



HAMBURG CITY COUNCIL AGENDA NOVEMBER 27, 2018

1. Call City Council Meeting to Order

- **Pledge of Allegiance**

2. Public Comment *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

3. Agenda Review (Added Items) and Adoption

4. Consent Agenda *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*

- **Approve Added Claims List for November 2018 (\$12,267.55)**
- **Approve Cash Flow Statement for August 2018**
- **Approve Resolution Number 2018-12 (Community Festival)**
- **Approve Time Off Request (Jeremy Gruenhagen)**

5. Hamburg Fire Department

- **2019 HFD Officer Recommendations (Selection Committee)**
- **Ice Rink**
- **New Engine (In Service)**
- **Approve Expenditures**
 - **\$5,400 for 1,000 feet of 1.5" and 2.5" Hose for New Engine**
 - **\$2,500 Rescue 11 Lighting**
 - **\$2,100 for 2 New Air Bottles**
 - **\$2,800 for New Radio for Engine 12**

6. Annexation of Parcels 11.0331710 and 11.0331600

- **Parcel 11.0331710 (Wendell Stuewe)**
- **Parcel 11.0331600 (Michael Buckentin)**

7. Old City Business (Memo)

- **Storm Water Easements for Parcels 45.0282500/11.0282010 (RR Street)**
 - **Survey Parcels**
- **Timberline WoodProducts C.U.P. (Storage Container)**
 - **Removal of Storage Container**
- **Set Special Meeting for Budget Workshop**
 - **December 4, 2018 @ 7:00 PM**



**HAMBURG CITY COUNCIL AGENDA
NOVEMBER 27, 2018**

8. New City Business

- 2018-2019 Snowplowing Contract
- 2019 Final Budget/2019 Final Property Tax Levy
 - Health Insurance Rates/Cost Analysis
 - 2019 City Fee Schedule
 - 2019 Water/Sewer/Storm Water Rates
 - Budget Items for 2018/2019

9. City Council Reports

- Councilmember Jason Buckentin
- Councilmember Tim Tracy
- Councilmember Steve Trebesch
- Councilmember Scott Feltmann
- Mayor Chris Lund
 - ULI Minnesota Regional Council of Mayors

10. Recess City Council Meeting

11. Move to Closed Meeting(s) for the purpose of Employee Evaluation(s) [Unless any employee requests an Open Meeting for his/her evaluation. Any Open Meeting for Employee Evaluation(s) shall be held prior to any Closed Meeting for Employee Evaluation(s)]

- Tamara Bracht
- Greg Schultz
- Jeremy Gruenhagen

12. Move to Close Closed Meetings for Employee Evaluations

13. Move to Reopen the City Council Meeting

14. Employee Wages/Health Insurance Coverage for 2019

- Tamara Bracht
- Greg Schultz
- Jeremy Gruenhagen

15. Adjourn City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
NOVEMBER 27, 2018***

COMMUNITY HALL & PARK ACTIVITIES

DECEMBER

- 7 – Wm. Mueller & Sons**
- 8 – Lunch with Santa**

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

NOVEMBER

- 26 – Hamburg Fire Dept. (Relief Association) Meeting**
- 27 – Hamburg City Council Meeting**
- 28 – Hamburg Lions Convention Committee**

DECEMBER

- 2 – Youngwood 4-H Club**
- 3 – Hamburg Lions Club (YA Twp. Room)**
- 3 – HFD Training**
- 4 – Hamburg City Council Budget Workshop ?**
- 7 – Hamburg Lions Christmas Party**
- 8 – Community Center Rental**
- 10 – HFD Training**
- 11 – Public Hearings 7:00 PM**
- 11 – Hamburg City Council Meeting – 7:00 PM**
- 11 – Young America Township Meeting**
- 15 – Community Center Rental**
- 16 – Community Center Rental**
- 17 – Hamburg Lions Club**
- 17 – Hamburg Fire Dept. (Relief Association) Meeting**
- 24-25 – Christmas Holiday (City Offices Closed)**
- 25 – Community Center Rental**
- 30 – Community Center Rental**

2018 November Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - October 2018	\$2,674.26	11/13/2018
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment October 2018	\$499.00	11/13/2018
ACH	HealthPartners	Divided	Health Insurance for November 2018	\$2,958.95	11/13/2018
ACH	KwikTrip	Public Safety (FD)	Vehicle 2 Fuel Fill	\$53.80	11/13/2018
ACH	Greg Schultz	Divided	Wages 10-22-18 to 11-05-18	\$1,623.31	11/13/2018
ACH	Tamara Bracht	Divided	Wages 10-22-18 to 11-05-18	\$539.93	11/13/2018
ACH	Jeremy Gruenhagen	Divided	November Wages	\$1,843.87	11/13/2018
Debit Card	Hamburg Post Office (USPS)	water	Overnighted 2 Water Samples to the Dept. of Health	\$28.45	11/13/2018
Debit Card	The Big Clock Store	General Gov't	2 Clocks, 1 Plain, 1 with City Logo	\$107.10	11/13/2018
Debit Card	NYA Subway	General Gov't	Election Day Lunch for Judges	\$53.59	11/13/2018
ACH	Optum Bank	General Gov't	HSA Admin Fee's for City Employees for 3rd Quarter 2018	\$22.50	11/27/2018
Debit Card	UPS	Water	Overnighted Water Samples	\$10.91	11/27/2018
19316	Anna May Oelfke	General Gov't	Election Judge Training (2 hours) & 2 Election Day Shifts (13.5	\$155.00	11/13/2018
19317	Core and Main	Water	7'-13' Telescoping Valve Box Key, Manhole Lid Extractor	\$525.17	11/13/2018
19318	Delmer Droege	General Gov't	Election Judge Training (2 hours) & 2 Election Day Shifts (15 h	\$170.00	11/13/2018
19319	Diane Hoffman	General Gov't	Election Judge Training (2 hours), 2 Election Day Shifts (15.5 h	\$180.08	11/13/2018
19320	Diane Weckman	General Gov't	Election Judge Training (2 hours), 2 Election Day Shifts (15 hou	\$175.08	11/13/2018
19321	Floyd Total Security	Water	Base Alarm Monitoring for WWTP (12-3-18 to 3-2-19)	\$92.07	11/13/2018
19322	Gopher State One Call	Divided	October Locates (41)	\$55.35	11/13/2018
19323	Janice Mackenthun	General Gov't	Election Judge Training (2 hours), 2 Election Day Shifts (14.5 h	\$165.00	11/13/2018
19324	Joan Stuewe	General Gov't	Election Judge Training (2 hours), 2 Election Day Shifts (15 hou	\$170.00	11/13/2018
19325	Jan Pulkrabek	General Gov't	Election Judge Training (2 hours), 1 Election Day Shift (7 hours	\$115.08	11/13/2018
19326	John Michels	Public Safety (FD)	Vehicle Repair (Parts & Labor) Waterpump , Belt Tensioner, An	\$558.45	11/13/2018
19327	Justin Buckentin	Public Safety (FD)	Fire Chief Convention 2 Nights Hotel and Mileage	\$485.89	11/13/2018
19328	Loffler Companies	General Gov't	October Copies	\$93.47	11/13/2018
19329	MNSPECT, LLC	Public Safety (FD)	Permit Fee at 170 Martha for Re-roof	\$35.00	11/13/2018
19330	MVTL, Labs, Inc.	Sewer	Lab Fees for Final Pond Discharge - Sample Date 10/23/18	\$77.50	11/13/2018
19331	Quill	General Gov't	Lysol Bacteria Air Spray, Personalized City Address Stamp	\$31.77	11/13/2018
19332	Viking Bottling Co.	Hall	Pop and CO2 Canisters for Hall	\$320.00	11/13/2018
19333	W.W.O.T.A.	Divided	Water/Wastewater Training & Assistance for October 2018	\$645.00	11/13/2018
19334	Waste Management, Inc.	Sanitation	(3) 30 Yard Flat Green Yard Waste Containers	\$770.67	11/13/2018
19335	Wm. Mueller & Sons, Inc.	Divided	Fuel for City Vehicles & Lawnmowers and RR Street & Scheele	\$41,847.71	11/13/2018
19336	Xcel Energy, Inc.	Divided	Electricity/Natural Gas Services for October(Bill 2 of 3)	\$835.45	11/13/2018
19337	Canon Financial Servcies	General Gov't	Canon Copier Government Contract for November	\$33.13	11/27/2018
19338	CarverLink/Jaguar	General Gov't	Telephone/Internet Services November 2018	\$109.58	11/27/2018
19339	Cintas	Divided	Cleaning Supplies - Towels, Mops, Rags, Garbage Liners	\$72.48	11/27/2018
19340	EMTS	Public Safety (FD)	Annual EMR Refresher Training	\$2,800.00	11/27/2018
19341	League of MN Cities	General Gov't	2018 Regional Meeting for Chris Lund on 11/29/18	\$45.00	11/27/2018
19342	McCarthy Well Company	Water	Annual Pump Performance Inspection of 1 Water Well	\$250.00	11/27/2018
19343	Melchert-Hubert & Sjodin, PLLP	General Gov't	Review and Correspondence regarding Land Management, CUI	\$1,785.00	11/27/2018
19344	Menards	Divided	Ice Melt, Distilled Water, Light Bulbs, Paper Towel, Vacuum Bel	\$138.76	11/27/2018
19345	Mini Biff, Inc.	Park & Rec.	Handicap Mini Biff Rental, Damage Waiver & Winterization	\$143.82	11/27/2018
19346	MN Dept. of Health	Water	Comm. Supply Water Service Connection Fee 4th Qtr	\$337.00	11/27/2018
19347	MVTL Labs, Inc.	Sewer	Lab Fees for Final Pond Discharge - sample dates Oct. 31 & No	\$177.00	11/27/2018
19348	Pauline Arnst	Water	Reimbursement of final water bill over-payment (416 Jacob St)	\$82.63	11/27/2018
19349	Robb's Electric	Park & Rec.	Installed New Lighting at Memorial Monument	\$2,510.00	11/27/2018
19350	S.E.H., Inc.	Divided	2040 Comp. Plan Updates, 2018 Street Improvements (RR & Sc	\$2,504.50	11/27/2018
19351	Xcel Energy	Divided	October Electricity/Natural Gas Services (Bill 3 of 3)	\$1,245.24	11/27/2018
				\$70,153.55	
			November Claims	\$57,886.00	11/13/2018
			November Added Claims	\$12,267.55	11/27/2018
			Total November Claims	\$70,153.55	

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2018-12**

**RESOLUTION AUTHORIZING OFF-PREMISES LIQUOR SERVICE
AT COMMUNITY FESTIVAL**

WHEREAS, Minnesota Statutes, section 340A.404, subdivision 4(b), authorizes a City Council to authorize a liquor license holder to serve liquor at an off-premises location at a community festival;

WHEREAS, the Big Rib Jig, held on June 22, 2019, is an important attraction for the community and takes place within the City of Hamburg;

WHEREAS, Parkside Tavern has an active retail intoxicating on-sale liquor license issued by the City of Hamburg;

WHEREAS, Parkside Tavern desires to dispense liquor outside of its licensed premises during the Big Rib Jig; and

WHEREAS, Parkside Tavern has provided the City of Hamburg with proof of liability insurance in compliance with Minnesota Statutes, section 340A.409; therefore

BE IT RESOLVED BY THE CITY COUNCIL OF HAMBURG, MINNESOTA:

1. The Big Rib Jig, held on June 22, 2019, is a community festival.
2. Parkside Tavern is hereby authorized to dispense liquor off premises during the Big Rib Jig on June 22, 2019, in accordance with Minnesota Statutes, section 340A.404, subdivision 4(b).
3. Parkside Tavern may only dispense liquor in the designated areas of the Big Rib Jig. The designated areas are exclusively Bicentennial Park (614 Park Avenue) and the fenced-in area of Railroad Street immediately adjacent to Parkside Tavern. All liquor must be consumed in the designated areas.
4. Parkside Tavern is responsible for ensuring no persons under the age of 21 obtain or consume alcohol at the Big Rib Jig.



I CERTIFY THAT the above resolution (Resolution 2018-12) was adopted by the City Council of Hamburg, Carver County, Minnesota this 27th day of November, 2018.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



“The City of Hamburg is an Equal Opportunity Employer and Provider.”

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: November 21, 2018

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: December 7, 18, 20
(Off at 4:00PM)

December 3, 26, 27

How many **Vacation** hours will be used? 24

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? Yes

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? Yes

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: November 27, 2018

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen
Employee Signature

11-21-2018
Date

City Clerk/Treasurer

Date

Mayor

Date



Activity/Project List Deputy Clerk November 2018

Date	Activity/Project/Issue	Outcome
11/1 & 2	Ran water bills	
11/6/2018	General Election Day	
11/9/2018	Had CSO post 21 Parking notices to vehicles parked on City Streets for more than 24 hours	
11/14/2018	Posted Shut off Water notices (10)	
11/19/2018	Entered Bills, updated claims list, entered water bill payments, took phone call requesting a Summer Comm. Ctr. Rental,	
11/20/2018	Entered Receipts in QB, timecards,	
11/26/2018	Received notice that the renters have moved out of 190 Brad Street and the house owners paid the delinquent water bill. Received full payment from resident who had received a shut off notice.	
11/27/2018	Contacted resident for completed permit forms to go with the permit check payments he sent me. Prepared for Council Meeting. Received my yearly review.	



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

FD/Council Agenda

1 message

Justin Buckentin <chief1@cityofhamburgmn.com>
To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>
Cc: HFD Anderson Scott <c425conquest@gmail.com>

Mon, Nov 19, 2018 at 8:31 PM

Here's what I have for Council Agenda

1. 2019 Officer recommendations from Selection Committee
2. Ice Rink-FD will do when conditions are right
3. Engine-new Engine is in service
4. Approval for expenditures-
 - \$5,400 for 1,000' of 1.5" and 1,000 of 2.5" hose for new truck
 - \$2,500 for Rescue 11 lighting quote
 - \$2,100 for 2 new air bottles (coupled with the 6 ordered next year budget and all bottles will be updated. They expire 2019)
 - \$2,800 for 1 new radio to go on E12
 - \$12,800
- (\$1,800 for a portable generator will come from Relief Assn)
5. Open House-Jan 12
6. Pension

I will forward the quotes for the hose. I received quotes from MES and Jefferson Fire (MES was cheaper)
Scott received 2 quotes for R11 lights
I cannot really get multiple quotes for Air Cylinders or Radios since we need a certain brand of both to be compatible with the air packs and radio chargers that we currently have.

As always contact me if you have any questions.
Thank you

Justin Buckentin-Hamburg Fire Chief
P.O. Box 213
[181 Broadway Avenue](#)
[Hamburg, MN 55339](#)
Cell 612-716-6787
Station 952-467-3178
chief1@cityofhamburgmn.com



Quote PDF

Jefferson Fire & Safety, Inc
 7617 Donna Drive,
 Middleton, WI 53562
 1-800-697-3473
 www.jeffersonfire.com



QUOTE DETAILS

Quote #:

Date:
Nov 14th, 2018

Sales Rep:
Scott Bakos
952-567-1927
sbakos@jeffersonfire.com

CUSTOMER DETAILS

Hamburg Fire Department

CUSTOMER ADDRESS

Billing Address:
c/o Dawn Czech
16155 5th Lane
Athens, WI 54411

Shipping Address:
6369 Mason Rd.
Athens, WI 54411

PURCHASE ORDER

SHIPPING OPTION

SHIPPING INSTRUCTION

This Quote Does Not Include Shipping

ORDER DETAILS

QTY.	U/M	ITEM #	DESCRIPTION	TAX	UNIT PRICE	TOTAL
20	Each	KEY RC15x50-60 0-YARN	KEY DURA-FLOW 1.5"X50' YEL RUB CVRD HOSE, CPLD NST	0	\$120.96	\$2419.2
20	EACH	KEY RC17X50-60 0-YARN	KEY DURA-FLOW 1.75"X50'YEL RUB CVRD HOSE,CPLD NST	0	\$137.76	\$2755.2
20	EACH	KEY RC25X50-60 0-YARN	KEY DURA-FLOW 2.5"X50'YLW,RUB CVRD HOSE,CPLD NST	0	\$178.64	\$3572.8

SUBTOTAL: \$ 8,747.20

TAX: \$ 0.00

TOTAL: \$ 8,747.20



1900 East Military Avenue
 Suite 276
 Fremont, NE 68025

Quote

Date 10/23/2018
Quote # QT1214062
Expires 11/22/2018
Sales Rep Hillstrom, Jeffrey
PO #
Shipping Method FedEx Ground

Bill To
 HAMBURG FIRE DEPT.
 181 BROADWAY
 PO BOX 213
 HAMBURG MN 55339
 United States

Ship To
 HAMBURG FIRE DEPT.
 181 BROADWAY
 PO BOX 213
 HAMBURG MN 55339
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Sales Pri...	Amount
DJ15RB			DJ8001.5X50NSTRED	1	95.00	95.00
DJ25RB			DJ8002.5X50NSTRED	1	154.38	154.38
HF15RB			HYDROFLOW1.5X50NSTRED	1	103.13	103.13
HF25RB			HYDROFLOW2.5X50NSTRED	1	162.50	162.50
45851			E-Spot LiteBox Standard System with 120V AC/12V DC charge cords, shoulder strap & mounting rack - Orange	1	170.00	170.00
TEU-2200DB			EU2200 Generator, 500W light, STD-TL5Q	1	1,887.50	1,887.50

Subtotal 2,572.51
Shipping Cost (FedEx Ground) 0.00
Total \$2,572.51

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.

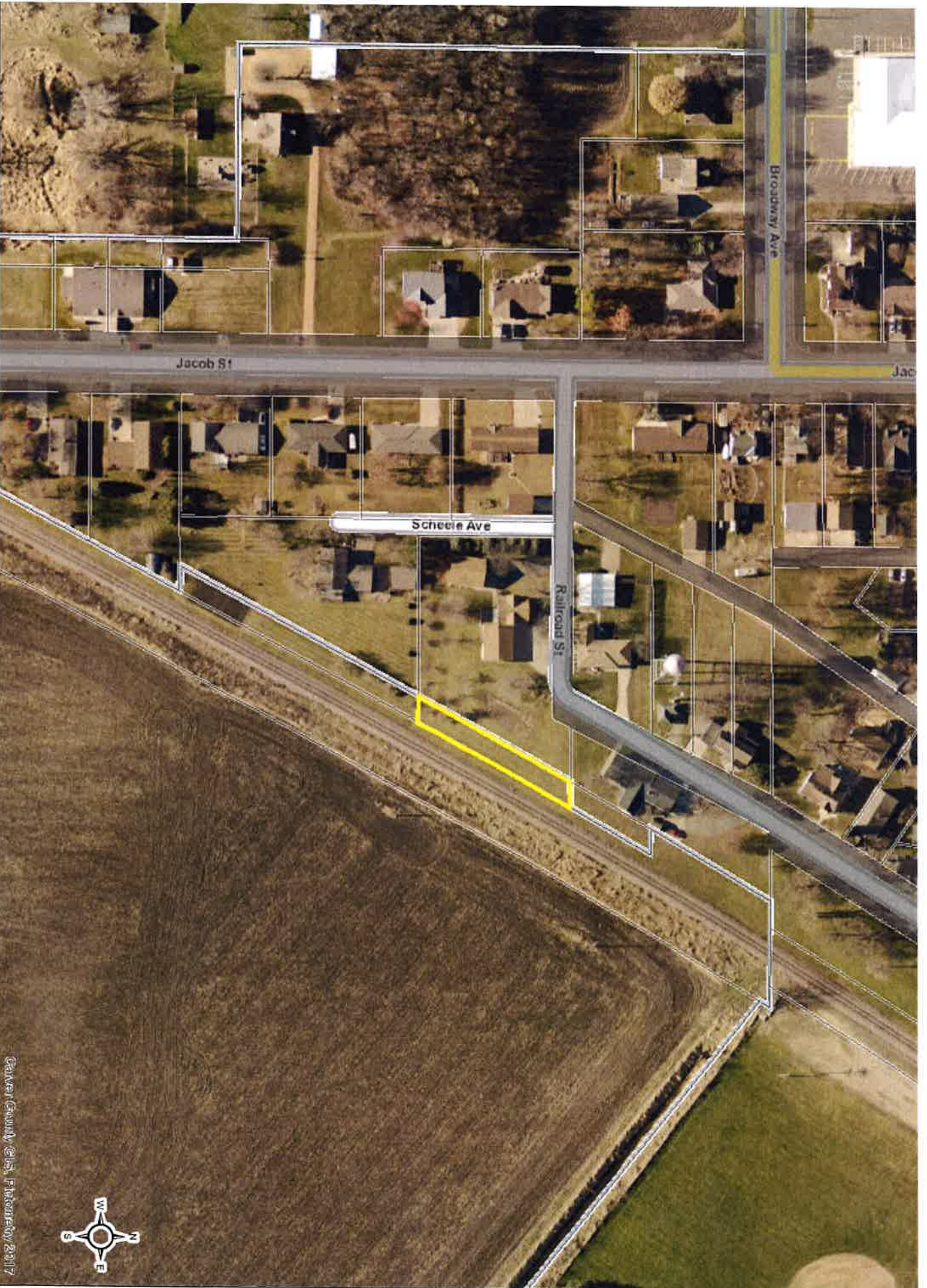


QT1214062



This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Map Date: 11/14/2018



Carver County GIS, February 2017

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Map Date: 11/14/2018

CITY OF HAMBURG
City Clerk/Treasurer – PO Box 248
181 Broadway Ave., Hamburg, MN 55339

*City Office: (952) 467-3232 Fax: (952) 467-3119 TDD: 711 Email: CityAdmin@CityofHamburgmn.com
City Website: CityofHamburgmn.com*

November 21, 2018

Timberline Wood Products
Attn: Bryan Malz
400 Railroad Street
P.O. Box 96
Hamburg, MN 55339

Dear Timberline Wood Products (Bryan Malz):

I am sending this letter to remind you of the terms of the Conditional Use Permit (CUP) that were granted on March 13, 2007, for the temporary storage container on your property.

One of the conditions of the CUP is the storage container is temporary and can only be used for the current business (Timberline Wood Products), so as soon as you cease operation at this location the CUP is no longer valid. The storage container must be removed when the business moves and/or sells. Please see the attached copy of the CUP for reference.

The City was informed at the November 13, 2018 Council Meeting that the property at 400 Railroad Street was sold to Triple T Services. Since you no longer operate at this address and have sold this property the CUP is no longer valid and the storage container must be removed immediately. If the storage container is not removed the City may seek legal action to remove the container.

If you have any questions or concerns feel free to contact me.

Sincerely,

Jeremy Gruenhagen
City Clerk-Treasurer
City of Hamburg

cc: enclosure



"The City of Hamburg is an Equal Opportunity Employer and Provider."

CITY OF HAMBURG
City Clerk/Treasurer – PO Box 248
181 Broadway Ave., Hamburg, MN 55339

City Office: (952) 467-3232 Fax: (952) 467-3119 TDD: 711
Email: CityAdmin@CityofHamburgmn.com City Website: CityofHamburgmn.com

CONTRACT FOR SNOWPLOWING

Whereas, this is a binding contract between the City of Hamburg and Wm. Mueller & Sons.

Whereas, the City agrees to contract with Wm. Mueller & Sons for the plowing of snow and sanding/salting of the city streets for the 2018-2019 snow season.

Whereas, Wm. Mueller & Sons agrees to plow snow and sand/salt the city streets in Hamburg for the 2018-2019 snow season on the discretion of Wm. Mueller & Sons and the City of Hamburg. The City streets will be plowed and sanded/salted, by Wm. Mueller & Sons, to the best ability of manpower and equipment available and as best seen fit by Wm. Mueller & Sons and the City of Hamburg.

Whereas, the following rates will apply:

Blade Rate with Plow & Wing	\$140.00/Hr.
Sand Truck Rate with Plow & Wing	\$140.00/Hr.
Loader Rate (966)	\$175.00/Hr.
Truck Rate (Tri-axle)	\$90.00/Hr.
Truck Rate (Quad)	\$90.00/Hr.
Truck & Sander Rate	\$100.00/Hr.
Salt Sand Mix	\$65.00/Ton
Pure Salt Mix	\$120.00/Ton

Therefore, Be It Resolved, this agreement is a binding agreement with the City of Hamburg and Wm. Mueller & Sons and is effective as of November 27, 2017.

Jeremy Gruenhagen, City Clerk-Treas.

Chris Lund, Mayor

Brad Droege, Wm. Mueller & Sons



"The City of Hamburg is an Equal Opportunity Employer."

ROAD CONTRACTORS
AGGREGATES
BITUMINOUS PAVING
BITUMINOUS MATERIALS



HAMBURG, MN

831 PARK AVE P.O. BOX 247
HAMBURG, MN 55339
PHONE 952-467-2720
FAX 952-467-3894
EMAIL INFO@WMMUELLER.COM

PROPOSAL AND ACCEPTANCE

PROPOSAL SUBMITTED TO:	City of Hamburg	DATE:	11/16/2018	PHONE:	952-467-3232
STREET:	181 Broadway Ave.	JOB NAME:	2018-2019 Snow Removal		
CITY, STATE, ZIP:	Hamburg, MN 55339	JOB LOCATION:	Hamburg Streets		
CONTACT:	City Clerk	VIA:			

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

- * Blade with Plow & Wing @ \$140.00 per hour
- * Sand Truck with Plow & Wing @ \$140.00 per hour
- * 966 Loader @ \$175.00 per hour
- * Truck to haul snow @ \$90.00 per hour
- * Truck & Sander @ \$100.00 per hour
- * Salt Sand @ \$65.00 per ton
- * Salt @ \$120.00 per ton

NOTES:

WE PROPOSE TO FURNISH MATERIAL AND LABOR - COMPLETE
IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS
FOR THE SUM OF:

*** PAYMENT TO BE MADE UPON COMPLETION ***

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US
IF NOT ACCEPTED WITHIN 30 DAYS.

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, storm, and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.

AUTHORIZED SIGNATURE: Timothy Mueller
TITLE: Secretary/Treasurer

ACCEPTANCE OF PROPOSAL - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. **Payment is due upon receipt of invoice.** Owner agrees that Wm. Mueller and Sons, Inc. may charge interest at the rate of eighteen percent (18%) on any sum due under this contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, cost incidental to collection, and attorney's fees (if an attorney is retained for collection) shall be added to the unpaid balance. Owner hereby releases Wm. Mueller and Sons, Inc. of notice requirements for lien rights in the event payments are not made as outlined above.

PLEASE SIGN AND RETURN ONE COPY

SIGNATURE: _____

DATE OF ACCEPTANCE: _____

CITY OF HAMBURG
City Fee Schedule for 2018
Schedule A

Mayor
 Acting Mayor
 Council Member
 Council Member
 Council Member
 Official Newspaper - Publications
 Bank & Depository - Utility Billing Collection Site
 Building Inspector
 Emergency Manager
 City Engineer

Chris Lund
 Steven Trebesch
 Tim Tracy
 Jason Buckentin
 Scott Feltmann
 NYA Times
 State Bank of Hamburg
 MNSPECT
 Brad Droege
 Justin Black

Community Hall Rates

Hall Upstairs - 9:00 AM Access (Day Before Rental if not Rented)	Non-Resident Rate	\$800.00	
Hall Reservation 2 Days Before Rental Date (4:00 PM Access)	Non-Resident Rate	\$900.00	
Hall Reservation 2 Days Before Rental Date (9:00 AM Access)	Non-Resident Rate	\$1,000.00	
Hall Upstairs - 9:00 AM Access (Day Before Rental if not Rented)	City Resident	\$750.00	
Hall Reservation 2 Days Before Rental Date (4:00 PM Access)	City Resident	\$850.00	
Hall Reservation 2 Days Before Rental Date (9:00 AM Access)	City Resident	\$950.00	
Hall Rental Fee (Upstairs) for Local Businesses (9:00 AM Access)		\$400.00	
Hall Rental Fee (Upstairs) for Benefits		\$400.00	
Hall Basement One Day Rental Fee		\$200.00	
Hall Damage Deposit		\$450.00	
Down Payments on Hall Rental		\$150.00	
Damage Deposit for Renting Tables (Wooden Tables Only)		\$10/Table	
Damage Deposit for Chairs		\$1/Chair	
Pop (Per Pound)		\$1.00	\$0.65 *
Cups (Per Cup)		\$0.05	

(* Denotes City Approved Club Rates - Fire Dept., Lions Club, Baseball Club, and Sportsmen's Club)

Community Center Rates

Community Center (Fire Hall) Rent	(\$100 Damage Deposit)	\$200.00
Community Center Rental Fee for Local Businesses	(\$100 Damage Deposit)	\$100.00

Park Shelter Rentals

Park Shelters & Lions Shelter	(\$100 Damage Deposit)	\$200.00
Park Shelter Rental Fee for Local Businesses	(\$100 Damage Deposit)	\$100.00

Water, Sewer, & Storm Water Rates

Water Hauled Out (Load)	Mileage = \$5/Mile	\$20/1,000 gallons
Metered Water (Base Fee)		\$22.40/Month
Metered Water (Per Thousand Gallons)		\$10.51
Water Capital Improvement Fee		\$8/Month
Sanitary Sewer (Base Fee) Per Unit		\$10.95/Month
Sanitary Sewer Metered (Per Thousand Gallons)		\$4.15
Storm Water Monthly Utility Fee	Residential Parcels	\$27.50/Month
Storm Water Monthly Utility Fee	Commercial/Multi-Family Parcels	\$44/Month
Late Fee on Utility Bill		10%
Water Hook Up Fee (WAC)		\$3,500
Sewer Hook Up Fee (SAC)		\$3,500
Water Reconnection Fee		\$100.00
Water/Sewer Permit Fee		\$50.00
Water Meter		Cost of Meter Plus 10%
Garbage		Residents Contract with Waste Management

CITY OF HAMBURG
City Fee Schedule for 2018

Schedule A

Mayor	Chris Lund
Acting Mayor	Steven Trebesch
Council Member	Tim Tracy
Council Member	Jason Buckentin
Council Member	Scott Feltmann
Official Newspaper - Publications	NYA Times
Bank & Depository - Utility Billing Collection Site	State Bank of Hamburg
Building Inspector	MNSPECT
Emergency Manager	Brad Droege
City Engineer	Justin Black

City Council & Special Rates

Mayor Salary		\$1,500.00
Council Salary		\$1,000.00
Special Meeting (City Related) - Per Member/Meeting		\$50/Meeting
Planning Commission Wages		\$25/Meeting
Election Judges (City Elections)		\$10/Hr
Public Hearing & Meetings (Requested by Residents) Held Before Regular City Mtg.		\$300.00
Public Hearing & Special Meetings (Requested by Residents) Other than Regular Mtg.		\$350.00
Administrative Fee - Certified Letters		\$25.00
Background Check Fee		Cost of Background Check
City Man Power - Hourly Rate		\$35.00
City Man Power (Equipment) - Hourly Rate		\$110.00
Information Research Fee	Public Data Only	\$35/HR plus Materials
Copies/Fax (Page)	Per Page	\$0.25
Copy of City Ordinances		\$50.00
Copy of Comprehensive Plan, Zoning Ordinances, Financial Statement, City Tapes (Videos)		\$30.00
Copy of City SWMP, Sewer and Water Studies		\$30.00
Mileage	2018 IRS Rate	\$.545/Mile
Returned Check Charge		\$30
Special Assessment Search		\$20
Animal License	Annual	\$10.00 *
Liquor Licenses - On Sale	Annual	\$1,200.00
Liquor Licenses - Off Sale	Annual	\$100.00
Liquor Licenses - Special Sunday	Annual	\$200.00
Tobacco License	Annual	\$100.00
Solicitor/Peddler Permit	Annual	\$25.00
Notary Public Fee		\$2.00

* (Animal Licenses are due the first of the year)

Fire Call Rates

Fire/Accident Call Not Covered By Contract	\$450 First Hr. + \$350 Each Additional Hr.
On Call/Training Pay (Firefighters)	\$10/Call
First Responders	\$15/Call

	Beginning Balance 1/1/2018	2018 Budget Income	2018 Budget Expense	Budget Year-End Balance
City Of Hamburg (Savings)	\$469,494.09	\$34,830.00	\$61,500.00	\$442,824.09
*Equipment Replacement Fund	\$104,300.00	\$5,000.00	\$0.00	\$109,300.00
*City Maintenance Fund	\$113,000.00	\$5,000.00	\$35,000.00	\$83,000.00
*Seal Coating (Street Repairs)	\$180,528.00	\$0.00	\$26,500.00	\$154,028.00
*Community Center Addition	\$18,000.00	\$2,000.00	\$0.00	\$20,000.00
*Community Hall Renovations	\$0.00	\$0.00	\$0.00	\$0.00
*Park Handicap Bathrooms	\$10,000.00	\$2,000.00	\$0.00	\$12,000.00
*Water Tower	\$39,360.00	\$19,680.00	\$0.00	\$59,040.00
*Interest	\$4,306.09	\$1,150.00	\$0.00	\$5,456.09
*Transfers In (Out)	\$0.00		\$0.00	\$0.00

	Remaining Balance 1/1/2018	Remaining Assessment 1/1/2018	Cash & Investments	2018 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2018
Debt Summary							
Water Wells Project	\$70,000.00	\$0.00	\$0.00	\$13,000.00	2/20/17 & 8/20/17	8/20/2022	\$57,000.00
Water Treatment Plant	\$383,000.00	\$0.00	\$0.00	\$51,000.00	2/20/17 & 8/20/17	8/20/2024	\$332,000.00
Sanitary Sewer Improvements	\$165,088.23	\$68,585.14	\$0.00	\$15,000.00	2/20/17 & 8/20/17	8/20/2030	\$81,503.09
Storm Water Improvements	\$905,000.00	\$0.00	\$0.00	\$45,000.00	2/1/17 & 8/1/17	2/1/2032	\$860,000.00
Totals	\$1,523,088.23	\$68,585.14	\$0.00	\$124,000.00			\$1,330,503.09

	2019	2020	2021	2022	2023	2024
Debt Principle Payments						
Water Wells Project	\$14,000.00	\$14,000.00	\$14,000.00	\$15,000.00	\$57,000.00	\$59,000.00
Water Treatment Plant	\$52,000.00	\$53,000.00	\$55,000.00	\$56,000.00		

Cash Flow

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Other Income						
Water Service	\$19,776.00	\$19,776.00	\$19,776.00	\$19,776.00	\$19,776.00	\$0.00
Water CIP Fee	\$20,700.00	\$20,700.00	\$20,700.00	\$32,004.00	\$32,004.00	\$0.00
Taxes	\$26,304.00	\$26,304.00	\$26,304.00	\$0.00	\$0.00	\$0.00
Savings	\$66,780.00	\$66,780.00	\$66,780.00	\$51,780.00	\$51,780.00	\$0.00

Expenses						
Other Expenses (DEBT)						
Water Tower	\$66,780.00	\$66,780.00	\$66,780.00	\$66,780.00	\$66,780.00	\$66,780.00
Other Debt (Matured)	\$0.00	\$0.00	\$0.00	(\$15,000.00)	(\$15,000.00)	(\$75,000.00)
Total Other Expenses	\$66,780.00	\$66,780.00	\$66,780.00	\$51,780.00	\$51,780.00	(\$8,220.00)

Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,220.00
1 Water CIP Fund (Savings/2018/2019)	\$78,912.00					
2 Property Tax Increase (1% Increase=\$4,870)	4.26% in 2020			2.23% in 2023		
Water Fund Balance 12/31/2017	\$103,000.00					

*This scenerio requires a 4.26% Tax Increase in 2020 and another Tax Increase of 2.23% in 2023

*Another Option is to Increase Taxes in 2019 by 2.25%, another 2% in 2020 and another 2.23% in 2023

*Financing Based on \$1.1 Million at 2% for 20 Years

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Total Other Expenses	\$66,780.00	\$66,780.00	\$66,780.00	\$51,780.00	\$51,780.00	(\$8,220.00)

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DRAFT 2019 PRIORITIES
LEADING INTO THE FUTURE

MINNESOTA MAYORS TOGETHER

Fostering conversations to build trusted relationships and collaboration across the state.

AFFORDABILITY

Elevate the importance of the economic and environmental imperative to connect transportation, housing, and workforce.

Conversations among mayors and their business communities to activate support for increasing the supply of diverse workforce housing along with transportation investments (e.g. Chambers, Itasca, Greater MSP).

Share local, state, and national implementation best practices.

HEALTHY & RESILIENT COMMUNITIES

Protect, manage and reclaim sustainable source water.

Storm water management: planning for extreme weather events and building 21st century resilient infrastructure.

Resilient energy generation: solar, wind, electrification.

Food security.

Urban forests.

Sustainable building practices.

Foster inclusion across diversifying populations including immigrants, refugees, and new Americans.

MOBILITY

Adaptation: autonomous vehicles, and ridesharing.

Robust, multi-modal, and sustainable infrastructure investments: roads, bridges, transit, walkability, non-motorized.

CITY LIVABILITY

Continue the conversation among school leadership and mayors.

PARTNER TO SUPPORT LEGISLATIVE RECOMMENDATIONS: TBD

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TOPICS AND PRESENTERS

[POST-ELECTION ANALYSIS: TODD RAPP](#)

[REACHING ACROSS THE PARTISAN AISLE TO BUILD NETWORKS OF SUPPORT – A BLUEPRINT FOR THE FUTURE: SENATOR DAVE DURENBERGER AND LORI STURDEVANT](#)

POST-ELECTION ANALYSIS

[LINK](#)

TODD RAPP, RAPP STRATEGIES

- Democrats lost 2 U.S. Senate seats and 35-37 house seats but added over 300 legislative seats. Democrats flipped 7 governors.
- The results were typical for a midterm election where the sitting president has an approval rating below 50%.
- A survey yielded unusual results indicating that a quarter of Americans think the economy is doing well yet also think the country is going in the wrong direction. Many of these respondents live in the suburbs.
- The 2018 midterm elections saw the highest midterm voter turnout in MN history with 2,615,092 voters. The primary driver was younger voters.
- Tim Walz is the first governor from Greater MN in 32 years.
- MN has the only split legislature in the country.
- MN now has 4 major parties (Democratic Farmer Laborer, Republican Party of MN, Grassroots-Legalize Cannabis Party, Legal Marijuana Now Party).
- Political geography is changing: more populous counties vote more democratic.
- The entire metro area in 2018 voted democratic. The suburbs and the urban core controlled this election. Suburban and urban districts are voting more democratic, rural districts are voting more republican – a trend that will likely continue.
- Rural MN is likely to lose some seats in the redistricting.
- Places where population is growing faster than the state average will have more control after the legislative redistricting (Moorhead, Rochester, Bloomington, Brooklyn Park, Edina).
- Minnesota statewide political results reflect the intensifying national divisions, both geographic and ethnic.

ATTENDEES

MAYORS

James Hovland	City of Edina (co-chair)
Molly Cummings	City of Hopkins (co-chair)
Kirt Briggs	City of Prior Lake
Marv Calvin	City of Willmar
Melvin Carter	City of St. Paul
Sean Dowse	City of Red Wing
Bill Droste	City of Rosemount
Jerry Faust	City of Saint Anthony
Mary Gaasch	City of Lauderdale
Mary Giuliani Stephens	City of Woodbury
Shep Harris	City of Golden Valley
Kathi Hemken	City of New Hope
Marvin Johnson	City of Independence
Peter Lindstrom	City of Falcon Heights
Chris Lund	City of Hamburg
Julie Maas-Kusske	City of Maple Plain
Mike Maguire	City of Eagan
Sandy Martin	City of Shoreview
Tim McNeil	City of Dayton
Ben Schierer	City of Fergus Falls
Nora Slawik	City of Maplewood
Nancy Tyra-Lukens	City of Eden Prairie
Ken Willcox	City of Wayzata
Janet Williams	City of Savage
Gene Winstead	City of Bloomington

GUESTS

John Adams, University of Minnesota; John Breitingner, Cushman & Wakefield; Mike Ericson, City of Northfield; Kevin Franzell, League of MN Cities; Debbie Goettel, Hennepin County; Judy Jandro, Bell Banks; Nick Koch, HGA Architects & Engineers; Sarah Krebsbach; American Technical Education Association; Tony Kuechle, Doran Companies; Brad Larson, City of Savage; Jay Lindgren, Dorsey & Whitney; Anne Mavity, MN Housing Partnership and City of St. Paul; Diane Norman, RSP; Ron Orlando, Comcast; Ellen Sahli, Family Housing Fund; Michelle Swanson, Xcel Energy; Mary Tingerthal, MN Housing; Jamie Verbrugger, City of Bloomington; Anika Ward, Blue Cross Blue Shield; Jonathan Weenhagen, Minneapolis Regional Chamber; ThaoMee Xiong, City of St. Paul

ULI MINNESOTA

Aubrey Albrecht, Caren Dewar, Rachel Lieberman

NEXT MEETING

Monday, December 10th, 2018
11:30 a.m. to 1:30 p.m.
Seattle Room at Dorsey & Whitney, 50 South 6th Street, Minneapolis, MN

REGISTER NOW!

ULI MN's 10th Annual Housing Summit

Adapting to Change

Keynote speaker:

Dr. Tiffany Manuel
Enterprise Community Partners

*Why Housing Messages are
Backfiring and 10 Things We
Can Do About It.*



The recent Minnesota Housing Task Force set a goal to add **300,000 new homes** of all types, prices, and locations **by 2030**. This will mean more units built in more places, connected to transportation networks and employment centers.
How will we adapt and lead?

Panel Discussion

Public Engagement and Elected Leadership: Finding an Effective Balance

Colleen Carey, The Cornerstone Group (Moderator)
Lisa Bender, Minneapolis City Council President
John Breitingner, Cushman & Wakefield
Janne Filsrand, Neighbors 4 More Neighbors
Maria Regan Gonzales, Mayor Elect, City of Richfield

Thank you to
event sponsor:



Date: Friday, December 14th

Time: 7:45 AM Registration and Breakfast
8:00 - 10:00 AM Program

Location: Dorsey & Whitney
50 S 6th St, 15th floor, Minnesota Room
Minneapolis, MN 55402

Registration: \$45 ULI Members
\$60 Nonmembers
\$10 Surcharge for registration on-site

[Join ULI Today!](#)

REGISTER NOW!

Or Call 1800-321-5011 and use the event code 8117-1909.

[Click here to see who's coming.](#)