



## **HAMBURG CITY COUNCIL AGENDA** **DECEMBER 13, 2022**

1. **Call City Council Meeting to Order**
  - **Pledge of Allegiance**
  
2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
  
3. **Agenda Review (Added Items) and Adoption**
  
4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
  - **Approve Claims List for December 2022 (\$38,640.95)**
  - **Approve Resolution Number 2022-14 (2023 Polling Place)**
  - **Approve Lawful Gambling Permit for Hamburg Lions Club**
    - **2/18/23, 3/31/23, 11/17/23**
  - **Approve Lawful Gambling Permit for Hamburg Baseball Club**
    - **52 Club Raffle (June 4, 2023)**
  - **Approve Employee Time-Off Request (Jeremy Gruenhagen)**
  - **Move December 13, 2022 Public Hearing (Ordinance Number 169 - 2023 City Fee Schedule) to January 10, 2023 @ 7:00 PM**
  
5. **Hamburg Fire Department – Chief Siewert**
  - **PERA Increase (HFDRA Benefit Level for 2023)**
  - **HFD Officer Salaries**
  
6. **Nathaniel Braith**
  - **Stopping Littering (School Project)**
  
7. **Old City Business**
  - **General Maintenance Worker/Deputy Clerk Positions Offers**
  
8. **New City Business**
  - **Approve 2023 Agreement for Professional Services (City Engineer S.E.H)**
  - **Set Public Hearing for January 10, 2023 @ 7:05 PM**
    - **Comp Plan Amendment (Thomes Annexation)**
  
9. **City Fee Schedule for 2023**
  - **2023 City Fee Schedule Rates**
    - **Water/Sewer/Storm Water Rates for 2023**



***HAMBURG CITY COUNCIL AGENDA  
DECEMBER 13, 2022***

**10. 2023 Final Tax Levy and Final Budget (Set & Adopt)**

- **Public Comments on 2023 Final Budget & Tax Levy**
  - **Water Main Improvements Quotes (Old Water Tower)**
  - **Adopt/Approve 2023 Final Tax Levy Certification to Carver County**
  - **Adopt/Approve 2023 Final Budget**
  - **Approve Resolution Number 2022-15 (2023 Budget/Final Tax Levy)**
  - **Approve Resolution Number 2022-16 (HFD Benefit Level for 2023)**

**11. City Council Reports**

- **Councilmember Eric Poppler (Parks)**
- **Councilmember Jessica Weber (Buildings)**
- **Councilmember Tim Tracy (Water/Sewer)**
- **Mayor Chris Lund**

**12. Adjourn City Council Meeting**



***HAMBURG CITY COUNCIL AGENDA  
DECEMBER 13, 2022***

**COMMUNITY HALL/PARK EVENTS**

**DECEMBER**

- 27 – HFD Retiree Dinner**
- 30 – Wedding Reception**

**COMMUNITY CENTER (FIRE HALL) ACTIVITIES**

**DECEMBER**

- 2 – Hamburg Lions Christmas Dinner**
- 5 – HFD Training**
- 5 – Hamburg Lions Club**
- 8 – Special City Council Meeting – 6:30 PM**
- 10 – Community Center Rental**
- 12 – Hamburg Fire Dept. Training – 7:00 PM**
- 13 – Hamburg City Council Meeting – 7:00 PM**
- 13 – Young America Township Meeting**
- 17 – Community Center Rental**
- 19 – Hamburg Lions Club**
- 23/26 – Christmas Holiday (City Offices Closed)**
- 25 – Community Center Rental**
- 26 – Hamburg Fire Dept (Relief Assoc.) Meeting**

**2021 December Claims List**

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - November 2021	\$1,520.72	12/13/2022
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment November 2021	\$284.00	12/13/2022
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for November 2022	\$20.20	12/13/2022
ACH	PERA	Divided	PERA Withholding for November 2021	\$888.25	12/13/2022
ACH	HealthPartners	Divided	Health Insurance for December 2022	\$1,058.86	12/13/2022
ACH	Google	General Gov't	Email Accounts (14) by Google G Suite	\$168.00	12/13/2022
ACH	Jeremy Gruenhagen	Divided	December Wages (Rounds)	\$2,172.71	12/13/2022
ACH	Verizon Wireless	General Gov't	City Cell Phone/Tablets Data Plan	\$129.06	12/13/2022
ACH	ZOOM	General Gov't	Video Conferencing	\$16.09	12/13/2022
ACH	Kwik Trip	Public Safety (FD)	Fuel for HFD	\$98.00	12/13/2022
DC	Amazon	Sewer	Dawn Dish Soap	\$17.00	12/13/2022
DC	Amazon	CC/Hall	Magic Eraser Cleaning Sponges (100 CT)	\$26.99	12/13/2022
DC	Amazon	CC/Hall/Water	Paper Towels/Garbage Bags/Hydrogen Peroxide	\$50.50	12/13/2022
21359	Carver County Taxpayer Services	General Gov't	Annual Maintenance Fee's for Election Equipment/Ballots	\$660.82	12/13/2022
21359	Carver County Taxpayer Services	General Gov't	Payable 2023 Truth in Taxation Billings	\$240.63	12/13/2022
21360	Cintas	CC/Hall	Cleaning Supplies (Rags/Mops)	\$86.51	12/13/2022
21361	Coordinated Business Systems	General Gov't	Monthly Phone Equipment Base Rate	\$58.18	12/13/2022
21362	EMTS	Public Safety (FD)	EMR Refresher Course for HFD	\$2,800.00	12/13/2022
21363	Fire CATT, LLC	Public Safety (FD)	Hose Testing 10/11/22	\$2,870.00	12/13/2022
21364	Gopher State One Call	Divided	November Locates (2)	\$2.70	12/13/2022
21365	Jeremy Gruenhagen	Divided	Mileage for 2022/Supplies for NNO	\$915.93	12/13/2022
21366	Loffler Companies, Inc.	General Gov't	November Copies	\$79.43	12/13/2022
21367	Melchert-Hubert & Sjodin, PLLP	General Gov't	Legal Fees for November	\$2,285.40	12/13/2022
21368	Minnesota Pump Works	Sewer	After Hours Service Call for Grinder Station (11/19/22)	\$1,103.90	12/13/2022
21369	MN Department of Health	Water	4th Quarter Community Water Supply Service Conn. Fee	\$524.00	12/13/2022
21370	MNSPECT	Public Safety	Building Inspection Fees for November 2022	\$66.50	12/13/2022
21371	NYA Chamber of Commerce	General Gov't	2023 Membership Fee	\$75.00	12/13/2022
21372	Omega Rail Management	Water/Sewer	Right-of-Way Rental Agreement with Railroad	\$1,001.06	12/13/2022
21373	Plunkett's Pest Control	GG/Hall	Pest Control for CC/Hall (December 2, 2022)	\$44.13	12/13/2022
21374	USA Blue Book	Water	Hach PAN Indicator Solution	\$49.03	12/13/2022
21375	W.W.O.T.A.	Divided	Water/Wastewater Training & Assistance for November 2022	\$1,713.75	12/13/2022
21376	Waste Management, Inc.	Sanitation & Recycling	30 Yard Flat GreenYard Waste Containers Nov 2022	\$1,266.66	12/13/2022
21377	Wm. Mueller & Sons, Inc.	Divided	Snow Plowing for 11/29/22 & 11/30/22	\$1,724.00	12/13/2022
21378	Xcel Energy	Divided	Electricity/Natural Gas Services 10/31/22 to 12/1/22	\$122.59	12/13/2022
21379	Ziegler Inc.	CC/Water	Generator Repairs at WTP - New Coolant Heater	\$1,663.73	12/13/2022
21380	Chris Lund	General Gov't	2022 Mayor Wages & Special Meetings (36)	\$3,139.90	12/13/2022
21381	Tim Tracy	General Gov't	2022 City Council Wages & Special Meetings (18)	\$1,754.65	12/13/2022
21382	Jason Buckentin	General Gov't	2022 City Council Wages & Special Meetings (7)	\$1,246.72	12/13/2022
21383	Jessica Weber	General Gov't	2022 City Council Wages & Special Meetings (7)	\$1,246.72	12/13/2022
21384	Eric Poppler	General Gov't	2022 City Council Wages & Special Meetings (9)	\$1,339.07	12/13/2022
21385	Steven Siewert	Public Safety (FD)	2022 Fire Chief Salary	\$1,108.20	12/13/2022
21386	Mark Plantz	Public Safety (FD)	2022 Fire Chief Two Salary (6 Months)	\$277.05	12/13/2022
21387	Anthony Van Haften	Public Safety (FD)	2022 Fire Chief Three/Training Chief	\$554.10	12/13/2022
21388	Joe Weverka	Public Safety (FD)	2022 Captain One/Assistant Training Officer (3 Months)	\$138.52	12/13/2022
21389	Steven Buckentin	Public Safety (FD)	2022 Captain One/Assistant Training Officer (6 Months)	\$277.05	12/13/2022
21390	Jared Mackenthun	Public Safety (FD)	2022 Captain Two/Equipment Captain	\$554.10	12/13/2022
21391	Nick Mackenthun	Public Safety (FD)	2022 Captain Three/Secretary/Air Pack Maintenance	\$784.97	12/13/2022
21392	Lorri Gales	Public Safety (FD)	2022 Medical Liason	\$415.57	12/13/2022
				\$38,640.95	

**CITY OF HAMBURG, MINNESOTA  
RESOLUTION NUMBER 2022-14**

**RESOLUTION REESTABLISHING PRECINCT AND  
POLLING PLACE FOR THE CITY OF HAMBURG  
FOR 2023 ELECTION YEAR**

**WHEREAS**, Minnesota Statutes 204B.16 sets forth the requirement that each municipality must designate by ordinance or resolution a polling place for each election precinct by December 31<sup>st</sup> of each year.

**NOW, THEREFORE, BE IT RESOLVED**, that the Hamburg City Council hereby establishes the boundaries of the voting precinct and polling place as follows:

- I. Boundaries of Voting Precinct: Entire City of Hamburg Corporate Limits.
- II. Precinct No. 1 - Hamburg City Hall at 181 Broadway Avenue, Hamburg, Minnesota.

**I CERTIFY THAT** the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 13<sup>th</sup> day of December, 2022.

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Chris Lund, Mayor

***ATTEST:***

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Jeremy Gruenhagen, City Clerk/Treasurer



LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.
If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Hamburg Lions Club
Previous Gambling Permit Number: X-05906
Minnesota Tax ID Number, if any:
Federal Employer ID Number (FEIN), if any:
Mailing Address: 612 Kim Ave
City: Hamburg State: MN Zip: 55339 County: Carver
Name of Chief Executive Officer (CEO): Chris Lund
CEO Daytime Phone: 612-710-2107 CEO Email: radahs71@msn.com
Email permit to (if other than the CEO):

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
[checked] Fraternal [ ] Religious [ ] Veterans [ ] Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)
[ ] A current calendar year Certificate of Good Standing
[ ] IRS income tax exemption (501(c)) letter in your organization's name
[ ] IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Hamburg Community Center
Physical Address (do not use P.O. box):
Check one:
[checked] City: Hamburg Zip: 55339 County: Carver
[ ] Township: Zip: County:
Date(s) of activity (for raffles, indicate the date of the drawing): 2/18/23; 3/31/23; and 11/17/23
Check each type of gambling activity that your organization will conduct:
[checked] Bingo [ ] Paddlewheels [ ] Pull-Tabs [ ] Tipboards [ ] Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on Distributors under the List of Licensees tab, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before submitting application to the Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

The application is acknowledged with no waiting period,

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**  
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Chris Lund Date: 12/12/22

(Signature must be CEO's signature; designee may not sign)

Print Name: Chris Lund

**REQUIREMENTS**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**  
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**

\_\_\_\_\_ a copy of your proof of nonprofit status; and

\_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Hamburg Baseball Club Inc. Previous Gambling Permit Number: X- 34106-22-001

Minnesota Tax ID Number, if any: 41-1207810 Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: 18521 158th St.

City: Hamburg State: Mn. Zip: 55339 County: Carver

Name of Chief Executive Officer (CEO): Richard Schug

CEO Daytime Phone: 612-418-5890 CEO Email: richard.schug@hbcmn.com  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal  Religious  Veterans  Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103  
Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Hamburg Baseball ParkPhysical Address (do not use P.O. box): 401 Sophia Ave.

Check one:

 City: Hamburg Zip: 55339 County: Carver Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_Date(s) of activity (for raffles, indicate the date of the drawing): 06-04-2023

Check each type of gambling activity that your organization will conduct:

Bingo  Paddlewheels  Pull-Tabs  Tipboards  Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

<p style="text-align: center;"><b>CITY APPROVAL for a gambling premises located within city limits</b></p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p><b>The city or county must sign before submitting application to the Gambling Control Board.</b></p> </div>	<p style="text-align: center;"><b>COUNTY APPROVAL for a gambling premises located in a township</b></p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p><b>TOWNSHIP (if required by the county)</b> On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Richard Schug Date: 12-01-22  
(Signature must be CEO's signature; designee may not sign)

Print Name: Richard Schug

<b>REQUIREMENTS</b>	<b>MAIL APPLICATION AND ATTACHMENTS</b>
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**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**  
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**Mail application with:**

\_\_\_\_\_ a copy of your proof of nonprofit status; and  
 \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
 1711 West County Road B, Suite 300 South  
 Roseville, MN 55113

**Questions?**  
 Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

# CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: December 12, 2022

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: December 19th (off 4:00 PM)  
December 27th & 28th

How many **Vacation** hours will be used? 16

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? Yes

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? Yes

- If yes, you must receive City Council approval.

### City Council Approval

Date of Council Meeting: 12-13-2022

Was vacation request approved? \_\_\_\_\_

- If no, reason request was denied: \_\_\_\_\_

Jeremy Gruenhagen  
Employee Signature

12-12-22  
Date

\_\_\_\_\_  
City Clerk/Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date





Jeremy Gruenhagen &lt;cityadmin@cityofhamburgmn.com&gt;

## SVF Plan Benefit Level Cost Analysis for Hamburg

4 messages

Gemma Miltich (PERA) &lt;gemma.miltich@mnpera.org&gt;

Fri, Aug 5, 2022 at 12:40 PM

To: "chief1@cityofhamburgmn.com" &lt;chief1@cityofhamburgmn.com&gt;

Cc: "cityadmin@cityofhamburgmn.com" &lt;cityadmin@cityofhamburgmn.com&gt;

Hello Steven,

I'm responding to you in lieu of Sharyn North, who is out of the office today. When you submitted a *Request for a Cost Estimate of an Increase in the Service Pension Level* form recently for Hamburg, you mentioned wanting to better understand the impact that benefit payouts could have on Hamburg's funding ratio. I cannot provide the spreadsheet you referenced, but I have attached several items that could help address the concern around potential benefit payouts. Included among these attachments is PERA's cost analysis in response to the *Request for a Cost Estimate of an Increase in the Service Pension Level* form you submitted. Please see the following explanation that goes along with the items attached to this email:

(1) The **Modified Hamburg Annual Funding 2022** report reflects what Hamburg's funding ratio would be if the two Hamburg members who are eligible to receive benefits (Steven Buckentin and Jeffrey Eggers) were paid their benefits in 2022. You can see that under this theoretical scenario, Hamburg's funding ratio increases to 135%, compared to the 127% funding ratio shown on the PERA-certified **Hamburg Annual Funding 2022** report (Sharyn sent this previously, but I've attached it here for reference). The funding ratio increases under this theoretical scenario because although the benefit payouts would reduce the department's assets, they would reduce the department's liabilities by more (recall that the department's assets continue to grow according to our investment return assumptions).

I did not reflect benefit payouts for 5 – 10 members in the *Modified Hamburg Annual Funding 2022*, because only Steven Buckentin and Jeffrey Eggers are eligible to collect benefits prior to 2024. Forecasting into 2024 and further is beyond the scope of the annual funding reports and requires additional actuarial analysis. Also, it's important to remember that benefit payouts are just one factor impacting the funding ratio, and so should not be considered in isolation. Instead, we need to simultaneously consider the multiple factors that affect the department's assets and liabilities (investment returns, municipal contributions, number of members, member vesting status/years of service/age, benefit payouts, etc.).

(2) The **Hamburg Increase Analysis January 2023\_Modified Membership** attachment reflects the results of PERA's cost analysis for increasing Hamburg's pension benefit level if Steven Buckentin and Jeffrey Eggers were paid their benefits in 2022. Similar to the annual funding reports, you can see that under this theoretical scenario, the funding ratios under each benefit level are higher than those shown in the attached **Hamburg Increase Analysis January 2023\_Current Membership**, which reflects our cost analysis based on Hamburg's current membership information.

(3) Please review the attached *Hamburg Increase Analysis January 2023\_Current Membership* for PERA's cost analysis of the pension benefit level(s) specified on the *Request for a Cost Estimate of an Increase in the Service Pension Level* form you submitted. If you choose to move forward with approving a pension benefit level increase for your department effective 1/1/2023, you will need to take the following steps:

- Review the attached *Hamburg Increase Analysis January 2023\_Current Membership* and share it with others who have the authority to approve benefit increases for your department.
- If the department's governing body decides to approve a pension benefit level increase, please document that approval using the attached **Model Resolution Increasing Benefit Level** form; this form is a Word document so that it can be modified as needed to fit the specifics of your department.
- Return the completed *Model Resolution Increasing Benefit Level* form to me via email by 12/31/2022. PERA will process this form and apply the updated benefit level approved for your organization, effective 1/1/2023.

Please let me know if you have questions.



**GEMMA MILTICH | ACCOUNTING OFFICER**



[GEMMA.MILTICH@MNPERA.ORG](mailto:GEMMA.MILTICH@MNPERA.ORG)



651.201.2645



[MNPERA.ORG](http://MNPERA.ORG)



60 EMPIRE DRIVE, SUITE 200, ST. PAUL, MN 55103

The statutes and regulations governing PERA may change at any time. If there is a discrepancy between the law governing PERA and the information contained in this e-mail, the statutes and regulations shall govern. This e-mail and attachments are intended only for the addressee and may contain privileged or not-public data. If you are not the addressee, do not review, forward or use the information in this e-mail. If you received this e-mail in error, contact the sender and delete this e-mail and attachments.

[Public Employees Retirement Association of Minnesota](#)

**5 attachments**



**Hamburg Annual Funding 2022.pdf**

66K



**Modified Hamburg Annual Funding 2022.pdf**

60K



**Hamburg Increase Analysis January 2023\_Modified Membership.pdf**

147K



**Model Resolution Increasing Benefit Level.doc**

28K

**Public Employees Retirement Association of Minnesota**

60 Empire Drive, Suite 200  
 St. Paul, MN 55103-2088  
 Phone: 651-296-7460 or 1-800-652-9026  
 Website: www.mnpera.org



August 4, 2022

PERA ID  
 5074-00

Governing Body and Fire Chief  
 Hamburg Fire Department

[cityadmin@cityofhamburgmn.com](mailto:cityadmin@cityofhamburgmn.com); [chief1@cityofhamburgmn.com](mailto:chief1@cityofhamburgmn.com)

**PERA created this cost analysis using modified membership assumptions to show the impact of certain membership benefit payouts on the funding ratios. These modified member assumptions are theoretical and do not reflect actual member benefit payouts.**

A. Benefit Level (per year of service):	\$ 2,000	\$ 2,200	\$ 2,400	\$ 2,600
B. Projected Present Assets 12/31/2022 [Attached]	443,220	443,220	443,220	443,220
C. Accrued Liability 12/31/2022 [Attached]	424,593	453,971	483,283	512,630
D. Surplus/ (Deficit) [B-C]	18,627	(10,751)	(40,063)	(69,410)
E. Funding Ratio at 12/31/2022 [B/C]	<b>104%</b>	<b>98%</b>	<b>92%</b>	<b>86%</b>
F. Accrued Liability 12/31/2023[Attached]	465,551	498,714	531,803	564,925
G. Annual Financial Requirement: Increase in Liability [F -C]	40,958	44,743	48,520	52,295
H. Annual Financial Requirement: PERA Fees [\$30/member]	840	840	840	840
I. Annual Financial Requirement: 1/10th of Deficit/(Surplus) [D/10]	(1,863)	1,075	4,006	6,941
J. Annual Financial Requirement: Total [G+H+I] 12/31/2023	39,935	46,659	53,366	60,076
K. Reductions to Annual Financial Requirement:				
Projected 2023 Annual Fire State Aid [2022 Amount @1.035]	14,962	14,962	14,962	14,962
Projected 2023 Investment Earnings [6% on Projected Assets 12/31/2022]	26,593	26,593	26,593	26,593
<b>L. Estimated Required Contribution [J-K]</b>	<b>None</b>	<b>\$ 5,104</b>	<b>\$ 11,812</b>	<b>\$ 18,521</b>

**Public Employees Retirement Association of Minnesota**

60 Empire Drive, Suite 200  
 St. Paul, MN 55103-2088  
 Phone: 651-296-7460 or 1-800-652-9026  
 Website: [www.mnpera.org](http://www.mnpera.org)



August 4, 2022

PERA ID  
5074-00

Governing Body and Fire Chief  
 Hamburg Fire Department

[cityadmin@cityofhamburgmn.com](mailto:cityadmin@cityofhamburgmn.com); [chief1@cityofhamburgmn.com](mailto:chief1@cityofhamburgmn.com)

We received your request for an analysis to estimate the cost of increasing your organization's pension benefit level in the Statewide Volunteer Firefighter Plan administered by PERA. Using current information, we analyzed the cost of the pension benefit level(s) you requested. The results of our analysis, including the estimated required contribution, are shown below.

A. Benefit Level (per year of service):	\$ 2,000	\$ 2,200	\$ 2,400	\$ 2,600
B. Projected Present Assets 12/31/2022 [Attached]	553,920	553,920	553,920	553,920
C. Accrued Liability 12/31/2022 [Attached]	544,593	585,971	627,283	668,630
D. Surplus/ (Deficit) [B-C]	9,327	(32,051)	(73,363)	(114,710)
E. Funding Ratio at 12/31/2022 [B/C]	102%	95%	88%	83%
F. Accrued Liability 12/31/2023[Attached]	589,551	635,114	680,603	726,125
G. Annual Financial Requirement: Increase in Liability [F -C]	44,958	49,143	53,320	57,495
H. Annual Financial Requirement: PERA Fees [\$30/member]	900	900	900	900
I. Annual Financial Requirement: 1/10th of Deficit/(Surplus) [D/10]	(933)	3,205	7,336	11,471
J. Annual Financial Requirement: Total [G+H+I] 12/31/2023	44,925	53,249	61,556	69,866
K. Reductions to Annual Financial Requirement:				
Projected 2023 Annual Fire State Aid [2022 Amount @1.035]	14,962	14,962	14,962	14,962
Projected 2023 Investment Earnings [6% on Projected Assets 12/31/2022]	33,235	33,235	33,235	33,235
<b>L. Estimated Required Contribution [J-K]</b>	<b>None</b>	<b>\$ 5,052</b>	<b>\$ 13,360</b>	<b>\$ 21,669</b>

Please note that this report reflects **estimates**. The figures shown above on Line L are **estimates** of required contributions that would be due on December 31, 2023 and beyond at the applicable benefit level(s).

These estimates are based on the member information available at the time PERA prepared this analysis. Please review the member information and provide PERA with any corrections to this information. If applicable, we will prepare an updated cost analysis for your organization using the corrected member information provided.

If you have questions, please contact me at [gemma.miltich@mnpera.org](mailto:gemma.miltich@mnpera.org) or by phone at 651-201-2645.

Sincerely,

Gemma Miltich  
 Accounting Officer, PERA





Jeremy Gruenhagen &lt;cityadmin@cityofhamburgmn.com&gt;

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## Stopping Littering

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**Nathaniel Braith** <nbraith2020@gmail.com>

Tue, Nov 29, 2022 at 1:34 PM

To: "cityadmin@cityofhamburgmn.com" &lt;cityadmin@cityofhamburgmn.com&gt;, dena.mommyof3@gmail.com

Jeremy,

It was nice talking to you and I appreciate the help on my school project.

From my community issues brainstorming, the problem I am choosing to solve is littering. One of my solutions is to help see to it that garbage cans are easily accessible in public places so the amount of littering at least decreases. The best solution I am using is to reach out to you to take the next steps. I hope this email helps this act come to light in the near future.

As a member of the community I see the active use of the community hall and think that's great for the city. However, after these big events I am dismayed to find a lot of trash between the community hall and the bar. My proposal to fix this issue is to see the city provide garbage cans on the route. Ideally, I'd like to see a garbage can at the park and 1-2 outside the community hall (a garbage can and maybe a recycling can).

I think that these garbage cans will benefit the community by helping prompt people to keep the space clean. It's always wonderful to go to the big park to play and have lunch knowing that I have a place to put my garbage. I want to make sure we have that same comforting feeling at the little park even if it is just a snack or water we have.

Please, let me know if you need anything more or have any further questions. Also, would I be able to be part of a city council meeting as a minor. If I'm able, could you inform me when this issue will be addressed so I can attend?

Thank you

Nathaniel Braith.

**CITY OF HAMBURG**  
**City Fee Schedule for 2023**  
**Schedule A**

Mayor  
 Acting Mayor  
 Council Member  
 Council Member  
 Council Member  
 Official Newspaper - Publications  
 Bank & Depository - Utility Billing Collection Site  
 Building Inspector  
 Emergency Manager  
 City Engineer

Chris Lund  
 Tim Tracy  
 Jason Buckentin  
 Eric Poppler  
 Jessica Weber  
 News & Times  
 Security Bank and Trust  
 MNSPECT  
 Fire Chief 2  
 Justin Black

Community Hall Rates

Hall Upstairs - 9:00 AM Access (Day Before Rental if not Rented)	Non-Resident Rate	<b>\$1,000.00</b>	
Hall Reservation 2 Days Before Rental Date (4:00 PM Access)	Non-Resident Rate	<b>\$1,100.00</b>	
Hall Reservation 2 Days Before Rental Date (9:00 AM Access)	Non-Resident Rate	<b>\$1,200.00</b>	
Hall Upstairs - 9:00 AM Access (Day Before Rental if not Rented)	City Resident	<b>\$950.00</b>	
Hall Reservation 2 Days Before Rental Date (4:00 PM Access)	City Resident	<b>\$1,050.00</b>	
Hall Reservation 2 Days Before Rental Date (9:00 AM Access)	City Resident	<b>\$1,150.00</b>	
Hall Rental Fee (Upstairs) for Local Businesses (9:00 AM Access)		<b>\$425.00</b>	
Hall Rental Fee (Upstairs) for Benefits		<b>\$425.00</b>	
Hall Damage Deposit		<b>\$450.00</b>	
Down Payments on Hall Rental		<b>\$150.00</b>	
Damage Deposit for Renting Tables (Wooden Tables Only)		<b>\$10/Table</b>	
Damage Deposit for Chairs		<b>\$1/Chair</b>	
Pop (Per Pound)		<b>\$1.25</b>	<b>\$1.00 *</b>
Cups (Per Cup)		<b>\$0.05</b>	

(\* Denotes City Approved Club Rates - Fire Dept., Lions Club, Baseball Club, and Sportsmen's Club)

Community Center Rates

Community Center (Fire Hall) Rent	(\$100 Damage Deposit)	<b>\$150.00</b>
Community Center Rental Fee for Local Businesses	(\$100 Damage Deposit)	<b>\$100.00</b>

Park Shelter Rentals

Park Shelters & Lions Shelter	(\$100 Damage Deposit)	<b>\$200.00</b>
Park Shelter Rental Fee for Local Businesses	(\$100 Damage Deposit)	<b>\$100.00</b>

Water, Sewer, & Storm Water Rates

Water Hauled Out (Load)	Mileage = \$5/Mile	<b>\$20/1,000 gallons</b>
Metered Water (Base Fee)		<b>\$25.40/Month</b>
Metered Water (Per Thousand Gallons)		<b>\$11.68</b>
Water Capital Improvement Fee		<b>\$10/Month</b>
Sanitary Sewer (Base Fee) Per Unit		<b>\$12.00/Month</b>
Sanitary Sewer Metered (Per Thousand Gallons)		<b>\$4.50</b>
Storm Water Monthly Utility Fee	Residential Parcels	<b>\$27.50/Month</b>
Storm Water Monthly Utility Fee	Commercial/Multi-Family Parcels	<b>\$44/Month</b>
Late Fee on Utility Bill		<b>10%</b>
Water Hook Up Fee (WAC)		<b>\$3,500</b>
Sewer Hook Up Fee (SAC)		<b>\$3,500</b>
Water Reconnection Fee		<b>\$100.00</b>
Water/Sewer Permit Fee		<b>\$50.00</b>
Water Meter		<b>Cost of Meter Plus 10%</b>
Garbage	Residents Contract with Waste Management	



**CITY OF HAMBURG**  
**City Fee Schedule for 2023**

**Schedule A**

Mayor	Chris Lund
Council Member/Vice Mayor	Tim Tracy
Council Member	Jason Buckentin
Council Member	Eric Poppler
Council Member	Jessica Weber
Official Newspaper - Publications	News & Times
Bank & Depository - Utility Billing Collection Site	Security Bank and Trust
Building Inspector	MNSPECT
Emergency Manager	Fire Chief 2
City Engineer	Justin Black

City Council & Special Rates

Mayor Salary		\$1,500.00
Council Salary		\$1,000.00
Special Meeting (City Related) - Per Member/Meeting		\$50/Meeting
Planning Commission Wages		\$25/Meeting
Election Judges (City Elections)		\$14/Hr
Public Hearing & Meetings ( Requested by Residents) Held Before Regular City Mtg.		\$300.00
Public Hearing & Special Meetings ( Requested by Residents) Other than Regular Mtg.		\$350.00
Variance/Conditional Use/Rezoning/Comp Plan Amend/Minor Subdivision (Per Land Use App)		\$300.00
Administrative Fee - Certified Letters		\$25.00
Background Check Fee	Cost of Background Check	
City Man Power - Hourly Rate (Plus Cost of Administrative Search Warrant)		\$35.00
City Man Power (Equipment) - Hourly Rate		\$110.00
Information Research Fee	Public Data Only	\$30/HR plus Materials
Copies	Per Page	\$0.25
Copy of City Ordinances		\$50.00
Copy of Comprehensive Plan, Zoning Ordinances, Financial Statement, City Tapes (Videos)		\$30.00
Copy of City SWMP, Sewer and Water Studies		\$30.00
Mileage	2023 IRS Rate	2023 IRS Rate
Returned Check Charge		\$30
Special Assessment Search		\$20
Animal License	Annual	\$10.00 *
Liquor License - On Sale (Baseball Club)	Annual	
Liquor Licenses - On Sale	Annual	\$1,200.00
Liquor Licenses - Off Sale	Annual	\$100.00
Liquor Licenses - Special Sunday	Annual	\$200.00
Tobacco License	Annual	\$100.00
Solicitor/Peddler Permit	Annual	\$25.00
Notary Public Fee	Per Page	\$2.00

\* (Animal Licenses are due the first of the year)

Fire Call Rates

Fire/Accident Call Not Covered By Contract	\$450 First Hr. + \$350 Each Additional Hr.
Training Pay (Firefighters & First Responders)	\$10.00 each training
On Call Pay (Firefighters)	\$10.00 for each call
On Call Pay (First Responders)	\$15.00 for each call



# TABULATION OF QUOTES

2022 Water Main Extension Project

Hamburg, Minnesota

SEH No.: HAMB1 168967

Quotes Due: 1:00 p.m., Wednesday, November 9, 2022

Engineer's Estimate

\$73,390.00

Schneider Excavating & Grading, Inc.

405 Central Ave S  
NYA, MN 5597  
\$79,813.00

Hjerpe Contracting, Inc.

PO Box 517  
Hutchinson, MN 55350  
\$90,760.00

Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>SITE RESTORATION</b>									
2021.501	MOBILIZATION	LUMP SUM	1	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	\$9,500.00	\$9,500.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	30	\$7.00	\$210.00	\$5.00	\$150.00	\$3.00	\$90.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	20	\$5.00	\$100.00	\$25.00	\$500.00	\$5.00	\$100.00
2106.504	GEOTEXTILE FABRIC, TYPE V (NON-WOVEN)	SQ YD	20	\$10.00	\$200.00	\$5.00	\$100.00	\$3.00	\$60.00
2105.507	COMMON EXCAVATION (EV) (P)	CU YD	15	\$20.00	\$300.00	\$50.00	\$750.00	\$25.00	\$375.00
2123.610	STREET SWEEPER (WITH BROOM PICKUP)	HOUR	2	\$150.00	\$300.00	\$100.00	\$200.00	\$140.00	\$280.00
2118.509	AGGREGATE SURFACING, CLASS 5 (100% CRUSHED)	TON	16	\$80.00	\$1,280.00	\$50.00	\$800.00	\$60.00	\$960.00
2211.509	AGGREGATE BASE, CLASS 5	TON	20	\$60.00	\$1,200.00	\$50.00	\$1,000.00	\$40.00	\$800.00
2360.504	TYPE SP 9.5 WEARING COURSE MIX (2.B) 3.0" THICK	SQ YD	20	\$50.00	\$1,000.00	\$375.00	\$7,500.00	\$350.00	\$7,000.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00
2575.601	TURF RESTORATION	LUMP SUM	1	\$4,000.00	\$4,000.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00
2575.607	SELECT TOPSOIL BORROW (LV)	CU YD	45	\$100.00	\$4,500.00	\$40.00	\$1,800.00	\$37.00	\$1,665.00
<b>SITE RESTORATION SUBTOTAL</b>					<b>\$16,090.00</b>		<b>\$21,800.00</b>		<b>\$28,830.00</b>
<b>WATER MAIN</b>									
2104.502	REMOVE GATE VALVE	EACH	1	\$200.00	\$200.00	\$250.00	\$250.00	\$985.00	\$985.00
2104.502	REMOVE HYDRANT	EACH	1	\$500.00	\$500.00	\$250.00	\$250.00	\$1,970.00	\$1,970.00
2104.503	REMOVE WATER MAIN	LIN FT	75	\$3.00	\$225.00	\$10.00	\$750.00	\$2.00	\$150.00
2104.601	ABANDON VALVE VAULT	LUMP SUM	1	\$3,000.00	\$3,000.00	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00
2123.510	INVESTIGATIVE EXPLORATION (1.0 CY EXCAVATOR)	HOUR	4	\$200.00	\$800.00	\$500.00	\$2,000.00	\$200.00	\$800.00
2503.602	CONSTRUCT BULKHEAD	EACH	7	\$200.00	\$1,400.00	\$500.00	\$3,500.00	\$400.00	\$2,800.00
2504.601	TEMPORARY WATER	LUMP SUM	1	\$2,500.00	\$2,500.00	\$3,500.00	\$3,500.00	\$850.00	\$850.00
2504.602	CONNECT TO EXISTING WATER MAIN	EACH	1	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	\$4,000.00	\$4,000.00
2504.602	HYDRANT (WATEROUS WB67-250)	EACH	1	\$7,000.00	\$7,000.00	\$6,932.00	\$6,932.00	\$9,500.00	\$9,500.00
2504.602	12" HYDRANT EXTENSIONS	EACH	1	\$1,400.00	\$1,400.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
2504.602	TRACER BOX	EACH	1	\$300.00	\$300.00	\$200.00	\$200.00	\$400.00	\$400.00
2504.602	6" GATE VALVE AND BOX	EACH	2	\$3,400.00	\$6,800.00	\$2,568.00	\$5,136.00	\$4,200.00	\$8,400.00
2504.602	1" CORPORATION STOP WSADDLE	EACH	2	\$1,000.00	\$2,000.00	\$1,250.00	\$2,500.00	\$1,500.00	\$3,000.00
2504.602	1" CURB STOP AND BOX	EACH	2	\$1,200.00	\$2,400.00	\$1,060.00	\$2,120.00	\$1,750.00	\$3,500.00
2504.603	1" TYPE K COPPER SERVICE PIPE	LIN FT	40	\$60.00	\$2,400.00	\$70.00	\$2,800.00	\$30.00	\$1,200.00
2504.603	6" PVC C-900 DR 18 WATER MAIN W/TRACER WIRE	LIN FT	215	\$65.00	\$13,975.00	\$79.00	\$16,985.00	\$65.00	\$13,975.00
2504.608	WATER MAIN FITTINGS	POUNDS	370	\$20.00	\$7,400.00	\$15.00	\$5,550.00	\$20.00	\$7,400.00
<b>WATER MAIN SUBTOTAL</b>					<b>\$55,300.00</b>		<b>\$58,013.00</b>		<b>\$61,930.00</b>
<b>TOTAL BID PRICE</b>					<b>\$73,390.00</b>		<b>\$79,813.00</b>		<b>\$90,760.00</b>

<u>2023 Budget Items</u>	<u>Fund</u>	<u>Estimate Cost</u>	<u>Comments</u>	<u>2023 Budget</u>
Lighting in CC to LED	General Govt	\$ 2,000.00		
New Laptop for City Shop	General Govt	\$ 1,800.00	Ordered/Received - 2022 Budget	
Broom Attachment (Toolcat)	General Govt	\$ 6,600.00		
Grapple Bucket	General Govt	\$ 5,000.00		
Gas Powered Pressure Washer	General Govt	\$500-600	2023 GG Budget	\$ 600.00
New 1 Ton Truck	General Govt	\$ 65,000.00		
Dump Trailer	General Govt	\$ 10,000.00		
Grass Lawn Sweeper	General Govt	\$ 400.00		\$ -
Shelving for Shop	General Govt	\$ 1,500.00	2023 GG Budget	\$ 1,000.00
Block-Plate/Mulch Kit for Mower	General Govt	\$ 500.00		\$ -
Various Tools	General Govt	\$ 3,000.00	2023 GG Budget	\$ 2,000.00
Tires for Bobcat Toolcat	General Govt	\$ 2,000.00	2022 Budget (\$1,500)	\$ 1,000.00
New Lawn Mower	General Govt	\$ 15,000.00	Toro Multi Force Mower	
Plow for New Mower	General Govt	\$ 1,500.00		
Snow Tires for Skid Loader	General Govt	\$ 2,500.00		
Tool Box for Shop	General Govt	\$ 1,000.00		\$ -
Lighting for Shop	General Govt	\$ 1,000.00		
New Printer for Shop	General Govt	\$ 300.00	2023 GG Budget	\$ 300.00
2023 Officer Wages	Fire Dept	\$ 2,240.00	Chief = \$2,000 Officers (5) = \$1,000	\$ -
HFDRRA Benefit Level Increase	Fire Dept	\$ 5,104.00	\$2,000 SPL = \$0, \$2,200 SPL = \$5,104 CCL	\$ -
Gate Valve Box at Maria @jacob	Public Works	?	waiting on quote	
Clothing Allowance	Public Works	\$ 500.00	2023 PW Budget	\$ 500.00
Freezer Chest(s) for Park	Park	\$ 800.00	16 Cu. Ft.	\$ 800.00
Dog Waste Station	Park	\$ 265.00	Amazon - SHIP Grant	
Backpack Weed Sprayer	Park	\$ 150.00	Purchased 8/2/22	
Ball Field Diamond Dust	Park	\$ 2,500.00	4 truck loads	\$ 2,500.00
New Floor Scruber for Hall	Hall	\$ 5,000.00	2023 Hall Budget	\$ 5,000.00
New Picnic Table for Hall Park	Hall	?	Replace 2 picnic tables	
Samsung Galaxy 22 Ultra	Water/Sewer	\$ 429.99	Received New Phone 8/1/22 - 2022 Budget	
New Water Meters	Water	\$ 2,500.00	Included in 2023 Water Budget	\$ 2,500.00
Water Chemicals	Water	\$ 1,000.00	25% Increase - 2023 Water Budget	\$ 1,000.00
Water Tower Demo	Water	\$ 72,700.00	\$45,000 in 2022 Budget	
Water Main Improvements	Water	\$ 80,000.00	\$56,000 in 2023 Budget	\$ 80,000.00
Hydrant Buddy Portable Cordless				
Hydrant & Gate Valve Exerciser	Water	\$ 5,000.00		
Redo Grinder Station Lift Station	Sewer	?	waiting on quote	
Martha Street Storm Drain	Storm Water	?	waiting on quote	
Drain Tile for Duck Pond	Storm Water	\$ 8,000.00		
Park Rentals			Increase Rent/Allow Use of Bathroom Sink	
Hall Rent			Increase Rent	

Items in Blue included in 2022 Budget

Items in Red included in 2023 Budget

**CITY OF HAMBURG, MINNESOTA  
RESOLUTION NUMBER 2022-15**

***RESOLUTION APPROVING 2023 FINAL BUDGET AND 2023 TAX LEVY***

**WHEREAS**, Minnesota State Statutes requires, on or before December 28, each taxing authority shall adopt a final budget and shall certify to the County Auditor the final property tax levy for taxes payable in the following year; and

**WHEREAS**, The Hamburg City Council and City staff have done analysis of the demands for goods, services and other debt obligations to be provided for the City in 2023 and approved its Final Budget for 2023 on December 13, 2022; and

**NOW THEREFORE, BE IT RESOLVED**, BY THE CITY COUNCIL OF HAMBURG, MINNESOTA, The Hamburg City Council adopted and amended its final tax levy, collectible in 2023, which was set at \$XXX,XXX, on December 13, 2022; and

**NOW THEREFORE, BE IT RESOLVED**, The City Clerk-Treasurer will certify said tax levy to the County Auditor of Carver County and will submit a completed Form TNT-2023 to the MN Department of Revenue by December 31, 2022.

**I CERTIFY THAT** the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 13<sup>th</sup> day of December, 2022.

\_\_\_\_\_  
Chris Lund, Mayor

***ATTEST:***

\_\_\_\_\_  
Jeremy Gruenhagen, City Clerk/Treasurer



"The City of Hamburg is an Equal Opportunity Employer and Provider."

**CITY OF HAMBURG, MINNESOTA  
RESOLUTION NUMBER 2022-16**

**A RESOLUTION OPTING TO INCREASE THE BENEFIT LEVEL FOR  
FIREFIGHTERS WHO ARE VESTED IN THE STATEWIDE VOLUNTEER  
FIREFIGHTER PLAN**

**The City Council of the City of Hamburg, Minnesota, does ordain:**

**WHEREAS,** The City previously authorized the fire department to join the Statewide Volunteer Firefighter Plan administered by the Public Employees Retirement Association (PERA); and

**WHEREAS,** The City requested and obtained a cost analysis of increasing the benefit level for firefighters who are vested in the Statewide Volunteer Firefighter Plan from PERA not more than 120 days ago; and

**WHEREAS,** The City understands that Minnesota statutes do not have provisions for a decrease in benefit levels; and

**WHEREAS,** The City highly values the contributions of City Fire Department members to the safety and well being of our community and wishes to safeguard their pension investments in a prudent manner.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAMBURG, MINNESOTA:**

- 1) The City hereby approves an increase in the benefit level for firefighters who have completed at least 5 years of good time service credit as a member of the Statewide Volunteer Firefighter Plan administered by PERA at the \$\_\_\_\_.\_\_\_\_ benefit level per year of service, effective January 1, 2023; and
- 2) The City Clerk/Administrator and Mayor are hereby authorized to execute all documents necessary to effectuate the intent of this resolution.

The motion for the adoption of the foregoing resolution was proposed by Councilmember \_\_\_\_\_ and was duly seconded by Councilmember \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor:

•

And the following voted against the same:

•



**I CERTIFY THAT** the above resolution was passed and adopted by the City Council of Hamburg, Carver County, Minnesota this 13<sup>th</sup> day of December, 2022.

\_\_\_\_\_  
Chris Lund, Mayor

***ATTEST:***

\_\_\_\_\_  
Jeremy Gruenhagen, City Clerk/Treasurer



“The City of Hamburg is an Equal Opportunity Employer and Provider.”