



HAMBURG CITY COUNCIL AGENDA
MARCH 12, 2019

1. **Call City Council Meeting to Order**
 - **Pledge of Allegiance**

2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

3. **Agenda Review (Added Items) and Adoption**

4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Minutes for February 12, 2019**
 - **Approve Resolution Number 2019-05 (PFA Application DWRP)**
 - **Approve Added Payment of January 2019 Claims (-\$431.84)**
 - **Approve Added Payment of February 2019 Claims (\$48,467.09)**
 - **Approve Payment of March Claims (\$29,965.87)**
 - **Approve Time-Off Request for Jeremy Gruenhagen (24 Hours)**
 - **Approve Lawful Gambling Permit for Hamburg Lions Club Spring Bingo on April 12, 2019**
 - **Cash Flow Statements for December 2018**
 - **Final 2019 Board of Appeal & Equalization Schedule**
 - **Delinquent Utility Bills Report**
 - **Employee Project Lists**

5. **Fire Chief Scott Anderson**
 - **Approve Firefighter Mark Plantz**
 - **New Lights installed on Rescue 11**

6. **Lois Dreoge**
 - **George Street Development Project**
 - **Storm Water Pond Permit**

7. **Old City Business**
 - **Water Tower (Update)**
 - **Storage Container (400 Railroad Street)**
 - **Storm Water Easements for Parcels 45.0282500/11.0282010 (RR Street)**
 - **Parcel Surveys (Storm Water Location)**



***HAMBURG CITY COUNCIL AGENDA
MARCH 12, 2019***

8. New City Business

- RFQ for Well 2A & 3
- Set Public Hearing for April 9, 2018 (Mediacom Franchise Agreement)
- City Rentals (Clubs)
- Cell Phone for City Employees (Plans)
- Personnel Committee (2019 Items)

9. City Council Reports

- Councilmember Jason Buckentin
- Councilmember Tim Tracy
- Councilmember Scott Feltmann
- Councilmember Eric Poppler
- Mayor Chris Lund
 - 2019 MN Mayors Association Annual Conference
 - RCM Meeting March 11, 2019

10. Adjourn City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
MARCH 12, 2019***

COMMUNITY HALL & PARK ACTIVITIES

FEBRUARY

- 2 – HHFC Fish Fry**
- 23 – Hamburg Lions Purse Bingo**

MARCH

- 13 – Bongards Creameries**

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

FEBRUARY

- 3 – Youngwood 4-H Club**
- 4 – Hamburg Lions Board Meeting**
- 4 – HFD Training**
- 5 – Mayors In**
- 12 – Hamburg City Council Meeting**
- 12 – Young America Township Meeting**
- 18 – Hamburg Lions Club**
- 18 – Presidents Day – City Offices Closed**
- 25 – Hamburg Fire Dept. (Relief Association) Meeting**

MARCH

- 4 – Hamburg Lions Board Meeting**
- 4 – HFD Training**
- 5 – Mayors In**
- 9 – Community Center Rental**
- 11 – Young America Mutual Insurance**
- 12 – Hamburg City Council Meeting**
- 12 – Young America Township Meeting**
- 18 – Hamburg Lions Club**
- 19-20 – Wm. Mueller & Sons Safety Meetings**
- 25 – Hamburg Fire Dept. (Relief Association) Meeting**



HAMBURG CITY COUNCIL MEETING
FEBRUARY 12, 2019

In attendance: Mayor Chris Lund, Council Members Tim Tracy, Jason Buckentin, Eric Poppler and Scott Feltmann. City Clerk/Treasurer Jeremy Gruenhagen, Fire Chief Scott Anderson. Justin Black and Brody Bratsch with S.E.H.

Public Hearing

Mayor Lund called the Public Hearing to order at 7:00 p.m. regarding Resolution 2019-04 Joint Orderly Annexations.

MOTION: Councilman Tim Tracy moved to close the Public Hearing at 7:03 p.m. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

City Council Meeting called to order at 7:03 p.m.

Public Comment – None

Fire Department - Fire Chief Scott Anderson

- Gas Monitor oxygen sensor not working, ordered a new one from Clarey's Safety Equipment.
- Fire Board meeting last Thursday – discussed fee's, NYA did not change fee's, haven't heard back from Washington Lake Township yet.
 - Council felt we should keep with the surrounding area's rates.

Agenda Review (Added Items) and Adoption

- Under the Consent Agenda - add a claim of \$87.40 to Carver County because of an over-payment to us on the November tax settlement.

MOTION: Councilman Jason Buckentin moved to adopt the Agenda as amended. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

Consent Agenda

- Approve Resolution Number 2019-04 (Joint Orderly Annexations)
- Approve Minutes for January 8, 2019
- Approve Added Payment of January 2019 Claims (\$62,040.22)
- Approve Payment of February Claims (\$25,390.23)
 - *Additional claim of \$87.40 to Carver County*
- Approve Letter of Support (INFRA Grant for Highway 212)
- Approve Time-Off Request for Jeremy Gruenhagen
- Approve 2019 Agreement for Professional Services with S.E.H.



**HAMBURG CITY COUNCIL MEETING
FEBRUARY 12, 2019**

- Cash Flow Statements for November 2018
- Delinquent Utility Bills Report
- Employee Project Lists
- City Newsletter
- City Offices Closed February 18, 2019 for Presidents Day

MOTION: Councilman Tim Tracy moved to approve the Consent Agenda. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Council Members were present.

Water Tower (S.E.H.)

- Parking Lot – Re-doing parking lot as it is at the end of its life, not much base under it, won't tolerate the traffic of heavy equipment.
- Logo –

MOTION: Councilman Scott Feltmann moved to approve the Hamburg lettering, est. 1883, with option B color scheme (Gray on bottom and off-white on top). Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Council Members were present.

- Completion Date – Bidding will open on Thursday, March 21 at 2:00 p.m. will include a later completion date of Spring 2020 in bid packets.
- Approve Plans –

MOTION: Councilman Scott Feltmann moved to approve Resolution 2019-05 regarding water tower plans and bids. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

Old City Business

- Storage Container (400 Railroad Street) – Carver County has been advised of this issue and they are looking into it. We are currently waiting to hear back from them.
- Storm Water Easements for Parcels 45.0282500/11.0282010 (RR Street)
 - Parcel Surveys – in order to get accurate GPS mapping for the appraisal of the property, Mr. Trebesch would need to move his semi as it is blocking a manhole. Our Legal Council is working with Mr. Trebesch's Lawyer, Pat Neaton.



***HAMBURG CITY COUNCIL MEETING
FEBRUARY 12, 2019***

New City Business

- Norwood-Young America Guide
 - ¼ page advertisement for the Community Hall and City Website

MOTION: Councilman Jason Buckentin moved to approve the advertisement in the Norwood-Young America Guide for \$270.00. Seconded by Councilman Scott Feltmann. Motion was unanimously approved. All Council Members were present.

- Cell Phone for City Employees (Plans)
 - Jeremy will look into options and present at next meeting
- Personnel Committee (2019 Items)
 - Look into dates to begin Ordinances

City Council Reports

- Councilmember Jason Buckentin - nothing
- Councilmember Tim Tracy - nothing
- Councilmember Scott Feltmann - nothing
- Councilmember Eric Poppler - nothing
- Mayor Chris Lund
 - 2019 Legislative Conference (LMC) Feb. 20-21
 - Attended the Regional Council Meeting - take away from that meeting is they are looking into funding transportation expansion without using general fund money; which translates into some type of gas, wheelage tax, etc.

MOTION: Councilman Tim Tracy moved to adjourn the City Council Meeting at 7:50 p.m. Seconded by Councilman Scott Feltmann. Motion was unanimously approved. All Council Members were present.

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2019-05**

***RESOLUTION OF APPLICATION TO THE
MINNESOTA PUBLIC FACILITIES AUTHORITY
DRINKING WATER REVOLVING FUND***

BE IT RESOLVED by the City Council of Hamburg, Carver County, Minnesota as follows:

BE IT RESOLVED that the City of Hamburg is hereby applying to the Minnesota Public Facilities Authority for a loan from the Clean Water Revolving Fund/Drinking Revolving Fund for improvements to its drinking water system as described in the loan application.

BE IT FURTHER RESOLVED that the City of Hamburg estimates the loan amount to be \$1,247,500 or the as-bid cost of the project.

BE IT FURTHER RESOLVED that the City of Hamburg has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.

BE IT FURTHER RESOLVED that the City of Hamburg hereby expresses its official intent to use proceeds of this loan to reimburse construction expenditures made prior to the issuance of its general obligation bond to the Public Facilities Authority.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 12th day of March, 2019.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer

(City Seal)



"The City of Hamburg is an Equal Opportunity Employer and Provider."

2019 January Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	HealthPartners	Divided	Health Insurance for January 2019	\$3,580.06	1/8/2019
ACH	Greg Schultz	Divided	Wages 12-17-18 to 12-30-18	\$1,708.22	1/8/2019
ACH	Tamara Bracht	Divided	Wages 12-17-18 to 12-30-18	\$600.87	1/8/2019
ACH	Jeremy Gruenhagen	Divided	December Wages (Rounds)	\$1,942.64	1/8/2019
ACH	Jeremy Gruenhagen	Divided	January Wages (Rounds)	\$1,898.69	1/8/2019
ACH	Google	General Gov't	Email Account Service for December 2018	\$80.00	1/8/2019
ACH	Greg Schultz	Divided	Wages 12-31-18 to 1-13-19	\$1,722.63	2/12/2019
ACH	Tamara Bracht	Divided	Wages 12-31-18 to 1-13-19	\$412.51	2/12/2019
ACH	Jeremy Gruenhagen	Divided	January Wages (Rounds)	\$2,103.23	2/12/2019
ACH	MN Dept. of Revenue	Divided	Sales and Use Tax for 4th Qtr. 2018	\$96.00	2/12/2019
ACH	AT&T	General Gov't	Cell Phone Payment (January)	\$28.85	2/12/2019
DebitCard	Amazon	General Gov't	Carbon Paper and Folders for Sewer Lift Station Reporting	\$31.54	1/8/2019
DebitCard	Best Name Badges	General Gov't	Magnetic Name Tag for Councilman Poppler	\$8.20	1/8/2019
DebitCard	Hamburg Post Office	Divided	4 Rolls of Postcard Stamps and 1 Roll Forever Stamps	\$190.00	1/8/2019
DebitCard	Hamburg Post Office	Divided	Mailed 2 Water Samples	\$28.45	1/8/2019
DebitCard	US Postal Service	Water	Water Samples sent to the Dept. of Health	\$24.70	2/12/2019
DebitCard	MN State Fire Chief Association	Public Safety (FD)	Active Membership for Scott Anderson	\$93.00	2/12/2019
DebitCard	Franklin Printing	General Gov't	1099 Forms for 2018	\$22.88	2/12/2019
DebitCard	AMEM	Public Safety (FD)	2019 AMEM Membership Dues	\$130.00	2/12/2019
DebitCard	MNDNR	Water	2018 Annual Report of Water Use	\$140.00	2/12/2019
DebitCard	Active 911	Public Safety (FD)	Active 911 for Firefighters	\$338.00	2/12/2019
Debit Card	Amazon	General Gov't	ViewSonic Projector (Repurchased at a Lower Price)	\$1,075.00	2/12/2019
19441	Bond Trust Services Corporation	Debt Service/Sewer/Water	G.O. Improvement Bonds	\$83,250.00	1/8/2019
19442	C.C.F.D.M.A.A.	Public Safety (FD)	2019 Membership Dues	\$250.00	1/8/2019
19443	Carver County Attorney's Office	General Gov't	Fines Collected -1/2 Due to Attorney's Office, 2018 Quarterly Surcharge	\$240.18	1/8/2019
19444	Customized Fire Rescue Training	Public Safety (FD)	1001 Class Training for Aaron Prim & Remie Hall	\$1,505.00	1/8/2019
19445	Daktronics, Inc.	General Gov't	2019 Maintenance Service Agreement for Electronic Sign	\$1,665.00	1/8/2019
19446	Floyd Total Security	Water	Base Alarm Monitoring for WWTP (1-24-19 to 4-23-19)	\$92.07	1/8/2019
19447	Galls, LLC	Public Safety (FD)	Uniform and Name Tags for Aaron Prim	\$141.43	1/8/2019
19448	Gopher State One Call	Divided	December Locates (6)	\$8.10	1/8/2019
19449	Jared Mackenthun	Public Safety (FD)	Reimbursement for Fuel (Hanging and Taking Down Holiday Lights)	\$136.95	1/8/2019
19450	Loffler Companies, Inc.	General Gov't	December Copies	\$24.12	1/8/2019
19451	Menards	Divided	Bathroom Deodorizers and Plumbing Materials	\$46.78	1/8/2019
19452	MN State Fire Dept. Association	Public Safety (FD)	2019 MSFDA Membership Dues	\$148.00	1/8/2019
19453	MNSPECT, LLC	Public Safety (FD)	Residential Inspection/Permit Fee for 846 Park (Mechanical)	\$52.50	1/8/2019
19454	Municipal Emergency Services, Inc.	Public Safety (FD)	Fittings for Fire Truck	\$320.57	1/8/2019
19455	NAPA Auto Parts	Public Works (Streets)	Oil and Filter for S10 Pick-up Truck	\$70.86	1/8/2019
19456	Quill	General Gov't	Heater/Fan, Swiffer Wet Jet Refills, Hand Sanitizer	\$63.66	1/8/2019
19457	Van Iwaarden Associates	General Gov't	December 31, 2018 GASB 68 Pension Accounting Report	\$1,000.00	1/8/2019
19458	Viking Bottling Co.	Hall	Pop and CO2 Tank	\$131.00	1/8/2019
19459	Wm. Mueller & Sons, Inc.	Divided	Fuel for City Vehicles, Fuel for Bobcat, December Snowplowing	\$2,293.28	1/8/2019
19460	Zoll Medical Corporation	Public Safety (FD)	Autopulse Li-Ion Battery	\$1,688.72	1/8/2019
19461	Steven Siewert	Public Safety (FD)	2018 Fire Chief Two Salary	\$554.10	2/12/2019
19462	Abdo Eick & Meyers LLP	General Gov't	Certified Audit Services for the year ended 2108	\$5,000.00	2/12/2019
19463	Alcohol & Gambling Enforcement Division	Hall	Consumption & Display Permit	\$250.00	2/12/2019
19464	Business Essentials	Divided	Bath Tissue and Hardroll Paper Towels	\$187.76	2/12/2019
19465	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for January	\$33.13	2/12/2019
19466	CarverLink/Jaguar	General Gov't	Telephone/Internet Services for January 2019	\$110.14	2/12/2019
19467	Cintas	Divided	Cleaning Supplies - Towels, Mops, Rags, Garbage Liners - December and January	\$144.96	2/12/2019
19468	City of Shakopee	Public Safety (FD)	Southwest Metro Drug Task Force Membership Dues for 2019	\$2,100.00	2/12/2019
19469	Dan Oelfke Construction	Hall	Replaced Front Steps	\$9,326.16	2/12/2019
19470	Galls LLC	Public Safety (FD)	3 Letter Custom Collar Brass Pins (6)	\$132.60	2/12/2019
19471	Gopher State One Call	Divided	2019 Facility Operator Fee	\$50.00	2/12/2019
19472	Hawkins Chemical	Water	Chemical Signs	\$669.00	2/12/2019
19473	Henning Excavating	Water	Watermain Repairs: Alley by 451 Maria, and Co. Rd. 50 by 301Jacob	\$8,165.00	2/12/2019
19474	Hilgers Plumbing & Heating Inc.	Water	Cleaned Heaters in WTP	\$527.00	2/12/2019
19475	Melchert-Hubert & Sjodin, PLLP	General Gov't	Review and Correspondence regarding Land Management, CUP, Fire Truck Purch	\$495.00	2/12/2019
19476	Menards	Divided	Dawn Dish Soap, Nitrile Gloves	\$67.26	2/12/2019
19477	MN Fire Service Cert. Board	Public Safety (FD)	Certification Exam - Remie Hall	\$115.00	2/12/2019
19478	MN Public Facilities Authority	Water	Interest Payment - Water Wells Bond	\$5,536.60	2/12/2019
19479	MN State Fire Chief Association	Public Safety (FD)	Active Membership for S. Siewert, S. Buckentin, J. Mackenthun, J. Hansen	\$285.00	2/12/2019
19480	NYA Times	General Gov't	2 Year Subscription to NYA Times Newspaper	\$62.00	2/12/2019
19481	Plunkett's Pest Control Inc.	Divided	General Pest Control Service Date 1-7-19	\$139.12	2/12/2019
19482	Quill	General Gov't	Binders, Finger Moisteners, Newsletter paper	\$195.48	2/12/2019
19483	Resource Strategies Corporation	General Gov't	Comp. Plan Update June - December 2018	\$5,252.00	2/12/2019
19484	Riteway Business Forms	General Gov't	Laser Utility Bill Forms 2019 Rates	\$219.55	2/12/2019
19485	S.E.H. Inc.	Water	Water Tower Engineering and Design	\$12,721.50	2/12/2019
19486	Sibley County Chiefs Association	Public Safety (FD)	Membership Dues 2019	\$350.00	2/12/2019
19487	Xcel Energy	Divided	Natural Gas and Electrical Services	\$3,165.06	2/12/2019
				\$165,237.11	
			January Claims	\$103,628.73	1/8/2019
			Added January Claims	\$62,040.22	2/12/2019
			Added January Claims	(\$431.84)	3/12/2019
			Total January Claims	\$165,237.11	

2019 February Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED	AP
ACH	EFTPS	Divided	Fed, Social Security, MC - January 2018	\$2,625.70	2/12/2019	
ACH	PERA	Divided	PERA Withholding - January 2019	\$398.10	3/12/2019	\$0.01
ACH	PERA	Divided	PERA Withholding - January 2020	\$441.85	3/12/2019	
ACH	PERA	Divided	PERA Withholding - January 2019	\$770.19	2/12/2019	
ACH	PERA	Divided	PERA Withholding - February 2019	\$455.33	3/12/2019	\$0.01
ACH	PERA	Divided	PERA Withholding - February 2020	\$595.60	3/12/2019	
ACH	MN Dept of Revenue	Divided	January 2019 State Withholding Tax Payment	\$489.00	2/12/2019	
ACH	MN Dept of Revenue	Divided	Sales Tax for 4th Qtr 2018	\$96.00	3/12/2019	
ACH	Optum Bank	General Gov't	HSA Admin Fee's for City Employees for 1st Qtr 2019 (Jeremy & Greg)	\$22.50	3/12/2019	
ACH	HealthPartners	Divided	Health Insurance for February 2019	\$3,580.06	2/12/2019	
ACH	Greg Schultz	Divided	Wages 1/14/19 to 1/27/19	\$1,838.77	2/12/2019	
ACH	Tamara Bracht	Divided	Wages 1/14/19 to 1/27/19	\$582.35	2/12/2019	
ACH	Mel Sprengeler	Streets	Wages 1/14/19 to 1/27/19	\$46.17	2/12/2019	
ACH	Jeremy Gruenhagen	Divided	February Wages	\$1,915.65	2/12/2019	\$33.93
ACH	Greg Schultz	Divided	Wages 1/28/19 to 2-10-19	\$2,651.23	3/12/2019	
ACH	Tamara Bracht	Divided	Wages 1/28/19 to 2-10-19	\$444.15	3/12/2019	
ACH	Google	General Gov't	Email Accounts (8) Administered by Google G Suite	\$80.00	3/12/2019	
ACH	MPARS	Water	2018 Water Appropriation Fee	\$140.00	3/12/2019	
ACH	AT&T	General Gov't	Cell Phone Payment (February)	\$28.85	3/12/2019	
Debit Card	Hamburg Post Office	General Gov't	Winter Newsletter EDDM mailing	\$72.18	2/12/2019	
Debit Card	UPS	Water	Overnight Water Samples	\$10.94	3/12/2019	
Debit Card	US Postal Service	General Gov't	1 Box of 500 Pre Stamped and Return Address #10 Envelopes	\$332.25	3/12/2019	
Debit Card	Mayer Lumber Company	Divided	Bolts for Snowblower, (3) 30" Snow Pusher Shovel, Long Handled Ice Chi	\$176.70	3/12/2019	
Debit Card	Burger King	General Gov't	Luncheon Meeting	\$9.50	3/12/2019	
Debit Card	Franklin Printing	General Gov't	1096/1099 Forms	\$22.88	3/12/2019	
19488	CenturyLink	Divided	Phone Service	\$181.50	2/12/2019	
19489	Cintas	Hall	Cleaning Supplies	\$72.48	2/12/2019	
19490	District #108 Comm. Ed.	Park & Rec.	2019 Summer Park and Ball Programs Fee	\$450.00	2/12/2019	
19491	ECM Publishers, Inc.	General Gov't.	Notices for Water Tower and Resolution #2019-04 Public Hearing	\$79.38	2/12/2019	
19492	Fire Safety U.S.A.	Public Safety (FD)	2 Gripper Hose Systems, Shipping	\$260.00	2/12/2019	
19493	Floyd Total Security	Sewer	Base Alarm Monitoring for Sewer Treatment 3/3/19 - 6/2/19	\$92.07	2/12/2019	
19494	Gopher State One	Divided	January Locates (2)	\$2.70	2/12/2019	
19495	League of MN Cities	General Gov't.	2018 Regional Safety Groups Training	\$900.00	2/12/2019	AP
19496	Loffler Companies, Inc.	General Gov't.	January Copies	\$27.69	2/12/2019	
19497	MNSPECT, LLC	Public Safety (FD)	Residential Inspection/Permit Fee 340 RR Kevin Subart (Plumbing)	\$52.50	2/12/2019	
19498	M.E.S., Inc.	Public Safety (FD)	3 Regulator Holders	\$142.25	2/12/2019	
19499	NAPA Auto Parts	Public Works	Battery for Ford Ranger	\$124.00	2/12/2019	
19500	Resource Strategies	General Gov't.	(Re-issue Due to Mail Delivery Damage) Comp. Plan Update June-Decemb	\$5,252.00	2/12/2019	
19501	Runnings Supply Inc.	Public Works	Ice Cleats	\$14.99	2/12/2019	
19502	Sibley Surveyors, Inc.	General Gov't	Survey of Trebesch/Hamburg Property	\$970.00	2/12/2019	AP
19503	Viking Bottling Co.	Divided	Pop Upstairs at Hall and Park Pop Machine	\$522.75	2/12/2019	
19504	W.W.O.T.A Inc.	Divided	Water/Wastewater Training & Assistance for January 2019	\$675.00	2/12/2019	
19505	Waste Management, Inc.	Sanitation	(3) 30 Yard Flat Green Yard Waste Containers, Contamination Charge	\$557.78	2/12/2019	
19506	Wm. Mueller & Sons, Inc.	Divided	Fuel for Bobcat and City Vehicles, January Snowplowing	\$2,273.59	2/12/2019	
19507	Abdo, Eick & Meyers, LLP	General Gov't	Certified Audit Services for the year ended 12-31-18	\$9,000.00	3/12/2019	
19508	Belle Plaine Herald	Hall	Community Hall Advertisement in the Wedding Insert	\$100.00	3/12/2019	
19509	Canon Financial Services, Inc.	General Gov't	Canon Copier Government Contract for February	\$33.13	3/12/2019	
19510	Carver County/CarverLink	General Gov't	Telephone/Internet Services for February	\$109.22	3/12/2019	
19511	Carver County Financial Services	General Gov't	Reimbursement for an Over-payment from November Tax Settlement	\$87.40	3/12/2019	
19512	CenturyLink	Divided	Phone Service (2/18/19 - 3/17/19)	\$180.87	3/12/2019	
19513	Cintas	General Gov't	City Logo Sweater and Shirt for Eric Poppler, also 1 extra set - ordered wr	\$217.86	3/12/2019	
19514	Clarey's Safety Equipment, Inc.	Public Safety (FD)	Non-Wireless Monitor	\$931.78	3/12/2019	
19515	ECM Publishers, Inc.	Water	Water Storage Tank Bids	\$120.96	3/12/2019	
19516	Galls, LLC	Public Safety (FD)	Uniform Badge	\$54.73	3/12/2019	
19517	Home Solutions	General Gov't Bldgs	Ice Melt	\$71.96	3/12/2019	
19518	League of MN Cities	General Gov't	Feb. 20-21, 2019 Legislative Conference St. Paul for Mayor Lund	\$99.00	3/12/2019	
19519	Melchert, Hubert & Sjodin	General Gov't	Review & Correspondence Regarding Land Management, Nuisance, and	\$1,560.00	3/12/2019	
19520	MN Buereau of Criminal Appreh.	Public Safety (FD)	Background Check for Mark Anthony Plantz	\$15.00	3/12/2019	
19521	MN Department of Health	Water	Community Water Supply Service Connection Fee 1st Quarter 2019	\$337.00	3/12/2019	
19522	MN Fire Service Cert. Board	Public Safety (FD)	Firefighter II Certification Exam - Aaron Prim	\$115.00	3/12/2019	
19523	MSFDA	Public Safety (FD)	Dept. Association Dues - MN Firefighter Newsletter (21 Members)	\$147.00	3/12/2019	
19524	Performance Plus LLC	Public Safety (FD)	Firefighter Exams - Health & Fit Test and Mask Fitting	\$2,047.50	3/12/2019	
19525	Plunkett's Pest Control Inc.	General Gov't	City Hall & Fire Dept. Service Date 2-19-19 General Pest Control	\$39.37	3/12/2019	
19526	S.E.H.	Water	Water Main and Tower Design	\$23,664.50	3/12/2019	
19527	US Postal Service	General Gov't	2019 Post Office Box Rental Fee (Box 248)	\$94.00	3/12/2019	
19528	Xcel Energy Inc.	Divided	Electricity/Natural Gas Services for January	\$3,614.94	3/12/2019	
19529	Ziegler Inc.	Water	Repairs on Generator at WWTP	\$773.42	3/12/2019	
				\$73,891.27		
			February Claims	\$25,390.23	2/12/2019	
			Added February Claims	\$48,467.09	3/12/2019	
			Total February Claims	\$73,891.27		

2018 March Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - February 2018	\$2,988.65	3/12/2019
ACH	MN Dept. of Revenue	Divided	February 2019 State Withholding Tax Payment	\$576.00	3/12/2019
ACH	Google	General Gov't	Email Account Service for February 2019	\$80.00	3/12/2019
ACH	HealthPartners	Divided	Health Insurance for March 2019	\$3,580.06	3/12/2019
ACH	Optum Bank	Divided	City Contribution to Employees H.S.A (1st Qtr 2019)	\$22.50	3/12/2019
ACH	Jeremy Gruenhagen	Divided	February Wages	\$2,017.42	3/12/2019
ACH	Jeremy Gruenhagen	Divided	March Wages	\$1,881.73	3/12/2019
ACH	Greg Schultz	Divided	Wages 2/11/19 to 2/24/19	\$1,726.80	3/12/2019
ACH	Tamara Bracht	Divided	Wages 2/11/19 to 2/24/19	\$373.67	3/12/2019
ACH	Mel Sprengeler	Streets	Wages 2/11/19 to 2/24/19	\$82.43	3/12/2019
Debit Card	Hamburg Post Office	Divided	4 Rolls of Postcard Stamps for February & March Water Bills, 1 Roll of Fo	\$195.00	3/12/2019
19530	Jenny Pavick	Water	Reimbursement - Final Water Bill Overpayment for 430 Louisa St.	\$52.94	3/12/2019
19531	Carver County Tax Payer Services	General Gov't	Audit End-of Year Verification of Tax District	\$150.00	3/12/2019
19532	Carver County/CarverLink	General Gov't	Telephone/Internet Services for March	\$109.09	3/12/2019
19533	Cintas	Divided	Cleaning Supplies - Towels, Mops, Rags, Garbage Liners	\$72.48	3/12/2019
19534	City of NYA	Sewer	Jetter Truck Rental for Sewer Issue at 820 Park Ave.	\$350.00	3/12/2019
19535	ECM Publishing	Hall	Wedding Guide Advertisement	\$170.00	3/12/2019
19536	Fire Safety U.S.A.	Public Safety (FD)	2 Probationary Helmets	\$665.00	3/12/2019
19537	Gopher State One	Divided	February Locates (5)	\$6.75	3/12/2019
19538	Greg Schultz	Public Works	Reimbursement for Clothing Allowance - Pair of Winter Boots	\$179.99	3/12/2019
19539	Lano Equipment	Public Works	Oil Filter, Hose Drain, Back-up Mirror for Bobcat	\$233.80	3/12/2019
19540	Loffler Companies, Inc.	General Gov't	February Copies (includes Winter Newsletters)	\$71.65	3/12/2019
19541	Mayer Lumber Company	Divided	Bolts for Snowblower Repair, (3) 30" Snow Pusher Shovels, Long Handle	\$176.70	3/12/2019
19542	Melchert, Hubert & Sjodin, PLLP	General Gov't	Phone Call, Review and Correspondence Regarding Storage Container a	\$195.00	3/12/2019
19543	Menards	Divided	(6) Dawn Dish Soap, Water Softner Pellets, Ibuprofin & Tylenol, AA Batter	\$24.12	3/12/2019
19544	MN Dept. of Health	Water	Plan Review for Hamburg Water Tower Project	\$450.00	3/12/2019
19545	MNSPECT	Public Safety (FD)	Plumbing Permit Fee for 420 Maria Ave.	\$31.50	3/12/2019
19546	NAPA Auto Parts	Public Works	Oil for Bobcat	\$44.97	3/12/2019
19547	Plunkett's Pest Control	General Gov't Bldgs	City Hall and Fire Dept. Servcie Date 11-9-19 & 3-8-19 General Inspection	\$80.37	3/12/2019
19548	Quill	Divided	3 Cartons of Copy Paper, Office Supplies	\$229.63	3/12/2019
19549	Robb's Electric	Water	Repair 2 Hanging Heaters in WWTP	\$550.00	3/12/2019
19550	Tonka Water	Water	Field Service Call for Water Treatment Plant - 6 Hour Inspection Walk-thru	\$1,200.00	3/12/2019
19551	Urban Land Institute	General Gov't	2019 Associate Membership Dues	\$220.00	3/12/2019
19552	Viking Bottling Co.	Hall	Pop for Upstairs at Hall	\$196.00	3/12/2019
19553	W.W.O.T.A.	Divided	Water/Wastewater Training & Assistance for February 2019	\$753.75	3/12/2019
19554	Wm. Mueller & Sons, Inc.	Divided	Truck & Sander for February Snow Events, Fuel for City Vehicles, 2018 S	\$8,692.55	3/12/2019
19555	Xcel Energy, Inc.	Divided	Electricity/Natural Gas Services for February	\$1,535.32	3/12/2019
				\$29,965.87	

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: March 11, 2019

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: March ~~27~~
March 28 & 29

How many **Vacation** hours will be used? ~~24~~ 24

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? _____

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: March 12, 2019

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen
Employee Signature

3-11-2019
Date

City Clerk/Treasurer

Date

Mayor

Date



MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Hamburg Lions Previous Gambling Permit Number: _____
Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____
Mailing Address: 605 Robert Ave
City: Hamburg State: Mn Zip: 55339 County: CARVER
Name of Chief Executive Officer (CEO): Chris Lund
CEO Daytime Phone: _____ CEO Email: _____
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): Joel.Franck66@gmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Hamburg Community Hall
Physical Address (do not use P.O. box): 351 Hewitt Ave
Check one:
 City: Hamburg Zip: 55339 County: CARVER
 Township: _____ Zip: _____ County: _____
Date(s) of activity (for raffles, indicate the date of the drawing): April 12, 2019

Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input checked="" type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: <u>Mayor</u> Date: <u>3-12-19</u></p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
---	---

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
---------------------	---

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

	Beginning Balance 1/1/2018	2018 Budget Income	2018 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 12/31/2018
General Fund	\$280,932.53	\$614,238.00	\$618,002.00	\$277,168.53	\$1,096,628.53	\$966,491.92	\$411,069.14
General Gov't			\$247,375.00	\$227,168.53	\$1,096,628.53	\$966,491.92	\$411,069.14
Public Safety (Fire Dept.)			\$138,137.00	\$138,137.00	\$268,520.09	\$268,520.09	\$28,325.22
Public Works (Streets)			\$107,835.00	\$107,835.00	\$539,867.26	\$539,867.26	\$57,000.00
Sanitation & Recycling			\$3,500.00	\$3,500.00	\$91,577.16	\$91,577.16	\$332,000.00
Parks & Recreation			\$68,780.00	\$68,780.00	\$1,585.34	\$1,585.34	\$81,503.09
Comm. Hall			\$52,375.00	\$52,375.00	\$39,997.76	\$39,997.76	\$860,000.00
Special Revenue Funds	\$594,478.31	\$45,768.00	\$61,500.00	\$578,746.31	\$36,071.26	\$179,424.00	\$451,125.57
City Of Hamburg (Savings)	\$469,494.09	\$34,830.00	\$61,500.00	\$442,824.09	\$35,131.23	\$61,500.00	\$443,125.32
Fire Equipment CD	\$124,984.22	\$10,938.00	\$0.00	\$135,922.22	\$940.03	\$117,924.00	\$8,000.25
Debt Service	\$46,674.78	\$19,257.00	\$19,221.25	\$46,710.53	\$11,126.87	\$19,221.25	\$38,580.40
Total (Tax Revenue Funds)	\$922,085.62	\$679,263.00	\$698,723.25	\$902,625.37	\$1,143,826.66	\$1,165,137.17	\$900,775.11
Enterprise Funds	\$109,544.19	\$167,722.74	\$167,446.20	\$109,820.73	\$170,390.80	\$177,974.74	\$101,960.25
Water	\$353,124.75	\$70,473.24	\$80,508.50	\$343,089.49	\$68,137.14	\$74,909.08	\$346,352.81
Sewer	\$111,910.12	\$77,618.00	\$73,148.37	\$116,379.75	\$75,911.41	\$73,687.05	\$114,134.48
Storm Water	\$574,579.06	\$315,813.98	\$321,103.07	\$569,289.97	\$314,439.35	\$326,570.87	\$562,447.54
Totals	\$1,496,664.68	\$995,076.98	\$1,019,826.32	\$1,471,915.34	\$1,458,266.01	\$1,491,708.04	\$1,463,222.65
Debt Summary	Remaining Balance 1/1/2018	Remaining Assessment 1/1/2018	Cash & Investments	2018 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2018
1992 Streets	\$0.00	\$5,387.88	\$0.00	\$0.00		2012	(\$5,387.88)
2007 Streets	\$90,000.00	\$0.00	\$46,674.78	\$15,000.00	2/1/17 & 8/1/17	2/1/2023	\$28,325.22
Water Wells Project	\$70,000.00	\$0.00	\$0.00	\$13,000.00	2/20/17 & 8/20/17	8/20/2022	\$57,000.00
Water Treatment Plant	\$383,000.00	\$0.00	\$0.00	\$51,000.00	2/20/17 & 8/20/17	8/20/2024	\$332,000.00
Sanitary Sewer Improvements	\$165,088.23	\$68,585.14	\$0.00	\$15,000.00	2/20/17 & 8/20/17	8/20/2030	\$81,503.09
Storm Water Improvements	\$905,000.00	\$0.00	\$0.00	\$45,000.00	2/1/17 & 8/1/17	2/1/2032	\$860,000.00
Totals	\$1,613,088.23	\$73,973.02	\$46,674.78	\$139,000.00			\$1,353,440.43

Cash Flow Actuals

	May	June	July	August	September	October	November	December	Totals
Income									
Property Taxes	\$0.00	\$0.00	\$254,511.50	\$0.00	\$0.00	\$0.00	\$0.00	\$232,079.27	\$489,463.94
Licenses & Permits	\$25.00	\$1,893.00	\$4.00	\$203.00	\$172.00	\$132.00	\$249.00	\$76.00	\$3,090.75
Intergov't Receipts (Aids)	\$0.00	\$3,092.00	\$42,732.50	\$76.70	\$0.00	\$942.72	\$15,732.26	\$42,733.14	\$112,894.90
Charges for Services	\$0.00	\$0.00	\$40.00	\$40.00	\$0.00	\$40.00	\$20.00	\$20.00	\$160.00
Assessment Searches	\$400.00	\$400.00	\$0.00	\$0.00	\$200.00	\$400.00	\$450.00	\$700.00	\$3,900.00
Comm Ctr Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$1,950.00	\$27,300.00	\$0.00	\$0.00	\$29,650.00
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Park Rentals	\$300.00	\$0.00	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400.00
Hall Receipts	\$724.76	\$743.00	\$230.00	\$965.00	\$1,428.45	\$2,859.00	\$366.20	\$699.00	\$11,544.86
Fines	\$173.32	\$0.00	\$19.99	\$0.00	\$26.66	\$0.00	\$40.00	\$26.66	\$958.26
Misc. Receipts	\$2,329.05	\$132.75	\$62.40	\$24.85	\$49.10	\$94,018.82	\$55,212.88	\$37.70	\$160,141.82
Other Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Recovery	\$0.00	\$568.25	\$0.00	\$0.00	\$652.07	\$0.00	\$0.00	\$650.30	\$2,391.26
Interest Income (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$186,224.00	\$186,224.00
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,680.00	\$33,680.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Proceeds/Sale of Asse	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$114,000.00	\$0.00	\$0.00	\$114,000.00
Special Assessments	\$0.00	\$0.00	\$4,067.91	\$0.00	\$0.00	\$0.00	\$0.00	\$3,599.27	\$7,667.18
Water Service	\$13,322.44	\$15,915.67	\$13,427.54	\$13,655.34	\$14,909.41	\$13,929.95	\$14,462.07	\$14,816.38	\$170,390.80
Sewer Service	\$5,063.04	\$5,539.69	\$5,001.90	\$5,032.55	\$5,296.30	\$4,650.21	\$5,155.29	\$4,807.20	\$61,596.83
Storm Water	\$5,551.60	\$6,039.62	\$5,759.15	\$5,813.28	\$5,836.94	\$5,350.72	\$6,193.09	\$5,541.70	\$69,111.41
	\$27,889.21	\$34,323.98	\$326,056.89	\$26,010.72	\$30,520.93	\$263,623.42	\$97,880.79	\$525,690.62	\$1,458,266.01

Expenses

General Gov't	\$24,970.84	\$17,433.44	\$23,412.50	\$15,575.66	\$11,142.43	\$24,675.05	\$14,798.77	\$29,129.67	\$233,851.61
Public Safety	\$15,564.66	\$2,014.22	\$5,887.31	\$2,405.25	\$2,760.92	\$408,326.54	\$4,214.87	\$59,208.61	\$541,968.26
Sanitation & Recycling	\$4,705.36	\$3,545.48	\$18,363.63	\$2,655.25	\$3,284.02	\$663.95	\$43,559.50	\$2,395.47	\$91,577.16
Park & Recreation	\$0.00	\$256.89	\$0.00	\$0.00	\$0.00	\$513.78	\$770.67	\$44.00	\$1,585.34
Hall Expenses	\$1,701.20	\$4,767.35	\$4,773.57	\$4,419.03	\$1,799.37	\$7,659.53	\$4,151.31	\$946.13	\$45,960.76
Debt Service	\$1,059.86	\$1,065.75	\$1,963.38	\$1,192.29	\$1,162.38	\$5,150.19	\$1,541.77	\$2,411.44	\$27,444.31
Capital Project Funds	\$0.00	\$0.00	\$1,668.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,221.25
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$186,224.00	\$186,659.48
Water	\$5,053.50	\$4,441.73	\$3,405.08	\$3,955.19	\$9,268.57	\$6,690.46	\$3,524.35	\$19,154.38	\$80,417.62
Sewer	\$8,426.29	\$3,812.93	\$2,586.28	\$3,063.10	\$2,062.27	\$4,743.45	\$2,720.63	\$3,873.19	\$59,056.58
Storm Water	\$50.46	\$442.72	\$0.00	\$0.00	\$67.17	\$0.00	\$0.00	\$0.00	\$638.22
Total Expenses	\$61,532.17	\$37,780.51	\$62,060.50	\$33,265.77	\$31,547.13	\$458,622.95	\$75,281.87	\$337,066.89	\$1,322,060.59
Other Expenses (DEBT)									
Wells/WTP Bonds	\$0.00	\$69,352.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$74,705.20
Water Imp. Bonds (2011)	\$0.00	\$0.00	\$970.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,819.92
Sewer Imp. Bonds (2011)	\$0.00	\$16,036.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,073.50
Storm Water Imp. Bonds (20	\$0.00	\$0.00	\$15,310.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$73,048.83
Total Other Expenses	\$0.00	\$85,389.35	\$16,281.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$169,647.45
Checking Balance	\$1,296,411.52	\$1,207,565.64	\$1,455,280.78	\$1,448,025.73	\$1,446,999.53	\$1,252,000.00	\$1,274,598.92	\$1,463,222.65	\$1,463,222.65
	(\$33,642.96)	(\$88,845.88)	\$247,715.14	(\$7,255.05)	(\$1,026.20)	(\$194,999.53)	\$22,598.92	\$188,623.73	(\$33,442.03)

FINAL

BOARD OF APPEAL & EQUALIZATION SCHEDULE
FOR 2019

April	15	Monday	6:00	p.m.	San Francisco Township
	30	Tuesday	6:00	p.m.	Young America Township
May	6	Monday	6:00	p.m.	Watertown Township
	13	Monday	6:00	p.m.	Dahlgren Township

Open Book Meeting at the Carver County Assessor's Office

April 22- April 26	8:00 a.m. – 4:30 p.m.
Chaska City	Watertown City
Norwood Young America	Chanhassen
Hamburg	New Germany
Carver	Mayer
Victoria	Waconia City
Cologne	Benton Township
Hancock Township	Laketown Township
Camden Township	Waconia Township
Hollywood Township	

Tuesday, June 25, 2019 at 9 AM County Board of Appeal & Equalization

FEBRUARY 2019 DELINQUENCY REPORT

Updated Balances	payments	BALANCE (current + over due)	CURRENT FEBRUARY	Total \$ overdue	30 days over	60 days over	90 days over	Account #
					1 Per. Overdue JANUARY	2 Per. Overdue DECEMBER	3 Per. Overdue NOVEMBER	
		\$234.00	\$109.84	\$124.16	\$124.16			01-00002470-01-1
		\$237.33	\$104.52	\$132.81	\$132.81			01-00003613-00-6
		\$971.15	\$206.86	\$764.29	\$268.64	\$192.33	\$303.32	01-00003619-00-2
		\$262.50	\$125.00	\$137.50	\$137.50			01-00005421-00-1
		\$386.64	\$181.19	\$205.45	\$205.45			01-00005490-00-1
	Payment Plan	\$149.59	\$120.44	\$29.15	\$29.15			01-00006190-01-2
		\$343.87	\$94.68	\$249.19	\$135.52	\$113.67		01-00007618-00-7
		\$172.04	\$74.96	\$97.08	\$83.78	\$13.30		01-00007619-00-8
	Payment Plan	\$615.85	\$347.84	\$268.01	\$268.01			01-00007625-00-7
		\$286.83	\$137.12	\$149.71	\$149.71			01-00008420-00-7
	closing company is paying	\$137.77	\$76.48	\$61.29	\$61.29			01-00008430-00-0
		\$518.02	\$108.92	\$409.10	\$163.26	\$132.31	\$113.53	01-00009451-00-6
		\$189.25	\$90.12	\$99.13	\$99.13			01-00010150-00-6
		\$281.04	\$116.35	\$164.69	\$160.73	\$3.96		01-00010191-00-9
		\$240.79	\$108.31	\$132.48	\$132.48			01-00011941-00-9
		\$325.08	\$155.32	\$169.76	\$169.76			01-00012330-00-2
		\$714.76	\$115.90	\$598.86	\$170.13	\$146.25	\$282.48	01-00014410-00-1
		\$191.08	\$88.61	\$102.47	\$102.47			01-00016602-00-2
	payment plan	\$329.91	\$162.89	\$167.02	\$167.02			01-00016604-00-4
		\$296.59	\$117.41	\$179.18	\$179.18			01-00017613-00-5
		\$228.11	\$102.25	\$125.86	\$125.86			01-00017617-00-9
		\$442.04	\$135.60	\$306.44	\$171.04	\$135.40		01-00017621-00-6
\$0.00	\$0.00	\$7,554.24	\$2,880.61	\$4,673.63	\$3,237.08	\$737.22	\$699.33	

Activity/Project List Deputy Clerk February - March, 2019

Date	Activity/Project/Issue	Outcome
Feb. 9-17	VACATION	
18-24	Played catch-up on water bills and office bills	
25 - 3	Worked with Kevin Subart and MINSPECT, Took a call from Steve Trebesch regarding snow. Took a complaint from a resident about Steve Trebesch putting snow in the street. Entered, printed and mailed bills. Entered water usage from Wm. Muellers into a spreadsheet. Connected Jaguar with Greg to schedule installation dates for next week.	Sheriff's department called Steve Trebesch regarding snow complaint
March 4-10	Ran water bills, entered bills, ran water usage bill for Wm. Muellers., prepared for Council Meeting.	

CITY CLERK/TREASURER

Date	Activity/Project	Due Date	Comments/Update
Monthly	Month End Reports	Monthly	Completed Monthly
Monthly	PERA Reports	Bi-Weekly	Due 14 Days after Payroll
Monthly	FICA Withholding Deposit	15th	Due 15th of each Month
Monthly	MN State WH Tax Deposit	20th	Due 20th of each Month
Monthly	Cash Flow Statement	Monthly	Completed Monthly
Monthly	Building Permits Report	Monthly	Completed Monthly
Monthly	US Census Report	Monthly	Due 5th of each Month
Quarterly	Payroll/FICA/State WH Reports	Quarterly	Due 30th of each Quarter
Quarterly	Sales & Use Tax Report	Quarterly	Due 20th of each Quarter
Yearly	Year End Reports	Yearly	Due 31st of January
12/31/2019	Compost Grant (Send Reimbursements to Carver County)	1/31/2019	Completed 1/30/19
12/31/2019	Send Out W-9 Forms	January	Completed
12/31/2019	December Month End Reporting	January	Completed
1/1/2019	Order 1096 & 1099 Forms	1/5/2018	Ordered on 1/4/19
1/1/2019	Auditor list of things needed by their scheduled audit	JAN/FEB	Currently Working On
1/1/2019	Certification of New/Paid-Up Special Assessment to County	1/3/2019	Completed 1/3/19
1/1/2019	Certification of Special Assessment Listing Proofing Report	1/11/2019	Completed 1/11/19
1/1/2019	Report Sales & Use Tax for previous Year (1 Hour)	1/20/2019	Completed 1/18/19
1/1/2019	Payroll Quarterly (End of Year) Reports (2 Hours)	1/31/2019	Completed 1/31/19
1/1/2019	W-2's and Report to Federal Govt - (4 Hours)	1/31/2019	Completed 1/23/19
1/1/2019	W-2's and Report to State of MN - (1 Hour)	2/28/2019	Completed 2/28/19
1/1/2019	1099's and Report to Federal Govt. - (4 Hours)	1/31/2019	Completed 1/30/19
1/1/2019	Outstanding Debt Report to County (1 Hour)	1/31/2019	Completed 1/23/19
1/1/2019	Summary Budget to State Auditor (2-3 Hours)	1/31/2019	Completed 1/28/19
1/1/2019	Lobby Expenditure Report (10 Min)	1/31/2019	Completed 1/28/19
1/1/2019	4 th Quarter/Year End Reports	1/31/2019	Completed 1/31/19
1/1/2019	PERA Exclusion Report	2/28/2019	Completed 2/28/19
1/1/2019	Final/Year-End Tax Settlement from County	1/31/2019	Completed 2/28/19
1/1/2019	2018 Gas Usage for HFD	1/31/2019	Received 1/25/19
1/1/2019	2018 Water Usage - Wm. Mueller & Sons	1/31/2019	Completed 2/17/19
1/1/2019	Rounds	1/1/2019	Completed Rounds on January 1, 2019
1/3/2019	Sanitary Sewer Service Line for 820 Park Avenue	1/4/2019	Service Line is Blocked/Checked Maps for Service Lateral Location
1/5/2019	Sanitary Sewer Service Line for 820 Park Avenue	1/5/2019	Talked to Greg/Hennings about issues at 820 Park Avenue
1/8/2019	Meeting with S.E.H. for Water Main Looping Project	1/8/2019	Met with Justin Black/Brody Bratsch/Greg
1/10/2019	Safety Meeting 9:00 AM	1/10/2019	Monthly Safety Meeting in Waconia
1/14/2019	Vacation Day	1/14/2019	Vacation Day
1/15/2019	Local Government Workshop Meeting 11:30 AM (Hillcrest)	1/15/2019	City of NYA/Sheriff's Office
1/15/2019	Rounds	1/15/2019	Completed Rounds on January 15, 2019
1/18/2019	Rounds	1/18/2019	Completed Rounds on January 18, 2019

1/19/2019	Rounds/Call Out Pay	1/19/2019	Shovel Sidewalks/Steps at Hall/CC
1/20/2019	Rounds	1/20/2019	Completed Rounds on January 20, 2019
1/21/2019	Rounds	1/21/2019	Completed Rounds on January 21, 2019
1/22/2019	Utility Meeting for Water Tower Project (Hydrant)	1/22/2019	Justin Black/Brody Bratsch/Scott F/Greg/Mediacom/Jaguar
1/26/2019	Meet Hall Renters 9:00 AM	1/26/2019	Stephanie Kraemer
1/28/2019	Steve Trebesch stopped and talked about Snow Removal at Parkside	1/30/2019	Talked to Wm. Mueller & Sons on 1/30/19
1/29/2019	Sick Day	1/29/2019	Sick Day (Doctor Appointments)
2/7/2019	Fire Board Meeting	2/7/2019	Fire Board Meeting with VA Township (WL unable to attend)
2/10/2019	Call Out	2/10/2019	WTP Wells Not Starting Reset at 10:30 AM & 8:00 PM
2/11/2019	Rounds	2/11/2019	Completed Rounds on February 11, 2019
2/12/2019	Met with Verizon Rep William Hess	2/12/2019	Discuss Phone Plans for City
2/12/2019	Rounds	2/12/2019	Completed Rounds on February 12, 2019
2/13/2019	Rounds	2/13/2019	Completed Rounds on February 13, 2019
2/13/2019	Meeting with MNSPECT (Carolyn)	2/13/2019	MNSPECT New Permitting System
2/16/2019	Rounds	2/16/2019	Completed Rounds on February 12, 2019
2/17/2019	Rounds	2/17/2019	Completed Rounds on February 12, 2019
2/18/2019	Rounds	2/18/2019	Completed Rounds on February 12, 2019
2/21/2019	Sick Days	3/4/2019	Sick Days (Doctor Note on File)
3/5/2019	Talked with Kevin Subart	3/5/2019	Building Permit for 470 Maria Avenue
3/8/2019	Located MH Cover for Storm Sewer w/Greg	3/8/2019	Trebesch/RR/City Property - Informed Steve Trebesch



HAMBURG CITY COUNCIL MINUTES AUGUST 21, 2018

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:15 PM with all members present.

Public Comment

- There were no comments or questions presented.

Consent Agenda

- Approve Payment of Added July Claims (\$5,207.71)
- Approve Payment of August Claims List (\$24,913.59)
- Approve Minutes for July 10, 2018 & July 31, 2018
- Delinquent Utility Bills Report
- Employee Project Lists
- 2019 LGA Amount (\$78,210)
- Election Memo (Carver County)
- Mediacom Rate Adjustments
- NYA Chamber of Commerce Letter

MOTION: Councilman Steve Trebesch moved to approve the Consent Agenda. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

Hamburg Fire Department

- Approve Firefighter Remie Hall
- **MOTION: Councilman Jason Buckentin moved to approve Remie Hall as a member of the Hamburg Fire Department. Seconded by Councilman Steve Trebesch. Motion was unanimously approved. All Council Members were present.**
- Fire Engine Replacement
 - There is an opportunity to purchase a new Fire Truck that has been used for demonstrations at a reduced cost. The engine will be at the Fire Hall on Monday August 27th at 8:00 PM for viewing.
 - **It was Council's recommendation that Fire Chief Buckentin pursue the potential purchase of the demonstration fire engine.**

Lois Droege

- George Street (Develop Outlot B of Hamburg 3rd Addition)
 - Development Agreement
 - Street Improvements/Storm Water Pond (Land Purchase)

The Council listened to Public Comments and Concerns from residents regarding the George Street Development.



HAMBURG CITY COUNCIL MINUTES ***AUGUST 21, 2018***

MOTION: Councilman Scott Feltmann moved to approve the George Street Development Project. The City will cover the cost of Storm Water, Pond, and Street Storm Water Piping at an estimated cost of \$86,072.00; and Lois Droege covering the costs for Water, Sanitary Sewer, Street, Curb and Gutter, and Utilities. Upon the completion of the project the land used for the Pond will be donated to the City by Lois Droege. Seconded by Councilman Steve Trebesch. Motion was unanimously approved. All Council Members were present.

Triple T Services, LLC (Jake Trebesch)

- Storm Water Easement for Parcel 45.0282500 (Railroad Street)
- Purchase of Parcel 11.0282010
 - The City of Hamburg's Legal Council, Quinn O'Reilly with Melchert, Hubert & Sjodin, presented researched evidence to the Council regarding the above indicated parcels. The original Land Deed was found at the Carver County Court House indicating that the City of Hamburg purchased the property in question in 1965 from the Railroad. Further documentation was found in the City Council Meeting Minutes indicating the finalized purchase of said land as a parking lot. In light of the presented evidence, a letter was sent to Triple T Services and their Legal Council, Mr. Patrick J. Neaton with Neaton & Puklick, P.L.L.P. including a copy of the Land Deed.

Old City Business

- 2018 Street Improvements (Railroad/Scheele)
 - Bid Tabulations/Award Project
 - **MOTION: Councilman Steve Trebesch moved to award the Street Improvement Bid to Wm. Mueller & Sons for \$47,160.90. Seconded by Councilman Tim Tracy. Motion was approved with Councilman Scott Feltmann abstaining. All Council Members were present.**
- 2018 City Building Repair Estimates (CC/Park Roofs/Hall Steps)
 - Differences in bids
 - *After Council reviewed the differences in the bids, they did not feel the differences were significant enough to alter the original motion made in July, therefore the original motion to go with the Schlueter Brothers will stand.*
- Cable Franchise Agreements (Jaguar Communications/Mediacom)
 - **MOTION: Councilman Steve Trebesch moved to approve the Franchise Agreement with Jaguar Communications. Seconded by Councilman Scott Feltmann. Motion was unanimously approved. All Council Members were present.**

The process should generally be as follows:

1. Application made by developer. The City review of the development can continue without an application. However, per City Code a formal action will require an application is made.
2. All plans reviewed by staff and consultants.
3. Determination of land dedication, fee title conveyances and easements needed. Also need to determine the legal descriptions. Would need to also determine if some type of administrative subdivision is necessary of the conveyance of the storm water pond area.
4. Determination of city fees, e.g., park dedication, SAC, WAC and any area charges.
5. Determination of sureties required, e.g., letter of credit to ensure construction of public improvements (typically 125% of estimated costs) and possible bond because work will be done by developer within city dedicated land for the construction of the right-of-way.
6. Determination of special requirements or conditions. Justin mentioned that there may be some thought regarding a credit or payment to the Developer for the construction of the storm water improvements.
7. Then the application will need to go through the City approval process with an ultimate decision by the City Council, being mindful of the time constraints under Minn. Stat. 15.99 and 462.358. I strongly suggest that you have our office draft the written resolution for the City Council. The written resolution can either be presented at the time the City Council makes their decision or the City Council can direct the City Attorney to draft a resolution of approval or denial and then it would be brought back for consideration at the next City Council meeting.
8. Drafting of a Developer's Agreement by my office. This could be done at the same time the resolution is approved or it could occur at a subsequent meeting of the City Council. It depends on when the City Council adopts the written resolution and when the Developer desires to get started on the project. The Developer's Agreement will contain, among other things, all conditions of approval, surety requirements, insurance requirements, construction schedule and fees.

	A	B	C	D	E
1	SCHEDULE OF UNIT PRICES				
2	2018 GEORGE STREET IMPROVEMENTS				
3	HAMBURG MINNESOTA				
4					
5	Contact Brian Wachholz				
6	952-292-4374				
7					
8	ITEM DESCRIPTION	QTY	UNIT MEAS	UNIT PRICE	TOTAL
9	SANITARY SEWER				
10					
11	MOBILIZATION	1	LS	\$1,500.00	\$1,500.00
12	CONNECT TO EXISTING SANITARY SEWER	1	EA	\$750.00	\$750.00
13	CONSTRUCT SANITARY MH - 48" DIA	2	EA	\$2,656.00	\$5,312.00
14	8" X 4" PVC WYE	4	EA	\$100.00	\$400.00
15	8" PVC SANITARY SEWER SDR 35	364	LF	\$30.00	\$10,920.00
16	4" PVC SANITARY SERVICE SCHEDULE 26	168	LF	\$19.00	\$3,192.00
17	TELEWISE	364	LF	\$4.00	\$1,456.00
18					\$0.00
19	WATERMAIN				
20					\$0.00
21	CONNECT TO EXISTING WATER MAIN	1	EA	\$1,000.00	\$1,000.00
22	6" WATER MAIN C900 PVC	20	LF	\$35.00	\$700.00
23	8" WATER MAIN C900 PVC	400	LF	\$30.00	\$12,000.00
24	FITTINGS (TEES, BENDS, PLUGS, CAPS, REDUCERS)	3	EA	\$750.00	\$2,250.00
25	8" GATE VALVE AND BOX	1	EA	\$2,000.00	\$2,000.00
26	HYDRANT WITH GATE VALVE	1	EA	\$5,500.00	\$5,500.00
27	1" CORP. CURB STOP AND BOX	4	EA	\$750.00	\$3,000.00
28	1" WATER SERVICE, COPPER	80	LF	\$30.00	\$2,400.00
29					\$0.00
30	STORM SEWER (PHASE 1)				
31					\$0.00
32	CONNECT TO EXISTING CB/MH WITH GIN. CORE DRILL	1	EA	\$1,000.00	\$1,000.00
33	6" PVC	830	LF	\$20.00	\$16,600.00
34	CLEAN OUTS	4	EA	\$150.00	\$600.00
35	12" RC PIPE SEWER CLASS V	32	LF	\$52.00	\$1,664.00
36	18" RC PIPE SEWER CLASS V	431	LF	\$50.00	\$21,550.00
37	18" RC PIPE SEWER CLASS V APRON	1	EA	\$1,600.00	\$1,600.00
38	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3' BOX	1	EA	\$1,400.00	\$1,400.00
39	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48" DIA	4	EA	\$2,000.00	\$8,000.00
40	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60" DIA	1	EA	\$3,707.00	\$3,707.00
41	CLASS III RIP RAP	13.7	CY	\$125.00	\$1,712.50
42					
43					
44			TOTAL		\$110,213.50
45	DRAIN TILE FROM POND TO CBMH WILL BE GIN. SDR35 BEDDED IN SAND				
46					
47	Castings and casting adjustment not included				
48	Valve box adjustment not included				
49	BOND NOT INCLUDED				
50	Traffic control is not included				
51	Erosion control devices, seeding, SWPPP is not included				
52	Soil testing not included				
53	Permits not included				
54	Removals of bituminous, curb, driveways, walk is not included				



Pond outlet
 \$18,200
 STORM SEWER
 \$32,433

ROAD CONTRACTORS
AGGREGATES
BITUMINOUS PAVING
HOT MIX ASPHALT



831 PARK AVE P.O. BOX 247
HAMBURG, MN 55339
PHONE 952-467-2720
FAX 952-467-3894
EMAIL INFO@WMMUELLER.COM

June 29, 2018

GEORGE STREET IMPROVEMENT PROJECT
HAMBURG, MN

ENGINEER: S E H
PLAN DATE: 6/20/2018

BID OPENING: N/A
PROJECT NO. N/A

ASPHALT PAVING AND STREET GRADING QUOTATION

LINE ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
STREET CONSTRUCTION					
	COMMON EXCAVATION	1,225.00	CY	\$6.80	\$8,330.00
	SUBGRADE PREP	1,670.00	SY	\$1.00	\$1,670.00
	GEOTEXTILE FABRIC TYPE 5	1,670.00	SY	\$1.65	\$2,755.50
	12" SELECT GRANULAR BORROW	1,030.00	TON	\$10.25	\$10,557.50
	9" CL 5 RECYCLE	840.00	TON	\$15.98	\$13,423.20
	2.5" BIT. NON WEAR SPNWB230B	205.00	TON	\$71.53	\$14,663.65
	TACK COAT	95.00	GAL	\$6.00	\$570.00
	1.5" BIT. WEAR COURSE SPWEA240B	125.00	TON	\$78.95	\$9,868.75
	TEMPORARY GRAVEL CUL DE SAC	1.00	LS	\$2,300.00	\$2,300.00
	4" PERFORATED PVC DRAINTILE	800.00	LF	\$5.30	\$4,240.00
	4" PVC DRAINTILE CLEAN OUT	6.00	EA	\$150.00	\$900.00
	ADJUST MANHOLE	2.00	EA	\$650.00	\$1,300.00
	ADJUST GATEVALVE	2.00	EA	\$210.00	\$420.00
	BACKFILL CURB AND GUTTER	1.00	LS	\$1,500.00	\$1,500.00
	SEED AND MULCH BOULEVARDS	2,000.00	SY	\$1.00	\$2,000.00
	STREET CONSTRUCTION TOTAL				\$74,498.60
	* POND CONSTRUCTION				
	POND EXCAVATION	2,145.00	CY	\$6.30	\$13,513.50
	12" SELECT GRANULAR BORROW	550.00	TON	\$12.00	\$6,600.00
	6" BEDDING SOIL MIX	150.00	CY	\$29.00	\$4,350.00
	4" PERFORATED PVC DRAINTILE	900.00	LF	\$4.75	\$4,275.00
	SEED AND MULCH	1.00	AC	\$1,300.00	\$1,300.00
	EROSION CONTROL BLANKET CAT 3	4,000.00	SY	\$1.35	\$5,400.00
	POND CONSTRUCTION TOTAL				\$35,438.50

- NOTES: 1.) ALL PRICES ARE BASED ON CONSTRUCTION TO BITUMINOUS BASE COURSE IN 2018, WEAR COURSE IN 2019
2.) BOND NOT INCLUDED
3.) STREET AND POND GRADING PRICES ASSUME DIRT CAN STAY ON-SITE (HAULING OFF-SITE IS NOT INCLUDED)
4.) EXCLUDES: SURVEYING, SOILS TESTING, STREET SIGNS, AS BUILT DRAWINGS, HOUSE PAD SOIL CORRECTIONS OR GRADING OF HOUSE PADS, REMOVAL/RE-BUILD OF EXISTING STREETS, AND BOND

THIS PROPOSAL MAY ONLY BE ACCEPTED IF SIGNED BY CONTRACTOR'S AUTHORIZED REPRESENTATIVE AND RECEIVED BY WMS WITHIN 15 DAYS OF THE PROPOSAL DATE

ACCEPTANCE BY:

BY: _____

DATED: _____



Bergerson - Caswell Inc.
5115 Industrial Street
Maple Plain, MN 55359
(763) 479-3121 Fax: (763) 479-2183

February 13, 2019

CITY OF HAMBURG

Attn: Greg Schultz
181 Broadway, PO Box 248
Hamburg, MN 55339-0248

phone (952) 290-3541

RE: WELL PUMP (2a) REPLACEMENT QUOTE

Bergerson Caswell appreciates the opportunity to assist you with your well and pump needs. After looking at the information you provided on the existing installation equipment and the original pump testing data from when we drilled these wells. I am not convinced a motor/control upgrade would be necessary to accommodate the additional head requirement of the new tower elevation that is proposed for later this year. Once the pump has been removed and the well installation variables have been verified, we can work with the engineer and the city to determine and recommend the best replacement pump size for the future changes. I am providing a Bid based on the line items you have offered to us in your request for pricing, 150 Gpm (Goulds 6CLC-5 stage), 20 Hp 208v/60hz/3ph Franklin submersible motor, 4"x 200', & 4" check valve. Below is the breakdown.

PROJECT COST ESTIMATE

Mobilized/ Demobilize	\$1,250.00
Remove existing pump from well; Estimate 6 hrs @ \$235.00/hr	\$1,410.00
Reinstall New Pump; Estimate 6 hrs @ \$235.00/hr	\$1,410.00
Perform Video investigation	\$1,500.00
Perdiem/ Road Expense	\$ 200.00
MATERIAL COSTS FOR SUBMERSIBLE PUMP #2a(deep well)	
Furnish a new Franklin 20 hp, 6" submersible motor 208 Volt/ 3 Phase	\$2,425.00
Furnish a new Submersible pump	\$2,750.00
Furnish 4"x 200'-T & C drop pipe: <u>Black pipe Sch 40 @ \$13.50/ft</u>	\$2,700.00
Furnish 210' #4-4-wire flat submersible cable @ \$4.25/ft	\$ 892.50
Furnish 4" ductile iron submersible check valve	\$ 350.00
Misc. (submersible wire splice kit, 3-m tape, heat shrink, Etc...) 3 each @ \$45.00	\$ 135.00
Misc. Project installation Supplies (pipe thread sealant, SS banding, pipe wrap, etc...)	\$ 300.00
Other: 1"x 200' PVC tube for measuring water level @ 1.00/ft	\$ 200.00
TOTAL PROJECT COST Estimate as outlined above	\$12,800.50

If you have any questions, require additional information, or would like for us to perform the above project, please do not hesitate to contact us at (763) 479-3121. If the project materials we bid above change slightly due to the tower elevation changes once the installation has been removed and discussed with the city engineer the cost will change slightly also.

Sincerely,

BERGERSON-CASWELL INC.


Tim Berquam
Project Manager

Bergerson - Caswell Inc.
5115 Industrial Street • Maple Plain, MN 55359
Telephone: 763 - 479 - 3121 Fax: 763 - 479 - 2183 E-Mail: info@BergersonCaswell.com
Equal Opportunity Employer/Contractor



Bergerson - Caswell Inc.
5115 Industrial Street
Maple Plain, MN 55359
(763) 479-3121 Fax: (763) 479-2183

February 13, 2019

CITY OF HAMBURG

Attn: Greg Schultz
181 Broadway, PO Box 248
Hamburg, MN 55339-0248

phone (952) 290-3541

RE: WELL PUMP (3) REPLACEMENT QUOTE

Bergerson Caswell appreciates the opportunity to assist you with your well and pump needs. After looking at the information you provided on the existing installation equipment and the original pump testing data from when we drilled these wells. I am not convinced a motor/control upgrade would be necessary to accommodate the additional head requirement of the new tower elevation that is proposed for later this year. Once the pump has been removed and the well installation variables have been verified, we can work with the engineer and the city to determine and recommend the best replacement pump size for the future changes. I am providing a Bid based on the line items you have offered to us in your request for pricing, 150 Gpm (Goulds 6CLC-5 stage), 20 Hp 208v/60hz/3ph Franklin submersible motor, 4"x 200', & 4" check valve. Below is the breakdown.

PROJECT COST ESTIMATE

Mobilized/ Demobilize	\$1,250.00
Remove existing pump from well; Estimate 6 hrs @ \$235.00/hr	\$1,410.00
Reinstall New Pump; Estimate 6 hrs @ \$235.00/hr	\$1,410.00
Perform Video investigation	\$1,500.00
Perdiem/ Road Expense	\$ 200.00
MATERIAL COSTS FOR SUBMERSIBLE PUMP #2a(deep well)	
Furnish a new Franklin 20 hp, 6" submersible motor 208 Volt/ 3 Phase	\$2,425.00
Furnish a new Submersible pump	\$2,750.00
Furnish 4"x 200'-T & C drop pipe: <u>Black pipe Sch 40 @ \$13.50/ft</u>	\$2,700.00
Furnish 210' #4-4-wire flat submersible cable @ \$4.25/ft	\$ 892.50
Furnish 4" ductile iron submersible check valve	\$ 350.00
Misc. (submersible wire splice kit, 3-m tape, heat shrink, Etc...) 3 each @ \$45.00	\$ 135.00
Misc. Project installation Supplies (pipe thread sealant, SS banding, pipe wrap, etc...)	\$ 300.00
Other: 1"x 200' PVC tube for measuring water level @ 1.00/ft	\$ 200.00
TOTAL PROJECT COST Estimate as outlined above	\$12,800.50

If you have any questions, require additional information, or would like for us to perform the above project, please do not hesitate to contact us at (763) 479-3121. If the project materials we bid above change slightly due to the tower elevation changes once the installation has been removed and discussed with the city engineer the cost will change slightly also.

Sincerely,

BERGERSON-CASWELL INC.


Tim Berquam
Project Manager



THEIN WELL

PO BOX 778 • 11355 HWY 71 NE • SPICER, MN 56288
102 DUNDAS RD • MONTICELLO, MN 55362
CLARA CITY, MN 56222 • VERMILLION, SD 57069
www.theinwell.com • E-mail: theinwell@tds.net
1-800-450-8000

WELLS ~ PUMPS
SALES ~ SERVICE

Since 1893

February 18, 2019

Greg Schultz, Jeremy Gruenhagen
City of Hamburg
181 Broadway
Hamburg, MN 55339

Dear Gentlemen:

We at Thein Well Company are pleased to provide you with an estimate to work on Wells 2a, and 3:

Well 2a:

ITEM	UNIT	EST. QTY.	UNIT PRICE	TOTAL
Mobilization/Demobilization	EA	1	1,500.00	\$ 1,500.00
Remove Existing Pump from well	HR	6	225	\$ 1,350.00
Reinstall new pump assembly	HR	6	225	\$ 1,350.00
Video Complete	EA	1	1400	\$ 1,400.00
Per-Diem/Road Expense	EA	1	200	\$ 200.00
Motor 20hp 208v	EA	1	3150	\$ 3,150.00
Pump - Wolf 150gpm @ 340'tdh	EA	1	2500	\$ 2,500.00
Drop Pipe	FT	200	19.25	\$ 3,850.00
Check Valve	EA	1	420	\$ 420.00
Wire/Cable 4/3	FT	200	5.25	\$ 1,050.00
Misc. Wire Supplies	LS	1	75	\$ 75.00
Misc. Supplies	LS	1	150	\$ 150.00
Other				
Estimated Total Well 2a				\$16,995.00

Licensed, Bonded and Insured

MEMBER
NGWA

CERTIFIED MASTER WATER WELL CONTRACTOR
Equal Opportunity Employer

MEMBER
AWWA

Well 3:

ITEM	UNIT	EST. QTY.	UNIT PRICE	TOTAL
Mobilization/Demobilization	EA	1	1,100.00	\$ 1,100.00
Remove Existing Pump from well	HR	6	225	\$ 1,350.00
Reinstall new pump assembly	HR	6	225	\$ 1,350.00
Video Complete	EA	1	1400	\$ 1,400.00
Per-Diem/Road Expense	EA	1	200	\$ 200.00
Motor 20hp 208v	EA	1	3150	\$ 3,150.00
Pump - Wolf 150gpm @ 340'tdh	EA	1	2500	\$ 2,500.00
Drop Pipe	FT	200	19.25	\$ 3,850.00
Check Valve	EA	1	420	\$ 420.00
Wire/Cable 4/3	FT	200	5.25	\$ 1,050.00
Misc. Wire Supplies	LS	1	75	\$ 75.00
Misc. Supplies	LS	1	150	\$ 150.00
Other				
Estimated Total Well 3				\$16,595.00

To schedule, or if you have any questions, please feel free to contact me at (800)450-8000, or via email zack@theinwell.com at your convenience.

Best Regards,



Zack Thein
Thein Well Company

City of Hamburg, MN
RFQ for Well 2a Work
Traut Companies

Well, Casing, Drop Pipe, Motor, Pump and Miscellaneous Information:

Well Number: 2a GPM Output: 150 Well Depth: 620'
 Static Level: 124' Well Casing: 12" to 306' 8" to 415' Open Formation to 620'
 Drop Pipe: 4"x 200' Length (11 - 18' sections, 1 - 2' section (2-4" nipples & check valve)
 Motor Size / Information: 20 hp Franklin Motor, 208 volt, 3-Phz
 Pump Size / Information: Gould's Submersible 6CLC (5 stages) 4"

Please quote: (You may use you own Company's quote sheet)

ITEM		Unit Price	Quantity	Total
Mobilization / Demobilization:	LS	1,500.00	1	1,500.00
Remove existing pump from well:	HR	225.00	6	1350.00
Reinstall new pump assembly:	HR	225.00	7	1,575.00
Video Complete:	EA	1,300.00	1	1,300.00
Per-diem / Road expense:	Day	325.00	1	325.00
Motor:	EA	2,800.00	1	2,800.00
Pump:	EA	2,550.00	1	2,550.00
Drop pipe:	LF	17.00	200	3,400.00
Check Valve:	EA	350.00	1	350.00
Wire/Cable:	LF	6.50	210	1,365.00
Misc. Wire Supplies (Splice, Etc.):	EA	225.00	1	225.00
Misc. Supplies:	LS	350.00	1	350.00
Other (Please describe):	EA	N/A		N/A
		<i>Total Materials</i>		11,040.00
		<i>Total Labor</i>		6,050.00
		<i>Freight</i>		150.00
		TOTAL QUOTE		17,240.00

City of Hamburg, MN
RFQ for Well 3 Work
Traut Companies

Well, Casing, Drop Pipe, Motor, Pump and Miscellaneous Information:

Well Number: 3 GPM Output: 150 Well Depth: 620'
 Static Level: 124' Well Casing: 12" to 306' 8" to 415' Open Formation to 620'
 Drop Pipe: 4"x 200' Length (11 - 18' sections, 1 - 2' section (2-4" nipples & check valve)
 Motor Size / Information: 20 hp Franklin Motor, 208 volt, 3-Phz
 Pump Size / Information: Gould's Submersible 6CLC (5 stages) 4"

Please quote: (You may use you own Company's quote sheet)

ITEM		Unit Price	Quantity	Total
Mobilization / Demobilization:	<i>LS</i>	1,500.00	1	1,500.00
Remove existing pump from well:	<i>HR</i>	225.00	6	1,350.00
Reinstall new pump assembly:	<i>HR</i>	225.00	7	1,575.00
Video Complete:	<i>EA</i>	1,300.00	1	1,300.00
Per-diem / Road expense:	<i>Day</i>	325.00	1	325.00
Motor:	<i>EA</i>	2,800.00	1	2,800.00
Pump:	<i>EA</i>	2,550.00	1	2,550.00
Drop pipe:	<i>LF</i>	17.00	200	3,400.00
Check Valve:	<i>EA</i>	350.00	1	350.00
Wire/Cable:	<i>LF</i>	6.50	210	1,365.00
Misc. Wire Supplies (Splice, Etc.):	<i>EA</i>	225.00	1	225.00
Misc. Supplies:	<i>LS</i>	350.00	1	350.00
Other (Please describe):	<i>EA</i>			
		<i>Total Materials</i>		11,040.00
		<i>Total Labor</i>		6,050.00
		<i>Freight</i>		150.00
		TOTAL QUOTE		17,240.00

City of Hamburg, MN
RFQ for Well 2a Work
Keys Well Drilling

Well, Casing, Drop Pipe, Motor, Pump and Miscellaneous Information:

Well Number: 2a GPM Output: 150 Well Depth: 620'

Static Level: 124' Well Casing: 12" to 306' 8" to 415' Open Formation to 620'

Drop Pipe: 4"x 200' Length (11 - 18' sections, 1 - 2' section (2-4" nipples & check valve)

Motor Size / Information: 20 hp Franklin Motor, 208 volt, 3-Phz

Pump Size / Information: Gould's Submersible 6CLC (5 stages) 4"

Please quote: (You may use you own Company's quote sheet)

ITEM		Unit Price	Quantity	Total
Mobilization / Demobilization:	LS	1000 ⁰⁵	1	1000 ⁰⁵
Remove existing pump from well:	HR	275 ⁰⁵	10	2750 ⁰⁵
Reinstall new pump assembly:	HR	275 ⁰⁵	10	2750 ⁰⁵
Video Complete:	EA	1600 ⁰⁵	1	1600 ⁰⁵
Per-diem / Road expense:	Day	—	—	—
Motor: Franklin	EA	2750 ⁰⁵	1	2750 ⁰⁵
Pump: Goulds CLC (5stg)	EA	3400 ⁰⁵	1	3400 ⁰⁵
Drop pipe: 4"	LF	13.25	200	2650
Check Valve: 4" Fluorocarbon 8022	EA	350 ⁰⁵	1	350 ⁰⁵
Wire/Cable: 4/3 w/ grd	LF	4 ⁰⁵	215	860 ⁰⁵
Misc. Wire Supplies (Splice, Etc.):	EA	100 ⁰⁵	1	100 ⁰⁵
Misc. Supplies: Chlorination / Bact	LS	250 ⁰⁵	1	250 ⁰⁵
Other (Please describe): Pitter's o-rings	EA	100 ⁰⁵	1	100 ⁰⁵
		Total Materials		8100 ⁰⁵
		Total Labor		10,460 ⁰⁵
		Freight		included
		TOTAL QUOTE		18,560 ⁰⁵

Thank you,



City of Hamburg, MN

RFQ for Well 3 Work

Keys Well Drilling

Well, Casing, Drop Pipe, Motor, Pump and Miscellaneous Information:

Well Number: 3 GPM Output: 150 Well Depth: 620'

Static Level: 124' Well Casing: 12" to 306' 8" to 415' Open Formation to 620'

Drop Pipe: 4"x 200' Length (11 - 18' sections, 1 - 2' section (2-4" nipples & check valve)

Motor Size / Information: 20 hp Franklin Motor, 208 volt, 3-Phz

Pump Size / Information: Gould's Submersible 6CLC (5 stages) 4"

Please quote: (You may use you own Company's quote sheet)

ITEM		Unit Price	Quantity	Total
Mobilization / Demobilization:	LS	—	—	—
Remove existing pump from well:	HR	2750 ^{est}	1	2750 ^{est}
Reinstall new pump assembly:	HR	2750 ^{est}	1	2750 ^{est}
Video Complete:	EA	1600 ^{est}	1	1600 ^{est}
Per-diem / Road expense:	Day	—	—	—
Motor: Franklin	EA	2750 ^{est}	—	2750 ^{est}
Pump: Goulds CLC (6stg)	EA	3750 ^{est}	1	3750 ^{est}
Drop pipe: 4"	LF	13.25	200	2650 ^{est}
Check Valve: Flowmatic 80DI	EA	350 ^{est}	1	350 ^{est}
Wire/Cable:	LF	4 ^{est}	215	860 ^{est}
Misc. Wire Supplies (Splice, Etc.):	EA	100 ^{est}	1	100 ^{est}
Misc. Supplies: chlorinate/Bact	LS	250 ^{est}	1	250 ^{est}
Other (Please describe): Pitless entry	EA	100 ^{est}	1	100 ^{est}
Total Materials				8100 ^{est}
Total Labor				9,460 ^{est}
Freight				included
TOTAL QUOTE				17,560 ^{est}

Thank you!



Minnesota Mayors Association 2019 Annual Conference

21st Century Economic Development

April 26-27—Stillwater

REGISTER NOW! (Link to: <https://mylmc.lmc.org/ebusiness/ProductCatalog/Product.aspx?ID=2952>)

How do an evolving economy, need for new skills, and the childcare shortage impact Minnesota cities?

Communities across that state face a variety of hurdles when working to develop successful economies in the 21st century. Explore the role mayors play in growing local economies and overcoming difficult challenges at the 2019 Minnesota Mayors Association 2019 Annual Conference.

During this two-day conference, you will:

Learn how to help your residents have the skills employers need

Explore the role cities can play in addressing the lack of affordable daycare

Discover resources that you can bring back to your city to start tackling these challenging issues

See ideas in action during a guided tour through Stillwater and Oak Park Heights

Share experiences and ideas with mayors from across the state

Lend your voice to the annual MMA business meeting

Date/Location:

April 26-27

Historic Water Street Inn

101 Water St. S.(view map) (Link to: <https://goo.gl/maps/HQeiHtCsV6G2>)

Stillwater, MN 55082

Phone: 651-439-6000

Fees:

Regular attendee: \$130

First-time attendee: \$90

Guest: \$75

Patron: \$625

Lodging is not included in these fees.

—Agenda (Link to: <http://www.lmc.org/page/1/2019MMA-Agenda.jsp>)

—Guest Agenda (Link to: <http://www.lmc.org/page/1/2019MMA-GuestProgram.jsp>)

—Hotel Information (Link to: <http://www.lmc.org/page/1/2019MMA-Hotels.jsp>)

Your LMC Resource

3.11.2019 RCM Meeting

Molly Cummings (Hopkins) and Peter Lindstrom (Falcon Heights) are now part of MetCouncil and no longer Mayor of respective cities.

Executive Director's Report – Gwyneth Cote, President ULI Americas

- 30 yrs in multi-family homes
- 7th district council visit- trying to get out to local regions
- Urban plan with public officials
- Affordable housing – focus on housing in the middle – ppl getting squeezed out

Governor's Directors Report – Nora Slawik – Met Council

- 1st Legislative Deadline March 15th
- Transit is about people
 - Roads, bridges, transit
 - 10 more BRT lines over the next 10 years
 - More electric buses
 - 316,000 times daily in the metro usage of transit
 - 54% under 34 years old
 - Over next decade
 - Big investment into local bus service
 - 220 Electric Buses – replace the diesel buses
 - Metro Mobility – split out from the Bus budget
 - 1/8th cent increase in the Metro Sales tax, \$20M in bonding for the next BRT line – D liine, increase in the gas tax
 - Will connect half a million ppl to a reliable 30 minute commute to school and work
- Child born today and get to college will see the Metro grow by 700K ppl...the size of population of NoDak.
- Doing a 7 county tour – starting in Carver County

Bloomington Opportunity Housing Ordinance: A test case in flexibility, balance, and compromise – Eric Johnson – Community Development Director, City of Bloomington

- NOAH Workgroup
 - Mid-2016
- Ordinance Foundation
 - Nexus Study was done
 - Incentive creation while furthering private market development
 - 5 month phase in period
- City of Bloomington is not dictating that developers have to use this process for affordable housing
- Developer do not have to seek City Council approval on the use of the tools and incentives.

Infrastructure Investment Post Harstad Decision – John Shardlow, Stantec

- Jed Burkett – League of MN Cities
 - Works w Insurance Trust
 - Land Use Reg's
 - SCOTUS decision
 - Fees collected for future road improvements on current development agreements
 - Road – General Fund Levy and Special Assessments
 - Subdivision Statute
 - Cities to est Ordinances to dictate service to development – cities can do so without paying for it.
- Financing resilient infrastructure.

No April Meeting