



HAMBURG CITY COUNCIL AGENDA
APRIL 14, 2020

1. **Call City Council Meeting to Order**
 - **Approve Resolution Number 2020-05 (Conduct Meetings by Telephone or Other Electronic Means during COVID-19 Pandemic)**
 - **Pledge of Allegiance**

2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

3. **Agenda Review (Added Items) and Adoption**

4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Minutes for March 10, 2020**
 - **Approve Payment of Added March Claims (\$19,909.26)**
 - **Approve Payment of April Claims (\$25,757.14)**
 - **Approve Letter of Support (Hwy 212 Freight Mobility & Safety Project)**
 - **Approve Time-Off Request for Jeremy Gruenhagen**
 - **Approve Cash Flow Statements for December 2019, January 2020, February 2020**
 - **Approve Severe Weather Awareness Week (Tornado Drill Day 4/16/2020)**
 - **Delinquent Utility Bills Report**

5. **Fire Chief Scott Anderson**
 - **COVID-19 Related Items/Response**

6. **Justin Black (S.E.H Inc.)**
 - **2020 Street Improvements**
 - **Curb Replacement (Citywide)**
 - **Approve Resolution Number 2020-06**
 - **Water Tower/Main Improvement Project Update**
 - **Camping Site for Inspector**
 - **Approve Change Order Number Two**

7. **Old City Business**
 - **Meter Device Interface for Sensus Meters**
 - **Building Permit Timeline for 340 Railroad Street**
 - **Offensive Behavior Training**



***HAMBURG CITY COUNCIL AGENDA
APRIL 14, 2020***

8. New City Business

- City Phone Proposals
- Estimates for Community Hall Water Softener
- Public Nuisance Letters Worksheet
- Clark Environment Mosquito Management Inc Proposal
- Quote to install VFD Controller & Remove and Clean Flow Meter
- Waste Management Contract Extension Proposal
- Jaguar Communications Cable Franchise
 - Change of Control of Cable System
 - Approve Resolution 2020-07
- Set Public Hearings for April 28, 2020
 - Comp Plan/Zoning Amendment for Droege's Third Addition
 - Plat for Droege's Third Addition
- Hold Second Council Meeting for April (April 28, 2020)

9. City Council Reports

- Councilmember Jason Buckentin
- Councilmember Tim Tracy
- Councilmember Scott Feltmann
- Councilmember Eric Poppler
- Mayor Chris Lund

10. Adjourn City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
APRIL 14, 2020***

COMMUNITY HALL & PARK ACTIVITIES

APRIL 19 – HFDRA Pork Chop Drive-thru Dinner

MAY 16 – Wedding Reception

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

APRIL

- 6 – Hamburg Lions Board Meeting**
- 6 – HFD Training**
- 7 – Mayors In (Zoom)**
- 12 – Community Center Rental**
- 14 – Hamburg City Council Meeting (Zoom)**
- 14 – Young America Township Meeting**
- 20 – Hamburg Lions Club**
- 27 – School Board Meeting**
- 27 – Hamburg Fire Dept. (Relief Association) Meeting**
- 28 – Public Hearing (Zoom)**
- 28 – City Council Meeting (Zoom)**

City of Hamburg
Mayor, Chris Lund, Determination Regarding Conducting Meetings by Telephone or
Other Electronic Means

As the Mayor of the City of Hamburg (the “City”) I find as follows:

- a. The coronavirus (“COVID-19”) has been declared a health pandemic and national and state, have been declared.
- b. On January 31, 2020, the Secretary of the U.S. Health and Human Services declared a public health emergency in response to COVID-19.
- c. On March 11, 2020, the World Health Organization (WHO) recognized the global outbreak COVID-19 as a pandemic.
- d. On March 13, 2020, President Donald J. Trump proclaimed the outbreak of COVID-19 in the United States a national emergency.
- e. On March 20, 2020, Governor Timothy J. Walz issued Executive Order 20-01 under Minn. Stat. Ch. 12 declaring the outbreak of COVID-19 in Minnesota a peacetime emergency. On March 16, 2020, the Minnesota Executive Council extended Executive Order 20-01 for 30 days.
- f. On March 25, 2020 Governor Timothy J. Walz issued Executive Order 20-20 under Minn. Stat. Ch. 12 declaring a statewide shelter in place order.
- g. On April 8, 2020, Governor Timothy J. Walz issued Executive Order 20-33 under Minn. Stat. Ch. 12 declaring the extension of the statewide shelter in place order.
- h. The Minnesota Department of Health has provided specific guidance encouraging postponement or cancelation of events that do not allow social distancing or at least six feet.
- i. Minnesota Statutes, section 13D.021 authorizes cities to meet by telephone or electronic means if it is determined that meeting in person is not practical or prudent because of a health pandemic or an emergency declared under Minnesota Statutes, chapter 12.
- j. I have the consulted with the City’s Clerk-Treasurer and legal counsel regarding the current situation.

Based on the above findings, I determine as follows:

1. Due to the current pandemic and state of emergency, complying with the provisions of Minnesota Statutes, Chapter 13D, would threaten the health safety and welfare of City officials, City staff, and the public.
2. Due to the current pandemic, it is not practical or prudent for the City Council or any of its committees or commissions including, but not limited to the Planning Commission, (“City Commissions”) to conduct in person meetings.
3. Until further notice, or until such time as the State of Minnesota determines to no longer be in a state of emergency, all meetings of City Commissions governed by Minnesota Statute, Section 13D shall be conducted by telephone or other electronic means.

4. All meetings of City Commissions shall comply with the requirements of Minnesota Statute, section 13D.021.

I CERTIFY THAT the above determination was made this 13th day of April, 2020.

A handwritten signature in black ink, appearing to read "Chris Lund", written in a cursive style.

Chris Lund, Mayor
City of Hamburg

CITY OF HAMBURG
NOTICE OF A HAMBURG CITY COUNCIL MEETING
TUESDAY, APRIL 14, 2020
7:00 P.M.

NOTICE IS HEREBY GIVEN, that the City of Hamburg City Council will hold a City Council Meeting on Tuesday, April 14, 2020 at 7:00 p.m., in the Council Chambers, 181 Broadway Avenue, Hamburg, MN.

This meeting is a regular scheduled meeting of the Hamburg City Council. Due to the current health pandemic of COVID-19, the Council Chambers will be closed to the public.

It is anticipated that some or all members of the City Council due to the COVID-19 Pandemic will participate in the meeting by telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021 rather than in-person at the City Council's regular meeting place at City Hall, 181 Broadway Avenue, Hamburg, Minnesota.

Members of the public can listen to and/or participate in the council meeting live online at <https://us02web.zoom.us/j/6817521480>, the Zoom App on your cellphone via the google play store, or by calling 1-312-626-6799. Use Meeting ID: 681 752 1480 when logging in or calling in. Use # as your participant ID.

To view a copy of the Agenda Packet please refer to the City Website: www.hamburgmn.com by clicking on the City Council Meetings tab. To be added to the Agenda please call City Offices by Noon on Friday.

If you have any questions, please contact City Hall (952) 467-3232 for further information.

POSTED BY THE HAMBURG CITY CLERK
Jeremy Gruenhagen, City Clerk/Treasurer

(Posted at City Hall & City Website on 4/07/2020)

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2020-05**

WHEREAS, the Mayor of the City of Hamburg, Minnesota, by proclamation dated April 13, 2020 has declared that all city meetings shall be held by telephone or other electronic means pursuant to Minnesota Statute, section 13D.021; and

WHEREAS, the health pandemic, and concerns for the safety of City staff and the public, has made it no longer feasible to have an authorized person or members of the public present at the regular meeting locations of the City pursuant to Minnesota Statute, section 13D.021, subd. 1 (3) and (4).

NOW, THEREFORE, BE IT RESOLVED BY THE HAMBURG CITY COUNCIL as follows:

1. Meetings of the City Council and other City commissions shall continue to be held through electronic means until further action of the City Council.
2. City staff is directed to schedule future meetings without city staff or the public at the regular meeting location.
3. City staff is authorized to take any appropriate action and to prepare any appropriate documents to facilitate the directives of the Council as set forth in this resolution.
4. The Mayor, City Clerk-Treasurer, City staff, City attorney, and City consultants are authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this resolution.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 14th day of April, 2020.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



"The City of Hamburg is an Equal Opportunity Employer and Provider."



HAMBURG CITY COUNCIL AGENDA
MARCH 10, 2020

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 p.m. In attendance were Councilman Tim Tracy, Councilman Jason Buckentin, Councilman Scott Feltmann, Councilman Eric Poppler, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, S.E.H. reps. Justin Black and Brody Bratsch, HFD Chief Scott Anderson, and Steven Buckentin.

Agenda Review (Added Items) and Adoption

MOTION: Councilman Jason Buckentin moved to approve the Agenda as written. Seconded by Councilman Tim Tracy. Motion was unanimously approved with all Councilmembers present.

Consent Agenda

- Approve Minutes for February 11, 2020
- Approve Payment of Added February Claims (\$17,612.46)
- Approve Payment of March Claims (\$30,199.46)
- Approve Time-Off Request for Greg Schultz
- Approve Time-Off Request for Jeremy Gruenhagen
- Data Request (Richard Odoms)
- Delinquent Utility Bills Report
- Employee Project Lists
- SVABW Jeans & Gems Gala
- Seasonal Load Limit Notification
- Highway 5 (Green Isle to HWY 212) Construction Notification

MOTION: Councilman Tim Tracy moved to approve the Consent Agenda. Seconded by Councilman Jason Buckentin. Motion was unanimously approved with all Councilmembers present.

Fire Chief Scott Anderson

- HFD Standard Operating Procedures updated
 - Will continue with normal protocol despite Coronavirus (COVID-19)
 - Updated FD Member List
- Emergency Service Agreements with Townships
 - **MOTION: Councilman Tim Tracy moved to approve the Emergency Service Agreements with Young America Township and Washington Lake Township. Seconded by Councilman Jason Buckentin. Motion was unanimously approved with all Councilmembers present.**



***HAMBURG CITY COUNCIL AGENDA
MARCH 10, 2020***

Justin Black S.E.H Inc.

- 2020 Street Improvements – Jacob Street & Brad Street Estimates
 - **MOTION: Councilman Scott Feltmann moved to approve S.E.H.'s Engineering Proposal for the Jacob Street Project. Seconded by Councilman Jason Buckentin. Motion was unanimously approved with all Councilmembers present.**
- Water Service at 340 Railroad Street – 4-inch service line – who pays for upgrade – City is waiting on building inspectors' requirements, if a fire sprinkling system is required.

Old City Business

- Administrative Search Warrant (340 Railroad Street)
- Offensive Behavior Training
 - Council agreed to combine training with HFD

New City Business

- WAC/SAC Charges for 480 Brad Street (Townhomes)
 - **MOTION: Councilman Scott Feltmann moved to approve 1 WAC/SAC charge to the 480 Brad Street twin home project. Seconded by Councilman Jason Buckentin. Motion was unanimously approved with all Councilmembers present.**
- Meter Device Interface for Sensus Meters
 - **MOTION: Councilman Tim Tracy moved to approve adding Banyon's Sensus Meter Interface module. Seconded by Councilman Eric Poppler. Motion was unanimously approved with all Councilmembers present.**
- 2020 NYA Area Guide Ad
 - **MOTION: Councilman Tim Tracy moved to approve a ¼ page Hamburg Hall ad in the NYA Area Guide for \$275.00 Seconded by Councilman Scott Feltmann. Motion was unanimously approved with all Councilmembers present.**
- Countryside Vet Clinic Contract (Dog Impounding)
 - A 30-day written notice was received from Countryside to terminate our Dog Impounding contract. City Clerk will research other options.



***HAMBURG CITY COUNCIL AGENDA
MARCH 10, 2020***

City Council Reports

Councilmember Tim Tracy

- Q: Was there a tree trimmed in the park? Bob Shannahan trimmed back the tree by home plate at the Bi-Centennial ball field and 1 near the lift station. Greg will remove the dead tree by the Service Memorial.

Councilmember Scott Feltmann

- FYI... a coyote was spotted on the edge of the Hawks baseball park last week.

Mayor Chris Lund

- Running for County Commissioner
- Regional Mayors Council meeting – listened to an interesting presentation regarding fresh water shortage in the U.S. in the next 20+ years. More information is in tonight's Agenda Packet.

MOTION: Councilman Jason Buckentin moved to adjourn the City Council Meeting at 7:53. Seconded by Councilman Tim Tracy. Motion was unanimously approved with all Councilmembers present.

Submitted on March 11, 2020 by:

Tamara Bracht
Deputy Clerk

Approved by:



Jeremy Gruenhagen
City Clerk/Treasurer

This 10th day of April, 2020

2020 March Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - February 2020	\$2,724.76	3/10/2020
ACH	MN Dept. of Revenue	Divided	February 2020 State Withholding Tax Payment	\$458.00	3/10/2020
ACH	Google	General Gov't	Email Account Service for February 2020	\$108.00	3/10/2020
ACH	HealthPartners	Divided	Health Insurance for March 2020	\$4,525.59	3/10/2020
ACH	Optum Bank	General Gov't	HSA Admin Fee's for 1st Qtr 2020 (Jeremy & Greg)	\$1,250.00	3/10/2020
ACH	Kwik Trip	Public Safety (FD)	Fuel for FD	\$52.03	3/10/2020
ACH	Jeremy Gruenhagen	Divided	February Wages	\$1,996.60	3/10/2020
ACH	Jeremy Gruenhagen	Divided	March Wages	\$1,979.13	3/10/2020
ACH	EFTPS	Divided	Fed, Social Security, MC - October 2019	\$315.47	4/14/2020
ACH	PERA	Divided	PERA Withholding - February 2020	\$450.33	4/14/2020
ACH	PERA	Divided	PERA Withholding - February 2020	\$764.03	4/14/2020
ACH	PERA	Divided	PERA Withholding - March 2020	\$481.73	4/14/2020
ACH	Greg Schultz	Divided	Wages 2/24/20 to 3/08/20	\$1,742.51	4/14/2020
ACH	Tamara Bracht	Divided	Wages 2/24/20 to 3/08/20	\$836.52	4/14/2020
ACH	Greg Schultz	Divided	Wages 3/09/20 to 3/22/20	\$1,684.69	4/14/2020
ACH	Tamara Bracht	Divided	Wages 3/09/20 to 3/22/20	\$715.88	4/14/2020
ACH	Jeremy Gruenhagen	Divided	March Wages	\$1,979.13	4/14/2020
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for February 2020	\$25.70	4/14/2020
ACH	Optum Bank	Divided	City HSA Contribution for 1st Qtr 2020 (Jeremy & Greg)	\$1,250.00	4/14/2020
Debit Card	Amazon	General Gov't	6 White Bowls and 6 White Plates	\$33.24	4/14/2020
Debit Card	US Postal Service	General Gov't	EDDM Postage (Order 6542769)	\$75.45	4/14/2020
Debit Card	US Postal Service	General Gov't	EDDM Postage (Order 6560581)	\$75.45	4/14/2020
Debit Card	Franklin Printing	General Gov't	500 Sheets of 80# Paper for EDDM COVID-19 Mailing	\$32.24	4/14/2020
Debit Card	Amazon	General Gov't	1 Box of 10 Expanding File Wallet Folder with Flap and Cord Closure	\$42.45	4/14/2020
Debit Card	Amazon	Divided	Ink Cartridge for Shop Printer, Dishwashing Refill Sponges, Post-it Notes	\$65.99	3/10/2020
Debit Card	Kwik Trip	General Gov't	Food & Drink Items for Election Day Judges	\$46.55	3/10/2020
Debit Card	Amazon	General Gov't	Box of 50 2" Expandable File Jackets	\$49.44	3/10/2020
20029	Abdo, Eick & Meyer	General Gov't	Certified Audit Services for the year ended 12-31-2019	\$10,000.00	3/10/2020
20030	Business Essentials	Divided	Hard Roll Paper Towels & Toilet Paper	\$150.63	3/10/2020
20031	Carver County - CarverLink/Jaguar	Divided	Telephone/Internet Services for February	\$205.53	3/10/2020
20032	Cintas	Hall	Cleaning Rags, Mop Heads and Supplies	\$75.08	3/10/2020
20033	ECM Publishing, Inc.	Hall	Bridal Guide Advertisement	\$170.00	3/10/2020
20034	Loffler Companies, Inc.	General Gov't	February Copies	\$77.73	3/10/2020
20035	MN Pollution Control Agency	Sewer	Water Permit Annual Fee for Ponds	\$505.00	3/10/2020
20036	MES	Public Safety (FD)	2 Gripper Hose Systems, 2 RIT & Airbags for SCBA Bottles	\$2,733.26	3/10/2020
20037	NAPA Auto Parts	Public Works (Streets)	Oil & Filter for Bobcat	\$60.97	3/10/2020
20038	Plunkett's Pest Control Inc.	General Gov't	General Pest Control at City Hall & Fire Dept. Service Date 3-4-2020	\$39.37	3/10/2020
20039	U.S. Postal Service	General Gov't	City PO Box Yearly Rental Fee	\$94.00	3/10/2020
20040	Verizon Wireless	General Gov't	6 Cell Phone Lines for 2/25/20 - 3/24/20	\$255.90	3/10/2020
20041	Viking Bottling Company	Hall	Pop Syrup for Upstairs in Hall	\$172.50	3/10/2020
20042	W.W.O.T.A.	Divided	Water/Wastewater Training & Assistance for February 2020	\$540.00	3/10/2020
20043	Printer error	VOIDED	VOIDED	\$0.00	3/10/2020
20044	Printer error	VOIDED	VOIDED	\$0.00	3/10/2020
20045	Printer error	VOIDED	VOIDED	\$0.00	3/10/2020
20046	Wm. Mueller & Sons	Public Works (streets)	Fuel for City Vehicles, Snow Plowing and Sand/Salt on Feb. 9 & 18	\$2,150.50	3/10/2020
20047	Xcel Energy	Water	Natural Gas Services at 183 Broadway Ave.	\$136.55	3/10/2020
20048	Canon Financial Servcies, Inc.	General Gov't	Canon Copier Gov't Contract for March	\$33.13	4/14/2020
20049	Cassandra Brinkmann	General Gov't	CC Rental Reimbursement for March 28th Cancellation	\$150.00	4/14/2020
20050	Diane Hoffman	General Gov't	Presidential Primary Election Judge Training, Shift, & Mileage	\$121.45	4/14/2020
20051	Diane Weckman	General Gov't	Presidential Primary Election Judge Training, Shift, & Mileage	\$188.95	4/14/2020
20052	Floyd Total Security	Water	Telephone Monitoring at Water Treatment Plant from 4-24-20 to 7-23-20	\$92.07	4/14/2020
20053	Greg Schultz	General Gov't Bldgs	Reimbursement of 2 Tires for the Exmark Lawnmower	\$159.64	4/14/2020
20054	Jan Pulkrabek	General Gov't	Presidential Primary Election Judge Training, Shift, & Mileage	\$116.45	4/14/2020
20055	Joan Stuewe	General Gov't	Presidential Primary Election Judge Training, Shift, & Mileage	\$95.00	4/14/2020
20056	Melchert-Hubert-Sjodin, PLLP	General Gov't	Code Violation, Litigation, & Employment Law Matters	\$1,709.45	4/14/2020
20057	MN State Fire Chiefs Association	Public Safety (FD)	Membership Renewal thru Dec. 31, 2020	\$400.00	4/14/2020
20058	Municipal Emergency Services, Inc.	Public Safety (FD)	Foam Inductor for Grass II, (14) Tool Mounts for E-12	\$922.03	4/14/2020
20059	Performance Plus LLC	Public Safety (FD)	Fire Fighter Exams - Health, Fit Test, & Mask Fitting	\$2,081.50	4/14/2020
20060	Quill	General Gov't	1 Carton of Paper, Rubber Finger Tips	\$46.46	4/14/2020
20061	S.E.H.	Divided	Water Tower, 2020 Street Project	\$1,218.83	4/14/2020
20062	Tamara Bracht	General Gov't	1st Quarter Mileage (PP Election)	\$110.40	4/14/2020
20063	Xcel Energy	Divided	Electricity/Natural Gas Services	\$1,959.08	4/14/2020
				\$50,532.37	
			March Claims	\$30,623.11	
			Added March Claims	\$19,909.26	
			Total March Claims	\$50,532.37	

2020 April Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - March 2020	\$2,771.84	4/14/2020
ACH	MN Dept. of Revenue	Divided	March 2019 State Withholding Tax Payment	\$467.00	4/14/2020
ACH	PERA	Divided	PERA Withholding - March 2019	\$446.58	4/14/2020
ACH	PERA	Divided	PERA Withholding - March 2019	\$757.03	4/14/2020
ACH	PERA	Divided	PERA Withholding - April 2019	\$467.84	4/14/2020
ACH	HealthPartners	Divided	Health Insurance for April 2019	\$4,525.59	4/14/2020
ACH	Google	General Gov't	Email Account Service for March 2020	\$108.00	4/14/2020
ACH	Jeremy Gruenhagen	Divided	April Wages	\$1,962.17	4/14/2020
ACH	Greg Schultz	Divided	Wages 3/23/20 to 4/05/20	\$1,676.48	4/14/2020
ACH	Tamara Bracht	Divided	Wages 3/23/20 to 4/05/20	\$838.59	4/14/2020
ACH	Kwik Trip	Park & Rec.	Non-Ox Fuel for Small Engines	\$27.70	4/14/2020
Debit Card	Franklin Printing	General Gov't	1000 Sheets of 80# Paper for EDDM COVID-19 Mailings	\$60.11	4/14/2020
Debit Card	Franklin Printing	General Gov't	1500 Sheets of 100# Paper for EDDM COVID-19 Mailings	\$101.97	4/14/2020
Debit Card	US Postal Service	General Gov't	EDDM Postage for COVID-19 Newsletter (2nd Week Mailing)	\$75.25	4/14/2020
Debit Card	US Postal Service	General Gov't	EDDM Postage for COVID-19 Newsletter (3rd Week Mailing)	\$75.25	4/14/2020
Debit Card	Hamburg Post Office	Water	Water Sample Tests	\$31.40	4/14/2020
Debit Card	Hamburg Post Office	Divided	4 Rolls of Post Card Stamps for Water Bills	\$140.00	4/14/2020
Debit Card	UPS Store	Water	Overnight Water Samples	\$20.64	4/14/2020
Debit Card	ZOOM	General Gov't	Video Conferencing Platform	\$16.09	4/14/2020
20064	Bound Tree Medical	Public Safety (FD)	First Aide Supplies (Airway Kits, Gauze, Clamps etc....)	\$1,513.72	4/14/2020
20065	Carver County Attorney's Office	General Gov't	1st Qtr 2020 Fines - Half Due to Attorney's Office, Surcharge	\$111.78	4/14/2020
20066	Carver County Tax Payer Services	Park	Bi-Centennial Park Taxes (Paid in Full for 2020)	\$571.20	4/14/2020
20067	Cintas	Hall	Cleaning Supplies for Hall	\$61.18	4/14/2020
20068	District #108 Comm. Ed.	Park & Rec.	Summer 2020 Park Ball Program	\$500.00	4/14/2020
20069	Gopher State One	Divided	2020 Annual Facility Operator Fee, March Locates (5)	\$56.75	4/14/2020
20070	Hawkins Chemical	Water	Chemicals for WTP	\$653.99	4/14/2020
20071	Jeremy Gruenhagen	Divided	Reimbursement for 1st Quarter 2020 Mileage and Election Day	\$196.90	4/14/2020
20072	Loffler Companies, Inc.	General Gov't	March Copies (includes 2 COVID-19 Newsletter Updates - 800 \$	\$132.74	4/14/2020
20073	McLeod Publishing	Hall	2020 Wedding Section in Sibley Shopper	\$88.29	4/14/2020
20074	Melchert - Hubert & Sjodin, PLLP	General Gov't	Litigation, COVID-19, 2019 Audit, Offensive Behavior Training	\$1,482.00	4/14/2020
20075	Menards	Divided	Ajax Soap, 3V Batteries for Garage Door Openers	\$16.62	4/14/2020
20076	MN Dept. of Health	Water	Class C Water License Renewal for Greg Schultz	\$23.00	4/14/2020
20077	MNSPECT	General Gov't	HB-2020-00002 Diethelm Townhome Construction	\$2,995.80	4/14/2020
20078	MVTL, Labs.	Sewer	Lab Fees for Quarterly Influent Sample 3-17-2020	\$79.50	4/14/2020
20079	NAPA Auto Parts	Sewer	New Battery for the 6" Sewer Pump	\$122.45	4/14/2020
20080	Quill	General Gov't	Pencil Grips (Shipped & Billed Separate from Original Order)	\$3.19	4/14/2020
20081	Traci Milbrand	Park	Reimbursement of Cancelled Park Rental	\$200.00	4/14/2020
20082	USA Blue Book	Water	Hach Flouride, pH Buffer Pack	\$174.07	4/14/2020
20083	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for March 2020	\$540.00	4/14/2020
20084	Wm. Mueller & Sons	Public Works (Streets)	Fuel for City Vehicles, Core Holes on Jacob Street	\$717.02	4/14/2020
20085	Xcel	Divided	Electricity/Natural Gas Services	\$947.41	4/14/2020
				\$25,757.14	

CITY OF HAMBURG
City Clerk/Treasurer – PO Box 248
181 Broadway Ave., Hamburg, MN 55339

*City Office: (952) 467-3232 Fax: (952) 467-3119 TDD: 711 Email: CityAdmin@CityofHamburgmn.com
City Website: CityofHamburgmn.com*

April 14, 2020

The Honorable Elaine Chao
Secretary, US Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590

Dear Secretary Chao,

The City of Hamburg is pleased to support the US Highway 212 Freight Mobility and Safety Project for consideration of federal financial assistance under US Department of Transportation (DOT) Discretionary Grant Programs. This critical project expands 5 miles of US Highway 212 in Carver County, Minnesota from a two-lane undivided rural highway to a four-lane divided expressway facility extending from the City of Cologne (County Highway 36) to the City of Carver and City of Chaska (County Highway 11).

The corridor is part of the National Highway System and is one of the most important economic and highway freight corridors in the State of Minnesota and the Upper Midwest region, connecting the Twin Cities to South Dakota and beyond. US Highway 212 provides a critical connection for agricultural and industrial areas throughout the region. In addition, it is identified as a high priority "Tier One" Truck Corridor by the Metropolitan Council.

Carver County and MnDOT have completed an extensive planning effort to determine an innovative, cost-effective approach to expand US Highway 212 and address serious safety, access, and mobility issues. The proposed project will expand US Highway 212 to a four-lane divided expressway, addressing the existing undivided two-lane gap in the Twin Cities' highway network, which negatively affects freight movement and economic development initiatives.

This project will benefit the highway freight network, improving a critical connection to and from the Twin Cities metropolitan area and meet the priority objectives of the DOT's funding programs by emphasizing highway safety, state of good repair for highway infrastructure, and local and regional economic competitiveness and vitality.

The City of Hamburg endorses and supports Carver County's application for the US Highway 212 Freight Mobility and Safety Project.

Sincerely,

Chris Lund, Mayor



"The City of Hamburg is an Equal Opportunity Employer and Provider."

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: April 10, 2020

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: April 17th

April 20th

How many **Vacation** hours will be used? 16

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? Yes (w/weekend)

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: April 14, 2020

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen 4-10-2020
Employee Signature Date

City Clerk/Treasurer Date

Mayor Date



	Beginning Balance 1/1/2019	2019 Budget Income	2019 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 12/31/2019
General Fund	\$413,287.66	\$547,345.00	\$547,345.00	\$413,287.66	\$652,254.90	\$607,073.37	\$458,469.19
General Gov't			\$266,326.00	\$266,326.00		\$333,187.88	
Public Safety (Fire Dept.)			\$127,762.00	\$127,762.00		\$118,453.61	
Public Works (Streets)			\$47,650.00	\$47,650.00		\$65,576.78	
Sanitation & Recycling			\$3,500.00	\$3,500.00		\$3,092.29	
Parks & Recreation			\$51,987.00	\$51,987.00		\$51,854.24	
Comm. Hall			\$50,120.00	\$50,120.00		\$34,908.57	
Special Revenue Funds	\$451,125.57	\$15,107.00	\$0.00	\$466,232.57	\$17,286.87	\$0.00	\$468,412.44
City Of Hamburg (Savings)	\$443,125.32	\$15,107.00	\$0.00	\$458,232.32	\$17,146.33	\$0.00	\$460,271.65
Fire Equipment CD	\$8,000.25	\$0.00	\$0.00	\$8,000.25	\$140.54	\$0.00	\$8,140.79
Debt Service	\$38,580.40	\$50,228.23	\$48,193.75	\$40,614.88	\$53,255.87	\$48,218.75	\$43,617.52
Total (Tax Revenue Funds)	\$902,993.63	\$612,680.23	\$595,538.75	\$920,135.11	\$722,797.64	\$655,292.12	\$970,499.15
Enterprise Funds	\$100,140.66	\$179,697.45	\$151,059.35	\$128,778.76	\$1,038,625.95	\$1,054,544.36	\$84,222.25
Water	\$344,999.40	\$70,473.24	\$81,480.10	\$333,992.54	\$68,437.45	\$63,172.91	\$350,263.94
Sewer	\$114,134.48	\$85,480.00	\$76,834.37	\$122,780.11	\$913,672.61	\$158,594.07	\$869,213.02
Storm Water	\$559,274.54	\$335,650.69	\$309,373.82	\$585,551.41	\$2,020,736.01	\$1,276,311.34	\$1,303,699.21
Totals	\$1,462,268.17	\$948,330.92	\$904,912.57	\$1,505,686.52	\$2,743,533.65	\$1,931,603.46	\$2,274,198.36
	Remaining Balance 1/1/2019	Remaining Assessment 1/1/2019	Cash & Investments	2019 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2019
Debt Summary							
1992 Streets	\$0.00	\$4,632.77	\$0.00	\$0.00		2012	(\$4,632.77)
2007 Streets	\$75,000.00	\$0.00	\$38,580.40	\$15,000.00	2/1/19 & 8/1/19	2/1/2023	\$21,419.60
Cert. of Indebtedness (2018 Pumper)	\$114,000.00	\$0.00	\$0.00	\$22,800.00	10/31/2019	10/31/2023	\$91,200.00
Water Wells Project	\$57,000.00	\$0.00	\$0.00	\$14,000.00	2/20/19 & 8/20/19	8/20/2022	\$43,000.00
Water Treatment Plant	\$332,000.00	\$0.00	\$0.00	\$52,000.00	2/20/19 & 8/20/19	8/20/2024	\$280,000.00
Sanitary Sewer Improvements	\$150,088.23	\$64,263.09	\$0.00	\$15,000.00	2/20/19 & 8/20/19	8/20/2030	\$70,825.14
Storm Water Improvements	\$860,000.00	\$0.00	\$0.00	\$50,000.00	2/1/19 & 8/1/19	2/1/2032	\$810,000.00
Totals	\$1,588,088.23	\$68,895.86	\$38,580.40	\$168,800.00			\$1,311,811.97

Cash Flow Actuals

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Beg. Balance	\$1,462,268.17	\$1,336,794.88	\$1,291,704.82	\$1,287,568.23	\$1,205,821.80	\$1,180,853.93	\$1,029,903.87	\$1,318,563.50	\$1,204,810.71	\$781,765.66	\$750,291.72	\$557,186.17	\$2,274,198.36
Income													
Property Taxes	\$793.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$257,265.74	\$0.00	\$0.00	\$0.00	\$0.00	\$242,489.55	\$500,648.62
Licenses & Permits	\$60.85	\$0.00	\$56.00	\$133.20	\$1,525.00	\$722.69	\$15,018.48	\$561.82	\$513.00	\$56.00	\$0.00	\$0.00	\$18,667.04
Intergov't Receipts (Aids)	\$6,482.92	\$1,585.34	\$0.00	\$0.00	\$0.00	\$15,928.66	\$29,443.34	\$21,160.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$97,264.72
Charges for Services	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00	\$60.00	\$40.00	\$20.00	\$0.00	\$20.00	\$20.00	\$200.00
Assessment Searches	\$0.00	\$0.00	\$600.00	\$0.00	\$150.00	\$150.00	\$0.00	\$350.00	\$250.00	\$150.00	\$300.00	\$750.00	\$2,700.00
Comm Ctr Rentals	\$0.00	\$0.00	\$5,172.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,172.98
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,425.00	\$0.00	\$0.00	\$0.00	\$6,600.00	\$6,825.00	\$26,850.00
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,825.00
Park Rentals	\$100.00	\$0.00	\$0.00	\$0.00	\$300.00	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00
Hall Receipts	\$800.00	\$0.00	\$0.00	\$425.00	\$112.00	\$300.00	\$0.00	\$150.00	\$150.00	\$1,804.00	\$140.70	\$676.30	\$6,013.26
Fines	\$259.97	\$30.00	\$180.00	\$165.00	\$0.00	\$0.00	\$66.66	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$751.63
Misc. Receipts	\$0.00	\$1,299.42	\$0.00	\$122.61	\$1,434.09	\$176.27	\$322.70	\$2,688.42	\$152.42	\$2,868.14	\$379.38	\$35,154.71	\$44,598.32
Other Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Recovery	\$0.00	\$0.00	\$416.99	\$0.00	\$0.00	\$422.61	\$51.08	\$0.00	\$1,312.10	\$0.00	\$25.54	\$1,153.04	\$3,381.36
Interest Income (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,042.80
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,000.00	\$14,000.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,627,874.43
Debt Proceeds(Sale of Asse	\$0.00	\$0.00	\$0.00	\$0.00	\$2,323.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,660.99
Special Assessments	\$2,359.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,779.18	\$0.00	\$0.00	\$0.00	\$0.00	\$4,522.39	\$10,660.99
Water Service	\$12,865.98	\$14,256.81	\$14,722.39	\$13,395.00	\$14,250.86	\$14,785.31	\$13,627.01	\$15,390.30	\$15,529.19	\$14,213.99	\$15,457.76	\$16,004.92	\$174,499.52
Water Service	\$4,778.86	\$5,261.51	\$4,863.07	\$4,997.36	\$5,090.71	\$4,970.53	\$4,662.79	\$5,128.21	\$5,119.54	\$4,366.32	\$5,117.88	\$4,546.55	\$58,908.33
Storm Water	\$5,548.12	\$5,676.25	\$5,656.83	\$5,767.28	\$5,879.52	\$5,677.50	\$5,476.51	\$5,933.19	\$5,844.92	\$5,407.04	\$5,407.04	\$5,638.96	\$68,804.81
Storm Water	\$34,069.45	\$28,542.33	\$32,710.52	\$25,005.45	\$31,065.18	\$43,353.57	\$343,198.49	\$32,601.94	\$28,891.17	\$31,285.49	\$34,139.95	\$2,078,670.11	\$2,743,533.65
Expenses													
General Gov't	\$29,011.72	\$28,598.70	\$12,736.70	\$15,769.04	\$12,497.05	\$28,848.34	\$16,348.63	\$15,341.43	\$19,485.01	\$19,531.13	\$18,128.17	\$30,239.29	\$246,535.21
Public Safety	\$8,715.38	\$4,281.44	\$1,322.23	\$25,376.72	\$2,481.79	\$12,713.38	\$1,397.91	\$13,483.57	\$5,202.06	\$11,921.87	\$6,284.79	\$25,272.47	\$118,453.61
Public Works	\$3,603.69	\$5,005.15	\$12,131.59	\$6,913.62	\$1,622.38	\$1,914.52	\$7,737.98	\$17,657.79	\$918.07	\$1,012.84	\$2,667.17	\$4,427.76	\$65,612.56
Sanitation & Recycling	\$0.00	\$557.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$551.80	\$0.00	\$327.31	\$827.70	\$827.70	\$3,092.29
Park & Recreation	\$229.43	\$704.00	\$233.94	\$2,051.23	\$2,113.67	\$20,211.05	\$3,527.18	\$4,406.81	\$10,012.82	\$2,666.73	\$5,020.68	\$676.70	\$51,854.24
Hall Expenses	\$2,123.44	\$0.00	\$1,315.69	\$2,486.17	\$1,464.24	\$1,520.17	\$619.11	\$1,923.97	\$4,582.76	\$1,917.60	\$1,721.70	\$3,253.89	\$25,482.66
Debt Service	\$17,243.75	\$0.00	\$0.00	\$0.00	\$0.00	\$1,335.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,640.00	\$0.00	\$48,218.75
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,042.80
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,000.00	\$14,000.00
Water	\$24,996.42	\$29,160.20	\$5,875.16	\$49,511.38	\$25,180.76	\$22,315.84	\$22,691.73	\$9,885.60	\$408,714.62	\$20,628.39	\$157,450.70	\$197,884.52	\$974,295.32
Sewer	\$2,076.06	\$2,771.20	\$3,231.80	\$4,643.72	\$10,673.16	\$3,863.37	\$2,216.32	\$3,672.52	\$2,993.36	\$3,608.90	\$3,504.59	\$3,032.79	\$46,287.81
Storm Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76.61	\$0.00	\$79,431.24	\$27.50	\$1,144.66	\$2,000.00	\$0.00	\$82,680.01
Storm Water	\$87,999.89	\$73,632.39	\$36,847.11	\$106,751.88	\$56,033.05	\$92,798.28	\$54,538.86	\$146,354.73	\$451,936.22	\$62,759.43	\$227,245.50	\$361,657.92	\$1,758,555.26
Other Expenses (DEBT)													
Wells/WTP Bonds	\$4,623.74	\$0.00	\$0.00	\$0.00	\$0.00	\$71,529.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,153.34
Water Imp. Bonds (2011)	\$4,095.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,095.70
Sewer Imp. Bonds (2011)	\$942.55	\$0.00	\$0.00	\$0.00	\$0.00	\$15,942.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,885.10
Storm Water Imp. Bonds (2011)	\$61,880.86	\$0.00	\$0.00	\$0.00	\$0.00	\$14,033.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,914.06
Total Other Expenses	\$71,542.85	\$0.00	\$0.00	\$0.00	\$0.00	\$101,505.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$173,048.20
Checking Balance	\$1,336,794.88	\$1,291,704.82	\$1,287,568.23	\$1,205,821.80	\$1,180,853.93	\$1,029,903.87	\$1,318,563.50	\$1,204,810.71	\$781,765.66	\$750,291.72	\$557,186.17	\$227,186.36	\$2,274,198.36
	(\$125,473.29)	(\$45,090.06)	(\$4,136.59)	(\$81,746.43)	(\$24,967.87)	(\$150,950.06)	\$288,659.63	(\$113,752.79)	(\$423,045.05)	(\$31,473.94)	(\$193,105.55)	\$1,717,012.19	\$811,930.19

	Beginning Balance 1/1/2020	2020 Budget Income	2020 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 1/31/2020
General Fund	\$458,469.19	\$551,692.00	\$550,297.00	\$459,864.19	\$13,941.56	\$56,567.96	\$415,842.79
General Gov't							
Public Safety (Fire Dept.)			\$276,263.00	\$119,310.00		\$19,439.45	\$30,246.74
Public Works (Streets)			\$49,535.00	\$3,500.00		\$3,445.23	\$360.00
Sanitation & Recycling			\$46,591.00	\$55,098.00		\$421.35	\$2,655.19
Parks & Recreation			\$0.00	\$0.00		\$0.00	\$0.00
Comm. Hall			\$0.00	\$0.00		\$0.00	\$0.00
Special Revenue Funds	\$468,412.44	\$15,167.00	\$0.00	\$483,579.44	\$0.00	\$0.00	\$468,412.44
City Of Hamburg (Savings)	\$460,271.65	\$15,107.00	\$0.00	\$475,378.65	\$0.00	\$0.00	\$460,271.65
Fire Equipment CD	\$8,140.79	\$60.00	\$0.00	\$8,200.79	\$0.00	\$0.00	\$8,140.79
Debt Service	\$43,617.52	\$39,158.19	\$46,158.25	\$36,617.46	\$0.00	\$16,910.00	\$26,707.52
Total (Tax Revenue Funds)	\$970,499.15	\$606,017.19	\$596,455.25	\$980,061.09	\$13,941.56	\$73,477.96	\$910,962.75
Enterprise Funds							
Water	\$84,222.25	\$182,742.02	\$166,472.08	\$100,492.19	\$14,718.96	\$8,890.45	\$90,050.76
Sewer	\$350,263.94	\$70,473.24	\$80,053.70	\$340,683.48	\$4,896.00	\$3,722.09	\$351,437.85
Storm Water	\$869,213.02	\$70,818.00	\$70,485.00	\$869,546.02	\$5,773.31	\$824,968.75	\$50,017.58
Total (Enterprise Funds)	\$1,303,699.21	\$324,033.26	\$317,010.78	\$1,310,721.69	\$25,388.27	\$837,581.29	\$491,506.19
Totals	\$2,274,198.36	\$930,050.45	\$913,466.03	\$2,290,782.78	\$39,329.83	\$911,059.25	\$1,402,468.94
					\$39,329.83	\$911,059.25	
					\$0.00	\$0.00	
Debt Summary	Remaining Balance 1/1/2020	Remaining Assessment 1/1/2020	Cash & Investments	2020 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2020
1992 Streets	\$0.00	\$3,825.56	\$0.00	\$0.00		2012	(\$3,825.56)
2007 Streets	\$60,000.00	\$0.00	\$30,128.52	\$15,000.00	2/1/20 & 8/1/20	2/1/2023	\$14,871.48
Cert. of Indebtedness (2018 Pumper)	\$91,200.00	\$0.00	\$13,489.00	\$22,800.00	10/31/2020	10/31/2023	\$54,911.00
Water Wells Project	\$43,000.00	\$0.00	\$0.00	\$14,000.00	2/20/20 & 8/20/20	8/20/2022	\$29,000.00
Water Treatment Plant	\$280,000.00	\$0.00	\$0.00	\$53,000.00	2/20/20 & 8/20/20	8/20/2024	\$227,000.00
Sanitary Sewer Improvements	\$135,088.23	\$57,470.79	\$0.00	\$15,000.00	2/20/20 & 8/20/20	8/20/2030	\$62,617.44
Storm Water Improvements	\$810,000.00	\$0.00	\$0.00	\$50,000.00	2/1/20 & 8/1/20	2/1/2032	\$760,000.00
Totals	\$1,419,288.23	\$61,296.35	\$43,617.52	\$169,800.00			\$1,144,574.36

Cash Flow Actuals

	January	February	March	April	May	Totals
Income						
Property Taxes	\$2,473.20					\$2,473.20
Licenses & Permits	\$299.37					\$299.37
Intergov't Receipts (Aids)	\$8,700.05					\$8,700.05
Charges for Services						
Assessment Searches	\$0.00					\$0.00
Comm Ctr Rentals	\$450.00					\$450.00
Township Contribution	\$0.00					\$0.00
Fire Dept. Revenues	\$0.00					\$0.00
Park Rentals	\$200.00					\$200.00
Hall Receipts	\$812.00					\$812.00
Fines	\$0.00					\$0.00
Misc. Receipts	\$805.07					\$805.07
Other Receipts						
Insurance Recovery	\$0.00					\$0.00
Interest Income (Checking)	\$201.87					\$201.87
Interest Income (Savings)	\$0.00					\$0.00
Transfers In	\$0.00					\$0.00
Transfers In (Savings)	\$0.00					\$0.00
Debt Proceeds/Sale of Asse	\$0.00					\$0.00
Special Assessments	\$0.00					\$0.00
Water Service	\$14,718.96					\$14,718.96
Sewer Service	\$4,896.00					\$4,896.00
Storm Water	\$5,773.31					\$5,773.31
	\$39,329.83	\$0.00	\$0.00	\$0.00	\$0.00	\$39,329.83
Expenses						
General Gov't	\$19,439.45					\$19,439.45
Public Safety	\$30,246.74					\$30,246.74
Public Works	\$3,445.23					\$3,445.23
Sanitation & Recycling	\$360.00					\$360.00
Park & Recreation	\$421.35					\$421.35
Hall Expenses	\$2,655.19					\$2,655.19
Debt Service	\$16,910.00					\$16,910.00
Capital Project Funds	\$0.00					\$0.00
Transfers Out	\$0.00					\$0.00
Transfer to Savings	\$0.00					\$0.00
Water	\$5,079.10					\$5,079.10
Sewer	\$2,873.74					\$2,873.74
Storm Water	\$0.00					\$0.00
Total Expenses	\$81,430.80	\$0.00	\$0.00	\$0.00	\$0.00	\$81,430.80
Other Expenses (DEBT)						
Wells/WTP Bonds	\$3,811.35					\$3,811.35
Water Imp. Bonds (2011)	\$0.00					\$0.00
Sewer Imp. Bonds (2011)	\$848.35					\$848.35
Storm Water Imp. Bonds (20	\$824,968.75					\$824,968.75
Total Other Expenses	\$829,628.45	\$0.00	\$0.00	\$0.00	\$0.00	\$829,628.45
Checking Balance	\$1,402,468.94	\$1,402,468.94	\$1,402,468.94	\$1,402,468.94	\$1,402,468.94	\$1,402,468.94
	(\$871,729.42)	\$0.00	\$0.00	\$0.00	\$0.00	(\$871,729.42)

	Beginning Balance 1/1/2020	2020 Budget Income	2020 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 2/29/2020
General Fund	\$458,469.19	\$551,692.00	\$550,297.00	\$459,864.19	\$16,900.57	\$91,244.67	\$384,125.09
General Gov't			\$276,263.00			\$43,200.76	
Public Safety (Fire Dept.)			\$119,310.00			\$34,313.77	
Public Works (Streets)			\$49,535.00			\$7,346.94	
Sanitation & Recycling			\$3,500.00			\$360.00	
Parks & Recreation			\$46,591.00			\$548.56	
Comm. Hall			\$55,098.00			\$5,474.64	
Special Revenue Funds	\$468,412.44	\$15,167.00	\$0.00	\$483,579.44	\$0.00	\$0.00	\$468,412.44
City Of Hamburg (Savings)	\$460,271.65	\$15,107.00	\$0.00	\$475,378.65	\$0.00	\$0.00	\$460,271.65
Fire Equipment CD	\$8,140.79	\$60.00	\$0.00	\$8,200.79	\$0.00	\$0.00	\$8,140.79
Debt Service	\$43,617.52	\$39,158.19	\$46,158.25	\$36,617.46	\$0.00	\$16,910.00	\$26,707.52
Total (Tax Revenue Funds)	\$970,499.15	\$606,017.19	\$596,455.25	\$980,061.09	\$16,900.57	\$108,154.67	\$879,245.05
Enterprise Funds							
Water	\$84,222.25	\$182,742.02	\$166,472.08	\$100,492.19	\$30,634.80	\$19,409.13	\$95,447.92
Sewer	\$350,263.94	\$70,473.24	\$80,053.70	\$340,683.48	\$14,611.60	\$8,131.77	\$356,743.77
Storm Water	\$869,213.02	\$70,818.00	\$70,485.00	\$869,546.02	\$11,742.45	\$827,599.75	\$53,355.72
Total (Enterprise Funds)	\$1,303,699.21	\$324,033.26	\$317,010.78	\$1,310,721.69	\$56,988.85	\$855,140.65	\$505,547.41
Totals	\$2,274,198.36	\$930,050.45	\$913,466.03	\$2,290,782.78	\$73,889.42	\$963,295.32	\$1,384,792.46
	Remaining Balance 1/1/2020	Remaining Assessment 1/1/2020	Cash & Investments	2020 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2020
Debt Summary							
1992 Streets	\$0.00	\$3,825.56	\$0.00	\$0.00		2012	(\$3,825.56)
2007 Streets	\$60,000.00	\$0.00	\$30,128.52	\$15,000.00	2/1/20 & 8/1/20	2/1/2023	\$14,871.48
Cert. of Indebtedness (2018 Pumper)	\$91,200.00	\$0.00	\$13,489.00	\$22,800.00	10/31/2020	10/31/2023	\$54,911.00
Water Wells Project	\$43,000.00	\$0.00	\$0.00	\$14,000.00	2/20/20 & 8/20/20	8/20/2022	\$29,000.00
Water Treatment Plant	\$280,000.00	\$0.00	\$0.00	\$53,000.00	2/20/20 & 8/20/20	8/20/2024	\$227,000.00
Sanitary Sewer Improvements	\$135,088.23	\$57,470.79	\$0.00	\$15,000.00	2/20/20 & 8/20/20	8/20/2030	\$62,617.44
Storm Water Improvements	\$810,000.00	\$0.00	\$0.00	\$50,000.00	2/1/20 & 8/1/20	2/1/2032	\$760,000.00
Totals	\$1,419,288.23	\$61,296.35	\$43,617.52	\$169,800.00			\$1,144,574.36

Cash Flow Actuals

	January	February	March	April	May	Totals
Income						
Property Taxes	\$2,473.20	\$0.00				\$2,473.20
Licenses & Permits	\$299.37	\$0.00				\$299.37
Intergov't Receipts (Aids)	\$8,700.05	\$0.00				\$8,700.05
Charges for Services		\$20.00				\$20.00
Assessment Searches	\$0.00	\$150.00				\$600.00
Comm Ctr Rentals	\$450.00	\$0.00				\$0.00
Township Contribution	\$0.00	\$0.00				\$0.00
Fire Dept. Revenues	\$0.00	\$0.00				\$200.00
Park Rentals	\$200.00	\$0.00				\$2,728.50
Hall Receipts	\$812.00	\$1,916.50				\$35.00
Fines	\$0.00	\$35.00				\$1,498.30
Misc. Receipts	\$805.07	\$693.23				\$0.00
Other Receipts		\$0.00				\$0.00
Insurance Recovery	\$0.00	\$0.00				\$0.00
Interest Income (Checking)	\$201.87	\$144.28				\$346.15
Interest Income (Savings)	\$0.00	\$0.00				\$0.00
Transfers In	\$0.00	\$0.00				\$0.00
Transfers In (Savings)	\$0.00	\$0.00				\$0.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00				\$0.00
Special Assessments	\$0.00	\$4,300.14				\$4,300.14
Water Service	\$14,718.96	\$15,915.84				\$30,634.80
Sewer Service	\$4,896.00	\$5,415.46				\$10,311.46
Storm Water	\$5,773.31	\$5,969.14				\$11,742.45
	\$39,329.83	\$34,559.59	\$0.00	\$0.00	\$0.00	\$73,889.42
Expenses						
General Gov't	\$19,439.45	\$23,761.31				\$43,200.76
Public Safety	\$30,246.74	\$4,067.03				\$34,313.77
Public Works	\$3,445.23	\$3,901.71				\$7,346.94
Sanitation & Recycling	\$360.00	\$0.00				\$360.00
Park & Recreation	\$421.35	\$127.21				\$548.56
Hall Expenses	\$2,655.19	\$2,819.45				\$5,474.64
Debt Service	\$16,910.00	\$0.00				\$16,910.00
Capital Project Funds	\$0.00	\$0.00				\$0.00
Transfers Out	\$0.00	\$0.00				\$0.00
Transfer to Savings	\$0.00	\$0.00				\$0.00
Water	\$5,079.10	\$10,518.68				\$15,597.78
Sewer	\$2,873.74	\$4,409.68				\$7,283.42
Storm Water	\$0.00	\$2,631.00				\$2,631.00
Total Expenses	\$81,430.80	\$52,236.07	\$0.00	\$0.00	\$0.00	\$133,666.87
Other Expenses (DEBT)						
Wells/WTP Bonds	\$3,811.35	\$0.00				\$3,811.35
Water Imp. Bonds (2011)	\$0.00	\$0.00				\$0.00
Sewer Imp. Bonds (2011)	\$848.35	\$0.00				\$848.35
Storm Water Imp. Bonds (2011)	\$824,968.75	\$0.00				\$824,968.75
Total Other Expenses	\$829,628.45	\$0.00	\$0.00	\$0.00	\$0.00	\$829,628.45
Checking Balance	\$1,402,468.94	\$1,384,792.46	\$1,384,792.46	\$1,384,792.46	\$1,384,792.46	\$1,384,792.46
	(\$871,729.42)	(\$17,676.48)	\$0.00	\$0.00	\$0.00	(\$889,405.90)

Severe Weather Awareness Week - Tornado Drill Day - Thursday, April 16, 2020

Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Mon, Apr 13, 2020 at 2:37 PM

cc: Chris Lund <clund@cityofhamburgmn.com>, Eric Poppler <epoppler@cityofhamburgmn.com>, Jason Buckentin <buckentin@cityofhamburgmn.com>, Scott Feltmann <sfeltmann@cityofhamburgmn.com>, Tim Tracy <ttracy@cityofhamburgmn.com>

----- Forwarded message -----

From: **Debra Paige** <dpaige@co.carver.mn.us>

Date: Mon, Apr 13, 2020 at 2:32 PM

Subject: Severe Weather Awareness Week - Tornado Drill Day - Thursday, April 16, 2020

Good afternoon,

This week is Severe Weather Awareness Week in Minnesota!

Each year Carver County participates in Severe Weather Awareness Week, in collaboration with MN Homeland Security & Emergency Management (HSEM) and the National Weather Service (NWS). This week is designed to refresh, remind and educate everyone about the seasonal threats from severe weather and how to avoid them. As we are aware, weather knows no borders and no boundaries, to include COVID-19.

Each day of the week focuses on a different weather safety topic:

- Monday: **Alerts and Warnings**
- Tuesday: **Severe Weather, Lightning and Hail**
- Wednesday: **Floods**
- Thursday: **Tornadoes (with statewide tornado drills)**
- Friday: **Extreme Heat**

Thursday, April 16th is Tornado Drill day

- Carver County will participate in **both** tornado drills scheduled at 1:45 p.m. & 6:45 p.m. unless actual severe weather is expected.
- Our participation is basically that we will activate outdoor warning sirens countywide for both scheduled drills so that communities and citizens can practice sheltering and emergency plans.
- Go to the links below to learn more about the statewide tornado drills and Carver County's Out Door Warning Sirens
 - <https://dps.mn.gov/divisions/hsem/weather-awareness-preparedness/Documents/2020-tornado-drill-day.pdf>
 - Learn more about Carver County Outdoor Warning Sirens [here](#)

As always, please do feel free to contact us if you have questions.

Thank you; stay well and enjoy your day!



Deb Paige | Commander, Emergency Mgmt. | Communications Svs. | Carver County Sheriff's Office

606 East 4th Street. Chaska, MN 55318 | O: 952.361.1292 | C: 952.457.7324

MARCH DELINQUENCY REPORT 2020

NOTES	Account #	AMOUNT OVER DUE	CURRENT BILL		ACCOUNT BALANCE	PAYMENTS	UPDATED BALANCE
			MARCH USAGE				
PAID	01-00009340-00-5	\$100.07 +	\$106.23 =	\$206.30 =	\$110.08	\$96.22	
	01-00017617-00-9	\$169.15 +	\$118.53 =	\$287.68 =		\$287.68	
	01-00011881-00-4	\$134.21 +	\$100.07 =	\$234.28 =		\$234.28	
	01-00017613-00-5	\$313.47 +	\$164.67 =	\$478.14 =		\$478.14	
	01-00009420-00-6	\$283.68 +	\$100.07 =	\$383.75 =		\$383.75	
PAID	01-00014320-00-7	\$57.87 +	\$90.85 =	\$148.72 =	\$150.00	(\$1.28)	
	01-00005361-00-6	\$91.97 +	\$91.97 =	\$183.94 =		\$183.94	
asked for history print out	01-00016604-00-4	\$579.24 +	\$166.21 =	\$745.45 =		\$745.45	
	01-00007625-00-7	\$372.61 +	\$149.29 =	\$521.90 =		\$521.90	
PAID	01-00010171-00-3	\$271.93 +	\$210.81 =	\$482.74 =	\$482.74	\$0.00	
PAID	01-00009470-00-1	\$271.02 +	\$276.72 =	\$547.74 =	\$1,200.00	(\$652.26)	
	01-00006190-01-2	\$135.45 +	\$155.44 =	\$290.89 =		\$290.89	
	01-00005490-00-1	\$199.64 +	\$193.49 =	\$393.13 =		\$393.13	
PAID	01-00003619-00-2	\$381.97 +	\$107.77 =	\$489.74 =	\$400.00	\$89.74	
	01-00017621-00-6	\$184.67 +	\$204.66 =	\$389.33 =		\$389.33	
	01-00017615-00-7	\$782.31 +	\$133.91 =	\$916.22 =		\$916.22	
	01-00002490-00-4	\$163.98 +	\$118.53 =	\$282.51 =		\$282.51	
		\$4,493.24 +	\$2,489.22 =	\$6,982.46 =	\$2,342.82	\$4,639.64	

DESIGNED BY:	BLB
CHECKED BY:	ALB
DESIGN TEAM	

NO.	BY	DATE

REVISIONS



REGISTERED PROFESSIONAL ENGINEER
 JUSTIN BLACK, PE
 License No. 45972
 Date: 04/17/2020

2020 STREET
 IMPROVEMENT PROJECT
 HAMBURG, MINNESOTA

STATEMENT OF ESTIMATED
 QUANTITIES

FILE NO.
 154961
 2
 6

Item No.	Item Description	Unit	Est. Qty.	Qty. To Date	Comments
STREET, CURB AND GUTTER, DRAINAGE PIPE, SIDEWALKS					
2071.501	MOBILIZATION	LUMP SUM	1		
2104.503	REMOVE CONCRETE CURB AND GUTTER	LN FT	150		
2104.503	SAWING BITUMINOUS PAVEMENT	LN FT	39		
2123.610	STREET SWEEPER (WITH BRUSH PICKUP)	HOURL	10		
2215.504	FULL DEPTH RECLAMATION	SQ YD	3,900		
2331.603	JOINT ADHESIVE (MASTIC)	LN FT	1,839		
2357.506	BITUMINOUS MATERIAL FOUR TACK COAT	GAL	200		
2393.509	TYPE SP 9.5 WEARING COURSE MIX (2 BI) (SPW162393)	TON	380		
2393.509	TYPE SP 12.5 MONO-WEARING COURSE MIX (2 BI) (SPW162393)	TON	640		
2502.602	SUMP PUMP SERVICE LINE	EACH	12		
2505.503	4" PVC SIDE/SI PIPE DRAIN W/ SOCK & AGC MATERIAL	LN FT	1,800		
2531.503	HAND FORMED CONCRETE CURB & GUTTER	LN FT	150		
2575.604	TURF RESTORATION	SQ YD	68		
2575.607	SELECT TOPSOIL BORROW (LV)	CU YD	10		
2593.601	TRAFFIC CONTROL	LUMP SUM	1		
2592.503	4" BROKEN LINE PAINT, YELLOW	LN FT	900		CENTER OF JACOB ST, ROADLENGTH
STORM SEWER					
2502.602	4" PVC CLEAN OUT (DRAIN TILE)	EACH	4		
2506.602	CONNECT DRAIN TILE TO EXISTING STRUCTURE (CORE DRILL)	EACH	2		
2573.502	STORM DRAIN INLET PROTECTION	EACH	2		
SANITARY SEWER					
2505.502	ADJUST FRAME, RINGS, AND CASTING (SANITARY)	EACH	2		
2506.602	EXTERNAL MANHOLE SEAL (SANITARY)	EACH	2		

GENERAL NOTES

CONTRACTOR SHALL PROVIDE TRAFFIC CONTROL.
 PROTECT ALL FACILITIES NOT SPECIFIED FOR REMOVAL.
 INSTALL STORM DRAIN INLET PROTECTION AT ALL STORM STRUCTURES PER SWPPP OR AS DIRECTED BY ENGINEER PRIOR TO START OF WORK.
 ALL EXCESS AGGREGATE BASE MATERIAL, EXCESS RECOMBINATION MATERIAL, CONCRETING OR AGGREGATE BASE AND EXCESS SAND AND GRAVEL PROPERTY OF CONTRACTOR AND DISPOSED OF OFF SITE OR USED AT THE CONTRACTOR'S DISCRETION. FOR AGGREGATE MATERIAL PER ANNOT SECTION 3138 ON OTHER AREAS OF THE PROJECT.
 ALL CONCRETE EARTHWORK, BITUMINOUS AND STRUCTURES REMOVED BY CONSTRUCTION SHALL BECOME THE PROPERTY OF THE PROJECT OWNER. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROPER DISPOSAL WITH THE PROVISIONS OF SPEC 2104 AND 2105, UNLESS OTHERWISE NOTED.
 SAWCUT BITUMINOUS AND CONCRETE AS DIRECTED BY THE ENGINEER IN THE FIELD.
 DURING THE CONSTRUCTION OPERATIONS, IF ANY MATERIAL IS DEPOSITED IN THE FOOTING OF ANY GUTTERS OR DOWNSPUTS, THE PROPERTY OF WATER IS OBTAINED. IT SHALL BE REMOVED AT THE CLOSE OF EVERY WORKING DAY. AT THE CONCLUSION OF OPERATIONS, ALL DRAINAGE FACILITIES SHALL BE CLEAN AND FREE OF ANY OBSTRUCTIONS. THE COST OF THIS WORK SHALL BE INCIDENTAL.
 QUALITY CONTROL INCLUDING COMPACTION TESTING SHALL BE IN ACCORDANCE WITH THE PROJECT MANUAL. ALL COMPACTION SHALL MEET THE RECOMMENDATIONS CONTAINED IN THE MATERIAL TESTING SOILS REPORTS.
 DRILL AND GROUT REINFORCEMENT BARS WHEN CONNECTING INTO EXISTING CURB AND GUTTER NEAR CATCH BASINS, CURB RAMPS, AND OTHER LOCATIONS AS DIRECTED BY ENGINEER (INCIDENTAL).
 BROKEN LINE PAINT CENTER STRIPE IS TO BE PAID FOR BY THE TOTAL LENGTH OF THE PAINTED ROADWAY, NOT THE LENGTH OF ACTUAL PAINT.

WARNING NOTE

THE LOCATIONS OF ALL EXISTING UTILITY INSTALLATIONS AS SHOWN ON THE PLANS ARE APPROXIMATE. THERE MAY BE OTHER UTILITY INSTALLATIONS AND RELOCATIONS WITHIN THE PROJECT AREA NOT SHOWN ON THE PLANS.
 THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF GASC 3602, ENTITLED STANDARD GUIDELINES FOR THE COLLECTION AND DETECTION OF EXISTING SUBSURFACE UTILITY DATA.
 CONTRACTOR SHALL CONTACT TOGETHER ONE FOR LOCATION OF ALL UNDERGROUND WIRES, CABLES, CONDUITS, PIPES, VALVES, MANHOLES, OR OTHER BURIED STRUCTURE BEFORE DIGGING (1.800.252.1189).
 CONTRACTOR SHALL REPAIR ANY OF THE ABOVE WHICH ARE REMOVED OR DAMAGED DURING CONSTRUCTION AT NO COST TO THE OWNER.

GRADING NOTES

ONLY SUITABLE MATERIAL AS APPROVED BY THE GEOTECHNICAL ENGINEER SHALL BE USED FOR STRUCTURE FOUNDATION MATERIAL AND STREET CONSTRUCTION.
 UNSUITABLE AND UNSTABLE MATERIAL SHALL BE REMOVED FROM STREET AREAS.
 THE UPPER 3 FEET OF THE EMBANKMENT IN THE STREET AREAS SHALL BE COMPACTED TO 100 PERCENT OF THE STANDARD PROCTOR DENSITY.

TURF RESTORATION

ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE INSTALLED PRIOR TO DISTURBANCE COMMENCING. ALL DISTURBED AREAS BEHIND THE CURB SHALL BE RESTORED WITH TURF RESTORATION (S1).
 AS AREAS OUTSIDE THE STREETS ARE GRADED, PROVIDE 4 INCHES BOULEVARD TOP SOIL TURF RESTORATION. TO MINIMIZE EROSION ON ALL OTHER AREAS, THE CONTRACTOR SHALL PROCEED WITH TURF RESTORATION (S1) (SEED AND MULCH) WITHIN ONE WEEK OF COMPLETION OF ALL FINAL GRADINGS.
 RATES OF APPLICATION
 APPLY 20-0-10 (PHOSPHORUS FREE) FERTILIZER ON ALL TURF RESTORATION AREAS AT THE RATE OF 10 POUNDS PER 1000 SQUARE FEET.

PLATE NO.	DESCRIPTION
7100 H	CONCRETE CURB AND GUTTER (DESIGN B)
8000 I	STANDARD BARRICADES

THE ABOVE STANDARD PLATES, APPROVED BY THE FEDERAL HIGHWAY ADMINISTRATION, SHALL APPLY ON THIS PROJECT.

BASIS FOR ESTIMATED QUANTITIES

BITUMINOUS MATERIAL
 NON-WEAR COURSE = 1.81 LB PER SY PER IN
 WEAR COURSE = 110 LB PER SY PER IN
 TACK COAT:
 0.05 GAL PER SY - NEW PAVEMENT
 FERTILIZER ANALYSIS 20-0-10 (PHOSPHORUS FREE):
 10 POUNDS PER 1000 SQUARE FEET

DESIGNED BY:	RLB
CHECKED BY:	ALB
DESIGN TEAM:	

NO.	BY	DATE



I HEREBY CERTIFY THAT THE PLANS WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A QUALIFIED PROFESSIONAL ENGINEER UNDER THE STATE OF MINNESOTA.
 JUSTIN BLACK, PE
 Lic. No. 43973
 Date: 04/14/2020

2020 STREET IMPROVEMENT PROJECT
 HAMBURG, MINNESOTA

CONSTRUCTION NOTES

DESIGNED BY:	HLB	NO.	BY	DATE
CHECKED BY:	ALB	NO.	BY	DATE
DESIGN TEAM		NO.	BY	DATE

REVISIONS	

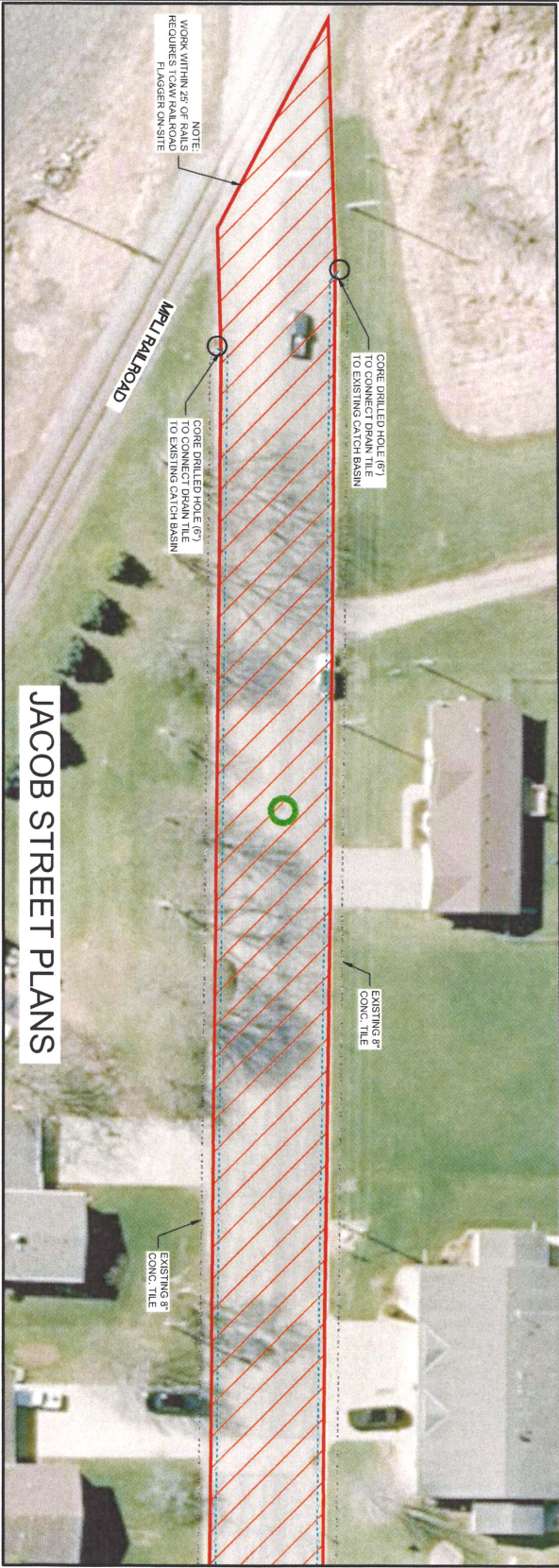
PHONE: 952.938.8666
 1380 HWY. U.S. 52
 SUITE 200, PO BOX 530
 WYOMING, MN 55092
 WWW.SEH.COM

THESE SERVICES HAVE BEEN PROVIDED BY THE SIGNATURE OF THE REGISTERED PROFESSIONAL ENGINEER UNDER THE JURISDICTION AND SEAL OF THE STATE OF MINNESOTA.
 DATE: 04/14/2020
 JUSTIN BLACK, PE
 L.C. No. 45973

2020 STREET IMPROVEMENT PROJECT
 HAMBURG, MINNESOTA

PROPOSED IMPROVEMENTS

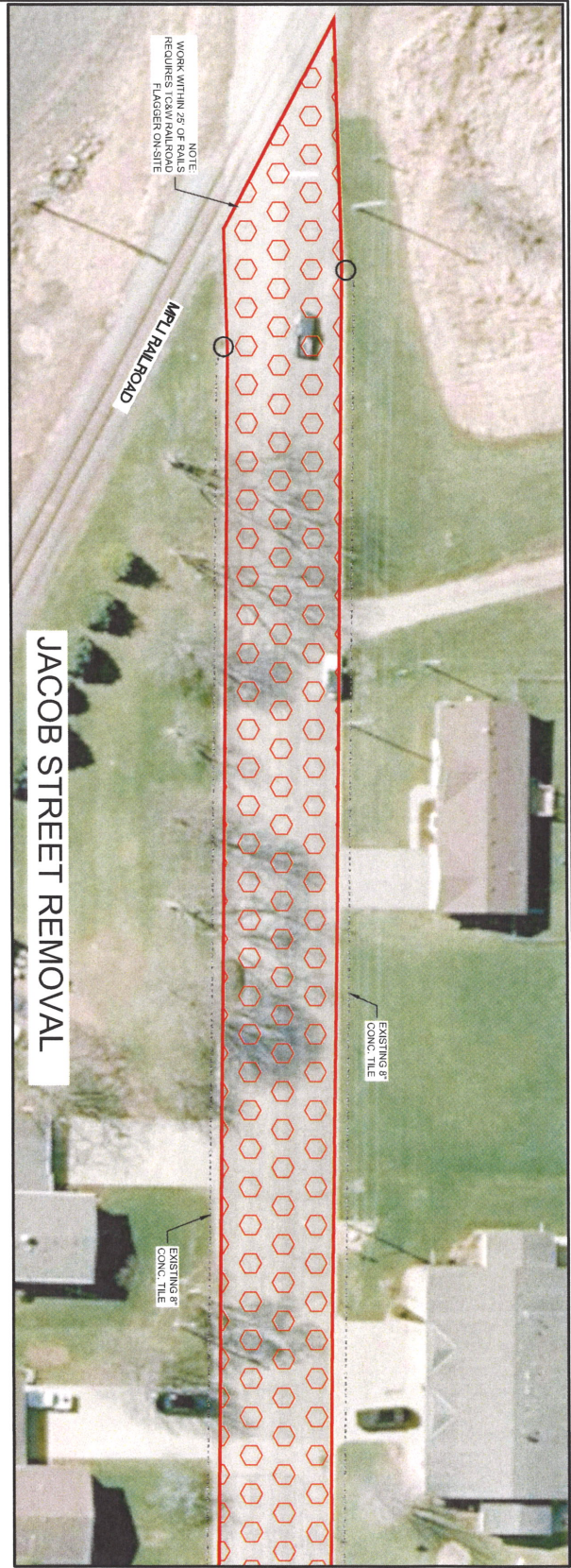
FILE NO. 154961
 5
 6



JACOB STREET PLANS

LEGEND:

- CONSTRUCT NEW BITUMINOUS PAVEMENT SECTION (SEE SHEET 4)
- 6" PVC PERFORATED DRAIN TILE
- CLEAN OUT
- INLET PROTECTION
- ADJUST MANHOLE (SANITARY)



JACOB STREET REMOVAL

REMOVAL LEGEND:

- FULL DEPTH RECLAMATION (SEE SHEET 4)
- INLET PROTECTION
- ADJUST MANHOLE (SANITARY)



NOTE: SPOT REPAIRS OF CURB AND GUTTER WILL BE MARKED IN FIELD BY ENGINEER

DESIGNED BY:	RLB	NO.	BY	DATE
CHECKED BY:	RLB			
DESIGN TEAM:	JLB			

REVISIONS			



PHONE: 952.938.8888
1581 HWY. 15 S.
SUITE 200
HAMBURG, MN 55030
WWW.SEHINC.COM

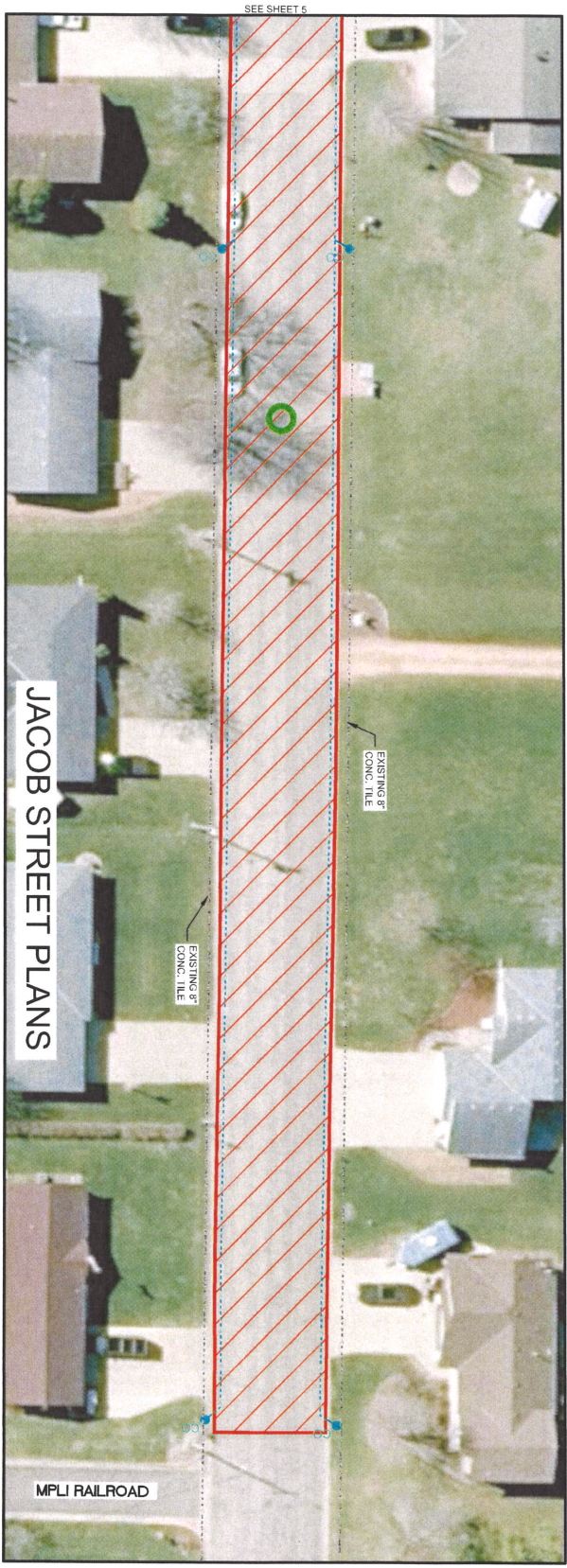
ISSUE: 04/14/2020

JUSTIN BLACK, P.E.
E.L. No. 45373






2020 STREET IMPROVEMENT PROJECT
HAMBURG, MINNESOTA

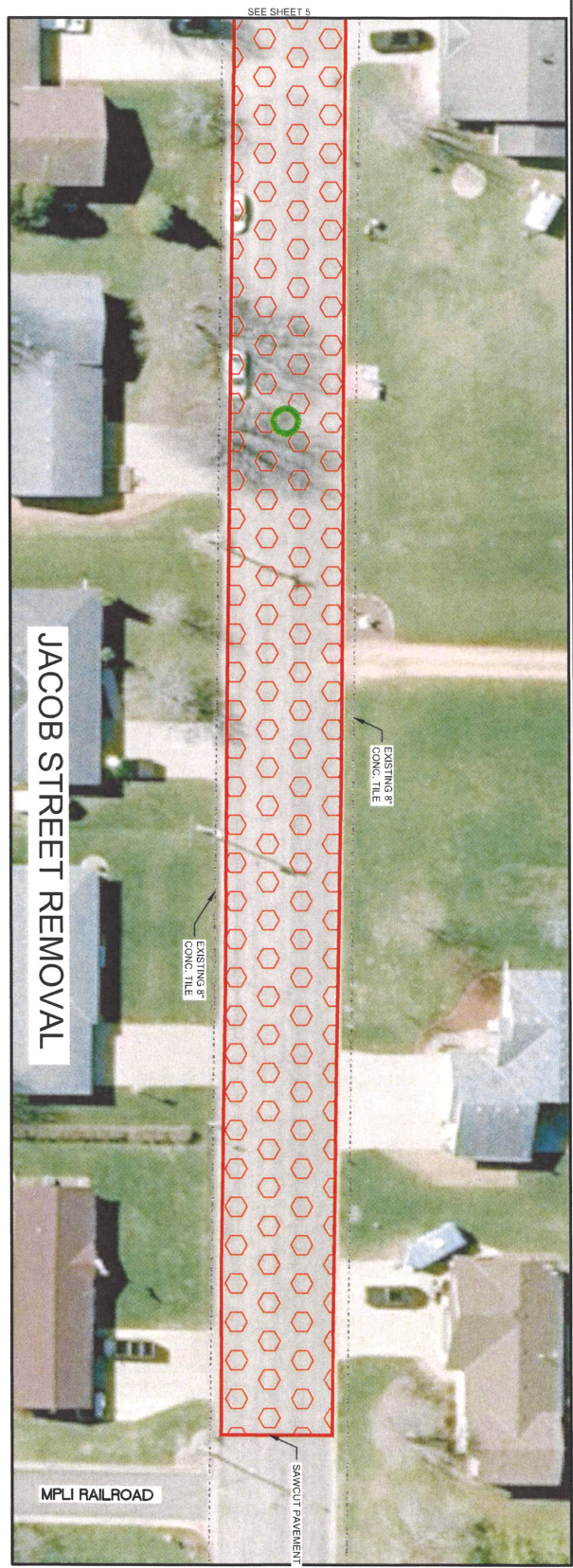
PROPOSED IMPROVEMENTS

6 / 6



LEGEND:

-  CONSTRUCT NEW BITUMINOUS PAVEMENT SECTION (SEE SHEET 4)
-  6" PVC PERFORATED DRAIN TILE
-  CLEAN OUT
-  INLET PROTECTION
-  ADJUST MANHOLE (SANITARY)



REMOVAL LEGEND:

-  FULL DEPTH RECLAMATION (SEE SHEET 4)
-  INLET PROTECTION
-  ADJUST MANHOLE (SANITARY)

NOTE: SPOT REPAIRMENT OF CURB AND GUTTER WILL BE MARKED IN FIELD BY ENGINEER



ENGINEER'S ESTIMATE
 2020 STREET IMPROVEMENT PROJECT
 HAMBURG, MINNESOTA
 SEH NO. HAMBU
 APRIL 10, 2020

Item No.	Item Description	Unit	Est. Unit Price	PROJECT TOTAL	
				Est. Qty.	Est. Cost
STREET, CURB AND GUTTER, DRAINAGE PIPE, SIDEWALKS					
2021.501	MOBILIZATION	LUMP SUM	\$15,000.00	1	\$15,000.00
2104.503	REMOVE CONCRETE CURB AND GUTTER	LIN FT	\$15.00	150	\$2,250.00
2104.503	SAWING BITUMINOUS PAVEMENT	LIN FT	\$6.00	39	\$234.00
2123.610	STREET SWEEPER (WITH BROOM PICKUP)	HOUR	\$150.00	10	\$1,500.00
2215.504	FULL DEPTH RECLAMATION	SQ YD	\$8.00	3,900	\$31,200.00
2331.603	JOINT ADHESIVE (MASTIC)	LIN FT	\$2.00	1,839	\$3,678.00
2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$8.00	200	\$1,600.00
2360.509	TYPE SP 9.5 WEARING COURSE MIX (2.B) (SPWEA240B)	TON	\$90.00	380	\$34,200.00
2360.509	TYPE SP 12.5 NON-WEARING COURSE MIX (2.B) (SPNWB230B)	TON	\$80.00	640	\$51,200.00
2502.602	SUMP PUMP SERVICE LINE	EACH	\$350.00	12	\$4,200.00
2505.503	4" PVC SDR 35 PIPE DRAIN W/ SOCK & AGG. MATERIAL	LIN FT	\$16.00	1,800	\$28,800.00
2531.503	HAND FORMED CONCRETE CURB & GUTTER	LIN FT	\$45.00	150	\$6,750.00
2575.604	TURF RESTORATION	SQ YD	\$10.00	68	\$680.00
2575.607	SELECT TOPSOIL BORROW (LV)	CU YD	\$70.00	10	\$700.00
2563.601	TRAFFIC CONTROL	LUMP SUM	\$3,000.00	1	\$3,000.00
2582.503	4" BROKEN LINE PAINT, YELLOW	LIN FT	\$2.00	900	\$1,800.00
STREET, CURB AND GUTTER, DRAINAGE PIPE, SIDEWALKS SUBTOTAL					\$186,792.00
STORM SEWER					
2502.602	4" PVC CLEAN OUT (DRAIN TILE)	EACH	\$300.00	4	\$1,200.00
2506.602	CONNECT DRAINTILE TO EXISTING STRUCTURE (CORE DRILL)	EACH	\$500.00	2	\$1,000.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	\$200.00	2	\$400.00
STORM SEWER SUBTOTAL					\$2,600.00
SANITARY SEWER					
2405.502	ADJUST FRAME, RING, AND CASTING (SANITARY)	EACH	\$400.00	2	\$800.00
2506.602	EXTERNAL MANHOLE SEAL (SANITARY)	EACH	\$500.00	2	\$1,000.00
SANITARY SEWER SUBTOTAL					\$1,800.00
TOTAL ESTIMATED CONSTRUCTION COST					\$191,192.00
5% PROJECT CONTINGENCY					\$9,559.60
PROJECT RELATED COSTS					\$25,600.00
TOTAL ESTIMATED PROJECT COST					\$226,351.60
TOTAL ESTIMATED PROJECT COST					\$227,000



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

curb

Richard & Sheila Malz <rsmalz@mchsi.com>
To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Fri, Mar 27, 2020 at 4:30 PM

Corner of George and Robert (Kurtze's) front of our house, corner of David and George (Zellmann's), north side of Robert between Darcy's and Eischens. What I know for now, I will keep my eyes open for more areas.

Thanks

Dick

[Quoted text hidden]

[Quoted text hidden]



Virus-free. www.avg.com

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2020-06**

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS FOR THE
2020 STREET IMPROVEMENT PROJECT**

WHEREAS, the Hamburg City Council at the March 10, 2020 City Council Meeting ordered Short Elliot Hendrickson Inc. (SEH) to prepare plans and specifications for the construction of the 2020 Street Improvement Project;

WHEREAS, the consulting engineers (SEH) have prepared final plans and specifications for the construction of the 2020 Street Improvement Project in the City, and such plans and specifications have been presented to the City Council for approval:

NOW THEREFORE, BE IT RESOLVED, by the City Council of Hamburg, Minnesota as follows:

1. Such plans and specifications are hereby approved and ordered placed on file in the office of the City Clerk.
2. The City Clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published as required by law, shall specify the work to be done, and shall state that bids will be received by the City Clerk until 10:00 a.m. on Tuesday, May 28, 2020, at which time they will be publicly opened in the council chambers of the Hamburg City Hall by the City Clerk and engineer, will then be tabulated, and will be considered by the council at 7:00 p.m. on Tuesday, June 9, 2020, in the council chambers of the Hamburg City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Clerk and accompanied by a cashier's check, bid bond, or certified check payable to the clerk for 5 percent of the amount of such bid.

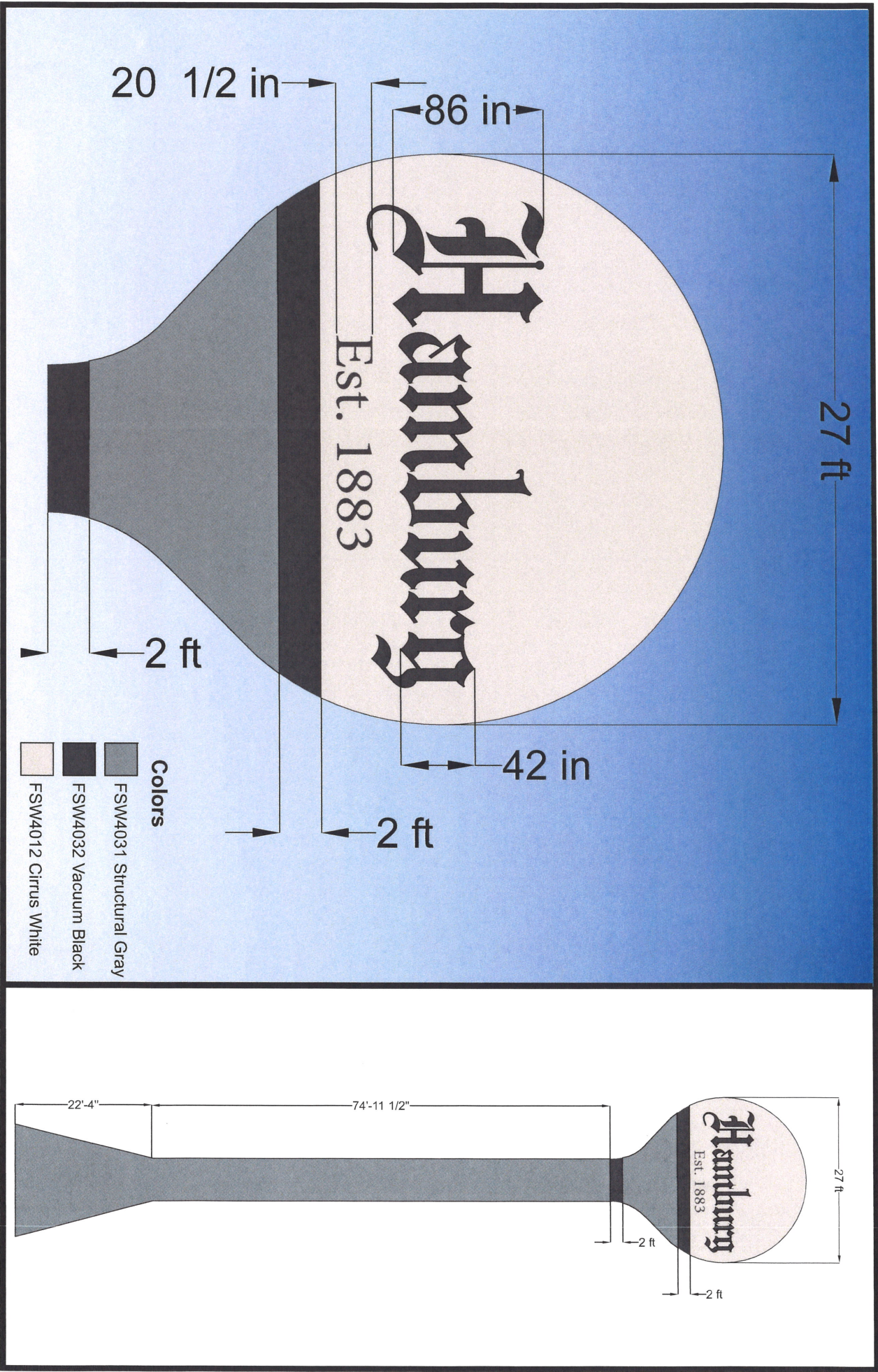
I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 14th day of April, 2020.

Chris Lund, Mayor




ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer





Colors

	FSW4031 Structural Gray
	FSW4032 Vacuum Black
	FSW4012 Cirrus White

LAS
LAKE AREA SIGN CO. LLC

Danny McKinney / Owner
1375 N. Beglis Pkwy
Sulphur, LA 70663
(337) 625-4179
(337) 794-1564
dannymc@lakeareasignco.com

Client: Maguire Iron, Inc.
Design: (Hamburg, MN)
Designer: Danny McKinney

Date: _____
Signature: _____

Approved Resubmit

Notice:
Colors shown are close approximations. Primer and media variations may distort colors from actual paint colors supplied. Renderings are approximate and are provided for a visual aid. Field verify tank steel height before installing patterns.



Building a Better World
for All of Us®

CHANGE ORDER

City of Hamburg, Minnesota

March 20, 2020

OWNER

DATE

OWNER'S PROJECT NO.

Two

New 75,000 Gallon Elevated Water Storage Tank and Water Main

CHANGE ORDER NO.

HAMBU 148674 71.50

PROJECT DESCRIPTION

SEH FILE NO.

The following changes shall be made to the contract documents:

Description:

Modify Contract Document 00 73 44.mn Wage Determination Schedule: Eliminate/delete the Federal Highway Wage Decision (MN20180129, HIGHWAY CONSTRUCTION PROJECT) from the Project Manual, the Heavy wage rates still apply.

Purpose of Change Order:

Conform Contract and Project Manual with the requirements of the Minnesota PFA. The work for the water tower/line project fits under the Federal "heavy" wage decision and wage rates shall conform to this wage rate decision.

Basis of Cost: Actual Estimated N/A

Attachments (list supporting documents)

Contract Status

	Time	Cost
Original Contract	June 20, 2020 July 31, 2020	\$1,173,000.00
Net Change Prior C.O.'s <u>1</u> to <u>N/A</u>	September 25, 2020 October 30, 2020	(\$40,000.00)
Change this C.O.	N/A	\$0.00
Revised Contract	September 25, 2020 October 30, 2020	\$1,133,000.00

Recommended for Approval: **Short Elliott Hendrickson Inc.** by

Chad Katzenberger, PE (Lic. MN)

Agreed to by Contractor:

Approved for Owner:

BY Maguire Iron, Inc.

BY City of Hamburg, Minnesota

Project Manager

TITLE

TITLE

Distribution Contractor 1 Owner 1 Project Representative 1

SEH Office 1

k:\fj\h\hambu\148674\7-const-svcs\71-mgmt\50-chg-order\co#1.docx

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-5196

SEH is 100% employee-owned | sehinc.com | 651.490.2000 | 800.325.2055 | 888.908.8166 fax



PROPOSAL

Date: 03/20/20
 Expires: 06/20/20



For: CITY OF HAMBURG

181 BROADWAY AVE
 HAMBURG MN 55339

Phone: 952-467-3232
 Fax: 952-467-3119
 Email: deputyclerk@cityofhamburgmn.com

Banyon Contact	Title	Email/Phone	Comment	Invoice #
Chris Olson	Sales Manager	Chriso@banyon.com		

Description	Amount
Meter Device Interface: Sensus	\$2,295.00
Meter Interface Annual Support	\$395.00
For on-site training, please include travel expenses if site over 400 miles from home office training center.	
Sub-total	\$2,690.00
Tax	\$0.00
Total	\$2,690.00

(\$400 More than estimate from 2-25-20)

Banyon Data Systems, Inc. hereby proposes to provide the above stated product and service in accordance with the above specifications. All Product and service are guaranteed as specified. No returns will be accepted after 90 days from signed proposal date. If returned before 90 days then a restocking fee of 20% will be charged on software only. Training will not be refunded if already completed and annual support will be prorated from date on proposal.

I accept this proposal from Banyon Data Systems: _____

Acceptance Date: _____ Title/Position: _____

Banyon Authorized Signature: Chris Olson

City of Hamburg
City Clerk/Treasurer Office
181 Broadway Ave., P.O. Box 248, Hamburg, MN 55339

City Office: (952) 467-3232 TDD: 711 Email: hamburgcityhall@gmail.com City Website: cityofhamburgmn.com

March 20, 2020

Kevin Subart
340 Railroad Street
Hamburg, MN 55339

RE: Building Permit Application – Change occupancy of main floor and build out an R-2 occupancy, adding a 4th apartment
Application Date: 8-16-2018; File HB-2018-02818

Mr. Subart:

This letter is in regard to the building permit application referenced above. Please note the following:

- **MN Rules, Chapter 1300.0120 Subp. 9. Time limitation of application.** An application for a permit for any proposed work shall be considered abandoned 180 days after the date of filing, unless the application has been pursued in good faith or a permit has been issued.
- **MN Rules, Chapter 1300.0120 Subp. 1. Required.** An owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert, or replace any gas, mechanical, electrical, plumbing system, or other equipment, the installation of which is regulated by the code; or cause any such work to be done, shall first make application to the building official and obtain the required permit.
- **MN Rules, Chapter 1300.0140 Violations.** It is unlawful for any person, firm, or corporation to erect, construct, alter, extend, repair, move, remove, demolish, or occupy any building, structure, or equipment regulated by the code, or cause any of those actions, in conflict with or in violation of the code. The building official may serve a notice of violation or order on the person responsible for the erection, construction, alteration, extension, repair, moving, removal, demolition, or occupancy of a building or structure in violation of the code, or in violation of a permit or certificate issued under the code. The order shall direct the discontinuance of the illegal action or condition and the abatement of the violation.
- **MN Rules, Chapter 1300.0150 Violations, Penalty.** A violation of the code is a misdemeanor under Minnesota Statutes, Section 326B.082.

At this time, the above-referenced building permit application has expired. In addition, upon execution of administrative search warrant, it was determined that the majority of renovation work has been completed without obtaining the required permits. This is to serve as notice that you are in violation of the Minnesota Rules, Chapter 1300.0140. **Pursuant to MN Rules, Chapter 1300.0170 a stop work order is hereby ordered. Until the building permit application is received and permits issued, work on the project shall cease immediately.**

- **MN Rules, Chapter 1300.0170 Stop Work Order.** If the building official finds any work regulated by the code being performed in a manner contrary to the provisions of the code or in a dangerous or unsafe manner, the building official is authorized to issue a stop work order or a notice or order pursuant to part 1300.0110, subpart 4.

The stop work order shall be in writing and issued to the owner of the property involved, to the owner's agent, or to the person doing the work. Upon issuance of a stop work order, the cited work shall immediately cease. A person who continues work after having been served with a stop work order, except for work that the person is directed to perform to remove a violation or unsafe condition, is subject to penalties as prescribed by law. The stop work order shall state the reason for the order and the conditions under which the cited work will be permitted to resume.



"The City of Hamburg is an Equal Opportunity Employer and Provider."

In Jeff Munsterteiger's review letter dated March 1, 2019, the following items related to the original submitted plans/scope of work were found to be either noncompliant with the Minnesota State Building Code or additional information was needed. To date, we have not received the necessary information.

Items to be Addressed and/or Corrected:

1. Building Code Items:

- a. Plans and specifications for this project must be prepared by and bear the stamp and signature of a registered design professional registered in the State of MN to perform such work. (MN 1800.5200)
- b. On page A1, the legal description appears to be describing a property in Hennepin County, this property is in Carver County. Please revise the legal description to accurately depict the correct location in Carver County, MN.
- c. On page A1, in determining means of egress requirements, the number of occupants for whom means of egress facilities shall be provided shall be determined in accordance with MBC 1004.1. Please provide numbers of occupants as determined by calculating the areas divided with tabular values from MBC Table 1004.1.2. (MBC 1004.1)
- d. Two exits or exit access doorways from any space shall be provided where the occupant load of the space exceeds the values in MBC Table 1015.1. This building is not proposed to be sprinklered so it does not meet the requirements of exception a. Calculating the occupant load as required in MBC 1004.1 determines 15 occupants, therefore the main floor requires a second means of egress. Please provide a second means of egress from the new 1st story apartment. (MBC 1015.1)
- e. The provisions of MBC 713 shall apply to shafts required to protect openings and penetrations through floor/ceiling and roof/ceiling assemblies. Shaft enclosures shall be constructed as fire barriers in accordance with MBC 707 or horizontal assemblies in accordance with MBC 711, or both. Shaft enclosures shall have a fire-resistance rating of not less than 1 hour where connecting less than four stories. The number of stories connected by the shaft enclosure shall include any basements. Shaft enclosures shall meet the requirements of MBC 703.2.1. The stairway into the basement is penetrating a horizontal assembly that is required to be fire-resistance rated which requires the opening to be protected. It appears that a Shaft is proposed but it is currently not fire resistance rated. Please provide a shaft enclosure that meets all of the requirements of MBC 713. (MBC 712 & 713)
- f. The required fire resistance of a building element, component or assembly shall be permitted to be established by any of the following methods or procedures:
 - i. Fire-resistance designs documented in sources.
 - ii. Prescriptive designs of fire-resistance-rated building elements, components or assemblies as prescribed in MBC 721.
 - iii. Calculations in accordance with MBC 722.
 - iv. Engineering analysis based on a comparison of building element, component or assemblies' designs having fire-resistance ratings as determined by the test procedures set forth in ASTM E119 or UL 263. Please provide detailed construction methods or listed assemblies for all required fire-resistive assemblies and identify which method or procedure has been used to determine its compliance. (MBC 703.3 Methods for Determining Fire-Resistance)
- g. Parking garages shall be separated from other occupancies in accordance with MBC 508.1. Section 508.1 requires a minimum of 2-hour separation between an S-1 occupancy and R-2. Please provide a listed wall assembly that provides the prescribed 2-Hour fire separation. (MBC 406.4.6 Mixed Occupancy Separation)
- h. Walls separating dwelling units in the same building, walls separating sleeping units in the same building and walls separating dwelling or sleeping units from other occupancies contiguous to them in the same building shall be constructed as fire partitions in accordance with MBC 708. Please provide listed construction assemblies for all separation walls required to be fire-resistive rated. (MBC 420.2 Separation Walls)
- i. Floor assemblies separating dwelling units in the same buildings, floor assemblies separating sleeping units in the same building and floor assemblies separating dwelling or sleeping units from other occupancies contiguous to them in the same building shall be constructed as horizontal assemblies in accordance with MBC 711. Please provide listed construction assemblies for all horizontal assemblies required to be fire-resistive rated. (MBC 420.3 Horizontal Separation)
- j. Single or multiple station smoke alarms shall be provided in Group R-2 occupancies in accordance with MBC 907.2.11. Please provide the proposed locations and details in the plans for compliance determination. (MBC 420.5 Smoke Detection and Fire Alarm Systems)



2. Accessibility Code Items:

- a. Where there are four or more dwelling units or sleeping units intended to be occupied as a residence in a single structure, every dwelling unit and sleeping unit intended to be occupied as a residence shall be a Type B unit. The addition of the first-floor apartment brings the total number of apartments to four, and it is therefore required to be Type B Accessible unit. Please provide detailed plans showing how the new apartment spaces are complying with the requirements of Type B accessible units. (MAC1107.6.2.1.2 Type B Units)
- b. At least one story containing dwelling units or sleeping units intended to be occupied as a residence shall be provided with an accessible entrance from the exterior of the structure and all units intended to be occupied as a residence on that story shall be Type B units. Please provide an accessible entrance to the new required Type B unit. (MAC 1107.7.1.1)

3. Energy Code Items:

- a. Renovations, or repairs to an existing building, building system, or portion of a building shall conform to the provisions of this code as they relate to new construction without requiring the unaltered portion of the existing building or building system to comply with this code. Alterations, renovations, or repairs shall not create an unsafe or hazardous condition or overload existing building systems. Attic insulation shall not be installed unless accessible attic bypasses have been sealed. An attic bypass is any air passageway between a conditioned space and an unconditioned attic. (MCEC 1322.0100 Subp. 3)
- b. Existing exterior separating ceiling, wall, or floor cavities exposed during construction, shall have these cavities filled with insulation. (MCEC 1322.0100 Subp. 3)

The Following Information is Hereby Required:

1. Building Application, Plan & Permit Items:

- a. Provide information requested above, which was also requested in the March 1, 2019 letter.
- b. Submit new application and updated plans for building renovation (Note - Separate permits are required for plumbing, electrical and mechanical permits).
 - **MN Rules Chapter 1300.0120 Subp. 1. Required.** An owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert, or replace any gas, mechanical, electrical, plumbing system, or other equipment, the installation of which is regulated by the code; or cause any such work to be done, shall first make application to the building official and obtain the required permit.
 - **MN Rules Chapter 1300.0120 Subp. 7. Application for Permit.** To obtain a permit, the applicant shall file an application in writing on a form furnished by the Department of Building Safety for that purpose. The application shall:
 - A. Identify and describe the work to be covered by the permit for which application is made;
 - B. Describe the land on which the proposed work is to be done by legal description, street address, or similar description that will readily identify and definitely locate the proposed building or work;
 - C. Indicate the use and occupancy for which the proposed work is intended;
 - D. Indicate the type of construction;
 - E. Be accompanied by construction documents and other information as required by the code;
 - F. State the valuation of the proposed work;
 - G. Be signed by the applicant, or the applicant's authorized agent; and
 - H. Give other data and information required by the building official.
- c. Work for which a permit is required is subject to inspection by the building official and shall remain accessible and exposed for inspection purposes. At the discretion of the Building Official, completed work may be required to be exposed to verify compliance with the Minnesota State Building Code (MN Rule 1300.0210 Subp. 1)

We are requesting a response to these requirements by April 20, 2020. Failure to address these requirements will result in matter being directed back to Council and City Attorney to abate the violation per MN Rules Chapter 1300.0140 Violations.



If you have questions or feel you have received this letter in error, please contact the Building Inspection Department directly at 952-442-7520.

Sincerely,



Tracy Reimann
Building Inspection Department
952-442-7520
c: Municipal Property File





Permits

Kevin Subart <subartk7@gmail.com>

Thu, Mar 26, 2020 at 11:17 AM

To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Jeremy, I am emailing you today as a follow up to our phone conversation a couple of days ago. I have received your stop order and am not doing any new work on the project until a resolution can be reached on the issues whether real or perceived. In contrast to what the letter says regarding the amount of work done where it states the "majority of the renovation work is completed", I contend that is not the case, There is alot of work yet to do to get the project acceptable for all concerned.

With that said, you have stated a deadline of April 20th for new permit applications and plans to be filed with the building officials and the city. In light of the current situation the country finds itself in with the coronavirus pandemic, I have found out in my efforts to get outside contractors or even a design professional to do anything until this event blows over and people can go back to work, that there is no way possible for me to meet the April 20th deadline. Who knows when people will go back to work, or even if there will be any economy left for people to have a job. And for me to state exactly when I can have a full response to your requests, I do not know that either, it is impossible to gauge at this point.

Please advise as to what type of timetable can be restructured regarding this matter.

Respectfully,

Kevin Subart

Confidential Service Proposal for Elevate

TAKE YOUR BUSINESS COMMUNICATIONS TO
THE NEXT LEVEL WITH ELEVATE



Elevate Unified Communications

Elevate is an easy-to-use cloud-based unified communications system that helps employees to be more productive and collaborative. It includes a full-featured phone system combined with chat, web/video conferencing, and file collaboration and backup capabilities.



ELEVATE INCLUDES

- Includes 90+ enterprise-grade calling features
- Includes local & long distance calling within the US, Canada, and Puerto Rico
- The Elevate Mobile App makes any smart phone an essential collaboration tool
- The Elevate Desktop App integrates with your company directory, showing employee availability and enabling click-to-call
- Powerful video conferencing, screen sharing and file sharing features facilitate better collaboration

Benefits to Your Business



INCREASED PRODUCTIVITY

Elevate makes a more productive workforce

- Allows a user's mobile devices to interact seamlessly with the corporate phone system
- Virtually anywhere, anytime, and on any device - creates a more flexible workforce
- Transcribes voicemail messages to text and/or email, allowing for more efficient voicemail management
- Integrated chat, video conferencing, screen sharing, file sharing and file backup extends reach and facilitates increased collaboration



LOWER COSTS

No phone system infrastructure hardware to buy, install, manage, upgrade or replace

- Reduces infrastructure and operating costs
- Consolidates voice and data onto one network
- 90+ enterprise-grade calling features INCLUDED in the service



HIGH RELIABILITY

Elevate's voice network is purpose-built for reliability

- Redundant East/West datacenters increase reliability and reduce latency



- Order service according to the number of users; no guessing number of lines needed
- Scales to a large number of users per business

SIMPLIFIED SCALING & MANAGEMENT

Elevate scales according to the needs of any business



BUSINESS CONTINUITY

Never miss an important business call

- Elevate automatically rings all your end points (desk phone, mobile, etc.) with every call and in the event that you don't answer, it routes the call to any number you choose (branch office, automated attendant, mobile number, etc.)

The Business-Class Features You Deserve



90+ ENTERPRISE-LEVEL FEATURES

- Call Forwarding
- Call Park
- Call Transfer
- Do Not Disturb
- Call Recording
- 3-way Calling
- Caller ID
- Extension Dialing
- HD Audio
- Call Waiting
- Receptionist Routing
- Music on Hold
- Voicemail Transcription
- ... and many more



VOICEMAIL

- Voicemail to email via an attached MP3 file
- SMS notification
- Voicemail transcription
- Auto-deletion of voicemail after 90 days
- Change personal greeting
- Remote voicemail access



CONFERENCE BRIDGE

- Unique Toll Free number
- Up to 50 simultaneous conferences
- Start up to a 25 person reservation-less conference
- Schedule up to a 100 person reserved conference
- Separate host and guest codes allow full conference control
- Conference calls can be recorded for downloading, reviewing and sharing



BUSY LAMP FIELD (BLF)

- Indicates presence - whether another user's extension is currently in use
- Other user's extension and name information are presented as virtual "buttons" on the desk phone's display
- The BLF display can be used for speed dials, and also to make or receive calls on behalf of another user



VIDEO CONFERENCING

- HD video conferencing eliminates unnecessary travel and empowers teams with remote members to be more productive
- Share your computer desktop with team members in real time, improving collaboration and speed of decision making
- Includes a conference dial-in number and custom URLs for meetings



CALL FLIP

- Allows the user to seamlessly move an active call from the desk phone, the desktop app or the mobile app to another device
- Called party will hear hold music while the caller utilizing the Call Flip feature switches devices mid-call



WEBFAX

- Users receive, view, manage faxes via the web, or as email attachments
- Users may send faxes from any Internet-connected PC
- Does not require an additional phone line



FILE COLLABORATION

- Easy and secure file sharing
- Access the most current version of files from any device
- Co-edit in real time
- Access file server content from mobile devices without a VPN



TEAM CHAT & MESSAGING

- Send and receive chat messages and file attachments in real-time with team members (individuals and groups)
- Pin favorite contacts to the top of your list
- Mobile chat and desktop chat messages are instantly synchronized
- View free/busy/away statuses of all your contacts
- Chat messages securely encrypted in transit and at rest

Apps/Productivity Included with Elevate



ELEVATE MOBILE APP

This powerful mobile application transforms your phone into an essential collaboration tool, making teamwork on-the-go easier than ever. See who is available, chat with colleagues, place calls and see voicemails — anytime, anywhere.

Never miss important calls

Extend your business phone number and extension to your mobile phone, so you can place and receive calls on-the-go or even transfer calls from your desktop phone to your mobile device—seamlessly, without interruption.

Easily collaborate from anywhere

Your full desktop chat history is synchronized with your mobile device so you can stay connected and continue conversations no matter where you are.



ELEVATE DESKTOP APP

Our desktop app brings essential collaboration tools together, making teamwork easier than ever. See who is available, chat with colleagues, place and receive calls, share screens, launch video conferences and share files—all from one application. Available as a downloadable app for PC or Mac®.

Communicate your way

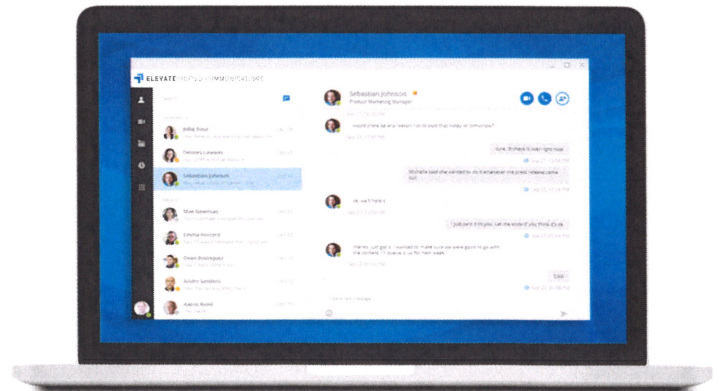
Have the flexibility to use your desktop application to place and receive calls in two ways, either as a call controller for your associated desk phone or as a softphone from your PC or Mac.

One application for collaboration

One place to see the availability of coworkers, place a phone call, start a team chat and launch a video and web sharing session.

Stay connected on-the-go

With the Elevate desktop and mobile applications, you take your contacts, files and conversations with you—wherever you are.

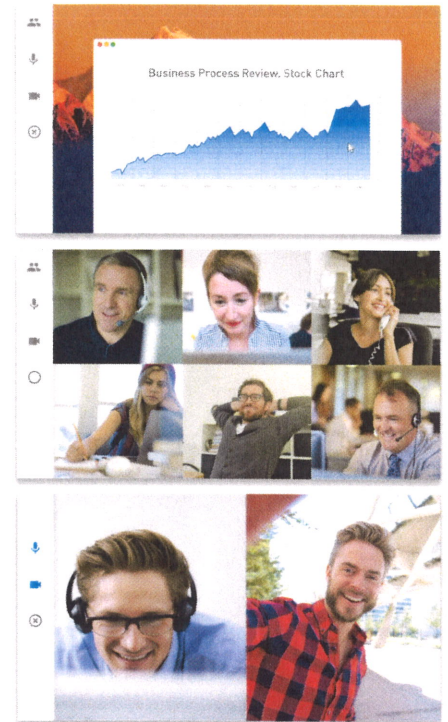




ONLINE MEETING VIDEO CONFERENCING & SCREEN SHARING

Online Meeting® is an easy-to use, reliable video collaboration tool.

- HD video conferencing: Face to face meetings eliminate unnecessary travel and empowers teams with remote members to be more productive
- Screen sharing: The computer desktop can be shared in real-time, improving collaboration and speed of decision making
- Includes a conference dial-in number, and custom URLs for meetings
- Up to 4 web and up to 200 audio only participants may join with the included package
- Pro package includes up to 30 web participants and up to 12 simultaneous video feeds

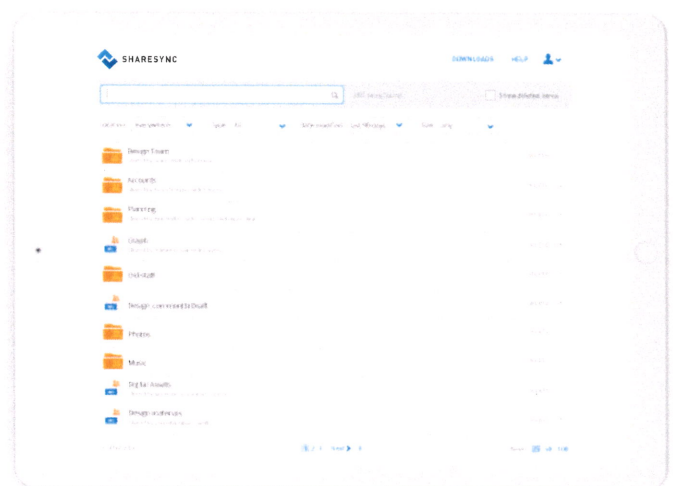


SHARESYNC® FILE SHARING & SECURITY

File sync and share with backup for desktops, mobile devices, and file servers.

- The most current version of files from any device
- Easy and secure file sharing
- Reduced downtime from ransomware and other types of data loss
- Integration with Windows file server, Exchange Email, Active Directory, Outlook, Office, and Office 365®
- Full control over files, users, devices, and sharing activities

- Includes 2 GB/user of storage for SecuriSync Backup and File Sharing
- Pro package includes 100GB/user





Provided by:
 Coordinated Business Systems
 johnm@coordinated.com
 19526414121

Prepared for:
 City of Hamburg
 181 Broadway Ave
 Hamburg, MN
 55339-9405, United States


SERVICES PROVIDED

UNIFIED COMMUNICATIONS:	ONE-TIME CHARGE	MONTHLY CHARGE
User Licenses		\$90.00
Services	\$12.00	\$31.97
Equipment		
Shipping	\$28.35	
Unified Communications total	\$40.35	\$121.97
ADDITIONAL SERVICES:		
Installation + Tax		
Design, Installation and training included in the quote. Customer will provide all CAT5 on the network and POE switches if they don't want power bricks.	\$420.00	
Equipment + Tax		
3ea SIP-T23G Phone 1ea EHS36 Headset adaptor 1ea 84693-01 Wireless Headset 3ea PS5V2000US-SLIM power adaptor for phones MOUNT-SIP-T46G Wall mount kits	\$543.81	
Additional Services total	\$963.81	
TOTALS:		
Taxes	\$4.57	\$18.61
Fees		\$27.86
Totals, Including Taxes and Fees	\$1,008.73	\$168.44

Notes:

- Your first bill may look different than other bills. It may include: (1) one-time fees and prorated charges for new services added during the prior month, (2) full charges for the next month, (3) applicable usage charges, as well as (4) associated taxes and fees.
- Hardware provided on promotion is amortized over a 12-month period. Penalties on hardware for early cancellation of an account are calculated based on the percentage of the term remaining at the time of cancellation.
- Shipping charges may be estimates only and are subject to change. Actual shipping charges will be calculated at the time the order is placed.
- Taxes and fees are based on service address and can differ by address.

MAIN LOCATION

SERVICES:	QUANTITY	UNIT PRICE	ONE-TIME CHARGE	MONTHLY CHARGE
Unified Communications License Includes Cloud PBX with unlimited local and long distance calling, up to 5 devices, Chat, File Sharing (2 GB/user), Online Meeting. 1 license is required for each unified communications user in the organization.	4	\$22.50		\$90.00
Cloud PBX Resource Line (500 min) One line of service used for a single lobby, conference, paging device or general purpose phone. Includes 500 min of usage.	3	\$9.99		\$29.97
WebFax 1 Web Fax is included free with each HPBX user	4	Free	Free	Free
Auto Attendant 1 Auto Attendant is included free with each HPBX account	1	Free	Free	Free
Additional Local Number An additional local phone number that you can assign to other services as desired.	2	\$1.00		\$2.00
Local Number Porting Activation Fee One time charge for Local Number Portability (LNP) which provides the ability to transfer a local phone number from any existing carrier to our service.	4	\$3.00	\$12.00	
 Yealink T46S Executive Phone	4	Free	Free	Free

Notes:

- Your first bill may look different than other bills. It may include: (1) one-time fees and prorated charges for new services added during the prior month, (2) full charges for the next month, (3) applicable usage charges, as well as (4) associated taxes and fees.
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- Taxes and fees are based on service address and can differ by address.



Provided by:
 Coordinated Business Systems
 johnm@coordinated.com
 19526414121

Prepared for:
 City of Hamburg
 181 Broadway Ave
 Hamburg, MN
 55339-9405, United States

SERVICES:	QUANTITY	UNIT PRICE	ONE-TIME CHARGE	MONTHLY CHARGE
Shipping 851 W 128th St, Burnsville, Minnesota 55337-2482			\$28.35	
Taxes			\$4.57	\$18.61
Fees				\$27.86
Totals			\$44.92	\$168.44

Notes:

- Your first bill may look different than other bills. It may include: (1) one-time fees and prorated charges for new services added during the prior month, (2) full charges for the next month, (3) applicable usage charges, as well as (4) associated taxes and fees.
- Hardware provided on promotion is amortized over a 12-month period. Penalties on hardware for early cancellation of an account are calculated based on the percentage of the term remaining at the time of cancellation.
- Shipping charges may be estimates only and are subject to change. Actual shipping charges will be calculated at the time the order is placed.
- Taxes and fees are based on service address and can differ by address.



213 South Oak Avenue
 Owatonna, MN 55060
 Phone: (507) 214-1000
 Fax: (507) 214-1001

Service Agreement

Created Date	4/3/2020	Bill To Name	Hamburg City Offices
Quote Number	00011246	Bill To	600 4TH ST
Account Name	Hamburg City Offices		CHASKA, MN 55318
			US
Prepared By	Jake Ward	Email	jward@jagcom.net
Phone	(507) 214-0265		

Quantity	Product	Subtotal	NRC	MRC
1.00	Basic Installation Fee - Business <i>All inclusive (install-training-^{on-going} programming)</i>	\$199.00	\$199.00	\$0.00
1.00	Block of 10 DID Numbers <i>seperate phone #'s w/ extra for future</i>	\$5.00	\$0.00	\$5.00
1.00	Hosted Access Fee	\$49.95	\$0.00	\$49.95
4.00	Hosted Access Fee for Branch Offices (1-3 Stations)	\$119.80	\$0.00	\$119.80
5.00	HPBX - Basic Station Tier 1 (up to 10 Stations)	\$99.75	\$0.00	\$99.75
1.00	MLHG	\$3.00	\$0.00	\$3.00
3.00	Polycom VVX 411 36 Month <i>standard phones for 2 Kitchens + WTP</i>	\$21.00	\$0.00	\$21.00
4.00	Polycom VVX 601 36 Month <i>touch screen w/ bluetooth for Greg, Jeremy, Tamara + PD office</i>	\$36.00	\$0.00	\$36.00
1.00	Premium Call Router <i>will ring to phones you choose + in order you choose</i>	\$15.00	\$0.00	\$15.00
2.00	Standard Station Tier 1 (up to 10 Stations)	\$49.90	\$0.00	\$49.90

Total MRC	<i>(Monthly)</i>	\$399.40
Total NRC	<i>(One-Time)</i>	\$199.00

Contract Terms

Term (months) 36 *included 3500 min. long distance*

Taxes and Fees

FCC/911/USF/Federal and State taxes, administration fee and additional directory listing charges apply and are not included in the Totals. Local usage charges apply if applicable. If Customer chooses Jaguar as its long distance provider, Jaguar will block International Calling unless specially identified in a separate addendum to this agreement.

ESA - Package includes the Jaguar Local Calling Area *Free calling locations*

Free calling to: Albert Lea, Austin, Blooming Prairie, Faribault, Glenville, Owatonna, Rochester, St. Charles, Stewartville, Waseca, and Chatfield.

Business	Hamburg City Offices	Jaguar Authorized	Jake Ward
Authorized Representative	-	Representative	
Signature:	_____	Signature:	_____
Date:	_____	Date:	_____



122 E. 3rd. St.

Chaska, MN 55318

Phone: (952)-448-3545 Fax: (952) 448-4899

email: info@clearsoftwater.com

April 24, 2019

Attn: Greg Schultz

Hello Greg, thank you for contacting ClearSoft Water Conditioning.

ClearSoft proposes to furnish the following equipment, materials and labor at the conditions given below for the Hamburg Community Hall, 351 Henrietta Ave. Hamburg, MN 55339.

Hellenbrand Model H-125-064-1354 single resin tank water softener.

This model H125 single includes (1) full 1.25" metered control valve with an internal meter, (1) 13"x54" mineral tank, (2) cu. ft. 8% crosslink softening resin, (1) 18x40 brine tank with gridplate and safety float shutoff assembly, and a 1.25" attached bypass assembly..

System specifications:

The Community Hall is plumbed with 1.25" plumbing. 1.25" plumbing is rated at 32 gpm max flow rate. This model H-125 has a 25 gpm Continuous flow @ 15 psi pressure drop, 34 gpm Peak @ 25 psi pressure drop and 56,000 grains softening capacity at a medium salt setting of 20 lbs per regeneration

Price: \$1,915.00 complete. This includes equipment, installation, delivery, and startup. A bypass assembly needs to be installed near the ceiling by the meter prior to installation.

This quote is firm until 06/26/2019 if the order is placed within that time period for delivery

Respectfully submitted,

Ron Fiebelkorn

A handwritten signature in black ink that reads "Ron Fiebelkorn".



RAINY

WATER CONDITIONING INC.

JOHN MICKOLICHEK

P.O. Box 9

Hutchinson, MN 55350

(320) 587-3530

(952) 466-5969



4/9/20

No 16501

TO Hamburg City Hall

Hamburg MN
Greg Schultz 952-290-3541

1	Clack WS1.25 Control Valve		
1	13x54 Mineral Tank		
1	24x50 Salt Tank		
2	Cu.ft. Mineral 60,000 Grain Capacity	1445.	00
	2,080 Gallons/Regn		
	Total	1,445.	00
	City Provides Materials	50.	00
	By-Pass Labor	125.	00
	Water to System	1,680.	00
	Location		
	* Trap in overhead Plumbing		

Thank You!

SEND CHECKS TO RAINY INC.

A finance charge of 18% per annum or 1.5% per month will be added to all accounts over 30 days

RAINY

WATER CONDITIONING INC.

JOHN MICKOLICHEK

P.O. Box 9

Hutchinson, MN 55350

(320) 587-3530

(952) 466-5969



4/9/20

No 16500

TO Hamburg City Hall

Hamburg MN
Greg Schultz 952-290-3541

1	Clack WS1.25 Control Valve		
1	14x65 Mineral Tank		
1	24x50 Salt Tank w/Control		
3	Cu.ft. Resin 90,000 Grain Capacity	1615.	00
	3,120 Gallons/regn		
	Total	1,615.	00
	City Provides Install Materials	50.	00
	By-Pass Labor	125.	00
	Water to System	1,790.	00
	Location		
	* Trap in overhead Plumbing		

Thank You!

SEND CHECKS TO RAINY INC.

A finance charge of 18% per annum or 1.5% per month will be added to all accounts over 30 days

2020 Nuisance List

Date Reported	Address of Nuisance	Property Owner/Occupant	City of Hamburg Ordinance #	Nature of Complaint	Mailed	Date to Follow-up	Was Complaint Resolved	Posted	Date to comply by	Declared Public Nuisance on
	451 Maria Avenue	Tollerfson								
4/6/2020	490 Brad Street	Tietz (Schmidt)	93.20	expired tabs, flat tires, stored in driveway	04/07/20	05/07/20				
4/6/2020	619 David Avenue	Proskin	93.18	Junk in driveway	04/07/20	05/07/20				
4/6/2020	400 Henrietta Avenue	Braith	93.18, 93.20	Junk on side of garage, expired tabs	04/07/20	05/07/20				
4/6/2020	420 Henrietta Avenue	Royal	93.20	smashed car in yard	04/07/20	05/07/20				
4/6/2020	152 Jacob Street	Peterson	93.20	truck stored behind sheds	04/07/20	05/07/20				
4/6/2020	625 Kim Avenue	Howe	93.18	couch and other junk in backyard	04/07/20	05/07/20				
4/6/2020	430 Louisa Street	Hahn	93.48	weeds cut and thrown into street	04/07/20	05/07/20				
4/6/2020	440 Louisa Street	Egan		follow-up on collapsed retaining wall - timeline to fix	04/07/20	05/07/20				
4/6/2020	171 Martha Street	Johnson	93.19, 93.20	too many vehicles and 3 inoperable - 2 exp. tabs and 1 no license plate	04/07/20	05/07/20				
4/6/2020	679 Park Avenue	Car Wash - Dave Chadwick	93.19, 93.20, 93.21	too many vehicles, 2 exp. tabs, building appearance	04/07/20	05/07/20				
4/6/2020	710 Park Avenue	Dave Chadwick	93.18, 93.19, 93.20, 93.21	accumulation, too many vehicles, unlicensed vehicle, bldg appearance	04/07/20	05/07/20				
4/6/2020	780 Park Avenue	Herrmann	93.18, 93.20, 93.21	accumulation, tabs, bldg appearance	04/07/20	05/07/20				
4/6/2020	881 Park Avenue	Brackee	93.18	accumulation	04/07/20	05/07/20				
4/6/2020	320 Sophia Avenue	Gregonis	93.18, 93.20, 93.21	accumulation, tabs, bldg appearance	04/07/20	05/07/20				
4/7/2020	619 David Avenue	Harris	93.65	Open Burning Violation - neighbors upset - been burning several nights in a row , large fires with way too much smoke being emitted.	04/08/20	ASAP				
4/9/2020	421 Henrietta Avenue	Minnihan	93.18, 93.19, 93.20	accumulation, too many vehicles, unlicensed vehicle	4/10/2020	5/10/2020				



**Clarke Environmental Mosquito Management, Inc.
2020 Professional Services Outline for City of Hamburg
Environmental Mosquito Management Program**

Part I. General Service

- A. Computer System and Record Keeping Database
- B. Public Relations and Educational Brochures
- C. Mosquito Hotline Citizen Response – (800) 942-2555
- D. Comprehensive Insurance Coverage for The City of Hamburg
- E. Program Consulting and Quality Control Staff
- F. Monthly Operational Reports, Periodic Advisories, and Annual Report
- G. Regulatory compliance on local, state, and federal levels including NPDES Standards
- H. All Clarke ULV Spray Trucks are equipped with both Real Time GPS Tracking as well as the ability to pull past spray events to prove speed, amount applied, dosage, etc. by address to assist with citizen’s concerns

Part II. Adult Control

- A. Adulticiding in Residential Areas: Community-wide truck ULV treatment of all City Streets and Alleys using Biomist® or synthetic pyrethroid insecticide: Any additional authorized treatments beyond the core program will be priced at \$319.00 per treatment.

11 – Biweekly/Weekly Treatments...\$279.00per = \$3,069.00

15 – Weekly Treatments...\$265.00per = \$3,975.00

- B. Adulticiding Operational Procedures
 - 1. Notification of community contact.
 - 2. Weather limit monitoring and compliance.
 - 3. ULV particle size evaluation.
 - 4. Insecticide dosage and quality control analysis.
 - 5. All ULV Trucks have GPS recording in case of citizen complaints.

****NPDES Permit:** A National Pollutant Discharge Elimination System (NPDES) permit is necessary for the execution of the work for mosquito control effective October 31, 2011. Any additional costs associated with activities and/or services that may be required by Clarke in order to comply with an NPDES permit are not included in this proposal.



**Clarke Environmental Mosquito Management, Inc.
2020 Client Agreement Authorization for City of Hamburg
Environmental Mosquito Management Program**

I. Program Payment Plan: For Parts I and II as specified in the 2020 Professional Services Cost Outline. The payments will be due on June 1, July 1, and August 1 of 2020 according to the payment schedule below. Any additional treatments beyond the core program will be invoiced when the treatment is completed. The City of Hamburg has the option to extend this program for 2021 and 2022 at rates not to exceed a 3% annual increase. New areas to be covered in 2021 - 2022 will be pro-rated to the program price at the rates in effect at the time.

ESTIMATED PROGRAM PAYMENT PLAN

11 – Weekly/Biweekly Treatments...\$279.00per = \$3,069.00
Invoiced June 1, July 1, and August 1 @ \$1,023.00 per month

15 – Weekly Treatments...\$265.00per = \$3,975.00
Invoiced June 1, July 1, and August 1 @ \$1,325.00 per month

** Minnesota sales tax is not included in above pricing and will be added at time of invoicing unless Sales Tax Exemption Certificate is on file **.

** When making payment up front in full please add 6.875% for tax

II. Approved Contract Period and Agreement:

Please check one of the following contract periods:

- 2020 Season
- 2020 – 2022 Seasons (Price not to exceed 3% over previous year)

For City of Hamburg:

Sign Name: _____ Title: _____ Date: _____

For Clarke Environmental Mosquito Management, Inc.:

Name: Rob Olson Title: Control Consultant Date: 3/18/2020



**Clarke Environmental Mosquito Management, Inc.
2020 Client Information for the City of Hamburg
Environmental Mosquito Management Program**

Administrative Information:

Invoices should be sent to:

Name: _____
Address: _____
City: _____ State: _____ Zip _____
Office Phone: _____ Fax: _____ P.O. # _____
Email Address: _____ County: _____

****In an effort to be more sustainable, we ask that you provide us with an e-mail address that the invoices should be sent to.****

Treatment Address (if different from above):

County: _____

Address: _____
City: _____ State: _____ Zip _____

Contact Person:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Alternate Contact Person:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Please sign and return a copy of the complete contract for our files to:

Clarke Environmental Mosquito Management, Inc., Attn: Rob Olson
20061 Edison Circle East, Clearwater, MN 55320 or Fax at (320) 558-2223



Bergerson - Caswell Inc.
5115 Industrial Street
Maple Plain, MN 55359
(763) 479-3121 Fax: (763) 479-2183

March 16, 2020

CITY OF HAMBURG

Attn: Greg Schultz
181 Broadway, PO Box 248
Hamburg, MN 55339-0248

phone (952) 290-3541

RE: QUOTE TO INSTALL VFD CONTROLLER & REMOVE AND CLEAN THE FLOW METER

Bergerson Caswell appreciates the opportunity to assist you with your well and pump needs. Last year we performed maintenance on both wells but changed the head conditions for the taller water tower then we upgraded one of the two wells by installing a VFD instead of across the line starters this allows you to slow the pump speed down and save energy not to mention wear and tear on the components in the system. And now you are requesting a quote for updating the second controller to a new VFD also. Below is a breakdown of the costs.

PROJECT COST:

Remove Magnetic flow meter and clean the mineral buildup from the sensors inside meter	\$ 600.00
Model ABB ACQ550-U1-075A-2, 25 Hp, 200 volt VFD	\$3,450.00
Mount and install this equipment next to the existing VFD	\$1,500.00
Programing, Startup, and testing	\$ 450.00
TOTAL PROJECT AMOUNT	\$6,000.00

As you are aware the VFD may qualify the Xcel Energy Rebate program and then there could be monies available for performing this upgrade especially if it can operate at reduced frequency (speed), or we may qualify for a portion of the available rebate for this size VFD current rebate amount is \$2,000.00, but rebate cannot exceed 60% of total project cost.

****NOTE**** the above price includes tax, & freight and is a turnkey project bid.

PROVIDED WITH THE VFD:

- NEMA 1 enclosure, UL listed wall mount
- 5% line reactor
- Supervised Start up, and Training
- 2 year Parts & Labor Warranty from date of start up

If you have any additional questions, require other information, or would like to discuss this quotation, please do not hesitate to contact us at (763) 479-3121 or (612) 369-3652.

Sincerely:

BERGERSON CASWELL INC


Tim D. Bergerson
Project Manager/Geologist



December 17, 2019

Jeremy Gruenhagen
181 Broadway Ave
Hamburg MN 55339

EXTENSION PROPOSAL – Trash and Recycling Services for the Town of Hamburg

Dear Mr Gruenhagen

Waste Management is pleased to submit this Extension Proposal for the Trash and Recycling for Hamburg Minnesota.

Waste Management has built a working relationship with not only the City Staff and Administration, but also the Residents of Hamburg. We appreciate the opportunity to provide the same high level of service and relationships for years to come. Involvement and participation in the community is very important to us as we share in the economic and municipal vibrance of the area.

This Extension Proposal aligns with the City's interest of preserving its goals of limiting the wear and tear on Town streets through use of a single hauler, reducing noise, exceeding industry safety standards, having a clean environment, and securing the best rates and service for the trash and recycling collection. WM views the Town's interests as the highest priority, and the service and proposal has been customized to meet and exceed these goals. Collection schedules and routes are established, containers are already on site, and experienced staff are attending to the needs and requests of the residents and Town.

We look forward to continuing our work with Hamburg, and the option of strengthening our relationship as a community service provider and partner.

Please feel free to contact me with any additional questions you may have.

Sincerely,

Jason Hartman

Jason Hartman
Waste Management of Minnesota, Inc.
jhartma5@wm.com
612-271-7863 – Mobile

Hamburg, 5-Year Extension Proposal

We would like to propose a 5 year extension to the current trash and recycling services for Hamburg. Extension term would run from September 1, 2020 to August 31, 2025.

Monthly Trash and Recycling Rates Per Subscribed Household

Service Level	2020	2021	2022	2023	2024
30 Gallon Trash	\$ 9.13	\$ 9.31	\$ 3.31	\$ 3.38	\$ 3.48
60 Gallon Trash	\$ 10.21	\$ 10.41	\$ 10.41	\$ 10.62	\$ 10.94
90 Gallon Trash	\$ 11.63	\$ 11.86	\$ 11.86	\$ 12.10	\$ 12.46
Bi Weekly Recycling	\$ 3.40	\$ 3.47	\$ 3.47	\$ 3.54	\$ 3.65

Proposed trash rates are for residential collection in WM supplied carts, transfer, and disposal for residential households. Recycling rates are for bi-weekly residential collection with WM supplied carts, transfer, and material processing.

Recycling terms and conditions are subject to Attachment B – “Single Stream Specifications”.

Attachment B
SINGLE STREAM SPECIFICATIONS

RECYCLABLES must be dry, loose (not bagged), unshredded, empty, and include **ONLY** the following:

Aluminum cans	Newspaper
PET bottles with the symbol #1 - with screw tops only	Mail
HDPE plastic bottles with the symbol #2 (milk, water bottles detergent, and shampoo bottles, etc.)	Uncoated paperboard (ex. cereal boxes; food and snack boxes)
PP plastic bottles and tubs with symbol # 5 - empty	Uncoated printing, writing and office paper
Steel and tin cans	Old corrugated containers/cardboard (uncoated)
Glass food and beverage containers* - brown, clear, or green	Magazines, glossy inserts and pamphlets

NON-RECYCLABLES include, but are not limited to the following:

Plastic bags and bagged materials (even if containing Recyclables)	Microwavable trays
Porcelain and ceramics	Mirrors, window or auto glass
Light bulbs	Coated cardboard
Soiled paper, including paper plates, cups and pizza boxes	Plastics not listed above including but not limited to those with symbols #3*, #4*, #6*, #7* and unnumbered plastics, including utensils
Expanded polystyrene	Coat hangers
Glass and metal cookware/bakeware	Household appliances and electronics,
Hoses, cords, wires	Yard waste, construction debris, and wood
Flexible plastic or film packaging and multi-laminated materials	Needles, syringes, IV bags or other medical supplies
Food waste and liquids, containers containing such items	Textiles, cloth, or any fabric (bedding, pillows, sheets, etc.)
Excluded Materials or containers which contained Excluded Materials	Napkins, paper towels, tissue, paper plates, and paper cups
Any paper Recyclable materials or pieces of paper Recyclables less than 4" in size in any dimension	Propane tanks, batteries
Cartons*	Aseptic Containers*

DELIVERY SPECIFICATIONS:

Material delivered by or on behalf of City may not contain Non-Recyclables or Excluded Materials. "Excluded Materials" means radioactive, volatile, corrosive, flammable, explosive, biomedical, infectious, bio-hazardous or toxic substance or material, or regulated medical or hazardous waste as defined by, characterized or listed under applicable federal, state, or local laws or regulations, materials containing information (in hard copy or electronic format, or otherwise) which information is protected or regulated under any local, state or federal privacy or data security laws, including, but not limited to the Health Insurance Portability and Accountability Act of 1996, as amended, or other regulations or ordinances or other materials that are deleterious or capable of causing material damage to any part of WM's property, its personnel or the public or materially impair the strength or the durability of WM's structures or equipment.

WM may reject in whole or in part, or may process, in its sole discretion, Recyclables not meeting the specifications, including wet materials, and City shall pay WM for all increased costs, losses and expenses incurred with respect to such non-conforming Recyclables including costs for handling, processing, transporting and/or disposing of such non-conforming Recyclable Materials which charges may include an amount for WM's operating or profit margin ("Cost"). Without limiting the foregoing, and City shall pay a contamination charge for additional handling, processing, transporting and/or disposing of Non-Recyclables, Excluded Materials, and/or all or part of non-conforming loads and additional charges may be assessed for bulky items such as appliances, concrete, furniture, mattresses, tires, electronics, pallets, yard waste, propane tanks, etc.

WM reserves the right upon notice to discontinue acceptance of any category of materials set forth above as a result of market conditions related to such materials and makes no representations as to the recyclability of the materials. Collected Recyclables for which no commercially reasonable market exists may be landfilled at City's Cost.

* Glass may not be accepted in all locations. Cartons, aseptic containers and other plastics may be allowed if approved in writing by WM.



March 10, 2020

City of Hamburg
Attn: Jeremy Gruenhagen, City Clerk
181 Broadway Ave.
Hamburg, MN 55339

Re: Cable Franchise and Change of Control of Cable System

Dear Mr. Gruenhagen:

The City of Hamburg, Minnesota ("City") granted Jaguar Communications, Inc. ("Jaguar") a cable franchise ("Franchise") as set forth in Ordinance No. 159. The Franchise governs the provision of cable services in the City.

This letter is to inform you of a transaction that affects the ownership and control of Jaguar's parent company, Provincial Real Estate Holdings, LLC ("Provincial"). Pursuant to an Equity Purchase Agreement dated January 17, 2020, MetroNet Holdings, LLC ("MetroNet"), will acquire 100% of the issued and outstanding equity interests of Provincial (the "Transaction").

After consummation of the Transaction, Jaguar will remain the grantee under the Franchise and Jaguar will continue to provide cable service to its subscribers in the City. Jaguar cable subscribers will see no gap in cable service and effectively no change as a result of the Transaction. Moreover, the City will continue to receive updates and fee payments from Jaguar. The only change will be the ownership and control of Jaguar, which will be indirectly held by MetroNet.

Under the Franchise and/or Minnesota Statutes, Chapter 238, the Transaction will result in a change of control of Jaguar and therefore may require the City's consent. To that end, this letter serves as a written request to the City to: (i) approve the Transaction; and (ii) waive any right to purchase the cable system under the Franchise or Minnesota Statutes, Chapter 238. The enclosed Resolution addresses each of these matters.

We look forward to closing the Transaction in the near future and hope that the City's schedule will permit the City to act on the enclosed Resolution on or before April 30, 2020. We would be happy to have appropriate representatives present at the meeting during which the enclosed Resolution is considered to answer any questions or concerns.

On behalf of Jaguar it remains our pleasure to serve the City and we are confident that once the Transaction is completed we will continue to provide high quality cable services to your

March 10, 2020

Mr. J. Gruenhagen

Page 2

residents. If you have any questions concerning this letter or the enclosed Resolution, please feel free to contact me at (507) 214-0269 or kanderson@jagcom.net. Kindly provide a copy of the executed final resolution to Kristine Anderson at Jaguar via mail, email at kanderson@jagcom.net, or fax at 507-214-1003. Thank you for your prompt attention to this matter.

Sincerely,

JAGUAR COMMUNICATIONS, INC.



Kristine Anderson
In-House Counsel

Enclosures

Resolution No. 2020-07

Approving the Change of Control of Jaguar Communications, Inc.

RECITALS:

1. Jaguar Communications, Inc. ("Grantee") currently holds a cable franchise ("Franchise") granted by the City of Hamburg, Minnesota ("City"), to own, operate and maintain a cable communications system ("System") in the City.
2. The Franchise includes a fifteen (15) year franchise term which will expire on October 1, 2033.
3. Pursuant to an Equity Purchase Agreement dated January 17, 2020, MetroNet Holdings, LLC, will acquire one hundred percent (100%) of the issued and outstanding equity interests of Provincial Real Estate Holdings, LLC, the parent company of Grantee (the "Transaction").
4. The Franchise and/or Minnesota Statutes, Section 238.083, may require that the Grantee obtain the City's consent to the change of control contemplated under the Transaction.

NOW, THEREFORE, the City of Hamburg, Minnesota hereby resolves as follows:

1. Each of the foregoing recitals is incorporated herein by reference.
2. The Franchise is in full force and effect and Grantee is the lawful holder of the Franchise and has complied with all terms and conditions of the Franchise.
3. The City hereby (i) consents to and approves the Transaction, and (ii) waives any right the City may have under Minnesota Statutes, Chapter 238, or the Franchise to purchase the System.
4. In the event the Transaction is not completed, for any reason, the City's consent shall not be effective and shall be null and void.

This Resolution shall take effect and continue and remain in effect from and after the date of its passage, approval, and adoption.

Passed and adopted by the City of Hamburg, Minnesota this _____ day of _____, 2020.

ATTEST:

CITY OF HAMBURG, MINNESOTA

By: _____
Its: _____

By: _____
Its: _____

ACCEPTANCE

The terms and conditions of Resolution No. _____ are hereby accepted by Jaguar Communications, Inc., this _____ day of _____, 2020.

JAGUAR COMMUNICATIONS, INC.

By: _____
Its: _____

Sworn to before me this _____ day of _____, 2020

Notary Public

**CITY OF HAMBURG
PUBLIC HEARING NOTICE**

NOTICE is hereby given that the Hamburg City Council (serving as the Planning Commission) will hold a public hearing on Tuesday April 28th, 2020, in the City Hall Council Chambers at 7:00pm. The purpose of the hearing is to consider a Comprehensive Plan amendment, Zoning Ordinance Amendment and Preliminary/Final Plat for a property in the northeast quarter of the northeast quarter of Township 115, Range 026, Section 28. The PID for the property is 450283600. An application has been received from the property owner to subdivide the property and construct twin homes, which are not allowed within the R-1 Zoning District. Platting the property will create 4 total lots from a single one-acre lot. Rezoning and re-guiding the property will allow the property owner to utilize the property as desired. All interested parties are urged to attend the public hearing or submit comment via mail to: PO Box 248 Hamburg, MN 55339, by phone at 952-467-3232, or via email: cityadmin@cityofhamburgmn.com .

Due to the current health pandemic of COVID-19, the Council Chambers will be closed to the public. It is anticipated that some or all members of the City Council will participate in the hearing by telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021 rather than in-person at the City Council's regular meeting place at City Hall, 181 Broadway Avenue, Hamburg, Minnesota.

Members of the public can listen to and/or participate in the council meeting live online at <https://us02web.zoom.us/j/6817521480> or by calling 1-312-626-6799. Use Meeting ID: 681 752 1480 when logging in or calling in. Use # key as your participant ID.

Jeremy Gruenhagen
City Clerk/Treasurer
City of Hamburg

