



HAMBURG CITY COUNCIL AGENDA
DECEMBER 10, 2019

1. **Call Public Hearing to Order at 7:00 PM**
 - **Ordinance Number 162 (2020 City Fee Schedule)**
2. **Move to Close Public Hearing**
3. **Call City Council Meeting to Order**
 - **Pledge of Allegiance**
4. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
5. **Agenda Review (Added Items) and Adoption**
6. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Added Claims for November 2019 (\$7,132.99)**
 - **Approve Claims List for December 2019 (\$217,287.02)**
 - **Approve Minutes for November 26, 2019**
 - **Approve Employee Time-Off Request (Jeremy Gruenhagen)**
 - **Approve MN Lawful Gambling Permit for Hamburg Baseball Club**
 - **52 Club Raffle**
 - **Approve MN Lawful Gambling Permit for HHFC**
 - **Delinquent Utility Bills Report**
 - **LMCIT Members Property/Casualty Dividend**
7. **Candidate Tom Funk – District 47 State Senate Seat 2020**
8. **Hamburg Fire Department – Chief Anderson**
 - **2020 HFD Budget**
 - **Emergency Manager for 2020**
9. **Ehlers & Associates**
 - **Approve Resolution Number 2019-15 (Issuance and Sale \$795,000 GO Public Utility Revenue Refunding Bonds, Series 2019A)**
10. **City Fee Schedule for 2020**
 - **2020 City Fee Schedule Rates**
 - **Water/Sewer/Storm Water Rates for 2020**
 - **Adopt City Ordinance Number 162**



***HAMBURG CITY COUNCIL AGENDA
DECEMBER 10, 2019***

11. 2020 Final Tax Levy and Final Budget (Set & Adopt)

- **2020 Wages/Benefits for Deputy Clerk**
- **Public Comments on 2020 Final Budget & Tax Levy**
 - **Adopt/Approve 2020 Final Tax Levy Certification to Carver County**
 - **Adopt/Approve 2020 Final Budget**
 - **Approve Resolution Number 2019-16 (2020 Budget/Final Tax Levy)**

12. Old City Business

- **Water Tower Update**
- **340 Railroad Street (Building Code Inspection)**

13. New City Business

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14. City Council Reports

- **Councilmember Jason Buckentin**
- **Councilmember Tim Tracy**
- **Councilmember Scott Feltmann**
- **Councilmember Eric Poppler**
- **Mayor Chris Lund**

15. Adjourn City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
DECEMBER 10, 2019***

COMMUNITY HALL & PARK ACTIVITIES

DECEMBER

- 6 – Wm. Mueller & Sons**
- 7 – Lunch with Santa**

JANUARY

- 19 – Hamburg Lions Pancake Breakfast**
- 25 – Green Isle CPA Banquet**

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

DECEMBER

- 1 – Community Center Rental**
- 2 – Hamburg Lions Club (YA Twp. Room)**
- 2 – HFD Training**
- 3 – Hamburg City Council Budget Workshop – 7:00 PM**
- 6 – Hamburg Lions Christmas Party**
- 10 – Public Hearing 7:00 PM**
- 10 – Hamburg City Council Meeting – 7:00 PM**
- 10 – Young America Township Meeting**
- 14 – Community Center Rental**
- 21 – Community Center Rental**
- 24-25 – Christmas Holiday (City Offices Closed)**
- 24 – Community Center Rental**
- 25 – Community Center Rental**
- 29 – Community Center Rental**
- 30 – HFDRA Meeting**

**CITY OF HAMBURG
NOTICE OF PUBLIC HEARING
ORDINANCE NUMBER 162**

Notice is Hereby Given that the Hamburg City Council will hold a Public Hearing on December 10th, 2019 at 7:00 p.m. at the Hamburg Community Center at 181 Broadway Ave., Hamburg, MN.

The reason for the Public Hearing is to receive comments on Ordinance Number 162 for establishing City Fees for the 2020 Calendar Year.

If you have any questions or concerns about the hearing feel free to attend, call the City Offices at (952) 467-3232, email the City Office (cityadmin@cityofhamburgmn.com) or write in advance to the City of Hamburg, P.O. Box 248, Hamburg, MN 55339.

Jeremy Gruenhagen
City Clerk-Treasurer

CITY OF HAMBURG
City Fee Schedule for 2019

Schedule A

Mayor	Chris Lund
Council Member/Vice Mayor	Tim Tracy
Council Member	Scott Feltmann
Council Member	Jason Buckentin
Council Member	Eric Poppler
Official Newspaper - Publications	NYA Times
Bank & Depository - Utility Billing Collection Site	State Bank of Hamburg
Building Inspector	MNSPECT
Emergency Manager	Brad Droege
City Engineer	Justin Black

City Council & Special Rates

Mayor Salary		\$1,500.00
Council Salary		\$1,000.00
Special Meeting (City Related) - Per Member/Meeting		\$50/Meeting
Planning Commission Wages		\$25/Meeting
Election Judges (City Elections)		\$10/Hr
Public Hearing & Meetings (Requested by Residents) Held Before Regular City Mtg.		\$300.00
Public Hearing & Special Meetings (Requested by Residents) Other than Regular Mtg.		\$350.00
Administrative Fee - Certified Letters		\$25.00
Background Check Fee		Cost of Background Check
City Man Power - Hourly Rate		\$35.00
City Man Power (Equipment) - Hourly Rate		\$110.00
Information Research Fee	Public Data Only	\$35/HR plus Materials
Copies/Fax (Page)	Per Page	\$0.25
Copy of City Ordinances		\$50.00
Copy of Comprehensive Plan, Zoning Ordinances, Financial Statement, City Tapes (Videos)		\$30.00
Copy of City SWMP, Sewer and Water Studies		\$30.00
Mileage	2019 IRS Rate	.58/mile
Returned Check Charge		\$30
Special Assessment Search		\$20
Animal License	Annual	\$10.00 *
Liquor Licenses - On Sale	Annual	\$1,200.00
Liquor Licenses - Off Sale	Annual	\$100.00
Liquor Licenses - Special Sunday	Annual	\$200.00
Tobacco License	Annual	\$100.00
Solicitor/Peddler Permit	Annual	\$25.00
Notary Public Fee		\$2.00

* (Animal Licenses are due the first of the year)

Fire Call Rates

Fire/Accident Call Not Covered By Contract	\$450 First Hr. + \$350 Each Additional Hr.
On Call/Training Pay (Firefighters)	\$10/Call
First Responders	\$15/Call

CITY OF HAMBURG
City Fee Schedule for 2019
Schedule A

Mayor
 Council Member/Vice Mayor
 Council Member
 Council Member
 Council Member
 Official Newspaper - Publications
 Bank & Depository - Utility Billing Collection Site
 Building Inspector
 Emergency Manager
 City Engineer

Chris Lund
 Tim Tracy
 Scott Feltmann
 Jason Buckentin
 Eric Poppler
 NYA Times
 State Bank of Hamburg
 MNSPECT
 Brad Droege
 Justin Black

Community Hall Rates

Hall Upstairs - 9:00 AM Access (Day Before Rental if not Rented)	Non-Resident Rate	\$800.00	
Hall Reservation 2 Days Before Rental Date (4:00 PM Access)	Non-Resident Rate	\$900.00	
Hall Reservation 2 Days Before Rental Date (9:00 AM Access)	Non-Resident Rate	\$1,000.00	
Hall Upstairs - 9:00 AM Access (Day Before Rental if not Rented)	City Resident	\$750.00	
Hall Reservation 2 Days Before Rental Date (4:00 PM Access)	City Resident	\$850.00	
Hall Reservation 2 Days Before Rental Date (9:00 AM Access)	City Resident	\$950.00	
Hall Rental Fee (Upstairs) for Local Businesses (9:00 AM Access)		\$400.00	
Hall Rental Fee (Upstairs) for Benefits		\$400.00	
Hall Basement One Day Rental Fee		\$200.00	
Hall Damage Deposit		\$450.00	
Down Payments on Hall Rental		\$150.00	
Damage Deposit for Renting Tables (Wooden Tables Only)		\$10/Table	
Damage Deposit for Chairs		\$1/Chair	
Pop (Per Pound)		\$1.00	\$0.70 *
Cups (Per Cup)		\$0.05	

(* Denotes City Approved Club Rates - Fire Dept., Lions Club, Baseball Club, and Sportsmen's Club)

Community Center Rates

Community Center (Fire Hall) Rent	(\$200 Damage Deposit)	\$150.00
Community Center Rental Fee for Local Businesses	(\$200 Damage Deposit)	\$100.00

Park Shelter Rentals

Park Shelters & Lions Shelter	(\$200 Damage Deposit)	\$200.00
Park Shelter Rental Fee for Local Businesses	(\$200 Damage Deposit)	\$100.00

Water, Sewer, & Storm Water Rates

Water Hauled Out (Load)	Mileage = \$5/Mile	\$20/1,000 gallons
Metered Water (Base Fee)		\$23.48/Month
Metered Water (Per Thousand Gallons)		\$11.01
Water Capital Improvement Fee		\$10/Month
Sanitary Sewer (Base Fee) Per Unit		\$10.95/Month
Sanitary Sewer Metered (Per Thousand Gallons)		\$4.15
Storm Water Monthly Utility Fee	Residential Parcels	\$27.50/Month
Storm Water Monthly Utility Fee	Commercial/Multi-Family Parcels	\$44/Month
Late Fee on Utility Bill		10%
Water Hook Up Fee (WAC)		\$3,500
Sewer Hook Up Fee (SAC)		\$3,500
Water Reconnection Fee		\$100.00
Water/Sewer Permit Fee		\$50.00
Water Meter		Cost of Meter Plus 10%
Garbage		Residents Contract with Waste Management

**CITY OF HAMBURG
ORDINANCE NUMBER 162**

AN ORDINANCE OF THE CITY OF HAMBURG SUMMARIZING AND REAFFIRMING 2020 FEES FOR CITY LICENSES, PERMITS AND SERVICES AND SCHEDULE OF FINES PROVIDING PROCEDURES FOR SUBSEQUENT REVIEW, MODIFICATION AND AMENDMENT.

THE CITY COUNCIL OF THE CITY OF HAMBURG, COUNTY OF CARVER AND STATE OF MINNESTOA, HEREBY ORDAINS:

SECTION ONE: CODE ESTABLISHED FEES.

The City of Hamburg code establishes certain fees which may be set from time to time by the City Council, and

SECTION TWO: SUMMARY OF EXISTING FEES AND FINES.

The City staff has reviewed the fees which the City currently charges and is recommending that the 2020 fee schedule with procedure for adjustments, attached hereto marked as Exhibit A, be adopted.

SECTION THREE: POLICY FOR FEE AND FINE SCHEDULE.

Council determines it is in the best interests of the citizens of the City to establish a master fee schedule to insure that established fees for licenses, permits, services and fines are fair, reasonable and proportionate to the actual cost of the circumstance for which the fee is imposed.

SECTION FOUR: FEES AND FINES NOT COVERED HERE.

The 2020 fee and fine schedule, Exhibit A attached, as part of this ordinance is intended to summarize and reaffirm existing fees and fines specifically covered in Exhibit A, intending that any fee or fine not included by this enactment shall continue in full force and effect where and as otherwise established and enacted.

SECTION FIVE: AMENDMENT.

The City Council of the City of Hamburg reserves its authority to, from time to time, but at least once annually, review the within schedule of fees and fines and to, by resolution enacted, make additions thereto or deletions there from and make such other modifications as are indicated necessary and appropriate.

SECTION SIX: EFFECTIVE DATE.

This ordinance adopting the Code of Ordinances, and the Code of Ordinances itself, shall take effect upon publication of this ordinance in the city's official newspaper. Passed and adopted by the City Council of the City of Hamburg this 10th day of December, 2019.

The 2020 City Fee Schedule (Exhibit A), stated herein, for the City of Hamburg is not being published but is available upon request. You can request a copy by calling City Offices at (952) 467-3232.

CHRIS LUND, MAYOR

ATTEST: _____
JEREMY GRUENHAGEN, CLERK-TREASURER

2019 November Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - October 2019	\$2,627.60	11/12/2019
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment October 2019	\$471.00	11/12/2019
ACH	PERA	Divided	PERA Withholding - October 2019	\$721.19	11/12/2019
ACH	PERA	Divided	PERA Withholding - November 2019	\$465.80	11/12/2019
ACH	HealthPartners	Divided	Health Insurance for November 2019	\$3,580.06	11/12/2019
ACH	Greg Schultz	Divided	Wages 10-21-19 to 11-03-19	\$1,646.35	11/12/2019
ACH	Tamara Bracht	Divided	Wages 10-21-19 to 11-03-19	\$633.73	11/12/2019
ACH	Jeremy Gruenhagen	Divided	November Wages	\$1,881.73	11/12/2019
ACH	Kwik Trip	Divided	Gas for City Vehicles & FD	\$85.83	11/12/2019
ACH	Hamburg Post Office	Water	Postage for Water Sample sent to MN Dept. of Health	\$29.94	11/26/2019
ACH	UPS Store	Water	Overnight Water Samples	\$11.63	11/26/2019
ACH	Security Bank & Trust Co.	General Gov't	ACH Fees	\$30.80	12/10/2019
ACH	Google	General Gov't	Email Accounts (8) by Google G Suite	\$108.00	12/10/2019
ACH	Greg Schultz	Divided	Wages 11-04-19 to 11/17/19	\$1,838.09	12/10/2019
ACH	Tamara Bracht	Divided	Wages 11-04-19 to 11/17/19	\$643.38	12/10/2019
ACH	Jeremy Gruenhagen	Divided	November Wages	\$1,881.72	12/10/2019
ACH	Optum	General Gov't	HSA Admin. Fee's for City Employees 3rd Quarter 2019	\$22.50	12/10/2019
ACH	MN Dept of Labor	Public Safety (FD)	Building Permit Surcharge Report for 3rd Qtr 2019	\$466.95	12/10/2019
ACH	Optum Bank	General Gov't	City HSA Contribution for 4th Qtr 2019 (Jeremy & Greg)	\$1,250.00	12/10/2019
Debit Card	Amazon	General Gov't	Cardstop Paper/UPS Battery Pack/Thumb Drives/Time Cards	\$129.20	12/10/2019
Debit Card	HP	General Gov't	Computer Laptop	\$762.35	12/10/2019
19825	Ancom Communications Inc.	Public Safety (FD)	6 Replacement Radio Belt Clips	\$95.50	11/12/2019
19826	Bound Tree Medical	Public Safety (FD)	6 i-gel Resus Packs in Adult Sizes S, M, & L	\$206.89	11/12/2019
19827	Carver County Attorney's Office	General Gov't	Fines Collected & Surcharge for 3rd Qtr 2019	\$47.06	11/12/2019
19828	Carver County/CarverLink	Divided	2019 Assess. Contract Fee, Telephone/Internet Services Nove	\$3,634.66	11/12/2019
19829	Customized Fire Rescue Training	Public Safety (FD)	SCBA Confidence Prop & Skills Training on 11-4-19	\$1,000.00	11/12/2019
19830	Floyd Total Security	Water	Base Alarm Monitoring for Water Treatment Plant 11/24/19 - 12	\$92.07	11/12/2019
19831	Gopher State One Call	Divided	October Locates (8)	\$10.80	11/12/2019
19832	Hamburg Insurance Agency	General Gov't	Public Official Bond for Coverage of City Clerk 1/1/20-1/1/22	\$85.00	11/12/2019
19833	Hawkins Chemical	Water	Chemicals for WTP	\$1,808.04	11/12/2019
19834	Jared Mackenthun	Public Safety (FD)	Reimbursement for "C" Batteries for the Air Packs	\$38.40	11/12/2019
19835	Loffler Companies, Inc.	General Gov't	October Copies includes Fall Newsletter	\$89.80	11/12/2019
19836	Lois Droege	Enterprise	Cities Portion of Storm Sewer from Wm. Mueller Invoice #2019	\$2,000.00	11/12/2019
19837	Maguire Iron, Inc.	Water	Water Tower Project Invoices 2 & 3	\$148,858.25	11/12/2019
19838	Menards	Divided	Flashing, Washer Fluid, Storm Collar, RV Marine Oil	\$26.88	11/12/2019
19839	Mini Biff, Inc.	Park & Rec.	Final 2019 Handicap Mini Biff Rental with Damage Waiver & W	\$86.86	11/12/2019
19840	MNSPECT	Public Safety (FD)	Re-roof Permit #HB-2019-00029 at 617 Donald Ave.	\$35.55	11/12/2019
19841	Municipal Emergency Services	Public Safety (FD)	(10) 1.75" 50ft. Long & (12) 2.5" 50ft. Long Nitrex Fire Supply H	\$3,764.00	11/12/2019
19842	MVTL Labs, Inc.	Sewer	Lab Fee's for Sample Dates 10-23-19, 10-25-19 & 10-31-19	\$292.50	11/12/2019
19843	Noble Industrial Supply Corp.	Public Safety (FD)	Safety Fire Wipes, MAG Light Keychain Flashlight	\$323.96	11/12/2019
19844	Tom & Anit Elke	Water	Reimbursement for Final Water Bill Overage	\$22.71	11/12/2019
19845	Verizon Wireless	General Gov't	Cell Phone Plans (6) for Sept. 25 - Oct. 24, 2019	\$257.22	11/12/2019
19846	Viking Bottling Co.	Hall	Hamburg Hall Downstairs 10-29-19	\$168.00	11/12/2019
19847	W.W.O.T.A. Inc.	Divided	Water/Wastewater - Training & Assistance for October 2019	\$675.00	11/12/2019
19848	Waste Management, Inc.	Sanitation	30 Yard Flat Green Yard Waste Container (3)	\$827.70	11/12/2019
19849	Wm. Mueller & Sons, Inc.	Divided	Fuel for Mowers and City Vehicles	\$244.48	11/12/2019
19850	Xcel Energy	Divided	Electricity/Natural Gas Services	\$773.26	11/26/2019
19851	Bolton & Menk, Inc.	General Gov't	Project #T61.117575 Planning Services (Utility Eas., Variance I	\$640.00	11/26/2019
19852	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for November	\$33.13	11/26/2019
19853	Cintas	Hall	Shop Terry Red Towels, White Bar Towels, Dust Mop etc...	\$75.08	11/26/2019
19854	Core & Main	Divided	1.25" Western CB Repair Lid, 3/4" Meter Coupling, Programme	\$497.42	11/26/2019
19855	Dan Oelfke Construction	Park & Rec.	Re-Roof Park Bathroom (Includes a \$300 Labor Discount as a	\$3,572.51	11/26/2019
19856	Kohls Sweeping Service	Public Works	Swept Leaves from City Streets on 10-31-19	\$875.00	11/26/2019
19857	League of MN Cities	General Gov't	Membership Dues 9-1-19 to 8-31-20	\$695.00	11/26/2019
19858	Melchert-Hubert & Sjodin, PLLP	General Gov't	Litigation Correspondence	\$609.00	11/26/2019
19859	Menards	Divided	PVC Piping, Cleaning Supplies, Doorsweeps, Ice Melt, Dawn D	\$189.98	11/26/2019
19860	MN Dept. of Health	Water	Community Water Supply Service Connection Fee 4th Qtr.	\$337.00	11/26/2019
19861	MVTL Labs, Inc.	Sewer	Lab Fees for Final Pond Discharge Samples from 11-7 & 11-8	\$159.00	11/26/2019
19862	NAPA Auto Parts	Divided	Dome Light for Ranger, Cable Ties	\$15.27	11/26/2019
19863	Plunkett's Pest Control, Inc.	General Gov't	City Hall & FD Service Date 11-6-19	\$39.37	11/26/2019
19864	Ruth Harrison	General Gov't	Comm. Ctr. Rental Damage Deposit Reimbursement	\$200.00	11/26/2019
19865	S.E.H. Inc.	Water	Water Tower Construction, Personnel, & Reimbursement Expe	\$2,777.73	11/26/2019
19866	Security Bank & Trust Co.	Debt Services	2018 Pumper Bond Payment	\$29,640.00	11/26/2019
19867	USA Blue Book	Public Safety (FD)	Brass Fire Hose Adapter & Freight	\$33.09	11/26/2019
19868	Wm. Mueller & Sons, Inc.	Public Works	Street Patching on 11-19-19	\$750.00	11/26/2019
19869	Xcel Energy Inc.	Divided	Electricity/Natural Gas Services	\$1,268.75	11/26/2019
				\$227,159.77	
			November Claims	\$177,577.88	11/12/2019
			Added November Claims	\$42,448.90	11/26/2019
			Added November Claims	\$7,132.99	12/10/2019
			Total November Claims	\$227,159.77	

2018 December Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - November 2018	\$2,646.82	12/10/2019
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment November 2018	\$489.00	12/10/2019
ACH	PERA	Divided	PERA Withholding for November	\$466.95	12/10/2019
ACH	PERA	Divided	PERA Withholding for December	\$495.55	12/10/2019
ACH	HealthPartners	Divided	Health Insurance for December 2019	\$3,976.54	12/10/2019
ACH	Google	General Gov't	Email Account Service for November 2019	\$108.00	12/10/2019
ACH	Greg Schultz	Divided	Wages 11-18-19 to 12-01-19	\$2,052.89	12/10/2019
ACH	Tamara Bracht	Divided	Wages 11-18-19 to 12-01-19	\$552.92	12/10/2019
ACH	Jeremy Gruenhagen	Divided	December Wages	\$1,881.73	12/10/2019
Debit Card	Hewlett Packard	General Gov't	17" HP Laptop for City Clerk	\$762.35	12/10/2019
Debit Card	Hamburg Post Office	Divided	Postcard Stamps for Water Bills (4 Rolls), Postage for First Class	\$141.60	12/10/2019
19870	Ancom Communications Inc.	Public Safety (FD)	6 G5 Dual Bnad VHF Radios, 6 Desktop Charger, Programming	\$4,935.00	12/10/2019
19871	Business Essentials	Divided	Paper Products	\$376.32	12/10/2019
19872	CarverLink/Jaguar	Divided	Telephone/Internet Services City Office & Shop/Hall	\$230.66	12/10/2019
19873	Carver County Property Tax	General Gov't	2020 Truth in Taxation	\$222.39	12/10/2019
19874	CenturyLink	Divided	FINAL Phone Service for Hall/WTP	\$10.86	12/10/2019
19875	Gopher State One Call	Divided	November Locates (10)	\$13.50	12/10/2019
19876	Hutchinson Fire & Safety	Divided	Yearly Fire Extinguisher Inspections	\$245.10	12/10/2019
19877	Loffler Companies, Inc.	General Gov't	November Copies	\$34.84	12/10/2019
19878	Maguire Iron, Inc.	Water	Payment Number 4 for Water Tower Project	\$177,968.32	12/10/2019
19879	Mike Malz - Halfmoon Technologies	General Gov't	Domain Renewal & Website Hosting	\$160.00	12/10/2019
19880	MNSPECT, LLC	Public Safety (FD)	Commercial Re-Roof Permit #HB-2019-00031 for Park Bathroom	\$128.14	12/10/2019
19881	Omega Rail Management, Inc.	Divided	Right-of-way Rental Agreement with Railroad (MVRRA)	\$866.90	12/10/2019
19882	Plunkett's Pest Control, Inc.	General Gov't	City Hall & FD Service Date 12-4-19	\$39.37	12/10/2019
19883	Pro-Irrigation	Park & Rec.	Winterization of Park Bathrooms and Spigots	\$100.00	12/10/2019
19884	UFC	Divided	Lift Rental to Hang Holiday Decorations, Fan Housing for Chain	\$256.75	12/10/2019
19885	Verizon Wireless	General Gov't	Cell Phone Plans (6) for Oct. 25 - Nov. 24, 2019	\$257.22	12/10/2019
19886	Viking Coca-Cola	Hall	Hamburg Hall Pop	\$392.00	12/10/2019
19887	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for November 2019	\$405.00	12/10/2019
19888	Waste Management, Inc.	Sanitation	30 Yard Flat Green Yard Waste Container (3)	\$827.70	12/10/2019
19889	Wm. Mueller & Sons, Inc.	Divided	Fuel for City Vehicles & Bobcat, Redrock for Alleys, Snowplow	\$2,068.78	12/10/2019
19890	Xcel Energy Inc.	Water	Natural Gas/Electrical Services	\$1,028.08	12/10/2019
19891	Chris Lund	Divided	2019 Mayor Wages & Special Meetings (33), Mileage (1536)	\$3,799.91	12/10/2019
19892	Tim Tracy	General Gov't	2019 City Council Wages & Special Meetings (7)	\$1,246.73	12/10/2019
19893	Scott Feltmann	General Gov't	2019 City Council Wages & Special Meetings (4)	\$1,108.20	12/10/2019
19894	Jason Buckentin	General Gov't	2019 City Council Wages & Special Meetings (4)	\$1,108.20	12/10/2019
19895	Eric Poppler	General Gov't	2019 City Council Wages & Special Meetings (4)	\$1,108.20	12/10/2019
19896	Scott Anderson	Public Safety (FD)	2019 Fire Chief One Salary	\$1,108.20	12/10/2019
19897	Steven Siewert	Public Safety (FD)	2019 Fire Chief Two Salary	\$554.10	12/10/2019
19898	Steve Buckentin	Public Safety (FD)	2019 Fire Chief Three/Training Chief Salary/Air Pak Maintenance	\$554.10	12/10/2019
19899	Anthony Van Haften	Public Safety (FD)	2019 Captain One/Asst. Training Officer	\$554.10	12/10/2019
19900	Jared Mackenthun	Public Safety (FD)	2019 Captain Two/Equipment Captain Salary	\$784.98	12/10/2019
19901	Jayson Hansen	Public Safety (FD)	2019 HFD Secretary Salary	\$554.10	12/10/2019
19902	John Michels	Public Safety (FD)	2019 HFD Truck Maintenance Salary	\$664.92	12/10/2019
				\$217,287.02	
			December Claims	\$217,287.02	12/10/2019
			December Added Claims	\$0.00	
			Total December Claims	\$217,287.02	



HAMBURG CITY COUNCIL MEETING
NOVEMBER 26, 2019

Mayor Chris Lund called the City Council Meeting to order at 7:00 p.m. Those in attendance were: Councilman Tim Tracy, Councilman Eric Poppler, Councilman Scott Feltmann, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, and Public Works Greg Schultz. Councilman Jason Buckentin was absent.

Agenda Review (Added Items) and Adoption

MOTION: Councilman Tim Tracy moved to approve the Agenda as written. Seconded by Councilman Eric Poppler. Motion was approved in Councilman Jason Buckentin's absence.

Consent Agenda

- Approve Added Claims List for November 2019 (\$42,448.90)
- Approve Minutes for November 12, 2019
- Approve Resolution 2019-12 (Land Use Variance 601 Robert Ave)
- Approve Resolution 2019-13 (Land Use Variance 480 Brad St)
- Approve Resolution 2019-14 (Minor Subdivision/Land Use Variance)
- Approve Exempt Gambling Permit for Green Isle CPA on 1/25/2020
- Delinquent Utility Billing Report
- City Offices Closed November 28th & 29th for Thanksgiving
- Mediacom Rate Adjustments for January 2020
- Sibley Surveyors Memo

MOTION: Councilman Eric Poppler moved to approve the Consent Agenda. Seconded by Councilman Tim Tracy. Motion was approved in Councilman Jason Buckentin's absence.

Old City Business (Memo)

- Park Bathrooms (Re-Roof Estimate)
 - Dan Oelfke Construction donated \$300 worth of labor as a thank you to the city for the work we have given him the past few years.

New City Business

- Audit Proposal for 2019-2022 (Abdo, Eick & Meyers)

MOTION: Councilman Tim Tracy moved to approve Abdo, Eick & Meyers Audit Proposal for 2019-2022. Seconded by Councilman Eric Poppler. Motion was approved in Councilman Jason Buckentin's absence.



HAMBURG CITY COUNCIL MEETING
NOVEMBER 26, 2019

- Set Special Meeting for Budget Workshop
 - December 3, 2019 @ 7:00 PM

MOTION: Councilman Eric Poppler moved to hold Special Budget Workshop meeting on December 3 at 7:00 p.m. Seconded by Councilman Tim Tracy. Motion was approved in Councilman Jason Buckentin's absence.

- 2020 Final Budget/2020 Final Property Tax Levy
 - Health Insurance Rates/Cost Analysis
 - Increase of 3.7%
 - 2020 City Fee Schedule
 - 2020 Water/Sewer/Storm Water Rates
 - Budget Items for 2019/2020
 - State Fire Aide will now be going directly to PERA instead of the Relief Association.
 - Increase on mileage rate
 - Increase of \$500 for telephone/internet due to installation at the Hall and the City Shop.
 - Trying to pin down litigation costs for the re-financing of the bonds
 - Look at purchasing a Side-by-Side for Public Works using either the Equipment Replacement Fund or the City Maintenance Fund, both of which are already very healthy funds. This would put \$16,000 back into the 2020 Budget.
 - There is no City Contribution in 2020 to the FD. Fire Chief is asking for funds to purchase: Pagers at \$2,000, Hose Testing at \$2,000, and Training at \$3,000.
 - Would like to increase the clothing allowance for Public Works by an additional \$150.
 - Look at putting monies aside for street patching on Brad Street, Louisa Street, and Maria Avenue, as they are experiencing deuteriation and are not in the 5-year Mill & Overlay plan.
 - Raise hourly rate for part-time park & rec. employee from \$10.50 to \$12.00 an hour and potentially include in the employee yearly review process.
 - Budgeted to re-roof the food stand in the park potentially using steel shingles.
 - Budgeted for Hall floor (bar-side) & back-step repairs. Will need to discuss how to handle the retaining wall issue.
 - The Storm Water Debt payment has come down from \$6800 to \$5500.
 - Look at budgeting for potential water main issues as we look ahead to increased water pressure once we go live with new water tower.



***HAMBURG CITY COUNCIL MEETING
NOVEMBER 26, 2019***

- Jeremy will have the PFA Loan payment schedule at the next meeting. 2024 the Water Treatment Plant Loan will be completed.
- Will be looking into a water rate increase.

City Council Reports

- Council members requested that city staff send a nuisance letter regarding the chickens that are within city limits.

MOTION: Councilman Tim Tracy moved to recess the City Council meeting at 7:31 p.m. Seconded by Councilman Eric Poppler. Motion was approved in Councilman Jason Buckentin's absence.

MOTION: Councilman Tim Tracy motioned to move to a Closed Meeting for the purpose of employee evaluations at 7:42 p.m. Seconded by Councilman Eric Poppler. Motion was approved in Councilman Jason Buckentin's absence.

MOTION: Councilman Tim Tracy moved to re-open the City Council Meeting. Seconded by Councilman Eric Poppler. Motion was approved in Councilman Jason Buckentin's absence.

Employee Wages/Health Insurance Coverage for 2020

MOTION: Councilman Scott Feltmann moved to increase Mel Sprengelers hourly rate to \$12.00 an hour. Seconded by Councilman Eric Poppler. Motion was approved in Councilman Jason Buckentin's absence.

Council agreed to hold off on a decision regarding the request made by Deputy Clerk Tamara Bracht, until the answer can be researched.

MOTION: Councilman Scott Feltmann moved to keep the Health Insurance deductible at \$2500 and give a 4% raise to Greg Schultz. Seconded by Councilman Tim Tracy. Motion was approved in Councilman Jason Buckentin's absence.



***HAMBURG CITY COUNCIL MEETING
NOVEMBER 26, 2019***

MOTION: Councilman Scott Feltmann moved to keep the health insurance deductible at \$2500 and give a 4% raise to Jeremy Gruenhagen. Seconded by Councilman Eric Poppler. Motion was approved in Councilman Jason Buckentin's absence.

MOTION: Councilman Tim Tracy moved to adjourn the City Council Meeting at 9:15 p.m. Seconded by Councilman Scott Feltmann. Motion was approved in Councilman Jason Buckentin's absence.

Submitted by
Tamara Bracht
Deputy Clerk

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: December 9, 2019

Employee Name: Jeremy Bruenhagen

Dates Requesting Time-Off: December 26th & 27th
December 10th
(Off at 2:30)
January 6, 7, 9 (Off 3:30)
January 13, 14, 21, 23 (Off 4:00)

How many **Vacation** hours will be used? 21

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? Yes

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? Yes

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: 12-10-2019

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Bruenhagen
Employee Signature

12-9-2019
Date

City Clerk/Treasurer

Date

Mayor

Date





December 5, 2019

Dear Member,

Enclosed is a check for your share of the \$2.5 million dividend being returned to members of the League of Minnesota Cities Insurance Trust's property/casualty program for 2019. Also enclosed is an information sheet showing the data used to calculate your dividend, and your dividend history. Your agent will also receive this information, and we encourage you to share it with the city council or other governing body.

Dividend Formula

The formula for calculating dividends is designed to return proportionally larger amounts to members with a longer history of coverage with the Trust and greater success in avoiding and controlling claims. Your share was determined based on your gross earned premiums and total adjusted claims for the past 20 years, as shown on the enclosed information sheet. As you review these numbers, keep these definitions in mind:

- *Gross Earned Premium:* This is the total of all earned premiums for the past 20 years as of May 31.
- *Adjusted Loss:* This is claim costs for the past 20 years, minus applicable deductibles, and after capping each individual large claim. Individual claims are capped at the lesser of \$200,000 or 200 percent of the annual premium for the year of the loss to lessen the impact of a catastrophic claim.

Dividend Amounts

The amount of this year's dividend reflects an increase in total incurred costs in recent years, in large part because of exceptionally high property losses and increased police and employment liability claims. Changing loss patterns like these, actuarial projections, investment results, legislative and coverage changes, and our strategic decisions about things like the most cost-effective way to structure our reinsurance purchases can all affect the availability and amount of dividends from year to year. Trust representatives will be talking with members and insurance agents over the coming year to gather information for our discussion about the relative benefits of regular dividends versus lower up-front premiums, keeping in mind our overarching goals of maintaining a healthy fund balance and preserving rate stability.

Thank you for your continued membership with the Trust. We appreciate your confidence and the chance to partner with you to serve your community. Feel free to contact Laura Honeck, Trust Operations Manager, at lhoneck@lmc.org or 651-281-1280 if you have any questions, comments, or need additional information.

Sincerely,

The League of Minnesota Cities Insurance Trust Board of Trustees

Jake Benson, Councilmember, Proctor
Dave Callister, City Manager, Plymouth
Clint Gridley, City Administrator, Woodbury
D. Love, Councilmember, Centerville

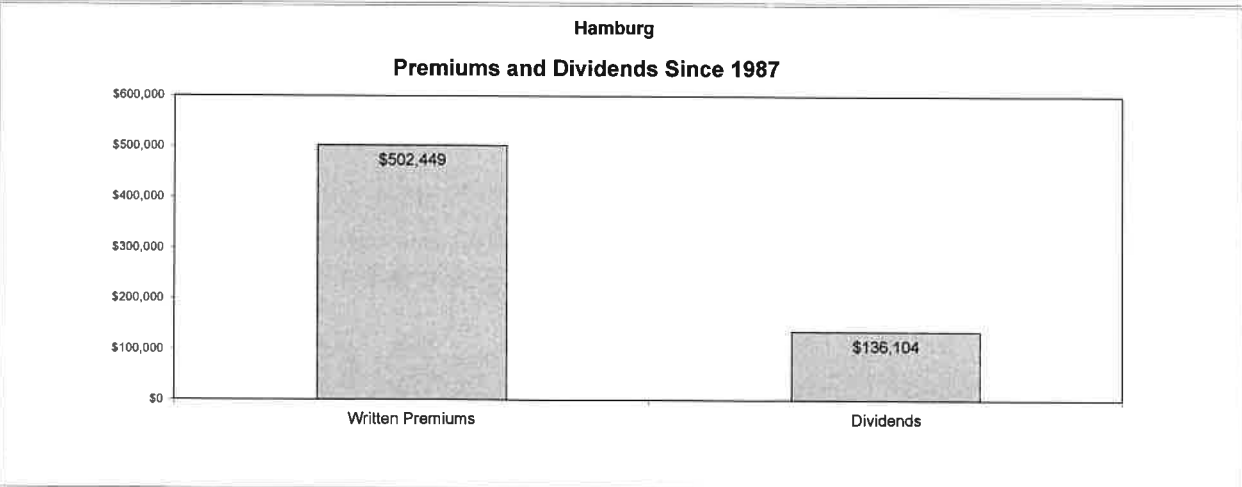
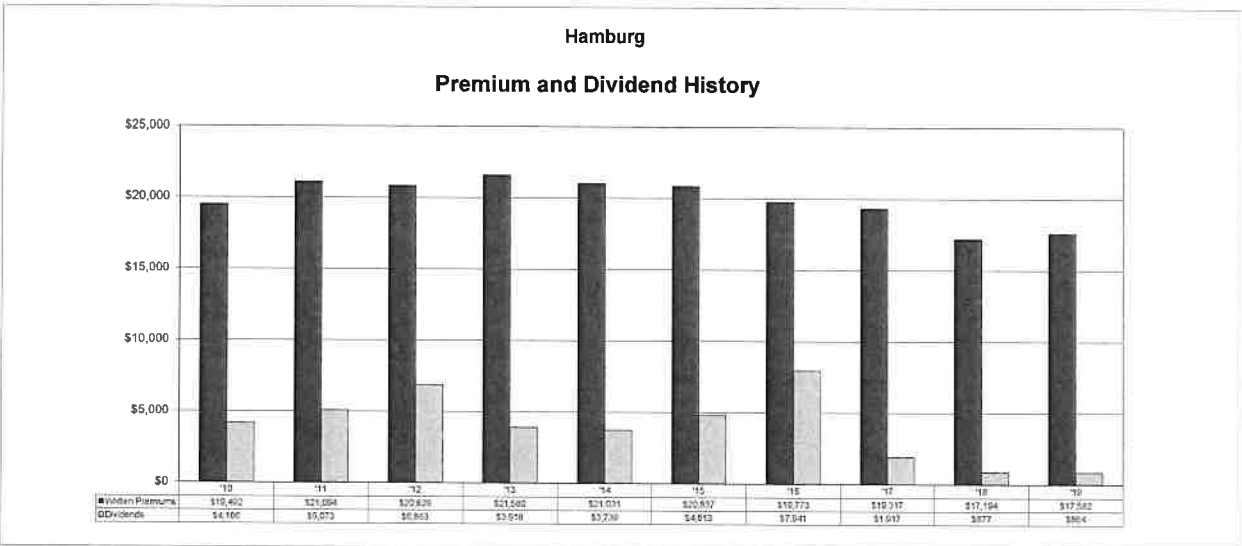
Lisa Sova, City Administrator, Crosby
Dave Unmacht, Executive Director, LMC
Alison Zelms, Deputy City Manager, Mankato

**LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
PROPERTY/CASUALTY
2019 DIVIDEND CALCULATION
AT MAY 31, 2019**

Hamburg Insurance Agency
Po Box 157
Hamburg MN 55339-0157

Hamburg
Po Box 248
Hamburg, MN 55339-0248

GROSS EARNED PREMIUM \$349,371
ADJUSTED LOSSES \$113,378
MEMBERS DIVIDEND PERCENTAGE 0.00034578581
DIVIDEND AMOUNT \$864



The "gross earned premium" figure is the member's total earned premiums as of May 31, 2019 for the past 20 years. This is the premium figure that's used in the dividend calculation.
The "2019 written premium" figure is the member's total premium for the member's most recent renewal prior to May 31, 2019 (for most members, only a portion of that 2019 written premium would be earned as of May 31, 2019).

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL
CITY OF HAMBURG, MINNESOTA

HELD: December 10, 2019

Pursuant to due call, a regular or special meeting of the City Council of the City of Hamburg, Carver County, Minnesota, was duly held at the City Hall on December 10, 2019, at 7:00 P.M., for the purpose, in part, of authorizing the issuance and awarding the sale of \$785,000 General Obligation Public Utility Revenue Refunding Bonds, Series 2019B.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF \$785,000 GENERAL OBLIGATION PUBLIC UTILITY REVENUE REFUNDING BONDS, SERIES 2019B AND PLEDGING NET REVENUES FOR THE SECURITY AND PAYMENT THEREOF

A. WHEREAS, the City Council of the City of Hamburg, Minnesota (the "City"), hereby determines and declares that it is necessary and expedient to issue \$785,000 General Obligation Public Utility Revenue Refunding Bonds, Series 2019B (the "Bonds" or individually, a "Bond"), pursuant to Minnesota Statutes, Chapters 412.321 through 412.931, 453A and 475, to provide moneys for a current refunding of \$1,120,000 original principal amount of General Obligation Public Utility Revenue Refunding Bonds, Series 2011A, dated June 2, 2011 (the "Prior Bonds"); and

B. WHEREAS, \$760,000 principal amount of the Prior Bonds which matures or is subject to mandatory redemption on and after February 1, 2020 (the "Refunded Bonds"), is callable on February 1, 2020 (the "Call Date"), at a price of par plus accrued interest, as provided in the resolution adopted by the City Council on May 10, 2011 (the "Prior Resolution"); and

C. WHEREAS, the refunding of the Refunded Bonds on the Call Date is consistent with covenants made with the holders thereof, and is necessary and desirable for the reduction of debt service cost to the City; and

D. WHEREAS, owns and operates a municipal storm water system (the "Storm Water System") and a municipal water system (the "Water System") as separate revenue producing public utilities (together, the "System"); and

E. WHEREAS, the net revenues of the Water System are pledged to the payment of the outstanding \$240,348 original principal amount of General Obligation Water Revenue Note of 2003, dated August 1, 2003 (the "2003 Note"); \$1,014,000 original principal amount of General Obligation Water Revenue Note of 2004, dated July 17, 2004 (the "2004 Note"); and \$1,382,070 original principal amount of General Obligation Taxable Water Revenue Note of

2019, dated December 11, 2019 (the "2019 Note" and together with the 2003 Note and the 2004 Note, the "Outstanding Notes"); and

F. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the sale of the Bonds and was therefore authorized to sell the Bonds by private negotiation in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9) and proposals to purchase the Bonds have been solicited by Ehlers; and

G. WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hamburg, Minnesota, as follows:

1. Acceptance of Offer. The offer of Security Bank & Trust Co., in Glencoe, Minnesota, (the "Purchaser"), to purchase the Bonds and to pay therefor the sum of \$785,000, plus interest accrued to settlement, all in accordance with the terms and at the rates of interest hereinafter set forth, is hereby accepted.

2. Terms; Original Issue Date; Denomination; Maturities. The Bonds shall be dated December 30, 2019, as the date of original issue and shall be issued forthwith on or after such date in fully registered form. The Bonds shall be numbered from R-1 upward, each in the denomination equal to the total principal amount for the Bonds due on the specified maturity date therefor (the "Authorized Denominations"). The Bonds shall mature on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Principal Amount</u>
2021	\$55,000
2022	60,000
2023	60,000
2024	60,000
2025	65,000
2026	65,000
2027	70,000
2028	65,000
2029	70,000
2030	70,000
2031	70,000
2032	75,000

3. Purpose. The proceeds of the Bonds shall provide funds for a current refunding of the Refunded Bonds (the "Refunding"). It is hereby found, determined and declared that the Refunding is pursuant to Minnesota Statutes, Section 475.67, and shall result in a reduction of debt service cost to the City.

4. Interest. The Bonds shall bear interest payable semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing August 1, 2020, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Year</u>	<u>Interest Rate</u>
2021	1.35%
2022	1.40
2023	1.45
2024	1.50
2025	1.60
2026	1.70
2027	2.00
2028	2.15
2029	2.25
2030	2.25
2031	2.25
2032	2.25

5. Registrar. The Clerk-Treasurer, City of Hamburg, Minnesota, is appointed to act as Registrar and transfer agent with respect to the Bonds (the "Registrar"), and shall do so unless and until a successor Registrar is duly appointed, Any successor Registrar shall act as Registrar and transfer agent pursuant to any contract the City and successor Registrar shall execute which is consistent herewith. The Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond.

6. Form of Bond. The Bonds, together with the Certificate of Registration, shall be in substantially the following form:

**UNITED STATES OF AMERICA
STATE OF MINNESOTA
CARVER COUNTY
CITY OF HAMBURG**

R- _____ \$ _____

GENERAL OBLIGATION PUBLIC UTILITY REVENUE REFUNDING BOND, SERIES
2019B

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
%	February 1,	December 30, 2019	

REGISTERED OWNER:

PRINCIPAL AMOUNT:

THE CITY OF HAMBURG, CARVER COUNTY, MINNESOTA (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns duly certified on the Certificate of Registration attached to and made a part of this Bond (the "Owner"), in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing August 1, 2020, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. At the time of final payment of all principal and interest on this Bond, the Owner shall surrender this Bond to the Clerk-Treasurer, City of Hamburg, Minnesota (the "Registrar"). Interest will be paid on each Interest Payment Date by check or draft mailed to the Owner.

Redemption. All Bonds of this issue (the "Bonds") maturing on February 1, 2030, and thereafter, are subject to redemption and prepayment at the option of the Issuer on February 1, 2029, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment.. If redemption is in part, the Issuer may select the specific principal installments hereof, or applicable portions thereof, to be prepaid. Mailed notice of redemption shall be given to the paying agent and to the affected Owner of the Bond prior to the date fixed for redemption.

Date of Payment Not a Business Day. If the nominal date for payment of any principal of or interest on this Bond shall not be a business day of the Issuer or of the Owner, then the date for such payment shall be the next such business day and payment on such business day shall have the same force and effect as if made on the nominal date of payment.

Issuance; Purpose; General Obligation. This Bond is a single instrument in the total principal amount of \$785,000, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota and a resolution adopted by the City Council on December 10, 2019 (the "Resolution"), for the purpose of providing funds for a current refunding of the outstanding General Obligation Public Utility Revenue Refunding Bonds, Series 2011A of the Issuer. This

Bond is payable out of the General Obligation Public Utility Revenue Refunding Bonds, Series 2019B Fund of the Issuer. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Bonds of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Registrar. Copies of the Resolution are on file in the principal office of the Registrar.

Transfer. This Bond is transferable, as provided in the Resolution, upon the Register kept by the Registrar upon surrender of this Bond together with a written instrument of transfer duly executed by the Owner or the Owner's attorney duly authorized in writing, and thereupon a new, fully registered Bond in the same aggregate principal amount shall be issued to the transferee in exchange therefor (or the transfer shall be duly recorded on the Register and the Certificate of Registration hereof), upon the payment of charges and satisfaction of applicable conditions, if any, as therein prescribed. The Issuer may treat and consider the person in whose name this Bond is registered as the absolute Owner hereof for the purpose of receiving payment of or on account of the principal of and interest on this Bond (except for the payment of interest to the Owner as of a Record Date) and for all other purposes whatsoever.

Fees upon Transfer or Loss. The Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided herein with respect to the Record Date) and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Registrar.

Qualified Tax-Exempt Obligation. This Bond has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law, that the Issuer has covenanted and agreed with the Owner of the Bond that it will impose and collect charges for the service, use and availability of the municipal storm water utility and the municipal water utility (together the "System") at the times and in amounts necessary to produce net revenues, together with other sums pledged to the payment of the adequate to pay all principal and interest when due on the Bond; and that the Issuer will levy a direct, annual, irrevocable ad valorem tax upon all of the taxable property of the Issuer, without limitation as to rate or amount, for the years and in amounts sufficient to pay the principal and interest on the Bonds as they respectively become due, if the net revenues from the System, and any other sums irrevocably appropriated to the Debt Service Account are insufficient therefor and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Hamburg, Carver County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the manual signatures of its Mayor and its Clerk-Treasurer, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration: CITY OF HAMBURG,
CARVER COUNTY, MINNESOTA

December 30, 2019

REGISTRABLE BY AND
PAYABLE AT:

Mayor

Clerk-Treasurer
City of Hamburg, Minnesota

Clerk-Treasurer

Clerk-Treasurer

CERTIFICATE OF REGISTRATION

The transfer of ownership of the principal amount of the attached Note may be made only by the registered owner or the registered owner's legal representative last noted below:

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Registrar</u>
December 30, 2019		
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

7. Execution. The Bonds shall be executed on behalf of the City by the manual or facsimile signatures of its Mayor and Clerk-Treasurer, the seal having been omitted as permitted by law. In the event of disability or resignation or other absence of either such officer, the Bonds may be signed by the signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, such signature shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

8. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Clerk-Treasurer to the Purchaser upon receipt of the purchase price and the Purchaser shall not be obliged to see to the proper application thereof.

9. Fund and Accounts. There is hereby created a special fund designated the "General Obligation Public Utility Revenue Refunding Bonds, Series 2019B Fund" (the "Fund") to be administered and maintained by the Clerk-Treasurer as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall be maintained in the manner herein specified until all of the Bonds herein authorized and the interest thereon shall have been fully paid. The Operation and Maintenance Account heretofore established for the Water System and the Storm Water Utility by the City shall continue to be maintained in the manner heretofore provided by the City. All moneys remaining after paying or providing for the items set forth in the resolutions establishing the Operation and Maintenance Accounts shall constitute or are referred to as "net revenues" until the Bonds and the Outstanding Notes have been paid. There shall be maintained in the Fund the following separate accounts to which shall be credited and debited all income and disbursements of the System as hereinafter set forth. The Clerk-Treasurer of the City and all officials and employees concerned therewith shall establish and maintain financial records of the receipts and disbursements of the System in accordance with this resolution. In such records there shall be established accounts or accounts shall continue to be maintained as the case may be, of the Fund for the purposes and in the amounts as follows:

(a) Payment Account. The proceeds of the Bonds, less any amount paid by the Purchaser in excess of the minimum bid, shall be deposited in the Payment Account. The sums are sufficient, together with other funds on deposit in the debt service fund established for the Refunded Bonds, to pay the principal on the Refunded Bonds called for redemption on the Call Date and the interest due on the Call Date. The remainder of the monies in the Payment Account shall be used to pay the costs of issuance of the Bonds. Any monies remaining in the Payment Account after payment of all costs of issuance and payment of the Refunded Bonds shall be transferred to the Debt Service Account. From the Payment Account the Clerk-Treasurer shall transfer to the paying agent for the Refunded Bonds \$760,000 of Bond proceeds on or prior to the Call Date.

(b) Debt Service Account. To the Debt Service Account are hereby irrevocably appropriated, pledged to and there shall be credited to: (1) the net revenues of the System in an amount, together with other funds which may herein or hereafter from time to time be irrevocably appropriated sufficient to meet the requirements of Minnesota Statutes, Section 475.61 for the payment of the principal and interest of the Bonds; (2) all accrued interest

received upon delivery of the Bonds; (3) any collections of all taxes which may hereafter be levied in the event that the net revenues of the System herein pledged to the payment of the principal and interest on the Bonds are insufficient therefor; (4) any balance remaining after the Call Date in the Series 2011A Bond Debt Service Fund created by the Prior Resolution; (5) all investment earnings on funds in the Debt Service Account; and (6) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Debt Service Account. The amount of any surplus remaining in the Debt Service Account when the Bonds and interest thereon are paid shall be consistent with Minnesota Statutes, Section 475.61, Subdivision 4. The moneys in the Debt Service Account shall be used solely to pay the principal of and interest on the Bonds or any other bonds hereafter issued and made payable from the Fund.

No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (2) in addition to the above in an amount not greater than the lesser of five percent of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Debt Service Account (or any other City account which will be used to pay principal or interest to become due on the Bonds), in excess of amounts which under then applicable federal arbitrage regulations may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by the arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

10. Covenants Relating to the Bonds.

(a) Sufficiency of Net Revenues; Coverage Test. It is hereby found, determined and declared that the net revenues of the System are sufficient in amount to pay when due the principal of interest on the Bonds and a sum at least five percent in excess thereof, and the net revenues of the Water System are sufficient in amount to pay the Outstanding Notes and a sum at least five percent in excess thereof, and the net revenues of the System are hereby pledged on a parity lien with the Outstanding Notes for the payment of the Bonds to the extent the net revenues of the System are pledged to the Outstanding Notes and shall be applied for that purpose, but solely to the extent required to meet the principal and interest requirements of the Bonds as the same become due.

Excess net revenues may be used for any proper purpose. Nothing contained herein shall be deemed to preclude the City from making further pledges and appropriations of the net revenues of the System for the payment of other or additional obligations of the City, provided that it has first been determined by the City Council that the estimated net revenues of the System will be sufficient in addition to all other sources, for the payment of the Bonds and such

additional obligations and any such pledge and appropriation of the net revenues of the System may be made superior or subordinate to, or on a parity with the pledge and appropriation herein.

(b) Covenant to Maintain Rates and Charges. In accordance with Minnesota Statutes, Section 444.075, the City hereby covenants and agrees with the Owner of the Bonds that it will impose and collect charges for the service, use, availability and connection to the System at the times and in the amounts required to produce net revenues adequate to pay all principal and interest when due on the Bonds. Minnesota Statutes, Section 444.075, Subdivision 2, provides as follows: "Real estate tax revenues should be used only, and then on a temporary basis, to pay general or special obligations when the other revenues are insufficient to meet the obligations".

(c) Excess Net Revenues. Net revenues of the System in excess of those required for the foregoing may be used for any proper purpose.

(d) General Obligation Pledge. For the prompt and full payment of the principal and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are irrevocably pledged. If the net revenues of the System appropriated and pledged to the payment of principal and interest on the Bonds, together with other funds irrevocably appropriated to the Debt Service Account herein established, shall at any time be insufficient to pay such principal and interest when due, the City covenants and agrees to levy, without limitation as to rate or amount an ad valorem tax upon all taxable property in the City sufficient to pay such principal and interest as it becomes due. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds payable therefrom, the deficiency shall be promptly paid out of any other accounts of the City which are available for such purpose, and such other funds may be reimbursed without interest from the Debt Service Account when a sufficient balance is available therein.

11. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

12. Prior Bonds; Security and Prepayment. Until retirement of the Prior Bonds, all provisions for the security thereof shall be observed by the City and all of its officers and agents. The Refunded Bonds shall be redeemed and prepaid on the Call Date in accordance with the

terms and conditions set forth in the Notice of Call for Redemption attached hereto as Exhibit B, which terms and conditions are hereby approved and incorporated herein by reference.

13. Supplemental Resolution. The Prior Resolution is hereby supplemented to the extent necessary to give effect to the provisions hereof.

14. Certificate of Registration. The Clerk-Treasurer is hereby directed to file a certified copy of this resolution with the County Auditor of Carver County, Minnesota, together with such other information as the County Auditor shall require, and to obtain the County Auditor's certificate that the Bonds have been entered in the County Auditor's Bond Register.

15. Continuing Disclosure. The City is the sole obligated person with respect to the Bonds. The City hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described:

(a) to provide or cause to be provided to the Municipal Securities Rulemaking Board, by filing at www.emma.msrb.org, (i) at least annually, its audited financial statements for the most recent fiscal year, and (ii) notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of such event, in accordance with the Undertaking; and

(a) its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Owners of the Bonds and shall be enforceable on behalf of such Owners; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the City's obligations under the covenants.

The Mayor and Clerk-Treasurer or any other officer of the City authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the City the Undertaking in substantially the form presented to the City Council subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

16. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

17. Negative Covenant as to Use of Bond Proceeds and Project. The City hereby covenants not to use the proceeds of the Bonds or to use the improvements refinanced by the Prior Bonds (the "Project"), or to cause or permit them to be used, or to enter into any deferred

payment arrangements for the cost of the Project, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

18. Tax-Exempt Status of the Bonds; Rebate. The City shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bonds, including without limitation (1) requirements relating to temporary periods for investments, (2) limitations on amounts invested at a yield greater than the yield on the Bonds, and (3) the rebate of excess investment earnings to the United States, if the Bonds (together with other obligations reasonably expected to be issued and outstanding at one time in this calendar year) exceed the small issuer exception amount of \$5,000,000. For purposes of qualifying for the exception to the federal arbitrage rebate requirements for governmental units issuing \$5,000,000 or less of bonds, the City hereby finds, determines and declares that:

- (a) the Bonds are issued by a governmental unit with general taxing powers;
- (b) no Bonds are private activity bonds;
- (c) ninety-five percent or more of the net proceeds of the Bonds are to be used for local governmental activities of the City (or of a governmental unit the jurisdiction of which is entirely within the jurisdiction of the City);
- (d) the aggregate face amount of all tax exempt bonds (other than private activity bonds) issued by the City (and all subordinate entities thereof, and all entities treated as one issuer with the City) during the calendar year in which the Bonds are issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code;

Furthermore:

- (e) there shall not be taken into account for purposes of said \$5,000,000 limit any bond issued to refund (other than to advance refund) any bond to the extent the amount of the refunding bond does not exceed the outstanding amount of the refunded bond;
- (f) the aggregate face amount of the Bonds does not exceed \$5,000,000;
- (g) each of the Refunded Bonds was issued as part of an issue which was treated as meeting the rebate requirements by reason of the exception for governmental units issuing \$5,000,000 or less of bonds;
- (h) the average maturity of the Bonds does not exceed the remaining average maturity of the Refunded Bonds; and
- (i) no part of the Bonds has a maturity date which is later than the date which is thirty years after the date the Refunded Bonds were issued.

19. Designation of Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representations:

- (a) the Bonds are issued after August 7, 1986;
- (b) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (c) the City hereby designates the Bonds as "qualified tax exempt obligations" for purposes of Section 265(b)(3) of the Code;
- (d) the reasonably anticipated amount of tax exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during calendar year 2019 will not exceed \$10,000,000;
- (e) not more than \$10,000,000 of obligations issued by the City during calendar year 2019 will be designated for purposes of Section 265(b)(3) of the Code; and
- (f) the aggregate face amount of the Bonds does not exceed \$10,000,000.

Furthermore:

- (g) each of the Refunded Bonds was designated as a "qualified tax exempt obligation" for purposes of Section 265(b)(3) of the Code;
- (h) the average maturity of the Bonds does not exceed the remaining average maturity of the Refunded Bonds;
- (i) no part of the Bonds has a maturity date which is later than the date which is thirty years after the date the Refunded Bonds were issued; and
- (j) the Bonds are issued to refund, and not to "advance refund" the Prior Bonds within the meaning of Section 149(d)(5) of the Code, and shall not be taken into account under the \$10,000,000 issuance limit to the extent the Bonds do not exceed the outstanding amount of the Prior Bonds.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

20. Official Statement. The Official Statement relating to the Bonds prepared and distributed by Ehlers is hereby approved and the officers of the City are authorized in connection with the delivery of the Bonds to sign such certificates as may be necessary with respect to the completeness and accuracy of the Official Statement.

21. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

22. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF CARVER
CITY OF HAMBURG

I, the undersigned, being the duly qualified Clerk-Treasurer of the City of Hamburg, Minnesota, do hereby certify that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to authorize the issuance and awarding the sale of \$785,000 General Obligation Public Utility Revenue Refunding Bonds, Series 2019B.

WITNESS my hand on December 10, 2019.

Clerk-Treasurer

EXHIBIT A
Bid Tabulation

EXHIBIT B

NOTICE OF CALL FOR REDEMPTION
GENERAL OBLIGATION PUBLIC UTILITY REVENUE REFUNDING BONDS, SERIES
2011A
CITY OF HAMBURG, CARVER COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that by order of the City Council of the City of Hamburg, Carver County, Minnesota, there have been called for redemption and prepayment on

February 1, 2020

those outstanding bonds of the City designated as General Obligation Public Utility Revenue Refunding Bonds, Series 2011A, dated as of June 2, 2011, having stated maturity dates, or subject to mandatory redemption, in the years 2021 through 2032, inclusive, and totaling \$760,000 in principal in principal amount and having CUSIP numbers listed below:

<u>Year</u>	<u>CUSIP*</u>
2026	406626 BW0
2032	406626 CC3

The bonds are being called at a price of par plus accrued interest to February 1, 2020, on which date all interest on the bonds will cease to accrue. Owners of the bonds hereby called for redemption are requested to present their bonds for payment at the office Bond Trust Services Corporation, Attention: Paying Agent Services, 3060 Centre Pointe Drive, Roseville, Minnesota 55113.

Dated: December 10, 2019

BY ORDER OF THE CITY COUNCIL

/s/ _____, Clerk-Treasurer

*The City shall not be responsible for the selection of or use of the CUSIP numbers, nor is any representation made as to their correctness indicated in the notice. They are included solely for the convenience of the holders.

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2019-16**

RESOLUTION APPROVING 2020 BUDGET AND 2020 FINAL TAX LEVY

WHEREAS, Minnesota State Statutes requires, on or before December 28, each taxing authority shall adopt a final budget and shall certify to the County Auditor the final property tax levy for taxes payable in the following year; and

WHEREAS, The Hamburg City Council and City staff have done analysis of the demands for goods, services and other debt obligations to be provided for the City in 2020 and approved its Final Budget for 2020 on December 10, 2019; and

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF HAMBURG, MINNESOTA, The Hamburg City Council adopted its final tax levy, collectible in 2020, which was set at \$ on December 10, 2019; and

NOW THEREFORE, BE IT RESOLVED, The Clerk-Treasurer will certify said tax levy to the County Auditor of Carver County and will submit a completed form TNT-2019 to the MN Department of Revenue by December 31, 2019.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 10th day of December, 2019.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



"The City of Hamburg is an Equal Opportunity Employer and Provider."

Ronald G. Blum, Esq.

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OTHER OFFICES
Chaska, Minnesota
Hutchinson, Minnesota

www.mhslaw.com

November 27, 2019

VIA CERTIFIED MAIL
RETURN RECEIPT REQUESTED (# 7007 3020 0001 5429 0279)

Mr. Kevin Subart
340 Railroad Street
Hamburg, MN 55339

Dear Mr. Subart:

This letter is in regard to 340 Railroad Street, Hamburg, MN (the property).

A request was made on October 10, 2019 from Scott Qualle, Building Official, City of Hamburg, for a written detailed list of all work that has been completed on the structure located at the property. You were given a deadline of October 31, 2019 to submit that information. To date, the City has not received the requested information. Therefore, please submit it immediately.

The City of Hamburg requests permission to access the property to inspect it for public safety and regulatory compliance by December 9, 2019. Failure to respond to this communication will be considered a refusal of access to the property and may result in further legal action.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'R. Blum', is written over a horizontal line.

Ronald G. Blum

RGB/kib

November 30, 2019

Mr. Ronald Blum
121 West Main Street
Suite 200
Waconia, MN 55387

Dear Mr. Blum:

I have received your correspondence dated November 27, 2019. Please identify the legal authority which requires me to provide the requested information.

Sincerely,



Kevin Subart