

## **Hamburg City Council Meeting December 8, 2009**

Mayor Malz called the regular meeting of the Hamburg City Council to order at 7:01 p.m. Councilmember Steve Trebesch, Councilmember John Barnes, Councilmember Larry Mueller, Councilmember Brian Cummiskey, City Clerk Jeremy Gruenhagen, Deputy Clerk Sue Block, Maintenance Worker Dennis Byerly, and Fire Chief Brad Droege were in attendance. Others present were Rich Schug (Hamburg Baseball Club).

### **Agenda Review (Added Items) and Adoption**

- Added – Memo from MNSPECT – Ordinance to include Plumbing in Building Code review.
- Added – Claims List
- Added – Ordinance #134 (Changes).
- Added – Lawful Gambling Permit for the Hamburg Baseball Club.
- Added – Updated Delinquency List
- Added – Building Report for Councils review.

*Councilmember Barnes moved to adopt the agenda with the six additions, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*

### **Old City Business**

- Number 1 – Cities Website - To be completed by January 1, 2010 - Hamburg's Domain name will be; cityofhamburgmn.com.
- Number 2 – Ask Representative Kohl's and Senator Ortman back to discuss infrastructure issues again. – Keep on list.
- Number 3 – Change wording on how many dogs constitutes a dog kennel to 4 dogs – Remove from list - This will be voted on at tonight's city council meeting.
- Number 4 – City Business Cards - Remove from list – City Clerk Gruenhagen will print some up for Council.
- Number 5 – Expanding Community Center – Keep on list.
- Number 6 – Take pictures and keep list of City property – Keep on list.
- Number 7 – Set up committee meeting for city sign usage – City Clerk Gruenhagen, Councilmember Barnes, Mayor Malz, and one member from each of the city clubs. – Set meeting for the first of the year (2010).
- Number 8 – Spray park for dandelions – Put on Maintenance Worker Byerly's list.
- Number 9 – Install fans at Hall – Completed - Remove from list.
- Number 11 – Purchase lawn mower - Remove from list, lawn mowers were sold.
- Number 12 – Fix hole by hall dumpster - Maintenance Worker Byerly working on – Keep on list.
- Number 13 – Projector Screen for Community Center – Remove from list - Councilmember Cummiskey brought one to the Council meeting for approval.
- Number 14 – Change city assessment search fee from \$10 to \$20 effective January 1, 2010 – Remove from list - This will be added to the 2010 City Fee Schedule for review.
- Number 15 – Add research fee to City Fee Schedule starting January 1, 2010 – Remove from list, this will added to 2010 City Fee Schedule for review.
- Number 16 – Rent Mini Biff for 2010 summer – Included in the budget 2010 season – Put on Maintenance Worker Byerly's list.
- Number 17 – Take pictures of Grams and send nuisance letter – Revisit Next Spring.
- Number 18 – New City Welcome Signs – Take off list – Completed - County will put them up.

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### Approve Minutes for November 10, 2009

- *Councilmember Mueller moved to approve the November 10, 2009 City Council Minutes, Councilmember Barnes seconded and motion unanimously carried. All Council members were present.*

### Fire Department Report – Chief Brad Droege

#### US Fish & Wildlife Grant

- The reimbursement money in the amount of \$1,485 should be received sometime this week. When received this grant will be completed.

#### FEMA Grant

- Chief Droege closed out the 2008 Grant. Waiting for the final letter stating that every thing has been completed.

#### Training Reimbursement

- The fire department is receiving \$1,800 in training reimbursement.

#### Toy Drive Breakfast

- The Toy Drive Breakfast did well this past Sunday. Eighty (80) people were served and they donated \$554 in cash and 45 toys were also donated.

#### Safety Recall

- The safety recall repair on the Fire Department's 2001 Ford Econoline Ambulance has been completed.

#### Fire Department Officers for 2010

- Fire Chief – Brad Droege
- 1<sup>st</sup> Assistant – Adam Glander
- 2<sup>nd</sup> Assistant – Justin Buckentin
- Secretary – Brenda Droege
- Training Officer – Jared Mackenthun
- *Councilmember Cummiskey moved to approve the 2010 Fire Department Officers as stated, seconded by Councilmember Barnes and motion unanimously carried. All Council members were present.*

#### Gun Raffle

- The Gun Raffle will be held Saturday night, December 12<sup>th</sup> at 10:00 p.m. at Parkside Tavern.

#### Old City Sign for Announcements

- The old city sign was put on a trailer to be used for social events like the Pork Chop dinner or the annual Fish Fry.

#### Fire Department Group Pictures

- The Fire Department paid for some group pictures that were taken Monday night, December 7<sup>th</sup>.

### MN Lawful gambling Permit for Hamburg Baseball Club

#### MN Lawful Gambling Permit for 52 Club Raffle

- Richard Schug representing the Hamburg Baseball Club requested a Minnesota Lawful Gambling permit for their annual 52 Club Raffle. The raffle will be held on July 18, 2010.
- *Councilmember Cummiskey moved to approve the Hamburg Baseball Club's request for a Minnesota Lawful Gambling permit for July 18, 2010, Councilmember Mueller seconded and motion unanimously carried. All Council members were present.*

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### Scott Qualle (MNSPECT)

#### Agreement and Contract for Building Inspection Service for 2010

- City Clerk Gruenhagen informed Council that Mr. Qualle was unable to attend the meeting tonight however he will be attend the January 12, 2010 City Council meeting.
- MNSPECT is requesting that the City renew their contract to provide building inspection, plumbing plan review, and sediment & erosion control inspection services under the same terms and conditions as their previous agreement. The only change would be to the date of inception: January 1, 2010, to the date of termination: December 31, 2010. The agreement would automatically renew for one year terms, subject to the termination language in paragraph 11 of the current agreement.
  - The Council would have to adopt Ordinance Number 136 to include Plumbing Plan Review by MNSPECT.
- Council briefly discussed continuing with MNSPECT or going to RFP's, they also discussed state fees.
- *Councilmember Cummiskey moved to hold a Public Hearing at 6:55 p.m. on January 12, 2010 to adopt Ordinance Number 136 to include Plumbing Plan Review by MNSPECT, Councilmember Mueller seconded and motion unanimously carried. All Council members were present.*
- *Councilmember Cummisky moved to hold a Public Hearing at 6:55 p.m. on January 12, 2010 to discuss extending the Cities contract with MNSPECT, Councilmember Mueller seconded and motion unanimously carried. All Council members were present.*
- Councilmember Mueller asked how many days before terminating the contract with MNSPECT the City has to notify them.
  - City Clerk Gruenhagen will check on this and report back to Council at the January 12, 2010 meeting.

### 2010 Final Tax Levy and Final Budget (Set & Adopt)

#### Public Comments on 2010 Final Budget & Tax Levy

- No public in attendance to comment on 2010 Final Budget.

#### 2010 Final Tax Levy Certification to Carver County

- City Clerk Gruenhagen went over the changes Council had made to the 2010 Final Budget from the November 30<sup>th</sup> Workshop Meeting. Clerk Gruenhagen reported on the changes:
  - Page 4 – Revenues – Property Taxes – Estimate Actual 2009 increased to \$337,511.
  - Page 4 – Revenues – Market Value Credit - Estimate Actual 2009 increased to \$24,836.
  - Page 4 – Revenues - Community Center Rentals – Estimated Actual 2009 - \$2,200 – Up \$100 from 2008.
  - Page 4 – Revenues – Refunds & Reimbursements – Estimated Actual 2009 - \$6,300. The City should receive an insurance refund/property tax dividend that the League of Minnesota Cities gives back. LMC is doing a \$9 million dollar dividend that will be returned to the cities. The amount is calculated from the number of claims filed during the year.
  - Page 4 – Revenues – Compost Grant – Estimate Actual 2009 - \$2,250
  - Page 5 – GF Expenses – Mayor, City Council, and Planning Commission – Estimate Actual 2009 rose to \$5,285 due to special meetings.
  - Page 5 – GF Expenses – Equipment & Improvements – Estimate Actual 2009 - \$3,156. This is slightly down from \$3,300 that was previously estimated.
  - Page 5 – GF Expenses – Supplies & Parts – Estimated Actual 2009 - \$3,500. This is down from the previous estimate of \$4,100.

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- Page 5 – GF Expenses – Repairs and Maintenance – Estimated Actual 2009 - \$9,630. The reason for the increase was due to the heater that was replaced in the Fire Hall.
- Page 6 – Public Safety – Office Supplies – Estimated Actual 2009 – Increased approximately \$475. Fire Department purchased a new TV for training videos and for other clubs to use.
- Page 6 – Public Safety – Repairs & Maintenance (Equipment) – Estimated Actual 2009 - \$4,500. This is down \$500 from the estimated \$5,000.
- Page 6 – Public Safety – Training – Estimated Actual 2009 – This went up substantially due to \$1,800 increase in training; however this amount was reimbursed. The \$1,800 reimbursement is listed under Revenues – Reimbursement on Page 4.
- Page 6 – Public Works – Supplies & Parts – Estimated Actual 2009 – Reduced slightly to \$625.
- Page 6 – Public Works – Street Maintenance & Sidewalk Repairs – Estimated Actual 2009 – Reduced \$500 from \$10,500 to \$10,000.
- Page 7 – Park & Recreation – Repairs & Maintenance – Estimated Actual 2009 – Was lowered to \$750 from \$1,000.
- Page 7 – Community Hall – Repairs & Maintenance – Estimated Actual 2009 – Increased from \$5,000 to \$7,725. Increase was due to the wiring for the new fans, fuse boxes, and replacement of one heater.

Overall a projected Net Income of \$13,662 for 2009, this amount can fluctuate up or down depending mostly on the amount of snow removable that would have to be done between now and the end of the year and other factors that may increase/decrease actual costs for 2009. Legal Fees could also increase. City Attorney Mac is working on easements for the sewer project.

The following items related to the 2010 Final Budget were also discussed:

### **Wage Increases**

- Council approved a 3% wage increase for its City employees.

### **Health Insurance**

- Health Insurance premiums increased 2.76% for City Clerk Gruenhagen and Maintenance Worker Byerly.

### **Workers Compensation**

- Workers Compensation fluctuates greatly between different departments and adjustments were made for each category.

### **Property and Casualty Insurance**

- Increased approximately 3%.

### **Hall Ceiling Tiles**

- Council added \$500 to replace the ceiling tiles in the Hall.

### **Handicap Accessible Bathroom**

- Council decided at the Workshop Meeting to change the priority for using the budgeted \$11,000 from installing AC in the Hall to installing a handicap accessible bathroom. If any money is left over it will be kept in the budget for the possibility of installing AC in the Hall and purchasing new tables.

### **Other items Council discussed:**

- Mosquito Spraying – \$250 per spray
  - Monitor the seasonal need and shift dates as needed.
- Street Sweeping and Tree Trimming
  - On average the city spends \$2,500 on street sweeping and tree trimming. Council decided to drop trimming the trees this year and reduce the budgeted cost to \$2,250.
- Crack Sealing

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- Keep the \$6,000 in the budget for crack sealing but include the line item and amount in Street Maintenance.
- Park Portable Restroom Rental
  - There is \$485 in the budget to rent the portable handicapped restroom for the park next year. Council decided to rent the unit again in 2010 but anchor it down some how so it does not get tipped over again.
  - City Clerk Gruenhagen will talk with the company on how to secure the unit during rental.
- General Government Expenses for 2010– Mayor and City Council was increased to \$5,400. The main reason for the increase is to cover cost for special meetings.
- Hall Damage Deposit was increased in the budget from \$300 to \$350. Increased to cover the actual amount of rental contract damage deposit cost if the city has to refund the amount.
- Electric Pump for emergencies.
  - Council discussed and decided to purchase an inch and a half discharge electric motor for emergencies after the first of the year. The money for the purchase would be taken out of the Sewer Fund.

Council continued to discuss ways to cut the budget and came to the conclusion to lower the Final Property Tax Levy to an increase of only .71% (\$403,276).

***Councilmember Cummiskey moved to set the 2010 Final Property Tax Levy at \$403,276, a 0.71% increase, Councilmember Barnes seconded and motion unanimously carried. All Council members were present.***

***Councilmember Barnes moved to adopt the 2010 Final Budget, seconded by Councilmember Mueller and motion unanimously carried. All Council members were present.***

### **City Fee Schedule – 2010 Proposed Changes**

- Water, Garbage, & Sewer Rates
  - Metered Water (Base Fee) – increase from \$15.00 per month to \$16.00 per month (6.5% increase)
  - Metered Water (Per Thousand Gallons) – increase from \$7.05 per gallon to \$7.50 per gallon
  - Sanitary Sewer (Base Fee) – increase from \$11 per month to \$12.50 per month
  - Sanitary Sewer Metered (Per Thousand Gallons) – increase from \$4.60 per gallon to \$5.20 per gallon
  - Storm Sewer rates will be added sometime this summer in 2010 and the change will be done by ordinance.
- City Council & Special Rates
  - Background Check Fee – added to include the Cost of Background Check
  - City Man Power – Hourly Rate – \$35 per hour
  - City Man Power (Equipment) – Hourly Rate – \$110 per hour
  - Information Research Fee – Public Data Only – added – If over 30 minutes, \$35 per hour plus materials.
  - Returned Check Charge – added - \$35
  - Special Assessment Search – increased from \$10 to \$20
  - Election Judges - Keep at \$10 per hour.
- ***Councilmember Cummiskey moved to hold a Public Meeting to adopt Ordinance Number 135, City***

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*Fee Schedule, on January 12, 2010 at 6:50 p.m., Councilmember Barnes seconded and motion unanimously carried. All Council members were present.*

### **Dennis' Report (Public Works & Utilities)**

#### **Electrical Boxes and Fans in Hall - #2 on Project List**

- Robb's Electric has completed the upstairs wiring in the Hall.
- The basement switch panel needs to be completed and the price was not included in the quote for the upstairs wiring.

#### **Storm Sewer Repair- City Shop - Henning's Excavating – #4 on Project List**

- Henning's are planning on coming yet this fall.
  - Council decided to have Maintenance Worker Byerly call Henning's and postpone the project until next spring.

#### **General Maintenance Schedule - #6 on Project List**

- Maintenance Worker Byerly has started a maintenance schedule for the Water Treatment Plant.
- City Clerk Gruenhagen stated that when the schedule is completed to bring it him so the schedule can be put on a spread sheet and on the computer.

#### **Cap Off Gas Line - #8 on Project List**

- The gas line to the stove in the Hall basement has been capped off.

#### **Paint Picnic Tables - #9 on Project List**

- Maintenance Worker Byerly informed Council that he has started to paint the picnic tables and hopefully will get to all of them.
- Councilmember Mueller responded to Maintenance Worker Byerly that you will, not hopefully, get to all of them.

#### **Shop Door - #11 on Project List**

- Council decided that the City Shop door should be installed before the end of the year (2009) as long as the Shop Driveway will be delayed until next spring. Replacing the door is on the budget for 2009.
- Maintenance Worker Byerly informed Council that he has not finished painting the door. Council advised him to complete the task and have the door installed.

#### **Shut Off Key - #13 on Project List**

- Water shut off key for 420 Maria has not been made yet.

#### **Hanging Heaters**

- The replacement hanging heaters have been installed. One was replaced in the Hall and one in the Fire Department Bay area.

#### **Recall on Hydrants**

- Maintenance Worker Byerly informed Council that he received a recall notice from American Flow Control on some hydrants that were installed in the City. The grease that was used contains an acetate additive that is corrosive.
- Bruce Osborn from Victoria was called and he will be coming to Hamburg to repair the hydrants. Mr. Osborn is contracted with the AFC to do the repair at no cost to the city.
- City Clerk Gruenhagen also forwarded this information to Doug Parrott (SEH).

#### **Carver County Public Works Meeting**

- Maintenance Worker Byerly informed Council that he is planning to attend the 2010 Projects & Permit Fees meeting. The meeting will be held on December 16, 2009 at 10:00 a.m. in Cologne.

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### **New City Welcome Signs**

- Councilmember Mueller asked Maintenance Worker Byerly to take the two new city signs to the Carver County Maintenance shop this week or next. They would like the signs at their shop just in case they will be able to install the signs before the first of the year.

### **Light Switches by City Shop Door**

- The three inside light switches by the shop door do not always work and Maintenance Worker Byerly was asked by Council to fix them.

### **Emergency Exit Signs**

- Maintenance Worker Byerly was asked to check all emergency exit signs within the City to make sure they are all battery backup units and are kept on at all times. This is a fire code requirement and he should work with the Fire Inspector to meet all requirements.

### **Lights for Community Center Parking Lot - #16 on Project List**

- This has been checked into and there is no electrical power on the North side of Co. Rd. 50 (Broadway Avenue) to install the lights.
- The suggestion was brought up to put flood lights around the Community Center to help illuminate the parking area.

### **Flush Hydrants**

- Councilmember Trebesch asked if the hydrants were flushed this fall.
- Maintenance Worker Byerly replied that they were not flushed and this probably will not get done before winter. Councilmember Mueller stated to Maintenance Worker Byerly that not flushing the hydrants this fall is inexcusable.

### **Sump Pumps**

- City Clerk Gruenhagen will check the City streets and notify residents who are still pumping water into the streets to discharge their sump pumps inside.

## **Deputy Clerk Report**

### **Delinquent Utility Bills**

- Emily Siebold is still making \$50 payments every other week.
- Darrell Grams was sent a reminder notice on December 3<sup>rd</sup> that he is past due on his utility bill and as of this meeting Mr. Grams has not responded.
  - Council discussed and decided to give Mr. Grams some more time to see if he does make a payment.
- Liz Garcia (617 Donald Avenue) is renting the home and a delinquent letter was sent to the owners (Dwyane & Kelly Dworshak) informing them that she is behind in payments.

### **Request for Time-Off**

- Deputy Clerk Block requested December 23, 2009 off as a vacation day.
- *Councilmember Cummiskey moved to approve the requested time off for Deputy Clerk Block on December 23, 2009, Councilmember Mueller seconded and motion carried. Councilmember Barnes abstained.*

## **Clerk/Treasurer Report**

### **Employee Reviews for City Employees – 2010 Wages and Benefits**

- City Clerk Gruenhagen reported that closed meetings were held for employee evaluations on November 24, 2009. The outcome from the closed meeting for was as follows:

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- A 3.0% increase was given to all employees, Jeremy Gruenhagen, Dennis Byerly, and Susan Block. Health Insurance for Jeremy Gruenhagen and Dennis Byerly remained the same. The City of Hamburg pays 100% of their health insurance including their families. Sue Block is part time and not eligible for health insurance through the City of Hamburg.

### **Ordinance Number 133–Chapter 160: Zoning & Subdivision Ordinance - Resolution Number 2009-12**

- Resolution approving publication of Ordinance Number 133 by Title and Summary.
- *Councilmember Barnes moved to adopt Resolution Number 2009-12 approving Ordinance Number 133, Councilmember Cummiskey seconded and motion unanimously carried. All Council members were present.*

### **Ordinance Number 134 – Chapter 95.06 of the Hamburg City Code pertaining to (A) Definition of Kennel and (B) Kennel as a nuisance.**

- City Clerk Gruenhagen drafted the change to Chapter 95.06 of the Hamburg City Code as to what constitutes a kennel and a kennel as a nuisance. He presented the change to the City Attorney and the following is what the City Attorney suggested;
  - **95.6 KENNELS**
    - (A) *Definition of kennel.* The keeping of four or more dogs or cats on the same premises, whether owned by the same person or not and for whatever purpose kept, shall constitute a “kennel;” except that a fresh litter of pups or kittens may be kept for a period of four months before that keeping shall be deemed to be a “kennel.” Retail businesses within the City Business District are excluded from this ordinance.
    - (B) *Kennel as a nuisance.* Because the keeping of four or more dogs or cats on the same premises is subject to great abuse, causing discomfort to persons in the area by way of smell, noise, hazard, and general aesthetic depreciation, the keeping of four or more animals on the premises is hereby declared to be a nuisance and no person shall keep or maintain a kennel within the city. Retail businesses within the City Business District are excluded from this ordinance.
- *Councilmember Cummiskey moved to adopt Ordinance Number 134 amending Chapter 95.06 of the Hamburg City code pertaining to definition of Kennels and Kennels as a nuisance, Councilmember Mueller seconded and motion unanimously carried. All Council members were present.*

### **2009/2010 Prosecution Contracts Amendment**

- City Clerk Gruenhagen informed Council that the state law changed pertaining to the 2009 and 2010 Prosecution Contract. Until July 1, 2009 Minnesota Statute 484.90 required fine revenue be divided in thirds – one third to the city, one third to the city’s prosecuting authority and one third to the State. The 2009 legislative session changed the process by which fines generated through municipal prosecution are distributed.
- As of July 1, 2009, State Court Administration began sending all the fine money that the state is not entitled to directly back to the local towns and cities. The State continues to retain one third of the fine revenue. It will be the cities responsibility to reimburse their municipal prosecution service provider (Carver County Attorney) half of what the city received in revenue from the state.
- The Carver County Attorneys Office sent the City of Hamburg two Prosecution Contract Amendments, one for 2009 and one for 2010.
  - 2009 Prosecution Contract Amendment – The County shall be paid one-third of all fines and penalties collected from July 1 to December 31, 2009. In January of 2010 the Office of the Carver County Attorney shall invoice the City of Hamburg. The City of Hamburg will have thirty days to remit one half of the funds distributed to the City of Hamburg by the State by the State Court Administration.



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- 2010 Prosecution Contract Amendment – The County shall be paid one third of all fines and penalties. Three times a year (every four months) the Office of the Carver county Attorney shall invoice the City of Hamburg. The City of Hamburg shall within thirty days of receipt of the invoice remit one half of the funds distributed to the City of Hamburg by the State by the State Court Administration.
- ***Councilmember Cummiskey moved to approve the 2009 and 2010 Prosecution Contract Amendments, Councilmember Mueller seconded and motion unanimously carried. All Council members were present.***

### **Approve 2010 Cigarette License for Parkside Tavern**

- ***Councilmember Cummiskey moved to approve a 2010 Cigarette License for Parkside Tavern (490 Henrietta Avenue) at \$100 per City Fee Schedule, Councilmember Barnes seconded and motion unanimously carried. All Council members were present.***

### **I & I Abatement Program Update**

- City Attorney Mac is working on drafting up the easements. When the city receives the easement, arrangements will have to be made with the residents to sign them.
- Wetland Conservation Act decision was received and on the basis that no comments objecting to the approval of the delineation were received the wetland delineation report dated July 1, 2009 was approved. The notice of the decision was provided for Council review.
- Doug Parrott (SEH) received and forwarded an email from the Carver County Water Management Organization asking a few questions concerning what the water level in the ditch by the city park has been during spring runoff and high rainfall amounts.
  - Has the ditch ever overflowed its banks in the area west of Martha Street?
  - How high does the water get in the ditch during spring runoff and how long does it stay up?
  - Have there been any rain events that caused the water level to significantly raise in the ditch – either from city discharge of storm water or from water backing up in the ditch from downstream areas? How long did it stay up?
  - Does the Water level go down to its “normal” level quickly and stay that way for most of the year?
    - Council discussed these questions and came to the conclusion that they have never heard or seen the water in the ditch overflow its banks.
- Doug Parrott (SEH) also received an email from the County Public Works Department requesting a meeting with Council to discuss traffic control during the project. Especially when crossing County Road 50 (Park Avenue).
  - Council discussed and decided to suggest closing the street completely.
  - City Clerk Gruenhagen will notify Mr. Parrott that Councils suggestion would be to close the entire street during the project.
- City Clerk Gruenhagen submitted the paper work to MN PFA to include the project on the 2010 Project Priority List (PPL). Ron Seymour is continuing to work on funding options. Mr. Seymour is also trying to get the Storm Sewer project funded through the 2010 PPL along with the Sanitary Sewer project.

### **December 22<sup>nd</sup> City Council Meeting**

- Previous years the city council has decided to cancel the last council meeting in December. City Clerk Gruenhagen asked Council if they wanted to cancel the last scheduled meeting, December 22<sup>nd</sup>, 2009.
- ***Councilmember Cummiskey moved to cancel the last City Council Meeting, December 22, 2009, unless it is deemed needed by the City Clerk or Mayor, Councilmember Trebesch seconded and motion unanimously carried. All Council members were present.***

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### Time Off Request

- City Clerk Gruenhagen requested permission to leave at 4:00 p.m. on December 10, 11, 15, and 18. On December 23<sup>rd</sup> he will be out of the office until 10:30 a.m. and requested to be take a Vacation Day for December 28, 2009.
- *Councilmember Mueller moved to approve City Clerk Gruenhagen requested time off on December 10, 11, 15, and 18 to leave at 4:00 p.m., December 23<sup>rd</sup> to be out of the office until 10:30 a.m. and the entire day off on December 28, 2009, Councilmember Trebesch seconded and motion unanimously carried. All Council members were present.*

### Informational Items (Comments)

- The School Board Referendum passed on December 1, 2009.
- Business & Professional Directory for Hamburg – Council suggested calling local businesses to find out if they want to be included on the list.
  - Add – Car Wash
  - Call - Prime Time Builders
  - Call - E Kids Day Care
  - Call - Amy Buckentin – Day Care
  - Call - Steven Buckentin (S&M Buckentin Builder)
  - Call - Hatterschide (H2 Develop Inc.)
  - Call – Russ Schneewind (Custom T’s)
  - Call – Gary Carlson ( All Metro Plumbing)
  - Check on – Prime Time Builders
- **Ehlers and Associates (Potential Refunding of Bonds)**
  - Hamburg does not qualify at this time.
- **City Offices Closed**
  - City Offices will be closed December 24<sup>th</sup> and 25<sup>th</sup> and January 1<sup>st</sup> for the Holidays.

## City Council Reports

### Councilmember Mueller (Sewer & Water)

- Councilmember Mueller asked if next year someone else be assigned as acting Mayor. Maybe this could be moved around to other Council members.
  - Council decided to address this request at the first Council meeting in January.
  -

**Councilmember Cummiskey (Streets)** had nothing further to report.

**Councilmember Trebesch (Buildings)** had nothing further to report.

**Councilmember Barnes (Parks)** had nothing further to report.

### Mayor Malz

- Mayor Malz commented that he has not talked to the owner of the dog on Railroad Street yet.
  - Residents have complained and asked if the owner could be notified to leash the dog further back on the property so it can not reach the sidewalk.

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**Approve Claims List for November 2009**

*Councilmember Mueller moved to approve Claim Numbers 14137 through 14181 plus include the corrections to Councilmember Trebesch and Councilmember Cummisky number of Special Meetings from 4 to 6 plus the ACH payments, Councilmember Trebesch seconded and motion unanimously carried. All Council members were present.*

**Resolution Number 2009-13**

- Resolution approving the delegation of authority for paying December claims.
- *Councilmember Cummiskey moved to approve Resolution Number 2009-13 authorizing the City Administrative Official (Jeremy Gruenhagen) to pay all claims that the City Official deems just and correct and valid for the month of December, 2009. The City Administrative Official will present to the City council at the first council meeting after payment of claims a list of the claims paid and an explanation of the payment. Councilmember Mueller seconded and motion unanimously carried. All Council members were present.*

*Councilmember Trebesch moved to adjourn the Hamburg City Council meeting at 9:20 p.m., seconded by Councilmember Barnes and motion unanimously carried. All Council members were present.*

Submitted by:

Sue Block  
Deputy Clerk