



**HAMBURG CITY COUNCIL MEETING
DECEMBER 13, 2022**

Mayor Lund called the Hamburg City Council Meeting to order at 7:01 p.m. Those in attendance were: Councilmembers Jason Buckentin, Eric Poppler, Tim Tracy and Jessica Weber, and City Clerk Jeremy Gruenhagen. Residents in attendance were Jan Shoemaker, Dena Braith, Nathaniel Braith, Steven Siewert, Nick Mackenthun, Anthony Van Haften, Joel Glander, Bruce Kranz, Bob Kranz, Matt Eischens, Matt Jaus, and Steve Buckentin.

Public Comment – No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Jessica Weber moved to approve the agenda as written. Seconded by Councilmember Jason Buckentin. Motion was approved by all members present.

Consent Agenda

- Approve Claims List for December 2022 (\$38,640.95)
- Approve Resolution Number 2022-14 (2023 Polling Place)
- Approve Lawful Gambling Permit for Hamburg Lions Club
 - 2/18/23, 3/31/23, 11/17/23
- Approve Lawful Gambling Permit for Hamburg Baseball Club
 - 52 Club Raffle (June 4, 2023)
- Approve Employee Time-Off Request (Jeremy Gruenhagen)
- Move December 13, 2022 Public Hearing (Ordinance Number 169 - 2023 City Fee Schedule) to January 10, 2023 @ 7:00 PM

MOTION: Councilmember Jason Buckentin moved to approve the Consent Agenda as written. Seconded by Councilmember Eric Poppler. Motion was approved by all members present.

Hamburg Fire Department – Chief Siewert

- PERA Increase (HFDRA Benefit Level for 2023)/HFD Officer Salaries
 - Pension is currently 127% funded.
 - HFD is looking for increase in benefit level (PERA) and officer wages. PERA Increase to \$2,200 would require a \$5,104 city contribution in 2023.
 - Call percentages. No member is below the required minimum of 20%. If one falls below the minimum, they do not receive that year's pension.
 - Officer salary increase: Chief 1 from \$1,200 to \$2,000; rest of the officers from \$600 to \$1,000. Officers are taking on more training and looking to create a volunteer on call over weekends. This would have an officer always in town. The schedule would be managed the Fire Department and the Officers themselves.



HAMBURG CITY COUNCIL MEETING DECEMBER 13, 2022

- The PERA and Officer Salary increase is an incentive for recruitment and retention. Currently 19 Firemen; full roster would be 30. 25 would be ideal. Ten years since last salary increase. Council will review in the budget process.
- The area around the water tower needs to be plowed for the Fire Department's use.

Nathaniel Braith

- Stopping Littering (School Project)
Nathaniel requested 1 to 2 trash cans around the Community Hall to aid in littering. Also add more garbage cans at the park. The State Health Improvement Partnership (SHIP) Grant might be able to help fund the project. In order to assist with his request/school project, the council will look into what can be done.

Old City Business

- General Maintenance Worker/Deputy Clerk Positions Offers
 - Deputy Clerk Position. Jan Shoemaker received an offer letter for the Deputy Clerk position. The offer was for \$17/Hr., Jan countered with \$20/Hr.
 - **MOTION: Councilmember Tim Tracy moved to offer the Deputy Clerk position to Janet Shoemaker at \$18 per hour and \$19 per hour after 6-month satisfactory review. Seconded by Councilmember Jessica Weber. Motion was approved by all members present.**
 - The Public Works position offer to Jeff Kamps was declined. Personnel Committee recommended to offer Samuel Newbloom the position. Same offer as the past two candidates.
 - **MOTION: Councilmember Jason Buckentin moved to offer the Public Works position to Samuel Newbloom at a rate of \$26 per hour and \$27 per hour after satisfactory 6-month review. Seconded by Councilmember Tim Tracy. Motion was approved by all members present.**

New City Business

- Approve 2023 Agreement for Professional Services (City Engineer S.E.H)
 - Moved to the January Council Meeting
- Set Public Hearing for January 10, 2023 @ 7:05 PM
Comp Plan Amendment (Thomes Annexation)
 - **MOTION: Councilmember Tim Tracy moved to set Public Hearing for January 10, 2023 for the Thomes Annexation Comp Plan Amendment at 7:05pm. Seconded by Councilmember Eric Poppler. Motion was approved by all members present.**



HAMBURG CITY COUNCIL MEETING DECEMBER 13, 2022

City Fee Schedule for 2023

- 2023 City Fee Schedule Rates
 - Water/Sewer/Storm Water Rates for 2023. Will review water bills later in the meeting.
 - Hall Rental increase of \$200
 - Fire Call Rates. No charge for those in the fire district. Non-district current rate \$450 first hour and \$350 each additional hour. Increase the Fire Call Rates to \$600 first hour and \$500 each additional hour

2023 Final Tax Levy and Final Budget (Set & Adopt)

- Public Comments on 2023 Final Budget & Tax Levy
- Water Main Improvements Quotes (Old Water Tower)
 - Move forward with the Water Main Improvements Project with Schneider Excavation for cost of \$79,813. The other bid received was from Hjerpe Contracting, Inc. (\$90,760).
 - **MOTION: Councilmember Tim Tracy moved to accept the bid from Schneider Excavation for the Water Main Improvements at \$79,813. Seconded by Councilmember Jessica Weber. Motion was approved by all members present.**
- Adopt/Approve 2023 Final Tax Levy Certification to Carver County
- Adopt/Approve 2023 Final Budget
 - Transfer to City Savings Account (\$14,000) was removed for 2023.
- Approve Resolution Number 2022-15 (2023 Budget/Final Tax Levy)
 - **MOTION: Councilmember Tim Tracy moved to adopt the 2023 Budget as amended by approving Resolution Number 2022-15 (2023 Budget/Final Tax Levy) at \$563,828. Seconded by Councilmember Jessica Weber. Motion was approved by all members present.**
- Approve Resolution Number 2022-16 (HFD Benefit Level for 2023)
 - **MOTION: Councilmember Jessica Weber moved to approve Resolution Number 2022-16 (HFD Benefit Level for 2023) increasing the level to \$2,000. Seconded by Councilmember Poppler. Motion was approved by all members present.**

City Council Reports

- Councilmember Jason Buckentin (Streets) had nothing to report.
- Councilmember Eric Poppler (Parks) had nothing to report.
- Councilmember Jessica Weber (Buildings) had nothing to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing to report.
- Mayor Chris Lund – Newsletter going out this week. Add to the Newsletter the Fire Department is hiring.



***HAMBURG CITY COUNCIL MEETING
DECEMBER 13, 2022***

MOTION: Councilmember Jason Buckentin moved to adjourn the City Council Meeting at 8:08pm. Seconded by Councilmember Eric Poppler. Motion was approved by all members present.

Amended/Approved on March 2, 2023



Jeremy Gruenhagen
City Clerk/Treasurer