



HAMBURG CITY COUNCIL AGENDA
NOVEMBER 15, 2016

1. **Call Canvass Board Meeting to Order @ 7:00 PM**
 - 2016 General Election Results
 - Adopt Resolution 2016-06
2. **Adjourn Canvass Board Meeting**
3. **Call City Council Meeting to Order**
 - Pledge of Allegiance
4. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
5. **Agenda Review (Added Items) and Adoption**
6. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - Approve Minutes for September 6, 2016, September 20, 2016 & October 11, 2016
 - Approve Lawful Gambling Permit for Pheasants Forever (1/21/17)
 - Approve Time Off Request for Jeremy Gruenhagen
 - Approve Cash Flow Statements for May, June & July 2016
 - Delinquent Utility Bills Report
 - MNSPECT Minute for November 2016
 - NYA Area Chamber of Commerce Holiday Extravaganza (11/26/16)
 - City Offices Closed November 24th & 25th for Thanksgiving
7. **Fire Department Report – Chief Justin Buckentin**
 - HFDRA Pension
 - Ice Rink (Basketball Court)
 - Selection Process (HFD Officers) – Board Review
 - Utility Firefighter Policy
 - Emergency Training
 - HFD Office Bids
8. **Richard & Shelia Malz (Tract of Parcel 11.0281400)**
 - Joint Resolution for Orderly Annexation



HAMBURG CITY COUNCIL AGENDA
NOVEMBER 15, 2016

9. Old City Business (Memo)

- County Road Maintenance Agreement (Carver County)
- Wm. Mueller & Sons Property (Parcel 45.0283000)
- City Shop Foundation Repairs
- Public Nuisance Ordinance (Fines)
- Community Solar Garden
- Townhomes (470 Brad Street)

10. Public Works & Utilities Report

- Public Works/Water/Wastewater Services
- 2016/2017 Budget Items
 - Bertelson One Source Estimates (Mats)

11. City Clerk/Treasurer Report

- Industrial Park Concept Layouts (Rough Draft)
- 2016 LMC Metro Regional Meeting (11/30/16)
- Tables/Chairs for Community Hall
 - Donation from Hamburg Hunt/Fish Club
- Snowplowing Contract with Wm. Mueller & Sons
 - Snow Placement (Rent Land)
- Banyon Utility Billing Module Estimate
- Second City Council Meeting for November (22nd/29th)
 - Employee Reviews (November 22/29, 2016 Meeting)
 - Health Insurance Coverage
- Set Special Meeting for Budget Workshop Meeting
 - 2017 Final Budget (December 6th)
- Set Public Hearing to Adopt City Fee Schedule for 2017 (December 13th)
 - Set Water/Sewer/Storm Water Rates for 2017

12. Approve Payment of October 2016 Added Claims (\$)
Approve Payment of November 2016 Claims

13. City Council Reports

- Councilmember Richard Odoms (Water/Sewer)
- Councilmember Bob Gregonis (Streets)
- Councilmember Chris Lund (Parks)
- Councilmember Steve Trebesch (Buildings)
- Mayor Richard Malz

14. Adjourn City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
NOVEMBER 15, 2016***

COMMUNITY HALL & PARK ACTIVITIES

NOVEMBER

- 5 – Wedding Reception**
- 18 – Hamburg Lions Fall Bingo**
- 19 – Wedding Reception**

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

NOVEMBER

- 1 – Hamburg Fire Dept. (Relief Association) Meeting**
- 7 – Hamburg Lions Club (YA Twp. Room)**
- 7 – HFD Training**
- 8 – General Election (Don't Forget to Vote)**
- 15 – Hamburg City Council Meeting – 7:00 PM**
 - Young America Township Meeting**
- 21 – Hamburg Lions Club**
- 24 – Community Center Rental**
- 24–25 – Thanksgiving Holiday (City Offices Closed)**
- 28 – Hamburg Fire Dept. (Relief Association) Meeting**

**CITY OF HAMBURG
GENERAL ELECTION
NOVEMBER 8, 2016**

						PRECINCT #1
NUMBER OF REGISTERED VOTERS ON ELECTION DAY						303
NEW REGISTERED VOTERS						51
TOTAL REGISTERED VOTERS						354
NUMBER OF PEOPLE VOTING						294
ABSENTEE VOTERS						11
TOTAL VOTES						305
PERCENT OF VOTER TURNOUT (REGISTERED VOTERS)						100.66%
PERCENT OF VOTER TURNOUT (W/NEW REGISTERED VOTERS)						86.16%

RUN DATE:11/14/16 09:31 AM

Mayor CITY OF HAMBURG

Vote for Up to 1

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(NON) (NON)

0075 City of Hamburg	239	34
CANDIDATE TOTALS	239	34
CANDIDATE PERCENT	87.54	12.45

Over Votes 0
Under Votes 32

Cnc Mnbr At Large CITY OF HAMBURG

Vote for Up to 2

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0075 City of Hamburg	180	122	21	63	71	32	32	15	3
CANDIDATE TOTALS	180	122	21	63	71	32	32	15	3
CANDIDATE PERCENT	33.39	22.63	3.89	11.68	13.17	5.93	5.93	2.78	.55

Over 0
Under 71

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2016-06**

**RESOLUTION TO CERTIFY RESULTS OF THE
TUESDAY, NOVEMBER 8th, 2016 GENERAL ELECTION**

WHEREAS, the City of Hamburg held an election for the Office of Mayor and two Council Members on Tuesday, November 8, 2016 during the General Election; and

WHEREAS, on this 15th day of November, 2016, the City Council has met to canvass said election results;

WHEREAS, the votes tabulated at said election were:

MAYOR	VOTES	COUNCIL MEMBER (2)	VOTES
Christopher Lund	239	Jason Buckentin	180
Write-Ins	34	Tim Tracy	122
Over Votes	0	David D Chadwick	21
Under Votes	32	Richard Malz	63
		Scott Feltmann	71
		Kyle Prins	32
		Richard Odoms	32
		Robert J Gregonis	15
		Write-Ins	3
		Over Votes	0
		Under Votes	71

THEREFORE BE IT RESOLVED, by the Hamburg City Council that the official election results for the office of Mayor for the term of 2017-2018 shall be Christopher Lund.

BE IT FURTHER RESOLVED, by the Hamburg City Council that the official election results for the two offices of Council Member for the term of 2017-2020 shall be Jason Buckentin and Tim Tracy.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 15th day of November, 2016.

ATTEST:

Richard Malz, Mayor

Jeremy Gruenhagen, City Clerk/Treasurer

**MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: PHEASANTS FOREVER CARVER COUNTY CHAPTER 117 Previous Gambling Permit Number: X-03866-16-008

Minnesota Tax ID Number, if any: 29354 Federal Employer ID Number (FEIN), if any: 41-1429149

Mailing Address: 9640 STEWART AVENUE

City: NORWOOD YOUNG AMERICA State: MN Zip: 55397 County: CARVER

Name of Chief Executive Officer (CEO): GLENN S. MCPADDEN (TREASURER)

Daytime Phone: 952-467-3666 Email: gdmcpadden@centurylink.net

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): HAMBURG COMMUNITY HALL

Address (do not use P.O. box): 351 HENRIETTA AVENUE

City or Township: HAMBURG, MINNESOTA Zip: 55339 County: CARVER

Date(s) of activity (for raffles, indicate the date of the drawing): JANUARY 21, 2017

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards

Raffle (total value of raffle prizes awarded for the calendar year: \$0.00)

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: <u>CITY OF HAMBURG</u></p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p>
<div style="border: 1px solid black; padding: 5px; display: inline-block; margin: 10px auto; width: 80%;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	
<p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>	

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Glenn S. McPadden* Date: 10/11/2016
(Signature must be CEO's signature; designee may not sign)

Print Name: GLENN S. MCPADDEN

<p>REQUIREMENTS</p> <p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days, or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>MAIL APPLICATION AND ATTACHMENTS</p> <p>Mail application with:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> a copy of your proof of nonprofit status, and <input checked="" type="checkbox"/> application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota. <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An Equal Opportunity Employer

	Beginning Balance 1/1/2016	2016 Budget Income	2016 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 5/31/2016	
General Fund	\$302,458.36	\$653,710.00	\$638,710.00	\$317,458.36	\$18,489.30	\$143,313.33	\$177,634.33	
General Gov't			\$258,269.00			\$85,875.90		
Public Safety (Fire Dept.)			\$105,903.00			\$27,585.43		
Public Works (Streets)			\$196,566.00			\$11,485.19		
Sanitation & Recycling			\$3,500.00			\$387.00		
Parks & Recreation			\$41,371.00			\$10,365.24		
Comm. Hall			\$33,101.00			\$7,614.57		
Special Revenue Funds	\$357,236.57	\$72,321.03	\$72,948.00	\$356,609.60	\$244.39	\$0.00	\$357,480.96	(\$124,824.03)
City Of Hamburg (Savings)	\$268,867.73	\$51,635.00	\$72,948.00	\$247,554.73	\$167.63	\$0.00	\$269,035.36	
Fire Equipment CD	\$88,368.84	\$20,686.03	\$0.00	\$109,054.87	\$76.76	\$0.00	\$88,445.60	
Debt Service	\$44,391.33	\$20,169.00	\$25,584.53	\$38,975.80	\$0.00	\$12,882.50	\$31,508.83	(\$12,882.50)
Capital Project Fund (2015 Street I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total (Tax Revenue Funds)	\$704,086.26	\$746,200.03	\$737,242.53	\$713,043.76	\$18,733.69	\$156,195.83	\$566,624.12	
Enterprise Funds								
Water	\$119,947.90	\$156,421.81	\$157,028.20	\$119,341.51	\$68,493.23	\$30,343.95	\$158,097.18	\$38,149.28
Sewer	\$323,845.28	\$69,779.04	\$68,695.00	\$324,929.32	\$27,340.22	\$16,424.85	\$334,760.65	\$10,915.37
Storm Water	\$108,208.59	\$76,944.80	\$74,997.00	\$110,156.39	\$30,256.25	\$68,687.49	\$79,777.35	
Total (Enterprise Funds)	\$552,001.77	\$303,145.65	\$300,720.20	\$554,427.22	\$126,089.70	\$105,456.29	\$572,635.18	(\$28,431.24)
Totals	\$1,256,088.03	\$1,049,345.68	\$1,037,962.73	\$1,267,470.98	\$144,823.39	\$261,652.12	\$1,139,259.30	(\$116,828.73)
								\$781,778.34
Debt Summary	Remaining Balance 1/1/2016	Remaining Assessment 1/1/2016	Cash & Investments	2016 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2016	
1992 Streets	\$0.00	\$6,755.02	\$0.00	\$0.00	Paid	2012	(\$6,755.02)	
2007 Streets	\$110,000.00	\$16,577.35	\$36,273.79	\$10,000.00	2/1/16 & 8/1/16	2/1/2023	\$47,148.86	
2010 HD Rescue Truck Certificate	\$0.00	\$0.00	\$10,377.03	\$0.00	Paid	11/30/2015	(\$10,377.03)	
Water Wells Project	\$96,000.00	\$0.00	\$0.00	\$13,000.00	2/20/16 & 8/20/16	8/20/2022	\$83,000.00	
Water Treatment Plant	\$482,000.00	\$0.00	\$0.00	\$49,000.00	2/20/16 & 8/20/16	8/20/2024	\$433,000.00	
Sanitary Sewer Improvements	\$201,226.73	\$82,810.23	\$0.00	\$15,000.00	2/20/16 & 8/20/16	8/20/2030	\$103,416.50	
Storm Water Improvements	\$995,000.00	\$0.00	\$0.00	\$45,000.00	2/1/16 & 8/1/16	2/1/2032	\$950,000.00	
Totals	\$1,884,226.73	\$106,142.60	\$46,650.82	\$132,000.00			\$1,599,433.31	

Cash Flow Actuals

Beg. Balance **\$1,256,088.03** **\$1,184,908.55** **\$1,179,749.69** **\$1,154,149.92** **\$1,134,971.75** **\$1,139,259.30** **\$1,139,259.30**

Income

Property Taxes	\$3,380.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,380.38
Licenses & Permits	\$802.77	\$655.09	\$649.98	\$112.00	\$178.00	\$178.00	\$2,397.84
Intergov't Receipts (Aids)	\$4,223.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,223.97
Charges for Services							
Assessment Searches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Comm Ctr Rentals	\$0.00	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Park Rentals	\$0.00	\$0.00	\$150.00	\$150.00	\$150.00	\$150.00	\$450.00
Hall Receipts	\$1,903.80	\$811.20	\$992.40	\$2,004.60	\$2,004.60	\$2,004.60	\$5,712.00
Fines	\$60.00	\$123.33	\$0.00	\$274.97	\$274.97	\$399.96	\$858.26
Misc. Receipts	\$395.12	\$91.18	\$26.50	\$139.30	\$139.30	\$64.75	\$716.85
Other Receipts							
Insurance Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest Income (Savings)	\$0.00	\$0.00	\$244.39	\$0.00	\$0.00	\$0.00	\$244.39
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Service	\$14,514.90	\$12,439.42	\$11,612.13	\$11,928.68	\$17,998.10	\$17,998.10	\$68,493.23
Sewer Service	\$6,329.44	\$4,987.18	\$4,420.06	\$4,921.25	\$6,682.29	\$6,682.29	\$27,340.22
Storm Water	\$6,634.69	\$5,646.53	\$5,453.69	\$5,259.64	\$7,261.70	\$7,261.70	\$30,256.25
	\$38,245.07	\$24,753.93	\$24,299.15	\$24,790.44	\$32,734.80	\$32,734.80	\$144,823.39

Expenses

General Gov't	\$9,725.07	\$15,181.82	\$27,495.14	\$18,438.57	\$15,035.30	\$85,875.90
Public Safety	\$5,165.14	\$4,386.01	\$8,814.97	\$5,404.80	\$3,814.51	\$27,585.43
Public Works	\$3,273.10	\$1,283.28	\$1,658.41	\$4,980.61	\$289.79	\$11,485.19
Sanitation & Recycling	\$0.00	\$0.00	\$0.00	\$181.69	\$205.31	\$387.00
Park & Recreation	\$100.15	\$23.30	\$3,428.22	\$4,647.64	\$2,165.93	\$10,365.24
Hall Expenses	\$1,081.06	\$2,153.62	\$2,176.74	\$1,548.35	\$654.80	\$7,614.57
Debt Service	\$12,882.50	\$0.00	\$0.00	\$0.00	\$0.00	\$12,882.50
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$2,946.33	\$4,342.87	\$3,904.19	\$4,577.17	\$3,826.28	\$19,596.84
Sewer	\$3,572.65	\$2,541.89	\$2,421.25	\$4,189.78	\$2,455.33	\$15,180.90
Storm Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses	\$38,746.00	\$29,912.79	\$49,898.92	\$43,968.61	\$28,447.25	\$190,973.57

Other Expenses (DEBT)

Wells/WTP Bonds	\$6,834.60	\$0.00	\$0.00	\$0.00	\$0.00	\$6,834.60
Water Imp. Bonds (2011)	\$3,912.51	\$0.00	\$0.00	\$0.00	\$0.00	\$3,912.51
Sewer Imp. Bonds (2011)	\$1,243.95	\$0.00	\$0.00	\$0.00	\$0.00	\$1,243.95
Storm Water Imp. Bonds (20	\$58,687.49	\$0.00	\$0.00	\$0.00	\$0.00	\$58,687.49
Total Other Expenses	\$70,678.55	\$0.00	\$0.00	\$0.00	\$0.00	\$70,678.55

Checking Balance **\$1,184,908.55** **\$1,179,749.69** **\$1,154,149.92** **\$1,134,971.75** **\$1,139,259.30** **\$1,139,259.30**

(\$71,179.48) **(\$5,158.86)** **(\$25,599.77)** **(\$19,178.17)** **\$4,287.55** **(\$116,828.73)**

	Beginning Balance 1/1/2016	2016 Budget Income	2016 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 6/30/2016
General Fund	\$302,458.36	\$653,710.00	\$638,710.00	\$317,458.36	\$24,537.46	\$177,213.81	\$149,782.01
General Gov't							
Public Safety (Fire Dept.)			\$258,269.00			\$100,187.04	
Public Works (Streets)			\$105,903.00			\$38,326.05	
Sanitation & Recycling			\$196,566.00			\$13,506.06	
Parks & Recreation			\$3,500.00			\$387.00	
Comm. Hall			\$41,371.00			\$14,729.55	
			\$33,101.00			\$10,078.11	
Special Revenue Funds	\$357,236.57	\$72,321.03	\$72,948.00	\$356,609.60	\$487.95	\$0.00	\$357,724.52
City Of Hamburg (Savings)	\$268,867.73	\$51,635.00	\$72,948.00	\$247,554.73	\$335.37	\$0.00	\$269,203.10
Fire Equipment CD	\$88,368.84	\$20,686.03	\$0.00	\$109,054.87	\$152.58	\$0.00	\$88,521.42
Debt Service	\$44,391.33	\$20,169.00	\$25,584.53	\$38,975.80	\$0.00	\$15,107.50	\$29,283.83
Capital Project Fund (2015 Street I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total (Tax Revenue Funds)	\$704,086.26	\$746,200.03	\$737,242.53	\$713,043.76	\$25,025.41	\$192,321.31	\$536,790.36
Enterprise Funds							
Water	\$119,947.90	\$156,421.81	\$157,028.20	\$119,341.51	\$82,584.00	\$36,448.72	\$166,083.18
Sewer	\$323,845.28	\$69,779.04	\$68,695.00	\$324,929.32	\$32,523.94	\$22,913.03	\$333,456.19
Storm Water	\$108,208.59	\$76,944.80	\$74,997.00	\$110,156.39	\$36,027.38	\$74,197.26	\$70,038.71
Total (Enterprise Funds)	\$552,001.77	\$303,145.65	\$300,720.20	\$554,427.22	\$151,135.32	\$133,559.01	\$569,578.08
Totals	\$1,256,088.03	\$1,049,345.68	\$1,037,962.73	\$1,267,470.98	\$176,160.73	\$325,880.32	\$1,106,368.44
Debt Summary	Remaining Balance 1/1/2016	Remaining Assessment 1/1/2016	Cash & Investments	2016 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2016
1992 Streets	\$0.00	\$6,755.02	\$0.00	\$0.00	Paid	2012	(\$6,755.02)
2007 Streets	\$110,000.00	\$16,577.35	\$36,273.79	\$10,000.00	2/1/16 & 8/1/16	2/1/2023	\$47,148.86
2010 HD Rescue Truck Certificate	\$0.00	\$0.00	\$10,377.03	\$0.00	Paid	11/30/2015	(\$10,377.03)
Water Wells Project	\$96,000.00	\$0.00	\$0.00	\$13,000.00	2/20/16 & 8/20/16	8/20/2022	\$83,000.00
Water Treatment Plant	\$482,000.00	\$0.00	\$0.00	\$49,000.00	2/20/16 & 8/20/16	8/20/2024	\$433,000.00
Sanitary Sewer Improvements	\$201,226.73	\$82,810.23	\$0.00	\$15,000.00	2/20/16 & 8/20/16	8/20/2030	\$103,416.50
Storm Water Improvements	\$995,000.00	\$0.00	\$0.00	\$45,000.00	2/1/16 & 8/1/16	2/1/2032	\$950,000.00
Totals	\$1,884,226.73	\$106,142.60	\$46,650.82	\$132,000.00			\$1,599,433.31

Cash Flow Actuals

	January	February	March	April	May	June	Totals
Reg. Balance	\$1,256,088.03	\$1,184,908.55	\$1,179,749.69	\$1,154,149.92	\$1,134,971.75	\$1,139,259.30	\$1,106,368.44
Income							
Property Taxes	\$3,380.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,380.38
Licenses & Permits	\$802.77	\$655.09	\$649.98	\$112.00	\$178.00	\$2,351.00	\$4,748.84
Intergov't Receipts (Aids)	\$4,223.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,223.97
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessment Searches	\$0.00	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00
Comm Ctr Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00
Fire Dept. Revenues	\$0.00	\$0.00	\$150.00	\$150.00	\$150.00	\$300.00	\$750.00
Park Rentals	\$0.00	\$0.00	\$992.40	\$2,004.60	\$0.00	\$2,363.80	\$8,075.80
Hall Receipts	\$1,903.80	\$811.20	\$0.00	\$274.97	\$399.96	\$0.00	\$858.26
Fines	\$60.00	\$123.33	\$0.00	\$139.30	\$64.75	\$783.36	\$1,500.21
Misc. Receipts	\$395.12	\$91.18	\$26.50	\$0.00	\$0.00	\$0.00	\$0.00
Other Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Recovery	\$0.00	\$0.00	\$244.39	\$0.00	\$0.00	\$243.56	\$487.95
Interest Income (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Service	\$14,514.90	\$12,439.42	\$11,612.13	\$11,928.68	\$17,998.10	\$14,090.77	\$82,584.00
Sewer Service	\$6,329.44	\$4,987.18	\$4,420.06	\$4,921.25	\$6,682.29	\$5,183.72	\$32,523.94
Storm Water	\$6,634.69	\$5,646.53	\$5,453.69	\$5,259.64	\$7,261.70	\$5,771.13	\$36,027.38
	\$38,245.07	\$24,753.93	\$24,299.15	\$24,790.44	\$32,734.80	\$31,337.34	\$176,160.73

	January	February	March	April	May	June	Totals
Expenses							
General Gov't	\$9,725.07	\$15,181.82	\$27,495.14	\$17,213.12	\$15,035.30	\$15,536.59	\$100,187.04
Public Safety	\$5,165.14	\$4,386.01	\$8,814.97	\$5,404.80	\$3,814.51	\$10,740.62	\$38,326.05
Public Works	\$3,273.10	\$1,283.28	\$1,658.41	\$4,985.18	\$289.79	\$2,016.30	\$13,506.06
Sanitation & Recycling	\$0.00	\$0.00	\$0.00	\$181.69	\$205.31	\$0.00	\$387.00
Park & Recreation	\$100.15	\$23.30	\$3,428.22	\$5,211.91	\$2,165.93	\$3,800.14	\$14,729.55
Hall Expenses	\$1,081.06	\$2,153.62	\$2,176.74	\$1,602.91	\$654.80	\$2,408.98	\$10,078.11
Debt Service	\$12,882.50	\$0.00	\$0.00	\$0.00	\$0.00	\$2,225.00	\$15,107.50
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$2,946.33	\$4,342.87	\$3,904.19	\$4,887.37	\$3,826.28	\$4,760.59	\$24,667.63
Sewer	\$3,572.65	\$2,541.89	\$2,421.25	\$4,481.73	\$2,455.33	\$6,196.23	\$21,669.08
Storm Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses	\$38,746.00	\$29,912.79	\$49,898.92	\$43,968.61	\$28,447.25	\$47,684.45	\$238,658.02
Other Expenses (DEBT)							
Wells/WTP Bonds	\$6,834.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,834.60
Water Imp. Bonds (2011)	\$3,912.51	\$0.00	\$0.00	\$0.00	\$0.00	\$1,033.98	\$4,946.49
Sewer Imp. Bonds (2011)	\$1,243.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,243.95
Storm Water Imp. Bonds (20	\$58,687.49	\$0.00	\$0.00	\$0.00	\$0.00	\$15,509.77	\$74,197.26
Total Other Expenses	\$70,678.55	\$0.00	\$0.00	\$0.00	\$0.00	\$16,543.75	\$87,222.30

Checking Balance	\$1,184,908.55	\$1,179,749.69	\$1,154,149.92	\$1,134,971.75	\$1,139,259.30	\$1,106,368.44	\$1,106,368.44
	(\$71,179.48)	(\$5,158.86)	(\$25,599.77)	(\$19,178.17)	\$4,287.55	(\$32,890.86)	(\$149,719.59)

	Beginning Balance 1/1/2016	2016 Budget Income	2016 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 7/31/2016
General Fund	<u>\$302,458.36</u>	<u>\$653,710.00</u>	<u>\$638,710.00</u>	<u>\$317,458.36</u>	<u>\$307,758.73</u>	<u>\$187,466.22</u>	<u>\$422,750.87</u>
General Gov't							
Public Safety (Fire Dept.)			\$258,269.00	\$258,269.00		\$105,372.17	
Public Works (Streets)			\$105,903.00	\$105,903.00		\$39,336.42	
Sanitation & Recycling			\$196,566.00	\$196,566.00		\$14,452.43	
Parks & Recreation			\$3,500.00	\$3,500.00		\$388.36	
Comm. Hall			\$41,371.00	\$41,371.00		\$17,035.03	
Special Revenue Funds			\$33,101.00	\$33,101.00		\$10,881.81	
City Of Hamburg (Savings)	\$357,236.57	\$72,321.03	\$72,948.00	\$356,609.60	\$487.95	\$0.00	\$357,724.52
Fire Equipment CD	\$268,867.73	\$51,635.00	\$72,948.00	\$247,554.73	\$335.37	\$0.00	\$269,203.10
Debt Service	\$88,368.84	\$20,686.03	\$0.00	\$109,054.87	\$152.58	\$0.00	\$88,521.42
Capital Project Fund (2015 Street I	\$44,391.33	\$20,169.00	\$25,584.53	\$38,975.80	\$11,059.66	\$15,107.50	\$40,343.49
Total (Tax Revenue Funds)	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Enterprise Funds	\$704,086.26	\$746,200.03	\$737,242.53	\$713,043.76	\$319,306.34	\$202,573.72	\$820,818.88
Water	\$119,947.90	\$156,421.81	\$157,028.20	\$119,341.51	\$97,247.25	\$38,442.62	\$178,752.53
Sewer	\$323,845.28	\$69,779.04	\$68,695.00	\$324,929.32	\$40,872.07	\$24,765.87	\$339,951.48
Storm Water	\$108,208.59	\$76,944.80	\$74,997.00	\$110,156.39	\$41,760.97	\$74,197.26	\$75,772.30
Total (Enterprise Funds)	<u>\$552,001.77</u>	<u>\$303,145.65</u>	<u>\$300,720.20</u>	<u>\$554,427.22</u>	<u>\$179,880.29</u>	<u>\$137,405.75</u>	<u>\$594,476.31</u>
Totals	\$1,256,088.03	\$1,049,345.68	\$1,037,962.73	\$1,267,470.98	\$499,186.63	\$339,979.47	\$1,415,295.19
Debt Summary	Remaining Balance 1/1/2016	Remaining Assessment 1/1/2016	Cash & Investments	2016 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2016
1992 Streets	\$0.00	\$6,755.02	\$0.00	\$0.00	Paid	2012	(\$6,755.02)
2007 Streets	\$110,000.00	\$16,577.35	\$36,273.79	\$10,000.00	2/1/16 & 8/1/16	2/1/2023	\$47,148.86
2010 HD Rescue Truck Certificate	\$0.00	\$0.00	\$10,377.03	\$0.00	Paid	11/30/2015	(\$10,377.03)
Water Wells Project	\$96,000.00	\$0.00	\$0.00	\$13,000.00	2/20/16 & 8/20/16	8/20/2022	\$83,000.00
Water Treatment Plant	\$482,000.00	\$0.00	\$0.00	\$49,000.00	2/20/16 & 8/20/16	8/20/2024	\$433,000.00
Sanitary Sewer Improvements	\$201,226.73	\$82,810.23	\$0.00	\$15,000.00	2/20/16 & 8/20/16	8/20/2030	\$103,416.50
Storm Water Improvements	\$995,000.00	\$0.00	\$0.00	\$45,000.00	2/1/16 & 8/1/16	2/1/2032	\$950,000.00
Totals	\$1,884,226.73	\$106,142.60	\$46,650.82	\$132,000.00			\$1,599,433.31

Cash Flow Actuals

	January	February	March	April	May	June	July	Totals
Beg. Balance	\$1,256,088.03	\$1,184,908.55	\$1,179,749.69	\$1,154,149.92	\$1,134,971.75	\$1,139,259.30	\$1,106,368.44	\$1,415,295.19
Income								
Property Taxes	\$3,380.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$228,236.97	\$231,617.35
Licenses & Permits	\$802.77	\$655.09	\$649.98	\$112.00	\$178.00	\$2,351.00	\$270.85	\$5,019.69
Intergov't Receipts (Aids)	\$4,223.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,801.00	\$42,024.97
Charges for Services								
Assessment Searches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Comm Ctr Rentals	\$0.00	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,100.00	\$20,100.00
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00
Park Rentals	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$300.00	\$0.00	\$750.00
Hall Receipts	\$1,903.80	\$811.20	\$992.40	\$2,004.60	\$0.00	\$2,363.80	\$955.20	\$9,031.00
Fines	\$60.00	\$123.33	\$0.00	\$274.97	\$399.96	\$0.00	\$0.00	\$858.26
Misc. Receipts	\$395.12	\$91.18	\$26.50	\$139.30	\$64.75	\$783.36	\$857.25	\$2,357.46
Other Receipts								
Insurance Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest Income (Savings)	\$0.00	\$0.00	\$244.39	\$0.00	\$0.00	\$243.56	\$0.00	\$487.95
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Service	\$14,514.90	\$12,439.42	\$11,612.13	\$11,928.68	\$17,998.10	\$14,090.77	\$9,507.80	\$9,507.80
Sewer Service	\$6,329.44	\$4,987.18	\$4,420.06	\$4,921.25	\$6,682.29	\$5,183.72	\$14,663.25	\$97,247.25
Storm Water	\$6,634.69	\$5,646.53	\$5,453.69	\$5,259.64	\$7,261.70	\$5,771.13	\$5,733.59	\$37,423.93
	\$36,245.07	\$24,753.93	\$24,299.15	\$24,790.44	\$32,734.80	\$31,337.34	\$323,025.90	\$499,186.63
Expenses								
General Gov't	\$9,725.07	\$15,181.82	\$27,495.14	\$17,213.12	\$15,035.30	\$15,213.37	\$5,508.35	\$105,372.17
Public Safety	\$5,165.14	\$4,386.01	\$8,814.97	\$5,404.80	\$3,814.51	\$10,740.62	\$1,010.37	\$39,336.42
Public Works	\$3,273.10	\$1,283.28	\$1,658.41	\$4,965.18	\$289.79	\$2,057.91	\$904.76	\$14,452.43
Sanitation & Recycling	\$0.00	\$0.00	\$0.00	\$181.69	\$205.31	\$0.00	\$1.36	\$388.36
Park & Recreation	\$100.15	\$23.30	\$3,428.22	\$5,211.81	\$2,165.93	\$4,224.24	\$1,881.38	\$17,035.03
Hall Expenses	\$1,081.06	\$2,153.62	\$2,176.74	\$1,602.91	\$654.80	\$2,385.28	\$627.40	\$10,881.81
Debt Service	\$12,882.50	\$0.00	\$0.00	\$0.00	\$0.00	\$2,225.00	\$0.00	\$15,107.50
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$2,946.33	\$4,342.87	\$3,904.19	\$4,887.37	\$3,826.28	\$4,533.75	\$2,220.74	\$26,661.53
Sewer	\$3,572.65	\$2,541.89	\$2,421.25	\$4,481.73	\$2,455.33	\$6,304.28	\$1,744.79	\$23,521.92
Storm Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses	\$38,746.00	\$29,912.79	\$49,898.92	\$43,968.61	\$28,447.25	\$47,684.45	\$14,099.15	\$252,757.17
Other Expenses (DEBT)								
Wells/WTP Bonds	\$6,834.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,834.60
Water Imp. Bonds (2011)	\$3,912.51	\$0.00	\$0.00	\$0.00	\$0.00	\$1,033.98	\$0.00	\$4,946.49
Sewer Imp. Bonds (2011)	\$1,243.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,243.95
Storm Water Imp. Bonds (20	\$58,687.49	\$0.00	\$0.00	\$0.00	\$0.00	\$15,509.77	\$0.00	\$74,197.26
Total Other Expenses	\$70,678.55	\$0.00	\$0.00	\$0.00	\$0.00	\$16,543.75	\$0.00	\$87,222.30
Checking Balance	\$1,184,908.55	\$1,179,749.69	\$1,154,149.92	\$1,134,971.75	\$1,139,259.30	\$1,106,368.44	\$1,415,295.19	\$1,415,295.19
	(\$71,179.48)	(\$5,158.86)	(\$25,599.77)	(\$19,178.17)	\$4,287.55	(\$32,890.86)	\$308,926.75	\$159,207.16



MNSPECT

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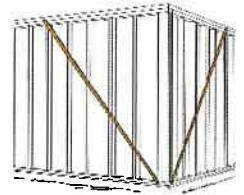
Happy Thanksgiving  from our family to yours!

Stay connected with the
MNSPECT MINUTE

November 2016

What is wall bracing and why is it such a big deal?

Proper wall bracing is critical in the design of any home. What IS wall bracing? It is a system of specially constructed wall segments attached to the roof, floor, and foundation that resist lateral (sideways) loads created by an earthquake shaking the structure or wind blowing against the sides of the structure. In general, lateral loads are considered to act horizontally, whereas loads resulting from the force of gravity (snow and the weights of materials, furnishing and occupants) are considered to act vertically, making it important to build a structure that can withstand both forces.



Wall bracing requirements are based on code provisions from the International Residential Code (IRC) and the International Building Code (IBC). Wall bracing is critical not only because it increases the life of the structure and adds to the overall structural quality of a house, but because the Code requires it.

MNSPECT inspectors inspect homes for wall bracing that meets the minimum standards under the Code. The MNSPECT Wall Bracing Verification Services Division performs code compliance verification of wall bracing plans and wall bracing plan creation services. Questions? Call 952-442-7520.

INSPECTOR SPOTLIGHT



ERMIAS MEKONNEN

Welcome Ermias, the newest member of our Inspection Team! Ermias lives in Brooklyn Center with his two boys ages six and nine. He loves to binge-watch movies, travel, and go on long drives. Ermias

has ten years of construction management experience. The oddest thing that Ermias has seen in his experience is a large dormitory building constructed with the windows missing in about a third of it (that would be an expensive fix!). Ermias believes that building to, and the enforcement of, the building code will provide an improved quality of life for an unbelievable number of people!

Q&A for the Day...

Q. Fees in our City Code have become outmoded and need comprehensive updating. However, the total update of fees scattered throughout the City Code would be an arduous and very costly task, due to the publication requirements related to amending the Code. What do you advise?

A. Per the League of Minnesota Cities Handbook, State Statute says that the City Code may have an ordinance that references a separate fee schedule. Fees that would normally be annotated within the Code itself may be compiled into a fee schedule that is adopted by resolution. This makes it possible to review and amend the fee schedule periodically (at the Annual Meeting in January, for instance) without the need to make changes to the City Code. No public hearing on the ordinance establishing the fee schedule is necessary if all fees references stay the same. If fees are to be amended at the establishment of the fee schedule, then a public hearing is required. To save expense, the publication requirement can be met through Summary Publication which refers the reader to the website and/or city offices for the full version. *Building Official fees should simply be referenced in the City fee schedule, not listed in detail, enabling them to remain fluid.*

Questions about a future project? Call us at 952-442-7520 or e-mail us at info@mnspect.com.

Stay connected!

Look for our page on [FACEBOOK](#) (MNSPECT – A Full-time Building Code Administration Service Provider) or follow us on Twitter (MNSPECT, LLC)!

With the adoption of the 2015 Minnesota Residential Building Code, the number of pages on wall bracing more than tripled! This tells us that wall bracing is a big deal, and that the Department of Labor and Industry believes following the wall bracing codes can prevent injuries and save lives!

YOUR CODE PROFESSIONALS:

Administrative Personnel:

Scott Qualle, Designated Building Official
Kandis Hanson, Relationship Manager

Ty Turnquist, Operations Director, Senior Commercial Plans Examiner
Tracy Montgomery, Office Manager

Inspection Personnel:

Nick Qualle Derek Qualle Dale Engelmann Steve Horsman Steve Maki Dean Mau Ermias Mekonnen Tracy Reimann

Office Support Personnel:

Brandy Blauert Wendy Morrissey Tamara Stuart

NYA Area Chamber of Commerce

Presents the 2nd Annual



Saturday, November 26th

4:00 - 6:00 pm

"5-Way Stop"

(Intersection of Central Ave, Faxon Rd,
Morse St, 7th St, & 2nd Ave, NYA)

Special Tree Lighting at 5:45 pm!

- Ugly Sweater Contest
- Firepits for S'mores
- Hot Cocoa, Chili & Cookies
- Santa and Mrs. Clause

The NYA Area Chamber of Commerce is pleased to invite NYA and all area community members to the **2nd Annual Holiday Extravaganza**. This event is designed to promote Community Spirit, encourage citizens to Shop Local, and together Celebrate the Joys of the Holiday Season.

Spend the evening listening to music, snacking on complimentary treats, and visiting with Santa & Mrs. Clause! Don't forget your camera!

Thank you to the following businesses for their sponsorship:

Star Sponsors



The Harbor & Haven



WALCONIA
MANUFACTURING, INC.
An Employee Owned Company



Light Sponsors

****Ameriprise Financial Services **Chameleon Salon** District 108 Community Ed.**
****NYA Fire Dept. **OEM Services, Inc.** Econo Foods******

Tinsel Sponsors

**** Church of Peace**Stiftungsfest****

HAMBURG UTILITY FIREFIGHTER POLICY

12. Utility Firefighter Members

- A. Requirements:** The following must be met and completed within 2 years to remain eligible as a Utility Firefighter for the Hamburg Fire Department:
1. Must be 18 years of age
 2. Must get trained at EMR level or greater
 3. Must maintain EMR their status
 4. Must complete initial firefighter training through a school as set forth by Hamburg Fire Dept.
 5. Must maintain all relevant training requirements as set forth by Hamburg Fire Department
 6. Must successfully complete the annual physical agility/endurance test, in accordance with standards approved by the City
- B. Duties/Responsibilities**
1. Utility Firefighters have the ability to drive and operate all apparatus, once approved by the Fire Board and Training Officer
 2. Operate equipment in an efficient and safe manner
 3. Perform rescue and first aid tasks as needed using proper techniques
 4. Perform all on scene tasks that are within training
 5. Will not perform any Interior Attack or have any hands on with Hazardous Materials
 6. Maintain equipment and station
 7. Be responsible for all property issued to him/her and any equipment utilized in the performance of his/her duties
 8. Be cognizant of, and adhere to department policies and operating procedures
 9. Be able to work with other members of the department
- C. Training**
1. Must complete an initial firefighter training program as set forth by the Hamburg Fire Department. They will not be trained for Interior Attack or Hazardous Material response.
 2. Must maintain EMR training status set forth by the Minnesota State Governing Board of Medical Certification
 3. Maintain Blood Borne Pathogen & Right to Know Annually
 4. Attend Hamburg Fire trainings just as every Firefighter does
- D. Benefits**
1. A Utility Firefighter will receive all benefits just as any other Firefighter
 2. Utility Firefighters will be eligible for Relief Benefits
- E. Performance**
1. Utility Firefighters may be dismissed for any reason involving performance or attitude at the discretion of the Fire Board
- F. Department Requirement**
1. Hamburg Fire Department will use Utility Firefighters as a means to help fill roster positions. These Utility Firefighters will be trained to all levels of emergency response with exception to; Interior Attack and Hazardous Material responses, and be expected to respond and perform tasks as all other responders within their training. Hamburg Fire Department will also set at 75% minimum roster of Interior Attack responders. This means that Hamburg Fire cannot take on any members unless they have at least a 75% quorum of Interior Attack members.

Mac R Willemsen

From: Mac R Willemsen
Sent: Wednesday, October 19, 2016 2:01 PM
To: 'Jeremy Gruenhagen'
Subject: Malz Annexation

Dear Jeremy,

I am using this email as both a checklist for you and the cover letter I will enclose in the mail with the Joint Resolution for the orderly annexation of the Malz property into the City of Hamburg.

Things to be aware of and to do:

1. Mr. Malz will need to learn from Young America Township the amount of money he will need to pay the township for its lost future real estate taxes on the annexed parcels.
2. When that amount is learned, it should be typed in on Paragraph 8 of the Joint Resolution. I have provided for two installments, one to be paid in 2017 and the other in 2018. I am assuming they will be equal, so the amount representing 50% of the total should be typed in where provided.
3. The Young America Township Board will need to approve the Joint Resolution, either before or after the Hamburg City Council approves it.
4. At least three originals of the Joint Resolution should be executed. One will be for the State of Minnesota and one each for the permanent records of the City of Hamburg and Young America Township.
5. When everything is in order and you are ready to send the Joint Resolution with its Exhibits A and B in to the State of Minnesota, you should also include a full-sized survey with that mailing.

As always, should you or the City Council have any questions or concerns, please do not hesitate to contact me.

Mac Willemsen
Melchert Hubert Sjodin

Hamburg City Attorney

Mac R. Willemsen
Of Counsel
Melchert Hubert Sjodin, PLLP

(952) 442-7797

mrwillemsen@mhslaw.com

107 West Fifth Street, MN 55318



This email may contain confidential information. If you are not the intended recipient, please delete this email and notify me. Thank you.

Municipal Boundary Adjustments Docket No. _____

**CITY OF HAMBURG
RESOLUTION NO.** _____

YOUNG AMERICA TOWNSHIP RESOLUTION _____

**JOINT RESOLUTION OF THE CITY OF HAMBURG AND YOUNG AMERICA TOWNSHIP AS TO THE
ORDERLY ANNEXATION OF PROPERTY**

WHEREAS, the City of Hamburg (the "City") and Young America Township (the "Township") desire to enter into this Joint Resolution as to the Orderly Annexation of Property (the "Joint Resolution") to provide for the orderly development and extension of services to an area of the Township that is or is about to become urban or suburban in character; and

WHEREAS, the City and the Township wish to encourage development and the extension of municipal services to property in an orderly manner; and

WHEREAS, the City and the Township are in agreement as to the procedure and process for the orderly annexation of certain lands described herein for the purpose of orderly, planned growth; and

WHEREAS, it is in the best interest of the City, the Township and their respective residents to agree to orderly annexation in furtherance of orderly growth and the protection of the public health, safety, and general welfare; and

WHEREAS, the parties hereto desire to set forth the terms and conditions of such orderly annexation by means of this Joint Resolution;

NOW, THEREFORE, be it resolved by the City Council of the City of Hamburg, Carver County, Minnesota, and the Board of Supervisors of Young America Township, Carver County, Minnesota:

1. **Description of Property to be Annexed.** The area subject to this Joint Resolution is legally described on attached **Exhibit A** and depicted with cross-hatching on attached **Exhibit B** (the "Property").
2. **Annexation Designation.** The City and the Township hereby designate the Property for orderly annexation pursuant to Minnesota Statutes §414.0325.
3. **Municipal Boundary Adjustments - Jurisdiction.** Upon approval of this Joint Resolution by the City and the Township, this Joint Resolution shall confer jurisdiction upon the Office of Administrative Hearings, Municipal Boundary Adjustments, or its successor ("MBA") so as to accomplish said orderly annexation in accordance with the terms of this Joint Resolution.
4. **No Alteration of Boundaries.** The City and the Township agree that the Property is in need of orderly annexation and that no alteration of the stated boundaries as described in this Joint Resolution is appropriate.
5. **Annexation.** The City and the Township agree that: 1) the City is hereby authorized to initiate annexation of the Property, in its discretion, by filing this Joint Resolution with the MBA; 2) the Township will not object to nor oppose the such annexation; 3) no hearing is required; 4) the conditions of annexation shall be governed by this Joint Resolution and no further consideration by the director is necessary; and 5) the director may review and comment, but shall, within 30 days of receipt of this Joint Resolution, order the annexation of the Property into the City of Hamburg in accordance with the terms of this Joint Resolution.
6. **Delinquent Taxes, Charges, and Assessments.** The City shall remit to the Township upon receipt by the City all delinquent taxes, charges, and assessments collected from the Property if such taxes, charges, or assessments were originally payable while the Property remained in the Township. Additionally, when the Property no longer qualifies for special tax treatment through Green Acres or other applicable programs such as Ag Preserves, CRP, This Old House, and taxes that were deferred under one of

these programs are paid to the City, the City shall remit to the Township the amount which was deferred during the time the Property was in the Township.

7. **Levied Assessments.** The City does not assume by this annexation any liability or responsibility for the payment of any obligations issued to finance public improvements constructed by the Township or for which the Township levied special assessments. If the Property is paying special assessments levied by the Township, the City shall collect such assessment and return them to the Township within 30 days of receipt by the City.
8. **Minnesota Statutes §414.036 Reimbursement.** Pursuant to Minnesota Statutes §414.036, the Township and City agree to reimbursement from the City to the Township in the amount of \$_____ for all future lost real property taxes on the Property being annexed by the City. Said reimbursement shall be made by the City to the Township in two equal annual installments of \$_____ each in 2017 and 2018.
9. **Other Reimbursements.** Other than the reimbursements and payments outlined in Sections 6 and 7 of this Joint Resolution, no other reimbursements or taxes shall be owed to the Township from the City.
10. **Authorization.** The appropriate officers of the City and Township are hereby authorized to carry the terms of this Joint Resolution into effect.
11. **Severability.** If any section of this Joint Resolution is held by a court of competent jurisdiction to be unconstitutional or void, the remaining provisions will remain in full force and effect. In the event of litigation, neither the City nor the Township will seek to have any provision of this Joint Resolution declared null and void. If a court issues an order declaring a portion of this Joint Resolution unconstitutional or void, the parties mutually agree to request that the court reform this Joint Resolution for the purpose of effecting the original intent of this Joint Resolution.
12. **Costs Associated with the Orderly Annexation Agreement.** Each party shall pay its own costs incurred in the negotiation, development and implementation of this Joint Resolution.
13. **Venue.** The venue for all actions concerning this Joint Resolution shall be Carver County, Minnesota.
14. **Dispute Resolution.** The parties agree to mediate any disputes concerning the interpretation of this Joint Resolution prior to initiating an action in District Court.

15. **Entire Agreement.** With respect to the Property the terms, covenants, conditions, and provisions of this Joint Resolution shall constitute the entire agreement between the parties hereto superseding all prior agreements and negotiations between the parties.
16. **Notice.** Any notices required under the provisions of this Joint Resolution shall be in writing and deemed sufficiently given if delivered in person or sent by U.S. mail, postage prepaid, to the City Administrator or to the Township Clerk at their official addresses.
17. **Legal Description and Mapping.** The City and Township agree that in the event there are errors, omissions or any other problems with the legal description provided in **Exhibit A** or mapping provided in **Exhibit B**, in the judgment of the Office of Administrative Hearings/Municipal Boundary Adjustments, the City and Township agree to make such corrections and file any additional documentation, including new exhibits making the corrections requested or required by the Office of Administrative Hearings/Municipal Boundary Adjustments as necessary to make effective the annexation of the Property in accordance with the terms of this Joint Resolution.
18. **Effective Date.** This Joint Resolution shall be effective upon its adoption by the respective governing bodies of the City and the Township, as provided by law.

APPROVED BY THE TOWNSHIP OF YOUNG AMERICA THIS _____ DAY OF _____, 2016.

Chairman

ATTEST:

Clerk

APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMBURG THIS _____ DAY OF _____, 2016.

By: _____
Mayor

ATTEST:

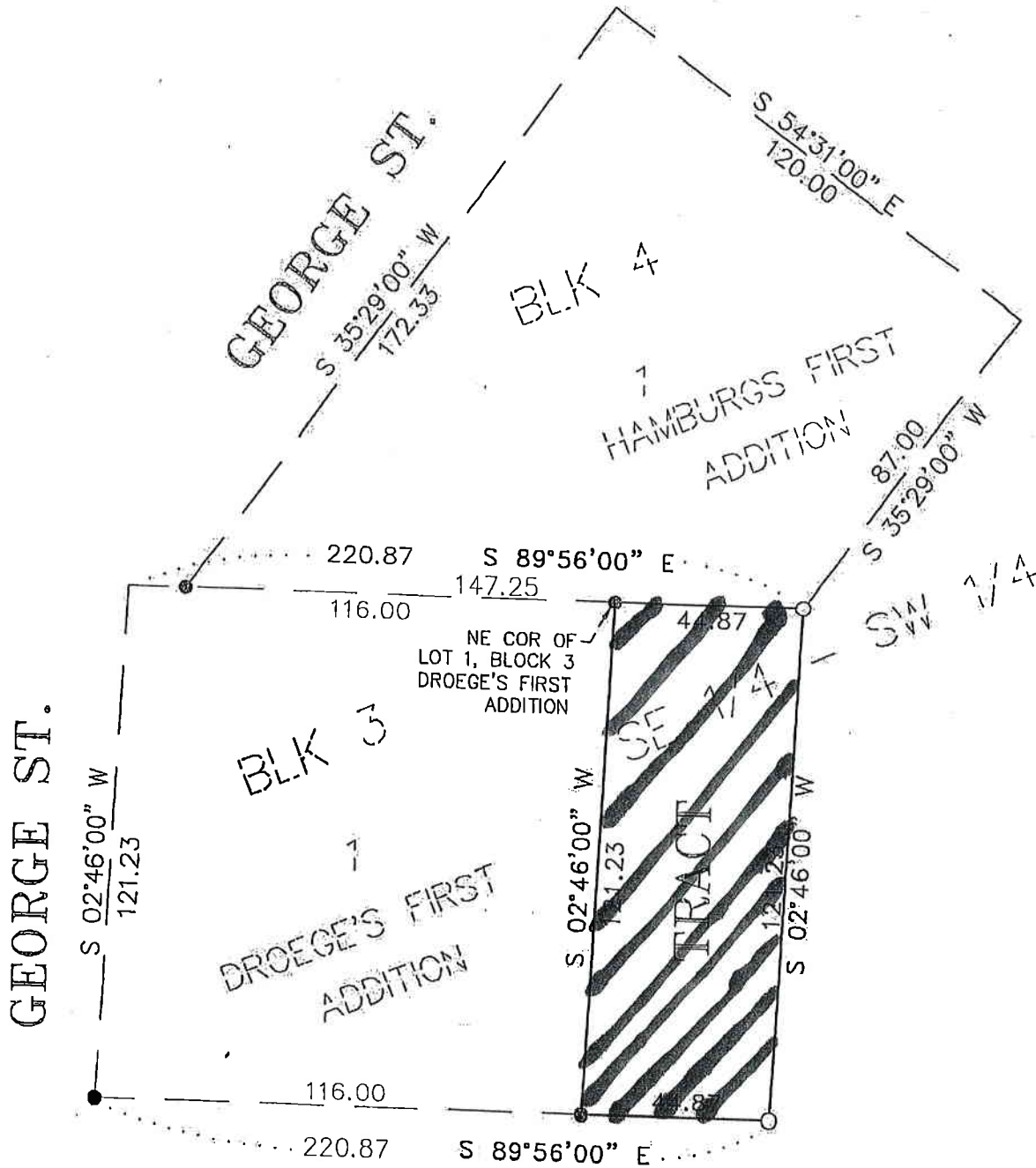
By: _____
City Clerk

[https://mhslaw.sharepoint.com/sites/clients/8001/34402/draftdocs/young america joint annexation resolution 2016.docx](https://mhslaw.sharepoint.com/sites/clients/8001/34402/draftdocs/young%20america%20joint%20annexation%20resolution%202016.docx)

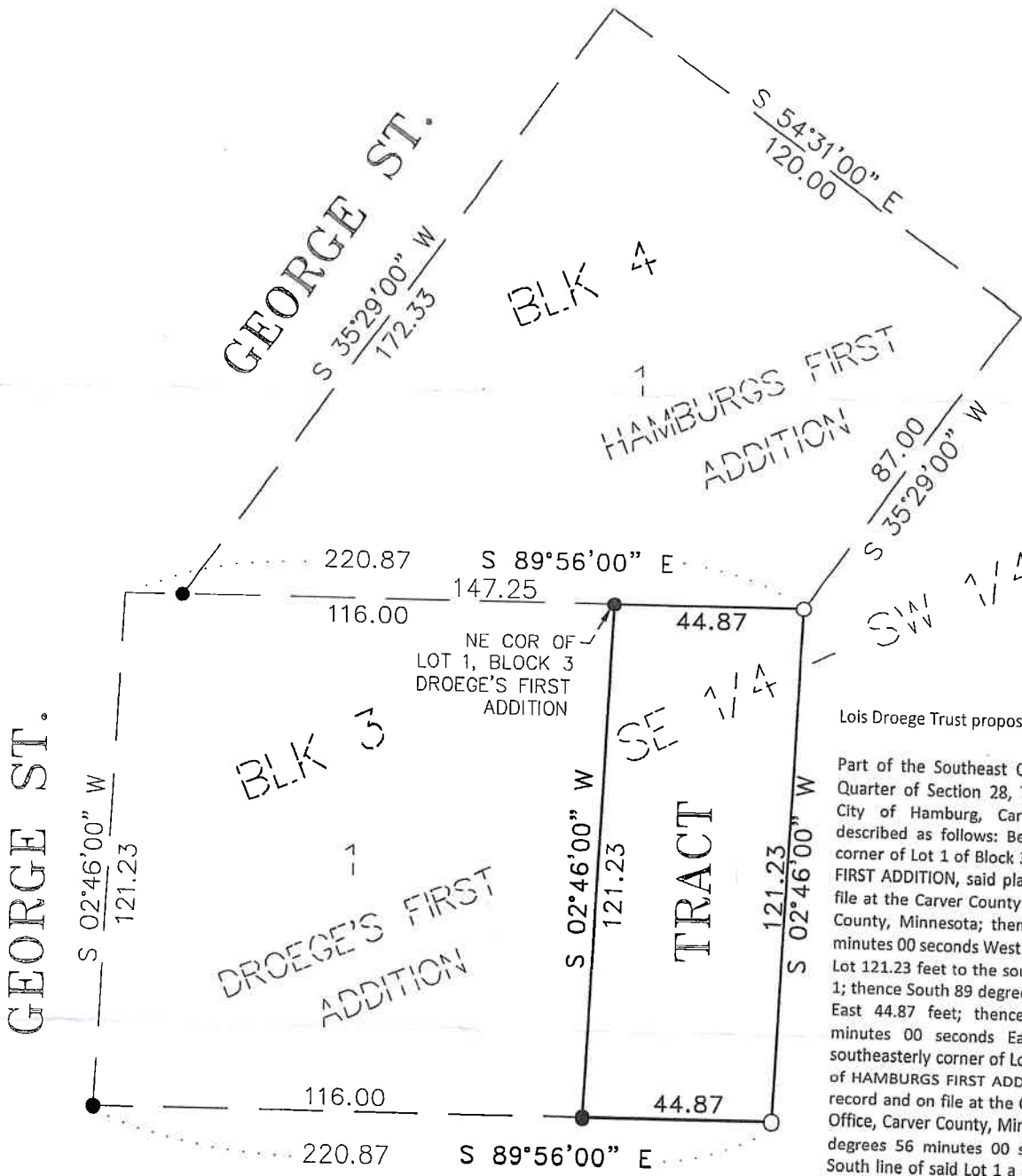
EXHIBIT A

Part of the Southeast Quarter of the Southwest Quarter of Section 28, Township 115, Range 26, City of Hamburg, Carver County, Minnesota, described as follows: Beginning at the northeast corner of Lot 1 of Block 3 of the plat of DROEGE'S FIRST ADDITION, said plat being of record and on file at the Carver County Recorder's Office, Carver County, Minnesota; thence South 02 degrees 46 minutes 00 seconds West along the East line of said Lot 121.23 feet to the southeast corner of said Lot 1; thence South 89 degrees 56 minutes 00 seconds East 44.87 feet; thence North 02 degrees 46 minutes 00 seconds East 121.23 feet to the southeasterly corner of Lot 1 of Block 4 of the plat of HAMBURGS FIRST ADDITION, said plat being of record and on file at the Carver County Recorder's Office, Carver County, Minnesota; thence North 89 degrees 56 minutes 00 seconds West along the South line of said Lot 1 a distance of 44.87 feet to the point of beginning. This tract is subject to any and all easements of record.

EXHIBIT B



CERTIFICATE OF SURVEY



Lois Droege Trust proposed legal description

Part of the Southeast Quarter of the Southwest Quarter of Section 28, Township 115, Range 26, City of Hamburg, Carver County, Minnesota, described as follows: Beginning at the northeast corner of Lot 1 of Block 3 of the plat of DROEGE'S FIRST ADDITION, said plat being of record and on file at the Carver County Recorder's Office, Carver County, Minnesota; thence South 02 degrees 46 minutes 00 seconds West along the East line of said Lot 121.23 feet to the southeast corner of said Lot 1; thence South 89 degrees 56 minutes 00 seconds East 44.87 feet; thence North 02 degrees 46 minutes 00 seconds East 121.23 feet to the southeasterly corner of Lot 1 of Block 4 of the plat of HAMBURGS FIRST ADDITION, said plat being of record and on file at the Carver County Recorder's Office, Carver County, Minnesota; thence North 89 degrees 56 minutes 00 seconds West along the South line of said Lot 1 a distance of 44.87 feet to the point of beginning. This tract is subject to any and all easements of record.

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the state of Minnesota.

Avery Grochow

AVERY GROCHOW, LS
DATE 10/11/16 REGISTRATION NO. 15475

LAND SURVEY FOR LOIS ANN DROEGE TRUST

PART OF SE 1/4 - SW 1/4
SEC. 28, T115, R26 YOUNG AMERICA TWP.
CARVER COUNTY, MINNESOTA

- ⊙ DENOTES CARVER CO. MONUMENT
 - DENOTES IRON PIPE FOUND
 - DENOTES IRON PIPE SET BY RLS NO. 15475
- SCALE: 1 INCH = 40 FEET

Oct., 2016 FILE NO. 1624



Lois Droege Trust proposed legal description

Part of the Southeast Quarter of the Southwest Quarter of Section 28, Township 115, Range 26, City of Hamburg, Carver County, Minnesota, described as follows: Beginning at the northeast corner of Lot 1 of Block 3 of the plat of DROEGE'S FIRST ADDITION, said plat being of record and on file at the Carver County Recorder's Office, Carver County, Minnesota; thence South 02 degrees 46 minutes 00 seconds West along the East line of said Lot 121.23 feet to the southeast corner of said Lot 1; thence South 89 degrees 56 minutes 00 seconds East 44.87 feet; thence North 02 degrees 46 minutes 00 seconds East 121.23 feet to the southeasterly corner of Lot 1 of Block 4 of the plat of HAMBURGS FIRST ADDITION, said plat being of record and on file at the Carver County Recorder's Office, Carver County, Minnesota; thence North 89 degrees 56 minutes 00 seconds West along the South line of said Lot 1 a distance of 44.87 feet to the point of beginning. This tract is subject to any and all easements of record.



Confidential Price Quote for:

Date 10/26/2016
 Customer City of Hamburg
 Customer # 654900
 Rep Wayne Lawrence

Mat Placement	BE 1 Source Item	Description	Unit Sell	BE 1 Source	Stock	Manufacturer
				Price		
Bar	TAC871-3x17	3' x 17' Impressionist Olefin Wiper Mat #23 Black	Each	\$ 193.76	0	Matcrafters
Service	TAC871-3x17	3' x 17' Impressionist Olefin Wiper Mat #23 Black	Each	\$ 193.76	0	Matcrafters
Front Entry	Titan 45	10' x 6' Titan 45 Entrance Mat-Charcoal w/Black Edging Stitched ABCD	Each	\$ 455.23	0	Matcrafters
Front Entry	Titan 45	6' x 9' 5" Titan 45 Entrance Mat-Charcoal w/Black Edging Stitched ABCD	Each	\$ 432.52	0	Matcrafters
Back Door	Titan 45	6' x 6' Titan 45 Entrance Mat-Charcoal w/Black Edging Stitched ABCD	Each	\$ 299.54	0	Matcrafters
Side Door	Titan 45	3' 6" x 5' Titan 45 Entrance Mat-Charcoal w/Black Edging Stitched ABCD	Each	\$ 159.05	0	Matcrafters

***Inbound freight charges to be added to customer invoice

DRAWN BY	DATE
DESIGNED BY	DATE
CHECKED BY	DATE
DESIGN TEAM	DATE

NO.	BY	DATE

REVISIONS



PHONE: 507.365.5486
 12 ZONE CENTER BLVD
 SUITE 400 W. WA 56001-7287
 WWW.SEH.COM

**HAMBURG, MINNESOTA
 INDUSTRIAL PARK**

**CONCEPT #1
 ROADS
 10/20/16**

TITLE NO.
HAMBURG 139213



DESIGNED BY	DAS
CHECKED BY	DAS
DESIGN TEAM	

NO.	REV.	DATE

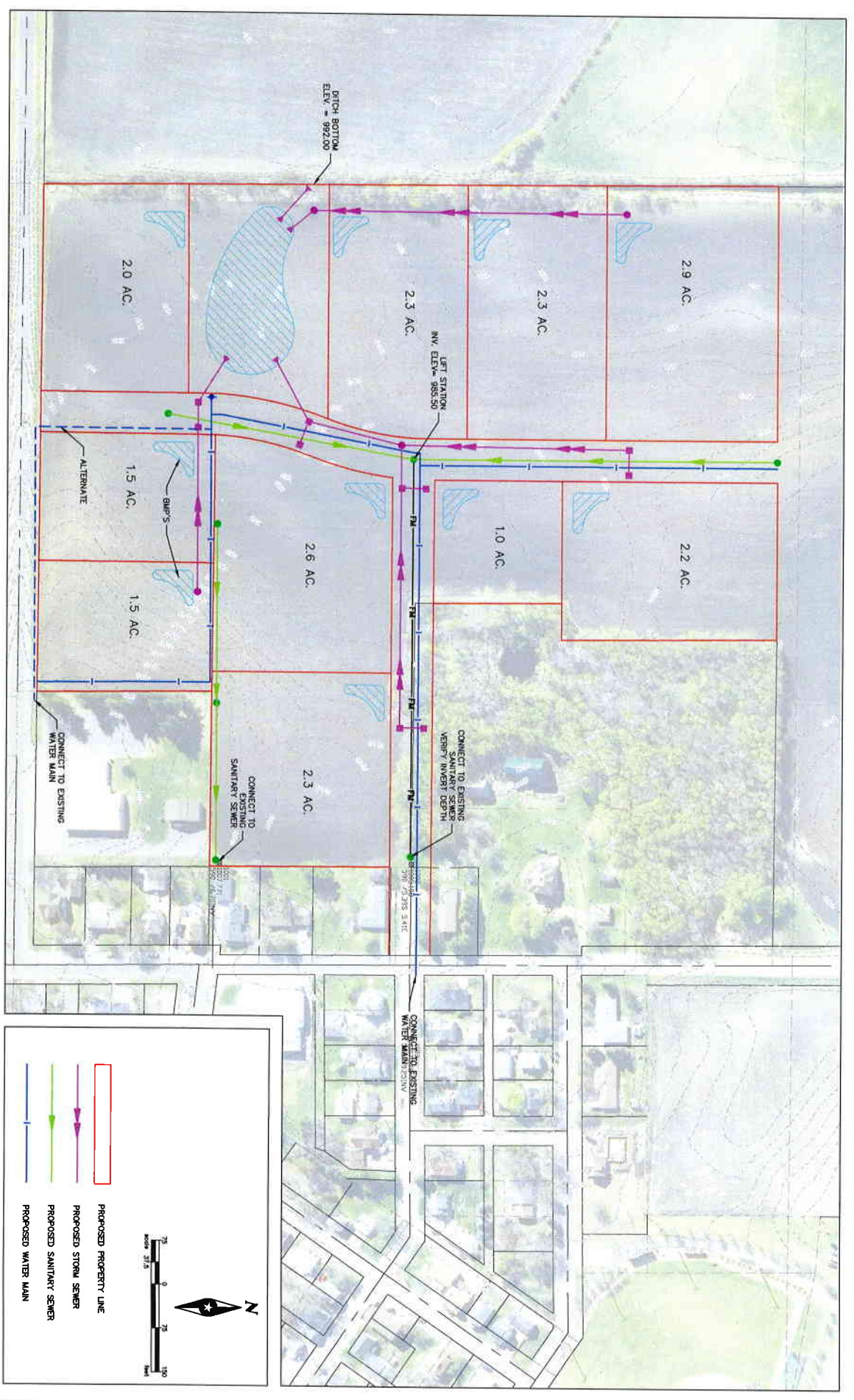
REGIONS



HAMBURG, MINNESOTA
INDUSTRIAL PARK

CONCEPT #1
UTILITIES
10/20/16

FILE NO.
HAMIND 139213



LEGEND

- PROPOSED PROPERTY LINE
- PROPOSED STORM SEWER
- PROPOSED SANITARY SEWER
- PROPOSED WATER MAIN

2016 Metro Meeting

November 30
Embassy Suites
Brooklyn Center

REGISTER TODAY! www.lmc.org/16RM



145 University Ave. West
St. Paul, MN 55103-2044

PRSR1 STD
US POSTAGE PAID
TWIN CITIES MN
PERMIT NO. 3223

5

Connecting

THROUGH

Conversation

2016 REGIONAL MEETINGS

Jeremy Gruenhagen
City of Hamburg
PO Box 248
Hamburg, MN 55339-0248





2016 League of Minnesota Cities and Metro Cities Metro Regional Meeting Agenda

November 30
Embassy Suites
Brooklyn Center

**HEAVY
HOURS D'OEUVRES
INCLUDED**

11 a.m. - 1 p.m. Registration Open

11:30 a.m.

Metropolitan Area Management Association
(MAMMA) Luncheon

Police-Community Relations How Can City Leaders Help Build a Culture to Address the Issues We Face in Law Enforcement Today?

*Paul Schnell, Public Safety Director/Police Chief,
City of Maplewood*

PLEASE NOTE: You must RSVP to attend this luncheon by contacting Laurie Jennings at Laurie@MetroCitiesMN.org or (651) 215-4004. A separate fee of \$20 applies.

1 p.m.

Welcome and Remarks from LMC Executive
Director Dave Unmacht and Metro Cities
Executive Director Patricia Nauman

1:30 p.m.

Tough Issues, Difficult People

Tools for Changing the Conversation

The number of really hard issues our cities face only seems to increase—and all of us have worked with colleagues, co-workers, and community members who can be...well...a challenge! Whether in a group or one on one, how do you keep conversations civilized and interact effectively with people who are angry, frustrated, confused, and sometimes unreasonable? LMC staff will lead an interactive discussion on personal strategies for diffusing anger and having more constructive interactions. We'll also talk about how to convene and engage residents and other stakeholders in six conversations to empower them to be part of building stronger, vibrant, and more inclusive communities.

2:30 p.m.

Elections Update with Secretary of State Steve Simon

Minnesota is known for its civic culture, well-run elections, and some of the highest rates of voter participation in the country. Hear from Minnesota's Secretary of State Steve Simon about the work he is doing to help return Minnesota to number one in voter turnout this November and why engaging local election administrators, elected officials, candidates and voters is critical to success. Plus, learn about recent election law changes of interest to cities and what election-related issues will be up for discussion during the 2017 session.

3:30 p.m.

Political Forecast The Impact of 2016 Election Outcomes on City Priorities

The 2016 election results are in! Hear from political journalist Peter Callaghan from MinnPost about the recent elections and how they will influence Minnesota's political landscape and the issues that matter most to cities.

\$45 per person
REGISTER NOW!
lmc.org/16RM

SPONSORED BY:



4:30 p.m.

Remarks from
Metro Cities President
Anne Mavity and LMC
President Rhonda Pownell

4:45 p.m.

Metro Cities Policy
Adoption Meeting

5:45 p.m.

Social Hour
Network with colleagues
while enjoying a cash bar
and heavy hors d'oeuvres.

6:30 p.m.

Adjourn



PROPOSAL

Date: 11/04/16
 Expires: 02/04/17

For: CITY OF HAMBURG
 JEREMY GRUENHAGEN
 181 BROADWAY AVE
 HAMBURG MN 55339



Phone: 952-467-3232
 Fax: 952-467-3119
 Email: hamburgcity@mchsi.com

Banyon Contact	Title	Email/Phone	Comment	Invoice #
Chris Olson	Sales Manager	Chriso@banyon.com		

Description	Amount
Meter Device Interface	\$1,895.00
Meter Interface Annual Support	\$295.00
Add travel expenses if on-site training is over 400 miles round trip from Banyon Data office.	
Sub-total	\$2,190.00
Tax	\$0.00
Total	\$2,190.00

Banyon Data Systems, Inc. hereby proposes to provide the above stated product and service in accordance with the above specifications. All Product and service are guaranteed as specified. No returns will be accepted after 90 days from signed proposal date. If returned before 90 days then a restocking fee of 20% will be charged on software only. Training will not be refunded if already completed and annual support will be prorated from date on proposal.

I accept this proposal from Banyon Data Systems: _____

Acceptance Date: _____ Title/Position: _____

Banyon Authorized Signature: Chris Olson