

HAMBURG CITY COUNCIL AGENDA NOVEMBER 22, 2021

- 1. Call City Council Meeting to Order
 - Pledge of Allegiance
- 2. Public Comment (Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
- 3. Agenda Review (Added Items) and Adoption
- **4.** Consent Agenda (NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)
 - Approve Added Claims List for September (\$1,782.00)
 - Approve Added Claims List for November 2021 (\$22,221.19)
 - Approve Minutes for November 9, 2021
 - Cash Flow Statement for October 2021
 - City Offices Closed November 25th & 26th for Thanksgiving
 - MetroNet Rate Adjustments for New Residential Customers
- 5. Old City Business (Memo)
 - iPads for HFD
 - Park Camera's/Lighting
- 6. New City Business
 - Approve 2022 Service Agreement for Joint Assessment (Carver County)
 - Old City Christmas Lights (Sell)
 - General Maintenance Worker Position
 - Special Meeting for Truth and Taxation Meeting
 - o December 7, 2021 @ 7:00 PM
 - 2022 Final Budget/2022 Final Property Tax Levy
 - Health Insurance Rates/Cost Analysis
 - o Budget Items for 2021/2022
- 7. <u>City Council Reports</u>
 - Councilmember Scott Feltmann (Streets)
 - Councilmember Eric Poppler (Parks)
 - Councilmember Jessica Weber (Buildings)
 - Councilmember Tim Tracy (Water/Sewer)
 - Mayor Chris Lund



HAMBURG CITY COUNCIL AGENDA NOVEMBER 22, 2021

- 8. Recess City Council Meeting
- 9. Move to Closed Meeting(s) for the purpose of Employee Evaluation(s) [Unless any employee requests an Open Meeting for his/her evaluation. Any Open Meeting for Employee Evaluation(s) shall be held prior to any Closed Meeting for Employee Evaluation(s)]
 - Tamara Bracht
 - Greg Schultz
 - Jeremy Gruenhagen
- 10. Move to Close Closed Meetings for Employee Evaluations
- 11. Move to Reopen the City Council Meeting
- 12. Employee Wages/Health Insurance Coverage for 2022
 - Tamara Bracht
 - Greg Schultz
 - Jeremy Gruenhagen
- 13. Adjourn City Council Meeting

2021 September Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED	
ACH	EFTPS	Divided	Fed, Social Security, MC - August 2021	\$3,130.82	9/28/2021	
ACH	MN Dept of Revenue	Divided	August 2021 State Withholding Tax Payment	\$555.00	9/28/2021	
ACH	HealthPartners	Divided	Health Insurance for September 2021	\$4,508.15	9/28/2021	
ACH	Google	General Gov't	Email Accounts (13) Administered by Google G Suite	\$156.00	9/28/2021	
ACH	Verizon Wireless	General Gov't	Cell Phones Lines	\$14.24	9/28/2021	
ACH	Jeremy Gruenhagen	Divided	September Wages	\$2,087.55	9/28/2021	
ACH	Greg Schultz	Divided	Wages 8/23/21 to 9/5/21	\$1,794.03	9/28/2021	
ACH	Tamara Bracht	Divided	Wages 8/23/21 to 9/5/21	\$631.86	9/28/2021	
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for August 2021	\$30.60	9/28/2021	
ACH	Kwik Trip	General Gov't Bldgs	Non-Ox Gas	\$36.02	9/28/2021	
ACH	ZOOM	General Gov't	Video Conferencing 9/6/21 - 10/5/21	\$16.09	9/28/2021	
ACH	TASC	General Gov't	Admin. Fees for COBRA	\$57.24	10/12/2021	
Debit Card	UPS	Water				
Debit Card	US Postal Service		Water Samples Mailed	\$14.32	11/9/2021	
		General Gov't	EDDM Newsletter Sept. 3, 2021	\$78.20	9/28/2021	
Debit Card	MN Rural Water Association	Divided	2021 Operator Equipment Expo - Sept. 23, 2021	\$150.00	9/28/2021	
20748	Bound Tree Medical	Public Safety (FD)	Resusitation i-Gel Super-set Filter Kits	\$82.00	9/28/2021	
20749	CarQuest	Public Safety (FD)	Wiper Blades for 2001 International	\$25.98	9/28/2021	
20750	Cintas	Hall	Cleaning Supplies	\$81.83	9/28/2021	
20751	Coordinated Business Systems	General Gov't	Intermedia Monthly Equipment Base Rate	\$58.23	9/28/2021	
20752	Gopher State One Call	Divided	August Locates (11 Billable Locate Requests)	\$14.85	9/28/2021	
20753	Joanne Syring	Water	Refund of Final Water Bill Overpayment	\$108.27	9/28/2021	
20754	Kranz Lawn & Power	Park & Rec.	Exmark Mower Belt	\$129.00	9/28/2021	
20755	League of MN Cities	General Gov't	Yearly Membership Dues	\$774.00	9/28/2021	
20756	Melchert-Hubert & Sjodin PLLP	General Gov't	Litigation Correspondence	\$107.80	9/28/2021	
20757	Menards	Divided	Paper Towels, Batteries, Vinegar, Hex Tool, Iron Out	\$48.93	9/28/2021	
20758	Metro Air, Inc.	Water	Re-Vented and Installed New Motor in WTP	\$1,450.00	9/28/2021	
20759	Mini Biff, Inc.	Park & Rec.	Handicap Mini Biff Rental			
20760				\$148.92	9/28/2021	
	MN Mayors Association	General Gov't	Yearly Membership Dues	\$30.00	9/28/2021	
20761	Security Bank & Trust	General Gov't	Equip. Certificate of Indebtedness for 2018 Fire Engine	\$26,904.00	9/28/2021	
20762	Viking Bottling Co.	Hall	Pop Canisters	\$208.25	9/28/2021	
20763	W.W.O.T.A.	Divided	Water/Wastewater Training & Assistance for August 202	\$540.00	9/28/2021	
20764	Waconia Tree Farms, LLC	General Gov't Bldgs	6 Autumn Blaze Maple and 4 Triumph Elm Trees	\$3,500.00	9/28/2021	
20765	Waste Management	Sanitation	30 Yard Flat Green Waste Container	\$296.04	9/28/2021	
20766	Wm. Mueller & Sons	Divided	Fuel for Mowers and City Vehicles	\$372.59	9/28/2021	
20767	Xcel Energy	Divided	Electricity/Natural Gas Services	\$2,209.01	9/28/2021	
20768	Melchert-Hubert & Sjodin PLLP	General Gov't	COVID Policy Inquiry	\$115.50	9/28/2021	
20769	Greg Schultz	Divided	Wages 9/06/21 to 9/19/21	\$1,960.36	9/28/2021	
20770	Tamara Bracht	Divided	Wages 9/06/21 to 9/19/21	\$743.06	9/28/2021	
20771	Mel Sprengeler	Divided	Wages 9/06/21 to 9/19/21	\$182.85	9/28/2021	
20772	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for August	\$33.13	9/28/2021	
20773	CaverLink	Divided	Telephone/Internet Services for September	\$150.48	9/28/2021	
20774	Cintas	Hall	Cleaning Supplies	\$81.83	9/28/2021	
20775	Greg Schultz	General Gov't	Mileage Reimbursement for Picking up Trees	\$34.16	9/28/2021	
20776	Hawkins Chemical	Water	Chemical for WTP	\$1,925.65	9/28/2021	
20777	Home Solutions	General Gov't Bldgs				
			200' Roll FBG Tape, Digital Scale to Weigh Pop	\$62.98	9/28/2021	
20778	Melchert-Hubert & Sjodin PLLP	General Gov't	Baseball Liquor License	\$115.50	9/28/2021	
20779	Menards	Divided	Batteries, Dawn Dish Soap, Softner Pellets, Air Freshner	\$93.49	9/28/2021	
20780	Plunkett's Pest Control	General Gov't	General Pest Control at CC/FD on Sept. 13, 2021	\$152.97	9/28/2021	
20781	S.E.H.	Water	Water Tower Construction (Watermain Looping)	\$21.31	9/28/2021	
20782	Taylor VanSloun	Water	Refund of Final Water Bill Overpayment	\$66.22	9/28/2021	
20783	Viking Bottling Company	Hall	Syrup Canisters	\$100.50	9/28/2021	
20784	Maguire Iron	Water	Final Water Tower Payment	\$7,557.95	11/22/2021	\$1,782.00
				\$63,747.76		
			September Claims	\$56,118.25	9/28/2021	
			Added September Claims	\$5,833.19	10/12/2021	
			Added September Claims	\$14.32	11/9/2021	
			Added September Claims	\$1,782.00	11/22/2021	
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2021 November Claims List

CHECK#	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - October 2021	\$3,476.58	11/9/2021
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment October 2021	\$626.00	11/9/2021
ACH	PERA	Divided	PERA Withholding - August 2021	\$824.04	11/9/2021
ACH	PERA	Divided	PERA Withholding - October 2021	\$780.04	11/9/2021
ACH	PERA	Divided	PERA Withholding - November 2021	\$514.69	11/9/2021
ACH	PERA	Divided	PERA Withholding - November 2021	\$480.20	11/22/2021
ACH	Google	General Gov't	Email Accounts (13) by Google G Suite	\$156.00	
ACH	HealthPartners	Divided	Health Insurance for November 2021		11/9/2021
				\$4,508.15	11/9/2021
ACH	Security Bank & Trust Co.	General Gov't	ACH Service Fees for October 2021	\$30.80	11/9/2021
ACH	Verizon Wireless	General Gov't	City Cell Phone Line	\$41.25	11/9/2021
ACH	ZOOM	General Gov't	Video Conferencing	\$16.09	11/9/2021
ACH	Greg Schultz	Divided	Wages 10-18-21 to 10-31-2021	\$1,969.02	11/9/2021
ACH	Tamara Bracht	Divided	Wages 10-18-21 to 10-31-2021	\$716.88	11/9/2021
ACH	Jeremy Gruenhagen	Divided	October Wages	\$2,038.65	11/9/2021
ACH	Greg Schultz	Divided	Wages 11-01-21 to 11-14-2021	\$1,833.25	11/22/2021
ACH	Tamara Bracht	Divided	Wages 11-01-21 to 11-14-2021	\$736.40	11/22/2021
ACH	Jeremy Gruenhagen OPTUM Bank	Divided General Gov't	November Wages (Rounds)	\$2,107.50	11/22/2021
ACH ACH	Verizon Wireless	General Gov't	HSA Admin Fee 4th Qtr 2021	\$22.50	11/22/2021
Debit Card		General Gov't	City Cell Phone Safety Strobe Light or City Vehicle	\$41.25	11/22/2021
	Amazon			\$29.99	11/9/2021
Debit Card	Amazon	Public Safety (FD)	"C" Batteries	\$17.61	11/9/2021
Debit Card	Amazon	General Gov't	Computer Mouse, Calculator Ribbon & Paper Rolls	\$38.27	11/9/2021
Debit Card	Amazon	Divided	4 US Flags	\$155.96	11/22/2021
Debit Card	USPS	General Gov't	EDDM Newsletter Mailing on November 19, 2021	\$78.20	11/22/2021
20803	Bolton & Menk, Inc.	General Gov't	Professional Fees Aug. 21 - Sept., 2021	\$2,220.00	11/9/2021
20804	Bound Tree Medical	Public Safety (FD)	Resusitation i-Gel Super-set Filter Kit (2)	\$82.00	11/9/2021
20805	C.C.F.D.M.A.A. (Mutual Aid)	Public Safety (FD)	2021 Annual Dues	\$250.00	11/9/2021
20806	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for October	\$33.13	11/9/2021
20807	CarQuest	General Gov't Bldgs	Bolt, Lock Nut, Zip Ties	\$21.07	11/9/2021
20808	CarverLink	Divided	Telephone/Internet Services October 2021	\$155.16	11/9/2021
20809	Carver County Sheriff	Public Safety	2nd Half of 2021 Contract	\$8,786.50	11/9/2021
20810	Cintas	Hall			
20810		General Gov't	Cleaning Supplies	\$81.83	11/9/2021
	Coordinated Business Systems		Intermedia Monthly Equipment Base Rate	\$57.82	11/9/2021
20812	Dana Willemsen	General Gov't	Refund for Cancelled CC Rental	\$150.00	11/9/2021
20813	ECM Publishers, Inc.	Hall	Public Hearing	\$37.80	11/9/2021
20814	Franklin Publishing	General Gov't	5000 Sheets of #110 Paper for Newsletters	\$361.36	11/9/2021
20815	Gopher State One Call	Divided	11 September Locates	\$14.85	11/9/2021
20816	Hamburg Insurance Agency	General Gov't	Public Official Bond for Coverage of City Clerk 1-1-21 to 1-1-2	\$85.00	11/9/2021
20817	Jayson Hansen	Public Safety (FD)	Reimbursement of Fuel for the G11	\$60.63	11/9/2021
20818	Loffler Companies, Inc.	General Gov't	October Copies	\$63.73	11/9/2021
20819	Melchert-Hubert & Sjodin, PLLP	General Gov't	Litigation	\$477.40	11/9/2021
20820	Menards	Divided	Bathroom Supplies, Driveway Markers	\$46.65	11/9/2021
20821	Mini Biff, Inc.	Park & Rec.	Handicap Mini Biff Rental	\$148.92	11/9/2021
20822	MN BCA	Public Safety (FD)	Background Check for Jason Mackenthun	\$15.00	11/9/2021
20823	MN Rural Water	Divided			
			Membership Dec. 2021- Nov. 2022	\$300.00	11/9/2021
20824	MNSPECT	Public Safety	Re-Issuing due to Post Office Damage (ck# 20796)	\$902.25	11/9/2021
20825	MNSPECT	Public Safety	Permit Fee's, Inspections	\$361.36	11/9/2021
20826	MVTL Labs	Sewer	Sewer Pond Lab Work - Sample Date 10-20-21	\$100.25	11/9/2021
20827	Nick Mackenthun	Public Safety (FD)	Reimbursement: C Batteries, Chiefs Convention Mileage, Hote	\$718.90	11/9/2021
20828	PEEPs Repair	Public Safety (FD)	Rescue #1 Repairs	\$2,114.30	11/9/2021
20829	Plunkett's Pest Control	Divided	General Pest Control 10-11-21	\$139.12	11/9/2021
20830	Roots Landscaping	Hall	Final Payment with Addt'l Cost for Retaining Wall	\$9,346.51	11/9/2021
20831	Runnings Supply	Divided	Tree Wrap for New Tree's	\$37.45	11/9/2021
20832	Steven Siewert	Public Safety (FD)	Reimbursement for Chief's Convention Hotel and Food	\$530.97	11/9/2021
20833	Viking Bottling Co.	Hall	Syrup Canister of Coca-Cola	\$29.75	11/9/2021
20834	W.W.O.T.A.	Divided	Water/Wastewater Training & Assistance for September	\$513.75	11/9/2021
20835	Waste Management	Sanitation	30 Yard Compost Dumpster	\$296.04	
					11/9/2021
20836	Wm. Mueller & Sons	Divided Conton	Removal of Retaining Wall, Fuel, Red Rock, Patching Maria A	\$1,586.88	11/9/2021
20837	Wm. Mueller & Sons	Community Center	Refund of Damage Deposit from October 26th Rental	\$100.00	11/9/2021
20838	Xcel Energy	Divided	Electricity/Natural Gas Services	\$1,381.27	11/9/2021
20839	Bolton & Menk, Inc.	General Gov't	Zoning Text Amendment, Public Notice	\$120.00	11/22/2021
20840	Bound Tree Medical	Public Safety (FD)	Resusitation i-Gel Super-set Filter Kit Size 5 (2)	\$82.00	11/22/2021
20841	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for November	\$33.13	11/22/2021
20842	CarverLink	Divided	Telephone/Internet Services November 2021	\$155.20	11/22/2021
222.12	Coming County	General Gov't	2021 Assessment Contract	\$3,654.10	11/22/2021
20843	Carver County	General Gov t	2021 Assessment Contract	\$3,004.IU	11/24/2021

2021 November Claims List

20845	ECM Publishers, Inc.	General Gov't	Published Public Hearing for Ordinance 166	\$72.92	11/22/2021
20846	epa Audioi Visual, Inc.	General Gov't	USB Audio Interface & 15' Cable for Audio Recording System	\$166.00	11/22/2021
20847	Kranz Lawn & Power	General Gov't Bldgs	2 Gallons of Chain Saw Oil (Winter and Summer)	\$36.98	11/22/2021
20848	Lee's Refrigeration	Hall	Walk-in Cooler Fan Replacement	\$260.00	11/22/2021
20849	Lorri Gales	Public Safety (FD)	Reimbursement of AED	\$1,527.00	11/22/2021
20850	MCOFA	General Gov't	Membership Fee for 2021-2022	\$45.00	11/22/2021
20851	Melchert-Hubert & Sjodin, PLLP	General Gov't	Storm Sewer-Old RR Property, Misc. Law Matters	\$1,709.40	11/22/2021
20852	Menards	Divided	2 Heaters, 3v Batteries, Air Freshners (Used Menards Rebates	\$46.76	11/22/2021
20853	Mini Biff, Inc.	Park & Rec.	Final 2021 Season Bill for Handicapped Mini Biff	\$201.76	11/22/2021
20854	MVTL Labs	Sewer	Final Pond Pre-Discharge sample date 10-7-21	\$80.25	11/22/2021
20855	Per Mar Security	Sewer	Sewer Treatment Plant Monitoring 12/3/21 - 3/2/22	\$96.66	11/22/2021
20856	Plunkett's Pest Control	General Gov't	City Hall & Fire Hall Service Date 11-12-21	\$39.37	11/22/2021
20857	Security & Sound Co.	Park & Rec.	Survelliance Camera System	\$3,923.00	11/22/2021
20858	Viking Bottling Co.	Hall	Pop Syrup Canisters for Hall	\$178.50	11/22/2021
20859	Xcel Energy	Divided	Natural Gas / Electricity Services	\$2,259.25	11/22/2021
				\$67,574.25	
			November Claims	\$45,353.06	11/9/2021
			Added November Claims	\$22,221.19	11/22/2021
				\$67,574.25	



Mayor Chris Lund called the Public Hearing to order at 7:00 p.m. Those in attendance were Councilmember Jessica Weber, Councilmember Eric Poppler, Councilmember Scott Feltmann, Councilmember Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, and via Zoom was Hamburg Fire Chief Steven Siewert.

Public Hearing

Ordinance Number 166 (Front Yard Setback Exceptions)
 There were no public comments

MOTION: Councilmember Tim Tracy moved to close the Public Hearing at 7:05 p.m. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all councilmembers present.

Public Comment

There were no public comments

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Tim Tracy moved to close the Public Hearing at 7:05 p.m. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all councilmembers present.

Consent Agenda

- Approve Payment of Added August Claims List (\$102.49)
- Approve Payment of Added September Claims List (\$14.32)
- Approve Payment of Added October Claims List (\$10,853.49)
- Approve Payment of November Claims List (\$47,210.20)
- Approve Minutes for September 29, 2021 & October 12, 2021
- Approve Time-Off Request (Jeremy Gruenhagen)
- October Delinquent Utility Billing Report
- Cash Flow Statement for August 2021 & September 2021
- 2020 Census Count for City of Hamburg
- Extension of Cold Weather Rule (Informational)
- Abdo, Eick & Meyers Name Change Memo (Informational)

MOTION: Councilmember Tim Tracy moved to close the Public Hearing at 7:05 p.m. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all councilmembers present.



Hamburg Fire Department

- 2022 HFD Officer Selection Process (Board Review)
 - o Only 1 application was submitted per position and each applicant is qualified for the position they applied for. Therefore, a Board Review is not needed.
 - Assistant Chief Mark Plantz
 - Captain 1 Joe Weverka
 - Captain 3 Nick Mackenthun
 - Chief 3 Anthony VanHaften

MOTION: Councilmember Tim Tracy moved to approve the 2022 Officer Selections. Seconded by Councilmember Jessica Weber. Motion was unanimously approved with all councilmembers present.

- iPadis for HFD
 - After much discussion it was decided to begin with 2 iPads and to use the City of Hamburg's Verizon Wireless account at \$55.00 a month for a 2 GB shared plan. When in-house the iPads will connect to the city's wi-fi.
- HFD Officer Raises
 - o Council requested that Chief Siewert submit a written explanation for requesting officer raises and an increase to PERA. The report is to include supporting documentation of local, like-sized, fire department officer wages, and shall reference data regarding the PERA city contribution.
- HFD Budget
- Gun Raffle
 - Dec. 4th is the Gun Raffle drawing at Parkside Tavern. There are some tickets still available.
 - o Meat Raffles begin Sat. Nov. 20 at Parkside Tavern.

Old City Business

- Security & Sound Park Camera's
 - Park Lighting
 Joint meeting on November 16th between Security & Sound, CarverLink,
 Robb's Electric, and city staff, to go over security camera internet access,
 discuss replacing current park building lights, and the flagpole light.



New City Business

- Approve Ordinance Number 166
 - Zoning Change (Front Yard Setback Exceptions)

MOTION: Councilmember Tim Tracy moved to approve Ordinance Number 166. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all councilmembers present.

Approve 2022 Policing Contract

There is a \$300 increase from the 2021 to the 2022 contract.

MOTION: Councilmember Tim Tracy moved to approve the 2022 Policing Contract. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all councilmembers present.

- Stabilization Pond Repairs
 - The project would use the Sewer Fund reserves and is estimated to cost \$164,754. S.E.H. proposes managing the project for a fee of \$7,300. Being that this is a maintenance project, there are no grants available to assist with the cost.

MOTION: Councilmember Tim Tracy moved to approve the Supplemental Agreement Letter from S.E.H. Seconded by Councilmember Jessica Weber. Motion was unanimously approved with all councilmembers present.

- 2022 Final Budget Items
 - o Complete the Hall project
 - o Computer and server updates
 - Street Project
 - o Pond Stabilization project
- Hold Second City Council Meeting for November 23, 2021
 - o 2022 Final Budget Workshop
 - o Employee Reviews/Health Insurance Coverage

MOTION: Councilmember Tim Tracy moved to hold a second council meeting on Monday November 22nd at 7:00 p.m. Seconded by Councilmember Jessica Weber. Motion was unanimously approved with all councilmembers present.

- Set Public Hearing to Adopt City Fee Schedule for 2022 (December 14th)
 - o Set Water/Sewer/Storm Water Rates for 2022

MOTION: Councilmember Tim Tracy moved to hold a public hearing to adopt the City Fee Schedule and to set the Water/Sewer/Storm Water rates for 2022 on December 14th at 7:00 p.m. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all councilmembers present.



City Council Reports

Councilmember Scott Feltmann

Would like to see:

- an increase in communication between staff and council.
- define councilmember roles for Parks, Buildings, Water/Sewer, & Streets.
- -have Public Works staff attend Council Meetings to give updates.
- -hold an Open House at the Hall for residents to learn about local groups and clubs and how to get involved, and to see what city projects were completed or are on the docket to be completed.
- Councilmember Eric Poppler nothing
- Councilmember Jessica Weber nothing
- Councilmember Tim Tracy parks look good
- Mayor Chris Lund let city staff know if there is something you would like to see in the next newsletter that will be going out soon.
- City Clerk Jeremy Gruenhagen Thank you to council and staff for holding down the fort while I was out.

MOTION: Councilmember Tim Tracy moved to close the city council meeting at 8:18 p.m. Seconded by Councilmember Jessica Weber. Motion was unanimously approved with all councilmembers present.

Submitted on November 10, 2021 by Deputy Clerk Tamara Bracht

Amended/Approved on, 2021

Jeremy Gruenhagen City Clerk-Treasurer

Ending Balance 10/31/2021 \$449,088.45 \$462,818.14 \$8,300.37 \$0.00 \$7,500.00 \$50.00	\$4,880.33 \$925,087.29 \$38,422.13	\$341,447.22 \$87,775.68 \$467,645.03 \$1,392,732.32	Unfunded Balance 12/31/2021 (\$2,962.65) \$16,655.87 \$41,254.00 \$172,000.00 \$172,000.00 \$55,346.09 \$730,000.00 \$1,204,471.34
Total Expenses \$503,023,42 \$258,038.85 \$97,409.18 \$47,916.80 \$592.08 \$38,132.38 \$60,934.13 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$44,147.75 \$547,171.17 \$199,306.79	\$60,044.21 \$67,180.73 \$326,531.73 \$873,702.90	Maturity Date 2012 2/1/2023 10/31/2023 8/20/2022 8/20/2024 8/20/2030 2/1/2032
Total Income Received \$414,443.41 \$443.67 \$5.00 \$0.00 \$0.00 \$24.87 \$0.00 \$0.00 \$24.87 \$0.00 \$0.00 \$24.87	\$31,337.95 \$446,225.03 \$168,033.45	\$54,271.85 \$56,961.03 \$279,266.33 \$725,491.36	Date Due Paid 2/1/21 & 8/1/21 10/31/2021 2/20/21 & 8/20/21 2/20/21 & 8/20/21 2/20/21 & 8/20/21 2/20/21 & 8/20/21 2/20/21 & 8/20/21
Budget Year-End Balance \$449,183.46 \$497,539.34 \$14,308.50 \$7,500.00 \$7,500.25 \$6,500.25	\$4,469.38 \$965,500.68 \$73,668.47	\$331,232.58 \$102,675.38 \$507,576.43 \$1,473,077.11	2021 Principle Payments \$0.00 \$15,000.00 \$22,800.00 \$14,000.00 \$55,000.00 \$55,000.00 \$55,000.00
2021 Budget Expense \$627,403.00 \$351,865.00 \$121,543.00 \$67,220.00 \$3,500.00 \$34,790.00 \$38,485.00 \$29,520.00 \$29,520.00 \$0.00 \$29,520.00 \$0.00 \$0.00 \$0.00	\$44,147.75 \$701,070.75 \$253,570.00	\$86,460.00 \$65,903.00 \$405,933.00 \$1,107,003.75	Cash & Cash & Cash Ca
2021 Budget Income \$538,918.00 \$6,033.00 \$6,033.00 \$6,000.00 \$6,000.00 \$5,000.00	\$30,927.00 \$640,538.00 \$257,543.00	\$70,473.00 \$70,583.00 \$398,599.00 \$1,039,137.00	Assessment 1/1/2021 \$2,962.65 \$0.00 \$0.00 \$0.00 \$48,742.14 \$0.00 \$51,704.79
Balance 1/1/2021 \$537,668.46 \$462,399.34 \$8,275.50 \$7,500.00 \$7,500.25 \$275.25	\$17,690.13 \$1,026,033.43 \$69,695.47	\$347,219.58 \$97,995.38 \$514,910.43 \$1,540,943.86	Remaining Balance 1/1/2021 \$0.00 \$45,000.00 \$68,400.00 \$29,000.00 \$120,088.23 \$785,000.00 \$1314,511.34 \$2,588,999.57
General Fund General Gov't Public Safety (Fire Dept.) Public Works (Streets) Sanitation & Recycling Parks & Recreation Comm. Hall Special Revenue Funds City Of Hamburg (Savings) Fire Equipment CD *Fire Truck Replacement *Fire Equipment *Hire Equipment	Debt Service Total (Tax Revenue Funds) Enterprise Funds	Sewer Storm Water Total (Enterprise Funds) Totals	Debt Summary 1992 Streets 2007 Streets Cert. of Indebtedness (2018 Pumper) Water Wells Project Water Treatment Plant Sanitary Sewer Improvements Storm Water Improvements Water Tower/Water Main Imp Project Totals

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Totals 0.49 \$1,392,732.32	\$0.00 \$270,374.41 \$461.98 \$10,564.23 1,028.48 \$88,957.04	\$0.00 \$950.00 \$950.00 \$50.00 \$950.00 \$950.00 \$97.74.40 \$0.00 \$14,560.00 \$14,560.00 \$14,000 \$14,000 \$14,360.00	37.79 \$258,038.85 562.98 \$97,409.18 38.29 \$47,916.80 \$0.00 \$592.08 77.75 \$38,132.38 86.98 \$60,934.13 \$0.00 \$44,147.75 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$2,178.00 \$2.07.8 \$2,178.00 \$71.13 \$647,754.96	\$0.00 \$75,033.90 \$0.00 \$4,333.52 \$0.00 \$64,069.49 \$0.00 \$17,508.30 \$0.00 \$65,002.73 \$0.00 \$225,947.94 \$2.32 \$1,392,732.32
October \$1,429,720.49	\$0.00 \$461.98 \$1,028.48	\$350.00 \$350.00 \$0.00 \$140.00 \$199.98 \$238.24 \$238.24 \$0.00 \$10.00 \$16.596.44 \$4,806.76 \$56.39.95 \$30,382.96	\$18,037.79 \$3,362.98 \$1,738.29 \$10,970.75 \$19,386.98 \$0.00 \$0.00 \$6,520.78 \$7,353.56	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$1,392,732.32
September \$1,453,058.25	\$0.00 \$1,437.92 \$0.00	\$0.00 \$150.00 \$0.00 \$200.00 \$1,300.00 \$10,321.12 \$0.00 \$16.16 \$66.68 \$0.00 \$0.00 \$0.00 \$0.00 \$5,011.57 \$5,011.57	\$13,911.55 \$414.21 \$962.32 \$296.04 \$2,403.24 \$1,537.06 \$26,904.00 \$0.00 \$0.00 \$14,463.29 \$2,856.05 \$63,747.76	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$1,429,720.49
August \$1,637,626.53	\$0.00 \$0.00 \$27,753.70	\$0.00 \$2,734.40 \$14,560.00 \$150.00 \$150.00 \$15,941.06 \$0.00	\$59,358.60 \$21,112.09 \$31,111.58 \$0.00 \$4,654.76 \$1,162.63 \$0.00 \$	\$72,016.95 \$0.00 \$57,572.56 \$16,754.15 \$0.00 \$146,343.66 \$1,453,058.25
Jul <u>y</u> \$1,312,002.46	\$272,854.52 \$831.53 \$53,192.50	\$0.00 \$7,040.00 \$0.00 \$0.00 \$3.00 \$19,530.40 \$3,840.98 \$19,530.40 \$5,652.29 \$5,652.29 \$5,652.29 \$5,652.29	\$18,691.35 \$4,431.53 \$1,562.56 \$0.00 \$4,263.98 \$1,166.97 \$0.00 \$0.00 \$0.00 \$3,929.49 \$3,803.27 \$3,803.27	\$0.00 \$436.41 \$0.00 \$0.00 \$6.546.09 \$6,982.50 \$1,637,626.53
June \$1,332,020.19	\$0.00 \$356.85 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$133.32 \$5,184.16 \$27.46 \$113.56 \$0.00 \$0.00 \$0.00 \$144.72 \$5,154.61 \$5,154.61 \$5,154.61 \$5,154.61	\$22,311.83 \$1,069.20 \$961.83 \$0.00 \$3,303.12 \$16,250.97 \$667.50 \$0.00 \$0.00 \$5,029.42 \$4,969.15 \$4,969.15	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$1,312,002.46
<u>May</u> \$1,363,736.13	\$0.00 \$620.30 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$274.94 \$26,948.05 \$5.00	\$25,723.30 \$14,899.75 \$1,745.61 \$296.04 \$2,910.41 \$2,255.34 \$0.00 \$0.00 \$0.00 \$4,981.91 \$4,423.66 \$1,428.00 \$4,423.66	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$1,332,020.19
April \$1,396,852.26	\$0.00 \$4,150.64 \$0.00	\$0.00 \$0.00 \$0.00 \$150.00 \$155.00 \$273.75 \$0.00 \$0.00 \$16,137.29 \$5.00 \$	\$28,534.99 \$7,212.96 \$2,589.65 \$0.00 \$12,148.48 \$0.00 \$0.00 \$0.00 \$3,107.61 \$3,205.07 \$3,205.07	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$1,363,736.13
Beg. Balance	Income Property Taxes Licenses & Permits Intergov't Receipts (Aids)	Charges for Services Assessment Searches Comm Ctr Rentals Township Contribution Fire Dept, Revenues Park Rentals Hall Receipts Fines Misc. Receipts Other Receipts Interest Income (Checking) Interest Income (Checking) Interest Income (Savings) Transfers In Transfers In Transfers In Transfers In Transfers In Special Assessments Water Service Sewer Service	Expenses General Gov't Public Safety Public Works Sanitation & Recycling Park & Recreation Hall Expenses Debt Service Capital Project Funds Transfers Out Transfer to Savings Water Sewer Storm Water	Other Expenses (DEBT) Wells/WTP Bonds Water Imp. Bonds (2011) Water Tower Project Sewer Imp. Bonds (2011) Storm Water Imp. Bonds (2011) Total Other Expenses Checking Balance



Via UPS

November 5, 2021

City of Hamburg Attn: City Clerk 181 Broadway Ave. Hamburg, MN 55339

RE: Rate Adjustment Notice for New Residential Video Service Customers

Dear Sir or Madam:

Jaguar Communications, Inc. d/b/a MetroNet ("MetroNet") hereby notifies your office of the upcoming adjustments to our video service prices for new residential customers, effective 12/8/2021:

- The monthly rate for Basic IPTV will be \$75.00.
- The monthly rate for Standard IPTV will be \$150.00.
- The monthly rate for Preferred IPTV will be \$250.00
- The Video Installation Fee will be \$150.00.

These rates and fees are exclusive of franchise fees, regulatory fees, taxes, and other governmental-imposed charges. All rates and fees will be disclosed prior to the new video service customer selecting MetroNet's video service.

Should you have any questions, please contact us at mn-Regulatory@metronetinc.com.

Respectfully,

MetroNet Regulatory Department

SERVICE AGREEMENT FOR JOINT ASSESSMENT

This Agreement is entered into by and between the County of Carver, 600 East 4th Street, Chaska, Minnesota 55318, through Carver County Assessor, (hereafter "County") and City of Hamburg, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as the Town.

WHEREAS, the Town desires to enter into an agreement with the County to provide for the assessment of property in said Town by the County Assessor's Office; and

WHEREAS, Minn.Stat.§ 273.072 and Minn.Stat.§ 471.59 permit such an agreement for joint assessment;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

- 1) **Term.** That the Town, which is situated in the County of Carver, and which constitutes a separate assessment district, shall have its property within Carver County assessed by the Carver County Assessor for the assessment date of January 2, 2022. All work necessary to the establishment of the estimated market value for each Carver County parcel in the Town shall be performed by the Carver County Assessor or by one or more of the licensed assessors under his/her direction and supervision.
- 2) **Cooperation.** It is hereby agreed that the Town and all of its officers, agents and employees shall render full cooperation and assistance to the County to facilitate the provision of the services contemplated hereby.
- 3) Payment Amount. The Town shall pay to the County for the assessment of property with Carver County the sum of fourteen dollars and thirty seven cents (\$14.37) per residential valuation, fourteen dollars and ninety four cents (\$14.94) per agricultural valuation, and sixteen dollars and two cents (\$16.02) per commercial/industrial valuation (for the assessment of January 2, 2022) existing or created before the closing of the relative assessment year.
- 4) **Payment terms.** Full payment of all claims submitted by the County Assessor for relative assessment dates shall be received by the County no later than November 15th of the respective years.
- 5) The County agrees that in each year of this Agreement it shall, by its County Assessor or one or more of his/her deputies, view and determine the market value of at least twenty percent (20%) of the parcels within this taxing jurisdiction. It is further agreed that the County shall have on file documentation of those parcels physically inspected for each year of this Agreement.
- 6) **Data Privacy.** Pursuant to Minn. Stat. Chap. 13, the parties agree to maintain and protect data received or to which they have access. No private or confidential data



developed, maintained or received by the Town under this agreement may be released to the public by the Town. The Town agrees to indemnify and hold the County, its agents and employees, harmless from any and all claims or causes of action arising from or in any manner attributable to any violation of the Minnesota Government Data Practices Act by Town or its agents, assigns, or employees, including legal fees and expenses incurred to enforce this provision of this agreement.

7) **Mutual Indemnification**. The Parties' total liability under this Agreement shall be governed by Minn. Stat. § 471.59, subd. 1a.

Each Party agrees that it will be responsible for the acts or omissions of its officials, agents, and employees, and the results thereof, in carrying out the terms of this Agreement, to the extent authorized by law and shall not be responsible for the acts/omissions of the other Party and the results thereof. For purposes of determining total liability for damages, the participating governmental units are considered to be a single governmental unit, the total liability of which shall not exceed the limits for a single governmental unit as provided in Minn. Stat. § 466.04, subd. 1.

Each Party agrees to defend, hold harmless, and indemnify the other Party, its officials, agents, and employees, from any liability, loss, or damages the other Party may suffer or incur as the result of demands, claims, judgments, or cost arising out of or caused by the indemnifying Party's negligence in the performance of its respective obligations under this Agreement. This provision shall not be construed nor operate as a waiver of any applicable limitation of liability, defenses, immunities, or exceptions by statute or common law.

To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, subd. la(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

8) No Joint Venture. Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the County. No tenure or any rights including worker's compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available to County employees, including indemnification for third party personal injury/property damage claims, shall accrue to the Town or employees of the Town performing services under this Agreement.

- 9) Records: Availability and Retention. Pursuant to Minn. Stat. §16C.05, subd. 5, the Town agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, et., which are pertinent to the accounting practices and procedures of the Town and involve transactions relating to this Agreement. Town agrees to maintain these records for a period of six years from the date of termination of this Agreement.
- 10) Merger and Modification. It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are presumed to be incorporated or attached and are deemed to be part of this Agreement. Where the incorporated terms differ with the terms of this Agreement, the terms of this Agreement shall control.

Any material alteration, modification, or variation shall be reduced to writing as an amendment and signed by the parties.

11) **Default and Cancellation**. If the Town fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default. Unless the Town's default is excused by the County, the County may, upon written notice to the Town's representative listed herein, cancel this Agreement in its entirety as indicated in (b.) below.

This Agreement may be cancelled with or without cause by either party upon thirty (30) days written notice.

Representatives for each of the parties to this Agreement are as listed below:

Town/City	County/Division
City of Hamburg	Mark Meili Interim
181 Broadway Avenue	Carver County Assessor
Hamburg, MN 55339-9405	600 E 4 th Street Chaska MN 55318
Jeremy Gruenhagen	mmeili@co.carver.mn.us

12) **Subcontracting and Assignment**. Neither party shall not enter into any subcontract for the performance of any services contemplated under this Agreement without the prior written approval of the other party and subject to such conditions and provisions as the other party may deem necessary. The party attempting to subcontract or assign its obligations shall be responsible for the performance of all Subcontractors.

No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other Parties and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors.

- 13) **Nondiscrimination**. During the performance of this Agreement, the Town agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.
- 14) **Health and Safety**. Each party shall be solely responsible for the health and safety of its employees and subcontractor's employees in connection with the services performed in accordance with this Agreement. Each party shall ensure that all employees, including those of all subcontractors, have received training required to properly and safely perform services outlined in this Agreement.
- 15) **No Waiver**. Nothing in this Agreement shall constitute a waiver by the either party of any statute of limitations or exceptions on liability. If the either party fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 16) **Severability**. If any part of this Agreement is rendered void, invalid or unenforceable, by a court of competent jurisdiction, such rendering shall not affect the remainder of this Agreement unless it shall substantially impair the value of the entire Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid provision that most closely approximates the intent of the invalid provision.
- 17) Applicable Laws. The Laws of the State of Minnesota shall apply to this Agreement.

	thourg, has caused this Agreement to be executed by the authority of its governing body by a duly
This the day of	November, 2021.
	reement to be executed by its Chairperson and the of the Board of Commissioners by resolution adopted
This the day of	, 2021.
CITY/TOWNSHIP OF HAMBURG	COUNTY OF CARVER
By: Chairperson/Mayor	By: Tim Lynch, Chairperson Board of Commissioners
By:Clerk – Jeremy Gruenhagen	Attest:
	And: Mark Meili Interim County Assessor

Notice of Proposed Budget and Property Taxes

City of Hamburg

The Hamburg City Council will hold a public hearing on its budget and on the amount of property taxes it is proposing to collect to pay for the costs of services the City will provide in 2022.

Attend the Public Hearing

All Hamburg City residents are invited to attend the public hearing of the Hamburg City Council to express their opinion on the budget and on the proposed amount of 2022 property taxes. The hearing will be held on:

Tuesday, December 7th, 2021 at 7:00 PM Hamburg City Hall 181 Broadway Ave. Hamburg, MN 55339

You are also invited to send your written comments to:
City of Hamburg
PO Box 248,
Hamburg, MN 55339