

Hamburg City Council Meeting December 10, 2013

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:02 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Richard Odoms, Councilmember Bob Gregonis, City Clerk Jeremy Gruenhagen, Deputy Clerk Susan Block, Maintenance Worker Greg Schultz, Fire Chief Brad Droege (Fire Department), and Justin Buckentin (Hamburg Fire Department). Sheila Malz (Rescue Reserve) was also in attendance.

Agenda Review (Added Items) and Adoption

- Added to City Clerk/Treasurer Report - Discuss contract renewal with People Services
- Change and correct City Council reports.
- ***Councilmember Lund moved to approve the Agenda with the added items as stated, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.***

Approve Consent Agenda

- Approve Cigarette License for Parkside Tavern (2014)
- Approve Minutes for November 19, 2013
- Approve MN Lawful Gambling Permit for Green Isle CPA
 - January 25, 2014
- Approve Time-off Request (Jeremy Gruenhagen)
- City Offices Closed December 24th & 25th for Christmas Holiday
- Water Wells Usage/Water Consumption Reports for November 2013
- Delinquent Utility Bills Report
- Mediacom Rate Adjustments for 2014
- December MNSPECT Minute (Informational)
- ***Councilmember Lund moved to approve the Consent Agenda, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.***

Fire Department Report - Chief Brad Droege

- FEMA Grant
 - Paperwork requesting a FEMA Grant has been sent in.
- Sheila Malz - 20 Years of Service on Rescue Reserve
 - Mayor Malz and Fire Chief Brad Droege presented Sheila Malz with a plaque of appreciation for her 20 years of service on the Hamburg Rescue Reserve.
- Outdoor Warning Siren
 - The warning siren will be inactivated from December 2013 to February 2014.
- Toy Drive Breakfast held on December 8, 2013 had a good turn out despite the bad weather.
- Holiday Toy Drive will be held through December 17th.
- HFDRA Lucky 10 Gun Raffle was held on December 7, 2013 and the list of winners are posted in the Fire Hall and City Office.
- HFD Officers for 2014
 - Fire Chief One - Justin Buckentin
 - Chief Two - Adam Glander
 - Chief Three - Brad Droege
 - Training Officer - Chris Petz
 - Brenda Jurek - Secretary/Treasurer

Hamburg City Council Meeting

December 10, 2013

Public Works & Utilities Department Report

- There was a Storm Sewer line that was plugged at the end of Martha Street. Norwood/Young America was called to jet out the line. This was at no cost to the City however Norwood/Young America asked if they could use our camera, when needed, for locating until they order a new one next year.
- A request was put in to purchase a snow blower to use on city sidewalks.
 - **Councilmember Odoms moved to authorize up to \$1000 to purchase a snow blower next year, motion died due to lack of second.**
- WTP Hanging Electric Heater
 - The heating element is burnt out and Robb's Electric will be called to fix the element.
- Flashing Yellow Light for New Bobcat
 - Mayor Malz will pick up a flashing yellow light at Lake Crystal.

Old City Business (Memo)

- NIMS Training
 - Mayor Malz requested that Councilmember Lund and Councilmember Gregonis complete the training by the first of the year.
- Tax Forfeited Lot - Parcel 45.2000010
 - The vacant lot on Brad Street has been purchased and the Special Assessments (\$12,216.53) will be recertified to the property tax. The recertification will be for 10 years at 6.9% interest.
- Time Clocks
 - Will be removed from the City Council Agenda and put on the Wish List.
- Water & Sewer Improvements
 - The City will be notified, after the first of the year, as to what date the new generator is shipped.
 - The new UPS was received and installed in the Water Treatment Plant.
- Tower Site/Lease Agreement with Broadband Corporation
 - So far the City of Hamburg has spent approximately \$150 in fee charges to have the contract looked over before it was signed.
- Extended Service Agreement for Daktronics Electronic Sign.
 - More detailed information will be asked for before Council will sign the agreement.

City Clerk/Treasurer Report

- Contract Renewal with People Services
 - People Services will be asked to draw up a contract that would meet Council's requirements as to what they want covered for the following year.
- Red Ribbon Ride July 19, 2014
 - **Councilmember Trebesch moved to approve Red Ribbon Ride permission to use Bicentennial Park for a Pit Stop on Saturday July 19, 2014, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.**
- Carver County Fiber Optic/Phones for City Offices
 - Jaguar Communications submitted a pricing list for City phones. The total cost for three office phones, one at the WTP, one at the Hall, and one for the Shop would cost \$216.85.
- Hall Rental Pricing for UFC on December 18, 2013

**Hamburg City Council Meeting
December 10, 2013**

- *Councilmember Lund moved to allow UFC to participate in the business rental discount that other businesses in town had this year (2013), seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*
 - The City Fee Schedule will be revised in January 2014

November Claims

- Check number 16498 for \$2,395.08 to Ziegler will be held until Mayor Malz and City Clerk Gruenhagen meet with Ziegler to discuss why the billing is so excessive.
 - *Councilmember Trebesch moved to have Mayor Malz and City Clerk Gruenhagen go to Ziegler and discuss the repair bill for the gas leaks in the Water Treatment Plant with authorization to negotiate a settlement and payment, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.*

Approve Payment of Added May (\$300), July (\$57.56), September (\$125), October (\$15.60) and November 2013 Claims (\$2,062.82) - Total of \$2,560.98

- *Councilmember Lund moved to approve the Claims as stated, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*

Approve Payment of December 2013 Claims (\$44,169.99)

- *Councilmember Lund moved to approve the four ACH payments and check number 16510 to check number 16544 for a total of \$4,4069.99, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*

City Council Reports

- Councilmember Odoms Report (Streets)
 - Reminder to send Kyle Trebesch a Thank You letter.

2014 Final Tax Levy and Final Budget (Set & Adopt)

- 2014 City Fee Schedule Changes:
 - Add City Business Rental Fee
 - Changed 2014 IRS rate for Mileage
 - Update City Employee's and Fire Department employees names and positions
 - Decide on what to set the Water, Sewer, and Storm Water Rates to break even
 - Increase Water by 9%
 - Increase Storm Water by 8%
 - Decrease Sewer by 5%
- City Council decided on a 0% tax increase
 - *Councilmember Lund moved to set the Hamburg 2014 Final Tax Levy at \$395,210, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*
 - *Councilmember Lund moved to the approve the 2014 Final Budget, with the three changes, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.*

**Hamburg City Council Meeting
December 10, 2013**

Recess City Council Meeting

- *Councilmember Lund moved to recess the City Council Meeting at 8:45 p.m., seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*

Move to Close Closed Meeting for Employee Review

- *Councilmember Lund moved to close the Closed Meeting, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*

Move to Reopen the City Council Meeting

- *Councilmember Trebesch moved to reopen the City Council Meeting, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.*

Adjourn City Council Meeting

Councilmember Trebesch moved to adjourn the Hamburg City Council meeting at 9:40 p.m., seconded by Councilmember Gregonis and motion unanimously carried. All Council members were present.

Submitted by:

Susan Block
Deputy Clerk/Utility Billing Clerk