



HAMBURG CITY COUNCIL AGENDA NOVEMBER 26, 2019

1. **Call City Council Meeting to Order**
 - **Pledge of Allegiance**

2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

3. **Agenda Review (Added Items) and Adoption**

4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Added Claims List for November 2019 (\$40,953.12)**
 - **Approve Minutes for November 12, 2019**
 - **Approve Resolution 2019-12 (Land Use Variance 601 Robert Ave)**
 - **Approve Resolution 2019-13 (Land Use Variance 480 Brad St)**
 - **Approve Resolution 2019-14 (Minor Subdivision/Land Use Variance)**
 - **Approve Exempt Gambling Permit for Green Isle CPA on 1/25/2020**
 - **Mediacom Rate Adjustments for January 2020**
 - **Sibley Surveyors Memo**

5. **Old City Business (Memo)**
 - **Park Bathrooms (Re-Roof Estimate)**

6. **New City Business**
 - **Audit Proposal for 2019-2022 (Abdo, Eick & Meyers)**
 - **Set Special Meeting for Budget Workshop**
 - **December 3, 2019 @ 7:00 PM**
 - **2020 Final Budget/2020 Final Property Tax Levy**
 - **Health Insurance Rates/Cost Analysis**
 - **2020 City Fee Schedule**
 - **2020 Water/Sewer/Storm Water Rates**
 - **Budget Items for 2019/2020**

7. **City Council Reports**
 - **Councilmember Jason Buckentin**
 - **Councilmember Tim Tracy**
 - **Councilmember Scott Feltmann**
 - **Councilmember Eric Poppler**
 - **Mayor Chris Lund**



***HAMBURG CITY COUNCIL AGENDA
NOVEMBER 26, 2019***

8. **Recess City Council Meeting**
9. **Move to Closed Meeting(s) for the purpose of Employee Evaluation(s) [Unless any employee requests an Open Meeting for his/her evaluation. Any Open Meeting for Employee Evaluation(s) shall be held prior to any Closed Meeting for Employee Evaluation(s)]**
 - Tamara Bracht
 - Greg Schultz
 - Jeremy Gruenhagen
10. **Move to Close Closed Meetings for Employee Evaluations**
11. **Move to Reopen the City Council Meeting**
12. **Employee Wages/Health Insurance Coverage for 2020**
 - Tamara Bracht
 - Greg Schultz
 - Jeremy Gruenhagen
13. **Adjourn City Council Meeting**



***HAMBURG CITY COUNCIL AGENDA
NOVEMBER 26, 2019***

COMMUNITY HALL & PARK ACTIVITIES

DECEMBER

- 6 – Wm. Mueller & Sons**
- 7 – Lunch with Santa**

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

NOVEMBER

- 24 – Community Center Rental**
- 25 – Hamburg Fire Dept. (Relief Association) Meeting**
- 26 – Hamburg City Council Meeting**

DECEMBER

- 1 – Community Center Rental**
- 2 – Hamburg Lions Club (YA Twp. Room)**
- 2 – HFD Training**
- 3 – Hamburg City Council Budget Workshop ?**
- 6 – Hamburg Lions Christmas Party**
- 10 – Public Hearings 7:00 PM**
- 10 – Hamburg City Council Meeting – 7:00 PM**
- 10 – Young America Township Meeting**
- 14 – Community Center Rental**
- 21 – Community Center Rental**
- 24-25 – Christmas Holiday (City Offices Closed)**
- 24 – Community Center Rental**
- 25 – Community Center Rental**
- 29 – Community Center Rental**
- 30 – HFDRA Meeting**

2019 November Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - October 2019	\$2,627.60	11/12/2019
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment October 2019	\$471.00	11/12/2019
ACH	PERA	Divided	PERA Withholding - October 2019	\$721.19	11/12/2019
ACH	PERA	Divided	PERA Withholding - November 2019	\$465.80	11/12/2019
ACH	HealthPartners	Divided	Health Insurance for November 2019	\$3,580.06	11/12/2019
ACH	Greg Schultz	Divided	Wages 10-21-19 to 11-03-19	\$1,646.35	11/12/2019
ACH	Tamara Bracht	Divided	Wages 10-21-19 to 11-03-19	\$633.73	11/12/2019
ACH	Jeremy Gruenhagen	Divided	November Wages	\$1,881.73	11/12/2019
ACH	Kwik Trip	Divided	Gas for City Vehicles & FD	\$85.83	11/12/2019
ACH	Hamburg Post Office	Water	Postage for Water Sample snet to MN Dept. of Health	\$29.94	11/26/2019
ACH	UPS Store	Water	Overnight Water Samples	\$11.63	11/26/2019
19825	Ancom Communications Inc.	Public Safety (FD)	6 Replacement Radio Belt Clips	\$95.50	11/12/2019
19826	Bound Tree Medical	Public Safety (FD)	6 i-gel Resus Packs in Adult Sizes S, M, & L	\$206.89	11/12/2019
19827	Carver County Attorney's Office	General Gov't	Fines Collected & Surcharge for 3rd Qtr 2019	\$47.06	11/12/2019
19828	Carver County/CarverLink	Divided	2019 Assess. Contract Fee, Telephone/Internet Services Novem	\$3,634.66	11/12/2019
19829	Customized Fire Rescue Training	Public Safety (FD)	SCBA Confidence Prop & Skills Training on 11-4-19	\$1,000.00	11/12/2019
19830	Floyd Total Security	Water	Base Alarm Monitoring for Water Treatment Plant 11/24/19 - 12	\$92.07	11/12/2019
19831	Gopher State One Call	Divided	October Locates (8)	\$10.80	11/12/2019
19832	Hamburg Insurance Agency	General Gov't	Public Official Bond for Coverage of City Clerk 1/1/20-1/1/22	\$85.00	11/12/2019
19833	Hawkins Chemical	Water	Chemicals for WTP	\$1,808.04	11/12/2019
19834	Jared Mackenthun	Public Safety (FD)	Reimbursement for "C" Batteries for the Air Packs	\$38.40	11/12/2019
19835	Loffler Companies, Inc.	General Gov't	October Copies includes Fall Newsletter	\$89.80	11/12/2019
19836	Lois Droege	Enterprise	Cities Portion of Storm Sewer from Wm. Mueller Invoice #2019	\$2,000.00	11/12/2019
19837	Maguire Iron, Inc.	Water	Water Tower Project Invoices 2 & 3	\$148,858.25	11/12/2019
19838	Menards	Divided	Flashing, Washer Fluid, Storm Collar, RV Marine Oil	\$26.88	11/12/2019
19839	Mini Biff, Inc.	Park & Rec.	Final 2019 Handicap Mini Biff Rental with Damage Waiver & Wi	\$86.86	11/12/2019
19840	MNSPECT	Public Safety (FD)	Re-roof Permit #HB-2019-00029 at 617 Donald Ave.	\$35.55	11/12/2019
19841	Municipal Emergency Services	Public Safety (FD)	(10) 1.75" 50ft. Long & (12) 2.5" 50ft. Long Nitrex Fire Supply H	\$3,764.00	11/12/2019
19842	MVTL Labs, Inc.	Sewer	Lab Fee's for Sample Dates 10-23-19, 10-25-19 & 10-31-19	\$292.50	11/12/2019
19843	Noble Industrial Supply Corp.	Public Safety (FD)	Safety Fire Wipes, MAG Light Keychain Flashlight	\$323.96	11/12/2019
19844	Tom & Anit Elke	Water	Reimbursement for Final Water Bill Overage	\$22.71	11/12/2019
19845	Verizon Wireless	General Gov't	Cell Phone Plans (6) for Sept. 25 - Oct. 24, 2019	\$257.22	11/12/2019
19846	Viking Bottling Co.	Hall	Hamburg Hall Downstairs 10-29-19	\$168.00	11/12/2019
19847	W.W.O.T.A. Inc.	Divided	Water/Wastewater - Training & Assistance for October 2019	\$675.00	11/12/2019
19848	Waste Management, Inc.	Sanitation	30 Yard Flat Green Yard Waste Container (3)	\$827.70	11/12/2019
19849	Wm. Mueller & Sons, Inc.	Divided	Fuel for Mowers and City Vehicles	\$244.48	11/12/2019
19850	Xcel Energy	Divided	Electricity/Natural Gas Services	\$773.26	11/12/2019
19851	Bolton & Menk, Inc.	General Gov't	Project #T61.117575 Planning Services (Utility Eas., Variance R	\$640.00	11/26/2019
19852	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for November	\$33.13	11/26/2019
19853	Cintas	Hall	Shop Terry Red Towels, White Bar Towels, Dust Mop etc...	\$75.08	11/26/2019
19854	Dan Oelfke Construction	Park & Rec.	Re-Roof Park Bathroom (Includes a \$300 Labor Discount as a *	\$3,572.51	11/26/2019
19855	Kohls Sweeping Service	Public Works	Swept Leaves from City Streets on 10-31-19	\$875.00	11/26/2019
19856	League of MN Cities	General Gov't	Membership Dues 9-1-19 to 8-31-20	\$695.00	11/26/2019
19857	Melchert-Hubert & Sjodin, PLLP	General Gov't	Litigation Correspondence	\$609.00	11/26/2019
19858	Menards	Divided	PVC Piping, Cleaning Supplies, Doorsweeps, Ice Melt, Dawn D	\$189.98	11/26/2019
19859	MN Dept. of Health	Water	Community Water Supply Service Connection Fee 4th Qtr.	\$337.00	11/26/2019
19860	MVTL Labs, Inc.	Sewer	Lab Fees for Final Pond Discharge Samples from 11-7 & 11-8	\$159.00	11/26/2019
19861	Plunkett's Pest Control, Inc.	General Gov't	City Hall & FD Service Date 11-6-19	\$39.37	11/26/2019
19862	S.E.H. Inc.	Water	Water Tower Construction, Personnel, & Reimbursement Expe	\$2,777.73	11/26/2019
19863	Security Bank & Trust Co.	Debt Services	2018 Pumper Bond Payment	\$29,640.00	11/26/2019
19864	Xcel Energy Inc.	Divided	Electricity/Natural Gas Services	\$1,268.75	11/26/2019
				\$218,531.00	
			November Claims	\$177,577.88	11/12/2019
			Added November Claims	\$40,953.12	11/26/2019
			Total November Claims	\$218,531.00	



HAMBURG CITY COUNCIL MEETING
NOVEMBER 12, 2019

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 p.m. Those in attendance were: Councilman Tim Tracy, Councilman Eric Poppler, Councilman Scott Feltmann, Councilman Jason Buckentin, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Fire Chief Scott Anderson, FD Member Anthony Van Haften, and Chris Mickelson with Ehlers & Associates.

Agenda Review (Added Items) and Adoption

MOTION: Councilman Tim Tracy moved to approve the Agenda Review as is. Seconded by Councilman Eric Poppler. Motion was unanimously approved with all Council Members present.

Consent Agenda

- Approve Minutes for September 17, 2019 & October 8, 2019
- Approve Resolution Number 2019-09 (Polling Place for Year 2020)
- Approve Temporary On-Sale Liquor License for Hamburg Lions on November 22, 2019 (Fall Bingo)
- Approve Payment of Added June Claims List (\$400)
- Approve Payment of Added October Claims List (\$43,088.01)
- Approve Payment of November Claims List (\$177,577.88)
- Approve Cash Flow Statements for July 2019
- Approve Time Off Request for Jeremy Gruenhagen
- Delinquent Utility Bills Report

MOTION: Councilman Jason Buckentin moved to approve the Consent Agenda. Seconded by Councilman Scott Feltmann. Motion was unanimously approved with all Council Members present.

Fire Department Report – Chief Scott Anderson

- Auto-Pulse & Lucas Device Quotes
 - Current Auto-Pulse is 13 years old and needs to be replaced. The quotes for the 2 different devices came in very close. A demonstration for the Lucas Device took place last week and the Auto-Pulse demonstration will be next week.
 - ***Council was in agreement to allow the FD Members to choose which device they want.***
- Hose Testing for HFD
 - Would like to look into using Fire Cat to perform our yearly hose testing.
 - ***Council will discuss this option at the next Budget Meeting.***
- \$2,500 Matching DNR Grant
 - Used to replace Radios and Pagers



HAMBURG CITY COUNCIL MEETING
NOVEMBER 12, 2019

- 2020 Selection Process (HFD Officers) – Board Review
 - There is only one applicant for each open position.

MOTION: Councilman Jason Buckentin moved to approve Steven Siewert as Chief 2, Anthony Van Haften as Captain 1, and Nathan Mackenthun as Secretary. Seconded by Councilman Tim Tracy. Motion was unanimously approved with all Council Members present.

Old City Business

- Ehlers Inc. (Chris Mickelson)
 - Refinancing of G.O. Utility Revenue Bonds (Series 2011A)

MOTION: Councilman Tim Tracy motioned to approve Ehlers moving forward with the Refinancing of G.O. Utility Revenue Bonds (Series 2011A) Seconded by Councilman Jason Buckentin. Motion was unanimously approved with all Council Members present.

- City Water Tower Schedule
 - A larger crane will be delivered Thursday to complete the water tower construction. Painting of the tower and looping of the mains will begin in the spring.
 - Approve Resolution 2019-10 (MN PFA Loan \$1,382,700)

MOTION: Councilman Tim Tracy moved to approve Resolution 2019-10 for the PFA Loan of \$1,382,070. Seconded by Councilman Jason Buckentin. Motion was unanimously approved with all Council Members present.

- Approve Post-Issuance Compliance Procedures & Policies

MOTION: Councilman Jason Buckentin moved to approve Post-Issuance Compliance Procedures & Policies. Seconded by Councilman Tim Tracy. Motion was unanimously approved with all Council Members present.

New City Business

- Snowplowing Contract (2 Year) with Wm. Mueller & Sons

MOTION: Councilman Tim Tracy moved to approve the bid for a 2-year snowplowing contract with Wm. Mueller & Sons. Seconded by Councilman Eric Poppler. Motion was unanimously approved with all Council Members present.

- Policing Contract for 2020 to 2021

MOTION: Councilman Tim Tracy moved to approve the 2-year Policing Contract. Seconded by Councilman Jason Buckentin. Motion was unanimously approved with all Council Members present.

- 2019/2020 Budget Items
 - Park bathroom roof is complete
 - City phones have been switched to Jaguar



**HAMBURG CITY COUNCIL MEETING
NOVEMBER 12, 2019**

- Community Hall has wi-fi now
- Second City Council Meeting for November 26, 2019
Employee Reviews (November 26, 2019 Meeting)
Health Insurance Coverage

MOTION: Councilman Tim Tracy moved to hold a second Council Meeting on November 26th at 7:00 p.m. Seconded by Councilman Scott Feltmann. Motion was unanimously approved with all Council Members present.

- Set Special Meeting for Budget Workshop Meeting
2020 Final Budget (December 3rd)
 - *Will be set at next meeting*
- Set Public Hearing to Adopt City Fee Schedule for 2020 (December 10th)
Set Water/Sewer/Storm Water Rates for 2020

MOTION: Councilman Jason Buckentin moved to hold a Public Hearing on December 10th at 7:00 p.m. for the 2020 City Fee Schedule. Seconded by Councilman Tim Tracy. Motion was unanimously approved with all Council Members present.

City Council Reports

Councilmember Scott Feltmann – would like Greg to look into pricing and options for a Tool Cat. Gators have government programs. Idea to potentially trade-in bobcat.

Mayor Chris Lund – MN Metro Conference on Thursday in Brooklyn Center that is informational if anyone wants to attend. Also, on Friday, December 13th SW Corridor meeting from 7:30-9:00 a.m. in Chaska.

MOTION: Councilman Tim Tracy moved to adjourn the Hamburg City Council Meeting at 7:49 p.m. Seconded by Councilman Jason Buckentin. Motion was unanimously approved with all Council Members present.

**Submitted by
Tamara Bracht
Deputy Clerk**

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2019-12**

**RESOLUTION APPROVING A LAND USE VARIANCE FOR AN
ACCESSORY STRUCTURE (601 ROBERT AVENUE)**

WHEREAS, Jeff Kamps is applying for a variance to construct a garage on property located at 601 Robert Ave, within Hamburg City limits

WHEREAS, Chapter 160A Section E Subd 4 subpart E – District Standards requires a side yard setback of twenty (20) feet between a structure and the side lot line within the R-1 Single Family Residence District,

WHEREAS, Jeff Kamps has submitted a request for a ten (10) foot side yard setback variance for a garage from Chapter 160A Section E Subd 4 subpart E,

WHEREAS, the requested variance is from the required twenty (20) feet corner side yard setback to ten (10) feet on the west side of the property, and

WHEREAS, the City Council held a public hearing on August 13, 2019 to consider the requested variance.

THEREFORE, BE IT RESOLVED, that the City Council of Hamburg, Carver County, Minnesota, hereby approves the side yard setback variance from twenty (20) feet to ten (10) feet for the west side of the property to construct a garage upon the finding noted below:

1. That there are no other feasible locations for the garage on the property, and
2. The location of the garage should not affect adjacent properties

THEREFORE, BE IT FURTHER RESOLVED, the approval of the side yard setback for the garage is subject to the following condition:

1. The garage shall comply with all requirements of the Building Code.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 13th day of August, 2019.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2019-13**

**RESOLUTION APPROVING A LAND USE VARIANCE FOR A
BUILDING STRUCTURE (480 BRAD ST)**

WHEREAS, Tom Diethelm is applying for a variance to construct a building on property located at 480 Brad Street, within Hamburg City limits

WHEREAS, Chapter 160A Section E Subd 4 subpart E – District Standards requires a side setback of ten (10) feet between a structure and the side yard lot line and a rear yard setback of thirty-five feet (35) within the R-1 Single Family Residence District,

WHEREAS, Tom Diethelm has submitted a request for a side and rear yard setback variance for a structure from Chapter 160A Section E Subd 4 subpart E,

WHEREAS, the requested variance is from the required ten (10) foot side yard setback to eight (8) feet on both sides of the property and also from the thirty-five (35) foot rear yard setback to thirty (30) feet in the rear of the property, and

WHEREAS, the City Council held a public hearing on September 24th, 2019 to consider the requested variance.

THEREFORE, BE IT RESOLVED, that the City Council of Hamburg, Carver County, Minnesota, hereby approves the rear and side yard setback variances from thirty-five (35) feet to thirty (30) feet for the rear of the property and from ten (10) to eight (8) on both sides of the property to construct a building structure upon the finding noted below:

1. That there are no other feasible locations for the building on the property, and
2. The location of the building should not affect adjacent properties

THEREFORE, BE IT FURTHER RESOLVED, the approval of the rear and side yard setback for the building is subject to the following condition:

1. The structure shall comply with all requirements of the Building Code.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 26th day of November, 2019.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2019-14**

**RESOLUTION APPROVING A MINOR SUBDIVISION AND
LAND USE VARIANCE FOR THE PLACEMENT
OF A STRUCTURE**

WHEREAS, Nick Rogosienski is applying for a variance to complete a minor subdivision on a property with an identification number of 45.7000010, within Hamburg City limits

WHEREAS, Chapter 160A Section E Subd 4 subpart E – District Standards requires a minimum lot size of ten-thousand (10,000) square feet and a minimum setback to structures within the R-1 Single Family Residential District,

WHEREAS, Nick Rogosienski has submitted a request for a variance from Chapter 160A Section E Subd 4 subpart E,

WHEREAS, along with the variance request, Nick Rogosienski has submitted an application for a minor subdivision per Chapter 160B Section D Subd 3,

WHEREAS, the requested variance is from the required minimum lot size of ten-thousand (10,000) square feet, and from the required setbacks from any structure on a property from the front, rear and side yard standards within the R-1 Single Family District, and

WHEREAS, the City Council held a public hearing on September 24, 2019 to consider the requested variance.

THEREFORE, BE IT RESOLVED, that the City Council of Hamburg, Carver County, Minnesota, hereby approves the minor subdivision and variance from the minimum lot size of 10,000 square feet to a lot size as shown in the certificate of survey, and rear yard setback variance from thirty five (35) feet to thirty (30) feet, and a front yard setback variance from 15 feet, which is the average of surrounding properties, to eleven (11) feet, in order to construct a residence on the property upon the findings noted below:

1. That there are no other feasible locations for a residence on the property, and
2. The location of the structure should not affect adjacent properties

THEREFORE, BE IT FURTHER RESOLVED, the approval of the rear, side, front yard setbacks and minimum lot size variance for the property is subject to the following condition:

1. The structure shall comply with all requirements of the Building Code.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 26th day of November, 2019.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Conservation Partners of America Green Isle Chapter Previous Gambling Permit Number: X-34265-19-012
 Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 02-0556864
 Mailing Address: 312 4th Ave. NE
 City: Arlington State: MN Zip: 55307 County: Sibley
 Name of Chief Executive Officer (CEO): Dave Wroge
 CEO Daytime Phone: 612-503-2268 CEO Email: greenislecpa@gmail.com
 (permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): greenislecpa@gmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Hamburg Community Hall

Physical Address (do not use P.O. box): 351 Henrietta Ave.

Check one:

City: Hamburg Zip: 55339 County: Carver
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 1-25-2020

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: Hamburg

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Dave Wroge* Date: 11-15-19

(Signature must be CEO's signature; designee may not sign)

Print Name: Dave Wroge

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



Theresa Sunde
Senior Manager, Government Relations

Via USPS Mail

November 21, 2019

Dear Hamburg Community Official:

The purpose of this letter is to inform you that with the January, 2020 billing, Mediacom will be implementing the following rate adjustments:¹

Product:	Old Rate:	New Rate:	Net Change:
Local Broadcast Station Surcharge ²	\$14.73	\$16.57	\$1.84
Regional Sports Surcharge	\$4.88	\$1.91	\$6.79
TV Essentials	\$59.95	\$69.95	\$10.00
Family TV	\$80.49	\$84.99	\$4.50
Prime TV	\$96.49	\$100.99	\$4.50
HD DTA	\$3.99	\$6.00	\$2.01
SD DTA	\$3.99	\$6.00	\$2.01
Starz	\$11.00	\$12.00	\$1.00
Xstream Bronze	\$169.98	\$179.98	\$10.00
Xstream Silver	\$189.98	\$199.98	\$10.00
Xstream Gold	\$209.98	\$219.98	\$10.00
Xstream Platinum	\$229.98	\$239.98	\$10.00
TV Essentials 60	\$149.98	\$159.98	\$10.00
Family 60 Plus	\$209.98	\$219.98	\$10.00
Trip Charge	\$29.00	\$49.00	\$20.00

In addition, several packages which are no longer offered for sale to new customers will also be going up in price by \$10.00 per month. Those include the Elite Pak, Whole Home Pak, Performance Pak and One Star Packages.

¹ Depending on the terms of each customer's promotional package, these rate changes may not impact a customer until their current promotional package expires.

² Mediacom bills monthly in advance. As a result, the increases for both the Local Broadcast Surcharge and Regional Sports Surcharge are based on our best estimate of the cost increases our company will incur for broadcast and regional sports programming. Mediacom will "true up" customer bills in a subsequent month if it turns out that our estimate was too high or too low.

The decision to make price adjustments is always a difficult one as we know when we raise prices, we lose customers. This is an issue plaguing our entire industry. Analysts project that cable and satellite companies will lose over 6 million video customers in 2019 and over 6 million more in 2020. AT&T/DirectTV lost over 1.4 million customers in the 3rd quarter of 2019 alone.

Despite massive customer migration away from traditional pay TV services, the owners of the channels we carry continue to raise their rates. Instead of adjusting their prices to help slow customer losses, the channel owners are getting even more aggressive, driving prices higher and higher for the remaining cable and satellite customers. At the same time, many of these same channel owners are making much of their content available direct to consumer over the internet in smaller packages and, in many cases, for better prices.

The long-term effect of all the price increases pushed down by the channel owners onto cable and satellite companies is that traditional video bundle is no longer affordable. This has forced many consumers to migrate to web based over-the-top services for their entertainment needs.

It is becoming more evident that the future of video is over the internet, so we have tried to make it easy for customers to access content online by deploying consumer friendly TiVo devices that easily navigate between traditional television and over-the-top services like Netflix and Hulu. In addition, we have continued to invest in our fiber-rich network to make sure our customers have access to the ultra-fast broadband speeds needed to support bandwidth intensive online video services they are increasingly using.

To accommodate price sensitive customers, Mediacom introduced a lower cost broadband service earlier this year called Access Internet 60 with retail price of \$29.99. In addition, Mediacom has broadly launched a low-cost internet service for low-income customers featuring 10 Mbps download speeds for \$9.95 per month. The service, called Connect2Compete, is offered in partnership with EveryoneOn and is available to families with students participating in the National School Lunch Program. Additional information is available at www.mediacomc2c.com.

Mediacom appreciates the opportunity to continue to serve your community's telecommunications needs. If you have any questions, please contact me directly at (507) 837-4878 or tsunde@mediacomcc.com. Customers with inquiries should call 855-633-4226.

Sincerely,

Theresa Sunde



Dear Sibley Surveyors Clients and Surrounding Community,

I'm happy to announce that as of November 1, 2019, Sibley Surveyor's, Inc. has been acquired by E.G. Rud and Sons, Inc.

This opportunity had been brought about by my desire to slow down and take more time to be active in my community. I do, however, plan to assist part time for the next 2-3 years as I adjust myself into retirement while still serving our community with their surveying needs.

On a day-to-day, it's business as usual, as all of our previous staff from Sibley Surveyor's, Inc. are now a part of E.G. Rud and Sons, Inc. and are still eager to fulfill the surveying tasks presented.

With that, I would also like to introduce Kurt Nelson, a current E.G. Rud Registered Land Surveyor from their Hutchinson office, who is the new Branch Manager here in Gaylord. Kurt will assist with project management and coordination, scheduling, quality control, and overall operations.

As always, I thank you for your continued support, and I trust you will find this transition a benefit to all with any current or future surveying needs.

Sincerely,

Avery Grochow
RLS No. 15475
(507) 237-5212
Agrochow@egrud.com

CC:
Kurt Nelson
RLS No. 45356
(320) 587-2025
Knelson@egrud.com



November 25, 2019

Management, Honorable Mayor, and City Council
City of Hamburg
Hamburg, Minnesota

We appreciate the opportunity to work with you and the staff at the City of Hamburg (the City) over the past years to conduct your annual financial audits. This has been a successful working relationship because we have spent a great deal of time understanding how your City operates, and you getting to know how we conduct our audits. As a result, we have been able to achieve a process that is mutually beneficial to both parties through good working relationships, resulting in efficiencies in the process.

We also understand that because of the very challenging economic conditions, cities are expected to do more with less. Our firm understands your specific challenges and situation. From 2015-2018 we had a fee fixed of \$17,300 per year with no increases. Below outlines an inflationary increase in 2019, then again in 2021. This will allow us to continue a relationship that through the past years has been shaped and polished to provide both parties with outstanding results.

Our fee for these services will be as follows:

Service	2019	2020	2021	2022
Audit Office of the State Auditor's Reporting Form (included in audit fee)	\$17,750	\$17,750	\$18,150	\$18,150

The above fees are based on no additional accounting standards requiring a significant amount of audit time. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Other factors that may affect the above fees would be if a Single Audit were required.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2017 peer review letter accompanies this letter.

We appreciate the opportunity to be of continued service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If you have any questions, please contact me at 952-715-3004.

Very truly yours,

ABDO, EICK & MEYERS, LLP
Certified Public Accountants & Consultants

Brad J. Falteysek, CPA
Governmental Services Partner

RESPONSE:

This letter correctly sets forth the understanding of the City of Hamburg.

Signature: _____

Date: _____



CERTIFIED PUBLIC ACCOUNTANTS
AND CONSULTANTS

REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL

January 30, 2018

To the Partners of
Abdo, Eick and Meyers, LLP
and the Peer Review Committee of the Minnesota Society
of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Abdo, Eick & Meyers, LLP (the firm) in effect for the year ended May 31, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act; audits of employee benefit plans, an audit performed under FDICIA and an examination of a SOC 2 service organization.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Abdo, Eick & Meyers, LLP in effect for the year ended May 31, 2017, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Abdo, Eick & Meyers, LLP has received a peer review rating of *pass*.

A handwritten signature in black ink that reads "Brady Martz". The signature is written in a cursive, flowing style.

Brady Martz and Associates, P.C.