



HAMBURG CITY COUNCIL AGENDA APRIL 23, 2019

- 1. Call City Council Meeting to Order**
 - **Pledge of Allegiance**
- 2. Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
- 3. Agenda Review (Added Items) and Adoption**
- 4. Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Minutes for April 9, 2019**
 - **Approve Added Payment of April 2019 Claims (\$)**
 - **Delinquent Utility Bills Report**
 - **Employee Project Lists**
 - **NYA Beyond The Yellow Ribbon Campaign**
- 5. Old City Business**
 - **George Street Development Project**
 - **Building Permit Fees (WAC/SAC Charges)**
 - **Water Tower (Update)**
 - **Architectural History Proposal (106 Group)**
 - **Public Nuisances (625 Kim Avenue/451 Maria Ave)**
 - **Storage Container (400 Railroad Street)**
- 6. Hamburg Fire Department**
 - **Online Auction for Engine 12**
 - **Sell Ladders**
 - **Purchase Autopulse/Lucas Device for CPR**
- 7. New City Business**
 - **Auto Read Update for Water Meters**
 - **Purchase Remaining Water Meters**
 - **Personnel Committee (2019 Items)**
- 8. City Council Reports**
 - **Councilmember Jason Buckentin**
 - **Councilmember Tim Tracy**
 - **Councilmember Scott Feltmann**
 - **Councilmember Eric Poppler**
 - **Mayor Chris Lund**



***HAMBURG CITY COUNCIL AGENDA
APRIL 23, 2019***

9. Adjourn City Council Meeting

COMMUNITY HALL & PARK ACTIVITIES

APRIL

12 – Hamburg Lions Spring Bingo

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

APRIL

**1 – Hamburg Lions Board Meeting
1 – HFD Training
2 – Mayors In
7 – Youngwood 4-H
9 – Hamburg City Council Meeting 7:00 PM
9 – Young America Township Meeting
15 – Hamburg Lions Club
22 – School Board Meeting 6:00 PM
27 – Drug Take Back Program 10:00AM - 2:00PM
29 – Hamburg Fire Dept. (Relief Association) Meeting**

MAY

**4 – Community Center Rental
6 – Hamburg Lions Board Meeting
6 – HFD Training
7 – Mayors In
14 – Hamburg City Council Meeting
14 – Young America Township Meeting
20 – Hamburg Lions Club
27 – Hamburg Fire Dept. (Relief Association) Meeting**



HAMBURG CITY COUNCIL AGENDA APRIL 9, 2019

Acting Mayor Tim Tracy called the Hamburg City Council Meeting to order at 7:00 p.m. Those in attendance were: Councilmen Scott Feltmann, Jason Buckentin and Eric Poppler. City Clerk/Treasurer Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Fire Chief Scott Anderson, Greta Pudas with Abdo, Eick & Meyers, Lois Droege for the George Street Development Project. Residents: Cody Wigfield, Tom and Julie Kloempken, Heidi Peters, William and Deanna Panning, Brian Biermann, Larry Mueller, Kayleen Weverka, and Joyce Kroells. Absent: Mayor Chris Lund.

Public Comment

Resident Kayleen Weverka is requesting to own a few hens for eggs and educational purposes for her children.

- City Clerk Jeremy Gruenhagen will research how surrounding towns have dealt with this topic.

Agenda Review (Added Items) and Adoption

There were no additions to the Agenda

Consent Agenda

- Approve Minutes for March 12, 2019
- Approve Added Payment of March 2019 Claims (\$6,773.88)
- Approve Payment of April 2019 Claims (\$65,857.74)
- Approve Temporary On-Sale Liquor License for Hamburg Lions Club
Spring Bingo on April 12, 2019
- Clarke Mosquito Service Treatment Schedule for 2019
- Delinquent Utility Bills Report
- Employee Project Lists
- Carver Cty Sheriff Office Employee Recognition Evening April 30, 2019
- Sever Weather Awareness Week April 8th to 12th
- MNSPECT Minute for April 2019

MOTION: Councilman Scott Feltmann moved to approve the Consent Agenda as written. Seconded by Councilman Jason Buckentin. Motion carried. Tim Tracy was Acting Mayor in Mayor Chris Lund's absence.

Hamburg Fire Department (Chief Anderson)

- Old Engine 12 (MNBID Auction)

MOTION: Councilman Jason Buckentin moved to auction off the old Fire Engine through MNBID with proceeds going towards new radios. Seconded by Councilman Eric Poppler. Motion carried. Tim Tracy was Acting Mayor in Mayor Chris Lund's absence.



HAMBURG CITY COUNCIL AGENDA
APRIL 9, 2019

Carver County Library

- 2018 Annual Report
 - *Heidi Hoks spoke of the many programs and opportunities that are available through the Carver County library system.*

Abdo, Eick, & Meyers

- 2018 City Financial Audit
 - *Greta Pudas presented the preliminary audit to Council.*

Lois Dreoge

- George Street Development Project
 - Building Permit Fees (WAC/SAC Charges)

MOTION: Councilman Scott Feltmann moved to wave the WAC/SAC fee's for the George Street Development Project in lieu of the pond land donation. Seconded by Councilman Eric Poppler. Motion carried. Tim Tracy was Acting Mayor in Mayor Chris Lund's absence.

Old City Business

- Water Tower (Update)
 - *PFA Application has been submitted.*
 - *An Environmental Impact Study has to be sent out whenever a large-scale project occurs like a new water tower. The Carver County Historical Society wants a historical study done on the old water tower. We cannot award the bid for construction until all authorities give their approval.*
- Architectural History Proposal (106 Group)

MOTION: Councilman Scott Feltmann motioned to move forward with the Historical Study by the 106 Group in the amount of \$6,950.00. Seconded by Councilman Jason Buckentin. Motion carried. Tim Tracy was Acting Mayor in Mayor Chris Lund's absence.

- Storage Container (400 Railroad Street)
 - *Moved topic to the April 23rd meeting*
- Storm Water Easements for Parcels 45.0282500/11.0282010 (RR Street)
 - Parcel Survey (Storm Water Location)
 - *Survey is complete, should have appraisal at May meeting*



HAMBURG CITY COUNCIL AGENDA
APRIL 9, 2019

- Wells 2 & 3 Repairs (Update)
 - *There was a hole in the casing of Well 2. Bergerson-Caswell replaced casing and the pump and motor. Well 2 is ready to go, just waiting on water test results.*

New City Business

- Public Nuisances (625 Kim Avenue/451 Maria Ave/400 RR St)
 - *Many Hamburg residents were in attendance and voiced their concerns regarding the above homes. Concerns were also voiced about home values going down in Hamburg as more and more residents are not taking care of their properties and are becoming eye sores. City staff has been working on sending out nuisance violation letters and will now look into sending a city-wide mailing regarding the above concerns and other city ordinances.*
- Hold a Second Council Meeting on April 23, 2019 @ 7:00 PM

MOTION: Councilman Scott Feltmann moved to hold a second Council Meeting on April 23rd, 2019 at 7:00 p.m. Seconded by Councilman Jason Buckentin. Motion carried. Tim Tracy was Acting Mayor in Mayor Chris Lund's absence.

- Move April 9th Public Hearing to May 14th for Mediacom Franchise

MOTION: Councilman Jason Buckentin motioned to move the Public Hearing for the Mediacom Franchise Agreement to May 14, 2019 at 7:00 p.m. Seconded by Councilman Scott Feltmann. Motion carried. Tim Tracy was Acting Mayor in Mayor Chris Lund's absence.

- Auto Read Update for Water Meters
 - *Would like to complete the Meter/Radio-Read Project this year using the Sewer Fund to purchase the remaining needed hardware. Jeremy Gruenhagen will pull the financial numbers together and present them to Council at the April 23, 2019 Council Meeting.*
- Cell Phone for City Employees (Plans)
 - *Cell Phone Plans are now available to City Staff and Council Members under the Government contract with Verizon Wireless.*



HAMBURG CITY COUNCIL AGENDA
APRIL 9, 2019

- Plaque for Canine Statue at City Memorial

MOTION: Councilman Jason Buckentin moved to approve a plaque for the K9 statue at the park memorial and offer for the City to pay half. Seconded by Councilman Eric Poppler. Motion carried. Tim Tracy was Acting Mayor in Mayor Chris Lund's absence.

- Personnel Committee (2019 Items)
 - *Look into a chicken ordinance*

City Council Reports

- Councilmember Scott Feltmann
 - Parking Ordinance enforcement city-wide

MOTION: Councilman Jason Buckentin moved to adjourn at 9:00 p.m. Seconded by Councilman Eric Poppler. Motion carried. Tim Tracy was Acting Mayor in Mayor Chris Lund's absence.

Submitted by:
Tamara Bracht

2019 April Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED	
ACH	EFTPS	Divided	Fed, Social Security, MC - March 2018	\$3,360.52	4/9/2019	
ACH	PERA	Divided	PERA Withholding - March 2018	\$546.64	4/9/2019	
ACH	MN Dept. of Revenue	Divided	March 2018 State Withholding Tax Payment	\$618.00	4/9/2019	
ACH	HealthPartners	Divided	Health Insurance for April 2018	\$3,580.06	4/9/2019	
ACH	Google	General Gov't	Email Account Service for March 2018	\$80.00	4/9/2019	
ACH	Optum Bank	General Gov't	City HSA Contribution for 1st Qtr 2019 (Jeremy & Greg)	\$1,250.00	4/23/2019	
ACH	Kwik Trip	Divided	Gas for City and FD Vehicles	\$93.94	4/23/2019	
Debit Card	Verizon Wireless	General Gov't	Cell Phone Payments	\$107.36	4/9/2019	
Debit Card	Amazon	General Gov't	Otterbox Cell Phone Case for City Cell	\$35.99	4/23/2019	
Debit Card	Lano Equipment	Park & Rec.	Ball Field Groomer Parts	\$1,036.32	4/23/2019	
Debit Card	Amazon	General Gov't	Ink Cartridges for Canon and HP Countertop Printers	\$73.94	4/23/2019	
19556	Canon Financial Services, Inc.	General Gov't	Canon Copier Government Contract for March	\$33.13	4/9/2019	
19557	CenturyLink	Divided	Phone Service for Hall/WTP	\$184.69	4/9/2019	
19558	Core & Main	Water	18 Touch Pads, 15 IPERL's 34 510M S/Point's	\$6,550.00	4/9/2019	
19559	Floyd Total Security	Water	Base Alarm Monitoring for WTP 4-24-19 to 7-23-19	\$92.07	4/9/2019	
19560	Galls, LLC	Public Safety (FD)	Uniform Badges	\$109.46	4/9/2019	
19561	Jared Mackenthun	Public Safety (FD)	Reimbursement for C and D Size Batteries	\$34.32	4/9/2019	
19562	Menards	Divided	Dawn Dish Soap, Light Bulbs, Ice Melt, 3 Piece Plier Set, Sewer	\$199.92	4/9/2019	
19563	MN Dept. of Health	Water	Hamburg Water Main Extension - George Street Project	\$150.00	4/9/2019	
19564	MN Pollution Control Agency	Sewer	Sanitary Sewer Extension Permit Application Fee	\$310.00	4/9/2019	
19565	Municipal Emergency Services	Public Safety (FD)	Turnout Gear and Boots for Aaron Prim, 6 SCBA Bottles	\$9,116.56	4/9/2019	
19566	MVTL Labs, Inc.	Sewer	Lab Fee's for Quarterly Influent Samples 3-20-19	\$79.50	4/9/2019	
19567	Office of Administrative Hearings	General Gov't	Annexation Fee for Stuewe/Buckentin Properties	\$50.00	4/9/2019	
19568	Quill	Divided	Office Supplies, 1 Roll of Caution Tape	\$50.56	4/9/2019	
19569	S.E.H. Inc.	Divided	2018 Railroad/Scheele Street Imp Project, Water Tower & Main	\$35,654.50	4/9/2019	
19570	UFC	Public Safety (FD)	Chainsaw Repairs	\$118.44	4/9/2019	
19571	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for March 2019	\$540.00	4/9/2019	
19572	Xcel Energy Inc.	Divided	Electricity/Natural Gas Services	\$1,485.21	4/9/2019	
19573	YA Township	General Gov't	Annexation Fee for Stuewe/Buckentin Properties	\$25.00	4/9/2019	
19574	Bound Tree Medical, LLC	Public Safety (FD)	6 i-gel Resus Packs in Adult Sizes S,M, and L	\$206.96	4/9/2019	
19575	Carver County Attorneys Office	General Gov't	2019 1st QTR Fines Collected and Quarterly Surcharge	\$217.06	4/9/2019	
19576	CarverLink/Jaguar	General Gov't	Telephone/Internet Services April 2019	\$110.58	4/9/2019	
19577	Cintas	Hall	Cleaning Supplies	\$72.48	4/9/2019	
19578	Gopher State One Call	Divided	5 March Locates	\$6.75	4/9/2019	
19579	Loffler	General Gov't	March Copies	\$22.74	4/23/2019	
19580	McLeod Publishing	Hall	2019 Wedding Section Advertisement in Sibley Shopper	\$85.77	4/9/2019	
19581	Menards	Divided	Dawn Dish Soap, Paper Towels, Lightbulbs, Garbage Bags, H	\$112.53	4/23/2019	
19582	MNSPECT, LLC	Public Safety (FD)	Residential Permit Fee for 440 RR (re-roof) and 188 Scheele (H	\$122.50	4/9/2019	\$35.00
19583	NAPA Auto Parts	Divided	Cable Ties, Parts for Exmark Lawnmower	\$72.90	4/9/2019	
19584	Quill	General Gov't	Envelopes, Tab Dividers, Legal Sized Expandable Folders, Mc	\$107.12	4/9/2019	
19585	Steven Buckentin	Public Safety (FD)	Air Supply Line for Backup E-11	\$182.77	4/23/2019	
19586	Wm. Mueller & Sons	Divided	Fuel for City Vehicles & Bobcat, Truck/ Sander for March Sno	\$1,814.68	4/9/2019	
19587	Ancom Communications Inc.	Public Safety (FD)	3 Replacement Radio Belt Clips	\$54.85	4/23/2019	
19588	Canon Financial Services, Inc.	General Gov't	Canon Copier Government Contract for April	\$33.13	4/23/2019	
19589	Core & Main	Divided	Annual Support Contract 4/12/19-4/11/20	\$2,160.00	4/23/2019	
19590	Fire Safety U.S.A.	Public Safety (FD)	Medical Equipment (Gauze, Airway Kit, Defib. Pads etc.)	\$100.00	4/23/2019	
19591	Kirvida Fire, Inc.	Public Safety (FD)	2019 Annual Pump Test for Engine #11	\$456.79	4/23/2019	
19592	Melchert-Hubert & Sjodin, PLLP	General Gov't	Communications Regarding Storage Container, Storm Sewer,	\$945.00	4/23/2019	
19593	MN Dept. of Health	Water	Water Sample from Well2A Sent for Testing Priority Mail	\$29.99	4/23/2019	
19594	MN Fire Service Certification Board	Public Safety (FD)	Instructor II Certification Exam for Jared Mackenthun	\$125.00	4/23/2019	
19595	MN Pollution Control Agency	Sewer	Annual Water Permit Fee	\$505.00	4/23/2019	
19596	Motorola	Public Safety (FD)	4 Portable Radios with Charging Station, 2 Travel Chargers, 6	\$13,849.60	4/23/2019	
19597	O.E.M. Services Co.	Park & Rec.	Rear Broom Attachment for Ball Field Groomer	\$89.62	4/23/2019	
19598	Plunkett's Pest Control	General Gov't	City Hall & FD Service Date 4-8-19	\$39.37	4/23/2019	
19599	S.E.H. Inc.	Water	Water Main Design	\$4,174.50	4/23/2019	
19600	South Central College	Public Safety (FD)	Fire Officer I & II Classes for Jared Mackenthun	\$400.00	4/23/2019	
19601	Xcel Energy Inc.	Divided	Electricity/NaturalGas	\$1,789.06	4/23/2019	
				\$93,452.88		
			April Claims	\$65,857.74	4/9/2019	
			Added April Claims	\$27,595.14	4/23/2019	
			Total April Claims	\$93,452.88		

Activity/Project List Deputy Clerk

April 2019

Date	Activity/Project/Issue	Outcome
April 1-5	Posted 6 water shut off notices with payment plans attached. Posted Nuisance notice to 625 Kim Ave. for clean-up, broken windows, nuisance vehicles, rodent issue. Dealt with a new resident having not set up a PO Box yet for their mail and having their water bill returned to me..	Jeremy scheduled Public Health visit for Friday. Chief Anderson assisted with the PO Box issue as it was a new FD Member - Issue was resolved.
4/8/2019	MNSPECT came out and trained us on their new building permit system. Worked with Loffler to replace ink cartridges on our new copier.	Received new cartridges next day
4/9/2019	Received a call from Karene Stuewe regarding their water being orangish and smelling.	I discussed with Jeremy and Greg. They felt it was most likely a water heater issue. I let Karene know.
4/9/2019	Water bill was returned from post office for 430 Louisa St. because new owner has not set-up a PO Box yet.	Hand delivered a notice to the home
4/15/2019	Took a complaint call regarding snow plowing from curb to curb on Jacob. Called CSO to tag two vehicles (1 in the park and 1 on Brad St.) Typed up Meeting Minutes and worked on nuisance violation letters	CSO chalked and tagged both vehicles
4/16/2019	Nuisance Violation Letters sent out, booked a CC rental & updated website, cleaned office and laundered kitchen hand towels	
4/17/2019	help issue a commercial permit for Trebesch re-window at 400 RR, Spoke with Jeffrey Tollefson about his fence and other house addition ideas he has, spoke with Erin with the 106 Group and she will be out tomorrow to take pictures of water tower and is wondering if we have any documentation	
4/18/2019	took pictures around town of nuisance violations, met with Erin with the 106 Group, Rita Boettcher came in to get a permit for barn roof however the barn is in the township,	Greg brought Erin to water tower to take pictures, Jeremy spoke with Jeffrey Tollefson
4/19/2019	Prepared for Council Meeting, Scheduled a CC Rental, took payment for Hall Rental, took payment for Commercial Bldg. Permit	



NYA – Beyond the Yellow Ribbon Campaign

Website – <http://nyabeyondtheyellowribbon.weebly.com>

Facebook – [facebook.com/NYABeyondtheYellowRibbon](https://www.facebook.com/NYABeyondtheYellowRibbon)

Email – nyabeyondtheyellowribbon@yahoo.com

April 13, 2019

City of Hamburg
PO Box 248
Hamburg MN 55339

Re: 10th Annual Honor Banquet

Hello from the NYA-Beyond the Yellow Ribbon Campaign.

On Saturday, May 18, 2019, the NYA–Beyond the Yellow Ribbon Campaign’s volunteers will be hosting the tenth Annual Yellow Ribbon Honor Banquet. We would be pleased if you could attend. Tickets are now on sale at Citizens State Bank and at KleinBank in Norwood Young America, and an event flier is enclosed for your convenience.

We hope that after ten years of operating in this area, you’ve heard of us. The Campaign consists of a small but staunch group of volunteers, businesses, and public leaders committed to educating and engaging our community for the purpose of generating consistent, area-wide: support for our Service Members during deployment and reintegration; recognition of their service and sacrifice; assistance to their families during their absence; and acknowledgment of the effects of deployments on Service Members’ children. The Campaign’s jurisdictional area covers ISD108, including the communities of Cologne, Hamburg, and Norwood Young America.

This year’s Honor Banquet will be dedicated to honoring Gulf War Veterans. Among the Campaign’s volunteers, including members of the American Legion Edward Born Post 343 and the VFW Post 1783 Young America, there is little knowledge of Gulf War Veterans from, or currently located in, the Campaign’s coverage area (Independent School District 108). If you happen to know of any Gulf War Veterans from, or located in, the Campaign’s service area who would not mind being singled out for acknowledgment at the Banquet, please refer them to our volunteer, Wendy, at 952-467-3124. Each Honoree and guest will receive free tickets to the Banquet.

The Campaign’s volunteers believe that we have a responsibility to not only provide a meaningful, well-attended service at the Honor Banquet, but to also take an active role year-round in recognizing those in our community who are Veterans. Because the Campaign’s coverage area consists of rural and smaller communities, we believe that the Campaign needs to

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be especially proactive in identifying and honoring our Veterans, as we know from experience that they are not inclined to promote their accomplishments, and younger Veterans appear to be less likely to engage with the Legion or VFW.

Finally, please know that the Campaign's volunteers would appreciate a chance to meet with you to tell you the story of its beginning, discuss how it has implemented its mission over the last decade (or so), and share the guidance it is receiving from other military family support organizations about what we can expect in the future. If you would like to have a meeting, do not hesitate to contact me at 612-719-0714.

Thank you for your consideration.

Sincerely,

Kaarin Foede & the other Volunteers of the NYA-Beyond the Yellow Ribbon Campaign

Enclosure



The NYA – Beyond the Yellow Ribbon
Campaign Invites You to its 10th Annual

Yellow Ribbon Honor Banquet

**Saturday, May 18, 2019 (Armed Forces Day)
at the Willkommen Memorial Park Pavilion,
Norwood Young America.**

**Program and Dinner Start at 6:00 p.m.
Doors Open at 5:30 p.m.**

**This year's Banquet will be held to honor our
Gulf War Veterans, as well as all local
Service Members and Veterans.**

**Keynote Speaker: Mr. Michael Windsperger, the Minnesota
Beyond the Yellow Ribbon Outreach Coordinator**

Tickets - \$13.00

Tickets are on sale at **Citizens State Bank** and at **KleinBank**, a division of Old National Bank in Norwood Young America, from April 1st until May 14th, or until sold out.

Meal Catered by Hillcrest Café and Catering

To help honor our Veterans, the Willkommen Heritage & Preservation Society of Norwood Young America will open the Heritage Center (102 East Main Street, NYA) from 4:00 p.m. to 6:00 p.m. for everyone to view its exhibits, including one featuring local Veterans and military memorabilia.



106GROUP

Main Office

1295 Bandana Blvd
Suite 335
St Paul MN 55106

Locations

Boston MA

Richmond VA

Washington DC

106group.com

March 6, 2019

Chad T. Katzenberger, PE
Project Engineer, Water Services
SEH

416 South 6th Street, Suite 200
Brainerd, MN 56401

Re: *Architectural History Proposal
New Elevated Water Tower and Water Main Extensions
Hamburg, Carver County, Minnesota*

Dear Chad:

106 Group is pleased to submit a proposal for architectural history services for the above-referenced project. The project is applying for financing from the Minnesota Public Facilities Authority (PFA) through the Environmental Protection Agency's (EPA's) Drinking Water Revolving Fund (DWRF) and, therefore, this project must comply with Section 106 of the National Historic Preservation Act of 1966, as amended.

The City is proposing to construct a 125-foot tall new water tower to replace the existing water tower and demolish the existing water tower, and recommended that the area of potential effects (APE) be defined as the project area. In a letter from the Minnesota State Historic Preservation Office dated February 22, 2019, regarding the project, the SHPO stated that they "agree that this APE determination is generally appropriate to take into account the potential direct and indirect effects of the proposed undertaking as we currently understand it." The Hamburg Water Tower, which is slated for demolition as part of this project, has not been previously surveyed or evaluated. Therefore, the SHPO requests that "an intensive-level survey and evaluation" be conducted which includes "an in-depth research on the history and construction of the water tower and an evaluation of its significance and historic integrity." The SHPO does "not believe that an archaeological survey is warranted for the project as it is currently proposed;" therefore, this scope of work does not include an archaeological investigation.

Based on SHPO's comments, this scope of work includes conducting an intensive-level survey and evaluation of the Hamburg Water Tower, which includes the following tasks:

Research & Prep

- Research will be conducted at the SHPO to identify all previously inventoried properties and National Register of Historic Places (NRHP)-listed or eligible properties within the proposed APE. Reports of architectural history surveys

previously conducted within the proposed APE and relevant historical contexts will also be reviewed.

- Research will also be conducted at the Minnesota Historical Society, University of Minnesota libraries, City of Hamburg, and local libraries and historical societies as needed to gather building permits, construction history of water tanks, and other property-specific information. Online research of historical maps and aerial photographs will be conducted as well.

Survey

- The Hamburg Water Tower will be documented with field notes and digital photographs.

Report

- A report will be prepared describing project methodology, previous investigations, historical contexts, results, and recommendations. One copy of the draft report will be prepared for review in electronic format, and one round of consolidated comments will be addressed. A final report will be provided in electronic format for distribution by you or the City to appropriate agencies.
- Per SHPO's 2017 *Historic and Architectural Survey Manual* a Minnesota Individual Property Inventory Form will be completed for the water tower. One electronic copy of the inventory form will be prepared for review and one electronic copy of the final inventory form will be prepared for submittal.

Assumptions

This scope of work assumes the following:

- We will provide deliverables to technical standards as deemed appropriate by our principal investigators, who exceed the *Secretary of the Interior's Professional Qualifications Standards*.
- A Minnesota Multiple Property Inventory Form will not need to be completed for this project.
- No more than one (1) custom historical context will need to be prepared in order to evaluate the water tower.
- There will be one (1) round of client and agency review of the draft report and inventory form. No more than three (3) person hours will be needed to address revisions on the report and inventory form.
- If during consultation SHPO recommends a larger APE or additional stages of work, the additional scope and costs can be negotiated.

We request that you provide the following:

- An electronic map of the project location/construction limits, preferably in GIS shapefile format; and
- Copies of previous communication with SHPO or other pertinent agencies.

106 Group can complete the intensive architectural history survey as outlined above for an amount not to exceed **\$6,950¹**, and a draft can be provided for review within 3-4 weeks of an executed contract. If the Hamburg Water Tower is recommended as eligible during this evaluation, consultation with the SHPO office will need to be completed to determine the appropriate form of mitigation for loss of the structure.

We appreciate this opportunity to work with you on this project. If you have any questions or require further information, please do not hesitate to contact me at salehmiller@106group.com or 804-404-2048.

Sincerely,

THE 106 GROUP LTD.



Saleh Miller
History Manager

¹ The price quoted in this proposal is guaranteed for six (6) months from the date of submission. If more than six months elapse between submission and acceptance of this proposal, 106 Group reserves the right to make appropriate adjustments to the price.



ESTIMATED COSTS

Hamburg Water Tower - AH Survey

Submitted to

Short Elliott Hendrickson Inc.

March 06, 2019

Research & Prep	<i>Rate</i>		<i>Hrs.</i>	<i>Total</i>
Professional 7	\$165.00	x	1.0	\$165
Professional 6	\$150.00	x	2.0	\$300
Professional 4	\$107.00	x	19.0	\$2,033
Total Labor:			22.0	\$2,498
			Expenses:	\$55
			Subcontractors:	\$0
Total for Research & Prep:				\$2,553

Survey	<i>Rate</i>		<i>Hrs.</i>	<i>Total</i>
Professional 6	\$150.00	x	1.0	\$150
Professional 4	\$107.00	x	5.0	\$535
Total Labor:			6.0	\$685
			Expenses:	\$79
			Subcontractors:	\$0
Total for Survey:				\$764

Report	<i>Rate</i>		<i>Hrs.</i>	<i>Total</i>
Professional 7	\$165.00	x	1.0	\$165
Professional 6	\$150.00	x	4.0	\$600
Professional 4	\$107.00	x	26.0	\$2,782
Professional 3	\$86.00	x	1.0	\$86
Total Labor:			32.0	\$3,633
			Expenses:	\$0
			Subcontractors:	\$0
Total for Report:				\$3,633

Total: 60.0 \$6,950

106 Group – Erin Que April 18, 2019

Looking for the following to see if there is any historical significance to the water tower:

Is it associated with any:

1. EVENTS
2. ARCHITECTURE
3. PEOPLE
4. ARCHEOLOGY
5. Enough ORIGINAL MATERIALS

Once we get her report, we will review it, then we send it to SHIPO, they have 30 days to report their findings, once findings are reported then we will look for our PFA approval to begin project.

* State Historic Preservation Officer

Quinn P. O'Reilly, Esq.

Direct Dial:
(952) 442-7718

Email Address:
qoreilly@mhsllaw.com



MELCHERT • HUBERT • SJODIN
A Professional Limited Liability Partnership
ATTORNEYS AT LAW

121 West Main Street, Suite 200
Waconia, Minnesota 55387
Telephone: (952) 442-7700

BRANCH OFFICES
Chaska, Minnesota
Hutchinson, Minnesota

www.mhsllaw.com

March 14, 2019

Mr. Jake Trebesch
360 Sophia Ave.
PO Box 2
Hamburg, MN 55339

Re: Storage Container at 400 Railroad Street

Dear Mr. Trebesch,

I am the City Attorney for the City of Hamburg ("City"). I am writing to inform you that your property at 400 Railroad Street (the "Property") is currently in violation of the City's zoning ordinance. Specifically, the temporary storage container (the "Container") is an improper accessory structure in the B-Downtown Business Mixed Use District ("Business District"). Accessory structures that are not private garages require a conditional use permit ("CUP") in the Business District. The Container is not a private garage under the City's zoning ordinance.

The Container must be removed, or a CUP applied for, no later than April 15, 2019. If you believe this determination has been made in error, you may appeal this decision by April 15, 2019, to the City Council, by filing a written notice of appeal with the City Clerk. If you have taken no action regarding the Container by April 15, 2019, the City will refer the matter to the Carver County Attorney for prosecution, pursuant to Chapter 160A, Section C, Subdivision 3, of the City's Zoning Ordinance.

Requirements for conditional uses in the Business District can be found in Chapter 160A, Section F, Subdivision 6, of the City's Zoning Ordinance. Please contact the City directly if you have any questions regarding the CUP process.

Sincerely,

Quinn P. O'Reilly

cc: Jeremy Gruenhagen
Patrick J. Neaton

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2007-06**

**RESOLUTION APPROVING VARIANCES FOR
A TEMPORARY STORAGE BUILDING FOR BRYAN MALZ
FOR PROPERTY LOCATED AT 400 RAILROAD STREET**

WHEREAS, Bryan Malz is applying for variances to construct a temporary storage building in conjunction with his business, Timberline Wood Products, on property located at 400 Railroad Street.

WHEREAS, the property located at 400 Railroad Street is zoned "B" Business District according to the City of Hamburg official zoning map.

WHEREAS, subsection 4.2, of Section 10 "B" Business District of Chapter 5 – Zoning, Subdivision and Land Use Ordinance requires that the following setback distances between a storage building and the property lines:

1. a minimum front yard of twenty (20) feet,
2. a minimum corner side yard of thirty (30) feet, and
3. a minimum rear yard of five (5) feet.

WHEREAS, subpart u., of subsection 2.3, (2) Off-Street Parking of Section 12 Special Provisions of Chapter 5 – Zoning, Subdivision and Land Use Ordinance requires that four parking spaces plus (1) for each 400 sq. ft. of floor area be provided for manufacturing, fabricating or processing of a product or material uses.

WHEREAS, Bryan Malz has submitted a request for a front yard, corner side yard and rear yard setback variances from the "B" Business District zoning district standards and a variance for the number of parking stalls from the off-street parking standards for the purpose of constructing a temporary storage building.

WHEREAS, the requested variances are as follows:

4. Front yard setback (south): from 20' to 0',
5. Side yard setback (west): from 30' to 1',
6. Rear yard setback (north): from 5' to 1',
7. The number of required parking stalls: from 7 required spaces to 0 spaces

WHEREAS, the City Council held a public hearing on January 23, 2007 to consider the requested variance.

WHEREAS, in a letter to the City dated February 26, 2007, Bryan Malz agreed to allow the City to extend the 60 day review period for the requested variances to March 23, 2007 to allow time for the City to investigate building and fire code requirements that may apply to the temporary storage building.

THEREFORE, BE IT RESOLVED, that the City Council of Hamburg, Carver County, Minnesota, hereby approves the following variances for the temporary storage building:

1. Front yard setback (south) variance from 20' to 0',

2. Side yard setback (west) variance from 30' to 1',
3. Rear yard setback (north) variance from 5' to 1', and
4. A variance for the number of required parking stalls from 7 required spaces to 0 spaces.

upon the finding noted below:

1. The proposed storage building is temporary in nature,
2. There is no feasible location on the property to allow for temporary storage.

THEREFORE, BE IT FURTHER RESOLVED, the approval of the requested variances for the temporary storage building is subject to the following conditions:

1. The variances shall only apply to the temporary storage shed for Timberline Wood Products. Once the storage shed is removed from the Timberline Wood Products property, the variances shall immediately expire and no longer be applicable to the buildings or the property.
2. The parking of vehicles on the street shall not interfere with the driveways of nearby properties and shall not impede any street or utility maintenance activities performed by the City.
3. The temporary storage shed shall comply with all requirements of the City of Hamburg Code of Ordinances and the Building Code.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 13th day of March, 2007.

Michael Buckentin, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



NEATON & PUKLICH, P.L.L.P.

PATRICK J. NEATON
MICHAEL L. PUKLICH

LEGAL ASSISTANTS:
LORI B. NOLAN
COURTNEY M. OLSON
LIZ A. NEATON

April 5, 2019

VIA EMAIL & U.S. MAIL

Mr. Quinn O'Reilly
Melchert Hubert Sjodin, PLLP
121 Main Street West, Suite 200
Waconia, MN 55387

RE: Storage Containers at 400 Railroad Street

Dear Mr. O'Reilly:

As the attorney for Jake Trebesch, and the Trebesch family, I am responding to your letter of March 14, 2019 to Mr. Trebesch.

I do take exception with your contention that the subject container requires a conditional use permit.

I have reviewed a March 13, 2007 Resolution by the City of Hamburg's counsel granting the prior owner of the subject property, Bryan Malz, request for a variance to permit the subject storage container. I specifically note that the request was treated as a "variance" and granted as a "variance." The subject Resolution did not grant a Conditional Use Permit.

Moreover, I understand that there has been claims that the aforesaid variance was limited only to Timberline Wood Products. That, however, is not the case. What the variance was limited to was the particular storage container, to wit:

Once the storage shed is removed from the Timberline Wood Products property, the variances shall immediately expire and no longer be applicable to the buildings or the property.

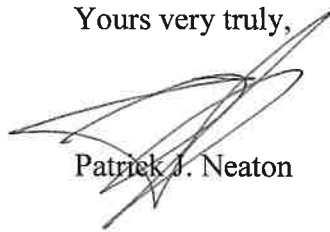
The reality is, of course, that the storage container has been on the property since shortly after the aforesaid Resolution was adopted by the Hamburg City Council in March 2007.

Quite frankly, I find it more than a mere coincidence that you and the City Council are now threatening this action against Jake Trebesch, while the Trebesch family is obviously in conflict with the City of Hamburg over a property ownership dispute, and the trespassing City sewer line.

Mr. Quinn O'Reilly
April 5, 2019
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I note that you are asking that we "appeal" what you refer to as the City of Hamburg's "Determination" regarding the subject container. Accordingly, I am providing City Clerk Jeremy Gruenhagen with a copy of this letter, which letter constitutes Jake Trebesch's appeal from City's aforesaid "Determination." If you have any questions regarding this matter, please advise.

Yours very truly,

A handwritten signature in black ink, appearing to read "Patrick J. Neaton", written over a printed name.

Patrick J. Neaton

PJN:ln
Encl.

cc: Jake B. Trebesch
Jeremy Gruenhagen

Touch pads, meters, + MXU boxes needed to finish



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Needed	In possession of	Have to purchase
Meters - 23	15	8
MXU - 45	8	37
Touch read - 23	18	5

★ 3 meters ordered that can be shut off with hand held computer

$$\text{Meters} - 8 \times \$130.00 = \$1040.00$$

$$\text{MXU} - 37 \times 130.00 = \$4,810.00$$

$$\text{Touch Reads} - 5 \times 8.00 = \$40.00$$

\$5,890.00

1,080.00
6,970.00

Not counting Broege town house project
- Add \$1080.00 for this project.