



HAMBURG CITY COUNCIL AGENDA
APRIL 12, 2022

1. **Call Public Hearing to Order**
 - **City of Hamburg Zoning Map (Updates)**
2. **Move to Close Public Hearing**
3. **Call City Council Meeting to Order**
 - **Pledge of Allegiance**
4. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
5. **Agenda Review (Added Items) and Adoption**
6. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Payment of Added March 2022 Claims (\$5,835.52)**
 - **Approve Payment of April 2022 Claims (\$19,062.95)**
 - **Approve Time-Off Request for Jeremy Gruenhagen**
 - **Approve Highway 5 Letter of Support (Safety & Mobility Improvements)**
 - **2022 Clarke Mosquito Control Service Schedule**
 - **Carver County Rural Intersection Lighting Safety Project**
 - **Mediacom Memo (Affordable Connectivity Program)**
7. **Caver County Commissioner John Fahey**
 - **Carver County Updates**
8. **Big Rib Jig – John Egan**
 - **Approve Resolution Number 2022-07 (Big Rib Jig Community Festival)**
9. **Hamburg Fire Department – Chief Siewert**
 - **Storage Shed (Placement)**
10. **Old City Business**
 - **Hamburg Zoning Map (Update/Changes)**
 - **Approve Resolution 2022-08 (Amending Zoning Map)**
 - **Tax Forfeited Parcel 45.0750061**
 - **Trebesch Litigation**



HAMBURG CITY COUNCIL AGENDA
APRIL 12, 2022

11. New City Business

- **Snow Pile (Vicki Mackenthun)**
- **Replace Fire Hydrants (Park)**

12. City Council Reports

- **Councilmember Jason Buckentin (Streets)**
- **Councilmember Eric Poppler (Parks)**
- **Councilmember Jessica Weber (Buildings)**
- **Councilmember Tim Tracy (Water/Sewer)**
- **Mayor Chris Lund**

13. Adjourn City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
APRIL 12, 2022***

COMMUNITY HALL & PARK ACTIVITIES

APRIL **8 – Hamburg Lions Club Spring Bingo**
23 – HFDRA Banquet
30 – Park Rental

MAY **21 – Park Rental**

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

APRIL **3 – 4-H Meeting**
4 – Hamburg Lions Board Meeting
4 – HFD Training
5 – Mayor’s In
10 – HFDRA Pork Chop Dinner
11 – Hamburg Fire Department
12 – Hamburg City Council Meeting
12 – Young America Township Meeting
18 – Hamburg Lions Club
25 – Hamburg Fire Dept. (Relief Association) Meeting

MAY **1 – 4-H Meeting – 6:00 PM**
2 – Hamburg Lions Board Meeting
2 – HFD Training
3 – Mayor’s In
9 – HFD Training
10 – Hamburg City Council Meeting
10 – Young America Township Board Meeting
16 – Hamburg Lions Club
30 – Hamburg Fire Dept. (Relief Association) Meeting

CITY OF HAMBURG
NOTICE OF A HAMBURG CITY COUNCIL MEETING
TUESDAY, APRIL 12, 2022
7:00 P.M.

NOTICE IS HEREBY GIVEN, that the City of Hamburg City Council will hold a City Council Meeting on Tuesday, April 12 2022 at 7:00 p.m., in the Council Chambers, 181 Broadway Avenue, Hamburg, MN.

This meeting is a regular scheduled meeting of the Hamburg City Council. This meeting will be held in the City Council Chambers and will be open to the public.

Members of the public can listen to and/or participate in the council meeting live online at <https://us02web.zoom.us/j/6817521480>, the Zoom App on your cellphone via the google play store, or by calling 1-312-626-6799. Use Meeting ID: 681 752 1480 when logging in or calling in. Use # as your participant ID.

To view a copy of the Agenda Packet please refer to the City Website: www.hamburgmn.com by clicking on the City Council Meetings tab. To be added to the Agenda please call City Offices by Noon on Monday.

If you have any questions, please contact City Hall (952) 467-3232 for further information.

POSTED BY THE HAMBURG CITY CLERK
Jeremy Gruenhagen, City Clerk/Treasurer

****ECRWSS****

Local
Postal Customer

PRSR STD
ECRWSS
U.S. POSTAGE
PAID
EDDM RETAIL

April 1, 2022

**NOTICE OF PUBLIC HEARING
CITY OF HAMBURG**

RE: PUBLIC HEARING FOR REZONING OF PROPERTIES THROUGHOUT HAMBURG

Dear Property Owner:

NOTICE IS HEREBY GIVEN to the Public that on **Tuesday, April 12, 2022**, the Hamburg City Council will hold a public hearing to consider the zoning classifications of eighteen (18) properties throughout the city. A map of proposed zoning changes highlighted in blue is included with this notice. The proposed changes are referenced below (**Property Identification [PID] Number: Current Zoning to Proposed Zoning**):

- | | |
|---|--|
| 1. PID No. 45.0500190: B to R-1 | 10. PID No. 45.5000090: None to A-1 |
| 2. PID No. 45.0500150: B to R-1 | 11. PID No. 45.1770010: R-1 to R-2 |
| 3. PID No. 45.0500070: B to R-1 | 12. PID No. 45.1770020: R-1 to R-2 |
| 4. PID No. 45.0500050: B to R-2 | 13. PID No. 45.1770030: R-1 to R-2 |
| 5. PID No. 45.0500020: B to R-2 | 14. PID No. 45.1770040: R-1 to R-2 |
| 6. PID No. 45.0282010: None to A-1 | 15. PID No. 45.0281401: None to A-1 |
| 7. PID No. 45.9990100: None to A-1 | 16. PID No. 45.0280205: None to I |
| 8. PID No. 45.2000010: R-1 to R-2 | 17. PID No. 45.0283800: None to R-1 |
| 9. PID No. 45.2000020: R-1 to R-2 | 18. PID No. 45.0331320: None to R-1 |

This public hearing will take place during the regular monthly meeting of the Hamburg City Council, which will be at **City Hall**, located at 181 Broadway Avenue, Hamburg, MN 55339. **This meeting begins at 7:00 p.m.** and other items may be on the agenda.

You are receiving this notice because you own property near one of the properties being considered for the rezoning. All interested parties are urged to attend the public hearing or submit comment via mail to: PO Box 248, Hamburg, MN 55339, by phone at 952-467-3232, or via email:

CityAdmin@CityofHamburgMN.com.

If you have any questions or comments, please contact:

Jeremy Gruenhagen, Administrator
952-467-3232
cityadmin@cityofhamburgmn.com





MEMORANDUM

DATE: April 12, 2022

TO: Honorable Mayor and City Council Members
Jeremy Gruenhagen, City Administrator

FROM: Corrin Bemis, Consultant Planner

SUBJECT: Zoning Amendments for Parcels Throughout Hamburg – Public Hearing Required

Council Should Consider the Following:

Hold the required public hearing and motion to adopt Resolution 2022-08 to approve the zoning classifications of eighteen (18) properties throughout the City of Hamburg. A map of proposed zoning changes highlighted in blue is included in Attachment A, and a draft zoning map is included in Attachment B. The proposed changes are referenced below:

- | | |
|------------------------------------|-------------------------------------|
| 1. PID No. 45.0500190: B to R-1 | 10. PID No. 45.5000090: None to A-1 |
| 2. PID No. 45.0500150: B to R-1 | 11. PID No. 45.1770010: R-1 to R-2 |
| 3. PID No. 45.0500070: B to R-1 | 12. PID No. 45.1770020: R-1 to R-2 |
| 4. PID No. 45.0500050: B to R-2 | 13. PID No. 45.1770030: R-1 to R-2 |
| 5. PID No. 45.0500020: B to R-2 | 14. PID No. 45.1770040: R-1 to R-2 |
| 6. PID No. 45.0282010: None to A-1 | 15. PID No. 45.0281401: None to A-1 |
| 7. PID No. 45.9990100: None to A-1 | 16. PID No. 45.0280205: None to I |
| 8. PID No. 45.2000010: R-1 to R-2 | 17. PID No. 45.0283800: None to R-1 |
| 9. PID No. 45.2000020: R-1 to R-2 | 18. PID No. 45.0331320: None to R-1 |

Notice and Public Comments

Notice was published in the newspaper on March 31, 2022. Consultant Staff has not received any letters, e-mails, or telephone calls from residents regarding this planning case.

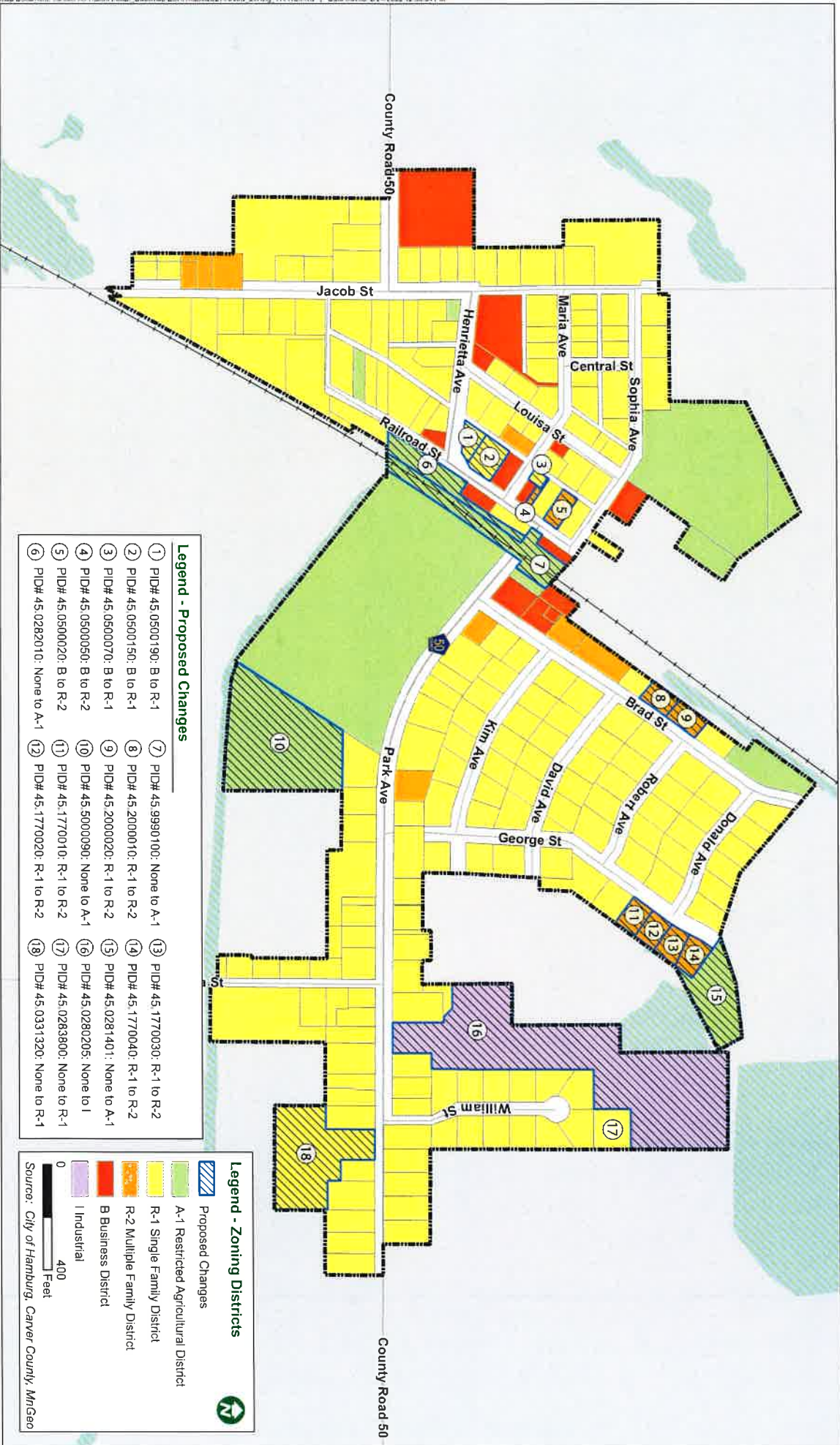
Recommendation

Staff recommends the City Council approve proposed zoning classification changes of eighteen (18) parcels throughout the City of Hamburg.

“Move to adopt Resolution 2022-08, approving the zoning classifications of eighteen (18) parcels throughout the City of Hamburg.”

Attachments

- A. Zoning Map with Changes Highlighted
- B. Draft Updated Zoning Map
- C. Resolution 2022-08

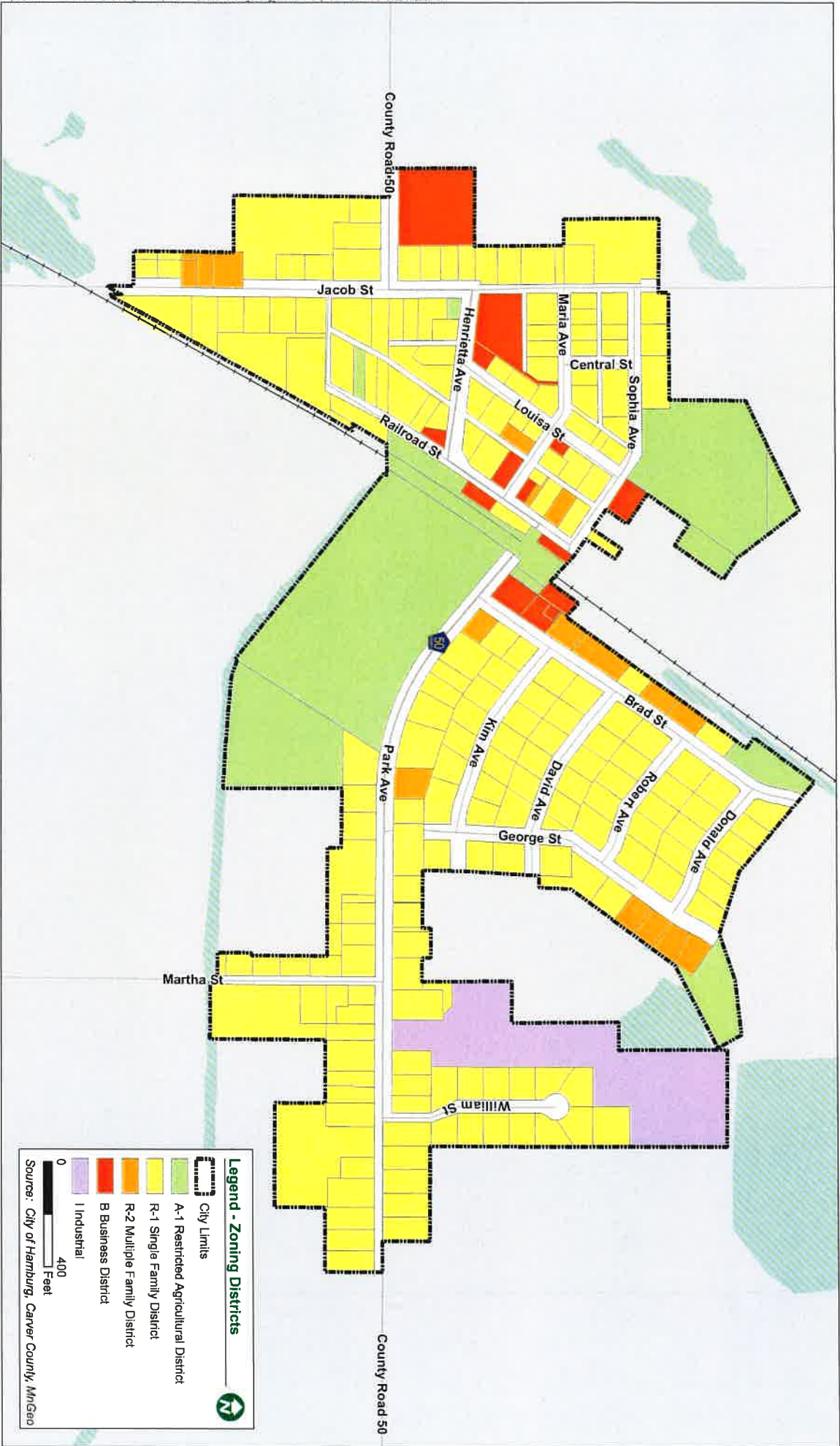


Legend - Proposed Changes

- ① PID# 45.0500190: B to R-1
- ② PID# 45.0500150: B to R-1
- ③ PID# 45.0500070: B to R-1
- ④ PID# 45.0500050: B to R-2
- ⑤ PID# 45.0500020: B to R-2
- ⑥ PID# 45.0282010: None to A-1
- ⑦ PID# 45.9990100: None to A-1
- ⑧ PID# 45.2000010: R-1 to R-2
- ⑨ PID# 45.2000020: R-1 to R-2
- ⑩ PID# 45.5000090: None to A-1
- ⑪ PID# 45.1770010: R-1 to R-2
- ⑫ PID# 45.1770020: R-1 to R-2
- ⑬ PID# 45.1770030: R-1 to R-2
- ⑭ PID# 45.1770040: R-1 to R-2
- ⑮ PID# 45.0281401: None to A-1
- ⑯ PID# 45.0280205: None to I
- ⑰ PID# 45.0283800: None to R-1
- ⑱ PID# 45.0331320: None to R-1

Legend - Zoning Districts

- Proposed Changes
 - A-1 Restricted Agricultural District
 - R-1 Single Family District
 - R-2 Multiple Family District
 - B Business District
 - I Industrial
- 0 400 Feet
- Source: City of Hamburg, Carver County, MxGeo



**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2022-08**

**A RESOLUTION AMENDING THE ZONING DISTRICT
FOR EIGHTEEN PROPERTIES WITHIN THE CITY OF HAMBURG**

WHEREAS, the Zoning Ordinance provides guidance to the City of Hamburg, and

WHEREAS, rezoning of the eighteen properties is required to create an Official Zoning Map that aligns with the visions, goals, and desired policies for property within the City of Hamburg, and

WHEREAS, the City of Hamburg has scheduled a public hearing and properly noticed the zoning changes.

THEREFORE, BE IT RESOLVED, that Parcels 45.0500190, 45.0500150, 45.0500070, 45.0283800, and 45.0331320 shall be zoned as Single Family (R-1).

THEREFORE, BE IT RESOLVED, that Parcels 45.0500050, 45.0500020, 45.2000010, 45.2000020, 45.1770010, 45.1770020, 45.1770030, and 45.1770040 shall be zoned as Multiple Family (R-2).

THEREFORE, BE IT RESOLVED, that Parcels 45.0282010, 45.9990100, 45.5000090, and 45.0281401 shall be zoned as Restricted Agricultural (A-1)

THEREFORE, BE IT RESOLVED, that Parcel 45.0280205 shall be zoned as General Industrial (I).

THEREFORE, BE IT FURTHER RESOLVED, that the updated Official Zoning Map is adopted and is effective as of the date of this resolution.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 12th day of April, 2022.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



"The City of Hamburg is an Equal Opportunity Employer and Provider."

2022 March Claims List

| CHECK # | VENDOR | FUND | CLAIM DESCRIPTION | AMOUNT | APPROVED |
|------------|--------------------------------|---------------------|---|--------------|-----------|
| ACH | EFTPS | Divided | Fed, Social Security, MC - February 2022 | \$3,236.98 | 3/8/2022 |
| ACH | MN Dept of Revenue | Divided | State Withholding Tax Payment - February 2022 | \$568.00 | 3/8/2022 |
| ACH | PERA | Divided | PERA Withholding - February 2022 | \$556.99 | 3/8/2022 |
| ACH | PERA | Divided | PERA Withholding - February 2022 | \$825.25 | 3/8/2022 |
| ACH | PERA | Divided | PERA Withholding - March 2022 | \$616.69 | 3/22/2022 |
| ACH | PERA | Divided | PERA Withholding - March 2022 | \$558.45 | 4/12/2022 |
| ACH | HealthPartners | Divided | Health Insurance for March 2022 | \$4,845.96 | 3/8/2022 |
| ACH | Google | General Gov't | Email Accounts (9) Administered by Google G Suite | \$168.00 | 3/8/2022 |
| ACH | ZOOM | General Gov't | Video Conferencing Service | \$16.09 | 3/8/2022 |
| ACH | Security Bank & Trust | General Gov't | ACH Service Fees for February 2021 | \$30.60 | 3/8/2022 |
| ACH | Optum Bank | General Gov't | City HSA Contribution for 1st Qtr 2022 (Jeremy & Greg) | \$1,250.00 | 3/8/2022 |
| ACH | Verizon Wireless | Gen Gov't/PS (FD) | City Cell Phone/iPads for HFD | \$129.06 | 3/8/2022 |
| ACH | Optum Bank | General Gov't | HSA Admin Fees for 2nd Qtr 2022 | \$7.50 | 3/22/2022 |
| ACH | Jeremy Gruenhagen | Divided | March Wages (Rounds) | \$2,152.75 | 3/22/2022 |
| ACH | Greg Schultz | Divided | Wages 2/21/22 to 3/6/22 | \$2,242.08 | 3/22/2022 |
| ACH | Tamara Bracht | Divided | Wages 2/21/22 to 3/6/22 | \$1,015.57 | 3/22/2022 |
| ACH | Greg Schultz | Divided | Wages 3/7/22 to 3/20/22 | \$1,959.98 | 4/12/2022 |
| ACH | Tamara Bracht | Divided | Wages 3/7/22 to 3/20/22 | \$1,012.49 | 4/12/2022 |
| ACH | Jeremy Gruenhagen | Divided | March Wages (Rounds) | \$2,225.60 | 4/12/2022 |
| Debit Card | IDRIVE.Com | General Gov't | Computer Data Backup Program | \$99.50 | 3/8/2022 |
| Debit Card | Hamburg Post Office | General Gov't | 6 Rolls of Postcard Stamps, 1 Roll of Forever Stamps | \$298.00 | 3/8/2022 |
| Debit Card | Northern Tool & Equipment Co. | Hall | 4 Floor Mats for Hall Cooler | \$150.49 | 3/22/2022 |
| Debit Card | USPS | General Gov't | Newsletter EDDM March 25th | \$79.00 | 4/12/2022 |
| 21013 | Abdo | General Gov't | Certified Audit Services for Year Ended 12-31-2021 | \$13,325.00 | 3/8/2022 |
| 21044 | VOIDED | VOIDED | VOIDED-PRINTING-ERROR | \$0.00 | 3/8/2022 |
| 21015 | Core & Main | Divided | Annual Support Contract 4-12-22 to 4-11-23 | \$2,500.00 | 3/8/2022 |
| 21016 | ECM Publishing | Hall | Bridal Guide Hall Advertisement | \$180.00 | 3/8/2022 |
| 21017 | Herald Journal Publishing | General Gov't | Public Works Position Advertisement | \$218.00 | 3/8/2022 |
| 21018 | McCleod Printing | General Gov't | Advertisement for Public Works Position | \$90.23 | 3/8/2022 |
| 21019 | MN Dept. of Health | Water | 1st Qtr. 2022 Community Water Supply Service Connection | \$524.00 | 3/8/2022 |
| 21020 | Robb's Electric | Public Safety (FD) | Wire for Gear Washer and Dryer in FD per quote | \$1,925.00 | 3/8/2022 |
| 21021 | US Postal Service | General Gov't | Annual Renewal for PO Box Rent | \$102.00 | 3/8/2022 |
| 21022 | Viking Bottling Co. | Hall | 6 Syrup Tanks for Fountain Pop at Hall | \$192.00 | 3/8/2022 |
| 21023 | W.W.O.T.A. | Divided | Water/Wastewater Training & Assistance for February 2022 | \$405.00 | 3/8/2022 |
| 21024 | Wm. Mueller & Sons | Divided | Truck & Sander on 2-25-22 & 3-6-22, Fuel for Equipment | \$1,237.78 | 3/8/2022 |
| 21025 | VOIDED | VOIDED | VOIDED-PRINTING-ERROR | \$0.00 | 3/8/2022 |
| 21026 | Branson Mecredy | Public Safety (FD) | RE-ISSUED (Wrong Name) - Chainsaw Repairs and Hydraulic Pump | \$172.50 | 3/8/2022 |
| 21027 | Bolton & Menk, Ic. | General Gov't | Professional Services for Zoning Notices Jan. 8 - Feb. 4, 2022 | \$160.00 | 3/22/2022 |
| 21028 | Canon Financial | General Gov't | Canon Copier Gov't Contract - March | \$33.13 | 3/22/2022 |
| 21029 | CarverLink | Divided | Internet Services - March | \$80.00 | 3/22/2022 |
| 21030 | Cintas | Hall | Cleaning Supplies | \$86.51 | 3/22/2022 |
| 21031 | City of Shakopee | Public Safety | SW Metro Drug Task Force Membership Dues for 2022 | \$2,100.00 | 3/22/2022 |
| 21032 | Coordinated Business Systems | General Gov't | Contract Base Rate for February 2022 | \$57.69 | 3/22/2022 |
| 21033 | Diversified Technology | Divided | 1 Box of 5000 Perforated Water Bill Forms | \$237.97 | 3/22/2022 |
| 21034 | Home Solutions | Hall | Paint Tray for Hall Cooler | \$4.31 | 3/22/2022 |
| 21035 | Loffler Companies | General Gov't | February Copies | \$73.08 | 3/22/2022 |
| 21036 | Melchert-Hubert & Sjodin, PLLP | General Gov't | Legal Fee's for Data Practices Act, 2022 Employee Handbook, Storm Sew | \$2,464.80 | 3/22/2022 |
| 21037 | Menards | Divided | Dawn Dish Soap, AA & AAA Batteries, Toilet Valve Repair Kit, Water Soft | \$113.71 | 3/22/2022 |
| 21038 | METRONET | Divided | Phone Service - March | \$66.75 | 3/22/2022 |
| 21039 | MVTL Labs | Sewer | Sewer Pond Lab Work - Sample Dates 3-10-22 & 3-21-22 | \$152.50 | 3/22/2022 |
| 21040 | Northern Tool & Equipment Co. | Hall | 4 Floor Mats for Hall Cooler | \$150.49 | 3/22/2022 |
| 21041 | Plunkett's Pest Control | General Gov't Bldgs | General Pest Control - Office and Fire Dept. Serviced on 3-8-2022 | \$39.37 | 3/22/2022 |
| 21042 | Robb's Electric | Public Safety (FD) | Parts, Labor, & Bucket Truck for Repairs on Outside FD Building Lights | \$847.87 | 3/22/2022 |
| 21043 | S.E.H. Inc. | Sewer | WWTP Rip Rap Project | \$1,241.00 | 3/22/2022 |
| 21044 | Wm. Mueller & Sons | Sewer | WWTP Rip Rap Project | \$85,988.46 | 3/22/2022 |
| 21045 | Xcel Energy | Divided | Electricity/Natural Gas Services | \$3,087.98 | 3/22/2022 |
| | | | | \$141,902.16 | |
| | | | | | |
| | | | March Claims | \$32,895.94 | 3/8/2022 |
| | | | Added March Claims | \$103,170.70 | 3/22/2022 |
| | | | Added March Claims | \$5,835.52 | 4/12/2022 |
| | | | | \$141,902.16 | |

2022 April Claims List

| CHECK # | VENDOR | FUND | CLAIM DESCRIPTION | AMOUNT | APPROVED |
|------------|-------------------------------------|---------------------|---|-------------|-----------|
| ACH | EFTPS | Divided | Fed, Social Security, MC - March 2022 | \$3,349.42 | 4/12/2022 |
| ACH | MN Dept. of Revenue | Divided | March 2022 State Withholding Tax Payment | \$596.00 | 4/12/2022 |
| ACH | PERA | Divided | PERA Withholding - March 2022 | \$839.25 | 4/12/2022 |
| ACH | PERA | Divided | PERA Withholding - April 2022 | \$542.32 | 4/12/2022 |
| ACH | HealthPartners | Divided | Health Insurance for April 2022 | \$4,845.96 | 4/12/2022 |
| ACH | Security Bank & Trust | General Gov't | ACH Service Fees for March 2022 | \$30.60 | 4/12/2022 |
| ACH | Google | General Gov't | Email Accounts (14) Administered by Google G Suite | \$168.00 | 4/12/2022 |
| ACH | ZOOM | General Gov't | Video Conferencing Service | \$16.09 | 4/12/2022 |
| ACH | Greg Schultz | Divided | Wages 3/22/21 to 4/4/21 | \$1,903.67 | 4/12/2022 |
| ACH | Tamara Bracht | Divided | Wages 3/22/21 to 4/4/21 | \$988.95 | 4/12/2022 |
| ACH | Kwik Trip | Public Safety (FD) | Fuel for March, 2022 | \$96.76 | 4/12/2022 |
| Debit Card | USPS | General Gov't | Zoning Map Mailing | \$79.00 | 4/12/2022 |
| 21046 | CarQuest | Public Safety (FD) | Equipment | \$7.00 | 4/12/2022 |
| 21047 | CarverLink | Divided | Internet Services April 2022 | \$80.00 | 4/12/2022 |
| 21048 | Carver County Tax Payer Services | Storm Water | Taxes for PID 45.0282600 <small>(comp post sites)</small> & 45.0283000 <small>(JD 3A)</small> | \$953.20 | 4/12/2022 |
| 21049 | Coordinated Business Systems | General Gov't | Intermedia Monthly Charge Services and Equipment | \$57.18 | 4/12/2022 |
| 21050 | ECM Publishers, Inc. | General Gov't | April 12 Public Hearing Notice, 2022 Street Improv. Bids | \$235.46 | 4/12/2022 |
| 21051 | League of MN Cities Insurance Trust | Public Safety (FD) | Claim #00467510 for Nov. 8, 2021 Injury Date | \$250.00 | 4/12/2022 |
| 21052 | MN Pollution Control Agency | Sewer | Annual Permit Fee | \$505.00 | 4/12/2022 |
| 21053 | Municipal Emergency Services | Public Safety (FD) | TECGEN Quick adjust Suspenders | \$61.77 | 4/12/2022 |
| 21054 | NAPA Auto Parts | General Gov't Bldgs | Carb Choke Cleaner | \$8.98 | 4/12/2022 |
| 21055 | Per Mar Security Services | Water | Base Alarm Monitoring for WTP 4-24-22 to 7-23-22 | \$96.66 | 4/12/2022 |
| 21056 | Pro Hydro-Testing | Public Safety (FD) | Hydro Testing DOT Storage Cylinders (4) | \$244.00 | 4/12/2022 |
| 21057 | Robb's Electric | Public Safety (FD) | Repairs of Outside Lights | \$187.50 | 4/12/2022 |
| 21058 | USA Blue Book | Water | 2 HACH Flouride Packs, pH Buffer Pack | \$199.14 | 4/12/2022 |
| 21059 | W.W.O.T.A. | Divided | Water/Wastewater Training & Assistance for March 2022 | \$405.00 | 4/12/2022 |
| 21060 | Wm. Mueller & Sons. Inc. | General Gov't Bldgs | Fuel for Ranger | \$87.28 | 4/12/2022 |
| 21061 | Xcel Energy | Divided | Electricity/Natural Gas Services | \$2,228.76 | 4/12/2022 |
| | | | April Claims | \$19,062.95 | 4/12/2022 |

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: April 8, 2022

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: April 13, 14, 15
April 20

How many **Vacation** hours will be used? 32

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: April 12, 2022

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen 4-8-22
Employee Signature Date

City Clerk/Treasurer Date

Mayor Date



CITY OF HAMBURG
City Clerk/Treasurer – PO Box 248
181 Broadway Ave., Hamburg, MN 55339

*City Office: (952) 467-3232 TDD: 711 Email: CityAdmin@CityofHamburgmn.com
City Website: CityofHamburgmn.com*

April 7, 2022

TO: Members of the Capital Investment Committee
RE: SF3918/HF4171 and SF3919/HF4170

Dear Legislator:

I am writing to urge your support for legislation that provides a \$20 million grant to Carver County for important safety and mobility improvements to Trunk Highway 5.

Carver County and local partners recently completed the Arboretum Area Transportation Plan which identifies the Highway 5 Mobility project as part of the long-range vision for planning for significant growth within the Twin Cities Metropolitan Area.

Highway 5 provides access to the Minnesota Landscape Arboretum - a nationwide destination for 500,000 annual visitors with growth plans expected to attract an additional 100,000 visitors per year. In addition, Highway 5 serves as a major freight and commuter corridor. The Highway 5 Mobility Project allows the Arboretum and the Cities of Chanhassen, Chaska, Victoria, and Carver County to realize their full growth potential for jobs and housing.

The project will include roadway expansion to 4 lanes, a 1,900 ft long bridge to elevate the roadway and reconnect Lake Minnewashta, a pedestrian underpass under Highway 5 to connect to the Regional Trail and capacity improvements at the Highway 5 and Highway 41 intersection.

Today, Highway 5 is traveled by 7,000 vehicles (800 heavy commercial) a day, experienced 65 crashes from 2014-2018 (3x state average) and will see 180,000+ hours/year peak period delay by 2040. Today there are often 2 mile backups on Highway 5 due to congestion. The Highway 5 Mobility project will reduce delays and improve safety in this heavily traveled and important corridor for the region.

I am writing to urge you to support legislation (SF3918/HF4170) which provides \$20 million for a grant to Carver County to complete the preliminary engineering, environmental documentation, final design, right-of-way acquisition, and construction of improvements to marked Trunk Highway 5 from Minnewashta Parkway to marked Trunk Highway 41 in the city of Chanhassen. This bill will fund the mainline highway expansion, cross streets, off-street trails, a bridge over Lake Minnewashta wetlands, utility relocations, and installations.

Thank you for your consideration of this important capital project for inclusion in this year's capital budget bill.

Sincerely,

Chris Lund
Mayor



"The City of Hamburg is an Equal Opportunity Employer and Provider."

2022 Clarke Mosquito Service Schedule

2 messages

Brian Erickson <berickson@clarke.com>

Wed, Mar 30, 2022 at 9:26 AM

To: "cityadmin@cityofhamburgmn.com" <cityadmin@cityofhamburgmn.com>

Dear Jeremy:

Thank you for choosing Clarke for your upcoming summer. We look forward to making your community more livable, safe and comfortable this summer.

We have your treatments scheduled for the following dates. These dates may vary slightly due to weather or other factors.

May 17, 24, 31

June 7, 14, 21, 28

July 5, 12, 19, 26

August 2, 9, 16, 23

Please notify us at least 72 hours in advance if you would like to make any changes to this schedule. We always try to be accommodating to your needs, but advance notice of changes is very helpful.

If you would like to add treatments or have any special events planned, please let us know.

If you have any questions regarding your schedule, please call 320-558-9005 ext. 1 than ext. 2 or email berickson@clarke.com

All Clarke vehicles are equipped with GPS tracking devices and variable flow equipment allowing us to drive around 2 to 25mph keeping the correct dosage.

About Clarke:

Established in 1946, Clarke is a third-generation, family-owned business providing public health mosquito control and aquatic management products and services. Our mission is to make communities around the world more livable, safe and comfortable. We do this by pioneering, developing and delivering environmentally responsible products and services for managing nuisance and disease-vectoring mosquitoes, and managing aquatic vegetation, algae and water quality in inland waterbodies. We proudly serve customers in the governmental, commercial and residential sectors and international ministries of health.

Clarke Websites:

Customer Portal to view Schedule/Treatment Records – www.clarkeportal.com

Clarke Website – www.clarke.com



**Carver County
Public Works**

11360 Highway 212, Suite 1
Cologne, MN 55322

April 4, 2022

City of Hamburg
c/o Jeremy Gruenhagen
PO Box 248
Hamburg, MN 55339

ADVANCE INFORMATION:

RURAL INTERSECTION LIGHTING SAFETY PROJECT – CARVER COUNTY

This letter is to inform you in advance of the upcoming **County Rural Intersection Lighting Safety Project**. Twenty-five (25) locations are planned countywide for enhanced intersection lighting as part of a federal safety grant.



Location Map

- Countywide – Rural Intersections at County Highways
- See attached map and list of locations

Project Description

- Federal grant of \$310,000 was awarded
- Upgrades to lighting at rural intersections and trail crossings on county highways
- Twenty-five (25) intersections planned
- Project Partners -- MnDOT; Xcel Energy; and Mn Valley Electric Cooperative (MVEC)
- All costs are being paid by the grant funds and Carver County, including installation and ongoing utility costs

Project Goals

- Improve traffic safety for nighttime and dark conditions
- Upgrade lighting to enhanced design standards
- Minimize light trespass and light pollution
- Studies have found that added lighting can reduce late-night/early-morning crashes by an average of 35%

Project Status

Field Work Set to Begin. The County is working with its project partners, Xcel Energy and MVEC, to start staking and field locating specific light pole locations at the selected intersections. Final installation times will vary depending upon the location, materials delivery,

and construction crew schedules. Some locations may be delayed to coordinate with other projects.

Stay Informed

Please sign up for project update emails on the project website, watch for social media updates, and visit the project page for regular updates. Also, county staff is available to explain in further detail to you the background and impacts of this improvement project, to answer your questions, and to hear any suggestions you might have for us. Please feel free to contact us for more information.

Sincerely,

Dan McCormick, P.E. (MN, WI), PTOE | Traffic Services Supervisor

11360 Highway 212, Suite 1, Cologne, MN 55322

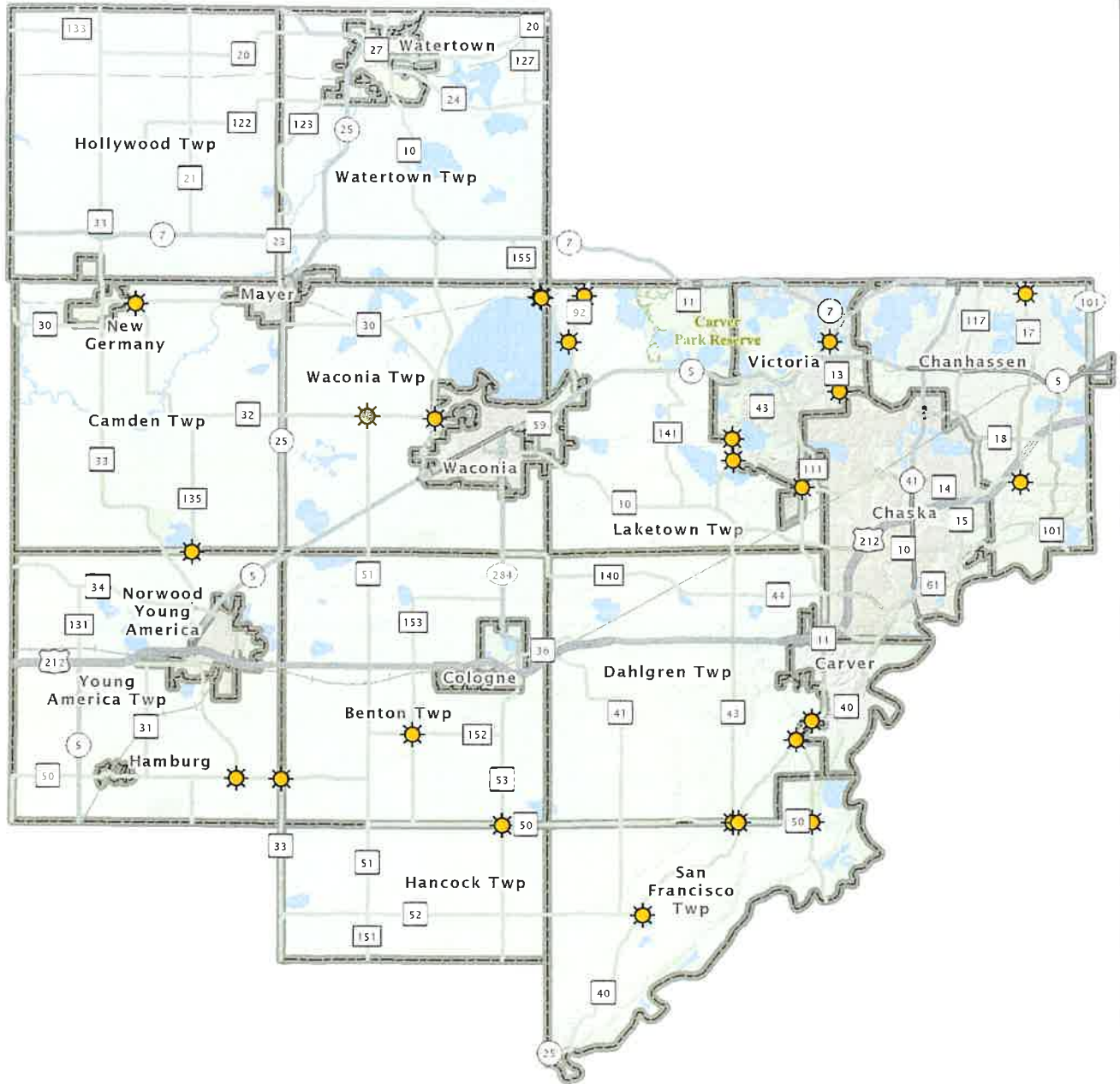
O: 952.466.5200 | D: 952.466.5208

Email: dmccormick@co.carver.mn.us

Web Page: [Carver County Rural-Intersection-Lighting-Safety-Project](#)

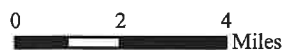
facebook.com/carvercountypw

2022 County Rural Intersection Highway Safety Grant Lighting Project



 Planned Location for New Enhanced Lighting (number of lights at each location varies). Subject to change.

This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Public Works Division
 11360 Hwy 212, Suite 1
 Cologne, MN 55322
 (952) 466-5200
 Created: 3/23/2022



**Carver County
Public Works**
11360 Highway 212, Suite 1
Cologne, MN 55322

RURAL INTERSECTION LIGHTING SAFETY PROJECT – CARVER COUNTY

Location Map

- Countywide – Rural Intersections at County Highways
- See attached map and list of locations



| List of Locations Planned -- Carver County Rural Intersection Lighting Safety Project - 2022-2023 | | | | | |
|---|----|--|------------------|---------------------------|-------|
| | | Planned Location | Service Provider | Township / City Served | Notes |
| 1 | C | CSAH 30 (Broadway St E) and CSAH 32 | Xcel | Camden, New Germany | |
| 2 | D | CR 155 at North Shore Rd | Xcel | Waconia | |
| 3 | D | CR 155 at Dakota Rail Trail | Xcel | Waconia | |
| 4 | E | CSAH 92 (Laketown Pkwy) at College View Dr | Xcel | Laketown | |
| 5 | F | CSAH 17 (Powers Blvd) at Pleasant View Rd | Xcel | Chanhassen | |
| 6 | G | CSAH 92 (Laketown Pkwy) at CR 155 | Xcel | Laketown, Waconia | |
| 7 | H | CSAH 13 (Rolling Acres Blvd) at LRT Trail | Xcel | Victoria | |
| 8 | I | CSAH 32 at CR 151 / Quaas Ave | Xcel | Waconia | |
| 9 | J | CSAH 10 (Engler Blvd) at CSAH 32 | MVEC | Waconia, Waconia | |
| 10 | K | CSAH 13 (Bavaria Rd) at CSAH 18/W 82nd St | MVEC | Victoria, Chaska | |
| 11 | L | CSAH 43 (Church Lake Rd) at Tellers Rd | MVEC | Laketown, Victoria | |
| 12 | M | CSAH 43 (Church Lake Rd) at Marsh Lake Rd | MVEC | Laketown, Victoria | |
| 13 | N | CSAH 11 at CSAH 14 Pioneer / Marsh Lake | MVEC | Victoria, Chaska | |
| 14 | O | CSAH 14 (Pioneer Tr) at CSAH 17 (Powers Blvd) | MVEC | Chanhassen | |
| 15 | Q | CR 135 at 110th St | Xcel | Camden, Young America | |
| 16 | R | CR 152 at CR 153 | Xcel | Benton | |
| 17 | S | CSAH 40/11 (JCP) - South | Both | San Francisco, Carver | 2023 |
| 18 | T | CSAH 11/40 (JCP) at Main St | MVEC | Carver | 2023 |
| 19 | U | CSAH 50 at CSAH 33/Tacoma Avenue | Both | Young America | |
| 20 | V | CSAH 50 at CSAH 33/Salem Ave | Xcel | Benton, Young America | |
| 21 | W | CSAH 50 (150th St) at CSAH 53 | Xcel | Hancock, Benton, Dahlgren | |
| 22 | X | CSAH 50 at CSAH 43 | Both | Dahlgren, San Francisco | |
| 23 | Y | CSAH 50 at CSAH 40 | Both | Dahlgren, San Francisco | |
| 24 | Z | CSAH 50 at CSAH 11 (Jonathan Carver Pkwy) | MVEC | San Francisco | |
| 25 | AA | CSAH 40 at CSAH 52 / 174th St | Both | San Francisco | 2023 |
| ** | | <i>Projects may be delayed due to several factors.</i> | | | ** |



Theresa Sunde
Senior Manager, Government Relations

Via USPS

March 23, 2022

RE: Mediacom's participation in the Affordable Connectivity Program (ACP)

Dear City Clerk Gruenhagen,

Mediacom is proud to be a participant in the FCC's Affordable Connectivity Program (ACP) and we wanted to ensure the City of Hamburg is aware of the program and how we can help residents in your area.

The ACP was launched by the FCC on December 31, 2021 and provides a discount on an eligible customer's internet bill up to \$30/month or up to \$75/month if a customer lives on qualifying Tribal lands. A customer can qualify through multiple methods, such as household income, being a participant in certain government programs such as SNAP, Medicaid, WIC or others, or if the resident or a child of the resident receives a Lifeline benefit.

If a resident qualifies, they can register for the program by contacting the FCC or directly with Mediacom by visiting www.mediacomcable.com/acp. On our site, the customer can fill out an application to qualify, enroll in the program, and choose a level of service that best fits their needs seamlessly.

We also have launched our Connect2Compete+ program, which is a \$30/month internet service that offers 50 Mbps download, 5 Mbps upload speeds with free installation and equipment for qualifying customers. If a customer qualifies for the ACP, they will also qualify for C2C+, which allows them to cover the entire cost of internet from Mediacom through their ACP benefit.

The FCC has indicated that the biggest barrier to helping residents is a lack of knowledge of the ACP program. We are working hard to spread the word about the program and would be happy to partner together to further expand the word in the areas we serve. If we can provide any further details, flyers, or help in any other way, please let us know. You can contact our ACP department directly by calling 850.934.2551 or emailing us at MediacomACP@Mediacomcc.com.

Sincerely,
Theresa Sunde

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2022-07**

**RESOLUTION AUTHORIZING OFF-PREMISES LIQUOR SERVICE
AT COMMUNITY FESTIVAL ON SEPTEMBER 24, 2022**

WHEREAS, Minnesota Statutes, section 340A.404, subdivision 4(b), authorizes a City Council to authorize a liquor license holder to serve liquor at an off-premises location at a community festival;

WHEREAS, the Big Rib Jig, being held on September 24, 2022, is an important attraction for the community and takes place within the City of Hamburg;

WHEREAS, Parkside Tavern has an active retail intoxicating on-sale liquor license issued by the City of Hamburg;

WHEREAS, Parkside Tavern desires to dispense liquor outside of its licensed premises during the Big Rib Jig; and

WHEREAS, Parkside Tavern has provided the City of Hamburg with proof of liability insurance in compliance with Minnesota Statutes, section 340A.409;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
HAMBURG, MINNESOTA:**

1. The Big Rib Jig, being held on September 24, 2022, is a community festival.
2. Organizers are required to follow all federal, state, and local requirements and guidelines related to COVID-19, and responsible for requiring the same compliance from attendees at their events.
3. Parkside Tavern is hereby authorized to dispense liquor off premises during the Big Rib Jig on September 24, 2022, in accordance with Minnesota Statutes, section 340A.404, subdivision 4(b).
4. Parkside Tavern may only dispense liquor in the designated areas of the Big Rib Jig. The designated areas are exclusively Bicentennial Park (614 Park Avenue) and the fenced-in area of Railroad Street immediately adjacent to Parkside Tavern. All liquor must be consumed in the designated areas.
5. Parkside Tavern is responsible for ensuring no persons under the age of 21 obtain or consume alcohol at the Big Rib Jig.



I CERTIFY THAT the above resolution (Resolution 2022-07) was adopted by the City Council of Hamburg, Carver County, Minnesota this 12th day of April, 2022.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



“The City of Hamburg is an Equal Opportunity Employer and Provider.”



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Parcel 45.0750061

Harry Davis <Harry.Davis@bolton-menk.com>
To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Fri, Apr 8, 2022 at 1:43 PM

Jeremy,

Sorry for the delay in getting back to you. I looked through the code and it doesn't say that you couldn't combine two properties, but I am worried about the idea of combining two parcels that don't share a property line. I think there needs to be a fine line between combining parcels across ROW (alley only? Alley and street?) and combining parcels across the city. I think there are two real options:

1. You don't allow properties to be combined when divided by ROW (unless their property lines touch underneath ROW). – My recommendation.

This makes sense from one viewpoint- you can't actually combine parcels when they are divided by ROW that is owned by the City. Perhaps this could be different if the parcels "owned" underneath the ROW and touched each other, but in both cases I don't think that applies. The plats for both subdivisions very clearly dedicated ROW and defined the parcel boundaries.

2. You allow properties that are directly adjacent to each other across ROW to be combined.

The situation I saw in Eyota was an existing non-conformity, so it doesn't exactly apply, but they had an alley that divided the property between a principal structure and a garage. Eventually they decided they wanted to make it into two parcels again, which makes me hesitate recommending this for Hamburg. Say you combine them and an accessory structure is built, what method do you have of making sure the garage is torn down or moved if that property owner wishes to sell either part of the combined parcel? It makes the process messier. If you do decide to move forward with this, I recommend only allowing parcels that are directly across from each other via alley ROW to be combined. You could also include streets, but I think there is a difference between properties across alleys and streets in terms of continuity between both parts of the parcel.

Happy to call and talk about this more.

Harry

Harry Davis, AICP

Planner II

Bolton & Menk, Inc.

12224 Nicollet Avenue



Carver County
Property Tax Department
600 4th Street E
Chaska, MN 55318

March 04, 2022

City of Hamburg
Attn: Jeremy Gruenhagen
PO Box 248
Hamburg MN 55339

Dear Mr. Gruenhagen,

In preparation for an upcoming tax forfeited land sale, enclosed you will find the following documents pertaining to land forfeited to the State of Minnesota for non-payment of property taxes in your city:

- Certificate of County Board of Classification of Forfeited Lands to be reviewed and signed
- Copy of the Certificate of Forfeiture indicating the date of forfeiture
- Map showing the location of the forfeited parcel(s)
- State Deed Info Request Form and Application for Conditional Use Deed Supplement
- Completed Wetlands Certification Form
- Well Disclosure Certificate form

On behalf of the taxing districts, our goal is to return these parcels to the tax rolls or assist local jurisdiction in withholding the property for public use or purchasing for a public purpose.

Actions you are required to take:

- A. Special Assessment Certifications
 - a. Special assessment certifications for any special assessments levied after the date of forfeiture will be added to the basic sale price when the parcel is sold. We did not find record of any special assessments levied after the date of forfeiture for the parcels within your city. Please confirm with us any special assessments that were levied after the date of forfeiture.
 - b. Special assessments certified prior to the date of forfeiture have been removed. You may recertify any remaining balance after the parcel has been sold. Certifications of special assessments must be received by the Property Tax Department by November 30 of each year. Please take into consideration that recertifying the special assessments to a parcel may make the parcel unaffordable for a potential buyer.
- B. Review current State Laws regarding withholding/purchasing tax forfeited land by visiting the State of Minnesota website. The link to Minnesota State Statutes is: [Sec. 282.01 MN Statutes](#) and the link to the Delinquent Tax & Tax Forfeiture Manual is: [The Delinquent Tax and Tax Forfeiture Manual \(state.mn.us\)](#) referring to government acquisition begins on page 161.
- C. Per MS 282.01, we require a certified copy of the City Council/Township Board Resolution authorizing any of the following actions taken by your City Council/Township Board. Please select one of the following options for each parcel listed:
 - a. Approve the parcel(s) for public auction;
 - b. The sale of land pursuant to subdivision (MS 282.01 subd. 7a); which shall be subject to any

- conditions imposed by the county board pursuant to section 282.03. Please indicate whether or not the parcel of land is a buildable lot. If the lot is unbuildable, do you recommend the parcel(s) be limited for sale to adjacent landowners?
- c. Request a conveyance to your City/Township on a Conditional Use Deed, Fee Required is \$250 for an authorized public use.
 - d. Purchase the parcel for an authorized public purpose at appraised value (MS 282.01, subd. 1a. par. (b) or subd. 3).
- D. Please return the original CERTIFICATE OF COUNTY BOARD OF FORFEITED LANDS no later than sixty (60) days from the date of this letter:
- a. The original CERTIFICATE OF COUNTY BOARD OF FORFEITED LANDS signed by the City Council/Township board.
- E. If you wish to withhold a parcel from sale for a conditional use or purchase for public purpose, please complete and return the following for each parcel no later than sixty (60) days from the date of this letter:
- a) State Deed Info Request Form
 - b) Certified copy of County Board Resolution authorizing action taken.
 - c) One check payable to Carver County for following fees:
 - o If purchasing for public purpose: Purchase price
 - o \$25 check for State Deed fee;
 - o 3% surcharge fee based on the purchase price
 - o State Deed Tax (.0033 x purchase price. Minimum is \$1.65 if \$500 or less.);
 - o \$5.00 Ag Conservation fee.
 - o \$46.00 for Carver County recording fee per document filed.
 - o \$50 Well Disclosure Certificate fee (if applicable);
 - d) If withholding for public use: Supplemental Information for a Conditional Use Deed along with a check for \$250.00 payable to the Commissioner of Revenue. (If this application is denied, the Commissioner shall refund \$150.00 of the application fee).

All parcels listed have been approved as non-conservation by Carver County Soil and Water and County Board of Commissioners. The DNR does not need to review parcels that are part of platted subdivisions and do not have specific characteristics related to timber, waterfront, peat, mineral lease or mining unit, preserves, non-forested marginal land, wetland, etc.

The City Council/Township Board must respond no later than sixty (60) days from the date of this letter. Please be advised that if we have not received a response, we will proceed with the land sale.

If you have any questions, please contact me.

Sincerely,

Crystal Campos, Carver County Auditor, (952) 361-1906

Listing of Tax Forfeited Properties

City of Hamburg Parcels:

| PIN | Legal Description | Appraised Value of Land | Conservation / Non-Conservation | Delinquent Years |
|------------|---|-------------------------|---------------------------------|------------------|
| 45.0750061 | SECTION 28 TOWNSHIP 115 RANGE 026 P/O OUTLOT 4, VILLAGE OF HAMBURG, DESC AS: COMM AT A PT 107.5' SWLY OF NE CORN OUTLOT 4; TH RUNNING ON A LINE OF OUTLOT 4 & LOUISA ST SWLY 118'; TH NWLY 70' TO LINE OF LOT 7 TRUWE'S ADDN; TH NELY ON LINE OF OUTLOT 4 & LOT 7 OF TRUWE'S ADDN 118'; TH SELY 70' TO BEG. | \$2,500 | NON- CONSERVATION | 2011-2017 |

PIN: 45.0750061

Located in Hamburg City

Appraised Value: \$2,500

Additional Comments: Land only

Approximate size: .18 acres

