



***HAMBURG CITY COUNCIL AGENDA
NOVEMBER 9, 2021***

1. **Call Public Hearing to Order at 7:00 PM**
 - **Ordinance Number 166 (Front Yard Setback Exceptions)**
2. **Adjourn Public Hearing**
3. **Call City Council Meeting to Order**
 - **Pledge of Allegiance**
4. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
5. **Agenda Review (Added Items) and Adoption**
6. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Payment of Added August Claims List (\$102.49)**
 - **Approve Payment of Added September Claims List (\$14.32)**
 - **Approve Payment of Added October Claims List (\$10,853.49)**
 - **Approve Payment of November Claims List (\$47,210.20)**
 - **Approve Minutes for September 29, 2021 & October 12, 2021**
 - **Approve Time-Off Request (Jeremy Gruenhagen)**
 - **October Delinquent Utility Billing Report**
 - **Cash Flow Statement for August 2021 & September 2021**
 - **2020 Census Count for City of Hamburg**
 - **Extension of Cold Weather Rule (Informational)**
 - **Abdo, Eick & Meyers Name Change Memo (Informational)**
7. **Hamburg Fire Department**
 - **2022 HFD Officer Selection Process (Board Review)**
 - **iPad's for HFD**
 - **HFD Officer Raises**
 - **HFD Budget**
 - **Gun Raffle**
8. **Old City Business**
 - **Security & Sound Park Camera's**
 - **Park Lighting**



***HAMBURG CITY COUNCIL AGENDA
NOVEMBER 9, 2021***

9. New City Business

- **Approve Ordinance Number 166**
 - **Zoning Change (Front Yard Setback Exceptions)**
- **Approve 2022 Policing Contract**
- **Stabilization Pond Repairs**
- **2022 Final Budget Items**
- **Hold Second City Council Meeting for November 23, 2021**
 - **2022 Final Budget Workshop**
 - **Employee Reviews/Health Insurance Coverage**
- **Set Public Hearing to Adopt City Fee Schedule for 2022 (December 14th)**
 - **Set Water/Sewer/Storm Water Rates for 2022**

10. City Council Reports

- **Councilmember Scott Feltmann**
- **Councilmember Eric Poppler**
- **Councilmember Jessica Weber**
- **Councilmember Tim Tracy**
- **Mayor Chris Lund**

11. Adjourn City Council Meeting

COMMUNITY CENTER RENTALS 2021

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|-----------------|--|
| November | <ul style="list-style-type: none"> 1 Lions Board Meeting 1 HFD Training 2 Mayors In 6:00 - 8:00 p.m. 7 4-H Club Meeting 6:00 - 7:00 p.m. 9 Public Hearing 7:00 p.m. (Ord. #166) 9 City Council Meeting 7:00 p.m. 9 YA Township Meeting 7:00 p.m. (TWP Room) 11 City Offices Closed (Veterans Day) 15 Lions Meeting 6:30 p.m. 18 U of M Extension Class 9:30 a.m. 22 HFD/Relief Assoc Meeting 7:00 p.m. 25 City Offices Closed (Thanksgiving) 25 LaVonne Kroells (Thanksgiving) 26 City Offices Closed (Thanksgiving) |
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| December | <ul style="list-style-type: none"> 3 Lions Christmas Dinner 6:30 p.m. 5 4-H Club 6:00 p.m. 6 Lions Board Meeting 6 HFD Training 7:00 p.m. 7 Truth in Taxation Hearing 7:00 p.m. (2022 Budget) 11 Jill Buckentin (Christmas) 14 City Council Meeting 7:00 p.m. 14 YA Township Meeting 7:00 p.m. (TWP Room) 18 Gruenhagen (Christmas) 20 Lions Meeting 6:30 p.m. 24 City Offices Closed (Christmas Eve) 25 City Offices Closed (Christmas Day) 25 Gilbert Hasse (Christmas) 27 HFD Holiday Dinner |
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COMMUNITY HALL RENTALS 2021

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| November | 19 | Lions Fall Bingo |
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| December | <ul style="list-style-type: none"> 3 Wm. Mueller & Sons Christmas 4 Lions Lunch with Santa |
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CITY OF HAMBURG
NOTICE OF A HAMBURG CITY COUNCIL MEETING
TUESDAY, NOVEMBER 9, 2021
7:00 P.M.

NOTICE IS HEREBY GIVEN, that the City of Hamburg City Council will hold a City Council Meeting on Tuesday, November 9, 2021 at 7:00 p.m., in the Council Chambers, 181 Broadway Avenue, Hamburg, MN.

This meeting is a regular scheduled meeting of the Hamburg City Council. This meeting will be held in the City Council Chambers and will be open to the public.

Members of the public can listen to and/or participate in the council meeting live online at <https://us02web.zoom.us/j/6817521480>, the Zoom App on your cellphone via the google play store, or by calling 1-312-626-6799. Use Meeting ID: 681 752 1480 when logging in or calling in. Use # as your participant ID.

To view a copy of the Agenda Packet please refer to the City Website: www.hamburgmn.com by clicking on the City Council Meetings tab. To be added to the Agenda please call City Offices by Noon on Friday.

If you have any questions, please contact City Hall (952) 467-3232 for further information.

POSTED BY THE HAMBURG CITY CLERK
Jeremy Gruenhagen, City Clerk/Treasurer

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN to the Public that on **Tuesday, November 9, 2021** the Hamburg City Council will hold a public hearing to consider amending the Chapter 160A Zoning Ordinance, Section D, Subd. 3.B.3.d.1. The proposed amendment will allow properties zoned R-2 Multiple Family Residential District the option to use the same front yard setback exemptions available to properties zoned R-1 Single Family Residential District.

This public hearing will take place during the regular monthly meeting of the Hamburg City Council, which will be at **City Hall**, located at 181 Broadway Ave, Hamburg, MN 55339. **This meeting begins at 7:00 p.m.** and other items may be on the agenda.

Additional information on the project is available through the City Clerk's Office at City Hall. All interested parties are urged to attend the public hearing or submit comment via email to: DeputyClerk@CityofHamburgMN.com or by phone at (952) 467-3232.

Harry Davis, AICP
Consulting Planner
952-529-0053
Harry.Davis@bolton-menk.com

**CITY OF HAMBURG
ORDINANCE NUMBER 166**

**AN ORDINANCE AMENDING CHAPTER 160A OF THE ZONING ORDINANCE OF
THE CITY OF HAMBURG TO CREATE AN EXCEPTION TO YARD AND SETBACK
REQUIREMENTS OF THE R-2 MULTIPLE FAMILY RESIDENTIAL DISTRICT**

THE CITY COUNCIL OF THE CITY OF HAMBURG, CARVER COUNTY, MINNESOTA,
ORDAINS:

SECTION 1. The City Council of the City of Hamburg ordains the following amendment to Chapter 160A - Zoning Ordinance of the City of Hamburg Code of Ordinances, Section D. – General Provisions, Subdivision 3.B.3.d.1.) as follows:

B. Yard and Setback Requirements and Exceptions:

3. The following shall be exceptions on minimum yard requirements:

d. Front yard setback exceptions:

- 1.) The front yard setback in the R-1 Single Family Residential District and the R-2 Multiple Family Residential District may be reduced in recognition of development existing prior to the adoption of this ordinance, provided the following conditions are met:

(Note: The ~~stricken language~~ is deleted; the underlined language is inserted.)

SECTION 2. Effective Date of Ordinance.

This ordinance shall be in effect from and after its passage and publication according to law.

Passed and adopted by the City Council of the City of Hamburg this 9th day of November, 2021.

CITY OF HAMBURG:

Chris Lund, Mayor

Attest: _____
Jeremy Gruenhagen, Clerk-Treasurer

(Published in the Norwood-Young America Times on November 18, 2021)

Current Zoning Ordinance
Yard and Setback Requirements and Exceptions
Section D – Subdivision 3.B.3.d.1

- d. Front yard setback exceptions:
- 1.) The front yard setback in the R-1 Single Family Residential District may be reduced in recognition of development existing prior to the adoption of this ordinance, provided the following conditions are met:
 - a.) The property is located within a platted block or subdivided area where there are existing dwellings located on fifty (50) percent or more of the parcels within the block or located between two (2) streets.
 - b.) The minimum front yard setback of the property may be reduced to the average of the front yard setbacks of the existing dwellings noted in a.) above, but in no case shall be less than fifteen (15) feet.

2021 August Claims List

| CHECK # | VENDOR | FUND | CLAIM DESCRIPTION | AMOUNT | APPROVED |
|------------|--------------------------------|--------------------------|--|--------------|----------------------|
| ACH | EFTPS | Divided | Fed, Social Security, MC - July 2021 | \$3,978.58 | 8/10/2021 |
| ACH | MN Dept. of Revenue | Divided | State Withholding Tax Payment - July 2021 | \$683.00 | 8/10/2021 |
| ACH | PERA | Divided | PERA Withholding - July 2021 | \$547.75 | 8/10/2021 |
| ACH | PERA | Divided | PERA Withholding - July 2021 | \$815.04 | 8/10/2021 |
| ACH | PERA | Divided | PERA Withholding - August 2021 | \$554.85 | 9/28/2021 |
| ACH | PERA | Divided | PERA Withholding - August 2021 | \$530.43 | 9/28/2021 |
| ACH | HealthPartners | Divided | Health Insurance for August 2021 | \$4,508.15 | 8/10/2021 |
| ACH | Google | General Gov't | Email Account Service for July 2021 | \$156.00 | 8/10/2021 |
| ACH | Jeremy Gruenhagen | Divided | August Wages | \$2,038.66 | 8/10/2021 |
| ACH | Optum Bank | General Gov't | HSA Admin Fee's for City Employees 3rd Qtr 2020 | \$1,250.00 | 8/10/2021 |
| ACH | ZOOM | General Gov't | Audio/Video Conferencing App | \$16.09 | 8/10/2021 |
| ACH | Google | General Gov't | Email Accounts (13) Administered by Google G Suite | \$0.00 | 8/10/2021 (\$156.00) |
| ACH | Greg Schultz | Divided | Wages 7-26-21 to 8-08-21 | \$2,124.18 | 9/28/2021 |
| ACH | Tamara Bracht | Divided | Wages 7-26-21 to 8-08-21 | \$813.16 | 9/28/2021 |
| ACH | Greg Schultz | Divided | Wages 8-09-21 to 8-22-21 | \$2,129.63 | 9/28/2021 |
| ACH | Tamara Bracht | Divided | Wages 8-09-21 to 8-22-21 | \$683.01 | 9/28/2021 |
| ACH | Jeremy Gruenhagen | Divided | August Wages (Rounds) | \$2,103.50 | 9/28/2021 |
| ACH | Hamburg Post Office | Enterprise | Priority Mailed Water Bond Payments | \$7.95 | 9/28/2021 |
| ACH | USPS | General Gov't | EDDM Mailing of August 12, 2021 Newsletter | \$75.07 | 9/28/2021 |
| ACH | Security Bank & Trust | General Gov't | ACH Services Fee | \$36.10 | 11/9/2021 |
| ACH | Verizon Wireless | General Gov't | Cell Phones (2) | \$83.00 | 11/9/2021 |
| ACH | Optum Bank | General Gov't | HSA Admin Fee's for City Employees (3rd Qtr 2021) | \$22.50 | 11/9/2021 |
| Debit Card | UPS | Water | Overnight Water Samples | \$13.91 | 11/9/2021 |
| Debit Card | Target | General Gov't Bldgs | 2 Ink Cartridges for Shop Printer | \$55.81 | 9/28/2021 |
| Debit Card | UPS | Water | Overnighted Lead & Copper Water Samples | \$19.39 | 9/28/2021 |
| Debit Card | Best Name Badges | General Gov't | 2 Ink Cartridges for Shop Printer | \$16.40 | 9/28/2021 |
| Debit Card | Stitch America | General Gov't | Shirt Samples | \$159.50 | 9/28/2021 |
| 20695 | Amy Lund | Public Safety | Face Painting at NNO | \$175.00 | 8/10/2021 |
| 20696 | Bolton & Menk, Inc. | General Gov't | Professional Services - Comp. Plan Amendments | \$2,105.50 | 8/10/2021 |
| 20697 | Canon Financial Services, Inc. | General Gov't | Canon Copier Gov't Contract for July | \$33.13 | 8/10/2021 |
| 20698 | Carquest | Public Safety (FD) | Part for Gamma Goat | \$2.94 | 8/10/2021 |
| 20699 | Carver County (CarverLink) | Divided | Telephone/Internet Services for July (Metronet Credit) | \$80.00 | 8/10/2021 |
| 20700 | Carver County Public Works | Public Works Streets | Stop Sign, Hardware, Vandal Tags | \$362.57 | 8/10/2021 |
| 20701 | Carver County Sheriff's Office | Divided | 1.5 Hours of Overtime for Deputy Voigt, Background Check | \$202.63 | 8/10/2021 |
| 20702 | Cintas | Hall | Cleaning Supplies | \$81.83 | 8/10/2021 |
| 20703 | Clarke Mosquito Management | Public Safety | Mosquito Control for 2021 Season (1st & 3rd Billing) | \$2,650.00 | 8/10/2021 |
| 20704 | Coordinated Business Systems | General Gov't | Intermedia Monthly Equipment Base Rate | \$58.23 | 8/10/2021 |
| 20705 | Gopher State One | Divided | 21 Locates in July | \$28.35 | 8/10/2021 |
| 20706 | Greg Schultz | Public Works | Gas Reimbursement (Travel for Toolcat Inspection) | \$47.00 | 8/10/2021 |
| 20707 | JLR Garage Door Service | General Gov't Bldgs | Replacement Springs and Installation | \$386.42 | 8/10/2021 |
| 20708 | Melchert-Hubert & Sjodin PLLP | General Gov't | Misc. Law Matters, Purchasing Policy, Liquore License | \$3,680.60 | 8/10/2021 |
| 20709 | Menards | Divided | Dawn Dish Soap, 4 Spindles for Hall Ramp (2 Rebates U | \$26.93 | 8/10/2021 |
| 20710 | Mini Biff | Park & Rec. | Handicap Mini Biff Rental | \$148.92 | 8/10/2021 |
| 20711 | MN Public Facilities Authority | Water | Principal Payment - Water Wells Bond | \$146,343.66 | 8/10/2021 |
| 20712 | MES | Public Safety (FD) | 6 Rolls of Tape, 5 Sets of Gear | \$16,989.44 | 8/10/2021 |
| 20713 | News & Times | General Gov't | Annual Newspaper Subscription | \$55.95 | 8/10/2021 |
| 20714 | Pearson Bros. Inc. | Public Works (Streets) | Seal Coating | \$11,565.00 | 8/10/2021 |
| 20715 | Per Mar Security Services | Water | Base Alarm Monitoring for Sewer Treatment Plant | \$92.07 | 8/10/2021 |
| 20716 | Plunkett's Pest Control | Divided | General Pest Control at Hall & CC/FD in July | \$139.12 | 8/10/2021 |
| 20717 | Runnings Supply Inc. | Public Works | Re-issue (check #20617 was lost in the US Postal Service | \$413.94 | 8/10/2021 \$102.98 |
| 20718 | S.E.H. Inc. | Water | Water Main Looping Project, Wastewater Permit Review | \$6,061.07 | 8/10/2021 |
| 20719 | Tamara Bracht | Public Safety | Reimbursement for Food Serving Gloves for NNO | \$8.00 | 8/10/2021 |
| 20720 | TASC | General Gov't | American Rescue Plan Act 2021 Fee | \$150.00 | 8/10/2021 |
| 20721 | WWWill & Sons Distributing | Public Safety | 300 Hotdogs for NNO | \$171.00 | 8/10/2021 |
| 20722 | W.W.O.T.A. | Divided | Water/Wastewater Training & Assistance for July 2021 | \$405.00 | 8/10/2021 |
| 20723 | Wm. Mueller & Sons, Inc. | Divided | Fuel for City Vehicles & Lawn Mowers, Driveway Repair | \$17,077.54 | 8/10/2021 |
| 20724 | Xcel Energy | Divided | Electricity/Natural Gas Services | \$1,322.18 | 8/10/2021 |
| 20725 | Xcel Energy | Divided | Electricity/Natural Gas Services | \$1,095.55 | 8/10/2021 |
| 20726 | Dennis Ringdahl | General Gov't | Final Payment for Toolcat | \$29,800.00 | 8/10/2021 |
| 20727 | Bound Tree Medical | Public Safety (FD) | Gloves, Masks, Child Size Defib Pads and Blood Pressu | \$256.28 | 9/28/2021 |
| 20728 | Business Essentials | Divided | Bath Tissue and Paper Towel Rolls | \$199.87 | 9/28/2021 |
| 20729 | Canon Financial Services, Inc. | General Gov't | Canon Copier Gov't Contract for August | \$33.13 | 9/28/2021 |
| 20730 | CaverLink | Divided | Telephone/Internet Services for August (Metronet Credit | \$80.00 | 9/28/2021 |
| 20731 | Ehlers Bond Trust Service Co. | Enterprise (Storm Sewer) | Annual Storm Sewer Bond Disclosure Reporting | \$750.00 | 9/28/2021 |
| 20732 | Greg Schultz | General Gov't | Mileage Reimbursement for Picking-up Toolcat (515 x \$. | \$288.40 | 9/28/2021 |
| 20733 | Home Solutions | General Gov't Bldgs | Chain Hooks to Secure Toolcat to Trailer | \$30.56 | 9/28/2021 |
| 20734 | Jeremy Gruenhagen | Divided | NNO Supplies & Food, Mileage Reimbursement | \$457.02 | 9/28/2021 |
| 20735 | Lano Equipment | General Gov't Bldgs | Edge Cutter with Hardware for Toolcat | \$156.64 | 9/28/2021 |
| 20736 | Loffler Companies | General Gov't | July Copies | \$116.24 | 9/28/2021 |
| 20737 | Melchert-Hubert & Sjodin PLLP | General Gov't | Liquor License and Purchasing Policy Matters | \$3,257.10 | 9/28/2021 |
| 20738 | Menards | Divided | Softner Salt, Batteries, Dish Soap, Dehumidifier | \$269.11 | 9/28/2021 |
| 20739 | MN Pump Works | Sewer | 2 LiR Station Inspections, 1 Capacitor Replacement | \$702.00 | 9/28/2021 |
| 20740 | MN Dept. of Health | Water | 2nd Qtr. 2021 Community Water Supply Service Connec | \$524.00 | 9/28/2021 |
| 20741 | MN Fire Serv. Cert. Board | Public Safety (FD) | 2 Exams (FF I & II) | \$240.00 | 9/28/2021 |
| 20742 | MNSPECT | Public Safety | Plan Review and Permit Fee for 811 Park Remodel | \$217.02 | 9/28/2021 |
| 20743 | Plunkett's Pest Control | General Gov't | General Pest Control at CC/FD on August 10th | \$39.37 | 9/28/2021 |
| 20744 | S.E.H. Inc. | Sewer | Wastewater MPCA Updte with 2016 Sample | \$254.63 | 9/28/2021 |
| 20745 | Total Compliance Solutions | General Gov't | Yearly Consortium Cost for Drug/Alcohol Testing | \$160.00 | 9/28/2021 |
| 20746 | Viking Bottling Company | Park & Rec. | Product for Park Pop Machine | \$190.00 | 9/28/2021 |
| 20747 | Xcel Energy | Divided | Electricity/Natural Gas Services | \$1,143.85 | 9/28/2021 |
| | | | | \$274,546.45 | |
| | | | August Claims | \$255,805.86 | 8/10/2021 |
| | | | August Added Claims | \$18,638.10 | 9/28/2021 |
| | | | August Added Claims | \$102.49 | 11/9/2021 |
| | | | August Total Claims | \$274,546.45 | |

2021 September Claims List

| CHECK # | VENDOR | FUND | CLAIM DESCRIPTION | AMOUNT | APPROVED |
|------------|--------------------------------|---------------------|--|-------------|------------|
| ACH | EFTPS | Divided | Fed, Social Security, MC - August 2021 | \$3,130.82 | 9/28/2021 |
| ACH | MN Dept of Revenue | Divided | August 2021 State Withholding Tax Payment | \$555.00 | 9/28/2021 |
| ACH | HealthPartners | Divided | Health Insurance for September 2021 | \$4,508.15 | 9/28/2021 |
| ACH | Google | General Gov't | Email Accounts (13) Administered by Google G Suite | \$156.00 | 9/28/2021 |
| ACH | Verizon Wireless | General Gov't | Cell Phones Lines | \$14.24 | 9/28/2021 |
| ACH | Jeremy Gruenhagen | Divided | September Wages | \$2,087.55 | 9/28/2021 |
| ACH | Greg Schultz | Divided | Wages 8/23/21 to 9/5/21 | \$1,794.03 | 9/28/2021 |
| ACH | Tamara Bracht | Divided | Wages 8/23/21 to 9/5/21 | \$631.86 | 9/28/2021 |
| ACH | Security Bank & Trust | General Gov't | ACH Service Fees for August 2021 | \$30.60 | 9/28/2021 |
| ACH | Kwik Trip | General Gov't Bldgs | Non-Ox Gas | \$36.02 | 9/28/2021 |
| ACH | ZOOM | General Gov't | Video Conferencing 9/6/21 - 10/5/21 | \$16.09 | 9/28/2021 |
| ACH | TASC | General Gov't | Admin. Fees for COBRA | \$57.24 | 10/12/2021 |
| Debit Card | UPS | Water | Water Samples Mailed | \$14.32 | 11/9/2021 |
| Debit Card | US Postal Service | General Gov't | EDDM Newsletter Sept. 3, 2021 | \$78.20 | 9/28/2021 |
| Debit Card | MN Rural Water Association | Divided | 2021 Operator Equipment Expo - Sept. 23, 2021 | \$150.00 | 9/28/2021 |
| 20748 | Bound Tree Medical | Public Safety (FD) | Resuscitation i-Gel Super-set Filter Kits | \$82.00 | 9/28/2021 |
| 20749 | CarQuest | Public Safety (FD) | Wiper Blades for 2001 International | \$25.98 | 9/28/2021 |
| 20750 | Cintas | Hall | Cleaning Supplies | \$81.83 | 9/28/2021 |
| 20751 | Coordinated Business Systems | General Gov't | Intermedia Monthly Equipment Base Rate | \$58.23 | 9/28/2021 |
| 20752 | Gopher State One Call | Divided | August Locates (11 Billable Locate Requests) | \$14.85 | 9/28/2021 |
| 20753 | Joanne Syring | Water | Refund of Final Water Bill Overpayment | \$108.27 | 9/28/2021 |
| 20754 | Kranz Lawn & Power | Park & Rec. | Exmark Mower Belt | \$129.00 | 9/28/2021 |
| 20755 | League of MN Cities | General Gov't | Yearly Membership Dues | \$774.00 | 9/28/2021 |
| 20756 | Melchert-Hubert & Sjodin PLLP | General Gov't | Litigation Correspondence | \$107.80 | 9/28/2021 |
| 20757 | Menards | Divided | Paper Towels, Batteries, Vinegar, Hex Tool, Iron Out | \$48.93 | 9/28/2021 |
| 20758 | Metro Air, Inc. | Water | Re-Vented and Installed New Motor in WTP | \$1,450.00 | 9/28/2021 |
| 20759 | Mini Biff, Inc. | Park & Rec. | Handicap Mini Biff Rental | \$148.92 | 9/28/2021 |
| 20760 | MN Mayors Association | General Gov't | Yearly Membership Dues | \$30.00 | 9/28/2021 |
| 20761 | Security Bank & Trust | General Gov't | Equip. Certificate of Indebtedness for 2018 Fire Engine | \$26,904.00 | 9/28/2021 |
| 20762 | Viking Bottling Co. | Hall | Pop Canisters | \$208.25 | 9/28/2021 |
| 20763 | W.W.O.T.A. | Divided | Water/Wastewater Training & Assistance for August 2021 | \$540.00 | 9/28/2021 |
| 20764 | Waconia Tree Farms, LLC | General Gov't Bldgs | 6 Autumn Blaze Maple and 4 Triumph Elm Trees | \$3,500.00 | 9/28/2021 |
| 20765 | Waste Management | Sanitation | 30 Yard Flat Green Waste Container | \$296.04 | 9/28/2021 |
| 20766 | Wm. Mueller & Sons | Divided | Fuel for Mowers and City Vehicles | \$372.59 | 9/28/2021 |
| 20767 | Xcel Energy | Divided | Electricity/Natural Gas Services | \$2,209.01 | 9/28/2021 |
| 20768 | Melchert-Hubert & Sjodin PLLP | General Gov't | COVID Policy Inquiry | \$115.50 | 9/28/2021 |
| 20769 | Greg Schultz | Divided | Wages 9/06/21 to 9/19/21 | \$1,960.36 | 9/28/2021 |
| 20770 | Tamara Bracht | Divided | Wages 9/06/21 to 9/19/21 | \$743.06 | 9/28/2021 |
| 20771 | Mel Sprengeler | Divided | Wages 9/06/21 to 9/19/21 | \$182.85 | 9/28/2021 |
| 20772 | Canon Financial Services, Inc. | General Gov't | Canon Copier Gov't Contract for August | \$33.13 | 9/28/2021 |
| 20773 | CaverLink | Divided | Telephone/Internet Services for September | \$150.48 | 9/28/2021 |
| 20774 | Cintas | Hall | Cleaning Supplies | \$81.83 | 9/28/2021 |
| 20775 | Greg Schultz | General Gov't | Mileage Reimbursement for Picking up Trees | \$34.16 | 9/28/2021 |
| 20776 | Hawkins Chemical | Water | Chemical for WTP | \$1,925.65 | 9/28/2021 |
| 20777 | Home Solutions | General Gov't Bldgs | 200' Roll FBG Tape, Digital Scale to Weigh Pop | \$62.98 | 9/28/2021 |
| 20778 | Melchert-Hubert & Sjodin PLLP | General Gov't | Baseball Liquor License | \$115.50 | 9/28/2021 |
| 20779 | Menards | Divided | Batteries, Dawn Dish Soap, Softner Pellets, Air Freshner | \$93.49 | 9/28/2021 |
| 20780 | Plunkett's Pest Control | General Gov't | General Pest Control at CC/FD on Sept. 13, 2021 | \$152.97 | 9/28/2021 |
| 20781 | S.E.H. | Water | Water Tower Construction (Watermain Looping) | \$21.31 | 9/28/2021 |
| 20782 | Taylor VanSloun | Water | Refund of Final Water Bill Overpayment | \$66.22 | 9/28/2021 |
| 20783 | Viking Bottling Company | Hall | Syrup Canisters | \$100.50 | 9/28/2021 |
| 20784 | Maguire Iron | Water | Final Water Tower Payment | \$5,775.95 | 10/12/2021 |
| | | | | \$61,965.76 | |
| | | | September Claims | \$56,118.25 | 9/28/2021 |
| | | | Added September Claims | \$5,833.19 | 10/12/2021 |
| | | | Added September Claims | \$14.32 | 11/9/2021 |
| | | | | \$61,965.76 | |

2021 November Claims List

| CHECK # | VENDOR | FUND | CLAIM DESCRIPTION | AMOUNT | APPROVED |
|------------|--------------------------------|---------------------|--|-------------|-----------|
| ACH | EFTPS | Divided | Fed, Social Security, MC - October 2021 | \$3,476.58 | 11/9/2021 |
| ACH | MN Dept. of Revenue | Divided | State Withholding Tax Payment October 2021 | \$626.00 | 11/9/2021 |
| ACH | PERA | Divided | PERA Withholding - August 2021 | \$824.04 | 11/9/2021 |
| ACH | PERA | Divided | PERA Withholding - October 2021 | \$780.04 | 11/9/2021 |
| ACH | PERA | Divided | PERA Withholding - November 2021 | \$514.69 | 11/9/2021 |
| ACH | Google | General Gov't | Email Accounts (13) by Google G Suite | \$156.00 | 11/9/2021 |
| ACH | HealthPartners | Divided | Health Insurance for November 2021 | \$4,508.15 | 11/9/2021 |
| ACH | Security Bank & Trust Co. | General Gov't | ACH Service Fees for October 2021 | \$30.80 | 11/9/2021 |
| ACH | Verizon Wireless | General Gov't | City Cell Phone Line | \$41.25 | 11/9/2021 |
| ACH | ZOOM | General Gov't | Video Conferencing | \$16.09 | 11/9/2021 |
| ACH | Greg Schultz | Divided | Wages 10-18-21 to 10-31-2021 | \$1,969.02 | 11/9/2021 |
| ACH | Tamara Bracht | Divided | Wages 10-18-21 to 10-31-2021 | \$716.88 | 11/9/2021 |
| ACH | Jeremy Gruenhagen | Divided | October Wages | \$2,038.66 | 11/9/2021 |
| Debit Card | Amazon | General Gov't | Safety Strobe Light or City Vehicle | \$29.99 | 11/9/2021 |
| Debit Card | Amazon | Public Safety (FD) | "C" Batteries | \$17.61 | 11/9/2021 |
| Debit Card | Amazon | General Gov't | Computer Mouse, Calculator Ribbon & Paper Rolls | \$38.27 | 11/9/2021 |
| 20803 | Bolton & Menk, Inc. | General Gov't | Professional Fees Aug. 21 - Sept. , 2021 | \$2,220.00 | 11/9/2021 |
| 20804 | Bound Tree Medical | Public Safety (FD) | Resuscitation i-Gel Super-set Filter Kit (2) | \$82.00 | 11/9/2021 |
| 20805 | C.C.F.D.M.A.A. (Mutual Aid) | Public Safety (FD) | 2021 Annual Dues | \$250.00 | 11/9/2021 |
| 20806 | Canon Financial Services, Inc. | General Gov't | Canon Copier Gov't Contract for October | \$33.13 | 11/9/2021 |
| 20807 | CarQuest | General Gov't Bldgs | Bolt, Lock Nut, Zip Ties | \$21.07 | 11/9/2021 |
| 20808 | CarverLink | Divided | Telephone/Internet Services October 2021 | \$155.16 | 11/9/2021 |
| 20809 | Carver County Sheriff | Public Safety | 2nd Half of 2021 Contract | \$8,786.50 | 11/9/2021 |
| 20810 | Cintas | Hall | Cleaning Supplies | \$81.83 | 11/9/2021 |
| 20811 | Coordinated Business Systems | General Gov't | Intermedia Monthly Equipment Base Rate | \$57.82 | 11/9/2021 |
| 20812 | Dana Willemsen | General Gov't | Refund for Cancelled CC Rental | \$150.00 | 11/9/2021 |
| 20813 | ECM Publishers, Inc. | Hall | Public Hearing | \$37.80 | 11/9/2021 |
| 20814 | Franklin Publishing | General Gov't | 5000 Sheets of #110 Paper for Newsletters | \$361.36 | 11/9/2021 |
| 20815 | Gopher State One Call | Divided | 11 September Locates | \$14.85 | 11/9/2021 |
| 20816 | Hamburg Insurance Agency | General Gov't | Public Official Bond for Coverage of City Clerk 1-1-21 to 1-1-22 | \$85.00 | 11/9/2021 |
| 20817 | Jayson Hansen | Public Safety (FD) | Reimbursement of Fuel for the G11 | \$60.63 | 11/9/2021 |
| 20818 | Loffler Companies, Inc. | General Gov't | October Copies | \$63.73 | 11/9/2021 |
| 20819 | Melchert-Hubert & Sjodin, PLLP | General Gov't | Litigation | \$477.40 | 11/9/2021 |
| 20820 | Menards | Divided | Bathroom Supplies, Driveway Markers | \$46.65 | 11/9/2021 |
| 20821 | Mini Biff, Inc. | Park & Rec. | Handicap Mini Biff Rental | \$148.92 | 11/9/2021 |
| 20822 | MN BCA | Public Safety (FD) | Background Check for Jason Mackenthun | \$15.00 | 11/9/2021 |
| 20823 | MN Rural Water | Divided | Membership Dec. 2021- Nov. 2022 | \$300.00 | 11/9/2021 |
| 20824 | MNSPECT | Public Safety | Re-Issuing due to Post Office Damage (ck# 20796) | \$902.25 | 11/9/2021 |
| 20825 | MNSPECT | Public Safety | Permit Fee's, Inspections | \$361.36 | 11/9/2021 |
| 20826 | MVTL Labs | Sewer | Sewer Pond Lab Work - Sample Date 10-20-21 | \$100.25 | 11/9/2021 |
| 20827 | Nick Mackenthun | Public Safety (FD) | Reimbursement: C Batteries, Chiefs Convention Mileage, Hotel | \$537.38 | 11/9/2021 |
| 20828 | PEEPs Repair | Public Safety (FD) | Rescue #1 Repairs | \$2,114.30 | 11/9/2021 |
| 20829 | Plunkett's Pest Control | Divided | General Pest Control 10-11-21 | \$139.12 | 11/9/2021 |
| 20830 | Roots Landscaping | Hall | Final Payment with Add'l Cost for Retaining Wall | \$9,346.51 | 11/9/2021 |
| 20831 | Runnings Supply | Divided | Tree Wrap for New Tree's | \$37.45 | 11/9/2021 |
| 20832 | Steven Siewert | Public Safety (FD) | Reimbursement for Chief's Convention Hotel and Food | \$530.97 | 11/9/2021 |
| 20833 | Viking Bottling Co. | Hall | Syrup Canister of Coca-Cola | \$29.75 | 11/9/2021 |
| 20834 | W.W.O.T.A. | Divided | Water/Wastewater Training & Assistance for September | \$513.75 | 11/9/2021 |
| 20835 | Waste Management | Sanitation | 30 Yard Compost Dumpster | \$296.04 | 11/9/2021 |
| 20836 | Wm. Mueller & Sons | Divided | Removal of Retaining Wall, Fuel, Red Rock, Patching Maria A | \$1,586.88 | 11/9/2021 |
| 20837 | Wm. Mueller & Sons | Community Center | Refund of Damage Deposit from October 26th Rental | \$100.00 | 11/9/2021 |
| 20838 | Xcel Energy | Divided | Electricity/Natural Gas Services | \$1,381.27 | 11/9/2021 |
| | | | | \$47,210.20 | |



**HAMBURG CITY COUNCIL MEETING
SEPTEMBER 28, 2021**

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 p.m. Those in attendance were: Councilmember Scott Feltmann, Councilmember Jessica Weber, Councilmember Eric Poppler, Deputy Clerk Tamara Bracht, Public Works Greg Schultz, Fire Chief Steven Siewert, Andy Fobear with Fobear Construction, residents David Chadwick, Kevin Subart and Kris Whitman. Absent were Councilmember Tim Tracy and City Clerk Jeremy Gruenhagen.

Public Comment

- Kevin Subart raised concerns regarding response times from the city's building inspection company, MNSPECT.
 - Mayor Lund will follow up with MNSPECT.

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Eric Poppler moved to approve the Agenda Review. Seconded by Councilmember Scott Feltmann. The motion unanimously passed in Councilmember Tim Tracy's absence.

Consent Agenda

- Approve Payment of Added June Claims List (2,038.65)
- Approve Payment of Added July Claims List (\$35.90)
- Approve Payment of Added August Claims List (\$18,638.10)
- Approve Payment of September Claims List (\$56,118.25)
- Approve Minutes for August 10, 2021
- Approve Temp On-Sale Liquor Licenses for Hamburg Lions Club
 - October 28, 2021
- August Delinquent Utility Billing Report
- HFDRA Donation
- MN State Demographic Center – Annexations
- Payable 2022 Tax Base Estimates
- Carver County Attorney's Office 2022 Increase of 3%

MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda. Seconded by Councilmember Jessica Weber. The motion unanimously passed in Councilmember Tim Tracy's absence.

Zoning Change for Parcel 45.0750132 (154 Jacob Street)

- Builder representing homeowner - Andy Fobear
- Set Public Hearing October 12, 2021

MOTION: Councilmember Scott Feltmann moved to hold a Public Hearing on October 12, 2021 regarding zoning at 154 Jacob Street. Seconded by Councilmember Eric Poppler. The motion unanimously passed in Councilmember Tim Tracy's absence.



**HAMBURG CITY COUNCIL MEETING
SEPTEMBER 28, 2021**

Hamburg Fire Department

- COVID-19 Pandemic
 - Sanitizing spray is used on all vehicles
 - Would like to have open communications between city departments regarding any COVID diagnoses.
- iPads
 - Mayor Lund has not heard back from the League of MN Cities yet regarding if iPads would be covered under the current computer usage policy.
- PERA Retirement Raise
- HFD Officer Wages for 2022
 - Seeking a \$400 per year increase
- Medical Liaison Officer Pay
 - \$450/year to maintain medical supply inventory and AED batteries.

City Maintenance Update – Greg Schultz

- Retiring the end of May 2022
- Several trees in the park are dying – the Ash trees are infested with ants, the Maple by city office is dying as well.
- Park Vandalism: damage to electrical boxes under the open shelter, the lock was broken off the duck fence and there were reports of the ducks being harmed. (Tamara will call the surveillance camera company)

Old City Business

- Maguire Iron Final Payment with Water Loss Deducted (\$7,557.95)

MOTION: Councilmember Jessica Weber moved to approve the final Maguire Iron payment of \$7,557.95. Seconded by Councilmember Eric Poppler. The motion unanimously passed in Councilmember Tim Tracy's absence.

New City Business

- 2022 Proposed Budget/Tax Levy
 - Set Proposed Property Tax Levy/Preliminary Budget for 2022
 - Set Public Comment Meeting for Final 2022 Budget
 - December 7, 2021
- Approve Resolution Number 2021-06
- 2022 Proposed Budget Workshop Dates

MOTION: Councilmember Scott Feltmann moved to approve Resolution 2021-06 setting the 2022 Preliminary Tax Levy at 15% in the amount of \$597,614.00, and to hold a Public Hearing for the Tax Levy on Tuesday, December 7, 2021 at 7:00 p.m. Seconded by Councilmember Jessica Weber. The motion unanimously passed in Councilmember Tim Tracy's absence.



***HAMBURG CITY COUNCIL MEETING
SEPTEMBER 28, 2021***

City Council Reports

- **Councilmember Scott Feltmann**
 - Bi-Centennial rock is tipping as the concrete slab is cracked, should we budget for repairs?
 - George Street pond – cut weeds and seed?
- **Councilmember Eric Poppler**
- **Councilmember Jessica Weber**
 - Next newsletter include cleaning up after your pets.
- **Councilmember Tim Tracy - absent**
- **Mayor Chris Lund**
 - Fire Department is holding their Pork Chop Dinner on Saturday as a drive-thru in the Community Center parking lot.

MOTION: Councilmember Scott Feltmann moved to adjourn the Hamburg City Council Meeting at 9:09 p.m. Seconded by Councilmember Eric Poppler. The motion unanimously passed in Councilmember Tim Tracy's absence.

Submitted on October 28, 2021
by Deputy Clerk Tamara Bracht

Amended/Approved on _____, 2021

Jeremy Gruenhagen
City Clerk-Treasurer



HAMBURG CITY COUNCIL MEETING OCTOBER 12, 2021

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 p.m. Those in attendance were: Councilmember Scott Feltmann, Councilmember Jessica Weber, Councilmember Eric Poppler, Councilmember Tim Tracy, Deputy Clerk Tamara Bracht, Fire Chief Steven Siewert, Carver County: Commissioner Fahey, Public Works Lyndon Robjant, Engineer Andrew Engel, Central Schools Superintendent Tim Schochenmeier. City Clerk Jeremy Gruenhagen was absent.

Public Comment

Agenda Review (Added Items) and Adoption

- NYA Central Schools Referendum Presentation
- Carver County Transportation Project Updates

MOTION: Councilmember Tim Tracy moved to approve the Agenda Review as amended. Seconded by Councilmember Jessica Weber. Motion was unanimously approved with all Councilmembers present.

Consent Agenda

- Approve Payment of Added September Claims List (\$5,833.19)
- Approve Payment of October Claims List (\$56,517.64)
- September Delinquent Utility Billing Report
- Approve Temp On-Sale Liquor License for Hamburg Lions Club
 - November 19, 2021
- Certificate of Occupancy for 480 Brad Street
- Carver County Sheriff's Report

MOTION: Councilmember Tim Tracy moved to approve the Consent Agenda. Seconded by Councilmember Jessica Weber. Motion was unanimously approved with all Councilmembers present.

NYA Central Schools Bond Referendum

- Superintendent Schochenmeier discussed the needed building repairs, and updated learning spaces at both buildings.

Carver County Transportation Update

- The Council was updated on the highway 212 road project. They are ahead of schedule by 3 months. Several major road projects are in the works between 2022-2027 in the surrounding west metro area, including downtown Chaska.



HAMBURG CITY COUNCIL MEETING OCTOBER 12, 2021

Hamburg Fire Department

- Officer Selection
 - Application deadline for Assistant Chief, Captain 1 & Captain 3 is Nov. 4th
 - 2 FD members have tested positive for COVID with cold like symptoms. All proper procedures are being followed.

City Maintenance Update – Greg Schultz

- MN Department of Health Lead/Copper Results
 - Results came back good. We are back on a 3-year testing cycle.
 - There is a new initiative coming in the near future that will give a specific time line for cities and towns to identify and replace lead service lines.

- Hall Retaining Wall Project

Unexpected issues arose that required Wm. Mueller & Sons to assist Roots Landscaping with the demolition of the wall and underground area. There will be additional cost to the project.

- Holding Pond Ground Repairs
 - Erosion issues from weather and wild-life over the years. S.E.H. is inquiring about grants to assist with the needed repairs such as rip-wrap, higher edges, wider travel area.
 - At a recent Rural Water training class, it was recommended to place rubber coyotes around the ponds to deter geese.

- George Street Pond – Weeds
 - Need to finish digging up the area and then seed with grass. Had to stop due to water issues.
 - The post marker is gone and corn has been planted on the area. The swale has been farmed over and drug out by farm equipment.

Old City Business

- Security & Sound Park Camera's
 - Approve 8th camera

MOTION: Councilmember Tim Tracy moved to exchange one standard camera with a zoom camera for an additional cost of \$399.00. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all Councilmembers present.



***HAMBURG CITY COUNCIL MEETING
OCTOBER 12, 2021***

- Electrical Work
 - Add box in food shelter ceiling for the router, and at the pole by the lift station.
 - Remove the flag pole light & install a ground light
 - Change the outside lights on the park buildings to the dawn-to-dusk lights to help deter vandalism.

New City Business

- Approve Wm. Mueller & Sons Snowplowing Proposal

MOTION: Councilmember Tim Tracy moved to approve Wm. Mueller & Sons Snow Plowing proposal. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all Councilmembers present.

- Approve 2022 Prosecution Contract

MOTION: Councilmember Scott Feltmann moved to approve the Carver County 2022 Prosecution Contract. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all Councilmembers present.

- 2022 Budget
 - Review Carver County Proposed 2022 Rates and Levy Comparisons
 - Set Workshop Dates
- Set Public Hearing for Zoning Verbiage Change
 - November 9, 2021 at 7:00 p.m.

MOTION: Councilmember Tim Tracy moved to hold a Public Hearing on November 9, 2021 at 7:00 p.m. for Zoning Verbiage Change. Seconded by Councilmember Scott Feltmann. Motion was unanimously approved with all Councilmembers present.

- Set date for Special / Emergency Meeting regarding staffing

MOTION: Councilmember Tim Tracy moved to hold a Special Closed Meeting on Monday October 18, 2021 at 5:00 p.m. Seconded by Councilmember Scott Feltmann. Motion was unanimously approved with all Councilmembers present.



***HAMBURG CITY COUNCIL MEETING
OCTOBER 12, 2021***

City Council Reports

- Councilmember Scott Feltmann
 - Upgrade office computer system and server
 - Has the water been changed back at 150/152 Jacob Street?
 - Residents throwing construction debris in city dumpsters. Suggest a letter is mailed to the offender to stop or they get to pay the fine from Waste Management.
 - Would like each Councilmember to have a pond key. (Greg will get them)
 - Street patching is need at Maria & Central to get through the winter.

MOTION: Councilmember Scott Feltmann moved to approve Wm. Mueller & Sons to patch Maria Avenue up-to \$1,000. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all Councilmembers present.

- Councilmember Eric Poppler
- Councilmember Jessica Weber
- Councilmember Tim Tracy
 - Will we be taking down the dead Maple by the City office? yes
- Mayor Chris Lund

MOTION: Councilmember Scott Feltmann moved to adjourn the Council Meeting at 8:42 p.m. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all Councilmembers present.

Submitted on October 28, 2021
by Deputy Clerk Tamara Bracht

Amended/Approved on _____, 2021

Jeremy Gruenhagen
City Clerk-Treasurer

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: November 5, 2021

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: November 16, 2021 (Off at 3:00)

November 23, 2021 (Off at 1:30)

November 24, 2021

How many **Vacation** hours will be used? 8

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? Yes

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? 4.5 Hrs

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: November 9, 2021

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen
Employee Signature

11-5-2021
Date

City Clerk/Treasurer

Date

Mayor

Date



OCTOBER DELINQUENCY REPORT 2021

| Notes | | CURRENT BILL | | | | | |
|--------------------------|------------------|------------------|-----------------|---------------|-----------------|----------|-----------------|
| last payment received on | Contact made via | Account # | AMOUNT OVER DUE | OCTOBER USAGE | ACCOUNT BALANCE | PAYMENTS | UPDATED BALANCE |
| 10/31/2021 | | 10-00011710-00-7 | \$14.66 + | \$103.63 | \$118.29 | | \$118.29 |
| 6/4/2021 | | 10-00009420-00-8 | \$510.32 + | \$93.93 | \$604.25 | | \$604.25 |
| 10/29/2021 | | 10-00012250-00-3 | \$128.82 + | \$216.71 | \$345.53 | | \$345.53 |
| 10/8/2021 | | 10-00015801-00-8 | \$234.05 + | \$208.10 | \$442.15 | | \$442.15 |
| 7/14/2021 | | 10-00014410-00-3 | \$249.99 + | \$84.44 | \$334.43 | | \$334.43 |
| 9/17/2021 | | 10-00012430-00-1 | \$133.74 + | \$113.21 | \$246.95 | | \$246.95 |
| 7/15/2021 | | 10-00007625-00-9 | \$609.94 + | \$169.43 | \$779.37 | | \$779.37 |
| 9/30/2021 | | 10-00009470-00-3 | \$148.21 + | \$142.97 | \$291.18 | | \$291.18 |
| 10/8/2021 | | 10-00015811-00-1 | \$10.47 + | \$98.68 | \$109.15 | | \$109.15 |
| 10/31/2021 | | 10-00006190-01-4 | \$370.53 + | \$164.52 | \$535.05 | | \$535.05 |
| 8/19/2021 | | 10-00002490-00-6 | \$95.47 + | \$89.18 | \$184.65 | | \$184.65 |
| 7/14/2021 | | 10-00005490-00-3 | \$692.50 + | \$148.11 | \$840.61 | | \$840.61 |
| 9/21/2021 | | 10-00010150-00-8 | \$118.27 + | \$100.27 | \$218.54 | | \$218.54 |
| 9/6/2021 | | 10-00017621-00-8 | \$613.13 + | \$117.67 | \$730.80 | | \$730.80 |
| 9/28/2021 | | 10-00014311-00-7 | \$183.57 + | \$166.91 | \$350.48 | | \$350.48 |
| 9/30/2021 | | 10-00010191-00-1 | \$153.61 + | \$158.95 | \$312.56 | | \$312.56 |
| 9/9/2021 | | 10-00007618-00-9 | \$162.18 + | \$160.15 | \$322.33 | | \$322.33 |
| 9/27/2021 | | 10-00009350-00-0 | \$280.43 + | \$246.10 | \$526.53 | | \$526.53 |
| 4/30/2021 | | 10-00009451-00-8 | \$508.62 + | \$73.66 | \$582.28 | | \$582.28 |
| 9/8/2021 | | 10-00002480-01-6 | \$82.96 + | \$74.18 | \$157.14 | | \$157.14 |
| | | TOTALS | \$5,301.47 + | \$2,730.80 = | \$8,032.27 | \$0.00 | \$8,032.27 |

| | Beginning Balance 1/1/2021 | 2021 Budget Income | 2021 Budget Expense | Budget Year-End Balance | Total Income Received | Total Expenses | Ending Balance 8/31/2021 |
|-------------------------------------|-----------------------------------|--------------------------------------|-------------------------------|--------------------------------|-----------------------|----------------------|------------------------------------|
| General Fund | \$537,668.46 | \$538,918.00 | \$627,403.00 | \$449,183.46 | \$397,678.40 | \$430,002.21 | \$505,344.65 |
| General Gov't | | | | | | | |
| Public Safety (Fire Dept.) | | | \$351,865.00 | \$351,865.00 | | \$226,089.51 | |
| Public Works (Streets) | | | \$121,543.00 | \$121,543.00 | | \$93,631.99 | |
| Sanitation & Recycling | | | \$67,220.00 | \$67,220.00 | | \$45,216.19 | |
| Parks & Recreation | | | \$3,500.00 | \$3,500.00 | | \$296.04 | |
| Comm. Hall | | | \$38,485.00 | \$38,485.00 | | \$24,758.39 | |
| Special Revenue Funds | | | \$44,790.00 | \$44,790.00 | | \$40,010.09 | |
| City Of Hamburg (Savings) | \$470,674.84 | \$70,693.00 | \$29,520.00 | \$511,847.84 | \$376.99 | \$0.00 | \$471,051.83 |
| Fire Equipment CD | \$462,399.34 | \$64,660.00 | \$29,520.00 | \$497,539.34 | \$360.48 | \$0.00 | \$462,759.82 |
| Debt Service | \$8,275.50 | \$6,033.00 | \$0.00 | \$14,308.50 | \$16.51 | \$0.00 | \$8,292.01 |
| Total (Tax Revenue Funds) | \$1,026,033.43 | \$640,538.00 | \$701,070.75 | \$965,500.68 | \$429,393.34 | \$447,245.96 | \$1,008,180.81 |
| Enterprise Funds | | | | | | | |
| Water | \$69,695.47 | \$257,543.00 | \$253,570.00 | \$73,668.47 | \$135,058.72 | \$178,322.72 | \$26,431.47 |
| Sewer | \$347,219.58 | \$70,473.00 | \$86,460.00 | \$331,232.58 | \$44,453.52 | \$49,834.60 | \$341,838.50 |
| Storm Water | \$97,995.38 | \$70,583.00 | \$65,903.00 | \$102,675.38 | \$45,792.82 | \$67,180.73 | \$76,607.47 |
| Total (Enterprise Funds) | \$514,910.43 | \$398,599.00 | \$405,933.00 | \$507,576.43 | \$225,305.06 | \$295,338.05 | \$444,877.44 |
| Totals | \$1,540,943.86 | \$1,039,137.00 | \$1,107,003.75 | \$1,473,077.11 | \$654,698.40 | \$742,584.01 | \$1,453,058.25 |
| Debt Summary | Remaining Balance 1/1/2021 | Remaining Assessment 1/1/2021 | Cash & Investments | 2021 Principle Payments | Date Due | Maturity Date | Unfunded Balance 12/31/2021 |
| 1992 Streets | \$0.00 | \$2,962.65 | \$0.00 | \$0.00 | Paid | 2012 | (\$2,962.65) |
| 2007 Streets | \$45,000.00 | \$0.00 | \$13,344.13 | \$15,000.00 | 2/11/21 & 8/11/21 | 2/11/2023 | \$16,655.87 |
| Cert. of Indebtedness (2018 Pumper) | \$68,400.00 | \$0.00 | \$4,346.00 | \$22,800.00 | 10/31/2021 | 10/31/2023 | \$41,254.00 |
| Water Wells Project | \$29,000.00 | \$0.00 | \$0.00 | \$14,000.00 | 2/20/21 & 8/20/21 | 8/20/2022 | \$15,000.00 |
| Water Treatment Plant | \$227,000.00 | \$0.00 | \$0.00 | \$55,000.00 | 2/20/21 & 8/20/21 | 8/20/2024 | \$172,000.00 |
| Sanitary Sewer Improvements | \$120,088.23 | \$48,742.14 | \$0.00 | \$16,000.00 | 2/20/21 & 8/20/21 | 8/20/2030 | \$55,346.09 |
| Storm Water Improvements | \$785,000.00 | \$0.00 | \$0.00 | \$55,000.00 | 2/11/21 & 8/11/21 | 2/11/2032 | \$730,000.00 |
| Water Tower/Water Main Imp Project | \$1,314,511.34 | \$0.00 | \$59,040.00 | \$51,000.00 | 2/20/21 & 8/20/21 | 8/20/2044 | \$1,204,471.34 |
| Totals | \$2,588,999.57 | \$51,704.79 | \$76,730.13 | \$228,800.00 | | | \$2,231,764.65 |

Cash Flow Actuals

| | January | February | March | April | May | June | July | August | Totals |
|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Income | | | | | | | | | |
| Property Taxes | (\$2,480.11) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$272,854.52 | \$0.00 | \$270,374.41 |
| Licenses & Permits | \$0.00 | \$1,371.96 | \$1,333.05 | \$4,150.64 | \$620.30 | \$366.85 | \$831.53 | \$0.00 | \$8,664.33 |
| Intergov't Receipts (Aids) | \$2,483.10 | \$0.00 | \$4,499.26 | \$0.00 | \$0.00 | \$0.00 | \$53,192.50 | \$27,753.70 | \$87,928.56 |
| Charges for Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Assessment Searches | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$150.00 | \$450.00 |
| Comm Ctr Rentals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$150.00 | \$0.00 | \$0.00 | \$2,734.40 | \$9,774.40 |
| Township Contribution | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$7,040.00 | \$0.00 | \$14,560.00 |
| Fire Dept. Revenues | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$14,560.00 | \$14,560.00 |
| Park Rentals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$901.00 | \$0.00 | \$0.00 | \$901.00 |
| Hall Receipts | \$100.00 | \$150.00 | \$0.00 | \$150.00 | \$0.00 | \$800.00 | \$800.00 | \$150.00 | \$2,150.00 |
| Fines | \$0.00 | \$0.00 | \$148.00 | \$155.00 | \$0.00 | \$133.32 | \$0.00 | \$233.31 | \$669.63 |
| Misc. Receipts | \$9,248.70 | \$1,247.39 | \$249.00 | \$273.75 | \$274.94 | \$5,184.16 | \$303.71 | \$15,941.06 | \$32,722.71 |
| Other Receipts | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Insurance Recovery | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Interest Income (Checking) | \$42.14 | \$37.18 | \$42.32 | \$37.60 | \$34.02 | \$27.46 | \$18.45 | \$18.70 | \$257.87 |
| Interest Income (Savings) | \$0.00 | \$0.00 | \$263.43 | \$0.00 | \$0.00 | \$113.56 | \$0.00 | \$0.00 | \$376.99 |
| Transfers In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Transfers In (Savings) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Debt Proceeds/Sale of Assets | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Special Assessments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3,840.98 | \$0.00 | \$3,840.98 |
| Water Service | \$17,409.51 | \$15,151.96 | \$17,488.26 | \$16,137.29 | \$15,334.85 | \$16,144.72 | \$19,530.40 | \$17,861.73 | \$135,058.72 |
| Sewer Service | \$4,879.12 | \$5,180.62 | \$4,899.98 | \$5,471.72 | \$5,035.98 | \$5,154.61 | \$5,655.29 | \$4,898.66 | \$41,175.98 |
| Storm Water | \$5,654.97 | \$5,630.34 | \$5,726.23 | \$5,638.73 | \$5,497.99 | \$5,729.61 | \$6,238.34 | \$5,676.61 | \$45,792.82 |
| | \$37,337.43 | \$28,769.45 | \$34,649.53 | \$32,014.73 | \$26,948.08 | \$34,545.29 | \$370,455.72 | \$89,978.17 | \$654,698.40 |
| Expenses | | | | | | | | | |
| General Gov't | \$27,491.48 | \$17,653.69 | \$26,324.27 | \$28,534.99 | \$25,723.30 | \$22,311.83 | \$18,691.35 | \$59,358.60 | \$226,089.51 |
| Public Safety | \$7,692.09 | \$18,147.32 | \$19,057.05 | \$7,212.96 | \$14,899.75 | \$1,069.20 | \$4,431.53 | \$21,122.09 | \$93,631.99 |
| Public Works | \$1,531.50 | \$3,834.52 | \$1,878.94 | \$2,589.65 | \$1,745.61 | \$961.83 | \$1,562.56 | \$31,111.58 | \$45,216.19 |
| Sanitation & Recycling | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$296.04 | \$0.00 | \$0.00 | \$0.00 | \$296.04 |
| Park & Recreation | \$470.30 | \$696.24 | \$1,127.48 | \$8,332.10 | \$2,910.41 | \$3,303.12 | \$4,263.98 | \$4,654.76 | \$24,758.39 |
| Hall Expenses | \$4,710.04 | \$1,266.14 | \$1,049.52 | \$12,148.48 | \$2,255.34 | \$16,250.97 | \$1,166.97 | \$1,162.63 | \$40,010.09 |
| Debt Service | \$16,576.25 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$667.50 | \$0.00 | \$0.00 | \$17,243.75 |
| Capital Project Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Transfers Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Transfer to Savings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Water | \$3,944.30 | \$4,565.41 | \$5,370.24 | \$3,107.61 | \$4,981.91 | \$5,029.42 | \$3,929.49 | \$3,957.43 | \$34,885.81 |
| Sewer | \$2,801.73 | \$2,467.08 | \$4,570.64 | \$3,205.07 | \$4,423.66 | \$4,969.15 | \$3,803.27 | \$6,085.70 | \$32,326.30 |
| Storm Water | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,428.00 | \$0.00 | \$0.00 | \$750.00 | \$2,178.00 |
| | \$65,217.69 | \$48,630.40 | \$58,378.14 | \$65,130.86 | \$58,664.02 | \$54,563.02 | \$37,849.15 | \$128,202.79 | \$516,636.07 |
| Other Expenses (DEBT) | | | | | | | | | |
| Wells/WTP Bonds | \$3,016.95 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$72,016.95 | \$75,033.90 |
| Water Imp. Bonds (2011) | \$3,897.11 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$436.41 | \$0.00 | \$4,333.52 |
| Water Tower Project | \$6,496.93 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$57,572.56 | \$64,069.49 |
| Sewer Imp. Bonds (2011) | \$754.15 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$16,754.15 | \$17,508.30 |
| Storm Water Imp. Bonds (2011) | \$58,456.64 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$6,546.09 | \$0.00 | \$65,002.73 |
| Total Other Expenses | \$72,621.78 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$6,982.50 | \$146,343.66 | \$225,947.94 |
| Checking Balance | \$1,440,441.82 | \$1,420,580.87 | \$1,396,852.26 | \$1,363,736.13 | \$1,332,020.19 | \$1,312,002.46 | \$1,637,626.53 | \$1,453,058.25 | \$1,453,058.25 |
| Net Income (Loss) | (\$100,502.04) | (\$19,860.95) | (\$23,728.61) | (\$33,116.13) | (\$31,715.94) | (\$20,017.73) | \$325,624.07 | (\$184,568.28) | (\$87,885.61) |

| | Beginning Balance 1/1/2021 | 2021 Budget Income | 2021 Budget Expense | Budget Year-End Balance | Total Income Received | Total Expenses | Ending Balance 9/30/2021 |
|-------------------------------------|-----------------------------------|--------------------------------------|-------------------------------|--------------------------------|-----------------------|----------------------|------------------------------------|
| General Fund | <u>\$537,668.46</u> | <u>\$538,918.00</u> | <u>\$627,403.00</u> | <u>\$449,183.46</u> | <u>\$411,103.60</u> | <u>\$449,526.63</u> | <u>\$499,245.43</u> |
| General Gov't | | | | | | | |
| Public Safety (Fire Dept.) | | | | | | | |
| Public Works (Streets) | | | | | | | |
| Sanitation & Recycling | | | | | | | |
| Parks & Recreation | | | | | | | |
| Comm. Hall | | | | | | | |
| <u>Special Revenue Funds</u> | <u>\$470,674.84</u> | <u>\$70,693.00</u> | <u>\$29,520.00</u> | <u>\$511,847.84</u> | <u>\$443.67</u> | <u>\$0.00</u> | <u>\$471,118.51</u> |
| City Of Hamburg (Savings) | \$462,399.34 | \$64,660.00 | \$29,520.00 | \$497,539.34 | \$418.80 | \$0.00 | \$462,818.14 |
| Fire Equipment CD | \$8,275.50 | \$6,033.00 | \$0.00 | \$14,308.50 | \$24.87 | \$0.00 | \$8,300.37 |
| *Fire Truck Replacement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| *Radio Replacement | \$7,500.00 | \$0.00 | \$0.00 | \$7,500.00 | \$0.00 | \$0.00 | \$7,500.00 |
| *Fire Equipment | \$500.25 | \$6,000.00 | \$0.00 | \$6,500.25 | \$0.00 | \$0.00 | \$500.25 |
| *Interest | \$275.25 | \$33.00 | \$0.00 | \$308.25 | \$24.87 | \$0.00 | \$300.12 |
| Debt Service | \$17,690.13 | \$30,927.00 | \$44,147.75 | \$4,469.38 | \$31,337.95 | \$44,147.75 | \$4,880.33 |
| Total (Tax Revenue Funds) | \$1,026,033.43 | \$640,538.00 | \$701,070.75 | \$965,500.68 | \$442,885.22 | \$493,674.38 | \$975,244.27 |
| Enterprise Funds | | | | | | | |
| Water | \$69,695.47 | \$257,543.00 | \$253,570.00 | \$73,668.47 | \$151,437.01 | \$192,786.01 | \$28,346.47 |
| Sewer | \$347,219.58 | \$70,473.00 | \$86,460.00 | \$331,232.58 | \$49,465.09 | \$52,690.65 | \$343,994.02 |
| Storm Water | \$97,995.38 | \$70,583.00 | \$65,903.00 | \$102,675.38 | \$51,321.08 | \$67,180.73 | \$82,135.73 |
| Total (Enterprise Funds) | \$514,910.43 | \$398,599.00 | \$405,933.00 | \$507,576.43 | \$252,223.18 | \$312,657.39 | \$454,476.22 |
| Totals | \$1,540,943.86 | \$1,039,137.00 | \$1,107,003.75 | \$1,473,077.11 | \$695,108.40 | \$806,331.77 | \$1,429,720.49 |
| Debt Summary | Remaining Balance 1/1/2021 | Remaining Assessment 1/1/2021 | Cash & Investments | 2021 Principle Payments | Date Due | Maturity Date | Unfunded Balance 12/31/2021 |
| 1992 Streets | \$0.00 | \$2,962.65 | \$0.00 | \$0.00 | Paid | 2012 | (\$2,962.65) |
| 2007 Streets | \$45,000.00 | \$0.00 | \$13,344.13 | \$15,000.00 | 2/11/21 & 8/1/21 | 2/11/2023 | \$16,655.87 |
| Cert. of Indebtedness (2018 Pumper) | \$68,400.00 | \$0.00 | \$4,346.00 | \$22,800.00 | 10/31/2021 | 10/31/2023 | \$41,254.00 |
| Water Wells Project | \$29,000.00 | \$0.00 | \$0.00 | \$14,000.00 | 2/20/21 & 8/20/21 | 8/20/2022 | \$15,000.00 |
| Water Treatment Plant | \$227,000.00 | \$0.00 | \$0.00 | \$55,000.00 | 2/20/21 & 8/20/21 | 8/20/2024 | \$172,000.00 |
| Sanitary Sewer Improvements | \$120,088.23 | \$48,742.14 | \$0.00 | \$16,000.00 | 2/20/21 & 8/20/21 | 8/20/2030 | \$55,346.09 |
| Storm Water Improvements | \$785,000.00 | \$0.00 | \$0.00 | \$55,000.00 | 2/11/21 & 8/1/21 | 2/11/2032 | \$730,000.00 |
| Water Tower/Water Main Imp Project | \$1,314,511.34 | \$0.00 | \$59,040.00 | \$51,000.00 | 2/20/21 & 8/20/21 | 8/20/2044 | \$1,204,471.34 |
| Totals | \$2,588,999.57 | \$51,704.79 | \$76,730.13 | \$228,800.00 | | | \$2,231,764.65 |

Cash Flow Actuals

| | January | February | March | April | May | June | July | August | September | Totals |
|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Income | | | | | | | | | | |
| Property Taxes | (\$2,480.11) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$272,854.52 | \$0.00 | \$0.00 | \$270,374.41 |
| Licenses & Permits | \$0.00 | \$1,371.96 | \$1,333.05 | \$4,150.64 | \$620.30 | \$356.85 | \$831.53 | \$0.00 | \$1,437.92 | \$10,102.25 |
| Intergov't Receipts (Aids) | \$2,483.10 | \$0.00 | \$4,499.26 | \$0.00 | \$0.00 | \$0.00 | \$53,192.50 | \$27,753.70 | \$0.00 | \$87,928.56 |
| Charges for Services | | | | | | | | | | |
| Assessment Searches | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Comm Ctr Rentals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$150.00 | \$0.00 | \$150.00 | \$150.00 | \$150.00 | \$600.00 |
| Township Contribution | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$7,040.00 | \$2,734.40 | \$0.00 | \$9,774.40 |
| Fire Dept. Revenues | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$14,560.00 | \$0.00 | \$14,560.00 |
| Park Rentals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$901.00 | \$0.00 | \$0.00 | \$200.00 | \$1,101.00 |
| Hall Receipts | \$100.00 | \$150.00 | \$0.00 | \$150.00 | \$0.00 | \$800.00 | \$800.00 | \$150.00 | \$1,300.00 | \$3,450.00 |
| Fines | \$0.00 | \$0.00 | \$148.00 | \$155.00 | \$0.00 | \$133.32 | \$0.00 | \$233.31 | \$0.00 | \$669.63 |
| Misc. Receipts | \$9,248.70 | \$1,247.39 | \$249.00 | \$273.75 | \$274.94 | \$5,184.16 | \$303.71 | \$15,941.06 | \$10,321.12 | \$43,043.83 |
| Other Receipts | | | | | | | | | | |
| Insurance Recovery | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Interest Income (Checking) | \$42.14 | \$37.18 | \$42.32 | \$37.60 | \$34.02 | \$27.46 | \$18.45 | \$18.70 | \$16.16 | \$274.03 |
| Interest Income (Savings) | \$0.00 | \$0.00 | \$263.43 | \$0.00 | \$0.00 | \$113.56 | \$0.00 | \$0.00 | \$66.68 | \$443.67 |
| Transfers In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Transfers In (Savings) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Debt Proceeds/Sale of Assets | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Special Assessments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3,840.98 | \$0.00 | \$0.00 | \$3,840.98 |
| Water Service | \$17,409.51 | \$15,151.96 | \$17,488.26 | \$16,137.29 | \$15,334.85 | \$16,144.72 | \$19,530.40 | \$17,861.73 | \$16,378.29 | \$151,437.01 |
| Sewer Service | \$4,879.12 | \$5,180.62 | \$4,899.98 | \$5,479.72 | \$5,035.98 | \$5,154.61 | \$5,655.29 | \$4,898.66 | \$5,011.57 | \$46,187.55 |
| Storm Water | \$5,654.97 | \$5,630.34 | \$5,726.23 | \$5,638.73 | \$5,497.99 | \$5,729.61 | \$6,238.34 | \$5,676.61 | \$5,528.26 | \$51,321.08 |
| | \$37,337.43 | \$28,769.45 | \$34,649.53 | \$32,014.73 | \$26,948.08 | \$34,545.29 | \$370,455.72 | \$89,978.17 | \$40,410.00 | \$695,108.40 |
| Expenses | | | | | | | | | | |
| General Gov't | \$27,491.48 | \$17,653.69 | \$26,324.27 | \$28,534.99 | \$25,723.30 | \$22,311.83 | \$18,691.35 | \$59,358.60 | \$13,911.55 | \$240,001.06 |
| Public Safety | \$7,692.09 | \$18,147.32 | \$19,057.05 | \$7,212.96 | \$14,899.75 | \$1,069.20 | \$4,431.53 | \$21,122.09 | \$414.21 | \$94,046.20 |
| Public Works | \$1,531.50 | \$3,834.52 | \$1,878.94 | \$2,589.65 | \$1,745.61 | \$961.83 | \$1,562.56 | \$31,111.58 | \$962.32 | \$46,178.51 |
| Sanitation & Recycling | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$296.04 | \$0.00 | \$0.00 | \$0.00 | \$296.04 | \$592.08 |
| Park & Recreation | \$470.30 | \$696.24 | \$127.58 | \$8,332.10 | \$2,910.41 | \$3,303.12 | \$4,263.98 | \$4,654.76 | \$2,403.24 | \$27,161.63 |
| Hall Expenses | \$4,710.04 | \$1,266.14 | \$1,049.52 | \$12,148.48 | \$2,255.34 | \$16,250.97 | \$1,166.97 | \$1,162.63 | \$1,537.06 | \$41,547.15 |
| Debt Service | \$16,576.25 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$667.50 | \$0.00 | \$0.00 | \$26,904.00 | \$44,147.75 |
| Capital Project Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Transfers Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Transfer to Savings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Water | \$3,944.30 | \$4,565.41 | \$5,370.24 | \$3,107.61 | \$4,981.91 | \$5,029.42 | \$3,929.49 | \$3,957.43 | \$14,463.29 | \$49,349.10 |
| Sewer | \$2,801.73 | \$2,467.08 | \$4,570.64 | \$3,205.07 | \$4,423.66 | \$4,969.15 | \$3,803.27 | \$6,085.70 | \$2,856.05 | \$35,182.35 |
| Storm Water | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,428.00 | \$0.00 | \$0.00 | \$750.00 | \$0.00 | \$2,178.00 |
| | \$65,217.69 | \$48,630.40 | \$58,378.14 | \$65,130.86 | \$58,664.02 | \$54,563.02 | \$37,849.15 | \$128,202.79 | \$63,747.76 | \$580,383.83 |
| Other Expenses (DEBT) | | | | | | | | | | |
| Wells/WTP Bonds | \$3,016.95 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$72,016.95 | \$0.00 | \$75,033.90 |
| Water Imp. Bonds (2011) | \$3,897.11 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$436.41 | \$0.00 | \$0.00 | \$4,333.52 |
| Water Tower Project | \$6,496.93 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$57,572.56 | \$0.00 | \$64,069.49 |
| Sewer Imp. Bonds (2011) | \$754.15 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$16,754.15 | \$0.00 | \$17,508.30 |
| Storm Water Imp. Bonds (2011) | \$58,456.64 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$6,546.09 | \$0.00 | \$0.00 | \$65,002.73 |
| Total Other Expenses | \$72,621.78 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$6,992.50 | \$146,343.66 | \$0.00 | \$225,947.94 |
| Checking Balance | \$1,440,441.82 | \$1,420,580.87 | \$1,396,852.26 | \$1,363,736.13 | \$1,332,020.19 | \$1,312,002.46 | \$1,637,626.53 | \$1,453,058.25 | \$1,429,720.49 | \$1,429,720.49 |
| Net Income (Loss) | (\$100,502.04) | (\$19,860.95) | (\$23,728.61) | (\$33,116.13) | (\$31,715.94) | (\$20,017.73) | \$325,624.07 | (\$184,568.28) | (\$23,337.76) | (\$111,223.37) |

August 17, 2021

Jeremy Gruenhagen, Clerk/Treasurer
City of Hamburg
614 Park Ave, PO Box 248
Hamburg, MN 55339

Dear Mr. Gruenhagen:

The U.S. Census Bureau has released 2020 Census counts for your community:

As of April 1, 2020, the City of Hamburg had 228 housing units, 219 households, and 566 people (of whom 0 lived in group quarters facilities). Household size averaged 2.58 persons per household.

The Metropolitan Council is certifying these numbers in lieu of its annual population estimates for 2020, in accordance with *Minnesota Statutes* 473.24. These numbers will be the basis for redrawing legislative district boundaries and for allocating certain kinds of state funding, such as Local Government Aid and the Municipal State Aid Street program. The Council's estimates will resume in May 2022, when preliminary estimates for April 1, 2021 will be released.

This letter includes a detailed report with additional 2020 Census results as well as comparable numbers from the 2010 Census. The Census Bureau's initial release of data includes only the numbers necessary for redistricting; additional information will follow in the coming months, including the full age distribution and household types. They have not determined a release date for that additional data.

In January 2022, the Census Bureau's Count Question Resolution (CQR) program will begin. This provides a process for governments to request corrections to the official counts if they believe the Census Bureau used incorrect geographic boundaries or erroneously excluded some housing units from the data.

We encourage local governments to evaluate the 2020 Census counts within their jurisdiction and to participate in the CQR program if they detect potential issues in the data. Any successful CQR corrections will be incorporated into the Council's subsequent population estimates but will not affect redistricting, which is scheduled to occur before the Census Bureau rules on CQR requests. We will provide more details during technical assistance workshops to be offered later in 2021.

If you would like further information, please visit <https://metrocouncil.org/census2020> or contact me. I can respond most promptly if you email me at Matt.Schroeder@metc.state.mn.us. If this is not possible, you can mail letters to Matt Schroeder, Community Development Research, 390 Robert St N, Saint Paul, MN 55101.

Sincerely,



Matt Schroeder
Principal Researcher

City of Hamburg

Summary of 2020 Census Redistricting Data

Released August 12, 2021



The U.S. Census Bureau has released housing and population counts from the 2020 Census, a complete enumeration of the population as of April 1, 2020. Table 1 provides basic counts of housing units, households, and population for the City of Hamburg.

Table 1: Counts of housing units, households, and population

| | Housing units | Households | Total population | Population in households | Persons per household | Population in group quarters |
|-------------------|---------------|------------|------------------|--------------------------|-----------------------|------------------------------|
| 2020 Census | 228 | 219 | 566 | 566 | 2.58 | 0 |
| 2010 Census | 222 | 201 | 513 | 513 | 2.55 | 0 |
| Change, 2010-2020 | +6 | +18 | +53 | +53 | +0.03 | -0- |

Please note: To facilitate comparisons over time, all statistics provided here reflect community boundaries as they existed in 2020. For example, if a city annexed part of a township, then both communities' 2010 and 2020 numbers would reflect their 2020 jurisdictional areas. We also corrected published 2020 counts for a small number of communities where the Census Bureau's geographic files were incorrect. For more information, see the materials available at <https://www.metrocouncil.org/census2020>.

Race and Hispanic/Latino origin

Table 2 describes Hamburg's population by race and Hispanic/Latino origin. BIPOC residents (Black / Indigenous / people of color) are 13.8% of Hamburg's total population, compared with 31.2% for the seven-county Twin Cities region as a whole.

Table 2: Race and Hispanic/Latino origin, 2010 and 2020

| Group* | 2010 Census | | 2020 Census | | Change, 2010 to 2020 | |
|--|-------------|---------|-------------|---------|----------------------|-------------------|
| | Number | Percent | Number | Percent | Number | Percentage points |
| Total population | 513 | 100.0% | 566 | 100.0% | +53 | NA |
| White, non-Latino | 474 | 92.4% | 488 | 86.2% | +14 | -6.2 |
| All BIPOC residents (Black / Indigenous / People of color) | 39 | 7.6% | 78 | 13.8% | +39 | +6.2 |
| Black or African American, non-Latino | 0 | 0.0% | 11 | 1.9% | +11 | +1.9 |
| Asian or Pacific Islander, non-Latino | 2 | 0.4% | 3 | 0.5% | +1 | +0.1 |
| Hispanic or Latino | 36 | 7.0% | 53 | 9.4% | +17 | +2.3 |
| American Indian or Alaska Native, non-Latino | 1 | 0.2% | 1 | 0.2% | -0- | 0.0 |
| Other race not listed above, non-Latino | 0 | 0.0% | 0 | 0.0% | -0- | -0- |
| More than one race, non-Latino | 0 | 0.0% | 10 | 1.8% | +10 | +1.8 |

* - Group names are those used by the federal government; many people prefer different terminology. See additional notes below.

Race and Hispanic/Latino origin by age

As many have noted, the population under age 18 highlights how our future population will be increasingly diverse. Table 3 provides the same breakdown by race and Hispanic/Latino origin of Hamburg's population under age 18 and age 18+.

Table 3: Race and Hispanic/Latino origin by age

| Group* | Under age 18 | | Age 18+ | |
|--|--------------|---------|---------|---------|
| | Number | Percent | Number | Percent |
| Total population | 142 | 100.0% | 424 | 100.0% |
| White, non-Latino | 107 | 75.4% | 381 | 89.9% |
| All BIPOC residents (Black / Indigenous / People of color) | 35 | 24.6% | 43 | 10.1% |
| Black or African American, non-Latino | 3 | 2.1% | 8 | 1.9% |
| Asian or Pacific Islander, non-Latino | 1 | 0.7% | 2 | 0.5% |
| Hispanic or Latino | 23 | 16.2% | 30 | 7.1% |
| American Indian or Alaska Native, non-Latino | 1 | 0.7% | 0 | 0.0% |
| Other race not listed above, non-Latino | 0 | 0.0% | 0 | 0.0% |
| More than one race, non-Latino | 7 | 4.9% | 3 | 0.7% |

* - Group names are those used by the federal government; many people prefer different terminology. See additional notes below.

About the data

- The above tables contain the official terms for race groups as defined by the U.S. Office of Management and Budget. We use these for consistency with the data as reported by the Census Bureau while emphasizing the following:
 - Each of the groups has considerable diversity within it. For example, the Black population includes both descendants of enslaved people and recent African immigrants, while the Asian population includes Asian Indian, Chinese, Hmong, and Vietnamese residents along with many other groups. Many people prefer to be called by those more specific cultural community names rather than the federal government's broad labels. The redistricting dataset does not allow for distinctions among communities within these race groups; please see the Council's Equity Considerations dataset (<https://metrocouncil.org/Data-and-Maps/Research-and-Data/Place-based-Equity-Research.aspx>) for more information.
 - Many people prefer different language for these broad labels. For example, in place of "Latino," some use "Latino/a," "Chicano/a," or gender-neutral alternatives like "Latinx" or "Latine." And in place of "American Indian," some use "Native American" or "Indigenous."
- Several factors may complicate the comparison of 2010 and 2020 race data; you can find an overview at <https://www.census.gov/newsroom/blogs/random-samplings.html>.
- This data release contains only the numbers needed for redrawing legislative districts. Additional data, like household type and full age breakdowns, will be released later.

For additional information, please see our interactive maps and charts, available at <https://metrotransitmnhshinyapps.io/census-2020>. This application provides data for all cities and townships in 1990, 2000, 2010, and 2020. You can access additional detail on people who identify more than one race and examine trends for areas *within* communities (census tracts and block groups).

We are happy to discuss any additional questions you have; please contact Research@metc.state.mn.us.

CORRECTIONS: November 2021 TA Times

1 message

Minnesota Rural Water Association <lori.blair@mrwa.com> Thu, Oct 14, 2021 at 1:58 PM

Reply-To: lori.blair@mrwa.com

To: hamburgcityhall@gmail.com



THE TECHNICAL ASSISTANCE TIMES

Visit our website

[VIEW THIS NEWSLETTER IN PDF FORMAT](#)

TRAINING CALENDAR



**Focus on New Laws:
Extension of Cold Weather
Rule Shut-Off Protection**

The new law extends the window of time customers can avoid shut-off of residential utilities.

A new law changes the cold weather rule and associated notification and disconnection requirements for residential utilities. **First Special Session Chapter 4, article 8, sections 10-15** includes changes that extend the protected period providing seasonal options for residential customers to avoid shut-off and require reconnection of service by two weeks in each direction — **from October 1 until April 30**, instead of the current window of October 15 to April 15. The dates were changed in all relevant statutory references.



October 13, 2021

To our valued clients,

As a client of Abdo, Eick & Meyers, we value our relationship with you, and so we want you to be the first to know of a big change that is coming to our firm. Over the years, our firm has evolved with our clients. Listening to your needs, understanding your challenges, and adjusting how we work together is key to our partnership.

We are excited to announce that as of October 27, 2021, Abdo, Eick & Meyers LLP will change its name to Abdo. The reason for this change is that as we evolve, our brand should reflect not just who we are, but how we serve you – our clients. As Abdo, Eick & Meyers, we went “beyond the numbers” for you. As Abdo, our new name, logo and brand are the visual representation of our ongoing commitment to be authentic, relevant, and valuable partners to you, lighting the way for your success.

So how does the new brand impact you? First and foremost, you will continue to work with the same partners and team members you know and trust, and you will receive the same level of exceptional service you have come to expect. We will continue to work with clients in the same way we do today. Abdo will continue to focus on a strong commitment to the communities where we live and work, and we look forward to our ongoing support of Minnesota charities and organizations.

You can learn more about our new brand by visiting www.aemcpas.com/abdo, where we have a dedicated resource for additional information and an FAQ section. If you have any questions or concerns, please do not hesitate to reach out to us. As always, we are here to serve you and fulfill your needs.

With your support and loyalty, we have built Abdo, Eick & Meyers into the firm it is today. We are confident that our future and yours will be secure as Abdo, and we look forward to continuing our relationship with you.

Sincerely,



Steve McDonald
Managing Partner



Jana Cinnamon
Chief Operating Officer

Questions?

info@aemcpas.com

Edina 952.835.9090

Mankato 507.625.2727

CONTRACT FOR POLICE SERVICES
Hamburg

THIS AGREEMENT, made and entered into this _____ day of _____, _____ by and between the County of Carver, through its Sheriff's Office (hereinafter, "County"), and the City of Hamburg (hereinafter, the "City"), and, collectively known as the "parties".

WHEREAS, the City desires to enter into a contract with the County whereby the County will provide police services within the boundaries of the City; and

WHEREAS, the County agrees to render such services upon the terms and conditions hereinafter set forth; and

WHEREAS, Minnesota Statutes Section 471.59 authorizes governmental units in the State of Minnesota to enter into agreements with any other governmental unit to perform on behalf of that unit any service or function which that unit would be authorized to provide for itself; and

WHEREAS, Minnesota Statutes, Section 436.05 allows the sheriff of any county to contract for the furnishing of police service to a municipality; and

WHEREAS, this Agreement is authorized by Minnesota Statute, Section 471.59, 436.05,

NOW, THEREFORE, it is agreed between the parties as follows:

ARTICLE I

PURPOSE: The purpose of this Agreement is to secure police services for the City in the manner as hereinafter set forth.

ARTICLE II

1. POLICE SERVICES. The County agrees to provide police service within the corporate limits of the City to the extent and in the manner set forth below:
 - 1.1 Police services to be provided under this contract shall encompass those police duties and functions within the City's corporate limits of which the Sheriff and his duly assigned deputies shall exercise all the police powers and duties of city police officers as provided by Minnesota Statutes, Section 436.05.
 - 1.2 The County shall solicit City input related to assignment of personnel before making assignments. The County shall give thoughtful consideration to the City's input and shall retain the full and unrestricted right to assign personnel as necessary.

- 1.3 The County shall pay for all training costs associated with assigned personnel to maintain POST licensure and any other agency authorized training.
- 1.4 At a minimum, the County shall provide the City with monthly, quarterly, and annual reports including but not limited to calls for service by offense type, hour of the day, and day of the week. Such reports shall include an arrest summary, traffic citation summary, and verbal warning summary. Additionally, the County shall provide monthly, quarterly, and annual reports showing the number of CSO hours and types of calls for service CSO's responded to within the corporate City limits.
- 1.5 The rendition of services, the standard of performance, the discipline of deputies, and other matters of incident to the performance of such services and control of personnel so employed shall be and remain in and under control of the County.
- 1.6 The rendition of services shall include the enforcement of Minnesota State Statutes and the municipal ordinances of the City.
- 1.7 At the City's request, the County (i.e., Sheriff's contract manager or designee) shall meet with the City to discuss any questions, concerns, or requested modifications to the type of services provided, or manner in which such services are provided. In the event a dispute arises between the parties concerning services provided pursuant to this agreement, the County shall in good faith discuss a plan with the City; however, the County retains the sole discretion in determining a solution to said dispute (e.g., reassignment of personnel, types of patrol, level of service available).
- 1.8 The police services will be provided to the City for the selected number of contracted hours and/or full time equivalent (FTE) personnel. Such services shall not include situations in which, in the opinion of the County, a police emergency occurs which requires a different use of the personnel, patrol vehicle, equipment, or the performance of special details relating to police services. It shall also not include the enforcement of matters which are primarily administrative or regulatory in nature (e.g., zoning, building code violations).

ARTICLE III

SPECIAL EVENT OR ADDITIONAL SERVICES. If the City desires additional police services over and above the hours and/or FTE's contracted for in this Agreement, the City shall contact the Sheriff's Office contract manager or designee noted in this Agreement. The County will invoice the City for these additional services at the rate for additional hours identified under Article VII and the City shall make payment pursuant to Minnesota Statute, Section 471.425, subd. 2(a).

ARTICLE IV

COOPERATION AMONG PARTIES. It is hereby agreed that the parties and all of their officials, personnel, agents and employees shall render full cooperation and assistance to each other to facilitate the provision of the services selected herein.

ARTICLE V

1. PROVISION OF EQUIPMENT.

a). The County shall provide all necessary labor, supervision, vehicle, equipment, and supplies to maintain and provide the police services selected herein. All County property and equipment used in rendering services under this Agreement is, and shall remain, County property.

b). The City shall provide outdoor storage within the corporate limits of the City for patrol cars used for providing services pursuant to this Agreement. Indoor parking is at the discretion of the city and if chosen, no cost for maintenance of city facilities will be incurred by the county.

2. OFFICE SPACE. Police services shall be conducted out of office space selected and provided by the City that is sufficient to provide for the office needs of the assigned personnel.

3. FINANCIAL LIABILITY. The City shall not be responsible or liable for the payment of any salaries, wages, or other compensation to personnel employed by the County to perform services under this Agreement. It is agreed that all personnel shall be employees of the County and the County shall be responsible for providing worker's compensation insurance and all other benefits to which such personnel shall become entitled by reason of their employment with the County.

4. MUTUAL INDEMNIFICATION. Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its personnel and employees against any and all liability loss, costs, damages, expenses, claims or actions, including attorney's fees which its personnel and employees may hereafter sustain, incur or be required to pay, arising out of or by reason for any act or omission of the party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this contract. Liability of the City and County shall be governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes, Chapter 466, and other applicable laws.

It is further understood that Minnesota 471.59, Subd. 1a applies to this Agreement. To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes Section 471.59, Subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or

omissions of the other party.

Each party agrees to promptly notify the other party if it knows or becomes aware of any facts or allegations reasonably giving rise to actual or potential liability, claims, causes of action, judgments, damages, losses, costs or expenses, including attorney's fees, involving or reasonably likely to involve the other party, and arising out of acts or omissions related to this Agreement.

- (a) This Agreement to indemnify and hold harmless does not constitute a waiver by either party of immunities from, or limitations on liability provided under Minnesota Statutes Section 466.04.

For purposes of determining total liability damages, the parties are considered a single governmental unit and the total liability shall not exceed the limits on governmental liability for a single governmental unit as specified in State Statute, Section 3.736 or Section 466.04, Subdivision 1.

5. INSURANCE. The County agrees that all insurance required to adequately insure vehicles, personnel and equipment used by the County in the provision of the selected services will be provided by the County.

ARTICLE VI

1. TERM. The term of this contract shall be January 1, 2022 to December 31, 2022. The term of this Agreement may be extended for up to an additional sixty (60) days under the same terms and conditions, provided the parties are attempting in good faith to negotiate a new Agreement. Unless otherwise terminated in accordance with Article VI, Section 3 of this agreement, this Agreement shall automatically terminate upon the parties' entering into a new written Agreement, or on the sixtieth (60th) day, whichever occurs first.
2. NOTICE.
- 2.1 If either party does not desire to enter into a contract for police service for 2023, such party shall notify the other party in writing by July 1, 2022.
- 2.2 The City, if electing to terminate or discontinue contracted services, or decrease contracted police services, the City shall still be obligated to pay all unpaid personnel costs (e.g. OT and annual carryover), incurred prior to termination.
- 2.3 On or before June 1 of the current contract year, the County shall notify the City of the estimated police contract rates for the following year. The County shall provide proposed police contract rates by October 1 of the current contract year.

2.4 Notice under the above provisions shall be sent to:

Commander Mike Wollin
Carver County Sheriff's Office
606 East 4th Street
Chaska, MN 55318
952-361-1857
mwollin@co.carver.mn.us

City of Hamburg
Jeremy Gruenhagen, Clerk
181 Broadway Ave.
Hamburg, MN 55339
Phone: 952-467-3232
cityadmin@cityofhamburgmn.com

Office: 952-361-1857
Cell: 952-220-7926

ARTICLE VII

MENU OF POLICE SERVICES

1. POLICE STAFFING OPTIONS

1.1 FULL TIME EQUIVALENT (FTE) PERSONNEL OPTION

1.1.1 FTE personnel are Full Time Employees dedicated to the contract community.

The FTE deputies compensated time includes regular assignment duties, training, holidays, vacation, sick leave and other benefited time. The FTE deputy position is not automatically backfilled when the deputy is away from assignment for the above types of compensated time. The FTE deputy costs include: salary, benefits, supervision, administration, training, clerical support, insurance, and county overhead. The FTE costs do not include additional hours which are necessary for court or filling a shift for a compensated day off.

The first eighty (80) hours the deputy is gone from the community while on military leave will not be backfilled. The Sheriff's Office will backfill the position or credit back the time for military leave after the first 80 hours.

The first eighty (80) hours a deputy is gone from the community on FMLA leave will not be backfilled; it will be treated like sick leave. The Sheriff's Office will backfill the position or credit back the time for FMLA after the first 80 hours of FMLA is completed.

If the City requests coverage for compensated days off noted above, it is recommended the City set aside a contingency for additional hours. Additional

hours for deputies will be billed at \$68.78 per hour.

Hours worked on a designated holiday will be billed at double the FTE's hourly pay rate per the collective bargaining agreement(s).

1.2 PERSONNEL COST

The County agrees to provide police services within the corporate City limits. Costs are set forth as follows:

| | | |
|------------------|----------------|---------|
| Deputy – | .05 (2080 FTE) | \$5,453 |
| Liaison Corporal | .05 (2080 FTE) | \$5,453 |
| CSO - 130 hours | | \$5,221 |

1.3 VEHICLE COST

| | |
|----------------------|---------|
| Patrol Vehicle - .05 | \$1,136 |
|----------------------|---------|

1.4 TOTAL POLICE SERVICES

\$17,263 - 17,573 (2021)

2. PAYMENT. The County shall invoice the City for one half of the total contracted amount of the current year police staffing option cost hereunder, or \$8,631.50 to be paid on or before June 30 of the current contract year. The County shall invoice the remaining half, or \$8,631.50 to be paid on or before November 30 of the current contract year. The City shall promptly pay such invoiced amounts in accordance with applicable law. The Sheriff shall inform the City of the actual CSO hours worked for the year and then reimburse the City for unused CSO hours, bill for additional hours or deduct from applied year end credit for unfilled deputy FTE hours.
3. MINNESOTA STATE POLICE AID. The County, upon receiving Minnesota State Police Aid, shall reimburse the City pursuant to Minnesota Statute, Section 69.011.
4. POST REIMBURSEMENT. The County, upon receiving continuing education reimbursement, shall reimburse the city pursuant to the MN Administrative Rules, Peace Officer Standards and Training Board, Chapter 6700, part 6700.1800.

ARTICLE VIII

1. DATA. All data collected, created, received, maintained or disseminated in any form for any purposes by the activities of this Agreement is governed by the Minnesota Data Practices Act, Minnesota Statutes Chapter 13, or the appropriate Rules of Court and shall only be shared pursuant to laws governing that particular data.
2. AUDIT. Pursuant to Minnesota Statute Section 16C.05, Subdivision 5, the parties agree that the State Auditor or any duly authorized representative at that time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc. which are pertinent to the accounting practices and procedures related to this Agreement. All such records shall be maintained for a period of six (6) years from the date of termination of this Agreement.
3. NONWAIVER, SEVERABILITY AND APPLICABLE LAWS. Nothing in this Agreement shall constitute a waiver by the parties of any statute of limitation or exceptions on liability. If any part of this Agreement is deemed invalid such shall not affect the remainder.

The laws of the State of Minnesota apply to this Agreement.

4. MERGER AND MODIFICATION. It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement and signed by the parties hereto.

IN WITNESS THEREOF, the City has caused this Agreement to be executed by its Mayor and by the authority of its governing body on this _____ day of _____.

SIGNED: _____ DATE: _____
Mayor

SIGNED: _____ DATE: _____
City Clerk

IN WITNESS THEREOF, the County of Carver has caused this Agreement to be executed by its Chair and attested by its Administrator pursuant to the authority of the Board of County Commissioners on this _____ day of _____, _____.

COUNTY OF CARVER:

SIGNED: _____ DATE: _____
CHAIR, BOARD OF COMMISSIONERS

SIGNED: _____ DATE: _____
SHERIFF

Attest

SIGNED: _____ DATE: _____
COUNTY ADMINISTRATOR



Building a Better World
for All of Us™

November 9, 2021

RE: City of Hamburg, Minnesota
2021 WWTP Riprap Project
SEH No. P-HAMBU 163994 10.00

Honorable Mayor and
Members of the City Council
City of Hamburg
PO Box 248
Hamburg, MN 55339

Dear Mayor and Council Members:

Our proposal is based on the scope of work for a WWTP maintenance project which includes placement of riprap on portions of the City's wastewater treatment pond berms.

BACKGROUND/PROJECT UNDERSTANDING

The City's wastewater ponds were constructed in the early 1970's and consist of 3 pond cells. Each pond cell is contained by a berm. The in-place riprap only extends part way up the berm. During a site visit with City staff and officials on October 11, 2021, the condition of the pond slopes was reviewed and determined that additional riprap should be placed along the pond berms to mitigate the erosion and preserve the integrity of the berms.

During the site visit it was determined that all areas of the pond will need riprap placement. The cost of completing all of the riprap in one year exceeded the City's available budget for the project. The project would be split into multiple phases. The work outlined in this proposal, and shown in the attached sketch, would be considered Phase 1.

WORK PLAN/SCOPE

This proposal includes design of the project, determining the final limits of riprap placement, and options for placement of geotextile and/or geogrid below the riprap. It also includes preparing bidding documents, assisting the City in receiving quotes, and making four site visits during the construction.

A detailed task hour budget is attached to this letter outlining specific tasks and hours included in the work plan.

Based on conversations with the MPCA, no permit will be required for the work completed.

FEE ESTIMATE

We propose to provide professional engineering services for a lump sum fee of \$7,300

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1390 Highway 15 South, Suite 200, P.O. Box 308, Hutchinson, MN 55350-0308

320.587.7341 | 800.838.8666 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

Honorable Mayor and
Members of the City Council
November 9, 2021
Page 2

SCHEDULE

Based on discussions with City staff, the schedule for this project would be structured to perform the work during the winter months.

The schedule would be as follows:

| | |
|---|-------------------|
| Council Authorizes Final Design Work to Begin | November 9, 2021 |
| City receives quotes | December 16, 2021 |
| Present Bid Results to City Staff | December 21, 2021 |

Thank you for the opportunity to submit this proposal to the City of Hamburg. Please contact us with any questions or comments concerning this proposal. If these proposed services are acceptable to you, please sign two copies of the enclosed Supplemental Letter Agreement (SLA), keep one copy for your file, and return one copy to our office.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Justin Black, PE
Project Manager
(Lic. MN)

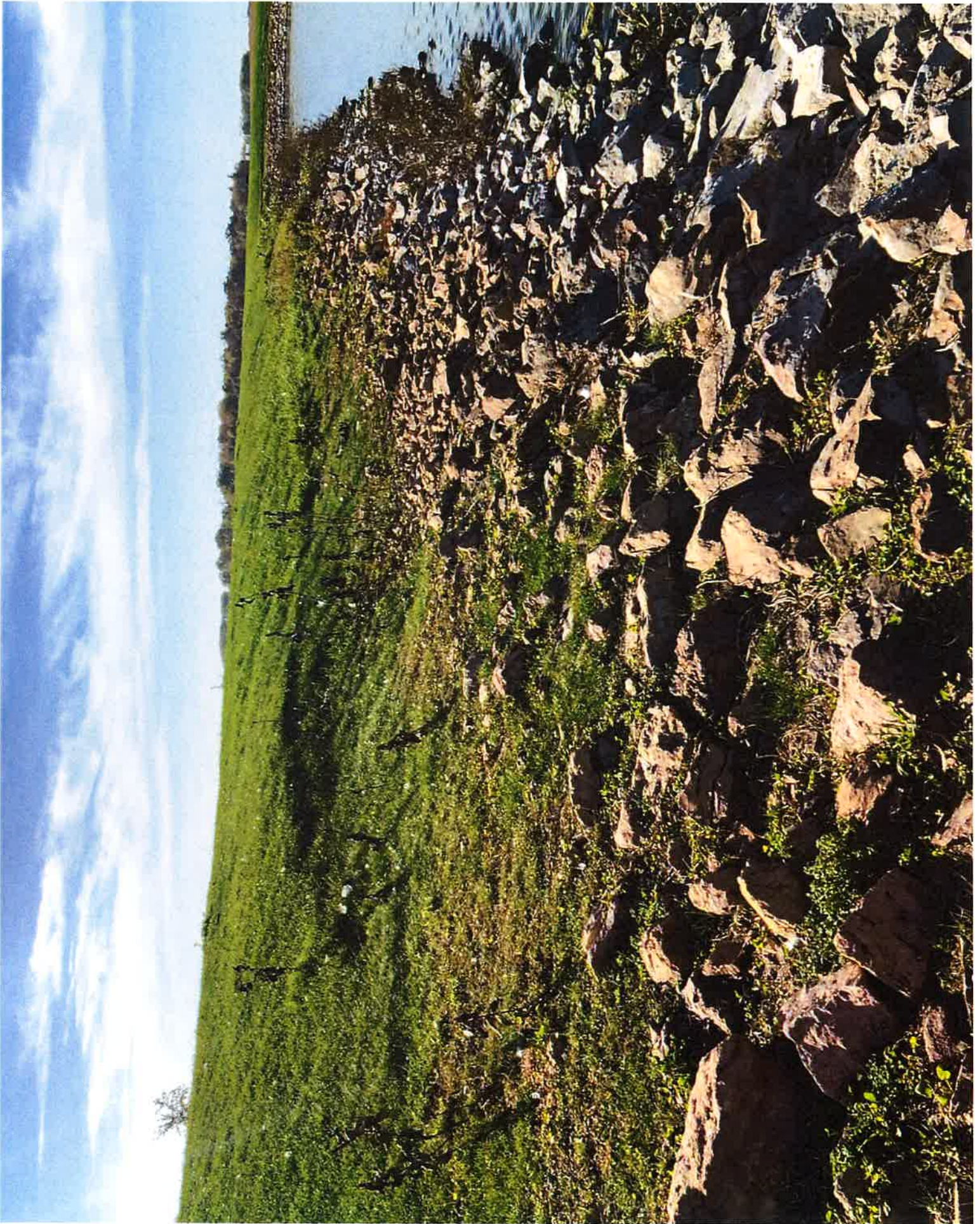
jb
Enclosures

DETAILED TASK HOUR BUDGET / COST ANALYSIS



Project : 2021 WWTP Pond Riprap
 Location: Hamburg, MN
 Date: Tuesday, November 9, 2021

| | Labor Hours | | | TOTALS |
|--|-------------------------|---------------------------|------------------------|-------------|
| | Black Sr. Engr PE | Bratsch Engineer PE | Brinkman Admin Tech | |
| Task 1 - Project Delivery | | | | |
| <i>Information Gathering / Project Scoping / Project Initiation / Project Management</i> | 2.0 | 1.0 | 1.0 | 4.0 |
| <i>Typical Section Layout for Riprap</i> | 1.0 | 2.0 | | 3.0 |
| <i>Review Options for Placement of Geogrid or Geotextile Fabric</i> | 2.0 | 3.0 | | 5.0 |
| <i>Review Design for Riprap Limits at Water Line</i> | 2.0 | 3.0 | | 5.0 |
| <i>Develop Project Plan Sheets</i> | | 6.0 | | 6.0 |
| <i>Project Specifications and Bidding Documents</i> | 1.0 | 4.0 | 2.0 | 7.0 |
| <i>Assist City in Soliciting Quotes</i> | | 1.0 | 1.0 | 2.0 |
| <i>Prepare Contract Documents</i> | 1.0 | | 1.0 | 2.0 |
| <i>Construction Administration and Review of Application for Payment</i> | 2.0 | 2.0 | 1.0 | 5.0 |
| <i>Site visit during construction (4)</i> | | 12.0 | | 12.0 |
| <i>Project Closeout</i> | 1.0 | 1.0 | 1.0 | 3.0 |
| SUBTOTAL HOURS | 12.0 | 35.0 | 7.0 | 54.0 |
| TOTAL TASK FEE | \$ | 7,300.00 | | |
| TOTAL PROJECT FEE | \$ | 7,300.00 | | |



Wastewater Ponds Hamburg, MN

Legend

PLACE CLASS III
RANDOM RIP RAP ALONG ENTIRE
LENGTH OF POND SLOPE, OVER
EXISTING RIP RAP AND OVER
GRASS SLOPE. PLACE
GEOTEXTILE FABRIC OVER
GRASS PRIOR TO RIP RAP.



| |
|---|
| ENGINEER'S ESTIMATE |
| WASTERWATER PONDS RIPRAP PROJECT |
| HAMBURG, MINNESOTA |
| SEH NO. HAMBU 158914 |
| NOVEMBER 9, 2021 |

| | | | PROJECT TOTAL | | |
|-----------------|---------------------------|--|------------------------|------------------|---------------------|
| Item No. | Item Description | Unit | Est. Unit Price | Est. Qty. | Est. Cost |
| 2021.501 | MOBILIZATION | LUMP SUM | \$5,000.00 | 1.0 | \$5,000.00 |
| 2105.504 | GEOTEXTILE FABRIC, TYPE V | SQ YD | \$2.00 | 1600.0 | \$3,200.00 |
| 2511.507 | RANDOM RIP RAP CLASS III | TON | \$78.00 | 1730.0 | \$134,940.00 |
| | | | | | |
| | | TOTAL ESTIMATED CONSTRUCTION COST | | | \$143,140.00 |
| | | 10% CONTINGENCY | | | \$14,314.00 |
| | | PROJECT RELATED COSTS | | | \$7,300.00 |
| | | TOTAL ESTIMATED PROJECT COST | | | \$164,754.00 |

Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Hamburg, Minnesota ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective January 1, 2021, this Supplemental Letter Agreement dated November 9, 2021, authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: WWTP Riprap Project.

Client's Authorized Representative: Jeremy Gruenhagen

Address: PO Box 248
Hamburg, MN 55339

Telephone: 952.467.3232 **email:** hamburgcityhall@gmail.com

Project Manager: Justin Black, PE (Lic. MN)

Address: PO Box 308
Hutchinson, MN 55350

Telephone: 952.913.0702 **email:** jblack@sehinc.com

Scope: The Basic Services to be provided by Consultant:

This proposal includes design of the project, determining the final limits of riprap placement, and options for placement of geotextile and/or geogrid below the riprap. It also includes preparing bidding documents, assisting the City in receiving quotes, and making four site visits during the construction, as indicated in the attached letter and Task Hour Budget dated November 9, 2021.

Schedule: We will begin our services upon receipt of a signed copy of this Agreement. As indicated in the attached letter dated November 9, 2021.

Payment: The lump sum fee is \$7,300 including expenses and equipment.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-2.

Other Terms and Conditions: Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: None.

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Short Elliott Hendrickson Inc.

By: 

Justin Black

Title: Client Service Manager/Principal

City of Hamburg, Minnesota

By: _____

Title: _____

Exhibit A-2
to Supplemental Letter Agreement
Between City of Hamburg, Minnesota (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated November 9, 2021

Payments to Consultant for Services and Expenses
Using the Lump Sum Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Lump Sum Basis Option

The Client and Consultant select the Lump Sum Basis for Payment for services provided by Consultant. During the course of providing its services, Consultant shall be paid monthly based on Consultant's estimate of the percentage of the work completed. Necessary expenses and equipment are provided as a part of Consultant's services and are included in the initial Lump Sum amount for the agreed upon Scope of Work. Total payments to Consultant for work covered by the Lump Sum Agreement shall not exceed the Lump Sum amount without written authorization from the Client.

The Lump Sum amount includes compensation for Consultant's services and the services of Consultant's Consultants, if any for the agreed upon Scope of Work. Appropriate amounts have been incorporated in the initial Lump Sum to account for labor, overhead, profit, expenses and equipment charges. The Client agrees to pay for other additional services, equipment, and expenses that may become necessary by amendment to complete Consultant's services at their normal charge out rates as published by Consultant or as available commercially.

B. Expenses Not Included in the Lump Sum

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client and shall be paid for as described in this Agreement.

1. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
2. Other special expenses required in connection with the Project.
3. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses not included in the Lump Sum amount.

x:\fj\h\hambur\158914\1-gen\10-setup-cont\03-proposal\wwtf riprap\exhibit a2.docx