



**HAMBURG CITY COUNCIL AGENDA
NOVEMBER 29, 2022**

1. **Call City Council Meeting to Order at 5:00 PM**
 - **Pledge of Allegiance**

2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

3. **Agenda Review (Added Items) and Adoption**

4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Added Claims List for November (\$56,223.48)**
 - **Approve Letter of Support (Hwy 212 & Co Hwy 51)**
 - **Approve Letter of Support (Hwy 5 Arboretum Area Project)**
 - **Approve Time-Off Request (Jeremy Gruenhagen)**
 - **City Offices Closed November 24th & 25th for Thanksgiving**

5. **Hamburg Fire Department – Chief Siewert**
 - **2023 HFD Budget Items**

6. **Old City Business (Memo)**
 - **Water Main Improvements Quotes (Old Water Tower)**

7. **New City Business**
 - **General Maintenance Worker Position/Deputy Clerk Position**
 - **2023 Final Budget/2023 Final Property Tax Levy**
 - **Health Insurance Rates/Cost Analysis**
 - **Budget Items for 2022/2023**
 - **2023 City Fee Schedule**

8. **City Council Reports**
 - **Councilmember Jason Buckentin (Streets)**
 - **Councilmember Eric Poppler (Parks)**
 - **Councilmember Jessica Weber (Buildings)**
 - **Councilmember Tim Tracy (Water/Sewer)**
 - **Mayor Chris Lund**



**HAMBURG CITY COUNCIL AGENDA
NOVEMBER 29, 2022**

9. **Recess City Council Meeting**
10. **Move to Closed Meeting(s) for the purpose of Employee Evaluation(s) [Unless any employee requests an Open Meeting for his/her evaluation. Any Open Meeting for Employee Evaluation(s) shall be held prior to any Closed Meeting for Employee Evaluation(s)]**
 - Jeremy Gruenhagen
11. **Move to Close Closed Meeting for Employee Evaluation**
12. **Move to Close Meeting pursuant to MN State Statute 13D.05, Subd. 3 (b)**
13. **Move to Close Closed Meeting**
14. **Move to Reopen the City Council Meeting**
15. **Employee Wages/Health Insurance Coverage for 2023**
 - Jeremy Gruenhagen
16. **Adjourn City Council Meeting**



***HAMBURG CITY COUNCIL AGENDA
NOVEMBER 29, 2022***

COMMUNITY HALL & PARK ACTIVITIES

DECEMBER

- 10 – Central Trap Team Bingo (Hall)
- 30 – Wedding Reception

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

NOVEMBER

- 7 – HFD Training
- 7 – Hamburg Lions Club
- 7 – Mayors In – 5:00 to 7:00 PM
- 8 – General Election
- 10 – Hamburg City Council Meeting
- 11 – Veterans Day (City Offices Closed)
- 17 – Canvass Board Meeting (General Election)
- 21 – Hamburg Lions Club
- 24/25 – Thanksgiving Holiday (City Offices Closed)
- 28 – HFD (Relief Assoc) Meeting
- 29 – Hamburg City Council Meeting

DECEMBER

- 5 – Mayors In - 5:00 to 7:00 PM
- 5 – HFD Training
- 5 – Hamburg Lions Club
- 6 – Budget Workshop Meeting –
- 10 – Community Center Rental
- 13 – Public Hearing (Ordinance #169) – 7:00 PM
- 13 – Hamburg City Council Meeting – 7:00 PM
- 13 – Young America Township Meeting
- 17 – Community Center Rental
- 19 – Hamburg Lions Club
- 23/26 – Christmas Holiday (City Offices Closed)
- 25 – Community Center Rental
- 26 – Hamburg Fire Dept (Relief Assoc.) Meeting

CITY OF HAMBURG
Unpaid Bills Detail
As of November 29, 2022

Type	Date	Num	Memo	Account	Class	Open Balance	
Ancom Communications Inc.							
Bill	10/21/2022		2 Smart Mufi BTN Headset + Shipping	422 201 - Supplies & Parts	101 - GENERAL FUND:101 422 - Public Safety (FD)	755 00	
Bill	10/21/2022		2 Radio Cable w/PTT APX/XPR + Shipping	422 201 - Supplies & Parts	101 - GENERAL FUND:101 422 - Public Safety (FD)	255 00	
Total Ancom Communications Inc.							1,030 00
Bolton & Menk, Inc.							
Bill	10/28/2022		Professional Services for September 17 to October 14, 2022 (Annexation to Comp Plan/Land	418 301 - Consultant Fees	101 - GENERAL FUND:101 414 - General Gov't	200 00	
Total Bolton & Menk, Inc.							200 00
Canon Financial Services, Inc.							
Bill	11/12/2022		Canon Copier Gov't Contract for November 2022	414 590 - Office Equipment (Office Equipment)	101 - GENERAL FUND:101 414 - General Gov't	33 13	
Total Canon Financial Services, Inc.							33 13
CarQuest Auto Parts							
Bill	10/31/2022		6/12V Wheel Charger	422 201 - Supplies & Parts	101 - GENERAL FUND:101 422 - Public Safety (FD)	451 19	
Total CarQuest Auto Parts							451 19
Customized Fire Rescue Training, Inc.							
Bill	06/29/2022		NFPA1002 Fire Apparatus 40 Hr Course (Jarred Mackenthun)	422 434 - Training	101 - GENERAL FUND:101 422 - Public Safety (FD)	650 00	
Bill	06/29/2022		NFPA1403 Initial Attack Fire Training Live Burn/NFPA 1001/1403 Car Fire Live Burn Prop	422 434 - Training	101 - GENERAL FUND:101 422 - Public Safety (FD)	2,400 00	
Total Customized Fire Rescue Training, Inc.							3,050 00
General Construction Services Inc							
Bill	11/15/2022		Water Tower Demo Project	Repairs & Maintenance	ENTERPRISE FUNDS:601 - WATER	35,400 00	
Total General Construction Services Inc							35,400 00
Hutchinson Fire & Safety							
Bill	11/19/2022		Yearly Extinguisher Inspection 2022	455 404 - Repairs & Maintenance	101 - GENERAL FUND:101 455 - Hall	29 25	
Bill	11/19/2022		Yearly Extinguisher Inspection 2022	450 404 - Repairs & Maintenance	101 - GENERAL FUND:101 450 - Park & Recreation	23 25	
Bill	11/19/2022		Yearly Extinguisher Inspection 2022	Repairs & Maintenance	ENTERPRISE FUNDS:601 - WATER	23 25	
Bill	11/19/2022		Yearly Extinguisher Inspection 2022	422 400 - Repairs & Maint (Equip)	101 - GENERAL FUND:101 422 - Public Safety (FD)	89 25	
Total Hutchinson Fire & Safety							165 00
Kohls Sweeping Service							
Bill	11/09/2022		Swept City Streets on 11-2-22	431 415 - Street Sweeping - Trim Trees	101 - GENERAL FUND:101 431 - Public Works (Stre	1,063 00	
Total Kohls Sweeping Service							1,063 00
Malcher-Hubert-Sjodin, PLLP							
Bill	11/17/2022		Annexation for Dammann Acres/Drew Thomes - City Esasements	416 304 - Legal Fees (Legal Fees)	101 - GENERAL FUND:101 414 - General Gov't	15 60	
Bill	11/17/2022		Miscellaneous Matters - Predator Ordinance	416 304 - Legal Fees (Legal Fees)	101 - GENERAL FUND:101 414 - General Gov't	1,809 60	
Bill	11/17/2022		Liquor License Matter (Ordinance #158)	416 304 - Legal Fees (Legal Fees)	101 - GENERAL FUND	2,618 28	
Total Malcher-Hubert-Sjodin, PLLP							4,443 48
METRONET							
Bill	11/16/2022		Fiber Phone Service for 11/16/2022 to 12/15/22	414 321 - Telephone & Internet Fees	101 - GENERAL FUND:101 419 - General Gov't Bldg	24 97	
Bill	11/16/2022		Fiber Phone Service for 11/16/2022 to 12/15/22	455 321 - Telephone	101 - GENERAL FUND:101 455 - Hall	24 96	
Bill	11/16/2022		Fiber Phone Service for 11/16/2022 to 12/15/22	Telephone	ENTERPRISE FUNDS:601 - WATER	24 96	
Total METRONET							74 89
Mini Biff Inc.							
Bill	11/09/2022		Handicap Mini Biff Rental, DW for 10/11/22-11/7/22	450 411 - Portable Restroom Rental (Mini Biff R	101 - GENERAL FUND:101 450 - Park & Recreation	148 92	
Total Mini Biff Inc.							148 92
MVTL Labs, Inc.							
Bill	09/22/2022		Work Order 1215690 - Report Date 9/21/22 - City Influent Sample	Lab Fees	ENTERPRISE FUNDS:602 - SEWER	143 89	
Total MVTL Labs, Inc.							143 89

CITY OF HAMBURG
Unpaid Bills Detail
 As of November 29, 2022

11/29/22	Type	Date	Num	Memo	Account	Class	Open Balance
	Per Mar Security Services	11/08/2022		Base Alarm Monitoring for Sewer Treatment Plant 12-3-2022 to 3-2-2022	Telephone	ENTERPRISE FUNDS:602 - SEWER	101.49
	Total Per Mar Security Services						101.49
	Punkett's Pest Control Inc.	11/22/2022		City Hall and Fire Department Service Date 11-15-22	419.400 Repairs & Maint. (Repairs and Mainten...	101 - GENERAL FUND:101 419 - General Gov't Bldg...	44.13
	Total Punkett's Pest Control Inc.						44.13
	S.E.H. Inc.	11/14/2022		Water Tower Demo - Bid Opening & Prepare Contracts	Professional Fees	ENTERPRISE FUNDS:601 - WATER	3,570.00
	Total S.E.H. Inc.						3,570.00
	Town & Country Glass	11/22/2022		Door Center Astrofel/Lower Door Sweeps/Labor	455.404 Repairs & Maintenance	101 - GENERAL FUND:101 455 - Hall	262.00
	Total Town & Country Glass						262.00
	USA Blue Book	11/09/2022		DPD 4 Dispenser, Salt Solution, Hachascorbic Acid Powder, Reagent Iron Ferover, Hach Alk...	Supplies & Parts	ENTERPRISE FUNDS:601 - WATER	302.66
	Bill	11/09/2022		Green Spray Paint - Case of 12	Supplies & Parts	ENTERPRISE FUNDS:602 - SEWER	60.64
	Total USA Blue Book						363.32
	Viking Bottling Co.	11/17/2022		Pop Syrup Caristers for Hamburg Hall Upstairs (2 Coke/D Coke/1 Sprite)	Pop	101 - GENERAL FUND:101 455 - Hall	160.00
	Total Viking Bottling Co.						160.00
	Xcel Energy Inc.	11/28/2022		Electricity Service/Late Fee	419.381 Electricity	101 - GENERAL FUND:101 419 - General Gov't Bldg...	377.80
	Bill	11/28/2022		Natural Gas Service	419.382 Natural Gas	101 - GENERAL FUND:101 419 - General Gov't Bldg...	66.35
	Bill	11/28/2022		Electricity Service	422.381 Electricity	101 - GENERAL FUND:101 422 - Public Safety (FD)	357.43
	Bill	11/28/2022		Natural Gas Service	422.382 Natural Gas	101 - GENERAL FUND:101 422 - Public Safety (FD)	66.35
	Bill	11/28/2022		Electricity Service	431.381 Street Lighting	101 - GENERAL FUND:101 431 - Public Works (Stre...	744.52
	Bill	11/28/2022		Electricity Service	450.381 Utilities (Electricity)	101 - GENERAL FUND:101 450 - Park & Recreation	105.17
	Bill	11/28/2022		Natural Gas Service	455.381 Utilities (Gas)	101 - GENERAL FUND:101 455 - Hall	257.08
	Bill	11/28/2022		Natural Gas Service (181 Broadway & 230 RR street)	455.382 Electricity	101 - GENERAL FUND:101 455 - Hall	218.49
	Bill	11/28/2022		Electricity Service (183 Broadway)	Natural Gas	ENTERPRISE FUNDS:601 - WATER	430.40
	Bill	11/28/2022		Natural Gas Service (City Rd 50 & 148 Jacob)	Electricity	ENTERPRISE FUNDS:601 - WATER	173.16
	Bill	11/28/2022		Electricity Service (generator in park)	Natural Gas	ENTERPRISE FUNDS:602 - SEWER	96.52
	Total Xcel Energy Inc						2,921.76
	TOTAL						53,626.20

CITY OF HAMBURG
City Clerk/Treasurer – PO Box 248
181 Broadway Ave., Hamburg, MN 55339

*City Office: (952) 467-3232 TDD: 711 Email: CityAdmin@CityofHamburgmn.com
City Website: CityofHamburgmn.com*

November 28, 2022

Patrick Weidemann
Director of Capital Planning and Programming
MnDOT Office of Transportation System Management
395 John Ireland Blvd.
St. Paul, MN 55155
Pat.weidemann@state.mn.us

Dear Mr. Weidemann,

The City of Hamburg is pleased to support the US Highway 212 and County Highway 51 Intersection Freight and Safety Project for consideration of funding in the 2022 Corridors of Commerce Program. The proposed interchange project at US Highway 212 and County Highway 51 will remove a barrier to efficient freight movement and support economic vitality while addressing a high safety priority intersection with a long-term solution.

Carver County, in partnership with the Minnesota Department of Transportation (MnDOT), is planning to reconstruct and expand US Highway 212 from a two-lane rural highway to a four-lane divided expressway between County Highway 34 in Norwood Young America and County Highway 36 in Cologne starting in 2024. Extensive corridor planning has taken place and project development and design work are well underway to bring forward an innovative, cost-effective approach to expand US Highway 212. The addition of an interchange at US Highway 212 and County Highway 51 will complete the freight mobility and safety vision for long-term improvements to this corridor.

US Highway 212 is part of the National Highway System and is one of the most important economic and freight highway corridors in the State of Minnesota and the Upper Midwest region, connecting the Twin Cities to South Dakota and beyond. US Highway 212 is identified by MnDOT in the Minnesota State Freight Investment Plan as a Critical Rural Freight Corridor. The corridor provides a connection for agricultural and industrial traffic to and from the Twin Cities Metropolitan area, which is emphasized by the Metropolitan Council's prioritization of the highway as a "Tier One Truck Corridor".

The City of Hamburg endorses and supports the Southwest Corridor Transportation Coalition's funding request to the 2022 Corridors of Commerce Program for the US Highway 212 and County Highway 51 Intersection Freight and Safety Project and urges decision makers to prioritize the project for funding.

Sincerely,

Chris Lund
Mayor, City of Hamburg



"The City of Hamburg is an Equal Opportunity Employer and Provider."

CITY OF HAMBURG
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November 29, 2022

Patrick Weidemann
Director of Capital Planning and Programming
MnDOT Office of Transportation System Management
395 John Ireland Blvd.
St. Paul, MN 55155
Pat.weidemann@state.mn.us

Dear Mr. Weidemann,

The City of Hamburg is pleased to support the Highway 5 Arboretum Area Project for consideration of funding in the 2022 Corridors of Commerce Program. The project will include highway reconstruction and expansion, intersection improvements, and bicycle and pedestrian amenities from the east side of downtown Victoria to west of Highway 41 in Chanhassen. This is a high priority project to address critical transportation system needs on a trunk highway and regional thoroughfare. Once funded and constructed, the Project will provide safer, faster, and more reliable movement of goods and people through Carver County and the metropolitan region.

The project was identified as a priority through the adopted Arboretum Area Transportation Plan, a two-year corridor study partnership and public engagement visioning project with the Minnesota Department of Transportation (MnDOT), the City of Victoria, the City of Chaska, and the City of Chanhassen to identify transportation system improvements in the area of the Minnesota Landscape Arboretum including Highway 5, Highway 41, Rolling Acres Road, Bavaria Road, and 82nd Street West. The plan includes an implementation framework with estimated improvement costs, project sequencing, and timeframes to guide capital improvement planning for Carver County, MnDOT, the City of Victoria, the City of Chaska, the City of Chanhassen, and their partners for improvements along Highway 5, Highway 41, Rolling Acres Road, Bavaria Road. The proposed project is to fund and construct the community-adopted vision for Highway 5 in this corridor through implementation of the Arboretum Area Transportation Plan vision.

The City of Hamburg endorses and supports Carver County's funding request to the 2022 Corridors of Commerce Program for the Highway 5 Arboretum Area Project and urges decision makers to prioritize the project for funding.

Sincerely,

Chris Lund
Mayor, City of Hamburg



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CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: November 29, 2022

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: December 4, 2022

December 8th (off 4:00)

December 13th (off 3:30)

How many **Vacation** hours will be used? 9-10 Hrs

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: _____

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen 11-29-22
Employee Signature Date

City Clerk/Treasurer Date

Mayor Date





TABLATION OF QUOTES

2022 Water Main Extension Project
 Hamburg, Minnesota
 SEH No.: HANBU 168967
 Quotes Due: 1:00 p.m., Wednesday, November 9, 2022

Engineer's Estimate
 \$73,390.00
 Schneider Excavating & Grading, Inc.
 405 Central Ave S
 NYA, MN 5597
 \$79,813.00
 Hjerpe Contracting, Inc.
 PO Box 517
 Hutchinson, MN 55350
 \$90,760.00

Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
SITE RESTORATION									
2021.501	MOBILIZATION	LUMP SUM	1	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	\$9,500.00	\$9,500.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	30	\$7.00	\$210.00	\$5.00	\$150.00	\$3.00	\$90.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	20	\$5.00	\$100.00	\$25.00	\$500.00	\$5.00	\$100.00
2105.504	GEOTEXTILE FABRIC, TYPE V (NON-WOVEN)	SQ YD	20	\$10.00	\$200.00	\$5.00	\$100.00	\$3.00	\$60.00
2105.507	COMMON EXCAVATION (EV) (P)	CU YD	15	\$20.00	\$300.00	\$50.00	\$750.00	\$25.00	\$375.00
2123.610	STREET SWEEPER (WITH BROOM PICKUP)	HOURL	2	\$150.00	\$300.00	\$100.00	\$200.00	\$140.00	\$280.00
2118.509	AGGREGATE SURFACING, CLASS 5 (100% CRUSHED)	TON	16	\$80.00	\$1,280.00	\$50.00	\$800.00	\$60.00	\$960.00
2214.509	AGGREGATE BASE, CLASS 5	TON	20	\$60.00	\$1,200.00	\$50.00	\$1,000.00	\$40.00	\$800.00
2360.504	TYPE SR 9.5 WEARING COURSE MIX (2.B) 3.0" THICK	SQ YD	20	\$50.00	\$1,000.00	\$375.00	\$7,500.00	\$350.00	\$7,000.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00
2575.601	TURF RESTORATION	LUMP SUM	1	\$4,000.00	\$4,000.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00
2575.607	SELECT TOPSOIL BORROW (LV)	CU YD	45	\$100.00	\$4,500.00	\$40.00	\$1,800.00	\$37.00	\$1,665.00
SITE RESTORATION SUBTOTAL					\$18,090.00		\$21,800.00		\$28,830.00
WATER MAIN									
2104.502	REMOVE GATE VALVE	EACH	1	\$200.00	\$200.00	\$250.00	\$250.00	\$985.00	\$985.00
2104.502	REMOVE HYDRANT	EACH	1	\$500.00	\$500.00	\$250.00	\$250.00	\$1,970.00	\$1,970.00
2104.503	REMOVE WATER MAIN	LIN FT	75	\$3.00	\$225.00	\$10.00	\$750.00	\$2.00	\$150.00
2104.601	ABANDON VALVE VAULT	LUMP SUM	1	\$3,000.00	\$3,000.00	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00
2123.510	INVESTIGATIVE EXPLORATION (1.0 CY EXCAVATOR)	HOURL	4	\$200.00	\$800.00	\$500.00	\$2,000.00	\$200.00	\$800.00
2503.602	CONSTRUCT BULKHEAD	EACH	7	\$200.00	\$1,400.00	\$500.00	\$3,500.00	\$400.00	\$2,800.00
2504.601	TEMPORARY WATER	LUMP SUM	1	\$2,500.00	\$2,500.00	\$3,500.00	\$3,500.00	\$850.00	\$850.00
2504.602	CONNECT TO EXISTING WATER MAIN	EACH	1	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	\$4,000.00	\$4,000.00
2504.602	HYDRANT (WATEROUS WBB7-250)	EACH	1	\$7,000.00	\$7,000.00	\$6,932.00	\$6,932.00	\$9,500.00	\$9,500.00
2504.602	12" HYDRANT EXTENSIONS	EACH	1	\$1,400.00	\$1,400.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
2504.602	TRACER BOX	EACH	1	\$300.00	\$300.00	\$200.00	\$200.00	\$400.00	\$400.00
2504.602	6" GATE VALVE AND BOX	EACH	2	\$3,400.00	\$6,800.00	\$2,588.00	\$5,176.00	\$4,200.00	\$8,400.00
2504.602	1" CORPORATION STOP W/SADDLE	EACH	2	\$1,000.00	\$2,000.00	\$1,250.00	\$2,500.00	\$1,500.00	\$3,000.00
2504.602	1" CURB STOP AND BOX	EACH	2	\$1,200.00	\$2,400.00	\$1,060.00	\$2,120.00	\$1,750.00	\$3,500.00
2504.603	1" TYPE K COPPER SERVICE PIPE	LIN FT	40	\$60.00	\$2,400.00	\$70.00	\$2,800.00	\$30.00	\$1,200.00
2504.603	6" PVC C-900 DR 18 WATER MAIN W/TRACER WIRE	LIN FT	215	\$65.00	\$13,975.00	\$79.00	\$16,985.00	\$65.00	\$13,975.00
2504.608	WATER MAIN FITTINGS	POUNDS	370	\$20.00	\$7,400.00	\$15.00	\$5,550.00	\$20.00	\$7,400.00
WATER MAIN SUBTOTAL					\$55,300.00		\$58,013.00		\$61,930.00
TOTAL BID PRICE					\$73,390.00		\$79,813.00		\$90,760.00

CITY OF HAMBURG
City Fee Schedule for 2023
Schedule A

Mayor
 Acting Mayor
 Council Member
 Council Member
 Council Member
 Official Newspaper - Publications
 Bank & Depository - Utility Billing Collection Site
 Building Inspector
 Emergency Manager
 City Engineer

Chris Lund
 Tim Tracy
 Jason Buckentin
 Eric Poppler
 Jessica Weber
 News & Times
 Security Bank and Trust
 MNSPECT
 Fire Chief 2
 Justin Black

Community Hall Rates

Hall Upstairs - 9:00 AM Access (Day Before Rental if not Rented)	Non-Resident Rate	\$800.00	
Hall Reservation 2 Days Before Rental Date (4:00 PM Access)	Non-Resident Rate	\$900.00	
Hall Reservation 2 Days Before Rental Date (9:00 AM Access)	Non-Resident Rate	\$1,000.00	
Hall Upstairs - 9:00 AM Access (Day Before Rental if not Rented)	City Resident	\$750.00	
Hall Reservation 2 Days Before Rental Date (4:00 PM Access)	City Resident	\$850.00	
Hall Reservation 2 Days Before Rental Date (9:00 AM Access)	City Resident	\$950.00	
Hall Rental Fee (Upstairs) for Local Businesses (9:00 AM Access)		\$400.00	
Hall Rental Fee (Upstairs) for Benefits		\$400.00	
Hall Basement One Day Rental Fee		\$200.00	
Hall Damage Deposit		\$450.00	
Down Payments on Hall Rental		\$150.00	
Damage Deposit for Renting Tables (Wooden Tables Only)		\$10/Table	
Damage Deposit for Chairs		\$1/Chair	
Pop (Per Pound)		\$1.25	\$1.00 *
Cups (Per Cup)		\$0.05	

(* Denotes City Approved Club Rates - Fire Dept., Lions Club, Baseball Club, and Sportsmen's Club)

Community Center Rates

Community Center (Fire Hall) Rent	(\$100 Damage Deposit)	\$150.00
Community Center Rental Fee for Local Businesses	(\$100 Damage Deposit)	\$100.00

Park Shelter Rentals

Park Shelters & Lions Shelter	(\$100 Damage Deposit)	\$200.00
Park Shelter Rental Fee for Local Businesses	(\$100 Damage Deposit)	\$100.00

Water, Sewer, & Storm Water Rates

Water Hauled Out (Load)	Mileage = \$5/Mile	\$20/1,000 gallons
Metered Water (Base Fee)		\$25.40/Month
Metered Water (Per Thousand Gallons)		\$11.68
Water Capital Improvement Fee		\$10/Month
Sanitary Sewer (Base Fee) Per Unit		\$12.00/Month
Sanitary Sewer Metered (Per Thousand Gallons)		\$4.50
Storm Water Monthly Utility Fee	Residential Parcels	\$27.50/Month
Storm Water Monthly Utility Fee	Commercial/Multi-Family Parcels	\$44/Month
Late Fee on Utility Bill		10%
Water Hook Up Fee (WAC)		\$3,500
Sewer Hook Up Fee (SAC)		\$3,500
Water Reconnection Fee		\$100.00
Water/Sewer Permit Fee		\$50.00
Water Meter		Cost of Meter Plus 10%
Garbage		Residents Contract with Waste Management

CITY OF HAMBURG
City Fee Schedule for 2023

Schedule A

Mayor	Chris Lund
Council Member/Vice Mayor	Tim Tracy
Council Member	Jason Buckentin
Council Member	Eric Poppler
Council Member	Jessica Weber
Official Newspaper - Publications	News & Times
Bank & Depository - Utility Billing Collection Site	Security Bank and Trust
Building Inspector	MNSPECT
Emergency Manager	Fire Chief 2
City Engineer	Justin Black

City Council & Special Rates

Mayor Salary		\$1,500.00
Council Salary		\$1,000.00
Special Meeting (City Related) - Per Member/Meeting		\$50/Meeting
Planning Commission Wages		\$25/Meeting
Election Judges (City Elections)		\$10/Hr
Public Hearing & Meetings (Requested by Residents) Held Before Regular City Mtg.		\$300.00
Public Hearing & Special Meetings (Requested by Residents) Other than Regular Mtg.		\$350.00
Variance/Conditional Use/Rezoning/Comp Plan Amend/Minor Subdivision (Per Land Use App)		\$300.00
Administrative Fee - Certified Letters		\$25.00
Background Check Fee	Cost of Background Check	
City Man Power - Hourly Rate (Plus Cost of Administrative Search Warrant)		\$35.00
City Man Power (Equipment) - Hourly Rate		\$110.00
Information Research Fee	Public Data Only	\$30/HR plus Materials
Copies	Per Page	\$0.25
Copy of City Ordinances		\$50.00
Copy of Comprehensive Plan, Zoning Ordinances, Financial Statement, City Tapes (Videos)		\$30.00
Copy of City SWMP, Sewer and Water Studies		\$30.00
Mileage	2023 IRS Rate	\$0.585
Returned Check Charge		\$30
Special Assessment Search		\$20
Animal License	Annual	\$10.00 *
Liquor Licenses - On Sale	Annual	\$1,200.00
Liquor Licenses - Off Sale	Annual	\$100.00
Liquor Licenses - Special Sunday	Annual	\$200.00
Tobacco License	Annual	\$100.00
Solicitor/Peddler Permit	Annual	\$25.00
Notary Public Fee	Per Page	\$2.00

* (Animal Licenses are due the first of the year)

Fire Call Rates

Fire/Accident Call Not Covered By Contract	\$450 First Hr. + \$350 Each Additional Hr.
Training Pay (Firefighters & First Responders)	\$10.00 each training
On Call Pay (Firefighters)	\$10.00 for each call
On Call Pay (First Responders)	\$15.00 for each call

<u>2023 Budget Items</u>	<u>Fund</u>	<u>Estimate Cost</u>	<u>Comments</u>
Lighting in CC to LED	General Govt	\$ 2,000.00	
New Laptop for City Shop	General Govt	\$ 1,800.00	Ordered/Received - 2022 Budget
Broom Attachment (Toolcat)	General Govt	\$ 6,600.00	
Grapple Bucket	General Govt	\$ 5,000.00	
Gas Powered Pressure Washer	General Govt	\$500-600	2023 GG Budget
New 1 Ton Truck	General Govt	\$ 65,000.00	
Dump Trailer	General Govt	\$ 10,000.00	
Grass Lawn Sweeper	General Govt	\$ 400.00	2023 GG Budget
Shelving for Shop	General Govt	\$ 1,500.00	2023 GG Budget
Block-Plate/Mulch Kit for Mower	General Govt	\$ 500.00	2023 GG Budget
Various Tools	General Govt	\$ 3,500.00	Tools requested by Brandon (\$3,000)
Tires for Bobcat Toolcat	General Govt	\$ 2,000.00	2022 Budget (\$1,500)
New Lawn Mower	General Govt	\$ 15,000.00	Toro Multi Force Mower
Plow for New Mower	General Govt	\$ 1,500.00	
Snow Tires for Skid Loader	General Govt	\$ 2,500.00	
Tool Box for Shop	General Govt	\$ 1,000.00	2023 GG Budget
Lighting for Shop	General Govt	\$ 1,000.00	
New Printer for Shop	General Govt	\$ 300.00	2023 GG Budget
2023 Officer Wages	Fire Dept	\$ 2,240.00	Chief = \$2,000 Officers (5) = \$1,000
HFDRRA Benefit Level Increase	Fire Dept	\$ 5,104.00	\$2,000 SPL = \$0, \$2,200 SPL = \$5,104 CCL
Gate Valve Box at Maria @jacob	Public Works	?	waiting on quote
Clothing Allowance	Public Works	\$ 500.00	2023 PW Budget
Freezer Chest(s) for Park	Park	\$ 800.00	16 Cu. Ft.
Dog Waste Station	Park	\$ 265.00	Amazon - SHIP Grant
Backpack Weed Sprayer	Park	\$ 150.00	Purchased 8/2/22
Ball Field Diamond Dust	Park	\$ 2,500.00	4 truck loads
New Floor Scrubber for Hall	Hall	\$ 5,000.00	2023 Hall Budget
New Picnic Table for Hall Park	Hall	?	Replace 2 picnic tables
Samsung Galaxy 22 Ultra	Water/Sewer	\$ 429.99	Received New Phone 8/1/22 - 2022 Budget
New Water Meters	Water	\$ 2,500.00	Included in 2023 Water Budget
Water Chemicals	Water	\$ 1,000.00	25% Increase - 2023 Water Budget
Water Tower Demo	Water	\$ 72,700.00	\$45,000 in 2022 Budget
Water Main Improvements	Water	\$ 86,483.00	\$56,000 in 2023 Budget
Hydrant Buddy Portable Cordless Hydrant & Gate Valve Exerciser	Water	\$ 5,000.00	
Redo Grinder Station Lift Station	Sewer	?	waiting on quote
Martha Street Storm Drain	Storm Water	?	waiting on quote
Drain Tile for Duck Pond	Storm Water	\$ 8,000.00	
Park Rentals			Increase Rent/Allow Use of Bathroom Sink
Hall Rent			Increase Rent

Items in Blue included in 2022 Budget

Items in Red included in 2023 Budget