



HAMBURG CITY COUNCIL MEETING FEBRUARY 9, 2021

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 p.m. Those in attendance were Council Members Tim Tracy, Eric Poppler, Scott Feltmann, and Jessica Weber, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, and Fire Chief Scott Anderson.

Public Comment – No Public Comment.

Agenda Review (Added Items) and Adoption

- February Claims Adjustment – PERA changed from \$801.03 to \$801.04, bringing the total February claims amount to \$22,589.90

MOTION: Councilmember Tim Tracy moved to accept the Agenda as amended. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all Council Members present.

Consent Agenda

- Approve Minutes for December 22, 2021
- Approve Minutes for January 12, 2021
- Approve Payment of Added January 2021 Claims (\$37,048.52)
- Approve Payment of Added February 2021 Claims (\$22,589.90)
- Approve Cash Flow Statement for December 2020
- Approve Time-Off Request for Greg Schultz
- Approve Time-Off Request for Jeremy Gruenhagen
- Delinquent Utility Bills Report
- City Offices Closed February 15, 2021 for Presidents Day

MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda. Seconded by Councilmember Tim Tracy. Motion was unanimously approved with all Council Members present.

Hamburg Fire Department – Fire Chief Anderson

- COVID-19 Pandemic
 - City Council/Clubs/HFD Meetings
 - Council discussion and decisions: Lions club continues to meet virtually, HFD meetings/trainings are considered essential, YA Township will continue monthly meeting in-house while following CDC guidelines, City Clerk to offer the use of the Hall for their annual meeting in March, and City Council will continue with Zoom meetings.
- Purchasing Policy (Limits)
 - Currently anything above \$1,000 requires quotes, City Clerk will seek guidance from the city auditor.



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- Approve Kaitlin Weckman Application to HFD
 - All background checks have been returned with no issues.
 - **MOTION: Councilmember Tim Tracy moved to approve the addition of Katelyn Weckman to Hamburg's Rescue Reserve Team. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all Council Members present.**
- Radio/Pager Purchases (HFDRA)
 - The Hamburg Fire Relief Association made a donation of \$9,000 towards the purchase of new radios and pagers. The department now has all new radios and almost all new pagers.
- Duty Officer Pay (Weekends)
 - After the Council's discussion, Mayor Lund requested that Chief Anderson speak with the Fire Department members and make a proposal at the March 9th Council Meeting.
- Spare Water Nozzles
 - **MOTION: Councilmember Tim Tracy moved to approve the purchase of 2 Water Nozzles in the amount of \$1,336.00. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all Council Members present.**
- Chief Anderson requested a 6 month leave of absence starting February 10th, 2021.
 - **MOTION: Councilmember Tim Tracy moved to approve Fire Chief Anderson's request for a 6 month leave of absence. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all Council Members present.**

Old City Business

- Estimates for Bobcat Tires
 - **MOTION: Councilmember Tim Tracy moved to approve the purchase of bobcat tires through Lano's. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all Council Members present.**
- State of MN - Office of State Auditor
 - Attorney General's Office Letter (Cell Phone Contracts)
 - State Auditor found no violation of law – biggest concern is with public data – City contract is up in March – Mayor Lund requested the City Clerk work with Verizon to address this issue in our future contracts.
 - Credit Card Use and Policies
 - There is not a clear-cut policy on using a debit card vs. a credit card. Mayor Lund requested City Clerk Gruenhagen discuss this with our auditors and have them note it in our files that we use a



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debit card. Councilman Feltmann asked if other towns have had issues - City Clerk Gruenhagen will inquire with other towns.

- Public Nuisance(s) – 679/710 Park Avenue
 - Due to the defendant pleading not guilty, a pre-trial hearing has been scheduled for April 8th at 9:30 a.m.

New City Business

- Open Meeting Law Language (Legislative Priorities – Open Meeting Law)
 - Mayor will work with City Clerk on these priorities.
- City Council Assignments (Water/Sewer/Streets/Buildings/Parks)
 - Scott Feltmann – Streets
 - Tim Tracy – Water/Sewer
 - Jessica Weber – Buildings
 - Eric Poppler – Parks
- Annexation of Parcel 11.0282010
 - **MOTION: Councilmember Tim Tracy motioned to move forward with the annexation process for parcel 11.0282010. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all Council Members present.**
- Personnel Committee Meeting(s)
 - Meeting February 10th at 4:30 p.m.

City Council Reports

- Councilmember Scott Feltmann had nothing further to report.
- Councilmember Eric Poppler had nothing further to report.
- Councilmember Jessica Weber had nothing further to report.
- Councilmember Tim Tracy had nothing further to report.
- Mayor Chris Lund - The League of MN Cities offers very interesting courses for new and current council members. I encourage council to take advantage of the courses offered. THANK YOU to the Hamburg FD for assisting in the battle over a barn fire this past weekend despite the extremely cold conditions.

MOTION: Councilmember Eric Poppler moved to adjourn the Hamburg City Council Meeting at 8:06 p.m. Seconded by Councilmember Jessica Weber. Motion was unanimously approved with all Council Members present.

Submitted on February 11, 2021
by Deputy Clerk Tamara Bracht

Amended/Approved on March 8, 2021



Jeremy Gruenhagen, City Clerk/Treasurer