



## **HAMBURG CITY COUNCIL AGENDA** **FEBRUARY 11, 2020**

1. **Call City Council Meeting to Order**
  - **Pledge of Allegiance**
  
2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
  
3. **Agenda Review (Added Items) and Adoption**
  
4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
  - **Approve Minutes for January 14, 2020**
  - **Approve Payment of December 2019 Added Claims (-\$327.80)**
  - **Approve Payment of Added January 2020 Claims (\$36,479.65)**
  - **Approve Payment of February Claims (\$32,561.02)**
  - **Approve Temporary On-Sale Liquor Licenses from Hamburg Lions Club for February 14, March 7, April 10, April 26**
  - **Approve 2020 Lawful Gambling Permit for Hamburg Lions Club**
  - **Approve Time-Off Request for Greg Schultz**
  - **Approve Time-Off Request for Jeremy Gruenhagen**
  - **Cash Flow Statements for December 2019**
  - **Letter of Support – Highway 212 Rural Freight Access Project**
  - **Delinquent Utility Bills Report**
  - **Employee Project Lists**
  - **City Offices Closed February 17, 2020 for Presidents Day**
  
5. **Old City Business**
  - **Public Nuisance Violation (451 Maria Avenue)**
  - **Water Tower Final Colors**
  - **Administrative Search Warrant – 340 Railroad Street**
  
6. **New City Business**
  - **Big Rib Jig Festival – June 27, 2020**
    - **Adopt Resolution Number 2020-04**
  - **Offensive Behavior Training**
  - **Cintas Rental Service Agreement**
  - **City Newsletter**
  - **Public Alert System**



***HAMBURG CITY COUNCIL AGENDA  
FEBRUARY 11, 2020***

**7. City Council Reports**

- Councilmember Jason Buckentin
- Councilmember Tim Tracy
- Councilmember Scott Feltmann
- Councilmember Eric Poppler
- Mayor Chris Lund
  - LMC Legislative Conference

**8. Adjourn City Council Meeting**



***HAMBURG CITY COUNCIL AGENDA  
FEBRUARY 11, 2020***

**COMMUNITY HALL & PARK ACTIVITIES**

**FEBRUARY**

- 1 – HHFC Fish Fry
- 14 – Wedding Reception
- 29 – Wedding Reception

**MARCH**

- 7 – Hamburg Lions Club Purse Bingo
- 11 – Bongards Creameries

**COMMUNITY CENTER (FIRE HALL) ACTIVITIES**

**FEBRUARY**

- 1 – Hamburg Baseball Club
- 3 – Hamburg Lions Board Meeting
- 3 – HFD Training
- 4 – Mayors In
- 9 – Youngwood 4-H Club
- 11 – Hamburg City Council Meeting
- 11 – Young America Township Meeting
- 17 – Hamburg Lions Club
- 17 – Presidents Day Holiday – City Offices Closed
- 22 – Community Center Rental
- 24 – Hamburg Fire Dept. (Relief Association) Meeting

**MARCH**

- 1 – Youngwood 4-H Club – 6:00 PM
- 2 – Hamburg Lions Board Meeting
- 2 – HFD Training
- 3 – Mayors In
- 9 – Young America Mutual Insurance
- 10 – Hamburg City Council Meeting
- 10 – Young America Township Meeting
- 16 – Hamburg Lions Club
- 17/18 – Wm. Mueller & Sons Safety Meetings
- 23 – Hamburg Fire Dept. (Relief Association) Meeting



**HAMBURG CITY COUNCIL AGENDA**  
**JANUARY 14, 2020**

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:05 p.m. Those in attendance were: Council Members Tim Tracy, Scott Feltmann, Eric Poppler, and Jason Buckentin, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Hamburg Fire Chief Scott Anderson, FD Anthony Van Haften, Brad Droege, Hamburg Baseball Representative Rich Schug, and resident Orrick Howard.

**Designations/Appointments for 2020**

- Approve Resolution Number 2020-01

**MOTION: Councilman Tim Tracy moved to approve Resolution 2020-01. Seconded by Councilman Jason Buckentin. Motion was unanimously approved with all Council Members present.**

**Agenda Review (Added Items) and Adoption**

**MOTION: Councilman Eric Poppler moved to approve the Agenda. Seconded by Councilman Jason Buckentin. Motion was unanimously approved with all Council Members present.**

**Consent Agenda**

- Approve Resolution Number 2020-02 (Payment of Claims for 2020)
- Approve Resolution Number 2020-03 (Donations Received in 2019)
- Approve 2019 Minutes for December 3/December 10
- Approve Payment of December 2019 Added Claims/Transfers (\$992,289.77)
- Approve Payment of January 2020 Claims (\$27,750.88)
- Approve Temporary On-Sale Liquor Licenses from Hamburg Lions Club for January 25, 2020, February 1, 2020,
- Approve Lawful Gambling Permit for Hamburg Baseball Club (6-07-20)
- Approve Lawful Gambling Permit for HHFC (2-01-20)
- Approve Time-Off Request for Jeremy Gruenhagen
- Cash Flow Statements for August/September/October/November 2019
- Delinquent Utility Bills Report
- Employee Project Lists
- City Offices Closed January 20, 2020 for MLK Jr. Day

**MOTION: Councilman Jason Buckentin moved to approve the Consent Agenda. Seconded by Councilman Eric Poppler. Motion was unanimously approved with all Council Members present.**



## ***HAMBURG CITY COUNCIL AGENDA JANUARY 14, 2020***

### **Hamburg Baseball – Rich Schug**

Update: 4 Regional games will be held here this summer. 2021 we are the 3<sup>rd</sup> site for the Waconia/Chaska State Tournament. 2022 We host the Regional Tournament.

A grant was received from Security Bank & Trust to help with some improvements at the ball park. Looking to upgrade electricity and replace field light bulbs. We will hold a night to honor and thank them.

A donation was made from a long time Hamburg resident to upgrade the score board. It now has a wireless connection and has been retrofit with L.E.D. lighting.

### **Hamburg Fire Department – Fire Chief Anderson**

- ~~Honor Brad Droege for Years of Service as Emergency Manager~~  
Moved to a later date
- Community Hall Rental for Pork Chop Dinner & Steak Fry Dinner
  - Council granted the request from the FD to hold future Pork Chop and Steak Fry Dinner events at the Community Hall.
- Fire Board Meeting set for Wednesday, Jan. 22 @ 5:00 p.m.
- Looking at increasing the Townships contribution over the next 3 years.

### **Old City Business**

- New Water Tower Colors – continue with gray, white and black
- Storm Water Easements for Parcels 45.0282500/11.0282010 (RR Street)
  - Litigation – pulling together requested info.

### **New City Business**

- ~~Big Rib Jig Festival – June 27, 2020~~
  - ~~Adopt Resolution Number 2020-04 – moved to Feb. 11, 2020 Council Meeting~~
- City Council Recordings (Letter from Richard Odoms)
- Public Nuisance Violation (451 Maria Avenue)

**MOTION: Councilman Jason Buckentin moved to declare 451 Maria Avenue a Public Nuisance. Seconded by Councilman Scott Feltmann. Motion was unanimously approved. All Council Members were present.**

- Hillcrest Café Menu Ad – inquire with Lori if she sees a benefit
- Approve S.E.H. Professional Services Agreement for 2020

**MOTION: Councilman Tim Tracy moved to approve the Professional Service Agreement with S.E.H. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Council Members were present.**



***HAMBURG CITY COUNCIL AGENDA  
JANUARY 14, 2020***

- Approve 2020 Membership to NYA Area Chamber of Commerce  
**MOTION: Councilman Jason Buckentin moved to approve the 2020 NYA Area Chamber Membership. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Council Members were present.**

- Public Alert System  
City Clerk is looking into a Public Alert System. Received a recommendation from New Germany.

**City Council Reports**

- **Councilmember Jason Buckentin** – the street light at Sophia and Jacob is still burned out. Jeremy will follow up with Xcel.
- **Mayor Chris Lund**
  - RCM/ULI Meeting discussed the carbon foot print of the economy.
  - Pipeline Safety Training is being held on January 30<sup>th</sup>.
  - Ehlers is hosting a training on T.I.F. & Growth on February 6<sup>th</sup> & 7<sup>th</sup>.

**MOTION: Councilman Jason Buckentin moved to adjourn the City Council Meeting at 7:35 p.m. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Council Members were present.**

Submitted by:  
Tamara Bracht  
Deputy Clerk

2019 December Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - November 2019	\$2,646.82	12/10/2019
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment November 2019	\$489.00	12/10/2019
ACH	PERA	Divided	PERA Withholding for November	\$466.95	12/10/2019
ACH	PERA	Divided	PERA Withholding for December	\$495.55	12/10/2019
ACH	HealthPartners	Divided	Health Insurance for December 2019	\$3,976.54	12/10/2019
ACH	Google	General Gov't	Email Account Service for November 2019	\$108.00	12/10/2019
ACH	Greg Schultz	Divided	Wages 11-18-19 to 12-01-19	\$2,052.89	12/10/2019
ACH	Tamara Bracht	Divided	Wages 11-18-19 to 12-01-19	\$552.92	12/10/2019
ACH	Jeremy Gruenhagen	Divided	December Wages	\$1,881.73	12/10/2019
ACH	EFTPS	Divided	Fed, Social Security, MC -December 2019	\$6,478.96	2/11/2020 \$392.52
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment December 2019	\$528.00	1/14/2020
ACH	PERA	Divided	PERA Withholding for December	\$467.69	1/14/2020
ACH	PERA	Divided	PERA Withholding for December	\$742.19	1/14/2020
ACH	Greg Schultz	Divided	Wages 12-02-19 to 12-15-19	\$1,583.39	1/14/2020
ACH	Tamara Bracht	Divided	Wages 12-02-19 to 12-15-19	\$913.54	1/14/2020
ACH	Jeremy Gruenhagen	Divided	December Wages	\$1,983.49	1/14/2020
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for November 2019	\$30.60	1/14/2020
ACH	TASC	General Gov't	Admin Fees for COBRA Administration	\$0.00	2/11/2020 (\$55.40)
Debit Card	Hewlett Packard	General Gov't	17" HP Laptop for City Clerk	\$762.35	12/10/2019
Debit Card	Hamburg Post Office	Divided	Postcard Stamps for Water Bills (4 Rolls), Postage for First Cla	\$141.60	12/10/2019
Debit Card	Hamburg Post Office	Divided	3 Rolls of Forever Stamps for FD & City Office	\$165.00	1/14/2020
19870	Ancom Communications Inc.	Public Safety (FD)	6 G5 Dual Bnad VHF Radios, 6 Desktop Charger, Programming	\$4,935.00	12/10/2019
19871	Business Essentials	Divided	Paper Products	\$376.32	12/10/2019
19872	Carver County Property Tax	General Gov't	2020 Truth in Taxation	\$222.39	12/10/2019
19873	CarverLink/Jaguar	Divided	Telephone/Internet Services City Office & Shop/Hall	\$230.66	12/10/2019
19874	CenturyLink	Divided	FINAL Phone Service for Hall/WTP	\$10.86	12/10/2019
19875	Gopher State One Call	Divided	November Locates (10)	\$13.50	12/10/2019
19876	Hutchinson Fire & Safety	Divided	Yearly Fire Extinguisher Inspections	\$245.10	12/10/2019
19877	Loffler Companies, Inc.	General Gov't	November Copies	\$34.84	12/10/2019
19878	Maguire Iron, Inc.	Water	Payment Number 4 for Water Tower Project	\$177,968.32	12/10/2019
19879	Mike Malz - Halfmoon Technologies	General Gov't	Domain Renewal & Website Hosting	\$160.00	12/10/2019
19880	MNSPECT, LLC	Public Safety (FD)	Commercial Re-Roof Permit #HB-2019-00031 for Park Bathroom	\$128.14	12/10/2019
19881	Omega Rail Management, Inc.	Divided	Right-of-way Rental Agreement with Railroad (MVRRA)	\$866.90	12/10/2019
19882	Plunkett's Pest Control, Inc.	General Gov't	City Hall & FD Service Date 12-4-19	\$39.37	12/10/2019
19883	Pro-Irrigation	Park & Rec.	Winterization of Park Bathrooms and Spigots	\$100.00	12/10/2019
19884	UFC	Divided	Lift Rental to Hang Holiday Decorations, Fan Housing for Chair	\$256.75	12/10/2019
19885	Verizon Wireless	General Gov't	Cell Phone Plans (6) for Oct. 25 - Nov. 24, 2019	\$257.22	12/10/2019
19886	Viking Coca-Cola	Hall	Hamburg Hall Pop	\$392.00	12/10/2019
19887	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for November 2019	\$405.00	12/10/2019
19888	Waste Management, Inc.	Sanitation	30 Yard Flat Green Yard Waste Container (3)	\$827.70	12/10/2019
19889	Wm. Mueller & Sons, Inc.	Divided	Fuel for City Vehicles & Bobcat, Redrock for Alleys, Snowplow	\$2,068.78	12/10/2019
19890	Xcel Energy Inc.	Water	Natural Gas/Electrical Services	\$1,028.08	12/10/2019
19891	Chris Lund	Divided	2019 Mayor Wages & Special Meetings (33), Mileage (1536)	\$3,799.91	12/10/2019
19892	Tim Tracy	General Gov't	2019 City Council Wages & Special Meetings (7)	\$1,246.73	12/10/2019
19893	Scott Feltmann	General Gov't	2019 City Council Wages & Special Meetings (4)	\$1,108.20	12/10/2019
19894	Jason Buckentin	General Gov't	2019 City Council Wages & Special Meetings (4)	\$1,108.20	12/10/2019
19895	Eric Poppler	General Gov't	2019 City Council Wages & Special Meetings (4)	\$1,108.20	12/10/2019
19896	Scott Anderson	Public Safety (FD)	2019 Fire Chief One Salary	\$1,108.20	12/10/2019
19897	Steven Siewert	Public Safety (FD)	2019 Fire Chief Two Salary	\$554.10	12/10/2019
19898	Steve Buckentin	Public Safety (FD)	2019 Fire Chief Three/Training Chief Salary/Air Pak Maintenanc	\$554.10	12/10/2019
19899	Anthony Van Haften	Public Safety (FD)	2019 Captain One/Asst. Training Officer	\$554.10	12/10/2019
19900	Jared Mackenthun	Public Safety (FD)	2019 Captain Two/Equipment Captain Salary	\$784.98	12/10/2019
19901	Jayson Hansen	Public Safety (FD)	2019 HFD Secretary Salary	\$554.10	12/10/2019
19902	John Michels	Public Safety (FD)	2019 HFD Truck Maintenance Salary	\$664.92	12/10/2019
19903	Scott Anderson	Public Safety (FD)	2019 On-Call & Training & 2020 Salary	\$1,385.25	1/14/2020
19904	Justin Buckentin	Public Safety (FD)	2019 On-Call & Training	\$249.35	1/14/2020
19905	Steve Buckentin	Public Safety (FD)	2019 On-Call & Training & 2020 Salary	\$960.44	1/14/2020
19906	Jeff Eggers	Public Safety (FD)	2019 On-Call & Training	\$313.99	1/14/2020
19907	Matt Eischens	Public Safety (FD)	2019 On-Call & Training	\$295.52	1/14/2020
19908	Joel Glander	Public Safety (FD)	2019 On-Call & Training	\$221.64	1/14/2020
19909	Remie Hall	Public Safety (FD)	2019 On-Call & Training	\$100.00	1/14/2020
19910	Jayson Hansen	Public Safety (FD)	2019 On-Call & Training	\$849.62	1/14/2020
19911	Matt Jaus	Public Safety (FD)	2019 On-Call & Training	\$249.35	1/14/2020
19912	Bob Kranz	Public Safety (FD)	2019 On-Call & Training	\$212.41	1/14/2020
19913	Bruce Kranz	Public Safety (FD)	2019 On-Call & Training	\$323.23	1/14/2020
19914	Russ Kuenzel	Public Safety (FD)	2019 On-Call & Training	\$286.29	1/14/2020
19915	Jared Mackenthun	Public Safety (FD)	2019 On-Call & Training	\$415.57	1/14/2020
19916	Nick Mackenthun	Public Safety (FD)	2019 On-Call & Training	\$397.11	1/14/2020
19917	John Michels	Public Safety (FD)	2019 On-Call & Training	\$166.23	2/11/2020 (\$664.92)
19918	Chris Petz	Public Safety (FD)	2019 On-Call & Training	\$221.64	1/14/2020
19919	Mark Plantz	Public Safety (FD)	2019 On-Call & Training	\$175.47	1/14/2020
19920	Aaron Prim	Public Safety (FD)	2019 On-Call & Training	\$360.17	1/14/2020
19921	Marty Rademacher	Public Safety (FD)	2019 On-Call & Training	\$286.29	1/14/2020
19922	Steven Siewert	Public Safety (FD)	2019 On-Call & Training & 2020 Salary	\$803.45	1/14/2020

**2019 December Claims List**

19923	Kipp Trebesch Jr.	Public Safety (FD)	2019 On-Call & Training	\$203.17	1/14/2020
19924	Anthony Van Haften	Public Safety (FD)	2019 On-Call & Training & 2020 Salary	\$951.21	1/14/2020
19925	Joe Weverka	Public Safety (FD)	2019 On-Call & Training	\$397.11	1/14/2020
19926	Brad Droege	Public Safety (FD)	Rescue Reserve	\$290.90	1/14/2020
19927	Sharon Ehrich	Public Safety (FD)	Rescue Reserve	\$198.55	1/14/2020
19928	Lorri Gales	Public Safety (FD)	Rescue Reserve	\$304.76	1/14/2020
19929	Sandy Nellen	Public Safety (FD)	Rescue Reserve	\$55.41	1/14/2020
19930	Angie Kranz	Public Safety (FD)	Rescue Reserve	\$83.12	1/14/2020
19931	ASCAP	Hall	Entertainment License - 8-15-20 to 8-14-21	\$363.00	1/14/2020
19932	Bolton & Menk	General Gov't	Professional Fee's thru November 15, 2019	\$120.00	1/14/2020
19933	Briggs & Morgan, P.A.	General Gov't	Professional Services - GO Taxable Water Revenue Note for 20	\$8,000.00	1/14/2020
19934	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for December	\$33.13	1/14/2020
19935	Cintas	Hall	Shop Terry Red Towels, White Bar Towels, Dust Mop etc...	\$75.08	1/14/2020
19936	Custom Fire Apparatus, Inc.	Public Safety (FD)	Swing-Out Tool Board with Front Pivot for E12	\$958.75	1/14/2020
19937	Ehlers & Associates	Divided	Bond Series 2007A & 2011A	\$841,878.75	1/14/2020
19938	Fire Safety U.S.A.	Public Safety (FD)	2 Kelly Green Helmets with Face Shield and Eagle Emblem	\$670.00	1/14/2020
19939	Floyd Total Security	Water	Base Alarm Monitoring of Water Treatment Plant 1/24/20 - 4/23/20	\$92.07	1/14/2020
19940	Greg Schultz	General Gov't	Reimbursement for Safety Jacket	\$56.44	1/14/2020
19941	Henning Excavating	Water	Water Main Repairs on Jacob St. near Henrietta	\$5,262.00	1/14/2020
19942	Jeremy Gruenhagen	Divided	Mileage Reimburs. (307 x \$0.58) for Sept. - Dec., Router Reimbu	\$492.92	1/14/2020
19943	Lano Equipment	General Gov't Bldgs	Wire Harness for Snow Blower	\$61.44	1/14/2020
19944	Melchert-Hubert & Sjodin, PLLP	General Gov't	Code Violation Issue Regarding 470 Maria Avenue, Litigation Is	\$2,671.50	1/14/2020
19945	Menards	Divided	6 Bottles of Dawn Dishsoap, 6 Bags of Ice Melt	\$79.56	1/14/2020
19946	MES	Public Safety (FD)	Turnout Gear for Mark Plantz, Air Compressor Service	\$3,984.26	1/14/2020
19947	PEEPS Repair LLC	Public Safety (FD)	Brake & Axel Repairs on the T11	\$1,279.16	1/14/2020
19948	Pro Auto & Transmission Repair, Inc.	General Gov't Bldgs.	Repairs on the 1 Ton City Truck (Manifold, Fan Clutch, Wipers,	\$2,455.82	1/14/2020
19949	S.E.H Inc.	Water	Water Tower Construction Costs	\$1,844.98	1/14/2020
19950	Security Bank & Trust	General Gov't	2020 Safe Deposit Box Rent	\$30.00	1/14/2020
19951	Water Conservation Service, Inc.	Public Works (Streets)	Locate Water Leak on Jacob near Henrietta on 11-25-19	\$329.15	1/14/2020
19952	Wigfield Design	Public Safety (FD)	14 Accountability Tags	\$84.00	1/14/2020
19953	Xcel Energy	Divided	Electricity/Natural Gas Services	\$1,447.05	1/14/2020
Transfer	City of Hamburg	General Fund	Transfer from General Fund to Storm Water Fund	\$82,042.80	1/14/2020
Transfer	City of Hamburg	General Fund	Transfer from General Fund to City Savings Account	\$14,000.00	1/14/2020
				<u>\$1,209,248.99</u>	
			December Claims	\$217,287.02	12/10/2019
			Added December Claims	\$992,289.77	1/14/2020
			Added December Claims	(\$327.80)	2/11/2020
			Total December Claims	<u>\$1,209,248.99</u>	



## 2020 January Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	HealthPartners	Divided	Health Insurance for January 2020	\$3,976.54	1/14/2020
ACH	Jeremy Gruenhagen	Divided	January Wages (Rounds)	\$2,014.56	1/14/2020
ACH	Google	General Gov't	Email Account Service for December 2019	\$108.00	1/14/2020
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for December 2019	\$30.60	2/11/2020
ACH	Jeremy Gruenhagen	Divided	January Wages (Rounds)	\$2,045.48	2/11/2020
ACH	MN Dept. of Revenue	Divided	Sales and Use Tax for 4th Qtr. 2019	\$167.00	2/11/2020
ACH	MN Dept. of Revenue	Divided	State Withholding Tax for 4th Qtr Filing	\$521.38	2/11/2020
ACH	EFTPS	Divided	Fed, Social Security, MC - 4th Qtr 2019	\$2,627.60	2/11/2020
ACH	MN DNR Waters	Water	2019 Water Appropriation Fee	\$164.03	2/11/2020
ACH	PERA	Divided	PERA Withholding - January 2020	\$463.46	2/11/2020
ACH	PERA	Divided	PERA Withholding - January 2020	\$462.24	2/11/2020
ACH	Greg Schultz	Public Safety (FD)	Wages 1-13-20 to 1-26-20	\$2,139.89	2/11/2020
ACH	Tamara Bracht	General Gov't	Wages 1-13-20 to 1-26-20	\$836.52	2/11/2020
DebitCard	Active 911	Public Safety (FD)	2020 Annual Renewal 29 @ \$13.00	\$377.00	1/14/2020
DebitCard	Hamburg Post Office	General Gov't	Postage for Overnighting Water Samples	\$29.99	1/14/2020
DebitCard	USPS	General Gov't	2 Boxes of 500 each Pre-Stamped and Return Address Envelopes	\$665.55	1/14/2020
DebitCard	Department of Vehicle Services	General Gov't	Tab Renewals for City Vehicles	\$59.19	1/14/2020
DebitCard	Amazon	Divided	Document Scanner for FD, Rubberbands, Pens for City Office	\$143.20	1/14/2020
DebitCard	Amazon	Divided	HDMI to VGA Cable, Toner Cartridges, Smead File Jacket Folders	\$60.74	1/14/2020
DebitCard	Amazon	General Gov't	Quickbooks Pro Desktop 2020	\$479.99	1/14/2020
Debit Card	Amazon	Sewer	10 Foot Gage Pole	\$38.91	2/11/2020
Debit Card	Amazon	General Gov't	Cleaning Supplies - Mechanical Pencils	\$26.51	2/11/2020
Debit Card	Amazon	Hall	Microphone Cables (2) - Microphone - Microphone Wall Plate	\$41.48	2/11/2020
Debit Card	Amazon	Hall	Microphone Cable (25 Feet)	\$16.58	2/11/2020
Debit Card	Office Depot	General Gov't	6 Photo Frames	\$46.33	2/11/2020
Debit Card	McAfee	Public Safety (FD)	2 Year Anti-Virus Protection Renewal for FD Computer	\$106.86	2/11/2020
19954	Greg Schultz	Public Safety (FD)	Wages December 16-29, 2019	\$1,769.32	2/11/2020
19955	Tamara Bracht	General Gov't	Wages December 16-29, 2019	\$712.65	2/11/2020
19956	ANCOM Communications Inc.	Public Safety (FD)	4 Belt Clips, 3 Replacement Antenna, 5 APX6000 Carry Holster, Freight	\$278.65	2/11/2020
19957	Carver County Attorney	General Gov't	2019 4th Quarter Fines and Quarterly Surcharge	\$52.06	2/11/2020
19958	Cintas	Hall	Cleaning Rags, Mop Heads and Supplies	\$75.08	2/11/2020
19959	Gopher State One Call	Divided	December Locates (3)	\$4.05	2/11/2020
19960	Loffler	General Gov't	December Copies	\$22.11	2/11/2020
19961	Melchert-Hubert & Sjodin PLLP	General Gov't	Code Violation Issue, Data Practices Act Request, 2019 Handbook	\$1,230.00	2/11/2020
19962	Menards	Divided	Dish Soap, Garbage Bags, Washer Fluid, Vehicle Rubber Mats, Water Softner P	\$50.31	2/11/2020
19963	MN Public Facilities Authority	Water	Interest Payment - Water Wells Bond	\$4,659.70	2/11/2020
19964	Municipal Emergency Services, Inc.	Public Safety (FD)	14 SCBA Face Masks, SCBA Flow Test, Phantom 1.5" Base Multiple GPM Hose	\$5,379.93	2/11/2020
19965	NAPA Auto	Divided	Oil Filter for Exmark Lawnmower, Oil Filter & Oil for For Ranger	\$60.64	2/11/2020
19966	Riteway Business Forms	Divided	Laser Utility Bill Forms with 2020 Rates	\$487.57	2/11/2020
19967	Sibley County Chiefs Association	Public Safety (FD)	2020 Sibley County Chiefs Association Membership Dues	\$350.00	2/11/2020
19968	Verizon Wireless	General Gov't	Cell Phone Lines for 12-25-2019 to 1-24-2020	\$257.22	2/11/2020
19969	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for December 2019	\$592.50	2/11/2020
19970	Wm. Mueller & Sons, Inc.	Divided	Fuel for City Vehicles, Snow Removal/Sanding for Dec., Loader at Brush Pile	\$2,216.35	2/11/2020
19971	Xcel Energy	Divided	Electricity/Natural Gas Services	\$1,637.98	2/11/2020
19972	Greg Schultz	Divided	Wages 12/30/19 to 01/12/20	\$1,680.86	2/11/2020
19973	Mel Sprengeler	Divided	Wages 12/30/19 to 01/12/20	\$55.41	2/11/2020
19974	Tamara Bracht	Divided	Wages 12/30/19 to 01/12/20	\$800.67	2/11/2020
19975	Alcohol & Gambling Enforcement	Hall	Consumption & Display Permit (Renewal Date April 1)	\$250.00	2/11/2020
19976	Bolton & Menk, Inc.	General Gov't	Professional Services through December 13, 2019	\$440.00	2/11/2020
19977	C.C.F.D.M.A.A.	Public Safety (FD)	2020 Annual Dues	\$250.00	2/11/2020
19978	Canon Financial	General Gov't	Canon Copier Government Contract for January 2020	\$33.13	2/11/2020
19979	Carver County Tax Payer Services Dept.	General Gov't	Audit End-of-Year Verification of Tax District	\$150.00	2/11/2020
19980	CenturyLink	Hall	Final Billing for Account 437938893	\$37.68	2/11/2020
19981	City of Shakopee	Public Safety (FD)	SW Metro Drug Task Force Membership Dues for 2020	\$2,100.00	2/11/2020
19982	Dan Oeffke Construction, LLC	General Gov't	Wall Repair in Community Center Women's Restroom	\$615.00	2/11/2020
19983	Hilgers Plumbing & Heating Inc.	Divided	Repairs and Labor for Heating Units at the FD and Hall Basement	\$816.00	2/11/2020
19984	League of MN Cities	General Gov't	2019 Regional Safety Groups Training	\$666.00	2/11/2020
19985	Melchert-Hubert & Sjodin PLLP	General Gov't	Discovery, Response, and Communications Regarding Trebesch Litigation	\$558.75	2/11/2020
19986	MN State Fire Department Association	Public Safety (FD)	Annual Membership Renewal Dues and Firefighter Publication Subscriptions	\$329.00	2/11/2020
19987	Plunkett's Pest Control, Inc.	Divided	Hall, City Hall & Fire Dept. Service Date 1-15-2020 General Pest Control	\$139.12	2/11/2020
19988	S.E.H., Inc.	Water	Water Tower Construction, Reimbursement Expenses	\$958.85	2/11/2020
19989	Waconia Ford	Public Works	2011 Ford Ranger Shifter Repairs, and (Free) Airbag Recall Replacement	\$444.19	2/11/2020
19990	Xcel Energy	Divided	Electricity/Natural Gas Services	\$1,523.18	2/11/2020
19991	Zoll Medical Corporation	Public Safety (FD)	New AutoPulse with 3 Li-Ion Batteries, Battery Charger, 2 Lifeband 3 Packs	\$14,896.94	2/11/2020
				\$64,230.53	
			January Claims	\$27,750.88	1/14/2020
			Added January Claims	\$36,479.65	2/11/2020
				\$64,230.53	

## 2020 February Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - January 2020	\$4,206.76	2/11/2020
ACH	MN Dept of Revenue	Divided	January 2020 State Withholding Tax Payment	\$641.00	2/11/2020
ACH	PERA	Divided	PERA Withholding - January 2020	\$573.34	2/11/2020
ACH	PERA	Divided	PERA Withholding - January 2020	\$778.03	2/11/2020
ACH	PERA	Divided	PERA Withholding - February 2020	\$433.91	2/11/2020
ACH	HealthPartners	Divided	Health Insurance for February 2020	\$5,074.64	2/11/2020
ACH	Google	General Gov't	Email Accounts (8) Administered by Google G Suite	\$108.00	2/11/2020
ACH	Greg Schultz	Divided	Wages 1-27-20 to 2-9-20	\$1,730.10	2/11/2020
ACH	Tamara Bracht	Divided	Wages 1-27-20 to 2-9-20	\$605.65	2/11/2020
ACH	Mel Sprengeler	Streets	Wages 1-27-20 to 2-9-20	\$49.87	2/11/2020
ACH	Jeremy Gruenhagen	Divided	February Wages	\$1,996.59	2/11/2020
Debit Card	Hamburg Post Office	Water/Sewer	5 Postcard Stamp Rolls	\$175.00	2/11/2020
19992	Abdo, Eick & Meyers, LLP	General Gov't	Certified Audit Services for the year ended 12-31-19	\$5,000.00	2/11/2020
19993	Carver County Tax Payer Services	General Gov't	Automark and Poll Pad Annual Maintenance Fee's	\$338.75	2/11/2020
19994	ECM Publishers, Inc.	General Gov't	Ordinance 162 for 2020 Fee Schedule and Appointments	\$75.60	2/11/2020
19995	Floyd Total Security	Sewer	Base Alarm Monitoring 3/3/20 - 6/2/20	\$92.07	2/11/2020
19996	Gopher State One	Water/Sewer	January Locates (3)	\$4.05	2/11/2020
19997	Lano Equipment	General Gov't Bldgs	Bobcat Repair - Hydraulic Oil Leak	\$469.94	2/11/2020
19998	Loffler Companies, Inc.	General Gov't	January Copies	\$45.91	2/11/2020
19999	Menards	Divided	Cleaning Products and Garbage Bags	\$91.43	2/11/2020
20000	MNSPECT	Public Safety	Building Inspection Fees for January 2020	\$190.49	2/11/2020
20001	MVTL Labs, Inc.	Sewer	Lab Fees for Quarterly Influent Sample 1-16-2020	\$79.50	2/11/2020
20002	NAPA Auto Parts	Public Works	Power Ser. Supplement for Bobcat	\$14.49	2/11/2020
20003	Sibley Surveyors Inc.	Storm Sewer	City Portion of Storm Sewer Survey for Droege Subdivision	\$2,631.00	2/11/2020
20004	Tonka Water	Water	18 Solenoid Valves, 3 Gaskets, Field Service Travel Time & Equipment	\$3,121.00	2/11/2020
20005	Verizon Wireless	General Gov't	6 Cell Phone Lines for 1-25-2020 to 2-24-2020	\$255.90	2/11/2020
20006	Viking Bottling Co.	Hall	Hamburg Hall Pop Upstairs	\$522.75	2/11/2020
20007	W.W.O.T.A. Inc.	Water/Sewer	Water/Wastewater Training & Assitance for January 2020	\$540.00	2/11/2020
20008	Wm. Mueller & Sons, Inc.	Divided	Fuel for Bobcat and City Vehicles, January Snowplowing	\$1,409.97	2/11/2020
20009	Xcel Energy, Inc.	Divided	Electricity/Natural Gas Services	\$1,305.28	2/11/2020
				\$32,561.02	



Minnesota Department of Public Safety  
 Alcohol and Gambling Enforcement Division  
 445 Minnesota Street, Suite 222, St. Paul, MN 55101  
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY  
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number
Hamburg Lions	07/22/1982	0239

Address	City	State	Zip Code
181 Broadway Avenue	Hamburg	Minnesota	55339

Name of person making application	Business phone	Home phone
Cindy McGuire	612-708-7993	

Date(s) of event	Type of organization
February 14 2020	<input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit

Organization officer's name	City	State	Zip Code
Chris Lund	Hamburg	Minnesota	55339

Organization officer's name	City	State	Zip Code
		Minnesota	

Organization officer's name	City	State	Zip Code
		Minnesota	

Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.  
 Hamburg Community Hall  
 351 Henrietta Ave, Hamburg MN 55339

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.  
 N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.  
 Christensen Group \$1,000,000 occurrence \$2,000,000 aggregate

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

\_\_\_\_\_  
 City or County approving the license

\_\_\_\_\_  
 Date Approved

\_\_\_\_\_  
 Fee Amount

\_\_\_\_\_  
 Permit Date

\_\_\_\_\_  
 Date Fee Paid

\_\_\_\_\_  
 City or County E-mail Address

\_\_\_\_\_  
 City or County Phone Number

\_\_\_\_\_  
 Signature City Clerk or County Official

\_\_\_\_\_  
 Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.  
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT  
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)**



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**APPLICATION AND PERMIT FOR A 1 DAY  
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number
Hamburg Lions	07/22/1982	0239

Address	City	State	Zip Code
181 Broadway Avenue	Hamburg	Minnesota	55339

Name of person making application	Business phone	Home phone
Cindy McGuire	612-708-7993	

Date(s) of event	Type of organization
March 7 2020	<input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit

Organization officer's name	City	State	Zip Code
Chris Lund	Hamburg	Minnesota	55339

Organization officer's name	City	State	Zip Code
		Minnesota	

Organization officer's name	City	State	Zip Code
		Minnesota	

Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.  
 Hamburg Community Hall  
 351 Henrietta Ave, Hamburg MN 55339

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.  
 N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.  
 Christensen Group \$1,000,000 occurrence \$2,000,000 aggregate

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official \_\_\_\_\_ Approved Director Alcohol and Gambling Enforcement \_\_\_\_\_

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

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**APPLICATION AND PERMIT FOR A 1 DAY  
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Hamburg Lions		Date organized 07/22/1982	Tax exempt number 0239
Address 181 Broadway Avenue	City Hamburg	State Minnesota	Zip Code 55339
Name of person making application Cindy McGuire		Business phone 612-708-7993	Home phone
Date(s) of event April 10 2020	Type of organization <input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name Chris Lund	City Hamburg	State Minnesota	Zip Code 55339
Organization officer's name	City	State Minnesota	Zip Code
Organization officer's name	City	State Minnesota	Zip Code
Organization officer's name	City	State Minnesota	Zip Code

Location where permit will be used. If an outdoor area, describe.  
 Hamburg Community Hall  
 351 Henrietta Ave, Hamburg MN 55339

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.  
 N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.  
 Christensen Group \$1,000,000 occurrence \$2,000,000 aggregate

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official \_\_\_\_\_ Approved Director Alcohol and Gambling Enforcement \_\_\_\_\_

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

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Minnesota Department of Public Safety  
 Alcohol and Gambling Enforcement Division  
 445 Minnesota Street, Suite 222, St. Paul, MN 55101  
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number
Hamburg Lions	07/22/1982	0239

Address	City	State	Zip Code
181 Broadway Avenue	Hamburg	Minnesota	55339

Name of person making application	Business phone	Home phone
Cindy McGuire	612-708-7993	

Date(s) of event	Type of organization
April 26 2020	<input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit

Organization officer's name	City	State	Zip Code
Chris Lund	Hamburg	Minnesota	55339

Organization officer's name	City	State	Zip Code
		Minnesota	

Organization officer's name	City	State	Zip Code
		Minnesota	

Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.  
 Hamburg Community Hall  
 351 Henrietta Ave, Hamburg MN 55339

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.  
 N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.  
 Christensen Group \$1,000,000 occurrence \$2,000,000 aggregate

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official \_\_\_\_\_ Approved Director Alcohol and Gambling Enforcement \_\_\_\_\_

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

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LG240B Application to Conduct Excluded Bingo

No Fee

ORGANIZATION INFORMATION

Organization Name: Hamburg Lions Previous Gambling Permit Number:
Minnesota Tax ID Number, if any: Federal Employer ID Number (FEIN), if any:
Mailing Address: 612 Kim Ave
City: Hamburg State: MN Zip: 55339 County: Carver
Name of Chief Executive Officer (CEO): Chris Lund
CEO Daytime Phone: 6127102107 CEO Email: radahs71@msn.com
Email permit to (if other than the CEO):

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
[ ] Fraternal [ ] Religious [ ] Veterans [x] Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)
[x] Current calendar year Certificate of Good Standing
Don't have a copy? This certificate must be obtained each year from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
[ ] Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.
[ ] Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY


Has your organization held a bingo event in the current calendar year? [ ] Yes [x] No
If yes, list the dates when bingo was conducted:
The proposed bingo event will be:
[x] one of four or fewer bingo events held this year. Dates: 3/4/2020; 4/3/2020; 11/20/2020
-OR-
[ ] conducted on up to 12 consecutive days in connection with a:
[ ] county fair Dates:
[ ] civic celebration Dates:
[ ] Minnesota State Fair Dates:
Person in charge of bingo event: Mallory Hunt Daytime Phone: 612-501-4329
Name of premises where bingo will be conducted: Hamburg Community Hall
Premises street address: 351 Henniretta Ave
City: Hamburg If township, township name: County: Carver

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

<p style="text-align: center;"><b>CITY APPROVAL</b> <b>for a gambling premises</b> <b>located within city limits</b></p> <p>On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.</p> <p>Print City Name: <u>Hamburg</u></p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p><b>The city or county must sign before submitting application to the Gambling Control Board.</b></p> </div>	<p style="text-align: center;"><b>COUNTY APPROVAL</b> <b>for a gambling premises</b> <b>located in a township</b></p> <p>On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p><b>TOWNSHIP (if required by the county)</b></p> <p>On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature:  Date: 2/7/2020

(Signature must be CEO's signature; designee may not sign)

Print Name: Chris Lund

**MAIL OR FAX APPLICATION & ATTACHMENTS**

<p>Mail or fax application and a copy of your proof of nonprofit status to:</p> <p style="padding-left: 20px;">Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113 Fax: 651-639-4032</p> <p>An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.</p> <p><b>Questions?</b> Call a Licensing Specialist at 651-539-1900.</p>	<p>Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to <a href="http://www.mn.gov/gcb">www.mn.gov/gcb</a> and click on <b>Distributors</b> under the <b>LIST OF LICENSEES</b> tab, or call 651-539-1900.</p> <p style="text-align: center;">This form will be made available in alternative format (i.e. large print, braille) upon request.</p>
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Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



# CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: 1-29-2020

Employee Name: Greg Schultz

Dates Requesting Time-Off: Feb 10, 11, 12, 14

How many **Vacation** hours will be used? 4 DAYS

How many **Compensation** hours will be used? \_\_\_\_\_

Is there a **Holiday** during your time off? \_\_\_\_\_

Will there be any time off **without pay**? NO

Will there be any scheduled **Sick Leave** used? NO

Are you requesting more than three consecutive days off? NO

- If yes, you must receive City Council approval.

### City Council Approval

Date of Council Meeting: \_\_\_\_\_

Was vacation request approved? \_\_\_\_\_

- If no, reason request was denied: \_\_\_\_\_

Greg Schultz \_\_\_\_\_  
Employee Signature Date

James Luerdahn \_\_\_\_\_  
City Clerk/Treasurer Date

\_\_\_\_\_  
Mayor Date



# CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: February 7, 2020

Employee Name: \_\_\_\_\_

Dates Requesting Time-Off: February 24, 2020  
\_\_\_\_\_  
\_\_\_\_\_

How many **Vacation** hours will be used? 8

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

### City Council Approval

Date of Council Meeting: \_\_\_\_\_

Was vacation request approved? \_\_\_\_\_

- If no, reason request was denied: \_\_\_\_\_  
\_\_\_\_\_

James Buerhagen  
Employee Signature

2-7-2020  
Date

\_\_\_\_\_  
City Clerk/Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date



	Beginning Balance 1/1/2019	2019 Budget Income	2019 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 12/31/2019	
<b>General Fund</b>	<b>\$413,287.66</b>	<b>\$547,345.00</b>	<b>\$547,345.00</b>	<b>\$413,287.66</b>	<b>\$652,254.90</b>	<b>\$616,239.74</b>	<b>\$449,302.82</b>	
General Gov't								
Public Safety (Fire Dept.)			\$266,326.00			\$344,837.12		
Public Works (Streets)			\$127,762.00			\$125,230.48		
Sanitation & Recycling			\$47,650.00			\$65,645.55		
Parks & Recreation			\$3,500.00			\$3,092.29		
Comm. Hall			\$51,987.00			\$52,137.87		
Special Revenue Funds			\$50,120.00			\$25,296.43		
City Of Hamburg (Savings)	<u>\$451,125.57</u>	<u>\$15,167.00</u>	<u>\$0.00</u>	<u>\$466,292.57</u>	<u>\$17,286.87</u>	<u>\$0.00</u>	<u>\$468,412.44</u>	
Fire Equipment CD	\$443,125.32	\$15,107.00	\$0.00	\$458,232.32	\$17,146.33	\$0.00	\$460,271.65	
	\$8,000.25	\$60.00	\$0.00	\$8,060.25	\$140.54	\$0.00	\$8,140.79	
<b>Debt Service</b>	<b>\$38,580.40</b>	<b>\$50,228.23</b>	<b>\$48,193.75</b>	<b>\$40,614.88</b>	<b>\$53,255.87</b>	<b>\$48,218.75</b>	<b>\$43,617.52</b>	
<b>Total (Tax Revenue Funds)</b>	<b>\$902,993.63</b>	<b>\$612,740.23</b>	<b>\$595,538.75</b>	<b>\$920,195.11</b>	<b>\$722,797.64</b>	<b>\$664,458.49</b>	<b>\$961,332.78</b>	
<b>Enterprise Funds</b>								
Water	\$100,140.66	\$179,697.45	\$151,059.35	\$128,778.76	\$1,038,625.95	\$1,046,915.40	\$91,851.21	
Sewer	\$344,999.40	\$70,473.24	\$81,480.10	\$333,992.54	\$68,437.45	\$63,510.97	\$349,925.88	
Storm Water	\$114,134.48	\$85,480.00	\$76,834.37	\$122,780.11	\$913,672.61	\$166,594.07	\$861,213.02	
<b>Total (Enterprise Funds)</b>	<b>\$559,274.54</b>	<b>\$335,650.69</b>	<b>\$309,373.82</b>	<b>\$585,551.41</b>	<b>\$2,020,736.01</b>	<b>\$1,277,020.44</b>	<b>\$1,302,990.11</b>	
<b>Totals</b>	<b>\$1,462,268.17</b>	<b>\$948,390.92</b>	<b>\$904,912.57</b>	<b>\$1,505,746.52</b>	<b>\$2,743,533.65</b>	<b>\$1,941,478.93</b>	<b>\$2,264,322.89</b>	
					\$2,743,533.65	\$1,941,478.93		
					\$0.00	\$0.00		
<b>Debt Summary</b>	<b>Remaining Balance 1/1/2019</b>	<b>Remaining Assessment 1/1/2019</b>	<b>Cash &amp; Investments</b>	<b>2019 Principle Payments</b>	<b>Date Due</b>	<b>Date Paid</b>	<b>Maturity Date</b>	<b>Unfunded Balance 12/31/2019</b>
1992 Streets	\$0.00	\$3,825.56	\$0.00	\$0.00			2012	(\$3,825.56)
2007 Streets	\$75,000.00	\$0.00	\$38,580.40	\$15,000.00	2/1/17 & 8/1/17	2/1/17 & 8/1/17	2/1/2023	\$21,419.60
Cert. of Indebtedness (2018 Pumper)	\$114,000.00	\$0.00	\$0.00	\$22,800.00	10/31/2019	10/31/2019	10/31/2023	\$91,200.00
Water Wells Project	\$57,000.00	\$0.00	\$0.00	\$13,000.00	2/20/17 & 8/20/17	2/20/17 & 8/20/17	8/20/2022	\$44,000.00
Water Treatment Plant	\$332,000.00	\$0.00	\$0.00	\$51,000.00	2/20/17 & 8/20/17	2/20/17 & 8/20/17	8/20/2024	\$281,000.00
Sanitary Sewer Improvements	\$150,088.23	\$59,800.37	\$0.00	\$15,000.00	2/20/17 & 8/20/17	2/20/17 & 8/20/17	8/20/2030	\$75,287.86
Storm Water Improvements	\$860,000.00	\$0.00	\$0.00	\$45,000.00	2/1/17 & 8/1/17	2/1/17 & 8/1/17	2/1/2032	\$815,000.00
<b>Totals</b>	<b>\$1,588,088.23</b>	<b>\$63,625.93</b>	<b>\$38,580.40</b>	<b>\$161,800.00</b>				<b>\$1,324,081.90</b>

Cash Flow Actuals

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
<b>Income</b>													
Property Taxes	\$793.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$257,285.74	\$0.00	\$0.00	\$0.00	\$0.00	\$242,489.55	\$500,548.62
Licenses & Permits	\$80.85	\$0.00	\$56.00	\$133.20	\$1,525.00	\$722.69	\$15,018.48	\$561.82	\$513.00	\$56.00	\$0.00	\$0.00	\$18,667.04
Intergov't Receipts (Aids)	\$6,482.92	\$1,585.34	\$0.00	\$0.00	\$0.00	\$15,928.66	\$29,443.34	\$2,160.00	\$0.00	\$2,400.00	\$0.00	\$39,264.46	\$97,264.72
Charges for Services	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00	\$60.00	\$40.00	\$20.00	\$0.00	\$20.00	\$20.00	\$200.00
Assessment Searches	\$0.00	\$0.00	\$600.00	\$0.00	\$150.00	\$150.00	\$0.00	\$350.00	\$250.00	\$150.00	\$300.00	\$750.00	\$2,700.00
Comm Cir Rentals	\$0.00	\$0.00	\$5,172.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,172.98
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,425.00	\$0.00	\$0.00	\$0.00	\$6,600.00	\$6,825.00	\$26,850.00
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
Park Rentals	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
Hall Receipts	\$800.00	\$413.00	\$1,042.26	\$425.00	\$112.00	\$300.00	\$0.00	\$150.00	\$150.00	\$1,804.00	\$140.70	\$676.30	\$6,013.26
Fines	\$259.97	\$30.00	\$180.00	\$165.00	\$0.00	\$300.00	\$66.66	\$0.00	\$0.00	\$20.00	\$0.00	\$30.00	\$751.63
Misc. Receipts	\$0.00	\$1,299.42	\$0.00	\$122.61	\$1,434.09	\$176.27	\$322.70	\$2,688.42	\$152.42	\$2,868.14	\$379.38	\$35,154.71	\$44,598.16
Other Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Recovery	\$0.00	\$0.00	\$416.99	\$0.00	\$0.00	\$422.61	\$51.08	\$0.00	\$1,312.10	\$0.00	\$25.54	\$1,153.04	\$3,381.36
Interest Income (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,042.80	\$82,042.80
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,000.00	\$14,000.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,625,551.43	\$1,627,874.43
Debt Proceeds/Sale of Asse	\$0.00	\$0.00	\$0.00	\$0.00	\$2,323.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,522.39	\$10,660.99
Special Assessments	\$2,359.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,779.18	\$0.00	\$0.00	\$0.00	\$0.00	\$4,522.39	\$10,660.99
Water Service	\$12,865.98	\$14,256.81	\$14,722.39	\$13,395.00	\$14,250.86	\$14,785.31	\$13,627.01	\$15,390.30	\$15,529.19	\$14,213.99	\$15,457.78	\$16,004.92	\$174,499.52
Water Service	\$4,778.86	\$4,261.51	\$4,863.07	\$4,997.36	\$5,090.71	\$4,970.53	\$4,662.79	\$5,128.21	\$5,119.54	\$4,366.32	\$5,117.86	\$4,546.55	\$58,903.33
Storm Water	\$5,548.12	\$5,676.25	\$5,656.83	\$5,767.28	\$5,879.52	\$5,677.50	\$5,476.51	\$5,933.19	\$5,844.92	\$5,407.04	\$5,098.69	\$5,638.96	\$68,604.81
Storm Water	\$28,069.45	\$28,542.33	\$32,710.52	\$25,005.45	\$31,065.18	\$43,353.57	\$343,198.49	\$32,601.94	\$28,891.17	\$31,285.49	\$34,139.95	\$2,078,670.11	\$2,743,533.65
<b>Expenses</b>													
General Gov't	\$29,011.72	\$28,598.70	\$12,736.70	\$15,769.04	\$12,497.05	\$28,848.34	\$16,348.63	\$15,341.43	\$19,485.01	\$19,531.13	\$18,129.17	\$32,499.40	\$248,794.32
Public Safety	\$8,715.38	\$4,281.44	\$1,322.23	\$25,376.72	\$2,481.79	\$12,713.38	\$1,397.91	\$13,483.57	\$5,202.06	\$11,921.87	\$6,294.79	\$32,049.34	\$125,230.48
Public Works	\$3,603.69	\$5,005.15	\$12,131.59	\$6,913.62	\$1,622.38	\$1,914.52	\$7,737.98	\$17,657.79	\$918.07	\$1,012.84	\$2,667.17	\$4,460.75	\$65,645.55
Sanitation & Recycling	\$0.00	\$557.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$551.80	\$0.00	\$327.31	\$827.70	\$827.70	\$3,092.29
Park & Recreation	\$229.43	\$704.00	\$2,553.92	\$2,051.23	\$0.00	\$20,211.05	\$3,527.18	\$4,406.81	\$10,012.82	\$2,666.73	\$5,020.68	\$960.33	\$52,137.87
Hall Expenses	\$2,123.44	\$0.00	\$1,315.69	\$2,486.17	\$1,464.24	\$1,520.17	\$619.11	\$1,923.97	\$4,582.76	\$1,917.60	\$1,721.70	\$3,067.66	\$25,296.43
Debt Service	\$17,243.75	\$0.00	\$0.00	\$0.00	\$0.00	\$1,335.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,218.75
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,042.80	\$82,042.80
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,000.00	\$14,000.00
Water	\$24,986.42	\$29,160.20	\$5,875.16	\$49,511.38	\$25,180.76	\$22,315.84	\$22,691.73	\$9,885.60	\$408,714.62	\$20,628.39	\$157,450.70	\$190,255.56	\$966,666.36
Sewer	\$2,076.06	\$2,771.20	\$3,231.80	\$4,643.72	\$10,673.16	\$3,863.37	\$2,216.32	\$3,672.52	\$2,993.38	\$3,608.90	\$3,504.59	\$3,370.85	\$46,625.87
Storm Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76.51	\$0.00	\$79,431.24	\$27.50	\$1,144.66	\$2,000.00	\$8,000.00	\$90,680.01
Storm Water	\$87,999.89	\$73,632.39	\$36,847.11	\$106,751.88	\$56,033.05	\$92,798.28	\$54,538.86	\$146,354.73	\$451,936.22	\$62,759.43	\$227,245.50	\$371,533.39	\$1,768,430.73
<b>Other Expenses (DEBT)</b>													
Wells/WTP Bonds	\$4,623.74	\$0.00	\$0.00	\$0.00	\$0.00	\$71,529.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,153.34
Water Imp. Bonds (2011)	\$4,095.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,095.70
Sewer Imp. Bonds (2011)	\$942.55	\$0.00	\$0.00	\$0.00	\$0.00	\$15,942.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,885.10
Storm Water Imp. Bonds (2011)	\$61,880.86	\$0.00	\$0.00	\$0.00	\$0.00	\$14,033.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,914.06
Total Other Expenses	\$71,542.85	\$0.00	\$0.00	\$0.00	\$0.00	\$101,505.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$173,048.20
<b>Checking Balance</b>	\$1,336,794.88	\$1,291,704.82	\$1,287,568.23	\$1,205,821.80	\$1,180,853.93	\$1,029,903.87	\$1,318,563.50	\$1,204,810.71	\$784,765.66	\$750,291.72	\$557,186.17	\$2,264,322.89	\$2,264,322.89
	(\$125,473.29)	(\$45,090.06)	(\$4,136.59)	(\$81,748.43)	(\$24,967.87)	(\$150,950.06)	\$288,659.63	(\$113,752.79)	(\$423,045.05)	(\$31,473.94)	(\$193,105.55)	\$1,707,136.72	\$802,054.72

**CITY OF HAMBURG**  
**City Clerk/Treasurer – PO Box 248**  
**181 Broadway Ave., Hamburg, MN 55339**

*City Office: (952) 467-3232 Fax: (952) 467-3119 TDD: 711 Email: [CityAdmin@CityofHamburgmn.com](mailto:CityAdmin@CityofHamburgmn.com)  
City Website: [CityofHamburgmn.com](http://CityofHamburgmn.com)*

January 22, 2020

The Honorable Elaine Chao  
Secretary, US Department of Transportation  
1200 New Jersey Ave, SE  
Washington, DC 20590

Dear Secretary Chao,

The City of Hamburg pleased to support the US Highway 212 Rural Freight Access project for consideration of federal financial assistance under the Infrastructure for Rebuilding America (INFRA) Program. This critical project expands 10 miles of US Highway 212 in Carver County, Minnesota from a two-lane undivided rural highway to a four-lane divided expressway facility extending from the City of Norwood Young America (County Highway 34) to the City of Cologne (County Highway 36 western intersection) and from the City of Cologne (County Highway 36 eastern intersection) to the City of Carver (County Highway 11).

The corridor is part of the National Highway System and is one of the most important economic and highway freight corridors in the State of Minnesota and the Upper Midwest region, connecting the Twin Cities to South Dakota and beyond. US Highway 212 provides a critical connection for agricultural and industrial areas throughout the region. In addition, it is identified as a high priority “Tier One” Truck Corridor by the Metropolitan Council.


Carver County and MnDOT have completed an extensive planning effort to determine an innovative, cost-effective approach to expand US Highway 212 and address serious safety, access, and mobility issues. The proposed project will expand US Highway 212 to a four-lane divided expressway, addressing the existing undivided two-lane gap in the Twin Cities’ highway network, which negatively affects freight movement and economic development initiatives.

This project will benefit the highway freight network, improving a critical connection to and from the Twin Cities metropolitan area and meet the priority objectives of the INFRA funding program by emphasizing economic vitality, leveraging non-federal funding sources of infrastructure investment, and deploying innovative technology and financing approaches.



On behalf of the City of Hamburg, I would like to urge your support for Carver County's INFRA Program application for the US Highway 212 Rural Freight Access project.

Sincerely,



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*Chris Lund, Mayor*



# JANUARY DELINQUENCY REPORT 2020

Notices Posted and mailed on 2-6-2020  
 Shut-off date 8:00 A.M. Thursday Feb.20th

NOTES	Account #	AMOUNT OVER DUE	CURRENT BILL for JANUARY USAGE	ACCOUNT BALANCE	PAYMENTS	UPDATED BALANCE
Posted Shut-Off	01-00012250-00-1	\$546.97	\$143.29	\$690.26		
	01-00017617-00-9	\$277.15	\$118.53	\$395.68		
Post Card Reminder	01-00017613-00-5	\$359.94	\$149.29	\$509.23		
Posted Shut-Off	01-00011860-00-7	\$124.16	\$110.85	\$235.01		
Post Card Reminder	01-00005360-00-5	\$159.45	\$164.67	\$324.12		
Posted Shut-Off	01-00009420-00-6	\$232.26	\$97.00	\$329.26		
Post Card Reminder	01-00014320-00-7	\$86.94	\$84.69	\$171.63		
Posted Shut-Off	01-00012430-00-9	\$1,018.80	\$139.14	\$1,157.94		
	01-00016604-00-4	\$444.49	\$244.65	\$689.14		
	01-00011955-00-6	\$57.61	\$45.01	\$102.62		
	01-00007625-00-7	\$588.01	\$152.37	\$740.38		
	01-00006190-01-2	\$159.01	\$152.37	\$311.38		
Payment Plan	01-00005490-00-1	\$355.87	\$247.33	\$603.20		
PAID	01-00010150-00-6	\$267.06	\$95.47	\$362.53	\$267.06	\$95.47
	01-00003619-00-2	\$153.88	\$107.77	\$261.65		
Post Card Reminder	01-00017621-00-6	\$191.72	\$204.66	\$396.38		
Post Card Reminder	01-00014311-00-5	\$175.23	\$162.82	\$338.05		
	01-00003618-00-1	\$120.02	\$118.53	\$238.55		
PAID	01-00009350-00-8	\$125.40	\$118.53	\$243.93	\$243.93	\$0.00
	01-00017615-00-7	\$714.49	\$149.29	\$863.78		
Posted Shut-Off	01-00002490-00-4	\$104.61	\$118.53	\$223.14		
		\$6,263.07	\$2,924.79	\$9,187.86	\$510.99	\$95.47

## Activity/Project List Deputy Clerk FEBRUARY 2020

Date	Activity/Project/Issue	Outcome
2/3/2020	Entered water payments, set-up handheld meter reader for Greg, printed meter sheet for Greg, Uploaded meter data from handheld,	
2/4/2020	entered water payments, entered meter readings, sent Greg out for a couple of meters that didn't read, ran billing reports, billed out for water, prepared bills for mailing, updated meter spreadsheets,	
2/5/2020	Entered bills and updated claims list, updated check #'s in QB from previous batch of payments, updated names and addresses in BDS, ran daily errands, answered phone calls, MNSPECT stopped in to drop off paperwork, Brad popped in for a bit, Religious woman stopped in to drop off a pamphlet for our reading pleasure, credited 5 account late fee's in BDS due to a mail delivery timing issue, fielded calls from 2 of those residents about the late fee's, discussed installing a auto-shut off meter in a rental house with Greg and Jeremy, I then began preparing a letter to that homeowner regarding installing a new meter, prepared 5 shut-off letters and tried calling for a CSO there were non available, Tom D. stopped in regarding building plans, prepared deposit slips	
2/6/2020	Completed new meter install letter to homeowner of rental property, CSO Tim stopped by to Post Water Shut-off notices, Spoke with another resident regarding the late fee that I reversed for them because of the mail issue, organized and filed documents, prepared an assessment search for the sale of a home in town, updated rental on website, updated delinquency list and prepared it for council agenda packet, ran daily errands, entered bills in QB, Cintas called and we applied a credit from September 2019 to the current invoice - made change in QB, called viking coca-cola to adjust an invoice error of a missed credit to us, checked the payment box out front several times throughout the day, entered water usage report for January, updated my daily activity list, assisted an elderly lady with a restroom and directions to a home for sale in town, entered receipts into QB, Spitz stopped in to pay water bill and converse shortly, Brad popped in to pay water bill,	
2/7/2020	entered bills, updated claims list, entered water payments, prepared bank deposit, ran daily errands to bank and post office, answered phone calls, met new resident who came in to pay a part of his bill, new resident tripped on our curb out front landing flat on his stomach	requested we paint curb
2/10/2020	spoke with resident regarding water bill, entered water bill payments, updated delinquency report with payments made, entered receipts in QB, Messaged Chief regarding a FD members info., entered bills in QB, updated Claims list, worked on newsletter, updated a vendors address in QB and envelope file,	
2/11/2020	Prepared a paymen tplan for a resident, ran daily errands, entered a bill into QB, had Jeremy update Claims list, prepared the Winter Newsletter for review, answered the phone, called for an officer to deliver an Administrative Search Warrant,	



## Carver County Sheriff Emergency Response Decals Program



The Sheriff's Office will be establishing an Emergency Response Decal Program. The reason behind the program is to assist deputies responding to certain calls for service. These decals will help deputies in knowing who they could possibly be dealing with, and to assist them with the correct treatment or care. Deputies will be able to pass along useful information obtained from the decals to the responding paramedics and county fire departments.

This is going to be a county-wide program, and a great way to promote positive community relations, by visiting with these individuals and families.

### ***Goals of Distribution***

- Each Town Cop will receive a certain amount decals to help with distribution throughout the county. The number of decals given will depend on size of city.
- These decals will be available to be picked up at the city halls front counter.
- Decals will also be given to individuals that request them, and if they would like a deputy to responded to their address and assist them in the placing of decal. This is great community contact opportunity.
- Town Cops will present these at Triad and Community Senior Commission Boards.
- Individuals that want to display decals at single residences will be requested to place them on the inside of their front doors or refrigerators. This will help prevent crimes of opportunities.
- Apartments, condominiums, and assisted living areas will be requested to place the decals on the outside of their front door. Leave the placement of the decal up to the tenants.
- I would like any deputies who have ran across situations, where these decals would be helpful, to talk with the tenant or there family in getting a decal placed for better service and safety.
- If GP deputies are requested for a decal, please get one from a city hall located in there district.
- Once the decals have been distributed the Sheriff's Office will promote the program over several social media sites.
- The decals are 4X4 in size, and if you need more decals please let Sgt. Hodge know by email, and he will get them ordered.
- These are the decals we are going to start with. There are other topics like epilepsy, seizure disorders, and food allergies. We will look into other decals going forward once the program is established and we receive feedback from the communities.
- Chaska Police Department is going to be requested to help distribute these decals to their citizens in Chaska.

Please read over the attached Goals of Distribution and placements for the new Emergency Response Decal Program that the Sheriff's Office is going to begin on February 1<sup>st</sup>. We will need your help in the distribution of these decals to the citizens in your community. I would like 3-4 of each of the five decals placed at your city's front desk with their permission. I would encourage you to check with the city's front desk once a week to maintain adequate numbers of decals or have them notify you when they are out.

I would also like you to distribute these on calls for service, senior commission boards, and citizens that inquire about these decals that they have learned about through the Carver County Sheriff's social media sites.

If a GP deputy gets a request from a person who lives in a township, the GP deputy should get the requested decal from the closest Town Cop or City from where the person lives in that GP district.

I will place an envelope in your mail tray with the five different decals before February 1<sup>st</sup>. The initial amount of decals you will receive have been divided into different numbers depending on the size of your city.

Once the program has started and you need more decals please let me know and I will order them from our sign shop.

The first five Emergency Responders Decals are the following:

**DIABETIC - ORANGE**

**DEMENTIA or ALZHEIMER - BLUE**

**AUTISM or SPECIAL NEEDS - YELLOW**

**DEAF or HEARING IMPAIRED - RED**

**BRAIN INJURY or PTSD – Green**

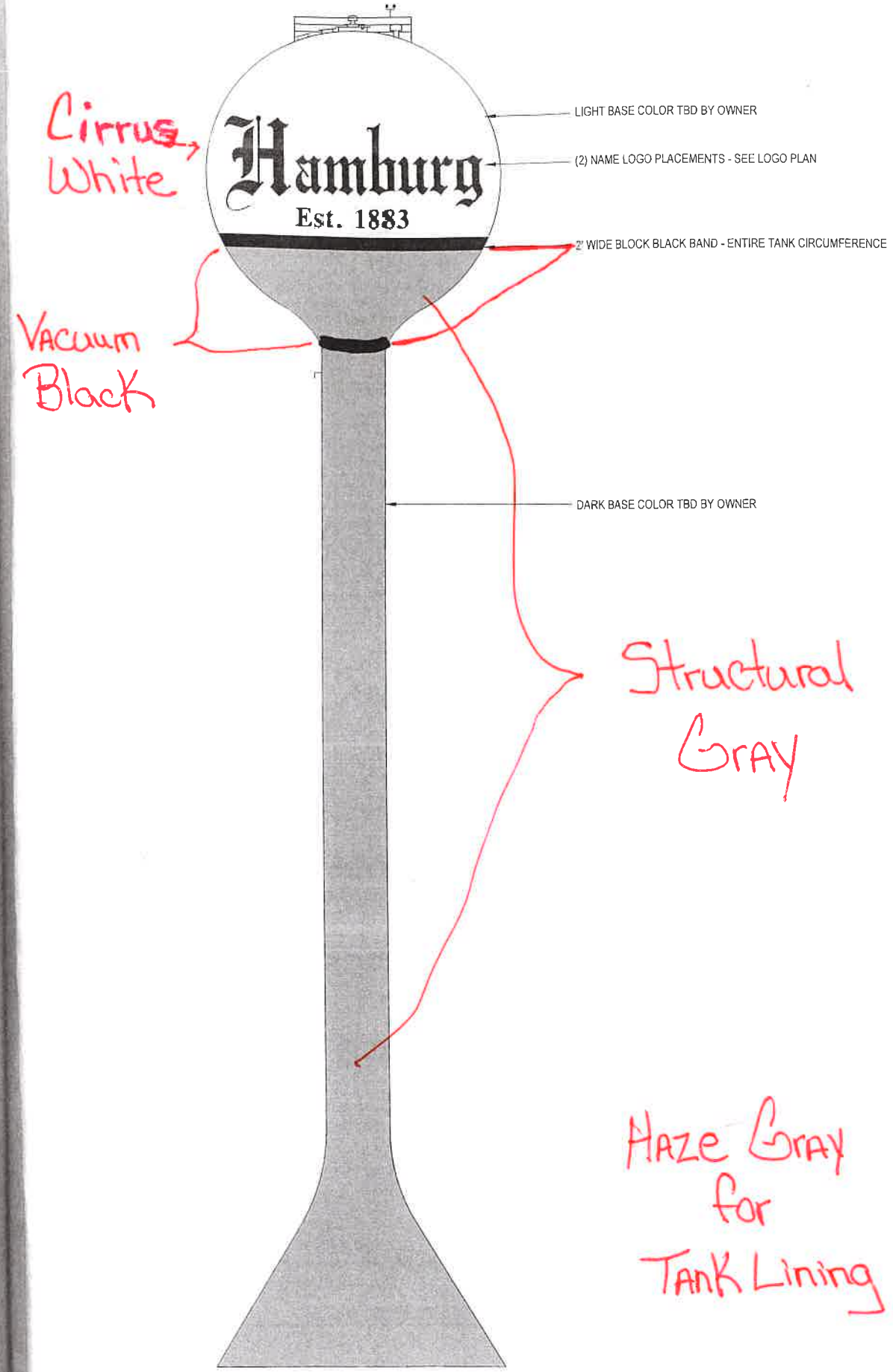
*These colors match Scott County's Program so we are staying consistent with our sister county with who we share law enforcement personnel.*

This is a new program to the Sheriff's Office. If you have any ideas, advice, or input on how to better distribute these decals, I encourage you to express them to help this program be successful for the citizens of Carver County and our responding deputies.

If you have any questions or concerns feel free to contact me.

Sgt. Jake Hodge #811

This is something new the Sheriff's Office is starting and feedback is important. If you have any ideas with distribution or any suggestions to build on this program, please let me know. All advice, information, and input provided would be appreciated and encouraged.



Cirrus  
White

Vacuum  
Black

LIGHT BASE COLOR TBD BY OWNER

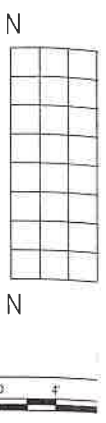
(2) NAME LOGO PLACEMENTS - SEE LOGO PLAN

2" WIDE BLOCK BLACK BAND - ENTIRE TANK CIRCUMFERENCE

DARK BASE COLOR TBD BY OWNER

Structural  
Gray

Haze Gray  
for  
Tank Lining



**CITY OF HAMBURG, MINNESOTA  
RESOLUTION NUMBER 2020-04**

**RESOLUTION AUTHORIZING OFF-PREMISES LIQUOR SERVICE  
AT COMMUNITY FESTIVAL**

**WHEREAS**, Minnesota Statutes, section 340A.404, subdivision 4(b), authorizes a City Council to authorize a liquor license holder to serve liquor at an off-premises location at a community festival;

**WHEREAS**, the Big Rib Jig, held on June 27, 2020, is an important attraction for the community and takes place within the City of Hamburg;

**WHEREAS**, Parkside Tavern has an active retail intoxicating on-sale liquor license issued by the City of Hamburg;

**WHEREAS**, Parkside Tavern desires to dispense liquor outside of its licensed premises during the Big Rib Jig; and

**WHEREAS**, Parkside Tavern has provided the City of Hamburg with proof of liability insurance in compliance with Minnesota Statutes, section 340A.409; therefore

**BE IT RESOLVED BY THE CITY COUNCIL OF HAMBURG, MINNESOTA:**

1. The Big Rib Jig, held on June 27, 2020, is a community festival.
2. Parkside Tavern is hereby authorized to dispense liquor off premises during the Big Rib Jig on June 27, 2020, in accordance with Minnesota Statutes, section 340A.404, subdivision 4(b).
3. Parkside Tavern may only dispense liquor in the designated areas of the Big Rib Jig. The designated areas are exclusively Bicentennial Park (614 Park Avenue) and the fenced-in area of Railroad Street immediately adjacent to Parkside Tavern. All liquor must be consumed in the designated areas.
4. Parkside Tavern is responsible for ensuring no persons under the age of 21 obtain or consume alcohol at the Big Rib Jig.





Jeremy Gruenhagen &lt;cityadmin@cityofhamburgmn.com&gt;

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**Offensive Behavior Training**

2 messages

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**Kelly Dohm** <kdohm@mhsllaw.com>  
To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Fri, Feb 7, 2020 at 11:41 AM

Jeremy, in working to prepare revisions to the Employee Handbook, I was thinking that it would be a good idea for me to come out to City Hall to do offensive behavior training again for both the staff and the firefighters. I realize that we did this years ago, but I would advise that when we roll out the revised Employee Handbook, that we also at that time conduct offensive behavior training. I know that it takes time to get on the training schedule for the firefighters which is why I thought that I would bring this up now. Let me know your thoughts. Thanks!

**Kelly C. Dohm**

Partner

Melchert Hubert Sjodin, PLLP

Minnesota State Bar Association

**Certified & Specialist****Labor and Employment Law**

(952) 442-7724

[kdohm@mhsllaw.com](mailto:kdohm@mhsllaw.com)[www.mhsllaw.com](http://www.mhsllaw.com)

121 West Main Street; Suite 200, Waconia, MN 55387

This email may contain confidential information. If you are not the intended recipient, please delete this email and notify me. Thank you.

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**Jeremy Gruenhagen** <cityadmin@cityofhamburgmn.com>

Fri, Feb 7, 2020 at 12:09 PM

To: Chris Lund &lt;clund@cityofhamburgmn.com&gt;, Eric Poppler &lt;epoppler@cityofhamburgmn.com&gt;, Jason Buckentin &lt;jbuckentin@cityofhamburgmn.com&gt;, Scott Feltmann &lt;feltmann@cityofhamburgmn.com&gt;, Tim Tracy &lt;ttracy@cityofhamburgmn.com&gt;

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STANDARD RENTAL SERVICE AGREEMENT

Location 032K Agreement No. 210171369 Customer No. 12850523 Date
Customer CITY OF HAMBURG Phone 9524673232
Address 351 HENRIETTA City HAMBURG State MN Zip 55339

UNIFORM PRICING:

Table with 5 columns: Material #, Description, Rental Freq., Inventory, Unit Price

EMBLEM PRICING:

Table with 5 columns: Material #, Description, Rental Freq., Inventory, Unit Price

FACILITY SERVICES PRODUCTS PRICING:

Table with 5 columns: Material #, Description, Rental Freq., Inventory, Unit Price. Rows include items like 48" MOP FRAME, SM SHOP TWL-RED, 48" DUST MOP, etc.

- This agreement is effective as of the date of execution for a term of 60 months from date of installation.
The additional charges listed below are subject to adjustment by Company effective upon notice to Customer, which notice may be in the form of an invoice.
COD Terms \$ per week charge for delayed payment ( if Amount Due is Carried to Following Week)
Credit Terms - Charge Payments due 10 Days After End of Month
Automatic Lost Replacement Charge: Material X2160 % of Inventory 6.000 \$ 0.924 EA.
Automatic Lost Replacement Charge: Material X2750 % of Inventory 4.000 \$ 2.258 EA.
Automatic Lost Replacement Charge: Material % of Inventory \$ EA.
Make-Up charge \$ 3.820 per garment.
Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$ per garment
Artwork Charge for Logo \$
Mat
Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.
Service Charge: \$ 15.460 per delivery.
This Service Charge is used to help Company pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Company.
Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$ per garment will be assessed for employees size changed within 4 weeks of installation.
Uniform Advantage \$ per garment. Premium Advantage \$ per garment.
Uniform and Premium Advantage covers damaged garments needing to be replaced outside of normal wear. Uniform Advantage and Premium Advantage do not cover lost or unreturned garments. The Customer or Company may cancel Uniform Advantage and Premium Advantage at any time.
Emblem Advantage \$ per garment. Emblem Advantage covers name and company emblems initially selected by Customer. The Customer or Company may cancel Emblem Advantage at any time after six months from date of installation.
Prep Advantage \$ per garment. Prep Advantage covers all costs associated with garment preparation. The Customer or Company may cancel Prep Advantage at any time after six months from date of installation..
Other



/  \_\_\_\_\_  
Date

Initial and check box if Unilease. All garments will be cleaned by Customer.

/  \_\_\_\_\_  
Date

Initial and check box if receiving Linen Service. Company may make periodic physical inventories of items in possession or under control of customer.

/  \_\_\_\_\_  
Date

Initial and check box if receiving direct embroidery. If service is discontinued for an employee, or Customer deletes any of the garments with direct embroidery for any reason, or terminates this agreement for any reason, or fails to renew the agreement. Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.

Customer certifies that  it is  is not a federal, state, or local government branch or agency.

**This agreement is subject to the terms and conditions on the back of this agreement. By signing below, Customer agrees to and accepts the terms and conditions on the back of this agreement.**

Cintas Loc. No. \_\_\_\_\_  
By \_\_\_\_\_  
Title \_\_\_\_\_  
Accepted-GM: \_\_\_\_\_

**CUSTOMER:**

Please Sign Name \_\_\_\_\_  
Please Print Name \_\_\_\_\_  
Please Print Title \_\_\_\_\_  
E-mail \_\_\_\_\_





## STANDARD UNIFORM RENTAL SERVICE AGREEMENT RENEWAL

1. The Customer, its successors and assigns ("Customer") orders from CINTAS CORPORATION or any of its subsidiaries, successors and assigns ("Company") all of the Customer's requirements of garment rental services and other materials covered by this agreement during the term of this agreement all in accordance with the pricing, terms and conditions contained herein. Pricing is based on 52 weeks billing per rental material per year.
2. All garments and other rented materials will be cleaned and maintained by Company and remain the property of the Company. Any garments that require replacement due to normal wear will be replaced by Company at no charge to Customer.
3. Unless specified otherwise, the garments supplied under this Agreement are not personal protective equipment and have no special protective or other characteristics, including but not limited to, flame resistant or acid resistant properties. Specialty apparel and personal protective equipment may be available from Company upon request and would be covered under additional terms. Customer warrants that none of the employees for whom garments are supplied under this agreement require flame retardant or acid resistant clothing.
4. Customer is ultimately responsible for choosing the type and placement of any floor mats provided by Company and ensuring floor safety conditions at its locations. If a mat needs to be replaced for any reason prior to its next scheduled service, Customer should remove it and contact Company to request replacement.
5. Customer agrees to notify Company, in writing, of any hazardous materials, including lead, arsenic, hexavalent chromium and cadmium, that may be picked up by Company in the soiled garments or other textiles serviced under this agreement. In no case will hazardous materials be present to the extent that they may be harmful to Company's employees.
6. The weekly rental charge for any individual leaving the employ of Customer can be terminated, but only after all garments issued to that individual, or the current replacement value of same, have been returned or paid to Company. Any non-standard, or special products (i.e., logo mats) must be purchased by the Customer if service is stopped for any reason. If materials are lost or damaged by any means Customer will pay the then current replacement values for said materials. Should Customer require garment sizes that are outside the standard size range, Customer agrees to pay the specific premium price for those materials and sizes designated under Uniform Pricing.
7. This agreement is effective as of the date of execution. The initial term of this agreement shall be as set forth on the front of this agreement and shall automatically renew for the same period of time unless Company is notified, to the contrary, in writing, no more than 180 days, but no less than 90 days in advance of the expiration of the then current term. Company has the right to increase prices. The Customer has the right to reject the price increase within ten (10) days of the notice. If Customer rejects the price increase, Company may terminate this agreement. All invoices must be paid within ten days after the end of the month. Interest will accrue on any amounts which are not paid when due from the date due to the date of payment in full at an annual percentage rate equal to the lesser of (a) eighteen percent 18% or (b) the maximum rate permitted by applicable law.
8. Company is a licensee and not the owner of the Carhartt trademarked products. If Company should no longer have such license, then Company will substitute the Carhartt trademarked garments with garments of similar material and quality.
9. Customer hereby agrees to defend, indemnify and hold harmless Company from any claims and damages arising out of or associated with this agreement.
- 10. Company guarantees to deliver the highest quality textile rental service at all times. Any complaints about the quality of the service which have not been resolved in the normal course of business must be sent by registered letter to Company's General Manager. If Company then fails to resolve any material complaint in a reasonable period of time, Customer may terminate this agreement provided all rental materials are paid for at the then current replacement values or returned to Company in good and usable condition.**
11. Additional customer employees, products and services may be added to this agreement and shall automatically become a part of and subject to the terms and provisions of this agreement. If this agreement is terminated early, the parties agree that the damages sustained by Company will be substantial and difficult to ascertain. Therefore, if this agreement is terminated by Customer prior to the applicable expiration date for any reason other than documented quality of service reasons which are not cured as set forth above, or terminated by Company for cause at any time, Customer will pay to Company, as liquidated damages and not as a penalty, the greater of 50% of the average weekly invoice total multiplied by the number of weeks remaining in the unexpired term, or buy back all garments and other products allocated to Customer at the then current replacement values. Customer shall also be responsible for any unpaid charges on Customer's account prior to termination.
12. While this agreement is in effect, Customer agrees to pay a weekly minimum charge equal to 75% of (a) the charges on the initial invoice and (b) the charges for additional products and services added after the initial invoice.
13. Any dispute or matter arising in connection with or relating to this agreement shall be resolved by binding and final arbitration. The arbitration shall be conducted pursuant to applicable state or federal arbitration laws. Any such dispute shall be determined on an individual basis, shall be considered unique as to its facts, and shall not be consolidated in any arbitration or other proceeding with any claim or controversy of any other party. The exclusive jurisdiction and forum for resolution of any such dispute shall lie within the state where Customer is located.
14. Customer certifies that Company is in no way infringing upon any existing contract between Customer and any other service provider.
15. This agreement contains the entire agreement of the parties with respect to the subject matter of this agreement and supersedes all prior negotiations, agreements and understandings with respect thereto, and any terms and conditions set forth in subsequent purchase orders or other documents issued by customer, in which case, the terms of this agreement shall control.
16. This agreement may not be modified, amended or supplemented except in writing signed by an authorized representative of Company, provided, however, if a federal, state or local government body or its representative is a party to this agreement, the proposal modification, amendment, or supplement must be in a writing signed by a President or a Senior Vice President of Company.

SENATE  
STATE OF MINNESOTA  
NINETY-FIRST SESSION

S.F. No. 2442

(SENATE AUTHORS: PRATT and Hoffman)

DATE	D-PG	
03/13/2019	867	Introduction and first reading
		Referred to Local Government
03/18/2019	1011	Author added Hoffman

OFFICIAL STATUS

1.1 A bill for an act

1.2 relating to local government; authorizing municipalities to charge a street impact

1.3 fee; amending Minnesota Statutes 2018, section 462.358, by adding subdivisions.

1.4 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

1.5 Section 1. Minnesota Statutes 2018, section 462.358, is amended by adding a subdivision

1.6 to read:

1.7 Subd. 12. Street impact fee. (a) In addition to all other existing authority of a

1.8 municipality, a municipality may impose a fee as set by ordinance on an applicant based

1.9 on the net buildable acreage of the subdivision, the subdivision's impact on the municipality's

1.10 transportation system, or the municipality's transportation plan.

1.11 (b) Cash payments received must be placed by the municipality in a special fund to be

1.12 used only for the acquisition and construction, maintenance, or improvement of streets,

1.13 roads, intersections, and related transportation infrastructure based on the municipality's

1.14 approved transportation plan.

1.15 (c) In addition to any other authority, the municipality may deny the approval of a

1.16 subdivision based solely on an inadequate transportation system within the municipality.

1.17 (d) Previously subdivided property from which a street impact fee has been received

1.18 that is being resubdivided with the same number of lots is exempt from street impact fee

1.19 requirements. If, as a result of resubdividing the property, the number of lots is increased,

1.20 the street impact fee applies only to the net increase of lots.

2.1 Sec. 2. Minnesota Statutes 2018, section 462.358, is amended by adding a subdivision to  
2.2 read:

2.3 Subd. 13. Street impact fee nexus. (a) There must be an essential nexus between the  
2.4 fees imposed under subdivision 12 and the municipal purpose sought to be achieved by the  
2.5 fee. The fee must bear a rough proportionality to the need created by the proposed subdivision  
2.6 or development.

2.7 (b) If a municipality is given written notice of a dispute over a proposed fee before the  
2.8 municipality's final decision on an application, a municipality must not condition the approval  
2.9 of any proposed subdivision or development on an agreement to waive the right to challenge  
2.10 the validity of a fee.

2.11 (c) A application may proceed as if the fee had been paid, pending a decision on the  
2.12 appeal of a dispute over a proposed fee, if (1) the person aggrieved by the fee puts the  
2.13 municipality on written notice of a dispute over a proposed fee, (2) prior to the municipality's  
2.14 final decision on the application, the fee is deposited in escrow, and (3) the person aggrieved  
2.15 by the fee appeals under section 462.361 within 60 days of the approval of the application.  
2.16 If an appeal is not filed by the deadline or the person aggrieved by the fee does not prevail  
2.17 on the appeal, the funds paid into escrow must be transferred to the municipality.

2020

LEAGUE OF MINNESOTA CITIES

# CITY ISSUE FACT SHEET

## Street improvement fees support development and taxpayer fairness

*If not addressed, existing taxpayers will foot the bill for streets that are only needed because of proposed residential development.*



### PROBLEM:

When a new subdivision proposal is presented to a city by a developer, city officials consider how that development will connect with the rest of the community through new city streets, or how the added capacity will impact existing city streets.

Many cities plan street work years in advance, and new development creates additional demand.

However, legal interpretation of current law does not allow for cities to collect fees from developers to help pay for these future investments.

### LEAGUE-SUPPORTED SOLUTION:

The League supports **HF2296 / SF2442** and **HF2297 / SF2443** (Rep. Brad Tabke, Sen. Eric Pratt), providing the necessary statutory authority for cities to be able to charge developers fees that cover the street improvements that are needed because of the new residential development.

### DID YOU KNOW?

Without legislative action, cities who want to grow must rely on property taxes to pay for development-related infrastructure. If these cities don't have the tax capacity to absorb these costs, they may be forced to forego new development entirely.

### BACKGROUND:

The Minnesota Supreme Court found in *Harstad v. City of Woodbury* that cities do not have the statutory authority necessary to impose a fee for future street improvements when approving residential development. Cities need a clear and lawful path forward to support development while protecting the interests of current taxpayers.



### For more information:

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[www.lmc.org/development](http://www.lmc.org/development)