



## **HAMBURG CITY COUNCIL AGENDA**

### **NOVEMBER 28, 2023**

1. **Call City Council Meeting to Order at 7:00 PM**
  - **Pledge of Allegiance**
  
2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
  
3. **Agenda Review (Added Items) and Adoption**
  
4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
  - **Approve Payment of Added November Claims (\$32,252.11)**
  - **Approve Service Agreement for 2024 Joint Assessment w/ Carver County**
  - **Approve 2024 Contract for Policing Services w/ Carver County**
  - **Approve Lawful Gambling Permit for Hamburg Baseball Club**
    - **June 9, 2024**
  - **Approve Temporary On-Sale Liquor License(s) for Hamburg Lions Club**
    - **January 27, 2024 & February 3, 2024**
  - **Approve September 2023 Cash Flow Statement**
  - **Approve Time-Off Request (Jeremy Gruenhagen)**
  - **Mediacom Programming Changes & Rate Adjustments**
  
5. **Old City Business (Memo)**
  - **City Copier Lease Agreement**
  
6. **New City Business**
  - **Holidays (Paid) for PT Employees**
  - **2024 Final Budget/2024 Final Property Tax Levy**
    - **Health Insurance Rates/Cost Analysis**
    - **Budget Items for 2023/2024**
    - **2024 City Fee Schedule**
    - **2024 Final Budget Workshop (December 5<sup>th</sup>)**
  
7. **City Council Reports**
  - **Councilmember Jason Buckentin (Streets)**
  - **Councilmember Eric Poppler (Parks)**
  - **Councilmember Jessica Weber (Buildings)**
  - **Councilmember Tim Tracy (Water/Sewer)**
  - **Mayor Chris Lund**



***HAMBURG CITY COUNCIL AGENDA  
NOVEMBER 28, 2023***

- 8. Recess City Council Meeting**
- 9. Move to Closed Meeting(s) for the purpose of Employee Evaluation(s) [Unless any employee requests an Open Meeting for his/her evaluation. Any Open Meeting for Employee Evaluation(s) shall be held prior to any Closed Meeting for Employee Evaluation(s)]**
  - Jeremy Gruenhagen**
- 10. Move to Close Closed Meeting for Employee Evaluation**
- 11. Move to Reopen the City Council Meeting**
- 12. Employee Wages/Health Insurance Coverage for 2024**
- 13. Adjourn City Council Meeting**



**HAMBURG CITY COUNCIL AGENDA  
NOVEMBER 28, 2023**

**COMMUNITY HALL & PARK ACTIVITIES**

**DECEMBER**

- 1 – Hall Rental
- 2 – Hamburg Lions Lunch w/ Santa – 12:00 PM
- 9 – Central Trap Team Bingo (Hall)

**JANUARY**

- 21 – Hamburg Lions Club Pancake Brunch
- 27 – CPA Banquet

**COMMUNITY CENTER (FIRE HALL) ACTIVITIES**

**DECEMBER**

- 1 – Hamburg Lions Xmas Party
- 2 – Community Center Rental
- 4 – Mayors In - 5:00 to 7:00 PM
- 4 – HFD Training
- 4 – Hamburg Lions Club
- 5 – Community Center Rental 8:00-12:00 PM
- 5 – Budget Workshop Meeting –
- 12 – Public Hearing (Ordinance #170) – 7:00 PM
- 12 – Hamburg City Council Meeting – 7:00 PM
- 12 – Young America Township Meeting
- 16 – Community Center Rental
- 18 – Hamburg Lions Club
- 24 – Community Center Rental
- 25 – Community Center Rental
- 25/26 – Christmas Holiday (City Offices Closed)  
– Hamburg Fire Dept (Relief Assoc.) Meeting

**JANUARY**

- 1 – New Year's Day – City Office Closed
- 2 – HFD Training
- 2 – Hamburg Lions Board Meeting – 7:00 PM
- 2 – Mayors In – 5:00 to 7:00 PM
- 6 – Community Center Rental
- 9 – Hamburg City Council Meeting – 7:00 PM
- 9 – YA Township Meeting – 7:30 PM
- 13 – Community Center Rental
- 15 – Hamburg Lions Club
- 15 – MLK Jr. Day – City Offices Closed
- 29 – Hamburg Fire Dept (Relief Assoc.) Meeting

**2023 November Claims List**

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - October 2023	\$3,578.66	11/14/2023
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - October 2023	\$676.00	11/14/2023
ACH	PERA	Divided	PERA Withholding - October 2023	\$850.68	11/14/2023
ACH	PERA	Divided	PERA Withholding - October 2023	\$574.00	11/14/2023
ACH	PERA	Divided	PERA Withholding - November 2023	\$542.04	11/28/2023
ACH	PERA	Divided	PERA Withholding - November 2023	\$537.51	11/28/2023
ACH	HealthPartners	Divided	Health Insurance for November 2023	\$2,939.87	11/14/2023
ACH	Cintas	General Govt Bldgs.	Rags/Mops/Towels for October 2023	\$126.05	11/14/2023
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$201.60	11/14/2023
ACH	Kwik Trip	Park/Streets/FD	Gas for City Vehicles	\$434.42	11/14/2023
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 10/16/23 to 11/15/23	\$76.45	11/14/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$170.06	11/14/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$178.66	11/14/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,518.56	11/14/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,023.70	11/14/2023
ACH	ZOOM	General Gov't	Video Conferencing 11/06/2023 - 12/05/2023	\$17.33	11/14/2023
ACH	Optum	General Gov't	HSA Admin Fee's for City Employees 3rd Qtr 2023	\$22.50	11/14/2023
ACH	Optum	Divided	HSA Contribution for City Employee 4th Qtr 2023	\$625.00	11/14/2023
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for October 2023	\$50.80	11/14/2023
ACH	Verizon Wireless	Divided	City Cell Phone/Tablets Data Plan	\$129.13	11/28/2023
DD	Jan Shoemaker	Divided	Wages 10/23/23 to 11/5/23	\$1,066.82	11/14/2023
DD	Jason Buckentin	Divided	Wages 10/23/23 to 11/5/23	\$1,766.08	11/14/2023
DD	Steve Frensko	Divided	Wages 10/23/23 to 11/5/23	\$358.70	11/14/2023
DD	Jeremy Gruenhagen	Divided	November Wages	\$2,213.32	11/14/2023
DD	Jan Shoemaker	Divided	Wages 11/06/23 to 11/19/23	\$876.29	11/28/2023
DD	Jason Buckentin	Divided	Wages 11/06/23 to 11/19/23	\$1,912.69	11/28/2023
DD	Steve Frensko	Divided	Wages 11/06/23 to 11/19/23	\$174.46	11/28/2023
DD	Jeremy Gruenhagen	Divided	November Wages	\$2,213.32	11/28/2023
DC	Amazon	Sewer	2 Pack of Dawn Dish Soap	\$17.00	11/14/2023
DC	Amazon	Water	Salt Solution	\$31.95	11/14/2023
DC	Amazon	Water	All Weather Suction Hose Assembly	\$116.80	11/28/2023
DC	Amazon	Hall	Toilet Paper (36 pack)	\$78.50	11/28/2023
DC	Amazon	Divided	Toilet Brush Set/Staple Removers/Sticky Note Pads	\$36.36	11/28/2023
DC	Amazon	Sewer	Dawn Platinum Dish Soap for Liftstation	\$17.00	11/28/2023
DC	Amazon	Water	eXtreme Dog Fence Repair Kit	\$15.95	11/28/2023
DC	Hamburg Post Office	Water/Sewer	Post Card Stamps (2 rolls)	\$102.00	11/14/2023
DC	The Home Depot	General Govt Bldgs.	Starter Kit with two Batters and Charger, Cordless Grinder	\$199.00	11/14/2023
DC	Intuit.com	General Gov't	QuickBooks Online Monthly Payment	\$42.50	11/14/2023
DC	US Postal Service	General Gov't	November 16, 2023 Newsletter	\$78.01	11/28/2023
21798	Business Essentials	Hall	Can Liners (Box 50)	\$27.70	11/14/2023
21799	By the Yard, Inc.	Hall	72" Horizon Bench	\$2,038.30	11/14/2023
21800	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for October 2023	\$33.13	11/14/2023
21801	Carver County Attorney's Office	General Gov't	2023 Quarterly Surcharge/Fines Collected	\$195.04	11/14/2023
21802	Core & Main	Water	(2) Water Meters	\$375.93	11/14/2023
21803	Dammann Seed Sales	Hall	Athletic Turf Mixture (5) #25lb. Bags for Hall	\$210.00	11/14/2023
21804	Diversified Technology	Divided	1 Box of 5000 Perforated Water Bill Forms	\$250.90	11/14/2023
21805	Franklin Printing	General Gov't	5,000 Sheets of 100# Paper for EDDM Mailings for Newsletters	\$363.83	11/14/2023
21806	Home Solutions	General Gov't Bldgs./Hall	Faucet Connector, For Sale Sign, Wet Mop, Paint, Antifreeze	\$72.98	11/14/2023
21807	Lano Equipment	Park/General Govt Bldgs.	Rental Stump Generator	\$248.77	11/14/2023
21808	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for September	\$86.52	11/14/2023
21809	Menards	General Gov't Bldgs.	Framing Lumber (60), Framing Nails (500 count), Measuring T	\$193.68	11/14/2023
21810	Mini Biff Inc.	Park	Handicap Mini Biff Rental	\$164.22	11/14/2023
21811	MN Rural Water Association	Water/Sewer	Membership Dues for December 2023 to November 2024	\$400.00	11/14/2023
21812	MN State Fire Chief Assoc.	Public Safety (FD)	State Fire Chiefs Conference Registrations	\$1,125.00	11/14/2023
21813	Municipal Emergency Services, Inc	Public Safety (FD)	1 - Air-Pak	\$6,233.00	11/14/2023
21814	NAPA Auto Parts	Water	2 qtrs. - Oil	\$21.98	11/14/2023
21815	Plunkett's Pest Control	Hall/General Gov't	Hall and Fire Department Service Date 10/04/2023 and 10/09/20	\$155.89	11/14/2023
21816	Schneider Excavating & Grading, L	Water	Water Main Improvements for Old Water Treatment Plant	\$70,621.10	11/14/2023
21817	Viking Bottling Co.	Hall/Park	Pop for Hall/Park	\$310.50	11/14/2023
21818	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for Sep & Oct 2023	\$3,276.25	11/14/2023
21819	Wm Mueller & Sons, Inc.	Streets/Park	Fuel for City Vehicles, Select Top Soil (7)	\$3,144.47	11/14/2023
21820	Aidan Schiro	Water	Final Utility Bill Refund	\$134.68	11/14/2023
21821	Bolton & Menk	General Gov't	Planning Services for 9-16-23 to 10-13-23	\$708.38	11/14/2023
21822	Bradley Security LLC	Hall	Schlage C123 Keys (7)	\$375.00	11/14/2023
21823	CarQuest Auto Parts	General Gov't Bldgs.	Drop Bar, Trail Rail, Hitch Pin	\$58.67	11/14/2023
21824	Carver Link	General Gov't	Internet Services September and October 2023	\$240.00	11/14/2023
21825	Carver County (Sheriffs Office)	Public Safety	2nd Half Policing Contract	\$11,310.50	11/14/2023
21826	Coordinated Business Systems, Lt	General Gov't	Monthly Equipment Base Rate for 10-01-23 to 10-31-23	\$58.18	11/14/2023
21827	Gopher State One Call	Water/Sewer	September and October 2023 Locates	\$29.70	11/14/2023

2023 November Claims List

21828	Loffler Companies, Inc.	General Gov't	October Copies	\$85.15	11/14/2023
21829	Menards	General Gov't Bldgs.	Motion Sensor Light Switch (2), Wall Plate, Toggle Insert	\$42.04	11/14/2023
21830	Mini Biff Inc.	Park	Handicap Mini Biff Rental	\$52.98	11/14/2023
21831	MNSPECT, LLC	Public Safety	(4) Building Permits	\$292.25	11/14/2023
21832	Nick Mackenthun	Public Safety (FD)	Fire Convention Expenses/Mileage	\$849.63	11/14/2023
21833	Per Mar Security Services	Water/Sewer	Base Alarm Monitoring for WTP/Sewer TP	\$109.62	11/14/2023
21834	Plunkett's Pest Control	General Gov't	Fire Department Service Date 11/10/2023	\$43.82	11/14/2023
21835	Steve Buckentin	Public Safety (FD)	Fire Convention Expenses/Mileage	\$952.34	11/14/2023
21836	Steven Siewert	Public Safety (FD)	Fire Convention Expenses/Mileage	\$811.34	11/14/2023
21837	Viking Bottling Co.	Park	Pop for Park	\$43.00	11/14/2023
21838	Wm Mueller & Sons, Inc.	Streets	Fuel for City Vehicles, Pothole Repair (Alley)	\$132.01	11/14/2023
21839	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for November 2023	\$33.13	11/8/2023
21840	Carver County	General Gov't	2022 Assessment Contract	\$3,867.14	11/28/2023
21841	ECM Publishers, Inc.	General Gov't	November 21 Public Hearing Minor Subdivision	\$42.00	11/28/2023
21842	Ehlers Bond Trust Services	Stormwater	Annual Storm Sewer Bonds Disclosure Reporting 2023	\$2,350.00	11/28/2023
21843	Henning Excavating	Water	Install Hydrant on corner of Brad/David	\$14,750.00	11/28/2023
21844	Kohls Sweeping Service	Streets	Swept City Streets on 11/7/2023	\$1,540.00	11/28/2023
21845	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for October	\$1,474.97	11/28/2023
21846	MN Department of Health	Water	4th Qtr. 2023 Comm. Water Supply Serv. Conn. Fee	\$524.00	11/28/2023
21847	MVTL Labs, Inc.	Water	Wastewater Lab Fees	\$222.20	11/28/2023
21848	NAPA Auto Parts	General Gov't Bldgs.	Grease Gun	\$229.00	11/28/2023
21849	Total Compliance Solutions	General Gov't	Yearly Cost for Drug/Alcohol Testing (Oct 23-Oct 24)	\$175.00	11/28/2023
21850	Viking Bottling Co.	Hall	Pop for Hall	\$197.00	11/28/2023
21851	Wm Mueller & Sons, Inc.	Streets	Fuel for City Vehicles	\$119.61	11/28/2023
				<b>\$156,992.30</b>	
			<b>November Claims</b>	<b>\$124,740.19</b>	<b>11/14/2023</b>
			<b>November Claims</b>	<b>\$32,252.11</b>	<b>11/28/2023</b>
				<b>\$156,992.30</b>	

## (2023) SERVICE AGREEMENT FOR (2024) JOINT ASSESSMENT

This Agreement is entered into by and between the County of Carver, 600 East 4th Street, Chaska, Minnesota 55318, through Carver County Assessor, (hereafter "County") and City of Hamburg, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as the Town.

WHEREAS, the Town desires to enter into an agreement with the County to provide for the assessment of property in said Town by the County Assessor's Office; and

WHEREAS, Minn.Stat. § 273.072 and Minn.Stat. § 471.59 permit such an agreement for joint assessment;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

- 1) **Term.** That the Town, which is situated in the County of Carver, and which constitutes a separate assessment district, shall have its property within Carver County assessed by the Carver County Assessor for the assessment date of January 2, 2024. All work necessary to the establishment of the estimated market value for each Carver County parcel in the Town shall be performed by the Carver County Assessor or by one or more of the licensed assessors under his/her direction and supervision.
- 2) **Cooperation.** It is hereby agreed that the Town and all of its officers, agents and employees shall render full cooperation and assistance to the County to facilitate the provision of the services contemplated hereby.
- 3) **Payment Amount.** The Town shall pay to the County for the assessment of property with Carver County the sum of Fifteen dollars and ninety one cents (\$15.91 per residential valuation, Sixteen dollars and fifty five cents (\$16.55) per agricultural valuation, and Seventeen dollars and seventy four cents (\$17.74) per commercial/ industrial valuation (for the assessment of January 2, 2024) existing or created before the closing of the relative assessment year. 14.94  
15.54  
16.64
- 4) **Payment terms.** Full payment of all claims submitted by the County Assessor for relative assessment dates shall be received by the County no later than November 15<sup>th</sup> of the respective years.
- 5) The County agrees that in each year of this Agreement it shall, by its County Assessor or one or more of his/her deputies, view and determine the market value of at least twenty percent (20%) of the parcels within this taxing jurisdiction. It is further agreed that the County shall have on file documentation of those parcels – physically inspected for each year of this Agreement.
- 6) **Data Privacy.** Pursuant to Minn. Stat. Chap. 13, the parties agree to maintain and protect data received or to which they have access. No private or confidential data

developed, maintained or received by the Town under this agreement may be released to the public by the Town. The Town agrees to indemnify and hold the County, its agents and employees, harmless from any and all claims or causes of action arising from or in any manner attributable to any violation of the Minnesota Government Data Practices Act by Town or its agents, assigns, or employees, including legal fees and expenses incurred to enforce this provision of this agreement.

- 7) **Mutual Indemnification.** The Parties' total liability under this Agreement shall be governed by Minn. Stat. § 471.59, subd. 1a.

Each Party agrees that it will be responsible for the acts or omissions of its officials, agents, and employees, and the results thereof, in carrying out the terms of this Agreement, to the extent authorized by law and shall not be responsible for the acts/omissions of the other Party and the results thereof. For purposes of determining total liability for damages, the participating governmental units are considered to be a single governmental unit, the total liability of which shall not exceed the limits for a single governmental unit as provided in Minn. Stat. § 466.04, subd. 1.

Each Party agrees to defend, hold harmless, and indemnify the other Party, its officials, agents, and employees, from any liability, loss, or damages the other Party may suffer or incur as the result of demands, claims, judgments, or cost arising out of or caused by the indemnifying Party's negligence in the performance of its respective obligations under this Agreement. This provision shall not be construed nor operate as a waiver of any applicable limitation of liability, defenses, immunities, or exceptions by statute or common law.

To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

- 8) **No Joint Venture.** Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the County. No tenure or any rights including worker's compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available to County employees, including indemnification for third party personal injury/property damage claims, shall accrue to the Town or employees of the Town performing services under this Agreement.

9) **Records: Availability and Retention.** Pursuant to Minn. Stat. §16C.05, subd. 5, the Town agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, et., which are pertinent to the accounting practices and procedures of the Town and involve transactions relating to this Agreement. Town agrees to maintain these records for a period of six years from the date of termination of this Agreement.

10) **Merger and Modification.** It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are presumed to be incorporated or attached and are deemed to be part of this Agreement. Where the incorporated terms differ with the terms of this Agreement, the terms of this Agreement shall control.

Any material alteration, modification, or variation shall be reduced to writing as an amendment and signed by the parties.

11) **Default and Cancellation.** If the Town fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default. Unless the Town's default is excused by the County, the County may, upon written notice to the Town's representative listed herein, cancel this Agreement in its entirety as indicated in (b.) below.

This Agreement may be cancelled with or without cause by either party upon thirty (30) days written notice.

Representatives for each of the parties to this Agreement are as listed below:

<u>Town/City</u>	<u>County/Division</u>
Hamburg	<b>Ryan Johnson</b> Carver County Assessor 600 E 4th Street Chaska MN 55318 rjohnson@co.carver.mn.us
181 Broadway Avenue	
Hamburg, MN 55339	
Jeremy Gruenhagen - Clerk	

12) **Subcontracting and Assignment.** Neither party shall not enter into any subcontract for the performance of any services contemplated under this Agreement without the prior written approval of the other party and subject to such conditions and provisions as the other party may deem necessary. The party attempting to subcontract or assign its obligations shall be responsible for the performance of all Subcontractors.

No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other Parties and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement,



or their successors.

- 13) **Nondiscrimination.** During the performance of this Agreement, the Town agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.
- 14) **Health and Safety.** Each party shall be solely responsible for the health and safety of its employees and subcontractor's employees in connection with the services performed in accordance with this Agreement. Each party shall ensure that all employees, including those of all subcontractors, have received training required to properly and safely perform services outlined in this Agreement.
- 15) **No Waiver.** Nothing in this Agreement shall constitute a waiver by the either party of any statute of limitations or exceptions on liability. If the either party fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 16) **Severability.** If any part of this Agreement is rendered void, invalid or unenforceable, by a court of competent jurisdiction, such rendering shall not affect the remainder of this Agreement unless it shall substantially impair the value of the entire Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid provision that most closely approximates the intent of the invalid provision.
- 17) **Applicable Laws.** The Laws of the State of Minnesota shall apply to this Agreement.

IN WITNESS WHEREOF, the City of Hamburg, has caused this Agreement to be executed by its Chairperson/Mayor and its Town Clerk by the authority of its governing body by a duly adopted resolution on

This the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

The County of Carver has caused this Agreement to be executed by its Chairperson and the County Assessor pursuant to the authority of the Board of Commissioners by resolution adopted on

This the 21st day of October, 2023.

CITY OF HAMBURG

COUNTY OF CARVER

By: \_\_\_\_\_  
Chairperson/Mayor

By: \_\_\_\_\_  
John P. Fahey/Chair  
Board of Commissioners

By: \_\_\_\_\_  
Clerk – Jeremy Gruenhagen

Attest: \_\_\_\_\_  
Dave Hemze/County Administrator

And: \_\_\_\_\_  
Ryan Johnson/County Assessor

## CONTRACT FOR POLICE SERVICES

### Hamburg

THIS AGREEMENT, made and entered into this        day of        ,        by and between the County of Carver, through its Sheriff's Office (hereinafter, "County"), and the City of Hamburg (hereinafter, the "City"), and, collectively known as the "parties".

WHEREAS, the City desires to enter into a contract with the County whereby the County will provide police services within the boundaries of the City; and

WHEREAS, the County agrees to render such services upon the terms and conditions hereinafter set forth; and

WHEREAS, Minnesota Statutes Section 471.59 authorizes governmental units in the State of Minnesota to enter into agreements with any other governmental unit to perform on behalf of that unit any service or function which that unit would be authorized to provide for itself; and

WHEREAS, Minnesota Statutes, Section 436.05 allows the sheriff of any county to contract for the furnishing of police service to a municipality; and

WHEREAS, this Agreement is authorized by Minnesota Statute, Section 471.59, 436.05,

NOW, THEREFORE, it is agreed between the parties as follows:

#### ARTICLE I

PURPOSE: The purpose of this Agreement is to secure police services for the City in the manner as hereinafter set forth.

#### ARTICLE II

1. POLICE SERVICES. The County agrees to provide police service within the corporate limits of the City to the extent and in the manner set forth below:
  - 1.1 Police services to be provided under this contract shall encompass those police duties and functions within the City's corporate limits of which the Sheriff and his duly assigned deputies shall exercise all the police powers and duties of city police officers as provided by Minnesota Statutes, Section 436.05.
  - 1.2 The County shall solicit City input related to assignment of personnel before making assignments. The County shall give thoughtful consideration to the City's input and shall retain the full and unrestricted right to assign personnel as necessary.

- 1.3 The County shall pay for all training costs associated with assigned personnel to maintain POST licensure and any other agency authorized training.
- 1.4 At a minimum, the County shall provide the City with monthly, quarterly, and annual reports including but not limited to calls for service by offense type, hour of the day, and day of the week. Such reports shall include an arrest summary, traffic citation summary, and verbal warning summary. Additionally, the County shall provide monthly, quarterly, and annual reports showing the number of CSO hours and types of calls for service CSO's responded to within the corporate City limits.
- 1.5 The rendition of services, the standard of performance, the discipline of deputies, and other matters of incident to the performance of such services and control of personnel so employed shall be and remain in and under control of the County.
- 1.6 The rendition of services shall include the enforcement of Minnesota State Statutes and the municipal ordinances of the City.
- 1.7 At the City's request, the County (i.e., Sheriff's contract manager or designee) shall meet with the City to discuss any questions, concerns, or requested modifications to the type of services provided, or manner in which such services are provided. In the event a dispute arises between the parties concerning services provided pursuant to this agreement, the County shall in good faith discuss a plan with the City; however, the County retains the sole discretion in determining a solution to said dispute (e.g., reassignment of personnel, types of patrol, level of service available).
- 1.8 The police services will be provided to the City for the selected number of contracted hours and/or full time equivalent (FTE) personnel. Such services shall not include situations in which, in the opinion of the County, a police emergency occurs which requires a different use of the personnel, patrol vehicle, equipment, or the performance of special details relating to police services. It shall also not include the enforcement of matters which are primarily administrative or regulatory in nature (e.g., zoning, building code violations).

### ARTICLE III

SPECIAL EVENT OR ADDITIONAL SERVICES. If the City desires additional police services over and above the hours and/or FTE's contracted for in this Agreement, the City shall contact the Sheriff's Office contract manager or designee noted in this Agreement. The County will invoice the City for these additional services at the rate for additional hours identified under Article VII and the City shall make payment pursuant to Minnesota Statute, Section 471.425, subd. 2(a).

#### ARTICLE IV

COOPERATION AMONG PARTIES. It is hereby agreed that the parties and all of their officials, personnel, agents and employees shall render full cooperation and assistance to each other to facilitate the provision of the services selected herein.

#### ARTICLE V

1. PROVISION OF EQUIPMENT.

a). The County shall provide all necessary labor, supervision, vehicle, equipment, and supplies to maintain and provide the police services selected herein. All County property and equipment used in rendering services under this Agreement is, and shall remain, County property.

b). The City shall provide outdoor storage within the corporate limits of the City for patrol cars used for providing services pursuant to this Agreement. Indoor parking is at the discretion of the city and if chosen, no cost for maintenance of city facilities will be incurred by the county.

2. OFFICE SPACE. Police services shall be conducted out of office space selected and provided by the City that is sufficient to provide for the office needs of the assigned personnel.

3. FINANCIAL LIABILITY. The City shall not be responsible or liable for the payment of any salaries, wages, or other compensation to personnel employed by the County to perform services under this Agreement. It is agreed that all personnel shall be employees of the County and the County shall be responsible for providing worker's compensation insurance and all other benefits to which such personnel shall become entitled by reason of their employment with the County.

4. MUTUAL INDEMNIFICATION. Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its personnel and employees against any and all liability loss, costs, damages, expenses, claims or actions, including attorney's fees which its personnel and employees may hereafter sustain, incur or be required to pay, arising out of or by reason for any act or omission of the party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this contract. Liability of the City and County shall be governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes, Chapter 466, and other applicable laws.

It is further understood that Minnesota 471.59, Subd. 1a applies to this Agreement. To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes Section 471.59, Subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or

omissions of the other party.

Each party agrees to promptly notify the other party if it knows or becomes aware of any facts or allegations reasonably giving rise to actual or potential liability, claims, causes of action, judgments, damages, losses, costs or expenses, including attorney's fees, involving or reasonably likely to involve the other party, and arising out of acts or omissions related to this Agreement.

- (a) This Agreement to indemnify and hold harmless does not constitute a waiver by either party of immunities from, or limitations on liability provided under Minnesota Statutes Section 466.04.

For purposes of determining total liability damages, the parties are considered a single governmental unit and the total liability shall not exceed the limits on governmental liability for a single governmental unit as specified in State Statute, Section 3.736 or Section 466.04, Subdivision 1.

5. INSURANCE. The County agrees that all insurance required to adequately insure vehicles, personnel and equipment used by the County in the provision of the selected services will be provided by the County.

#### ARTICLE VI

1. TERM. The term of this contract shall be January 1, 2024, to December 31, 2024. The term of this Agreement may be extended for up to an additional sixty (60) days under the same terms and conditions, provided the parties are attempting in good faith to negotiate a new Agreement. Unless otherwise terminated in accordance with Article VI, Section 3 of this agreement, this Agreement shall automatically terminate upon the parties' entering into a new written Agreement, or on the sixtieth (60<sup>th</sup>) day, whichever occurs first.
2. NOTICE.
- 2.1 If either party does not desire to enter into a contract for police service for 2025, such party shall notify the other party in writing by July 1, 2024.
- 2.2 The City, if electing to terminate or discontinue contracted services, or decrease contracted police services, the City shall still be obligated to pay all unpaid personnel costs (e.g. OT and annual carryover), incurred prior to termination.
- 2.3 On or before June 1 of the current contract year, the County shall notify the City of the estimated police contract rates for the following year. The County shall provide proposed police contract rates by October 1 of the current contract year.

2.4 Notice under the above provisions shall be sent to:

Commander Mike Wollin  
Carver County Sheriff's Office  
606 East 4<sup>th</sup> Street  
Chaska, MN 55318  
952-361-1857  
mwollin@co.carver.mn.us

City of Hamburg  
Jeremy Gruenhagen, Clerk  
181 Broadway Ave.  
Hamburg, MN 55339  
Phone: 952-467-3232  
cityadmin@cityofhamburgmn.com

Office: 952-361-1857  
Cell: 952-220-7926

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## ARTICLE VII

### MENU OF POLICE SERVICES

#### 1. POLICE STAFFING OPTIONS

##### 1.1 FULL TIME EQUIVALENT (FTE) PERSONNEL OPTION

1.1.1 FTE personnel are Full Time Employees dedicated to the contract community.

The FTE deputies compensated time includes regular assignment duties, training, holidays, vacation, sick leave and other benefited time. The FTE deputy position is not automatically backfilled when the deputy is away from assignment for the above types of compensated time. The FTE deputy costs include: salary, benefits, supervision, administration, training, clerical support, insurance, and county overhead. The FTE costs do not include additional hours which are necessary for court or filling a shift for a compensated day off.

The first eighty (80) hours the deputy is gone from the community while on military leave will not be backfilled. The Sheriff's Office will backfill the position or credit back the time for military leave after the first 80 hours.

The first eighty (80) hours a deputy is gone from the community on FMLA leave will not be backfilled; it will be treated like sick leave. The Sheriff's Office will backfill the position or credit back the time for FMLA after the first 80 hours of FMLA is completed.

If the City requests coverage for compensated days off noted above, it is recommended the City set aside a contingency for additional hours. Additional

hours for deputies will be billed at \$86.72 per hour.

Hours worked on a designated holiday will be billed at double the FTE's hourly pay rate per the collective bargaining agreement(s).

## 1.2 PERSONNEL COST

The County agrees to provide police services within the corporate City limits. Costs are set forth as follows:

Deputy -	.10 (2184 FTE)	\$14,348	- 9281
Liaison Corporal	.05 (2184 FTE)	\$7,174	- 6,000
CSO	130 hours	\$4,931	- 5,671

## 1.3 VEHICLE COST

\$2,363 - 11,609

## 1.4 TOTAL POLICE SERVICES

\$28,816 22,601

- PAYMENT. The County shall invoice the City for one half of the total contracted amount of the current year police staffing option cost hereunder, or \$14,408.00 to be paid on or before June 30 of the current contract year. The County shall invoice the remaining half, or \$14,408.00 to be paid on or before November 30 of the current contract year. The City shall promptly pay such invoiced amounts in accordance with applicable law. The Sheriff shall inform the City of the actual CSO hours worked for the year and then reimburse the City for unused CSO hours, bill for additional hours or deduct from applied year end credit for unfilled deputy FTE hours.
- MINNESOTA STATE POLICE AID. The County, upon receiving Minnesota State Police Aid, shall reimburse the City pursuant to Minnesota Statute, Section 69.011.
- POST REIMBURSEMENT. The County, upon receiving continuing education reimbursement, shall reimburse the city pursuant to the MN Administrative Rules, Peace Officer Standards and Training Board, Chapter 6700, part 6700.1800.



## ARTICLE VIII

1. DATA. All data collected, created, received, maintained or disseminated in any form for any purposes by the activities of this Agreement is governed by the Minnesota Data Practices Act, Minnesota Statutes Chapter 13, or the appropriate Rules of Court and shall only be shared pursuant to laws governing that particular data.
2. AUDIT. Pursuant to Minnesota Statute Section 16C.05, Subdivision 5, the parties agree that the State Auditor or any duly authorized representative at that time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc. which are pertinent to the accounting practices and procedures related to this Agreement. All such records shall be maintained for a period of six (6) years from the date of termination of this Agreement.
3. NONWAIVER, SEVERABILITY AND APPLICABLE LAWS. Nothing in this Agreement shall constitute a waiver by the parties of any statute of limitation or exceptions on liability. If any part of this Agreement is deemed invalid such shall not affect the remainder.

The laws of the State of Minnesota apply to this Agreement.

4. MERGER AND MODIFICATION. It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement and signed by the parties hereto.

IN WITNESS THEREOF, the City has caused this Agreement to be executed by its Mayor and by the authority of its governing body on this \_\_\_\_\_ day of \_\_\_\_\_.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Mayor

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
City Clerk

IN WITNESS THEREOF, the County of Carver has caused this Agreement to be executed by its Chair and attested by its Administrator pursuant to the authority of the Board of County Commissioners on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

COUNTY OF CARVER:

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
CHAIR, BOARD OF COMMISSIONERS

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
SHERIFF

Attest

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
COUNTY ADMINISTRATOR

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Hamburg Baseball Club Inc.

Previous Gambling Permit Number: X-x-34106-23-016

Minnesota Tax ID Number, if any: 41-1287810

Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: 18521 158th St

City: Hamburg State: Mn. Zip: 55339 County: Carver

Name of Chief Executive Officer (CEO): Richard Schug

CEO Daytime Phone: 612-418-5890 CEO Email: richard.schug@ufcmn.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal  Religious  Veterans  Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:

[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Hamburg Baseball Park

Physical Address (do not use P.O. box): 401 Sophia Ave.

Check one:

City: Hamburg Zip: 55339 County: Carver

Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): 06-09-2024

Check each type of gambling activity that your organization will conduct:

Bingo  Paddlewheels  Pull-Tabs  Tipboards  Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7507 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax-exempt number	
Hamburg Lions	1982		
Organization Address (No PO Boxes)	City	State	Zip Code
	Hamburg	MN	55339
Name of person making application	Business phone	Home phone	
Robert J Gregonis		952.367.7089	
Date(s) of event	Type of organization <input type="checkbox"/> Mircodistillery <input type="checkbox"/> Small Brewer		
1.27.2024	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Chris Lund	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code
Robert Gregonis	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code

Location where permit will be used. If an outdoor area, describe.  
Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.  
Hamburg Community Hall

If the applicant will carry liquor liability insurance, please provide the carrier's name and amount of coverage  
West Bend Mutual Insurance 1 million, DPS 2 million aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Hamburg	Date Approved
City or County approving the license	
No fee	Permit Date
Fee Amount	Cityadmin@cityofhamburgmn.com
Event in conjunction with a community festival <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	City or County E-mail Address
566	
Current population of city	
Jeremy Gruenhagen	Signature City Clerk or County Official
Please Print Name of City Clerk or Count Official	

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event  
No Temp Applications faxed or mailed. Only emailed.**

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY  
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY  
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7507 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax-exempt number	
Hamburg Lions	1982		
Organization Address (No PO Boxes)	City	State	Zip Code
	Hamburg	MN	55339
Name of person making application	Business phone	Home phone	
Robert J Gregonis		952.367.7089	
Date(s) of event	Type of organization <input type="checkbox"/> Mircodistillery <input type="checkbox"/> Small Brewer		
2.03.2024	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Chris Lund	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code
Robert Gregonis	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code

Location where permit will be used. If an outdoor area, describe.

Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Hamburg Community Hall

If the applicant will carry liquor liability insurance, please provide the carrier's name and amount of coverage

West Bend Mutual Insurance 1 million, DPS 2 million aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Hamburg	Date Approved
City or County approving the license	
No fee	Permit Date
Fee Amount	Cityadmin@cityofhamburgmn.com
Event in conjunction with a community festival <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	City or County E-mail Address
566	
Current population of city	
Jeremy Gruenhagen	Signature City Clerk or County Official
Please Print Name of City Clerk or Count Official	

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event**

**No Temp Applications faxed or mailed. Only emailed.**

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

	Beginning Balance 1/1/2023	2023 Budget Income	2023 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 9/30/2023
<b>General Fund</b>	<b>\$488,662.51</b>	<b>\$598,786.00</b>	<b>\$598,786.00</b>	<b>\$488,662.51</b>	<b>\$393,154.06</b>	<b>\$497,107.69</b>	<b>\$384,708.88</b>
General Gov't							
Public Safety (Fire Dept.)							
Public Works (Streets)							
Sanitation & Recycling							
Parks & Recreation							
Comm. Hall							
<b>Special Revenue Funds</b>	<b>\$599,033.78</b>	<b>\$7,155.00</b>	<b>\$23,520.00</b>	<b>\$582,668.78</b>	<b>\$5,822.11</b>	<b>\$0.00</b>	<b>\$604,855.89</b>
City Of Hamburg (Savings)	\$565,203.67	\$1,000.00	\$23,520.00	\$542,683.67	\$5,822.11	\$0.00	\$571,025.78
*Equipment Replacement Fund	\$88,500.00	\$0.00	\$0.00	\$88,500.00	\$0.00	\$0.00	\$88,500.00
*City Maintenance Fund	\$113,000.00	\$0.00	\$0.00	\$113,000.00	\$0.00	\$0.00	\$113,000.00
*Street Improvements (Repairs)	\$272,782.00	\$0.00	\$0.00	\$272,782.00	\$0.00	\$0.00	\$272,782.00
*Community Center Addition	\$28,000.00	\$0.00	\$0.00	\$28,000.00	\$0.00	\$0.00	\$28,000.00
*Community Hall Renovations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Park Handicap Bathrooms	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00
*Water Tower	\$29,520.00	\$0.00	\$23,520.00	\$6,000.00	\$0.00	\$0.00	\$29,520.00
*Interest	\$13,401.67	\$1,000.00	\$0.00	\$14,401.67	\$5,822.11	\$0.00	\$19,223.78
*Transfers In (Out)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment CD	\$33,830.11	\$6,155.00	\$0.00	\$39,985.11	\$0.00	\$0.00	\$33,830.11
*Fire Truck Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Radio Replacement	\$21,000.00	\$0.00	\$0.00	\$21,000.00	\$0.00	\$0.00	\$21,000.00
*Fire Equipment	\$12,500.25	\$6,000.00	\$0.00	\$18,500.25	\$0.00	\$0.00	\$12,500.25
*Interest	\$329.86	\$155.00	\$0.00	\$484.86	\$0.00	\$0.00	\$329.86
<b>Debt Service</b>	<b>\$9,158.40</b>	<b>\$30,918.85</b>	<b>\$40,076.75</b>	<b>\$0.50</b>	<b>\$15,459.42</b>	<b>\$15,333.75</b>	<b>\$9,284.07</b>
<b>Total (Tax Revenue Funds)</b>	<b>\$1,096,854.69</b>	<b>\$636,859.85</b>	<b>\$662,382.75</b>	<b>\$1,071,331.79</b>	<b>\$414,435.59</b>	<b>\$512,441.44</b>	<b>\$998,848.84</b>
<b>Enterprise Funds</b>							
Water	\$100,561.11	\$279,390.21	\$282,312.53	\$97,638.79	\$145,281.73	\$197,715.21	\$48,127.63
Sewer	\$294,737.04	\$75,016.76	\$75,806.38	\$293,947.42	\$53,541.83	\$66,339.90	\$281,938.97
Storm Water	\$98,644.81	\$72,309.60	\$69,046.88	\$101,907.53	\$52,875.62	\$77,071.62	\$74,448.81
<b>Total (Enterprise Funds)</b>	<b>\$493,942.96</b>	<b>\$426,716.57</b>	<b>\$427,165.79</b>	<b>\$493,493.74</b>	<b>\$251,699.18</b>	<b>\$341,126.73</b>	<b>\$404,515.41</b>
<b>Totals</b>	<b>\$1,590,797.65</b>	<b>\$1,063,576.42</b>	<b>\$1,089,548.54</b>	<b>\$1,564,825.53</b>	<b>\$666,134.77</b>	<b>\$853,568.17</b>	<b>\$1,403,364.25</b>
	<b>Remaining Balance 1/1/2023</b>	<b>Remaining Assessment 1/1/2023</b>	<b>Cash &amp; Investments</b>	<b>2023 Principle Payments</b>	<b>Date Due</b>	<b>Maturity Date</b>	<b>Unfunded Balance 12/31/2023</b>
<b>Debt Summary</b>							
1992 Streets	\$0.00	\$1,126.85	\$0.00	\$0.00		2012	(\$1,126.85)
2007 Streets	\$15,000.00	\$0.00	\$3,778.00	\$15,000.00	2/1/22 & 8/1/22	2/1/2023	(\$3,778.00)
Cert. of Indebtedness (2018 Pumper)	\$22,800.00	\$0.00	\$5,381.00	\$22,800.00	10/31/2022	10/31/2023	(\$5,381.00)
Water Wells Project	\$0.00	\$0.00	\$0.00	\$0.00	2/20/22 & 8/20/22	8/20/2022	\$0.00
Water Treatment Plant	\$116,000.00	\$0.00	\$0.00	\$57,000.00	2/20/22 & 8/20/22	8/20/2024	\$59,000.00
Sanitary Sewer Improvements	\$88,088.23	\$36,654.78	\$0.00	\$16,000.00	2/20/22 & 8/20/22	8/20/2030	\$35,433.45
Storm Water Improvements	\$670,000.00	\$0.00	\$0.00	\$60,000.00	2/1/22 & 8/1/22	2/1/2032	\$610,000.00
Water Tower/Water Main Imp Project	\$1,264,000.00	\$0.00	\$0.00	\$51,000.00	2/20/22 & 8/20/22	8/20/2044	\$1,213,000.00
<b>Totals</b>	<b>\$2,175,888.23</b>	<b>\$37,781.63</b>	<b>\$9,159.00</b>	<b>\$221,800.00</b>			<b>\$1,907,147.60</b>

Cash Flow Actuals

	January	February	March	April	May	June	July	August	September	Totals
<b>Income</b>										
Property Taxes	\$4,985.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$294,605.41	\$0.00	\$0.00	\$299,591.03
Licenses & Permits	\$0.00	\$0.00	\$429.85	\$0.00	\$495.39	\$1,795.35	\$756.32	\$168.00	\$4,477.48	\$6,122.39
Intergovt Receipts (Aids)	\$3,992.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43,740.50	\$0.00	\$0.00	\$47,733.40
Charges for Services										
Assessment Searches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Comm Ctr Rentals	\$0.00	\$150.00	\$600.00	\$150.00	\$150.00	\$0.00	\$150.00	\$0.00	\$150.00	\$1,350.00
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,600.00	\$0.00	\$0.00	\$21,600.00
Park Rentals	\$0.00	\$200.00	\$400.00	\$600.00	\$400.00	\$200.00	\$200.00	\$200.00	\$400.00	\$2,600.00
Hall Receipts	\$0.00	\$468.00	\$1,537.00	\$351.00	\$1,288.25	\$1,376.55	\$200.00	\$650.00	\$1,150.00	\$7,020.80
Fines	\$0.00	\$180.00	\$40.00	\$105.00	\$213.00	\$35.00	\$36.66	\$0.00	\$0.00	\$609.66
Misc. Receipts	\$269.52	\$474.20	\$974.74	\$248.60	\$3,796.96	\$2,062.50	\$4,926.90	\$538.16	\$4,116.06	\$17,407.64
Other Receipts										
Insurance Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest Income (Checking)	\$263.49	\$210.83	\$223.82	\$191.07	\$214.88	\$186.18	\$268.63	\$242.16	\$214.08	\$2,015.14
Interest Income (Savings)	\$0.00	\$0.00	\$1,834.98	\$0.00	\$0.00	\$1,979.20	\$0.00	\$0.00	\$2,007.93	\$5,822.11
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Service	\$14,468.26	\$12,924.81	\$17,911.92	\$11,118.79	\$20,614.64	\$13,951.16	\$18,910.61	\$16,589.98	\$18,791.56	\$145,281.73
Sewer Service	\$5,178.06	\$4,641.10	\$6,319.04	\$6,390.51	\$7,358.21	\$4,714.46	\$10,123.96	\$1,185.12	\$6,194.79	\$54,105.25
Storm Water	\$5,843.48	\$5,311.25	\$6,221.58	\$4,447.33	\$8,008.29	\$5,223.07	\$6,358.00	\$5,276.70	\$6,125.92	\$52,875.62
	<b>\$35,001.33</b>	<b>\$24,560.19</b>	<b>\$36,552.93</b>	<b>\$21,602.30</b>	<b>\$42,539.62</b>	<b>\$31,523.47</b>	<b>\$401,876.99</b>	<b>\$28,850.12</b>	<b>\$43,627.82</b>	<b>\$666,134.77</b>
<b>Expenses</b>										
General Govt	\$7,008.61	\$29,134.35	\$32,107.59	\$18,673.72	\$16,019.44	\$13,821.70	\$22,860.64	\$11,262.80	\$89,741.49	\$240,630.34
Public Safety	\$1,608.68	\$3,834.50	\$8,647.43	\$26,756.83	\$21,728.15	\$4,223.03	\$5,656.45	\$4,996.86	\$13,265.00	\$90,716.93
Public Works	\$4,269.25	\$9,971.45	\$3,231.92	\$3,223.70	\$5,273.64	\$2,606.69	\$2,286.28	\$3,887.48	\$1,166.38	\$35,916.79
Sanitation & Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$296.04	\$0.00	\$0.00	\$0.00	\$296.04
Park & Recreation	\$51.00	\$10,759.70	\$157.84	\$522.95	\$14,518.50	\$5,583.87	\$10,244.45	\$4,855.47	\$8,348.76	\$55,042.54
Hall Expenses	\$1,228.10	\$3,216.25	\$4,736.91	\$6,169.09	\$3,328.38	\$1,743.88	\$5,785.21	\$24,957.25	\$23,097.45	\$74,262.52
Debt Service	\$15,333.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,333.75
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$242.53	\$0.00	\$0.00	\$0.00	\$0.00	\$242.53
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$3,223.86	\$5,642.22	\$7,730.31	\$5,749.54	\$12,448.98	\$5,690.71	\$10,177.48	\$9,226.49	\$9,928.09	\$69,817.68
Sewer	\$2,834.93	\$3,757.65	\$5,484.87	\$7,768.67	\$8,574.36	\$5,847.95	\$4,823.23	\$4,442.85	\$5,659.01	\$49,233.52
Storm Water	\$27.50	\$0.00	\$0.00	\$0.00	\$1,713.60	\$0.00	\$0.00	\$1,183.65	\$0.00	\$8,924.75
	<b>\$35,585.68</b>	<b>\$66,316.12</b>	<b>\$62,096.87</b>	<b>\$68,864.50</b>	<b>\$83,847.58</b>	<b>\$39,813.87</b>	<b>\$61,833.74</b>	<b>\$70,812.85</b>	<b>\$151,246.18</b>	<b>\$640,417.39</b>
<b>Other Expenses (DEBT)</b>										
Wells/WTP Bonds	\$0.00	\$1,357.20	\$0.00	\$0.00	\$0.00	\$0.00	\$58,357.20	\$0.00	\$0.00	\$59,714.40
Water Imp. Bonds (2011)	\$4,160.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$382.97	\$0.00	\$4,543.13
Water Tower Project	\$0.00	\$6,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$57,320.00	\$0.00	\$0.00	\$63,640.00
Sewer Imp. Bonds (2011)	\$0.00	\$553.19	\$0.00	\$0.00	\$0.00	\$0.00	\$16,553.19	\$0.00	\$0.00	\$17,106.38
Storm Water Imp. Bonds (2011)	\$62,402.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,744.53	\$0.00	\$68,146.87
Total Other Expenses	<b>\$66,562.50</b>	<b>\$8,230.39</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$132,230.39</b>	<b>\$6,127.50</b>	<b>\$0.00</b>	<b>\$213,150.78</b>
<b>Checking Balance</b>	<b>\$1,523,650.80</b>	<b>\$1,473,664.48</b>	<b>\$1,448,120.54</b>	<b>\$1,400,858.34</b>	<b>\$1,359,550.38</b>	<b>\$1,351,259.98</b>	<b>\$1,559,072.84</b>	<b>\$1,510,982.61</b>	<b>\$1,403,364.25</b>	<b>\$1,403,364.25</b>
<b>Net Income (Loss)</b>	<b>(\$67,146.85)</b>	<b>(\$49,986.32)</b>	<b>(\$25,543.94)</b>	<b>(\$47,262.20)</b>	<b>(\$41,307.96)</b>	<b>(\$8,290.40)</b>	<b>\$207,812.86</b>	<b>(\$48,090.23)</b>	<b>(\$107,618.36)</b>	<b>(\$187,433.40)</b>

# CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: November 27th

Employee Name: Jeremy Bruenhagen

Dates Requesting Time-Off: November 28th  
(Funeral)

How many **Vacation** hours will be used? 0

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? Yes

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: November 28, 2023

Was vacation request approved? \_\_\_\_\_

- If no, reason request was denied: \_\_\_\_\_

Jeremy Bruenhagen \_\_\_\_\_ 11-27-23  
Employee Signature Date

\_\_\_\_\_  
City Clerk/Treasurer Date

\_\_\_\_\_  
Mayor Date







Xstream • Business • OnMedia

Theresa Sunde  
Senior Manager, Government Relations

November 10, 2023

Dear Community Official:

The purpose of this letter is to inform you that, on or about December 15, 2023, Mediacom will be implementing the following programming changes and rate adjustments:<sup>1</sup>

Product:	Old Rate:	New Rate:	Net Change:
Local Broadcast Station Surcharge <sup>2</sup>	\$25.70	\$28.40	\$2.70
Regional Sports Surcharge	\$8.96	\$9.72	\$0.76
Essential TV	\$80.00	\$90.00	\$10.00
Variety TV	\$105.00	\$115.00	\$10.00
DVR Service	\$14.95	\$19.99	\$5.04
Multi-Room DVR Service	\$19.95	\$19.99	\$0.04
Additional TiVo, Xstream1 or Digital Adapter	\$8.50	\$9.99	\$1.49
Other Additional Digital Receivers	\$10.50	\$9.99	(\$0.51)

The decision to make price adjustments is always a difficult one. However, the fees we pay to retransmit local broadcast stations like ABC, CBS, FOX and NBC as well as regional and national sports networks continue to grow rapidly. In addition, supply chain challenges and labor shortages experienced over the past couple years have resulted in significant inflationary pressure across our business.

Mediacom appreciates the opportunity to continue to serve your community’s telecommunications needs. If you have any questions, please contact me directly at [tsunde@mediacomcc.com](mailto:tsunde@mediacomcc.com)

Sincerely,  
Theresa Sunde

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<sup>1</sup> Depending on the terms of each customer’s promotional package, these rate changes may not impact a customer until their current promotional package expires.

<sup>2</sup> Mediacom bills monthly in advance. As a result, the increases for both the Local Broadcast Surcharge and Regional Sports Surcharge are based on our best estimate of the cost increases our company will incur for broadcast and regional sports programming. Mediacom will “true up” customer bills in a subsequent month if it turns out that our estimate was too high or too low.

## Hamburg City Printer Proposal Summary

	Loffler Current Julie Koch 05/2018 to 05/2023 Canon C35251 II	Loffler Julie Koch Proposal Canon DX C3926i yes	Kyocera Metro Net Curt Thompson Proposal Sharp BP7031 yes	Ricoh Metro Sales Joe Swann Proposal Ricoh IM C3010 Minnesota State Contract #189673
Brand	Canon	Canon	Sharp	Ricoh
Model #	C35251 II	DX C3926i	BP7031	IM C3010
Govt Contract	yes	yes	yes	Minnesota State Contract #189673
Cost per Month	\$33.13	\$66.08	\$129.83	\$155.23
Lease Term	60 months	60 months	60 months	60 months
Service Contract Includes				
Toner	x	x	x	Yes
Parts	x	x	x	Yes
Labor/Repair Cost	x	x	x	Yes
Max Paper Size	12x18	12x18	12x18	2 x 18
Based on Pages per Month	2,000	2,000	750/blk/wh - 1,400/color	Pay as you go (pay per print)
Cost per Page	0.0070	0.0073	750 @ \$0.0092	\$0.0079 per page (locked for term)
Black/White	0.0567	0.0490	1,400 @ \$3.48	\$0.045 per page (locked for term)
Color				
Features				
Pages per Minute	25	26	31	30 ppm
Copy	x	x	x	30 ppm
Print	x	x	x	30 ppm
Scan	x	x	x	110 ppm single 220 ppm duplex
Number of Trays	2	2	2	4 Tray
Paper Capacity per Tray	550	550	550	2,200
Bypass Tray (Yes/No)	yes	yes	yes	Yes
Paper Capacity	100	100	150	100
Document Feed Tray (Yes/No)	yes	yes	yes	Yes
Paper Capacity	150	150	300	
Total Mo. Cost for Maintenance	\$93.00	\$81.20	\$83.48	included
Total Monthly Lease	\$33.13	\$66.08	\$129.83	included
Grand Total	\$126.13	\$147.28	\$213.31	\$155.23
Cost for 60 months	\$7,567.80	\$8,836.80	\$12,798.60	\$9,313.80
Purchase Price		\$3,727.26		

**CITY OF HAMBURG**  
**City Fee Schedule for 2024**  
**Schedule A**

Mayor  
 Acting Mayor  
 Council Member  
 Council Member  
 Council Member  
 Official Newspaper - Publications  
 Bank & Depository - Utility Billing Collection Site  
 Building Inspector  
 Emergency Manager  
 City Engineer

Chris Lund  
 Tim Tracy  
 Mitch Polzin  
 Eric Poppler  
 Jessica Weber  
 Patriot  
 Security Bank and Trust  
 MNSPECT  
 Fire Chief 2  
 Justin Black

**Community Hall Rates**

Hall Upstairs - 9:00 AM Access (Day Before Rental if not Rented)	City Resident	\$950.00	
Hall Reservation 2 Days Before Rental Date (4:00 PM Access)	City Resident	\$1,050.00	
Hall Reservation 2 Days Before Rental Date (9:00 AM Access)	City Resident	\$1,150.00	
Hall Upstairs - 9:00 AM Access (Day Before Rental if not Rented)	Non-Resident Rate	\$1,000.00	
Hall Reservation 2 Days Before Rental Date (4:00 PM Access)	Non-Resident Rate	\$1,100.00	
Hall Reservation 2 Days Before Rental Date (9:00 AM Access)	Non-Resident Rate	\$1,200.00	
Hall Rental Fee (Upstairs) for Local Businesses (9:00 AM Access)		\$425.00	
Hall Rental Fee (Upstairs) for Benefits		\$425.00	
Hall Damage Deposit		\$450.00	
Down Payments on Hall Rental		\$150.00	
Damage Deposit for Renting Tables (Wooden Tables Only)		\$10/Table	
Damage Deposit for Chairs		\$1/Chair	
Pop (Per Pound)		\$1.25	\$1.00 *
Cups (Per Cup)		\$0.10	

(\* Denotes City Approved Club Rates - Fire Dept., Lions Club, Baseball Club, and Sportsmen's Club)

**Community Center Rates**

Community Center (Fire Hall) Rent	(\$200 Damage Deposit)	\$150.00
Community Center Rental Fee for Local Businesses	(\$200 Damage Deposit)	\$100.00

**Park Shelter Rentals**

Park Shelters & Lions Shelter	(\$100 Damage Deposit)	\$200.00
Park Shelter Rental Fee for Local Businesses	(\$100 Damage Deposit)	\$100.00

**Water, Sewer, & Storm Water Rates**

Water Hauled Out (Load)	Mileage = \$5/Mile	\$20/1,000 gallons
Metered Water (Base Fee)		\$25.91/Month
Metered Water (Per Thousand Gallons)		\$11.91
Water Capital Improvement Fee		\$10/Month
Sanitary Sewer (Base Fee) Per Unit		\$12.60/Month
Sanitary Sewer Metered (Per Thousand Gallons)		\$4.73
Storm Water Monthly Utility Fee	Residential Parcels	\$27.50/Month
Storm Water Monthly Utility Fee	Commercial/Multi-Family Parcels	\$44/Month
Late Fee on Utility Bill		10%
Water Hook Up Fee (WAC)		\$3,500
Sewer Hook Up Fee (SAC)		\$3,500
Water Reconnection Fee		\$100.00
Water/Sewer Permit Fee		\$50.00
Water Meter		Cost of Meter Plus 10%
Garbage		Residents Contract with Waste Management

**CITY OF HAMBURG**  
**City Fee Schedule for 2024**

**Schedule A**

Mayor	Chris Lund
Council Member/Vice Mayor	Tim Tracy
Council Member	Mitch Polzin
Council Member	Eric Poppler
Council Member	Jessica Weber
Official Newspaper - Publications	Patriot
Bank & Depository - Utility Billing Collection Site	Security Bank and Trust
Building Inspector	MNSPECT
Emergency Manager	Fire Chief 2
City Engineer	Justin Black

City Council & Special Rates

Mayor Salary		\$1,500.00
Council Salary		\$1,000.00
Special Meeting (City Related) - Per Member/Meeting		\$50/Meeting
Planning Commission Wages		\$25/Meeting
Election Judges (City Elections)		\$14/Hr
Public Hearing & Meetings ( Requested by Residents) Held Before Regular City Mtg.		\$300.00
Public Hearing & Special Meetings ( Requested by Residents) Other than Regular Mtg.		\$350.00
Variance/Conditional Use/Rezoning/Comp Plan Amend/Minor Subdivision (Per Land Use App)		\$300.00
Administrative Fee - Certified Letters		\$25.00
Background Check Fee	Cost of Background Check	
City Man Power - Hourly Rate (Plus Cost of Administrative Search Warrant)		\$35.00
City Man Power (Equipment) - Hourly Rate		\$110.00
Information Research Fee	Public Data Only	\$30/HR plus Materials
Copies	Per Page	\$0.25
Copy of City Ordinances		\$50.00
Copy of Comprehensive Plan, Zoning Ordinances, Financial Statement, City Tapes (Videos)		\$30.00
Copy of City SWMP, Sewer and Water Studies		\$30.00
Mileage	2024 IRS Rate	2024 IRS Rate
Returned Check Charge		\$30
Special Assessment Search		\$20
Animal License	Annual	\$10.00 *
Liquor License - On Sale (Baseball Club)	Annual	\$100.00
Liquor Licenses - On Sale	Annual	\$1,200.00
Liquor Licenses - Off Sale	Annual	\$100.00
Liquor Licenses - Special Sunday	Annual	\$200.00
Tobacco License	Annual	\$100.00
Solicitor/Peddler Permit	Annual	\$25.00
Notary Public Fee	Per Page	\$2.00

\* (Animal Licenses are due the first of the year)

Fire Call Rates

Fire/Accident Call Not Covered By Contract	\$600 First Hr. + \$500 Each Additional Hr.
Training Pay (Firefighters & First Responders)	\$10.00 each training
On Call Pay (Firefighters)	\$10.00 for each call
On Call Pay (First Responders)	\$15.00 for each call

<u>2024 Budget Items</u>	<u>Fund</u>	<u>Estimate Cost</u>	<u>Comments</u>	<u>2024 Budget</u>
Lighting in CC to LED	General Govt	\$ 2,000.00		
Broom Attachment (Toolcat)	General Govt	\$ 6,600.00		
Grapple Bucket	General Govt	\$ 5,000.00		
1 Ton Truck Repairs	General Govt	?	Getting Estimate	
Dump Trailer	General Govt	\$ 10,000.00		
Various Tools	General Govt	\$ 2,000.00	2024 GG Budget	\$ 2,000.00
New Lawn Mower	General Govt	\$ 15,000.00	Budget Replacement	\$ -
Sidewalk	General Govt	\$ 1,000.00	Replace Sidewalk - Front Door	\$ 1,000.00
Plow for Bobcat	General Govt	\$ 5,000.00	Getting Estimate	
Tool Box for Shop	General Govt	\$ 1,000.00		
Four Wheeler	General Govt	\$ 5,000.00	Getting Estimate	
Flagpole/WTP Lights	GG/Water	\$ 3,500.00	Change to LED	
HFDRA Benefit Level Increase	Fire Dept			
Dog Waste Station	Park	\$ 265.00	Amazon - SHIP Grant	
Ball Field Diamond Dust	Park	\$ 2,750.00	4 truck loads	\$ 2,750.00
Round Tables for Park	Park	\$1,000/Each	Replace 3 Spool with MF Tables	\$ 1,000.00
Replace Steel Door	Park		Replace Back Door of Park Bathrooms	\$ -
Seal Park Asphalt/Trail	Park	\$ 3,000.00	Slurry Seal Asphalt/Trails	\$ 3,000.00
New Picnic Table for Hall Park	Hall	?	Replace 2 picnic tables	
Redo Wood Floors	Hall	\$ 5,000.00	Clean, Buff, Coat	\$ 5,000.00
Replace Entry Way Wood Boards	Hall	\$ 4,500.00	South Entrance Door Area	\$ 4,500.00
Front Entrance Canopy	Hall	\$ 8,055.00	Replace West Entrance Canopy	\$ 8,500.00
Hall Sidewalk	Hall	\$ 3,000.00	Replace Sidewalk - South Steps	\$ 3,000.00
New Bar Stools for Bar Area	Hall	\$55/Each	6 New Bar Stools	\$ 350.00
Bar & Stage Area Paneling	Hall	?	Replace/Repaint	
New Water Meters	Water	\$ 2,500.00	Included in 2024 Water Budget	
Water Chemicals	Water	?		
Hydrant Buddy Portable Cordless				
Hydrant & Gate Valve Exerciser	Water	\$ 5,000.00		
<b>Water Treatment Plant</b>	Water	\$ 40,000.00	Recharge Filtration Tanks	\$ 40,000.00 2
<b>Redo Grinder Station Lift Station</b>	Sewer	\$ 90,000.00	waiting on addtl quote	\$ 90,000.00 1
<b>Liftstation Gate Valves</b>	Sewer	\$ 25,000.00	Replace Valves for Wet Well	
Rip Rap - Stage 2	Sewer		waiting on quote from S.E.H.	
Martha Street Storm Drain	Storm Water	\$ 23,000.00	waiting on quote from Hennings	
Park Rentals			Increase Rent/Allow Use of Bathroom Sink	
Hall Rent			Increase Rent/Down Payment	