing of the relative assessment year.
- 4) **Payment terms.** Full payment of all claims submitted by the County Assessor for relative assessment dates shall be received by the County no later than November 15th of the respective years.
- 5) The County agrees that in each year of this Agreement it shall, by its County Assessor or one or more of his/her deputies, view and determine the market value of at least twenty percent (20%) of the parcels within this taxing jurisdiction. It is further agreed that the County shall have on file documentation of those parcels – physically inspected for each year of this Agreement.
- 6) **Data Privacy.** Pursuant to Minn. Stat. Chap. 13, the parties agree to maintain and protect data received or to which they have access. No private or confidential data developed, maintained or received by the Town under this agreement may be released to

the public by the Town. The Town agrees to indemnify and hold the County, its agents and employees, harmless from any and all claims or causes of action arising from or in any manner attributable to any violation of the Minnesota Government Data Practices Act by Town or its agents, assigns, or employees, including legal fees and expenses incurred to enforce this provision of this agreement.

- 7) **Mutual Indemnification.** The Parties' total liability under this Agreement shall be governed by Minn. Stat. § 471.59, subd. 1a.

Each Party agrees that it will be responsible for the acts or omissions of its officials, agents, and employees, and the results thereof, in carrying out the terms of this Agreement, to the extent authorized by law and shall not be responsible for the acts/omissions of the other Party and the results thereof. For purposes of determining total liability for damages, the participating governmental units are considered to be a single governmental unit, the total liability of which shall not exceed the limits for a single governmental unit as provided in Minn. Stat. § 466.04, subd. 1.

Each Party agrees to defend, hold harmless, and indemnify the other Party, its officials, agents, and employees, from any liability, loss, or damages the other Party may suffer or incur as the result of demands, claims, judgments, or cost arising out of or caused by the indemnifying Party's negligence in the performance of its respective obligations under this Agreement. This provision shall not be construed nor operate as a waiver of any applicable limitation of liability, defenses, immunities, or exceptions by statute or common law.

To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

- 8) **No Joint Venture.** Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the County. No tenure or any rights including worker's compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available to County employees, including indemnification for third party personal injury/property damage claims, shall accrue to the Town or employees of the Town performing services under this Agreement.

- 9) **Records: Availability and Retention.** Pursuant to Minn. Stat. §16C.05, subd. 5, the Town agrees that the County, the State Auditor, or any of their duly authorized

representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, et., which are pertinent to the accounting practices and procedures of the Town and involve transactions relating to this Agreement. Town agrees to maintain these records for a period of six years from the date of termination of this Agreement.

- 10) **Merger and Modification.** It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are presumed to be incorporated or attached and are deemed to be part of this Agreement. Where the incorporated terms differ with the terms of this Agreement, the terms of this Agreement shall control.

Any material alteration, modification, or variation shall be reduced to writing as an amendment and signed by the parties.

- 11) **Default and Cancellation.** If the Town fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default. Unless the Town's default is excused by the County, the County may, upon written notice to the Town's representative listed herein, cancel this Agreement in its entirety as indicated in (b.) below.

This Agreement may be cancelled with or without cause by either party upon thirty (30) days written notice.

Representatives for each of the parties to this Agreement are as listed below:

<u>Town/City</u>	<u>County/Division</u>
City of Hamburg	Angela Johnson
181 Broadway Avenue	Carver County Assessor
Hamburg, MN 55339	600 E 4 th Street Chaska MN 55318
Clerk – Jeremy Gruenhagen	ajohnson@co.carver.mn.us

- 12) **Subcontracting and Assignment.** Neither party shall not enter into any subcontract for the performance of any services contemplated under this Agreement without the prior written approval of the other party and subject to such conditions and provisions as the other party may deem necessary. The party attempting to subcontract or assign its obligations shall be responsible for the performance of all Subcontractors.

No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other Parties and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors.

- 13) **Nondiscrimination.** During the performance of this Agreement, the Town agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.
- 14) **Health and Safety.** Each party shall be solely responsible for the health and safety of its employees and subcontractor's employees in connection with the services performed in accordance with this Agreement. Each party shall ensure that all employees, including those of all subcontractors, have received training required to properly and safely perform services outlined in this Agreement.
- 15) **No Waiver.** Nothing in this Agreement shall constitute a waiver by the either party of any statute of limitations or exceptions on liability. If the either party fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 16) **Severability.** If any part of this Agreement is rendered void, invalid or unenforceable, by a court of competent jurisdiction, such rendering shall not affect the remainder of this Agreement unless it shall substantially impair the value of the entire Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid provision that most closely approximates the intent of the invalid provision.
- 17) **Applicable Laws.** The Laws of the State of Minnesota shall apply to this Agreement.

IN WITNESS WHEREOF, the City of Hamburg, has caused this Agreement to be executed by its Chairperson/Mayor and its Town Clerk by the authority of its governing body by a duly adopted resolution on

This the _____ day of _____, 2017__.

The County of Carver has caused this Agreement to be executed by its Chairperson and the County Assessor pursuant to the authority of the Board of Commissioners by resolution adopted on

This the _____ day of _____, 2017__.

CITY/TOWNSHIP OF HAMBURG

COUNTY OF CARVER

By: _____
Chairperson/Mayor

By: _____
Tim Lynch, Chairperson
Board of Commissioners

By: _____
Clerk – Jeremy Gruenhagen

Attest: _____
Dave Hemze/County Admin.

And: _____
Angela Johnson
County Assessor

Approved as to form:

City Attorney/ Date

Approved as to form:

Assistant County Attorney/Date



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Mayor 4 Year Term

Emukah, Emmanuel <eemukah@lmc.org>

Thu, Nov 2, 2017 at 9:56 AM

To: "cityadmin@cityofhamburgmn.com" <cityadmin@cityofhamburgmn.com>

Good Day Jeremy,

Here is our response to your question below.

Question: The City of Hamburg is looking to change its Mayor Term from a two-year term to a four-year term. Does the league have any information they can provide me?

Response: The general law for changing Mayor Term is Minn. Stat. 412.022 <https://www.revisor.mn.gov/statutes/?id=412.022> which establishes the procedure to change the term of a mayor.

Since the city of Hamburg is SC-A city, the city council must adopt an ordinance to change the term of the Mayor to four years. It is important to note that "the ordinance shall not affect the term of the mayor elected in the year it is adopted unless it is adopted at least four weeks before the closing date for the filing of affidavits of candidacy for such election".

Basically, this part of the law tries to prevent the council from changing the term of a sitting Mayor too much hence the ordinance must be adopted (or passed) at least four weeks before a person can file to run for office. This gives the sitting Mayor enough notice that they can file for a four-year term instead of serving just a two-year term.

Also, see the attached sample ordinance for changing Mayor terms. This can be a helpful guide to you in preparing the ordinance.

Let me know if you have further questions.

Regards,

Emmanuel

2 attachments

**INQRES-JMB-20091117-ORD-ChangingMayorsTermlsanti.pdf**

15K

**INQRES-JMB-20070702-ORD-ChangingMayorsTermSavage.pdf**

28K

City Government

CHAPTER 30: CITY GOVERNMENT

Section

Officers; Elections

- 30.01 Election date
- 30.02 Terms of office
- 30.03 Mayor and Council; compensation
- 30.04 Clerk-Treasurer
- 30.05 Audit

City Council

- 30.15 Meetings
- 30.16 Special meetings
- 30.17 Place of meeting
- Appendix: City Fee Schedule

OFFICERS; ELECTIONS

§ 30.01 ELECTION DATE.

The regular city election shall be held on the first Tuesday after the first Monday in November in every even-numbered year.

('82 Code, § 1-201) (Ord. 73, passed 5-7-74)

§ 30.02 TERMS OF OFFICE.

(A) Two Council members shall be elected for four-year terms at each biennial election.

(B) The Mayor shall be elected for a term of two years at each of these elections.

('82 Code, § 1-202) (Ord. 73, passed 5-7-74)



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Public Officials Joint Letter Opposing Bigger Trucks

2 messages

Matthew Muir <mmuir@cabt.org>

Wed, Oct 18, 2017 at 1:38 PM

To: "hamburgcityhall@gmail.com" <hamburgcityhall@gmail.com>

Dear Public Officials of Hamburg,

I am the Minnesota Director for CABT, a national non-profit that works with local officials across the country in opposition to federal legislation that would allow for longer and heavier semi-trucks on your roads. ***I would like to request a quick 20 minute phone call at your convenience*** to discuss the impact bigger trucks would have on the public safety and infrastructure in Hamburg.

My only request will be that you consider adding your name to a letter opposing longer and heavier trucks. Our goal is to include the names of 1,000 local officials from across the country. Individuals participating include Mayors, Councilmembers, Administrators and Public Works Directors. **The letter can be viewed below. If you'd like to add your name, let me know.**

In 2015, we successfully defeated proposals at the federal level that would allow for longer double trailers and heavier trucks. We have been successful in our efforts thanks to the support of our state and national partners which include the **U.S. Conference of Mayors, the National Association of Towns and Townships and the International City/County Management Association** along with **large portions of the Trucking industry.**

The reasons for this previous national defeat are compelling. In 2016 the USDOT strongly recommended against any changes in national truck size and weight regulations.

We work to maintain a balance between the needs of commerce, public safety and infrastructure. Increased truck size and weight disrupts that balance and damages our communities. More information can be viewed here: <https://cabt.box.com/v/information>

Please contact me if you are able to have a quick phone discussion by hitting reply or calling me directly at 248-303-0638.

Matthew Muir

Bigger Trucks: Bad for America's Local Communities

Dear Members of Congress,

Representing local communities and Americans across the nation, we are concerned about our transportation infrastructure. We strongly oppose proposals in Congress that would allow any increase in truck length or weight—longer double-trailer trucks or heavier single-trailer trucks would only make our current situation worse.

Local communities and our residents are what drive this country. We work every day to make sure the needs and safety of our residents are met. Allowing heavier and longer trucks will most certainly set us back in our efforts. Much of our transportation infrastructure that connects people to jobs, schools and leisure is in disrepair, in part because local and rural roads and bridges are older and not built to the

Met Council Chair – Alene Tchourumoff

- Former rail supervisor in governors office – freight
- SAC charges – changes and update
- Updating the transportation plan
 - Reduce time travel demand models – 10 yr vs. 2 yrs
- Expecting 750,000 new ppl into the area by 2040 – roughly 360,000 households
 - Across all regions and not just urban areas
- SWLRT – Half coming from Fed Grant, most of the rest coming from Hennepin county – very little from State
- \$ for expansion is not there, 2023 for MNDot is the last expansion \$'s then its preservation mode
- Fed's are pushing for private/public partnerships
- Vacancy on Land Use Advisory Board for Carver County

Carver County Transportation – Lyndon Robjent

- Commission passed gas tax and wheelage tax in May
- 35% is County Roads, 52% State Roads, 13% major rehab
- 53% of funding is Fed, State and local
 - Local estimate is ????
- Priotization
 - Fully Fund Pavement Preservation
 - Still need \$1.7M more per year
 - CIP
 - Road projects to be done over the next 5 years
 - Need \$13M more in rehab
 - Projects already in progress that are short of funding stay on list
 - 212 vs 5
 - Funding will depend on which one gets grant first
 - Lyndon is looking for the Board to go after 212 grant in this window vs going for hwy 5 but Board may want to go for hwy 5 because it would score better on the current grant available
 - Hoping to get \$15M grant this fall for 212 – if they get it, then will be able to submit for Corridors of Commerce State grant
- Next Steps
 - Agency Input
 - County Board Worksession for CIP
 - Update Web Site
 - Developing an App with GIS

Next Meeting Jan 23, 2018 – Met Council legislative priorities syncing with County priorities

Steve Washburn will be the next chair and will be looking for a Vice Chair that would Chair the following year.