



HAMBURG CITY COUNCIL AGENDA
DECEMBER 22, 2020

1. **Call Public Hearing to Order at 7:00 PM**
 - **Variance Request (420 Henrietta Avenue)**
2. **Move to Close Public Hearing**
3. **Call City Council Meeting to Order**
 - **Pledge of Allegiance**
4. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
5. **Agenda Review (Added Items) and Adoption**
6. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Added Claims for November 2020 (\$30.80)**
 - **Approve Claims List for December 2020 (\$56,965.37)**
 - **Approve 2020 Minutes for October 20th/November 10th/
November 13th/November 24th/December 1st/December 8th**
 - **Approve Resolution Number 2020-17 (2021 Polling Place)**
 - **November 2020 Cash Flow Statement**
7. **Hamburg Fire Department – Chief Anderson**
 - **2020 Budget Items**
 - **SCBA Voice Emitters/Face Plates/Adapters**
 - **Nomex Hoods**
 - **Accept Resignation for HFD Firefighter Mike Monnens**
8. **2021 Amended Final Tax Levy and Final Budget**
 - **Approve Amended 2021 Final Tax Levy Certification to Carver County**
 - **Adopt/Approve Amended 2021 Final Budget**
 - **Approve Resolution Number 2020-16A (2021 Budget/Final Tax Levy)**
9. **Old City Business**
 - **Variance Request for 420 Henrietta Avenue (Mike Royal)**
 - **Approve Resolution Number 2020-18**
 - **Waste Management Contract Extension (Commercial Accounts)**



*HAMBURG CITY COUNCIL AGENDA
DECEMBER 22, 2020*

10. New City Business

- **Accumulated Vacation Hours (Jeremy Gruenhagen)**
 - **Carry Extra Hours into 2021**
- **Water Supply Plan Approval (MN DNR)**
- **Victim Impact Statement (November 20, 2020 Property Damage)**

11. City Council Reports

- **Councilmember Jason Buckentin**
- **Councilmember Tim Tracy**
- **Councilmember Scott Feltmann**
- **Councilmember Eric Poppler**
- **Mayor Chris Lund**

12. Adjourn City Council Meeting

**CITY OF HAMBURG
NOTICE OF PUBLIC HEARING
VARIANCE REQUEST
420 HENRIETTA AVENUE**

Notice is Hereby Given that the Hamburg City Council will hold a Public Hearing on December 22, 2020 at 7:00 p.m. at the Hamburg Community Center at 181 Broadway Ave., Hamburg, MN.

The reason for the public hearing is to hear a request by Michael Royal to construct an addition to his Detached Garage at 420 Henrietta Avenue (PID 45.0500300). Mr. Royal is requesting a variance from the ordinance standards (setback requirements) of the Hamburg Zoning Ordinance for Accessory Structures/Garages.

All interested parties are urged to call in to the public hearing or submit comment via mail to: PO Box 248, Hamburg, MN 55339, by phone at 952-467-3232, or email: cityadmin@cityofhamburgmn.com.

City Council Meeting to follow the Public Hearing.

Due to the current health pandemic of COVID-19, the Council Chambers will be closed to the public. It is anticipated that some or all members of the City Council will participate in the hearing/council meeting by telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021 rather than in-person at the City Council's regular meeting place at City Hall, 181 Broadway Avenue, Hamburg, Minnesota.

Members of the public can listen to and/or participate in the hearing/council meeting live online at <https://us02web.zoom.us/j/6817521480> or by calling 1-312-626-6799. Use Meeting ID: 681 752 1480 when logging in or calling in. Use the # key as your participant ID.

Jeremy Gruenhagen
City Clerk-Treasurer

Carver County Property Information

420 henrietta ave

Basemap Themes

Search on address, property ID, or addition name

Welcome

Property Information

General	
Taxpayer	MICHAEL T ROYAL
Taxpayer 2	
Taxpayer Address	420 HENRIETTA AVE HAMBURG, MN 55339-9464
Property Address	420 HENRIETTA AVE HAMBURG, MN 55339
City/Township	HAMBURG
Use 1	Res 1 unit
Tax	
Building	
Photo	
Property Viewers	
Print	
Measure	
Legend	





Carver County GIS

This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Map Date: 12/2/2020

Certificate of Survey

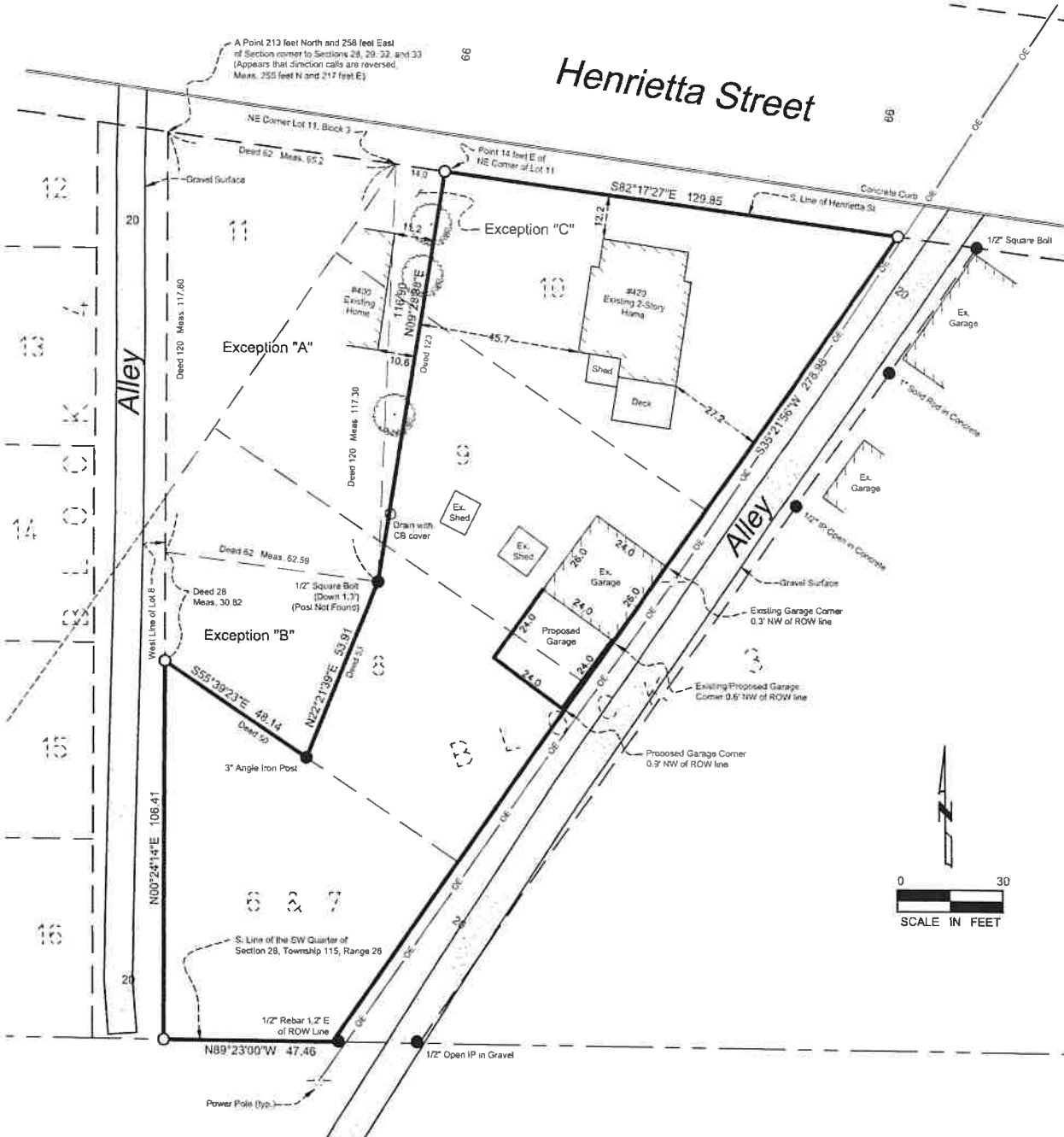
Survey Prepared For: Mike Royal and Relay Construction

Property Description: Lots No. 6, 7, 8, 9, 10 and 11 of Block 3 in the Village of Hamburg, Carver County, Minnesota, EXCEPTING therefrom the following pieces, marked A, B and C:

A: Commencing at a point 213 feet North and 258 feet East of Section corner to Sections 28, 29, 32 and 33, Township 115, Range 26, being the Northwest corner of Block 3, Village of Hamburg, thence South 84 degrees East 62 feet to Northeast corner of Lot 11, Block 3, thence South 120 feet to a post in Lot 8, Block 3, thence North 84 degrees West 62 feet to a point in the West line of said Lot 8, thence North 120 feet to place of beginning, being all of Lot 11 and part of Lots 8, 9 and 10, Block 3, Village of Hamburg.

B: Commencing at a point 120 feet South of the Northwest corner of Lot 11, Block 3, Village of Hamburg, thence South 84 degrees East 62 feet, thence Southwesterly 53 feet to a point in South line of Lot 8, Block 3, thence Northwesterly 50 feet to Southwest corner of Lot 8, Block 3, thence North 28 feet to place of beginning, being part of Lot 8, Block 3, Village of Hamburg.

C: Commencing at a point on South line of Henrietta Street in the Village of Hamburg 14 feet East of Northeast corner of Lot 11, Block 3, thence West along said street 14 feet to Northeast corner of said Lot 11, thence South along East line of Fred Schaefer's land (as described in Book "16" Deeds, Page 546) 120 feet, thence Northeasterly 123 feet to place of beginning, being part of Lots 9 and 10, Block 3, in the Village of Hamburg, according to the latest plat of said Village on file in the Office of the Register of Deeds in and for Carver County, Minnesota.



Notes

- This Survey intends to show the boundaries of the above described property and the location of certain existing and proposed improvements thereon. It does not purport to show any other encumbrances or encroachments. Legal Description is per Carver County Doc. No. A430716.
- The Basis of Bearings for this survey is the Carver County Coordinate System.
- Property is zoned R1 - Single Family Residential
- Field Survey completed October 15, 2020.
- Parcel Area = 21,517 sq. ft. = 0.49 Acre
- Indicates 1/2" x 14" Iron Pipe Set and Marked with PLS # 48176: ○

LINDGREN
Land Surveying

PO Box 217
Chanhassan, MN 55317
(952) 223-0063

I hereby certify that this survey, map, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Signed: Eric B. Lindgren
Eric B. Lindgren, Land Surveyor
Minnesota License Number 48176

Date: October 20, 2020

PROJ. NO.
04020R

SHEET
1 of 1

BOOK/PAGE
001/119

2020 November Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - October 2020	\$3,437.52	11/10/2020
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment October 2020	\$464.00	11/10/2020
ACH	PERA	Divided	PERA Withholding - October 2019	\$475.60	11/10/2020
ACH	PERA	Divided	PERA Withholding - October 2020	\$764.03	11/10/2020
ACH	PERA	Divided	PERA Withholding - November 2020	\$429.78	11/10/2020
ACH	PERA	Divided	PERA Withholding - November 2020	\$469.00	11/24/2020
ACH	Optum Bank	General Gov't	HSA Admin Fee's for City Employees 4th Qtr 2020	\$22.50	11/24/2020
ACH	HealthPartners	Divided	Health Insurance for November 2020	\$4,158.10	11/10/2020
ACH	Greg Schultz	Divided	Wages 10-19-20 to 11-01-20	\$1,887.98	11/10/2020
ACH	Tamara Bracht	Divided	Wages 10-19-20 to 11-01-20	\$418.51	11/10/2020
ACH	Jeremy Gruenhagen	Divided	November Wages	\$1,962.17	11/10/2020
ACH	Security Bank & Trust Co.	General Gov't	ACH Service Fees for October 2020	\$30.80	11/10/2020
ACH	Google	General Gov't	Email Accounts (9) by Google G Suite	\$108.00	11/10/2020
ACH	ZOOM	General Gov't	Video Conferencing	\$16.09	11/10/2020
ACH	Optum Bank	General Gov't	City HSA Contribution for 4th Qtr 2020 (Jeremy & Greg)	\$1,250.00	11/10/2020
ACH	Verizon Wireless	General Gov't	(7) Cell Phones Lines	\$290.15	11/10/2020
ACH	Greg Schultz	Divided	Wages 11-02-20 to 11-15-20	\$1,776.52	12/8/2020
ACH	Tamara Bracht	Divided	Wages 11-02-20 to 11-15-20	\$735.40	12/8/2020
ACH	Jeremy Gruenhagen	Divided	November Wages	\$1,996.09	12/8/2020
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for September 2020	\$0.00	12/8/2020
ACH	Deluxe	General Gov't	Laser 3-Up Checks (1,200)	\$310.50	12/8/2020
Debit Card	Kwik Trip	General Gov't	Election Judge Breakfast Items	\$38.53	11/10/2020
Debit Card	Amazon	General Gov't	Office Supplies (Folders/Dividers/Pens/Rubber Bands)	\$90.88	11/10/2020
Debit Card	Amazon	General Gov't	Office Supplies (Folders/Dividers/Pens/Rubber Bands)	\$25.84	12/8/2020
Debit Card	USPS	General Gov't	26th COVID-19 Newsletter 11/13/20	\$75.06	11/24/2020
Debit Card	USPS	General Gov't	27th COVID-19 Newsletter 11/19/20	\$75.06	11/24/2020
Debit Card	UPS Store	Water	Water Samples (Overnight)	\$12.06	11/24/2020
Debit Card	Unhinged	General Gov't	General Election Supplies (Dinner for Election Judges)	\$60.00	12/8/2020
20314	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for October	\$33.13	11/10/2020
20315	CarverLink	Divided	Telephone/Internet Services for October	\$160.40	11/10/2020
20316	Cintas	Hall	Cleaning Supplies for Hall	\$69.52	11/10/2020
20317	Coordinated Business Systems	General Gov't	Intermedia Monthly Charge Services and Equipment	\$61.77	11/10/2020
20318	EMTS	Public Safety (FD)	EMR Initial Course - Begins November 5	\$1,390.00	11/10/2020
20319	EPA Audio Visual, Inc.	General Gov't	2 Microphones with Stands, 1 Adapter Cord (CARES ACT)	\$539.66	11/10/2020
20320	Gopher State One	Divided	October Locates (5 locate requests at \$1.35 each)	\$6.75	11/10/2020
20321	Hawkins Chemicals	Water	Chemicals for WTP	\$1,982.47	11/10/2020
20322	Home Solutions	Park & Recreation	RV Anti-Freeze for Park Bathrooms	\$12.93	11/10/2020
20323	Jeremy Gruenhagen	General Gov't	Mileage Reimbursement, Election Food	\$419.54	11/10/2020
20324	Loffler Companies, Inc.	General Gov't	October Copies	\$114.73	11/10/2020
20325	Mathews Sewer Systems LLC	Sewer	Jacob St. Lift Station Pump Out, Hauling, & Disposal - 8/27/20	\$425.00	11/10/2020
20326	Melchert-Hubert & Sjodin, PLLP	General Gov't	Legal Fee's Regarding Litigation and Code Compliance	\$2,760.60	11/10/2020
20327	Menards	Divided	Ice Melt, Shop Mirrir, Snow Brush, Windshield Fluid, Truck W	\$111.42	11/10/2020
20328	Mini Biff, Inc.	Park & Recreation	Handicap Mini Biff Rental, Damage Waiver & Winterization	\$139.74	11/10/2020
20329	Minnesota Pump Works	Sewer	10/27/2020 Jacob Street Grinder Pump Station Clog - Pulled B	\$640.00	11/10/2020
20330	MN Rural Water Association	Divided	Membership Dues for December 2020 - December 2021	\$300.00	11/10/2020
20331	MES	Divided	Cardiac Science G3 Battery, AED Replacement Battery at CC	\$573.66	11/10/2020
20332	MVTL Labs, Inc.	Sewer	Lab Fees for Pond Discharges - Sample Dates Oct. 20, 28, 30	\$272.50	11/10/2020
20333	S.E.H. Inc.	Divided	Pond Capacity Study, Storm Sewer System Review, Water To	\$3,095.45	11/10/2020
20334	Total Compliance Solutions, Inc.	General Gov't	Yearly Consortium Cost for Random Drug/Alcohol Testing	\$160.00	11/10/2020
20335	W.W.O.T.A.	Divided	Water/Wastewater Training & Assistance for October 2020	\$592.50	11/10/2020
20336	Wm. Mueller & Sons	Divided	Snow Plowing Oct. 13th Event, Fuel for City Vehicles and Mov	\$1,103.72	11/10/2020
20337	Xcel Energy, Inc.	Divided	Electricity / Natural Gas Services	\$1,236.92	11/10/2020
20338	Carver County Sheriff	Public Safety (FD)	2020 Police Contract 2nd Half	\$8,786.50	11/10/2020
20339	Audrey Kamps	General Gov't	Election Judge Training (3 Hours), General Election Nov. 3rd	\$105.00	11/10/2020
20340	Barb Droege	General Gov't	Election Judge Nov. 3rd (8.75 Hours)	\$87.50	11/10/2020
20341	CarverLink	Divided	Telephone/Internet Services for November	\$160.47	11/10/2020
20342	Colleen Johnson	General Gov't	Election Judge Training (3 Hours), General Election Nov. 3rd	\$105.00	11/10/2020
20343	Diane Hoffman	General Gov't	Election Judge Nov. 3rd (7.5 Hours)	\$75.00	11/10/2020
20344	Floyd Total Security	Sewer	Base Alarm Monitoring for Sewer Treatment Plant 12/3/20 - 3/2	\$92.07	11/10/2020
20345	Gerardo Marin	Water	Final Water Bill Overpayment	\$4.67	11/10/2020
20346	Jan Pulkrabek	General Gov't	Election Judge Nov. 3rd (7.75 Hours)	\$77.50	11/10/2020
20347	Janice Mackenthun	General Gov't	Election Judge Nov. 3rd (8.75 Hours)	\$87.50	11/10/2020
20348	Judy Perry	General Gov't	Election Judge Training (3 Hours), General Election Nov. 3rd	\$107.50	11/10/2020
20349	Kohl's Sweeping Service	Public Works (Streets)	Street Sweeping on November 3rd and 4th, 2020	\$940.00	11/10/2020
20350	Margaret Cummiskey	General Gov't	Election Judge Training (3 Hours), General Election Nov. 3rd	\$107.50	11/10/2020
20351	Perry Schroeder	General Gov't	Election Judge Nov. 3rd (7.5 Hours)	\$75.00	11/10/2020

2020 November Claims List

20352	W.S. Darley & Company	Public Safety (FD)	Gear Extractor and Dryer (CARES ACT)	\$16,175.00	11/10/2020
20353	Waste Management, Inc.	General Gov't	30 Yard Flat Green Yard Waste Containers (3 @ \$250.82 each)	\$827.70	11/10/2020
20354	Xcel Energy, Inc.	Divided	Electricity / Natural Gas Services	\$931.93	11/10/2020
20355	Municipal Emergency Services	Public Safety (FD)	4 Sets of Turn Out Gear	\$2,884.00	11/24/2020
20356	Chris Lund	General Gov't	October/November COVID ZOOM Meetings (Carver Cty/WH)	\$507.92	11/24/2020
20357	Ancom Communications	Public Safety (FD)	Chargers for Radios (3)	\$234.00	11/24/2020
20358	Bolton & Menk, Inc	General Gov't	Comp Plan Map Amendment/Future Land Use Map/Nuisance/	\$560.00	11/24/2020
20359	Bruesehoff Seed	Parks	Mec Amine 1x4 EPA 34704-239 (Weed Killer)	\$90.65	11/24/2020
20360	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for November	\$33.13	11/24/2020
20361	CarQuest Auto Parts	Public Safety (FD)	4 Fuses for Grass 11	\$5.96	11/24/2020
20362	Carver County	General Gov't	2020 Assessment Contract	\$3,498.10	11/24/2020
20363	Cintas	Hall	Hall Cleaning Supplies - Invoice #4066828353	\$95.73	11/24/2020
20364	E.G. Rud & Sons Inc	General Gov't	Survey Control for Property Evaluation for Trebesch Propertie	\$2,476.50	11/24/2020
20365	Jim Excavating, LLC	Sewer	Pumping & Disposal Grinder Station on 10/27/20	\$300.00	11/24/2020
20366	Loffler Companies, Inc.	General Gov't	Invoice #3565301 (October Copies)	\$158.86	11/24/2020
20367	Melchert-Hubert & Sjodin, PLLP	General Gov't	Legal Fees for Pending Litigation	\$4,656.99	11/24/2020
20368	Menards	Public Works (Streets)	(10) 48" Driveway Markers	\$19.90	11/24/2020
20369	Mini Biff, Inc.	Parks	Handicap Mini Biff Rental, Damage Waiver & Winterization	\$139.74	11/24/2020
20370	Minnesota Pump Works	Sewer	Installation of New Cutters, Diaphragm at Grinder Station (Jac	\$2,157.00	11/24/2020
20371	MN BCA	Public Safety (FD)	Background Check - Cody John Harris	\$15.00	11/24/2020
20372	MN Dept. of Health	Water	Community Water Supply Service Connection Fee 4th Qtr	\$517.00	11/24/2020
20373	NAPA Auto Parts	GG/Parks	Oil Filters for Exmark Mowers/Ford Ranger	\$34.52	11/24/2020
20374	S.E.H. Inc.	Water/Sewer	Engineering Fees (WM Looping/Pond Capacity Study)	\$2,341.14	11/24/2020
20375	W.S. Darley & Company	Public Safety (FD)	Gear Extractor and Dryer Citrus Gear Cleaner	\$133.00	11/24/2020
20376	Wm. Mueller & Sons	Public Works (Streets)	Final Payment for 2020 Street Improvement Project (Jacob Str	\$5,418.46	11/24/2020
20377	Xcel Energy, Inc.	Divided	Electric & Natural Gas Bill 9/30/20 to 10/29/20	\$1,096.36	11/24/2020
				\$93,702.38	
			November Claims	\$60,770.39	11/10/2020
			Added November Claims	\$28,027.64	11/24/2020
			Added November Claims	\$4,904.35	12/8/2020
			Added November Claims	(\$30.80)	12/22/2020
				\$93,702.38	

2020 December Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - November 2020	\$2,807.75	12/8/2020
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment November 2020	\$463.00	12/8/2020
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for November 2020	\$30.60	12/8/2020
ACH	PERA	Divided	PERA Withholding for November	\$757.03	12/8/2020
ACH	PERA	Divided	PERA Withholding for December	\$452.10	12/8/2020
ACH	PERA	Divided	PERA Withholding for December	\$444.34	12/22/2020
ACH	HealthPartners	Divided	Health Insurance for December 2020	\$3,381.11	12/8/2020
ACH	Google	General Gov't	Email Account Service for November 2020	\$108.00	12/8/2020
ACH	Greg Schultz	Divided	Wages 11-16-20 to 11-29-20	\$1,748.71	12/8/2020
ACH	Tamara Bracht	Divided	Wages 11-16-20 to 11-29-20 (FFCRA Pay)	\$676.57	12/8/2020
ACH	Jeremy Gruenhagen	Divided	December Wages	\$1,962.17	12/8/2020
ACH	Verizon Wireless	General Gov't	(7) Cell Phones for 10/25/20 - 11/24/2020	\$290.15	12/8/2020
ACH	Greg Schultz	Divided	Wages 11-30-20 to 12-13-20	\$1,596.22	12/22/2020
ACH	Tamara Bracht	Divided	Wages 11-30-20 to 12-13-20	\$797.44	12/22/2020
Debit Card	MCFOA	General Gov't	Membership Dues 2020-2021 for Deputy Clerk	\$46.00	12/8/2020
Debit Card	Hamburg Post Office	Divided	Postcard Stamps for Water Bills (4 Rolls), Postage for First Class	\$210.00	12/8/2020
Debit Card	USPS	General Gov't	COVID Newsletter December 4, 2020	\$74.68	12/8/2020
Debit Card	Amazon	General Gov't	2 Reams of 100# Paper	\$25.72	12/8/2020
Debit Card	Belnick Retail LLC	Hall	125 Grey Metal Folding Chairs	\$1,968.75	12/8/2020
Debit Card	Amazon	General Gov't	2 Pack Canon PG-245XL Black Cartridge	\$79.99	12/22/2020
Debit Card	Amazon	General Gov't	Staples 3 Inch BetterView Binder	\$16.58	12/22/2020
Debit Card	Amazon	General Gov't	Binder Dividers/Staples Binders (2)	\$46.26	12/22/2020
Debit Card	USPS	General Gov't	COVID Newsletter December 18, 2020	\$74.49	12/22/2020
20378	Carver County Tax Payer Services	General Gov't	Payable 2021 Truth in Taxation Billings	\$222.97	12/8/2020
20379	Coordinated Business Systems	General Gov't	Intermedia Monthly Equipment for 10/26/20-11/25/20	\$61.77	12/8/2020
20380	E.G. Rud & Sons, Inc.	General Gov't	Survey 190 Scheele Avenue and Set Property Pins	\$468.00	12/8/2020
20381	ECM Publishers, Inc.	General Gov't	Public Hearing Notice #163	\$41.58	12/8/2020
20382	Gerardo Marin	Water	Final Water Bill Overpayment via Credit Card	\$103.02	12/8/2020
20383	Gopher State One Call	Divided	November Locates (14 Billable Locate Requests at \$1.35 each)	\$18.90	12/8/2020
20384	Hoff Barry, P.A.	General Gov't	Email Correspondence with Title Company	\$72.00	12/8/2020
20385	Home Solutions	Sewer	Rodent Bait	\$16.18	12/8/2020
20386	Menards	Divided	2 Electric Switch Covers, 1 Gallon Paint with 2 Brushes, Batteries	\$125.78	12/8/2020
20387	Mini Biff, Inc.	Park & Rec.	Final 2020 Partial Month Billing for Handicap Mini Biff	\$41.92	12/8/2020
20388	Municipal Emergency Services	Public Safety (FD)	5 Helmet Lights, SCBA Repair, Battery Holder Assembly	\$993.75	12/8/2020
20389	Omega Rail Management, Inc.	Divided	Right-of-Way Rental Agreement with Railroad (MVRRA)	\$883.67	12/8/2020
20390	Plunkett's Pest Control	General Gov't	City Hall & FD Service on 11-25-2020	\$39.37	12/8/2020
20391	USA Blue Book	Water	Mini Marking Flags for Locates	\$14.79	12/8/2020
20392	W.W.O.T.A	Divided	Water/Wastewater Training & Assistance for November 2020	\$457.50	12/8/2020
20393	Waste Management, Inc.	Sanitation	30 Yard Flat Green Yard Waste Container	\$827.70	12/8/2020
20394	Wm. Mueller & Sons	Public Works	Fuel for City Vehicles, Nov. 11 Snow Event Plowing	\$988.58	12/8/2020
20395	Xcel Energy	Divided	Electricity/Natural Gas for 10/29/2020 - 12/1/2020 (2 of 4 Bills)	\$963.67	12/8/2020
20396	Bolton & Menk, Inc.	General Gov't	Consultant Fees	\$800.00	12/22/2020
20397	Canon Financial Services, Inc.	General Gov't	Canon Copier Government Contract for December	\$33.13	12/22/2020
20398	Carver County Taxpayer Services Dept.	General Gov't	Set-up, Coding, & Printing of Ballots, Annual Maintenance Fees	\$631.09	12/22/2020
20399	Carver County	General Gov't	Telephone/Internet Services December 2020	\$160.52	12/22/2020
20400	Cintas	Hall	Cleaning Supplies for Hall	\$95.73	12/22/2020
20401	Core & Main	Water	Meter Horns for New Townhomes at 480 Brad Street	\$140.12	12/22/2020
20402	ECM Publishers, Inc.	General Gov't	Public Hearing Notice for 420 Henrietta Ave., & Ordinance 163	\$128.52	12/22/2020
20404	Frankling Printing	General Gov't	5,352 Sheets of 100# Paper for EDDM Mailings for Newsletters	\$363.84	12/22/2020
20405	Halfmoon Technologies	General Gov't	Yearly Website Hosting & Domain Registration	\$236.32	12/22/2020
20406	Hutchinson Fire & Safety	Public Safety (FD)	Yearly Extinguisher Inspection for 2020	\$331.46	12/22/2020
20407	Loffler Companies, Inc.	General Gov't	November Copies	\$118.66	12/22/2020
20408	Maguire Iron, Inc.	Water	Pay Request Number 8 (Water Tower Project)	\$35,892.86	12/22/2020
20409	Melchert-Hubert & Sjodin, PLLP	General Gov't	Legal Fee's Regarding Litigation and COVID-19	\$2,112.80	12/22/2020
20410	Menards	Public Safety (FD)	1 Box of 48" T8 Light Bulbs for FD Bay	\$66.95	12/22/2020
20411	Minnesota Gutter	Hall	Remove and Replace Downspouts at the Hall with 3x4 Steel	\$599.00	12/22/2020
20412	Municipal Emergency Services, Inc	Public Safety (FD)	10 Pairs of Structural Firefighter Gloves	\$842.97	12/22/2020
20413	MVTL Labs, Inc.	Sewer	Quarterly Influent Sample 12/16/20	\$79.50	12/22/2020
20414	S.E.H Inc.	Sewer	Sewer (Ponds) Capacity Study	\$125.00	12/22/2020
20415	Security Bank & Trust	General Gov't	2021 Safe Deposit Box Rental Fee	\$30.00	12/22/2020
20416	Plunkett's Pest Control Inc.	GG Bldgs/Hall	Pest Control Inspections on 10/12/20	\$139.12	12/22/2020
20417	Xcel Energy Inc.	Divided	Electricity/Natural Gas for 10/29/2020 - 12/1/2020	\$1,221.08	12/22/2020
20418	Chris Lund	Divided	2020 Mayor Wages & Special Meetings (39)	\$3,186.07	12/22/2020
20419	Tim Tracy	General Gov't	2020 City Council Wages & Special Meetings (8)	\$1,292.90	12/22/2020
20420	Scott Feltmann	General Gov't	2020 City Council Wages & Special Meetings (3)	\$1,062.02	12/22/2020
20421	Jason Buckentin	General Gov't	2020 City Council Wages & Special Meetings (4)	\$1,108.20	12/22/2020
20422	Eric Poppler	General Gov't	2020 City Council Wages & Special Meetings (4)	\$1,108.20	12/22/2020
20423	Jared Mackenthun	Public Safety (FD)	Captain Two/Equipment Captain/Air Pack Maintenance Salary	\$784.97	12/22/2020
20424	Nick Mackenthun	Public Safety (FD)	2020 HFD Secretary Salary	\$554.10	12/22/2020

2020 December Claims List

20425	John Michels	Public Safety (FD)	2020 Truck Maintenance Salary	\$664.92	12/22/2020
				\$78,308.86	
				December Claims	\$21,343.49 12/8/2020
				Added December Claims	\$56,965.37 12/22/2020
				\$78,308.86	



HAMBURG CITY COUNCIL MEETING
OCTOBER 20, 2020

Mayor Lund called the Hamburg City Council Meeting to order at 7:04 pm. Those in attendance via the Council Chambers were Councilmembers Tim Tracy, Eric Poppler, Jason Buckentin, and Scott Feltmann, City Clerk Jeremy Gruenhagen, and Fire Chief Scott Anderson. Via ZOOM were residents Alyssa and Zach Wilson.

Public Comment

- Resident (152 Jacob Street) raised concerns about moving their newly planted tree in order to comply with Hamburg's Right-of-Way Ordinance.

Agenda Review (Added Items) and Adoption

- Addition to New City Business: Tree placement at 152 Jacob Street

MOTION: Councilman Jason Buckentin moved to approve the Agenda as amended. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.

Consent Agenda

- Approve Payment of Added July Claims (\$186.05)
- Approve Payment of Added August Claims (\$31.35)
- Approve Payment of Added September Claims (\$4,836.44)
- Approve Payment of October Claims (\$60,721.18)
- Approve Minutes for September 8, 2020/September 15, 2020/
September 22, 2020
- Approve Cash Flow Statements for July/August 2020
- September 2020 Utility Delinquency Report

MOTION: Councilman Scott Feltmann moved to approve the Consent Agenda. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.

Hamburg Fire Department

- CARES Act Monies
 - COVID-19 Related Items
 - **MOTION: Councilman Tim Tracy moved to approve the purchase of an Extractor and Dryer from W.S. Darley and Company in the amount of \$15,608.00. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Councilmembers were present.**



HAMBURG CITY COUNCIL MEETING OCTOBER 20, 2020

Old City Business

- COVID-19 Related Items
 - Community Center/Hall Rentals
 - All big events at the Hall have been canceled. Lions Santa Day will be at the park as a drive thru event this year.
- Building Permit for Kevin Subart (340 Railroad Street)
 - Update: plans have been received from Mr. Subart.
 - A conference call with the City, City Attorney, and MNSPECT was conducted on September 29th. Letter was sent outlining what needs to be corrected.
 - Councils decision was to give Mr. Subart until the November 10th meeting to comply with the State Building Code.
 - **MOTION: Councilman Scott Feltmann moved to authorize staff to work with City Attorney to draft a Letter of Compliance to Mr. Subart with a November 10th, 2020 deadline. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.**
- Water Tower/Water Main Improvement Project (Update)
 - Water Tower Base was not sealed prior to filling. City is holding retainage fee until the tower is properly completed (sealed).
- Sealing Old Water Well has turned into a \$45,000 project due to unforeseen issues of sluffed off materials needing to be suctioned out, and sealing well via the roof so as not to demolish the building.
- Trebesch Litigation
 - A court date has been scheduled for December 5th. Mediation work will start next week (October 26th).
- Conditional Use Permit (USS Martha Solar, LLC)
 - Carver County Board of Commissioners looking to approve project despite concerns from neighbors and the City of Hamburg.

New City Business

- Inflow/Infiltration Program (Non-compliance Inspections)
 - **MOTION: Councilman Scott Feltmann moved to extend the Inflow & Infiltration non-compliance program deadline to April 1, 2021. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.**
- GovCard – Online payment company
 - Service fees are less up front for the user than our current service provider. There would be some up-front cost for the city to switch. Mayor Lund would like to see a greater demand for online payments before considering a change.



**HAMBURG CITY COUNCIL MEETING
OCTOBER 20, 2020**

- Set Canvass Board Meeting for General Election for November 13, 2020
 - **MOTION: Councilman Jason Buckentin moved to hold a Canvass Board Meeting on November 13th at 4:00 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.**
- Tree in ROW located at 152 Jacob Street
 - **MOTION: Councilman Tim Tracy moved to give 152 Jacob Street until April 30, 2021, to come into compliance regarding tree placement per City Ordinance. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Councilmembers were present.**

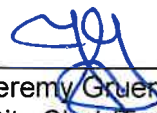
City Council Reports

- Councilmember Eric Poppler – would like to remind residents via the City newsletter to not blow their leaves into the streets.
- Mayor Chris Lund
 - Halloween guidance ideas for residents? Follow MDH Guidelines.
 - Baseball Club is asking for assistance in keeping dogs from using the ball field as a restroom. Let's give some thought to having an off-leash dog park area at Bi-Centennial Park.
 - Hawks Field will be a site for the Green Isle / Hamburg Tournament in June, as well as Night Games for the Regional Tournament, and a 3rd site for the State Tournament.

MOTION: Councilman Tim Tracy moved to adjourn the Hamburg City Council Meeting at 8:15 p.m. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.

Submitted on December 10, 2020 by Deputy Clerk Tamara Bracht

Amended/Approved on December 16, 2020



Jeremy Gruenhagen
City Clerk/Treasurer



HAMBURG CITY COUNCIL MEETING
NOVEMBER 10, 2020

Mayor Lund called the Hamburg City Council Meeting to order at 7:00 p.m. Those in attendance were Councilmembers Tim Tracy, Scott Feltmann, Jason Buckentin, and Eric Poppler, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Fire Chief Scott Anderson, Via ZOOM were resident's Jessica Weber, and Dan Peterson.

Agenda Review (Added Items) and Adoption

MOTION: Councilman Tim Tracy moved to approve the Agenda as written. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Councilmembers were present.

Consent Agenda

- Approve Payment of Added October Claims (\$5,494.67)
- Approve Payment of November Claims (\$59,444.69)
- Approve Cash Flow Statements for September 2020
- Approve Time-Off Request (Jeremy Gruenhagen)
- October 2020 Utility Delinquency Report

MOTION: Councilman Jason Buckentin moved to approve the Consent Agenda. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.

Hamburg Fire Department

- CARES Act Monies
 - COVID-19 Related Items
 - Washington Lake Township approved using their CARES Act monies to purchase 7 sets of Tech Gear for the HFD. HFD will be checking with Young America Township as well.
- HFD Standard Operation Procedures Updates
 - Council had no questions regarding changes
- Accept John Egan/Cody Harris to HFD
 - **MOTION: Councilman Tim Tracy moved to approve John Egan and Cody Harris to the Hamburg Fire Department pending background checks. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Councilmembers were present.**
- 2021 Selection Process (HFD Officers) – Board Review
 - Proposed date for November 18th. Steven Siewert is contacting applicants.
- Old Christmas Lights (Sell)
 - Council agreed to sell them. Mayor Lund will check with the Lions as well.



HAMBURG CITY COUNCIL MEETING
NOVEMBER 10, 2020

Old City Business

- COVID-19 Related Items
 - Nov. 15th is the deadline to utilize the CARES Act money.
 - **MOTION: Councilman Jason Buckentin moved to approve the purchase of 6 sets of Turnout Gear for the Fire Department. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.**
- Building Permit for Kevin Subart (340 Railroad Street)
 - Mr. Subart is having trouble getting contractors. City Clerk Jeremy Gruenhagen will invite Mr. Subart and MNSPECT to the next Council Meeting to discuss.
- Water Tower/Water Main Improvement Project (Update)
 - Water Tower base still needs to be grouted. There is a 2 year warranty on the tower.
- Approve Change Order #4 (Seal Old Water Well)
 - **MOTION: Councilman Tim Tracy moved to approve Change Order #4. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.**
- Trebesch Litigation
 - Mediation lasted 4 hours with no resolution. Due to COVID, the December court date has been moved to summer 2021.
- Conditional Use Permit (USS Martha Solar, LLC)
 - Councilman Scott Feltmann suggested, and the rest of council agreed, that a road maintenance agreement needs to be in writing.
- Canvass Board Meeting for General Election
 - November 13, 2020 @ 4:00 PM
 - Congratulations to Tim Tracy, and Jessica Weber on their election win for a seat on City Council.

New City Business

- Compost Bins for Gardens (146 Jacob Street)
 - Dan Peterson recently acquired the vacant lot and has begun to compost on it. Residents are concerned about the amount of compost, and the type of containment system's potential for smell, and rodent infestation. Dan plans to have wooden compost bins in place by summer 2021 and has sprayed a rodent repellent around the area for now. Council asked that Dan put tarps over the compost areas once the weather begins to warm up and creates an environment for foul smells.



HAMBURG CITY COUNCIL MEETING
NOVEMBER 10, 2020

- Garage Addition for 420 Henrietta Avenue (Variance Request)
 - Set Public Hearing for December 8, 2020
 - **MOTION: Councilman Jason Buckentin moved to hold a Public Hearing on December 8th, 2020 at 7:00 p.m., for the Variance Request at 420 Henrietta Avenue, with the regular Council Meeting to follow. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.**
- Hamburg Wastewater Capacity Analysis (Draft)
 - The study revealed that there is adequate space for additional housing/business growth. The Inflow & Infiltration corrections/repairs have drastically help lighten the load on our pond system.
- Amendment to Professional Service Agreement
 - Policing Contract with Carver County – came in at a lower cost for the 2-year contract.
 - **MOTION: Councilman Jason Buckentin moved to approve the amendment to the Professional Policing Service Agreement. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.**
- Second City Council Meeting for November 24, 2020
 - Employee Reviews/Health Insurance Coverage
 - **MOTION: Councilman Jason Buckentin moved to hold a second Council Meeting on November 24th, 2020, for employee reviews and health insurance coverage. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.**
- Set Special Meeting for Budget Workshop Meeting
 - 2021 Final Budget (December 1st)
 - **MOTION: Councilman Tim Tracy moved to hold a Special Budget Workshop Meeting on December 1st, 2020, at 6:00 p.m. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Councilmembers were present.**
- Set Public Hearing to Adopt City Fee Schedule for 2020 (December 8th)
 - Set Water/Sewer/Storm Water Rates for 2021
 - **MOTION: Councilman Jason Buckentin moved to hold a Public Hearing to Adopt the 2021 City Fee Schedule on December 8th, 2020, at 6:45 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.**



***HAMBURG CITY COUNCIL MEETING
NOVEMBER 10, 2020***

City Council Reports

- Mayor Chris Lund – Veterans Day is tomorrow. Thank you to those who have served our Country.

MOTION: Councilman Jason Buckentin moved to adjourn the Hamburg City Council Meeting at 8:02 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.

Submitted on December 11, 2020 by Deputy Clerk Tamara Bracht

Amended/Approved on December 16, 2020.



Jeremy Gruenhagen
City Clerk/Treasurer



HAMBURG CITY COUNCIL AGENDA
NOVEMBER 13, 2020

Mayor Chris Lund called the Canvass Board Meeting to order at 4:00 p.m. Those in attendance via Zoom: Mayor Chris Lund, Councilmen Jason Buckentin, Tim Tracy, Scott Feltmann, Eric Poppler, and City Clerk Jeremy Gruenhagen.

Canvass Board Meeting

- 2020 General Election Results
 - **City of Hamburg Results:**
 - Council Member at Large (Elect 2):
 - 104 Votes for Anthony Van Haften
 - 200 Votes for Jessica Weber
 - 215 Votes for Tim Tracy
 - 73 Votes for Kayleen Weverka
 - 4 Write-In Votes
- Adopt Resolution Number 2020-15 (General Election Results)

MOTION: Councilman Tim Tracy moved to approve Resolution 2020-15. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.

MOTION: Councilman Tim Tracy moved to close the Canvass Meeting at 4:03 p.m. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.

Approved on December 17, 2020
by City Clerk Jeremy Gruenhagen



Jeremy Gruenhagen
City Clerk/Treasurer



HAMBURG CITY COUNCIL MEETING
NOVEMBER 24, 2020

Mayor Lund called the Hamburg City Council ZOOM Meeting to order at 7:00 p.m. Those in attendance were: Councilmembers Tim Tracy, Eric Poppler, Jason Buckentin, and Scott Feltmann, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Public Works Greg Schultz, and City Attorney Ron Blum with Melchert-Hubert & Sjodin.

Agenda Review (Added Items) and Adoption

MOTION: Councilman Tim Tracy moved to approve the Agenda as written. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.

Consent Agenda

- Approve Added Claims List for November 2020 (\$28,027.64)
- October Cash Flow Statement
- City Offices Closed November 26th & 27th for Thanksgiving
- Mediacom Rate Adjustments

MOTION: Councilman Jason Buckentin moved to approve the Consent Agenda. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.

Old City Business (Memo)

- Building Permit for Kevin Subart (340 Railroad Street)
 - **MOTION: Councilman Eric Poppler moved to proceed with prosecution for non-compliance at the 340 Railroad Street property. Seconded by Councilman Scott Feltmann. Motion was unanimously approved. All Councilmembers were present.**
- Move Public Hearing for 420 Henrietta Avenue (Variance Request) for December 8, 2020 at 7:00 PM to December 15/22, 2020
 - **MOTION: Councilman Tim Tracy made a motion to move the Public Hearing for 420 Henrietta Avenue from December 8th to December 22nd at 7:00 p.m. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.**

New City Business

- Park Food Stand (Re-Roof Estimates)
 - **MOTION: Councilman Scott Feltmann moved to approve the bid of \$7,305.15 from Dan Oelfke Construction to re-roof the park food stand. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.**



HAMBURG CITY COUNCIL MEETING
NOVEMBER 24, 2020

- Stop Signs on Corner of George Street/David Avenue
 - **MOTION: Councilman Eric Poppler moved to install a stop sign at the intersection of George Street and David Avenue. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.**
- Special Meeting for Budget Workshop set for December 1, 2019 @ 7:00 PM
- 2021 Final Budget/2021 Final Property Tax Levy
 - Health Insurance Rates/Cost Analysis (2.84% Increase)
 - 2021 City Fee Schedule (Ordinance Number 163)
 - 2021 Water/Sewer/Storm Water Rates
 - Budget Items for 2020/2021 - Items discussed:
 - City Fees
 - 2021 Mileage Rate (IRS Rate)
 - Employee Wages
 - Legal Fees
 - Hall floor, ramp lights, new stairs by back door
 - Demolition of Old Tower, Piping for Old Tower to hydrant on Railroad St.
 - Options for \$83,000 of available funds in reserves
 - Reduce taxes
 - Use ½ for tower demo & ½ for street fund
 - Transfer to Savings for Future Improvements/Street Projects
 - Increase Water Fund rates 4% instead of 2% as originally planned due to Unforeseen expenses this year: water main breaks, well casing/pump replacement for both wells, lift station clean-outs and pump replacement.

City Council Reports

No City council Reports.

Recess City Council Meeting

MOTION: Councilman Tim Tracy moved to recess the City Council Meeting. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.



***HAMBURG CITY COUNCIL MEETING
NOVEMBER 24, 2020***

Employee Evaluation - Open Meeting requested by Tamara Bracht

MOTION: Councilman Jason Buckentin moved to close the meeting at 8:09 p.m. for employee reviews of Jeremy Gruenhagen, and Greg Schultz. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.

MOTION: Councilman Tim Tracy moved to re-open the Hamburg City Council Meeting at 8:39 p.m. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.

Employee Wages/Health Insurance Coverage for 2021

Tamara Bracht – No wage increase for 2021 per the granting of health insurance coverage starting in 2020. (No wage increases for 2020/2021 in lieu of Health Insurance)

MOTION: Councilman Jason Buckentin moved to increase the hourly wage for Greg Schultz to \$30.00 for the year 2021. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.

MOTION: Councilman Tim Tracy moved to give Jeremy Gruenhagen a 4% wage increase for the year 2021. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.

MOTION: Councilman Tim Tracy moved to maintain employee health insurance coverage for 2021 as approved for 2020. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.

MOTION: Councilman Tim Tracy moved to adjourn the City Council Meeting at 9:04 p.m. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.

Submitted on December 11, 2020 by Deputy Clerk Tamara Bracht

Amended/Approved on December 16, 2020



Jeremy Gruenhagen
City Clerk/Treasurer



**HAMBURG CITY COUNCIL
2021 BUDGET MEETING
DECEMBER 1, 2020**

Mayor Lund called the Hamburg City Council ZOOM Budget Meeting to order at 6:00 p.m. Those in attendance were Councilmembers Tim Tracy, Eric Poppler, Jason Buckentin, and Scott Feltmann, and City Clerk Jeremy Gruenhagen.

City Clerk/Treasurer Jeremy Gruenhagen presented the 2021 Final Budget to the City Council. After some discussion the following changes were made to the 2021 Final Budget as presented:

- City Reserves (\$88,185) will be used for the following budgeted items to help lower the overall Tax Levy for 2021:
 - \$12,000 for 4 Radar Speed Signs.
 - \$40,000 Transfer from the General Fund to the Water Fund for the Demolition of the Old Water Tower.
 - City Council approved the Transfer of \$36,185.00 from the General Fund to the City Savings Account for Future Street Improvements.
 - City Clerk proposed a 4% increase to the Water Base Fee and the Water Usage Metered Fee for 2021.
 - Proposed Overall Final Tax Levy Increase set at 1.521%

The Final Budget and Tax Levy for 2021 will be considered for approval at the December 8, 2020 City Council Meeting.

MOTION: Councilman Eric Poppler moved to adjourn the Hamburg Budget Meeting at 6:30 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.

Submitted on December 11, 2020
by Deputy Clerk Tamara Bracht

Amended/Approved on December 17, 2020



Jeremy Gruenhagen
City Clerk/Treasurer



***HAMBURG CITY COUNCIL
DECEMBER 8, 2020***

Mayor Lund called the Public Hearing ZOOM meeting to order at 6:50 p.m. Those in attendance were Councilmembers Scott Feltmann, Tim Tracy, Eric Poppler, and Jason Buckentin, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, and Fire Chief Scott Anderson.

Public Hearing

- Ordinance Number 163 (2021 City Fee Schedule) Items discussed:
 - Increase pop price per pound to \$.80 for clubs
 - Water Rates – Increase 4% for 2021
 - 2021 Mileage Rate (unknown right now) – Adopt IRS Mileage Rate

MOTION: Councilman Jason Buckentin moved to close the Public Hearing at 6:55 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.



HAMBURG CITY COUNCIL
DECEMBER 8, 2020

Mayor Lund opened the Hamburg City Council Meeting at 7:00 p.m.

Agenda Review (Added Items) and Adoption

MOTION: Councilman Tim Tracy moved to approve the Agenda as written. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.

Consent Agenda

- Approve Added Claims for November 2020 (\$4,935.15)
- Approve Claims List for December 2020 (\$21,343.49)
- Approve Employee Time-Off Request (Jeremy Gruenhagen)
- Approve MN Lawful Gambling Permit for Hamburg Baseball Club
 - 52 Club Raffle
- November 2020 Delinquent Utility Bills Report

MOTION: Councilman Jason Buckentin moved to approve the Consent Agenda. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.

Hamburg Fire Department – Chief Anderson

- Approve HFD Standard Operating Procedures Updates
 - **MOTION: Councilman Jason Buckentin moved to approve the Hamburg Fire Departments Standard Operating Procedures Updates. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.**
- PERA Increase (HFDRA Pension)
 - Options were discussed and council decided it best to not act right now but to keep an eye on the market. Will review again in a few years.
- Firefighter John Michels
 - **MOTION: Councilman Scott Feltmann moved to allow John Michels to continue with the Hamburg Fire Department for a grace period of 6 months, to move back within the fire district by June 30, 2021. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.**
- 2020 Budget Items
 - SCBA Voice Emitters/Face Plates/Adapters – totals \$7,700.
 - Mayor Lund requested a second quote, to be brought to the Dec. 22nd meeting.
 - Pagers
 - Clerk Gruenhagen: Budget includes \$13,500 for pagers and radios combined – OK to purchase them for they were budgeted.



HAMBURG CITY COUNCIL
DECEMBER 8, 2020

- Nomex Hoods
 - Mayor Lund requested a second quote as they weren't originally budgeted for.
- Update Fire Hall Sign (Fire Station)
 - Want to replace the sign on front of building, as it has faded, and update to match the new FD logo.
- Mr. & Mrs. Santa Claus Visit (December 19th @ 5:00 PM)
 - Will be using Engine 12, Rescue 11, and a pickup truck that will be pulling a decorated trailer with Mr. and Mrs. Clause. The route will start at the east end of Park Avenue, go through all neighborhoods and end at the station.
- Toy Drive ends Dec. 15, we will set up at the NYA Pavilion at 6:00 p.m. to give the donations. Washington Lake Township is going to make a cash donation.

City Fee Schedule for 2021

- 2021 City Fee Schedule Rates
 - Water/Sewer/Storm Water Rates for 2021
 - Metered water base rate & per 1,000 gallons increased 4%
 - Pop per pound going from \$.70 to \$.80 for clubs
 - Mileage reimbursement rate will be set as 2021 IRS Rate
- Adopt City Ordinance Number 163
 - **MOTION: Councilman Jason Buckentin moved to adopt Hamburg City Ordinance Number 163. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.**

2021 Final Tax Levy and Final Budget (Set & Adopt)

- Public Comments on 2021 Final Budget & Tax Levy – No Public Comments
- Adopt/Approve 2021 Final Tax Levy Certification to Carver County/
Adopt/Approve 2021 Final Budget
 - 1.521% Property Tax Increase. Based off of the County estimates, City Tax Rate would increase about 0.7%.
 - Final Budget Tax Levy set at \$519,664.00
- Approve Resolution Number 2020-16 (2021 Budget/Final Tax Levy)
 - **MOTION: Councilman Tim Tracy moved to approve Resolution 2020-16, for the Final 2021 Budget and Tax Levy, set at \$519,664.00. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Councilmembers were present.**

Old City Business

- Public Hearing/Council Meeting reminder for Dec. 22, 2020 @ 7:00 PM



HAMBURG CITY COUNCIL
DECEMBER 8, 2020

New City Business

- City Attorney – Ron Blum parted ways with Melchert-Hubert & Sjodin. Kelly Dohm will be our interim Counsel.
- Hall/Park Rental June 19, 2021
 - Bride is requesting to use the park for up to 7 RV's for reception guests. Council denied this request and suggested Baylor Park.
- Waste Management Contract Extension (Commercial Accounts)
 - Amending contract to include commercial accounts. Will have at the Dec. 22nd meeting for approval.
- Approve 2021 Agreement for Professional Services (City Engineer S.E.H)
 - **MOTION: Councilman Tim Tracy moved to approve the 2021 Professional Service Agreement with S.E.H. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Councilmembers were present.**

City Council Reports

- Mayor Chris Lund – CDC changed the quarantine options and MN has adopted them. Pfizer's vaccine rolls out December 10th, and Moderna is expecting approval on December 17th. MN to receive 183,000 doses which will go first to Front-Line Workers and Long-Term Care Facilities.

MOTION: Councilman Jason Buckentin moved to adjourn the Hamburg City Council Meeting at 8:07 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.

Submitted on December 11, 2020
by Deputy Clerk Tamara Bracht

Amended/Approved on December 17, 2020



Jeremy Gruenhagen
City Clerk/Treasurer

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2020-17**

**RESOLUTION REESTABLISHING PRECINCT AND
POLLING PLACE FOR THE CITY OF HAMBURG
FOR 2021 ELECTION YEAR**

WHEREAS, Minnesota Statutes 204B.16 sets forth the requirement that each municipality must designate by ordinance or resolution a polling place for each election precinct by December 31st of each year.

NOW, THEREFORE, BE IT RESOLVED, that the Hamburg City Council hereby establishes the boundaries of the voting precinct and polling place as follows:

- I. Boundaries of Voting Precinct: Entire City of Hamburg Corporate Limits.
- II. Precinct No. 1 - Hamburg City Hall at 181 Broadway Avenue, Hamburg, Minnesota.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 22nd day of December, 2020.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



	Beginning Balance 1/1/2020	2020 Budget Income	2020 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 11/30/2020
General Fund	\$458,469.19	\$551,692.00	\$550,297.00	\$459,864.19	\$394,620.13	\$580,145.36	\$272,943.96
General Gov't							
Public Safety (Fire Dept.)			\$276,263.00	\$276,263.00		\$247,768.44	
Public Works (Streets)			\$119,310.00	\$119,310.00		\$123,007.37	
Sanitation & Recycling			\$49,535.00	\$49,535.00		\$154,956.30	
Parks & Recreation			\$3,500.00	\$3,500.00		\$2,015.40	
Comm. Hall			\$46,591.00	\$46,591.00		\$28,561.68	
			\$55,098.00	\$55,098.00		\$23,836.17	
Special Revenue Funds	\$468,412.44	\$15,167.00	\$0.00	\$483,579.44	\$1,879.31	\$0.00	\$470,291.75
City Of Hamburg (Savings)	\$460,271.65	\$15,107.00	\$0.00	\$475,378.65	\$1,778.30	\$0.00	\$462,049.95
Fire Equipment CD	\$8,140.79	\$60.00	\$0.00	\$8,200.79	\$101.01	\$0.00	\$8,241.80
Debt Service	\$26,707.52	\$39,158.19	\$46,158.25	\$19,707.46	\$10,127.93	\$29,273.25	\$7,562.20
Total (Tax Revenue Funds)	\$953,589.15	\$606,017.19	\$596,455.25	\$963,151.09	\$406,627.37	\$609,418.61	\$750,797.91
Enterprise Funds							
Water	\$84,222.25	\$182,742.02	\$166,472.08	\$100,492.19	\$632,662.41	\$623,268.23	\$93,616.43
Sewer	\$350,263.94	\$70,473.24	\$80,053.70	\$340,683.48	\$66,047.45	\$72,471.82	\$343,839.57
Storm Water	\$44,244.27	\$70,818.00	\$70,485.00	\$44,577.27	\$62,809.49	\$14,488.21	\$92,565.55
Total (Enterprise Funds)	\$478,730.46	\$324,033.26	\$317,010.78	\$485,752.94	\$761,519.35	\$710,228.26	\$530,021.55
Totals	\$1,432,319.61	\$930,050.45	\$913,466.03	\$1,448,904.03	\$1,168,146.72	\$1,319,646.87	\$1,280,819.46
	Remaining Balance 1/1/2020	Remaining Assessment 1/1/2020	Cash & Investments	2020 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2020
Debt Summary							
1992 Streets	\$0.00	\$3,825.56	\$0.00	\$0.00		2012	(\$3,825.56)
2007 Streets	\$60,000.00	\$0.00	\$30,128.52	\$15,000.00	2/1/20 & 8/1/20	2/1/2023	\$14,871.48
Cert. of Indebtedness (2018 Pumper)	\$91,200.00	\$0.00	\$13,489.00	\$22,800.00	10/31/2020	10/31/2023	\$54,911.00
Water Wells Project	\$43,000.00	\$0.00	\$0.00	\$14,000.00	2/20/20 & 8/20/20	8/20/2022	\$29,000.00
Water Treatment Plant	\$280,000.00	\$0.00	\$0.00	\$53,000.00	2/20/20 & 8/20/20	8/20/2024	\$227,000.00
Sanitary Sewer Improvements	\$135,088.23	\$57,470.79	\$0.00	\$15,000.00	2/20/20 & 8/20/20	8/20/2030	\$62,617.44
Storm Water Improvements	\$810,000.00	\$0.00	\$0.00	\$50,000.00	2/1/20 & 8/1/20	2/1/2032	\$760,000.00
Water Tower/Water Main Imp Project	\$1,367,632.23	\$0.00	\$59,040.00	\$1,770.00	2/20/20 & 8/20/20	8/20/2044	\$1,306,822.23
Totals	\$2,786,920.46	\$61,296.35	\$102,657.52	\$169,800.00			\$2,451,396.59

Cash Flow Actuals

	April	May	June	July	August	September	October	November	Totals
Beg. Balance	\$1,373,435.03	\$1,336,814.52	\$1,189,355.63	\$905,142.24	\$1,091,495.20	\$1,424,856.89	\$1,380,920.57	\$1,345,532.58	\$1,280,819.46
Income									
Property Taxes	\$0.00	\$0.00	\$0.00	\$269,463.20	\$0.00	\$0.00	\$0.00	\$0.00	\$271,936.40
Licenses & Permits	\$268.74	\$2,484.20	\$1,330.82	\$4,932.56	\$163.00	\$332.34	\$30.00	\$142.00	\$10,039.03
Intergovt Receipts (Aids)	\$0.00	\$2,500.00	\$1,000.00	\$79,855.00	\$0.00	\$0.00	\$1,060.97	\$0.00	\$93,116.02
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	\$80.00
Assessment Searches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
Comm Ctr Rentals	\$0.00	\$0.00	\$0.00	\$6,820.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,693.89
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00
Fire Dept Revenues	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$200.00	\$0.00	\$0.00	\$700.00
Park Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$4,244.50
Hall Receipts	\$0.00	\$0.00	\$133.32	\$0.00	\$0.00	\$64.99	\$0.00	\$0.00	\$323.31
Fines	\$60.00	\$0.00	\$3,074.09	\$1,903.43	\$329.21	\$507.89	\$92.11	\$632.33	\$9,604.23
Misc. Receipts	\$798.97	\$364.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Recovery	\$0.00	\$66.11	\$61.49	\$56.00	\$55.75	\$76.93	\$73.93	\$37.17	\$952.25
Interest Income (Checking)	\$73.72	\$0.00	\$493.67	\$0.00	\$0.00	\$480.36	\$0.00	\$0.00	\$1,879.31
Interest Income (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$453,754.91	\$0.00	\$0.00	\$0.00	\$453,754.91
Special Assessments	\$0.00	\$0.00	\$0.00	\$3,755.43	\$0.00	\$0.00	\$0.00	\$0.00	\$8,055.57
Water Service	\$13,987.24	\$14,788.30	\$14,926.56	\$22,487.67	\$14,724.72	\$15,194.95	\$18,468.09	\$16,947.17	\$177,307.50
Sewer Service	\$4,807.67	\$5,013.42	\$4,748.15	\$9,066.94	\$4,634.96	\$4,728.93	\$5,002.07	\$5,085.09	\$58,300.31
Storm Water	\$5,417.17	\$5,680.91	\$5,310.80	\$6,322.00	\$5,340.25	\$5,406.11	\$5,750.34	\$5,995.50	\$62,809.49
	\$25,413.51	\$30,897.19	\$31,228.90	\$404,762.23	\$479,152.80	\$27,462.50	\$30,677.51	\$28,989.26	\$1,168,146.72
Expenses									
General Govt	\$18,980.26	\$31,758.83	\$18,058.23	\$18,651.06	\$17,453.09	\$21,882.98	\$17,838.68	\$31,882.05	\$247,768.44
Public Safety	\$9,171.66	\$12,281.79	\$2,926.48	\$19,872.65	\$3,434.92	\$2,709.02	\$1,797.99	\$30,326.11	\$123,007.37
Public Works	\$14,752.16	\$2,906.06	\$11,094.56	\$519.85	\$97,809.45	\$4,764.80	\$2,965.38	\$9,166.19	\$154,956.30
Sanitation & Recycling	\$0.00	\$275.90	\$275.90	\$0.00	\$0.00	\$275.90	\$0.00	\$827.70	\$2,015.40
Park & Recreation	\$1,848.87	\$2,246.20	\$2,170.47	\$2,907.62	\$3,039.50	\$10,444.73	\$3,026.57	\$1,936.93	\$28,561.68
Hall Expenses	\$1,675.29	\$1,901.39	\$3,144.70	\$2,701.71	\$1,224.52	\$3,897.13	\$77.85	\$924.22	\$23,836.17
Debt Service	\$0.00	\$0.00	\$1,001.25	\$0.00	\$0.00	\$0.00	\$28,272.00	\$0.00	\$29,273.25
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$12,517.88	\$123,188.89	\$270,773.34	\$67,744.80	\$18,868.66	\$11,613.96	\$7,793.73	\$9,055.40	\$540,754.31
Sewer	\$2,516.70	\$3,799.02	\$3,540.70	\$3,379.19	\$3,960.97	\$15,060.30	\$4,293.30	\$9,583.78	\$55,775.12
Storm Water	\$571.20	\$2,454.54	\$2,454.54	\$0.00	\$0.00	\$750.00	\$0.00	\$8,406.74	\$6,406.74
Total Expenses	\$62,034.02	\$178,358.08	\$315,440.29	\$115,776.88	\$145,791.11	\$71,398.82	\$66,065.50	\$93,702.38	\$1,212,354.78
Other Expenses (DEBT)									
Wells/WTP Bonds	\$0.00	\$0.00	\$0.00	\$70,811.35	\$0.00	\$0.00	\$0.00	\$0.00	\$74,622.70
Water Imp. Bonds (2011)	\$0.00	\$0.00	\$0.00	\$538.76	\$0.00	\$0.00	\$0.00	\$0.00	\$538.76
Water Tower Project	\$0.00	\$0.00	\$0.00	\$7,352.46	\$0.00	\$0.00	\$0.00	\$0.00	\$7,352.46
Sewer Imp. Bonds (2011)	\$0.00	\$0.00	\$0.00	\$15,848.35	\$0.00	\$0.00	\$0.00	\$0.00	\$16,696.70
Storm Water Imp. Bonds (2011)	\$0.00	\$0.00	\$0.00	\$8,081.47	\$0.00	\$0.00	\$0.00	\$0.00	\$8,081.47
Total Other Expenses	\$0.00	\$0.00	\$0.00	\$102,632.39	\$0.00	\$0.00	\$0.00	\$0.00	\$107,292.09
Checking Balance	\$1,336,814.52	\$1,189,353.63	\$905,142.24	\$1,091,495.20	\$1,424,856.89	\$1,380,920.57	\$1,345,532.58	\$1,280,819.46	\$1,280,819.46
	(\$36,620.51)	(\$147,460.89)	(\$284,211.39)	\$186,352.96	\$333,361.69	(\$43,936.32)	(\$35,387.99)	(\$64,713.12)	(\$151,500.15)



212 Equipment
17550 Highway 212

Estimate

Date	Estimate #
12/16/2020	19

Name / Address
Hamburg Fire Department 181 Broadway Ave Hamburg, MN 55339

			Project
Description	Qty	Rate	Total
800C Backpack Blower	2	659.00	1,318.00
		Subtotal	\$1,318.00
Phone #	E-mail	Web Site	Sales Tax (7.375%) \$0.00
612-269-9536	sales@212equipment.com	212equipment.com	Total \$1,318.00

menu



GREATEST BLOWING FORCE

ECHO's PB-9010H is the World's Most Powerful Backpack Blower. Its industry leading blowing power is ready to tackle leaves and debris leaving a clean, beautiful outdoor space. The PB-9010H is ready when the job demands top blowing power.

PB-9010H

[\[0\]](#) [Write a review](#)

MSRP // \$599.99 *

[COMPARE > BLOWERS \(/PRODUCTS/BLOWERS/COMPARE-BLOWERS\)](#)

*Suggested retail prices. Subject to change without notice.

IMAGES



PB-9010H FEATURES

+

- 79.9 cc backpack blower with tube throttle Industry-leading 48 N blowing performance
- Intake system draws cool air across user's back for improved comfort in hot weather
- Large top mounted pleated paper main filter plus foam prefilter for use in dusty conditions
- Metal ring on blower pipe end reduces wear
- Posi-loc™ keeps pipe connection secure for maximum durability

PB-9010H SPECIFICATIONS

+

Type	Backpack
Air volume at nozzle ¹	1110
Engine Displacement (cc)	79.9
Maximum Air Speed (mph) at nozzle ¹	220
Carburetor	Diaphragm
dB(A) ¹	80
Starting System	Standard
Dry Weight (lbs) ²	26.4
Fuel Capacity (fl. oz.)	83.8
See-Through Fuel Tank	Standard
Helper Handle	Standard
Newtons (N) at nozzle ¹	48
Warranty	2 yr commercial / 5 yr consumer

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2020-16A**

***RESOLUTION AMENDING THE
2021 FINAL BUDGET AND 2021 FINAL TAX LEVY***

WHEREAS, Minnesota State Statutes requires, on or before December 28, each taxing authority shall adopt a final budget and shall certify to the County Auditor the final property tax levy for taxes payable in the following year; and

WHEREAS, The Hamburg City Council and City staff have done analysis of the demands for goods, services and other debt obligations to be provided for the City in 2021 and approved its Final Budget for 2021 on December 8, 2020 and amended the Final Budget for 2021 on December 22, 2020; and

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF HAMBURG, MINNESOTA, The Hamburg City Council amended its final tax levy, collectible in 2021, which was amended to \$519,058 on December 22, 2020; and

NOW THEREFORE, BE IT RESOLVED, The Clerk-Treasurer will certify said tax levy to the County Auditor of Carver County and will submit a completed form TNT-2020 to the MN Department of Revenue by December 31, 2020.

I CERTIFY THAT the above resolution was amended and adopted by the City Council of Hamburg, Carver County, Minnesota this 22nd day of December, 2020.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



"The City of Hamburg is an Equal Opportunity Employer and Provider."

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2020-18**

**RESOLUTION APPROVING A LAND USE VARIANCE FOR AN
ACCESSORY STRUCTURE (420 HENRIETTA AVENUE)**

WHEREAS, Mike Royal is applying for a variance to construct a garage on property located at 420 Henrietta Street, within Hamburg City limits

WHEREAS, Chapter 160A Section G Subd. 4 subpart B – requires a side yard setback of five (5) feet between an accessory structure and the side lot line within the R-1 Single Family Residence District,

WHEREAS, Mike Royal has submitted a variance application to extend an existing legal non-conforming garage further into a restricted setback area.

WHEREAS, the requested variance is from the required five (5) feet side yard setback on the east side of the property, and

WHEREAS, the City Council held a public hearing on December 22, 2020 to consider the requested variance.

THEREFORE, BE IT RESOLVED, that the City Council of Hamburg, Carver County, Minnesota, hereby approves the side yard setback variance from five (5) feet to only inches for the east side of the property along an alleyway to expand a garage upon the findings noted below:

1. That the expansion of the garage is reasonable and will fit in with the essential character of the surrounding properties.
2. Unique circumstances exist on the property to justify the variance. Specifically, the presence of a legal nonconforming garage constructed inches off the lot line creates the justification to expand the building further into restricted setback areas.

THEREFORE, BE IT FURTHER RESOLVED, the approval of the side yard setback for the garage is subject to the following condition:

1. The garage shall comply with all requirements of the Building Code.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 22nd day of December, 2020.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



"The City of Hamburg is an Equal Opportunity Employer and Provider."

**AMENDMENT TO
MUNICIPAL RECYCLING AND WASTE AGREEMENT**

~~This Amendment to the Municipal Recycling and Waste Agreement (the “Amendment”) is entered into on December 22, 2020 by and between Waste Management of Minnesota, Inc. (“WM”) and City of Hamburg, Minnesota (“City”).~~

Recitals

- A. City and WM entered into a Municipal Recycling and Waste Agreement on or about September 8, 2020 (the “Agreement”); and
- B. The City has taken the statutory steps necessary to provide for a commercial franchise and desires to amend the Agreement to include waste and recycling services to commercial businesses located in the City and offers WM that exclusive right to provide such services.

Agreement

The parties agree to amend the Agreement in the following manner:

- 1) Section III. a. shall be amended to allow WM to provide Service to Commercial Units within the City. “Commercial Unit” shall mean any establishment where retail or wholesale services, industrial or manufacturing business is conducted, and all apartments, houses, schools, churches, fraternal bodies and other establishments not defined as "Residential Unit".
- 2) Section III. f. Exclusive. This section shall be revised to grant WM the exclusive right to perform both Services to both Residential Units and Commercial Units. The City agrees that it will not allow anyone other than WM to lease containers to Residential or Commercial Units or engage in the collection of residential or commercial waste within the City.
- 3) Exhibit B Rates shall be amended to include the following rates for Commercial Units:

Container	Current Rate	Requested Rate
1.5 Yard Weekly	\$ 47.47	\$ 57.19
2 Yard (EOW)	\$ 35.38	\$ 35.38
2 Yard Weekly	\$ 55.56	\$ 61.75
4 Yard Weekly	\$ 101.90	\$ 101.90
8 Yard Weekly	\$ 125.81	\$ 135.94
2 yard Rec (EOW)	\$ 43.04	\$ 43.04

- 4) Except as modified herein, the terms and conditions of the Agreement shall continue in full force and effect.

The parties have caused this Amendment to be executed by their duly authorized representatives effective as of the day and year first above written.

Waste Management of Minnesota, Inc.

City of Hamburg, Minnesota

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Ecological and Water Resources
1200 Warner Road
St. Paul, MN 55106

November 18, 2020

Jeremy Gruenhagen
City of Hamburg
181 Broadway Avenue
Hamburg, MN 55339

RE: Water Supply Plan Approval, City of Hamburg, Appropriation Permit No. 1975-6211

Dear Mr. Gruenhagen,

In accordance with Minnesota Statutes, Section 103G.291, Subdivision 3, and on behalf of the Commissioner of the DNR, I hereby **approve your Water Supply Plan received 11/13/2020.**

Please complete the following action items to finalize the water supply planning process:

Certificate of Adoption

We encourage the City of Hamburg to complete the attached "Certification of Adoption" form. Please upload the form to MPARS as an attachment as soon as the City officially adopts the Plan.

Check if you need to send an updated version of this water supply plan to Metropolitan Council

If the version of the plan submitted to DNR (dated 04-28-2020) differs from the one submitted with your 2040 Comprehensive Plan Update, please send a copy of the updated version, along with a cover letter summarizing the changes and the date of those changes, to your Metropolitan Council sector representative or the Reviews Coordinator. They will include this final version of the water supply plan as supplemental information with your Comprehensive plan.

DNR and Metropolitan Council Comments

Attached to this letter is a copy of a Water Supply Plan Review checklist containing comments from both the DNR and the Metropolitan Council. These comments should be used to improve the management of the City of Hamburg water supply system and improve the next City of Hamburg Water Supply Plan. We particularly would like the City of Hamburg to:

- Give authority to an individual to quickly implement water restrictions in the case of emergency.
- Conduct a leak detection survey of the city water mains on a regular basis – every three or four years – to detect leaks that have gradually developed over time.
- Initiate programs to limit residential irrigation usage.

The Metropolitan Council has requested that the following comments be sent to the City of Hamburg:

“Within 30 days following the adoption of the City of Hamburg Comprehensive Plan, of which the Water Supply Plan is a part, please adopt and submit copies of the local controls identified in the Water Supply Plan to the Metropolitan Council, as required by Minnesota Statutes 473.865. If changes are made to the Water Supply Plan during the full comprehensive plan update, Hamburg will need to submit the updated information to the DNR and Metropolitan Council.”

Monitoring

The DNR is pleased to see that the City of Hamburg is measuring the water levels in the production wells on a daily basis. The water level information that was submitted with the City of Hamburg water supply plan appears to indicate that the water levels in Installation No. 2 (Unique Well Number 691883) have been dropping. We ask that the water level information be submitted to the DNR Region 3 Groundwater Data Coordinator on a quarterly basis at region3s_waterdata.dnr@state.mn.us. Attached to this letter is the Groundwater Level Template for the ongoing reporting of water elevations in the production wells. Please submit the water level data from the City of Hamburg production wells using this spreadsheet.

According to the City of Hamburg water supply plan, Installation No. 1 (Unique Well Number 21900) is no longer in use. Yet Installation No. 1 (Unique Well Number 219000) is listed as being active in MPARS. If the City of Hamburg Installation No. 1 has been sealed and will no longer be used as a production well, the DNR Water Appropriation Permit 1975-6211 needs to be amended to list Installation No. 1 (Unique Well Number 219000) as being inactive. If Installation No. 1 (Unique Well Number 219000) will no longer be used, please use MPARS to change the City of Hamburg Water Appropriation Permit 1975-6211.

Thank you for your efforts in planning for the future of the City of Hamburg water supply and for conserving the water resources of the State of Minnesota. If you have any questions or need additional assistance with the City's water appropriation permit, please contact me at (651) 259 - 5877.

Sincerely,



Joe Richter
District Appropriations Hydrologist
Minnesota Department of Natural Resources
joe.richter@state.mn.us

CC: Sara Mielke, DNR Groundwater Hydrologist
John Clark, Metropolitan Council Reviews Coordinator
Ali Elhassan, Metropolitan Council
Carmelita Nelson, DNR Water Supply Plan Coordinator
Jeanne Daniels, EWR South District Supervisor
Jack Gleason, EWR South District Hydrologist Supervisor
Taylor Huinker, EWR Area Hydrologist
Greg Schultz, City of Hamburg

Equal Opportunity Employer

Local Water Supply Plan Approval Checklist 2016-2018

Formerly called Water Emergency & Water Conservation Plan

All sections of the plan must be completed in order for the plan to be approved.

Name of Water Supplier City of Hamburg

Date Plan Received by DNR 10/15/2018
 Date of Review 3/1/2020
 Name of Reviewer Sara Mielke
 Plan Due Date 10/15/2018

Date of Met Council Review John Clark
Name of Met Council Reviewer 7/3/2019

Is this plan approved? Yes No

Part 1. Water Supply System Description and Evaluation

Green =most important items – they must have this filled out in an acceptable manner

Blue = DNR Hydrologists comments on the plan

Purple = Metropolitan Council comments on the plan

Compliant/ Acceptable	Change s Needed	Met Council Concern	Section	Description	Comments/Changes Needed in Bold
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Intro	Table 1 General Information	
<input type="checkbox"/>	<input checked="" type="checkbox"/>		1.A.	Table 2 Historic Water Demand	Please explain the statement, "The City does not have available data on customer usage." Do customers have meters? Are any of the numbers in Table 2 estimated, or all they all measured? If the prior, please identify them, explain how the estimates were done and what assumptions were made.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		1.A.	Table 3 Large Volume Users	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		1.B.	Table 4 Water Treatment Capacity & Process	We encourage the City of Hamburg to consider reclaiming filter backwash water.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		1.B.	Table 5. Storage capacity	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		1.B.	Discuss current	

				capacity vs. project 10 yr. demand	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		1.C.	Table 6. Water sources and status	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		1.C.	Discuss limitation on emergency water source	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1.D.	Discuss Water Use trends	No comment. The discussion of water use trends provides information about the important controls on water use in the community.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1.D.	Table 7. Projected annual water demand	No comment. The projections are consistent with current Metropolitan Council population projections.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1.D.	Describe method to project water demand	No comment. Enough detail was provided to recreate the calculation, or a report with the information was referenced.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		1.E.	Table 8. Information about source water quality monitoring	Please consider submitting water quantity data to the DNR
<input type="checkbox"/>	<input checked="" type="checkbox"/>		1.E.	Table 9. Water level data	Based on the data supplied in Appendix 3, it appears that the water level is actually decreasing. Please see comments below in section for Appendix 3.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1.E.	Table 10. Natural resource impacts	Please uncheck the resources that you do not need to address within the City of Hamburg. Issues identified in the Master Water Supply Plan were acknowledged. However, the only boxes that should be checked in table 10 are for the aquifer resources. We recommend unchecking the other boxes for potential resource impacts.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		1.E.	Table 11. Status of Wellhead Protection and Source Water Protection Plans	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1.F.	Table 12. Adequacy	No comment. The difference

				of Water Supply System	between the community's 2040 projected demand and the capacity of the current system suggests that the water supply system is likely adequate in the future.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		1.F.	Table 13. Proposed future installations/sources	No comment, based on the information provided in Section 1.F., Table 12.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		1.F.	Anticipated need for alternative water source Y/N	No comment. Based on your assessment about the adequacy of the water supply system, no information is needed here.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1.F.	If yes above, complete Table 14. Alternative Water Sources	No comment. Alternative water sources are discussed.

Part 2. Emergency Planning & Response Procedures

Compliant/ Acceptable	Changes Needed	Met Council Concern	Section	Description	Comments/Changes Needed in Bold
<input checked="" type="checkbox"/>	<input type="checkbox"/>		2.A.	Federal Emergency Plan Y/N	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		2.A.	Table 15. Emergency Preparedness Plan contact information	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		2.B.	Operational Contingency Plan Y/N	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		2.C.	Do emergency records & maps exist & staff knowledge Y/N	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		2.C.	Table 16. Interconnections with other water supply systems in an emergency	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		2.C.	Table 17. Utilizing surface water as an alternative source	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		2.C.	Describe additional emergency measures	
<input type="checkbox"/>	<input checked="" type="checkbox"/>		2.C.	Table 18. Water use priorities	Your community should consider additional efforts to increase deductions.

					<p>"ASSUMED 95% OF WATER WAS USED BY RESIDENTIAL USERS, AND 5% OF WATER WAS USED BY COMMERCIAL USERS." Please explain. See comments on Table 2.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>		2.C.	Table 19. Emergency demand reduction conditions, triggers and actions	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		2.C.	Table 20. Plan to inform customers regarding conservation requests & water use restrictions	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		2.C.	Critical water deficiency restriction/official control in place Y/N	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		2.C.	Does the public water supply utility, city manager, mayor, or emergency manager have standing authority to implement water restrictions Y/N	We advise the city to give authority to someone in case of emergency and have systems in place to be able to act quickly in an emergency.

Part 3. Water Conservation Plan

Compliant/ Acceptable	Change s Needed	Met Council Concern	Section	Description	Comments/Changes Needed in Bold
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.A.	First WSP Y/N	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.A.	If yes, describe conservation practices that you are already implementing OR If no, complete Table 21 on Implementation	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.A.	What are the results from the actions in Table 21-how were results measured?	

			3.A.	Table 22. Short and long-term demand reduction conditions, triggers and actions	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3.B.	Is your ten-year average (2005-2014) unaccounted Water Use in Table 2 higher than 10% Y/N	Please commit to addressing unaccounted water.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	3.B.	Leak detection monitoring schedule	Please commit to a schedule for leak detection surveys, i.e. ¼ of city lines per year.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3.B.	Date of most recent water audit & frequency	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3.B.	If Table 2 shows annual water losses over 10% or an increasing trend over time, describe what actions will be taken to reach the <10% loss objective and within what timeframe	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.B.	Table 23. Information about customer meters	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.B.	Table 24. Water source meters	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.B.	Is your average 2010-2015 residential per capita water demand in Table 2 more than 75 GPD Y/N	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.B.	Ave. residential per capita demand data	
<input checked="" type="checkbox"/>	<input type="checkbox"/>			Describe the water use trend	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.B.	Table 25. Strategies & timeframe to reduce residential per capita demand	Though your per capita values are very good, we encourage you do to more. Since your water use is mainly residential, this is where savings will be most beneficial.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.B.	Table 26. Strategies & timeframe to	

				reduce institutional, commercial industrial, & agricultural & non-revenue use demand	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.B.	Describe the trend for each customer category; explain the reason(s) for the trends, and where trends are increasing.	Hamburg's 2006 water supply plan approval letter states, "the plan indicates that the city has recently implemented monitoring by customer category, which will allow the city to track water use more efficiently." It looks like this did not happen. Can you update us on this initiative?
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.B.	Peak Day Demand Ratio & Calculate a ten year average (2005 – 2014) of the ratio of maximum day demand to average day demand	Despite the good per capita usage, the city of Hamburg should work on initiatives to reduce summer water usage, thereby reducing the peaking factor. We suggest revisiting Table 25 and looking for an action that affects summer outdoor water use.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.B.	Current water rate data	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.B.	Table 27. Rate structures for each customer category	We recommend that you consider tiered billing rates to encourage conservation.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.B.	Justification for neutral or non-conserving rates	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.B.	Table 28. Additional strategies to Reduce Water Use & Support Wellhead Protection	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.B.	Measures of success	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.B.	Table 29. Regulations for short-term reductions in demand and long-term improvements in water efficiencies	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.B.	Table 30. Retrofitting programs	We encourage you to consider exploring these programs: at minimum providing links to information on your website.

					We recommend programs for low flow fixtures and appliances. The electrical and gas companies may be willing to collaborate.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.B.	Conservation Program success	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.C.	Table 31. Current and Proposed Education Programs	We encourage you to do more. Please consider easy initiatives like posting information about conservation on your city webpage.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3.C.	Future education and information activities	We encourage you to do more. Please consider easy initiatives like posting information about conservation on your city webpage.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		4.D. Metro Only	Table 32. Local controls and schedule to protect Drinking Water Supply Management Areas	Within 30 days following the adoption of your community's local comprehensive plan, of which this local water supply plan is a part, adopt and submit copies of the local controls identified here to the Metropolitan Council, as required by Minnesota Statutes 473.865.
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Appendix 1	Well records and maintenance summaries	Do you have records of your wells' annual maintenance that you can scan and submit for this Appendix?
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Appendix 2	Water level monitoring plan	This plan addresses MDH sampling but not water level monitoring. You sent daily water levels for Wells 2 and 3 in Appendix 1. In this appendix, please explain that you are measuring well water levels daily.
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Appendix 3	Water level graphs for each water supply well	It appears that the y-axis of these graphs is upside down; please confirm whether the water level is an elevation (higher number is closer to ground level) or a depth (higher number is farther underground). Please update the graphs with

					<p>vertical axis labels accordingly. Regardless of the answer above, it appears that the groundwater level in Well 2A is actually decreasing. This may affect the information you provided in Table 9.</p> <p>Please note, in order to make these data useful, it is important to know how long the pump has been turned off at the time of the reading.</p> <p>Would you consider sharing the excel files with the DNR?</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Appendix 4	Capital Improvement Plan	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Appendix 5	Emergency Telephone List	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Appendix 6	Cooperative Agreements for Emergency Services	<p>Within 30 days following the adoption of your community's local comprehensive plan, of which this local water supply plan is a part, adopt and submit copies of the local controls identified here to the Metropolitan Council, as required by Minnesota Statutes 473.865.</p>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Appendix 7	Municipal Critical Water Deficiency Ordinance	<p>The ordinance you included in Appendix 7 for your Critical Deficiency Ordinance does not sufficiently address a complete ban on outdoor water use when the Governor declares a critical water deficiency. This ordinance will need to be updated and adopted within 6 months of the approval of the water supply plan. You may view sample language in the model ordinance that can be obtained from the website of the Minnesota Rural Water Association. Please indicate that you will update this ordinance in your revised plan.</p> <p>Within 30 days following the</p>

					adoption of your community's local comprehensive plan, of which this local water supply plan is a part, adopt and submit copies of the local controls identified here to the Metropolitan Council, as required by Minnesota Statutes 473.865.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Appendix 8	Graph showing annual per capita water demand for each customer category during the last ten-years	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Appendix 9	Water Rate Structure	We commend you on the high rate per 1,000 gallons.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Appendix 10	Adopted or proposed regulations to reduce demand or improve water efficiency	We urge the City of Hamburg to consider an ordinance that addresses outdoor sprinkling. Within 30 days following the adoption of your community's local comprehensive plan, of which this local water supply plan is a part, adopt and submit copies of the local controls identified here to the Metropolitan Council, as required by Minnesota Statutes 473.865.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Appendix 11	Implementation Checklist	

Plan Approved

Plan NOT Approved