



HAMBURG CITY COUNCIL AGENDA
NOVEMBER 14, 2023

1. **Call City Council Meeting to Order**
 - Pledge of Allegiance

2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

3. **Agenda Review (Added Items) and Adoption**

4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - Approve Payment of Added September Claims (\$4,173.57)
 - Approve Payment of October Claims List (\$58,061.92)
 - Approve Payment of November Claims List (\$123,079.22)
 - Approve Lawful Gambling Permit for HHFC (2/05/24)
 - Approve Time-Off Request(s) for Jeremy Gruenhagen
 - Approve Time-Off Request(s) for Jason Buckentin
 - Delinquent Utility Billing Report

5. **Hamburg Fire Department**
 - 2023 HFD Officer Selection Process (Board Review)
 - Firefighter Justin Buckentin Retirement
 - Toys for Tots Toy Drive

6. **Old City Business**
 - Set Public Hearing/Special Meeting for November 21st @ 7:00 PM
 - Minor Subdivision of PID's 45.0282010/45.0282500

7. **New City Business**
 - 2023-24 Final Budget Items
 - Hold Second City Council Meeting on November 28, 2023
 - 2024 Final Budget Workshop
 - Employee Review/Health Insurance Coverage
 - Set Public Hearing to Adopt City Fee Schedule for 2024 (December 12th)
 - Fidelity Bonds for Clerk/Treasurer & Deputy Clerk
 - City Copier Lease Options
 - 2011 Ford Ranger Sealed Bid Results



HAMBURG CITY COUNCIL AGENDA
NOVEMBER 14, 2023

8. City Council Reports

- Councilmember Mitch Polzin (Streets)
- Councilmember Eric Poppler (Parks)
- Councilmember Jessica Weber (Buildings)
- Councilmember Tim Tracy (Water/Sewer)
- Mayor Chris Lund

9. Adjourn City Council Meeting

UP-COMING EVENTS / RENTALS

COMMUNITY HALL

NOVEMBER

- 17 Lions Fall Bingo
- 25 Wedding Reception

COMMUNITY CENTER

NOVEMBER

- 6 Mayors In
- 10 Veterans Day Observed – City Offices Closed
- 12 Carver County 4-H
- 14 Hamburg City Council Meeting – 7:00 PM
- 14 Young America Township Meeting – 7:30 PM
- 18 Hamburg Hawks Baseball Club
- 20 Hamburg Lions Club
- 23 Thanksgiving Day Holiday – City Offices Closed
- 24 Thanksgiving Holiday – City Offices Closed
- 27 HFD Relief Association
- 28 City Council Meeting – 7:00 PM

2023 September Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED	
ACH	EFTPS	Divided	Fed, Social Security, MC - August 2023	\$3,452.28	9/26/2023	(\$0.01)
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - August 2023	\$667.00	9/12/2023	
ACH	PERA	Divided	PERA Withholding - August 2023	\$560.86	9/12/2023	
ACH	PERA	Divided	PERA Withholding - August 2023	\$843.68	9/12/2023	
ACH	PERA	Divided	PERA Withholding - September 2023	\$544.88	9/26/2023	(\$0.20)
ACH	PERA	Divided	PERA Withholding - September 2023	\$531.64	9/26/2023	
ACH	HealthPartners	Divided	Health Insurance for September 2023	\$2,939.87	9/12/2023	
ACH	Cintas	General Govt Bldgs.	Rags/Mops/Towels for July to August 2023	\$198.96	9/26/2023	
ACH	Verizon Wireless	Divided	City Cell Phone/Tablets Data Plan	\$128.96	10/10/2023	
ACH	Kwik Trip	Park	Gas for City Vehicles	\$282.47	9/26/2023	
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for August 2023	\$45.70	9/12/2023	
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$201.60	9/12/2023	
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$156.28	10/10/2023	
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$15.27	10/10/2023	
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,251.26	10/10/2023	
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,011.24	10/10/2023	
ACH	ZOOM	General Gov't	Video Conferencing 9/06/2023 - 10/05/2023	\$17.17	9/12/2023	
ACH	TASC	General Gov't	Administrative Fees for COBRA Administration	\$354.02	11/14/2023	
DC	Hamburg Post Office	Water/Sever/General Gov't	Forever and Post Card Stamps	\$234.00	9/12/2023	
DC	Hamburg Post Office	Water	Water Samples	\$37.40	10/10/2023	
DC	Amazon	Hall	Hand Towel Roles	\$104.00	9/12/2023	
DC	Amazon	Govt Buildings	Briggs and Stratton 1737941YP Motor/Chute Deflector	\$87.40	9/12/2023	
DC	Amazon	Hall	Ultrasac Black HD Garbage Bags (86 Bags)	\$23.97	9/12/2023	
DC	Amazon	Sewer	Dawn Dish Soap for LS	\$18.25	9/12/2023	
DC	Amazon	Hall	Cocktail Straws	\$5.93	9/26/2023	
DC	Amazon	General Govt Bldgs./Hall	Garden Hose Fings & Washers, Cocktail Straws	\$20.42	9/26/2023	
DC	Amazon	Hall	Turbo Bee 12oz Cups (1000 Cups)	\$59.99	9/26/2023	
DC	Amazon	Govt Buildings	Cable Hookup, Fuse Holder, Rocker Switch	\$36.97	9/26/2023	
DC	Amazon	Hall	Tork Hand Towel Rolls (6)	\$50.00	10/10/2023	
DC	Amazon	Sewer	Hotstart Engine Heater	\$119.99	10/10/2023	
DC	Amazon	Sewer	2 Pack of Dawn Dish Soap	\$18.25	10/10/2023	
DC	Amazon	Hall	Tork Hand Towel Rolls (6)	\$70.71	10/10/2023	
DC	Amazon	General Gov't	Amazon Prime Business Membership (Refunded)	\$3,757.05	11/14/2023	
DC	The Home Depot	Hall/General Govt Bldgs.	Bathroom Faucet, Cordless LED Stick Light	\$140.04	9/26/2023	
DC	Intuit.com	General Gov't	QuickBooks Online Monthly Payment	\$42.50	11/14/2023	
DC	US Postal Service	General Gov't	September 18, 2023 Newsletter	\$78.01	9/26/2023	
DD	Jeremy Gruenhagen	Divided	August Wages	\$2,213.32	9/12/2023	
DD	Jan Shoemaker	Divided	Wages 8/14/23 to 8/27/23	\$982.79	9/12/2023	
DD	Jason Buckentin	Divided	Wages 8/14/23 to 8/27/23	\$1,841.50	9/12/2023	
DD	Steve Frensko	Divided	Wages 8/14/23 to 8/27/23	\$512.10	9/12/2023	
DD	Jeremy Gruenhagen	Divided	September Wages	\$2,213.32	9/26/2023	
DD	Jeremy Gruenhagen	Divided	September Wages	\$2,213.32	9/26/2023	
DD	Jan Shoemaker	Divided	Wages 8/28/23 to 9/10/23	\$944.98	9/26/2023	
DD	Jason Buckentin	Divided	Wages 8/28/23 to 9/10/23	\$1,816.16	9/26/2023	
DD	Steve Frensko	Divided	Wages 8/28/23 to 9/10/23	\$379.64	9/26/2023	
DD	Jan Shoemaker	Divided	Wages 9/11/23 to 9/24/23	\$960.24	10/10/2023	
DD	Jason Buckentin	Divided	Wages 9/11/23 to 9/24/23	\$1,781.25	10/10/2023	\$20.00
DD	Steve Frensko	Divided	Wages 9/11/23 to 9/24/23	\$443.90	10/10/2023	
21740	212 Equipment	FD	Honda Generator with Light	\$209.97	9/12/2023	
21741	Bolton & Menk	General Gov't	Planning Services for 7-8-23 to 8-18-23	\$600.00	9/12/2023	
21742	Bound Tree Medical, LLC.	FD	Medical Supplies	\$81.15	9/12/2023	
21743	Carver Link	General Gov't	Internet Services August 2023	\$120.00	9/12/2023	
21744	Century Fence Company	Hall	Retaining Wall Fence	\$5,994.00	9/12/2023	
21745	Coordinated Business Systems,	General Gov't	Monthly Equipment Base Rate for 8-01-23 to 8-31-23	\$58.11	9/12/2023	
21746	Core & Main	Water	(3) Water Meters and Supplies	\$775.40	9/12/2023	
21747	Dammann Seed Sales	Hall	Athletic Turf Mixture (5) #25lb. Bags for Hall	\$350.00	9/12/2023	
21748	Dan Oelfke Construction, LLC	CC	Roofing, Flashing, add Snow Stop & Deflector to CC	\$2,569.41	9/12/2023	
21749	Dereck Wolter	Water	Final Utility Bill Refund	\$149.85	9/12/2023	
21750	ECM Publishers, Inc.	General Gov't	September 12 Public Hearing Minor Subdivision	\$42.00	9/12/2023	
21751	Gopher State One Call	Water/Sewer	August 2023 Locates	\$25.65	9/12/2023	
21752	Home Solutions	Hall, Park, CC, Gov't Bldgs.,	Misc. Supplies	\$230.73	9/12/2023	
21753	Jason Buckentin	General Gov't	Mileage Reimbursement (54 Miles)	\$35.37	9/12/2023	
21754	League of MN Cities Ins. Trust	Divided	Municipality P & C Insurance Renewal 7/15/23 to 7/15/24	\$20,229.00	9/12/2023	
21755	League of MN Cities	General Gov't	Annual Membership Dues/Mayor Dues	\$863.00	9/12/2023	
21756	Loffler Companies, Inc.	General Gov't	August Copies	\$82.03	9/12/2023	
21757	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for August	\$334.00	9/12/2023	
21758	Menards	Hall/Park	Supplies & Parts	\$119.02	9/12/2023	
21759	Mini Biff Inc.	Park	Handicap Mini Biff Rental	\$164.22	9/12/2023	
21760	MNSPECT, LLC	Public Safety	(6) Building Permits	\$507.48	9/12/2023	
21761	UNCMN Tap Line	Hall	Clean Cooler Lines	\$50.00	9/12/2023	

2023 September Claims List

21762	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for August 2023	\$920.00	9/12/2023
21763	Wm Mueller & Sons, Inc.	Streets/Hall	Fuel and Black Dirt	\$353.83	9/12/2023
21764	Xtreme Electrical	Hall	Lighting Retrofit & Relocate Pipe and Wiring	\$9,806.20	9/12/2023
21765	C. Emery Nelson	Water	Food Grade Oil (2)	\$87.00	9/26/2023
21766	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for September 2023	\$33.13	9/26/2023
21767	Home Solutions	General Govt Bldgs./Hall	Whirlpool Refrigerator, Misc. Hardware	\$810.41	9/26/2023
21768	Lano Equipment	General Govt Bldgs.	Toolcat Repairs - New Tires, Replace Filters, Oil, Switch	\$2,010.94	9/26/2023
21769	Lee's Refrigeration	Hall	Walk-in Cooler Repaired Defrost Timer	\$449.75	9/26/2023
21770	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for August	\$971.60	9/26/2023
21771	MN Fire Service Cert Board	Public Safety (FD)	Recercification for FF1, FF2, Instructor, Officer	\$236.25	9/26/2023
21772	Minnesota Pump Works	Sewer	Lift Station Inspections	\$880.00	9/26/2023
21773	Municipal Emergency Services, Inc.	Public Safety (FD)	3' x 500' Reinforced Caution Tape (6) - Fire Gear (3 Sets)	\$9,822.95	9/26/2023
21774	NAPA Auto Parts	General Govt Bldgs.	Shop Supplies	\$26.97	9/26/2023
21775	Plunkett's Pest Control Inc.	General Gov't	City Hall and Fire Department Service Date 09/05/2023	\$170.23	9/26/2023
21776	S.E.H. Inc.	Streets	Water Main Improvement Project (Old WTP) Technician	\$547.30	9/26/2023
21777	West Metro Mechanical	Hall	New Gas Line for Unit Heater/Clean Up Outside Gas Line	\$750.00	9/26/2023
21778	Wm Mueller & Sons, Inc.	Streets/Park	Fuel for City Vehicles ans Ball Park	\$99.72	9/26/2023
21779	Voided	Voided	Voided - Printer Error	Voided	9/26/2023
21780	Rosedale Chevrolet	General Govt Bldgs.	2024 Chevrolet 2500 HD Truck	\$55,268.97	9/26/2023
				\$151,246.18	
			September Claims	\$59,960.60	9/12/2023
			Added September Claims	\$81,087.26	9/26/2023
			Added September Claims	\$6,024.75	10/10/2023
			Added September Claims	\$4,173.57	11/14/2023
			Total September Claims	\$151,246.18	
			QB Expenses	\$151,246.18	

2023 October Claims List

ACH	EFTPS	Divided	Fed, Social Security, MC - September 2023	\$4,343.16	10/10/2023
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - September 2023	\$846.00	10/10/2023
ACH	MN Dept. of Revenue	Divided	Sales and Use Tax - 3rd Qtr 2023	\$88.00	11/14/2023
ACH	PERA	Divided	PERA Withholding - September 2023	\$522.91	10/10/2023
ACH	PERA	Divided	PERA Withholding - September 2023	\$843.68	10/10/2023
ACH	PERA	Divided	PERA Withholding - October 2023	\$557.98	11/14/2023
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$201.60	10/10/2023
ACH	HealthPartners	Divided	Health Insurance for October 2023	\$2,939.87	10/10/2023
ACH	Kwik Trip	Park/Streets	Gas for City Vehicles	\$254.57	10/10/2023
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 9/16/23 to 10/15/23	\$74.77	10/10/2023
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for September 2023	\$71.20	10/10/2023
ACH	ZOOM	General Gov't	Video Conferencing 10/06/2023 - 11/05/2023	\$17.33	11/14/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$173.12	11/14/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$69.09	11/14/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,456.38	11/14/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,087.42	11/14/2023
ACH	Verizon Wireless	Divided	City Cell Phone/Tablets Data Plan	\$129.04	11/14/2023
DD	Jan Shoemaker	Divided	Wages 9/25/23 to 10/8/23	\$952.09	11/14/2023
DD	Jason Buckentin	Divided	Wages 9/25/23 to 10/8/23	\$1,928.46	11/14/2023
DD	Steve Frensko	Divided	Wages 9/25/23 to 10/8/23	\$546.80	11/14/2023
DD	Jeremy Gruenhagen	Divided	October Wages (Call Out Pay)	\$2,228.78	11/14/2023
DD	Jan Shoemaker	Divided	Wages 10/09/23 to 10/22/23	\$1,156.92	11/14/2023
DD	Jason Buckentin	Divided	Wages 10/09/23 to 10/22/23	\$1,824.93	11/14/2023
DD	Steve Frensko	Divided	Wages 10/09/23 to 10/22/23	\$511.25	11/14/2023
DD	Jeremy Gruenhagen	Divided	October Wages (Call Out Pay)	\$2,228.78	11/14/2023
DC	Amazon	General Govt Bldgs.	Car Stereo, Antenna, Speaker	\$61.94	10/10/2023
DC	Amazon	General Govt Bldgs.	Basics Multipurpose Copy Paper, HDMI to VGA Adapter	\$57.93	10/10/2023
DC	Amazon	Sewer	Light Bulb, 120V, 0.025 Amp (Pack of 10)	\$11.22	10/10/2023
DC	Amazon	General Govt Bldgs.	Running Boards for Chevy Silverado	\$419.99	10/10/2023
DC	Amazon	General Govt Bldgs.	6 Pack High Power Outdoor Flood Lights	\$39.99	10/10/2023
DC	Amazon	Sewer	2 Pack of Dawn Dish Soap	\$13.82	10/10/2023
DC	Hamburg Post Office	Water/Sever	Post Card Stamps (2 rolls)	\$102.00	10/10/2023
DC	US Postal Service	General Gov't	October 13, 2023 Newsletter	\$78.01	11/14/2023
DC	Amazon	Hall	60W Bulbs (12 Pack) and Industrial Pendant Lights (3)	\$213.67	11/14/2023
DC	Amazon	General Govt Bldgs.	1 1/2" Jumbo Combination Wrench	\$29.94	11/14/2023
DC	Amazon	Hall	Small and Tall Kitchen Trash Bags	\$42.50	11/14/2023
DC	Amazon	Sewer	2 Pack of Dawn Dish Soap	\$17.00	11/14/2023
DC	Hamburg Post Office	Water	Water Samples	\$34.85	11/14/2023
DC	Intuit.com	General Gov't	QuickBooks Online Monthly Payment	\$42.50	11/14/2023
21781	Coordinated Business Systems, L	General Gov't	Monthly Equipment Base Rate for 9-01-23 to 9-30-23	\$58.11	10/10/2023
21782	ECM Publishers, Inc.	General Gov't	October 10 Public Hearing Variance	\$52.50	10/10/2023
21783	Hawkins Chemical	Water	Azone 15 - EPA Reg. No. 7870-5. 90 gal	\$970.96	10/10/2023
21784	Kevin Subart	Water	Final Utility Bill Refund	\$20.52	10/10/2023
21785	Loffler Companies, Inc.	General Gov't	September Copies	\$106.17	10/10/2023
21786	Lorri Gales	Public Safety (FD)	Reimbursement of AED	\$648.00	10/10/2023
21787	Mini Biff Inc.	Park	Handicap Mini Biff Rental	\$164.22	10/10/2023
21788	MNSPECT, LLC	Public Safety	(6) Building Permits	\$2,676.63	10/10/2023
21789	MVTL Labs, Inc.	Water	Wastewater Lab Fees	\$123.75	10/10/2023
21790	NAPA Auto Parts	General Govt Bldgs.	Shop Towles, 2yr Warranty Battery	\$199.32	10/10/2023
21791	Neon Ink, LLC	Streets	City Truck Decals	\$313.13	10/10/2023
21792	Per Mar Security Services	Water/Sewer	Base Alarm Monitoring for WTP/Sewer TP	\$104.40	10/10/2023
21793	Security Bank & Trust Co	Debt Services	Equipment Certificate of Indebtedness (2018 Fire Engine)	\$24,168.00	10/10/2023
21794	Viking Bottling Co.	Hall/Park	Pop for Hall/Park	\$190.00	10/10/2023
21795	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for September 2023	\$1,573.75	10/10/2023
21796	Waste Management, Inc.	Sanitation	30 Yard Flat Waste Container for May	\$296.04	10/10/2023
21797	Wm Mueller & Sons, Inc.	Streets	Fuel for City Vehicles	\$176.93	10/10/2023
				\$58,061.92	
			October Claims	\$42,664.25	11/14/2023
			Added October Claims	\$15,397.67	11/14/2023
				\$58,061.92	

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Hamburg Hunting and Fishing Club Previous Gambling Permit Number: X-35324

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____

Mailing Address: PO Box 115

City: Hamburg State: MN Zip: 55339 County: Carver

Name of Chief Executive Officer (CEO): Kelly Douglas Lueck

CEO Daytime Phone: 5074561896 CEO Email: klueck2121@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 www.sos.state.mn.us
St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Hamburg Community Hall

Physical Address (do not use P.O. box): 351 Henrietta Avenue

Check one:
 City: Hamburg Zip: 55339 County: Carver
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 2-5-2024

Check each type of gambling activity that your organization will conduct:

- Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Kelly Luck* Date: 10-10-23
(Signature must be CEO's signature; designee may not sign)

Print Name: Kelly Luck

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
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Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: 10-26-23

Employee Name: Jason Buchner

Dates Requesting Time-Off: 11-17-23

How many **Vacation** hours will be used? _____

How many **Compensation** hours will be used? 8

Is there a **Holiday** during your time off? _____

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: _____

Was vacation request approved? _____

- If no, reason request was denied: _____

[Signature]
Employee Signature

10-26-23
Date

[Signature]
City Clerk/Treasurer

10-30-23
Date

Mayor

Date



CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: November 14, 2023

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: November 15 (Off 9:30-11:30)
November 16, 21 (Off at 4:15)

How many **Vacation** hours will be used? 1

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? 2 Hours

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: 11-14-2023

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen _____
Employee Signature Date

City Clerk/Treasurer Date

Mayor Date



City of Hamburg MN
Accounts Receivable Past Due Report

At Least 1 Day Past Due

As Of November 14, 2023

<u>By Amount Due Range</u>			<u>By Past Due Range</u>		
<u>Customers</u>	<u>Past Due</u>	<u>Amount</u>	<u>Customers</u>	<u>Past Due</u>	<u>Amount</u>
1	\$000.00 - \$100	55.16	9	1 to 30	1,088.92
9	\$100.01 - \$200	1,137.74	6	over 30	1,582.63
5	\$200.01 - \$400	1,478.65	0	over 60	0.00
0	\$400.01 - \$600	0.00	0	over 90	0.00
<u>3</u>	over 120 days	<u>2,389.45</u>	<u>3</u>	over 120	<u>2,389.45</u>
18		Total 5,061.00	18	Total	5,061.00

<u>Customer #</u>	<u>Past Due</u>	<u>By Customer #</u>				
		<u>1 to 30</u>	<u>over 30</u>	<u>over 60</u>	<u>over 90</u>	<u>over 120</u>
10-03619-00	251.57	117.30	134.27	0.00	0.00	0.00
10-05490-00	165.70	165.70	0.00	0.00	0.00	0.00
10-06153-00	130.56	130.56	0.00	0.00	0.00	0.00
10-06180-00	114.12	114.12	0.00	0.00	0.00	0.00
10-06190-01	334.94	177.77	157.17	0.00	0.00	0.00
10-07630-00	107.71	107.71	0.00	0.00	0.00	0.00
10-08331-00	102.31	102.31	0.00	0.00	0.00	0.00
10-09420-00	223.54	98.60	124.94	0.00	0.00	0.00
10-09451-00	1,842.92	0.00	0.00	0.00	0.00	1,842.92
10-11591-00	104.77	104.77	0.00	0.00	0.00	0.00
10-11745-00	53.24	0.00	0.00	0.00	0.00	53.24
10-11846-00	109.29	109.29	0.00	0.00	0.00	0.00
10-14410-00	493.29	81.67	96.06	97.20	103.16	115.20
10-15801-00	199.30	199.3	0.00	0.00	0.00	0.00
10-15821-00	55.16	55.16	0.00	0.00	0.00	0.00
10-17613-00	330.51	145.39	185.12	0.00	0.00	0.00
10-17615-00	103.98	92.65	11.33	0.00	0.00	0.00
10-17621-00	338.09	151.01	187.08	0.00	0.00	0.00
	5,061.00	1,953.31	895.97	97.20	103.16	2,011.36

**PUBLIC HEARING NOTICE
CITY OF HAMBURG**

NOTICE is hereby given that the Hamburg City Council will hold a public hearing at 7:00 p.m. on November 21, 2023, in the City Hall Council Chambers. The purpose of the hearing is to consider a Minor Subdivision for two properties in the northwest quarter of Township 115, Range 026, Section 28. The PIDs are 45.0282010 and 45.0282500. The city-initiated minor subdivision will result in two parcels with updated boundaries.

All interested parties are urged to attend the public hearing or submit comments via mail to: PO Box 248 Hamburg, MN 55339, by phone at 952-467-3232, or via email: cityadmin@cityofhamburgmn.com.

Jeremy Gruenhagen
City Clerk-Treasurer
City of Hamburg

BOUNDARY SKETCH AND DESCRIPTION

~for~ Patrick Neaton, Attorney
 ~Part of~ Government Lot 2, Section 28, T.115, R.26,
 Carver County, Minnesota

TRACT 1, PROPOSED DESCRIPTION

Part of Government Lot Number 2 in Section 28, Township 115, Range 26, Carver County, Minnesota, described as follows: Commencing at the intersection of the southeasterly line of Railroad Street in the TOWN OF HAMBURG, according to the record plat thereof with the north line of Lot 1, SCHEELE'S SUBDIVISION OF OUT LOT SEVEN OF HAMBURG in Carver County, Minnesota, according to the record plat thereof; thence on an assumed bearing of South 89 degrees 33 minutes 24 seconds East, along said north line of Lot 1, SCHEELE'S SUBDIVISION OF OUT LOT SEVEN OF HAMBURG and its easterly extension 87.69 feet to the intersection with a line that is measured 25.00 feet westerly of, radial to and parallel with the centerline of the Chicago & Northwestern Railway Co. main track, as now located thence northeasterly 240.35 feet, along the last described line and along a non-tangential curve concave to the southeast, said curve has a radius of 9992.69 feet, a central angle of 01 degrees 31 minutes 53 seconds, a chord bearing of North 32 degrees 33 minutes 45 seconds East and a chord length of 240.34 feet to the point of beginning of the tract to be described; thence continuing northeasterly 350.94 feet along the extension of the last described curve and along said line measured 25.00 feet westerly of, radial to and parallel with the centerline of the Chicago & Northwestern Railway Co. main track, as now located, said curve has a radius of 8992.69 feet, a central angle of 02 degrees 14 minutes 09 seconds, a chord bearing of North 34 degrees 26 minutes 46 seconds East and a chord length of 350.91 feet; thence North 53 degrees 07 minutes 24 seconds West, along a line not tangent to the last described curve, 75.02 feet to intersection with said southeasterly line of Railroad Street; thence southeasterly 355.58 feet along said southeasterly line of Railroad Street and along a non-tangential curve concave to the southeast, said curve has a radius of 9067.69 feet, a central angle of 02 degrees 14 minutes 49 seconds, a chord bearing of South 34 degrees 27 minutes 05 seconds West and a chord length of 355.55 feet, to the intersection of a line bearing North 56 degrees 40 minutes 19 seconds West from the point of beginning; thence South 56 degrees 40 minutes 19 seconds East 75.00 feet to the point of beginning.

Excepting therefrom the following tracts described in Limited Warranty Deed Document No. A542860 recorded September 27, 2011, as follows:

That part of the Southwest Quarter of Section 28, Township 115 North, Range 26 West of the 5th P.M. bounded as follows: On the Northwest by the Southeasterly line of Railroad Street, on the Northeast and Southwest by two lines drawn radially to said Southeasterly line of Railroad Street from points on said Southeasterly line which are respectively distant 200 feet West and 265 feet Southwest, as measured along said Southeasterly line, from the Northeasterly line of Sofia Street and on the Southeast by a line drawn parallel with and distance 9 feet Northwest, as measured at right angles to the centerline of the most Northeasterly side track (I.C.C. No. 25) of the Chicago and Northwestern Railway Company, formerly The Minneapolis & St. Louis Railway Company, as said side track is now located and established.

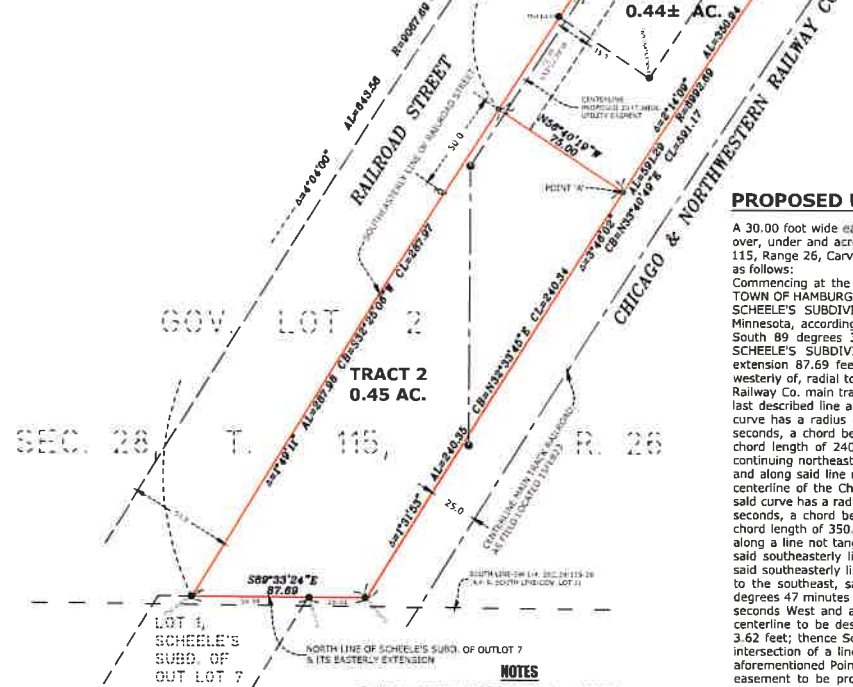
That part of the Southwest Quarter of Section 28, Township 115 North, Range 26 West of the 5th Principal Meridian bounded and described as follows: Beginning at a point on the Southeasterly line of Railroad Street, a distance of 265 feet Southwest, as measured along said Southeasterly line, from the Northeasterly line of Sofia Street; thence Southwesterly, along the Southeasterly line of said Railroad Street, a distance of 90 feet; thence Southeasterly, along a line drawn radially to the last described curve, to a point distant 9 feet Northwesterly 35 measured at right angles or radially, from the center line of the most Northeasterly side track (I.C.C. No. 25) of the Chicago and Northwestern Railway Company, as said side track is now located and established; thence Northeasterly, along a line parallel with said side track center line, to a point on a line drawn at right angles to the Southeasterly line of said Railroad Street from the point of beginning; thence Northwesterly along last described right angle line to the point of beginning.

This tract contains 0.44 acres more or less of land and is subject to any and all easements of record.

TRACT 2, PROPOSED DESCRIPTION

Part of Government Lot Number 2 in Section 28, Township 115, Range 26, Carver County, Minnesota, described as follows: Beginning at the intersection of the southeasterly line of Railroad Street in the TOWN OF HAMBURG, according to the record plat thereof with the north line of Lot 1, SCHEELE'S SUBDIVISION OF OUT LOT SEVEN OF HAMBURG in Carver County, Minnesota, according to the record plat thereof; thence on an assumed bearing of South 89 degrees 33 minutes 24 seconds East, along said north line of Lot 1, SCHEELE'S SUBDIVISION OF OUT LOT SEVEN OF HAMBURG and its easterly extension 87.69 feet to the intersection with a line that is measured 25.00 feet westerly of, radial to and parallel with the centerline of the Chicago & Northwestern Railway Co. main track, as now located; thence northeasterly 240.35 feet, along the last described line and along a non-tangential curve concave to the southeast, said curve has a radius of 8992.69 feet, a central angle of 01 degrees 31 minutes 53 seconds, a chord bearing of North 32 degrees 33 minutes 45 seconds East and a chord length of 240.34 feet; thence North 56 degrees 40 minutes 19 seconds West, not tangent to the last described curve, 75.00 feet to intersection with said southeasterly line of Railroad Street; thence southeasterly 287.98 feet along said southeasterly line of Railroad Street and along a non-tangential curve concave to the southeast, said curve has a radius of 9067.69 feet, a central angle of 01 degrees 49 minutes 11 seconds, a chord bearing of South 32 degrees 25 minutes 06 seconds West and a chord length of 297.97 feet to the point of beginning.

This tract contains 0.45 acres of land and is subject to any and all easements of record.



PROPOSED UTILITY EASEMENT DESCRIPTION

A 30.00 foot wide easement for utility purposes and the right of ingress and egress, over, under and across part of Government Lot Number 2 in Section 28, Township 115, Range 26, Carver County, Minnesota, the centerline of said easement described as follows:

Commencing at the intersection of the southeasterly line of Railroad Street in the TOWN OF HAMBURG, according to the record plat thereof with the north line of Lot 1, SCHEELE'S SUBDIVISION OF OUT LOT SEVEN OF HAMBURG in Carver County, Minnesota, according to the record plat thereof; thence on an assumed bearing of South 89 degrees 33 minutes 24 seconds East, along said north line of Lot 1, SCHEELE'S SUBDIVISION OF OUT LOT SEVEN OF HAMBURG and its easterly extension 87.69 feet to the intersection with a line that is measured 25.00 feet westerly of, radial to and parallel with the centerline of the Chicago & Northwestern Railway Co. main track, as now located; thence northeasterly 240.35 feet, along the last described line and along a non-tangential curve concave to the southeast, said curve has a radius of 8992.69 feet, a central angle of 01 degrees 31 minutes 53 seconds, a chord bearing of North 32 degrees 33 minutes 45 seconds East and a chord length of 240.34 feet to a point hereinafter referred to as Point A; thence continuing northeasterly 350.94 feet along the extension of the last described curve and along said line measured 25.00 feet westerly of, radial to and parallel with the centerline of the Chicago & Northwestern Railway Co. main track, as now located, said curve has a radius of 8992.69 feet, a central angle of 02 degrees 14 minutes 09 seconds, a chord bearing of North 34 degrees 26 minutes 46 seconds East and a chord length of 350.91 feet; thence North 53 degrees 07 minutes 24 seconds West, along a line not tangent to the last described curve, 75.02 feet to intersection with said southeasterly line of Railroad Street; thence southeasterly 283.11 feet along said southeasterly line of Railroad Street and along a non-tangential curve concave to the southeast, said curve has a radius of 9067.69 feet, a central angle of 01 degrees 47 minutes 20 seconds, a chord bearing of South 34 degrees 40 minutes 50 seconds West and a chord length of 283.10 feet to the point of beginning of said centerline to be described; thence South 55 degrees 26 minutes 34 seconds East 3.62 feet; thence South 33 degrees 22 minutes 39 seconds West 72.39 feet, to the intersection of a line bearing North 56 degrees 40 minutes 19 seconds West from aforementioned Point A, and said centerline there terminating. The side-lines of said easement to be prolonged or shortened to terminate on a line bearing North 56 degrees 40 minutes 19 seconds West from aforementioned Point A.

E. G. RUD & SONS, INC.
 Professional Land Surveyors
 990 5th Ave SE, Suite 2
 Hutchinson, MN 55350
 Tel. (320) 587-2025

NOTES

- Field survey was completed by E.G. Rud & Sons, Inc. on 11/11/23.
- Boundary shown hereon is an assumed datum.
- Record to Minnesota: 453722012, 453722013 & 453722014.
- This survey was prepared without the benefit of title work. Additional easements, interests and/or encumbrances may exist other than those shown hereon. Surveyor subject to revision upon receipt of a current title commitment or an abstract of title.
- Due to field work being conducted during the winter season there may be inaccuracies in addition to those shown that were not visible due to snow and ice conditions characteristic of Minnesota winters.
- The side track (I.C.C. No. 25) of the Chicago and Northwestern Railway Company, formerly The Minneapolis & St. Louis Railway Company as depicted in L.W.D. Doc. No. A542860, are no longer in existence. A survey by S.C.M. Leroy Shows L.S. 413277 was used to determine the location.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly registered land surveyor under the laws of the State of Minnesota.

E. G. RUD
 Date: 11/11/23 License No. 45355

DATE	BY	REVISION
11/11/23	EGR	INITIAL SURVEY



LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT SET, LABELED P.L. 45352 & 45353
- DENOTES NAILHOLE
- ⊕ DENOTES POWER POLE

GRAPHIC SCALE

SCALE IN FEET

0 10 20 30 40 50 60 70 80 90 100

2011 Ford Ranger Bids

\$7,501.50

\$6,450.00

\$6,001.00

\$5,100.00

\$4,555.00

\$3,600.00

\$2,600.00

\$2,575.00

\$1,500.00