



## ***HAMBURG CITY COUNCIL MEETING***

***April 11, 2023***

**Mayor Lund called the Hamburg City Council Meeting to order at 7:01 PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Mitch Polzin, and Tim Tracy. City Clerk Jeremy Gruenhagen and Deputy Clerk Jan Shoemaker. Resident Mark Martinsen and Tim Rohwer and Jim Winkels from Vivid Homes.**

**Public Comment - No Public Comment**

### **Agenda Review (Added Items) and Adoption**

**MOTION: Councilmember Eric Poppler moved to adopt the Agenda as written. Seconded by Councilmember Mitch Polzin. Motion was approved by all members present.**

### **Consent Agenda**

- Approve January 2023 Added Claims List (\$169.30)
- Approve Payment of March 2023 Added Claims (\$7,072.13)
- Approve Payment of April 2023 Claims (\$51,370.76)
- Approve Minutes for September 20, 2022, November 17, 2022 & December 8, 2022
- Approve Cash Flow Statement for January 2023
- Approve Time-Off Request for Jeremy Gruenhagen
- Delinquent Utility Bills Report

**MOTION: Councilmember Jessica Weber moved to approve the Consent Agenda as written. Seconded by Councilmember Tim Tracy. Motion was approved by all members present.**

### **Mark Martinson (480 Henrietta Avenue)**

- Land Use Application for Variance Request
  - Jim Winkels (Vivid Homes) requested a variance approval for a home owned by Mark Martinsen. His home was damaged due to snow and rain that caused the roof to collapse. His insurance company construction engineer deemed the home as a total loss. It has exceeded the policy limit and is not able to be repaired. Due to the current foundation is close to the sidewalk and bar next door it is best to rebuild. They can turn the home a 90-degree angle to face Henrietta. They will remove the existing home, excavate the basement foundation, remove the existing garage, and put a new home in the middle of the lot. They have designed plans for a new home that would best fit the lot with the insurance company's approval. They will order the survey and complete the drawings from the builder's draftsmen of the actual home. They will present the final



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drawings at the May 9<sup>th</sup> City Council Meeting. When the excavation begins, they will install safety measures round the new build for public safety.

- **MOTION: Councilmember Jessica Weber moved to hold a Public Hearing for the variance request on May 9, 2023 for Mark Martinsen, 480 Henrietta Avenue. Seconded by Councilmember Tim Tracy. Motion was approved by all present**
  
- **Old City Business**
  - Fire Hydrants
    - City Clerk Gruenhagen discussed adding a Fire Hydrant on the corner of Brad and Donald estimated to cost \$4,000 to \$6,000 (hydrant) prior to the Brad Street Project.
  - Offensive Behavior Training – May 1<sup>st</sup> @ 6:30 PM
    - The training will be with the Council, City Staff and the Hamburg Fire Department.
    - **MOTION: Councilmember Eric Poppler moved to hold a Special Meeting on May 1, 2023 at 6:30 PM. Seconded by Councilmember Mitch. Motion. Motion was approved by all present.**
  - Xcel Energy Transmission Line Rebuild (Green Isle to NYA)
    - City Clerk Gruenhagen lead the discussion on the rebuild of the Xcel Energy Transmission Line from Green Isle to NYA. Hamburg should have no service interruption.
  - Clark Environmental Mosquito Management Program
    - City Clerk Gruenhagen lead the discussion for the Mosquito Management Program, about 15 treatments per year with a three-year contract.
    - **MOTION: Councilmember Jessica Weber made a motion to have Clark Environmental Mosquito Management Program for the 2023-2025 seasons. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
  - Fence for City Lot (PID 45.0282010)
    - City Clerk Gruenhagen lead the discussion on installing a maintenance free 6' fence to the top of hill.
  - PT Seasonal Help for Mowing
    - Accepting applications through end of April.

### **New City Business**

- State of MN Joint Powers Agreement (BCA)
  - Approve Resolution Number 2023-04
  - City Clerk Gruenhagen shared this allows the city access to the bureau of criminal apprehensive website to check records, background checks, etc.



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- **MOTION: Councilmember Tim Tracy made a motion to approve State of MN Joint Powers Agreement (BCA), Resolution Number 2023-04. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Approve City On-Sale/Off-Sale/Special Sunday Liquor Licenses for Know It All's Bar & Grill LLC.
  - **MOTION: Councilmember Tim Tracy made a motion to approve the On-Sale/Off-Sale/Special Sunday Liquor Licenses for Know It All's Bar & Grill LLC for approval until June 30, 2023. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**

### **City Council Reports**

- Councilmember Mitch Polzin (Streets)
  - Street Project (Water Gate Valve) on Park Ave complete.
- Councilmember Eric Poppler (Parks) – nothing to report
- Councilmember Jessica Weber (Buildings) – nothing to report
- Councilmember Tim Tracy (Water/Sewer) – nothing to report
- Mayor Chris Lund
  - Newsletter will be sent out this week.
  - Update on our resident, he is in rehab treatment under supervisor. When he returns to town, the Sheriff will be notified.
  - The Garage Sale will remain in June this year.

### **Adjourn City Council Meeting**

**MOTION: Councilmember Tim Tracy moved to adjourn the City Council Meeting at 7:30 PM. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

Amended/Approved on September 29, 2023

  
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Jeremy Gruenhagen  
City Clerk/Treasurer