



## **HAMBURG CITY COUNCIL AGENDA** **MAY 10, 2022**

1. **Call City Council Meeting to Order**
  - **Pledge of Allegiance**
2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
3. **Agenda Review (Added Items) and Adoption**
4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
  - **Approve Minutes for March 22, 2022/April 1, 2022/April 12, 2022**
  - **Approve Payment of Added April 2022 Claims (\$5,073.28)**
  - **Approve Payment of May 2022 Claims (\$50,390.12)**
  - **Approve Time-Off Request (Greg Schultz)**
  - **Approve Resolution Number 2022-09 (Approve Tax Forfeited Land Sale)**
  - **Approve Cash Flow Statement for March 2022**
  - **Delinquent Utility Billing List**
  - **Carver County Road 50 Improvements**
5. **Hamburg Fire Department – Chief Siewert**
  - **Storage Shed (Placement)**
  - **Officer Wages & HFD Pension 2023**
6. **Abdo Solutions**
  - **2021 City Financial Audit**
7. **Old City Business**
  - **Trebesch Litigation**
    - **Hold Special Meeting May 17, 2022**
8. **New City Business**
  - **2022 Street Improvements Project**
    - **Approve Resolution Number 2022-10 (Ordering Improvements & Accepting Bid for 2022 Street Imp Project)**
  - **Approve Employee Handbook Revisions**
  - **Hamburg Zoning Code**
    - **Combing Parcels That Don't Share a Property Line**
  - **Old Water Tower Demo**



***HAMBURG CITY COUNCIL AGENDA  
MAY 10, 2022***

**9. City Council Reports**

- **Councilmember Jason Buckentin (Streets)**
- **Councilmember Eric Poppler (Parks)**
- **Councilmember Jessica Weber (Buildings)**
- **Councilmember Tim Tracy (Water/Sewer)**
- **Mayor Chris Lund**

**10. Adjourn City Council Meeting**



**CITY OF HAMBURG**  
**NOTICE OF A HAMBURG CITY COUNCIL MEETING**  
**TUESDAY, MAY 10, 2022**  
**7:00 P.M.**

**NOTICE IS HEREBY GIVEN**, that the City of Hamburg City Council will hold a City Council Meeting on Tuesday, May 10, 2022 at 7:00 p.m., in the Council Chambers, 181 Broadway Avenue, Hamburg, MN.

This meeting is a regular scheduled meeting of the Hamburg City Council. This meeting will be held in the City Council Chambers and will be open to the public.

Members of the public can listen to and/or participate in the council meeting live online at <https://us02web.zoom.us/j/6817521480>, the Zoom App on your cellphone via the google play store, or by calling 1-312-626-6799. Use Meeting ID: 681 752 1480 when logging in or calling in. Use # as your participant ID.

To view a copy of the Agenda Packet please refer to the City Website: [www.cityofhamburgmn.com](http://www.cityofhamburgmn.com) by clicking on the City Council Meetings tab. To be added to the Agenda please call City Offices by Noon on Monday.

If you have any questions, please contact City Hall (952) 467-3232 for further information.

**POSTED BY THE HAMBURG CITY CLERK**  
Jeremy Gruenhagen, City Clerk/Treasurer



## ***HAMBURG CITY COUNCIL MEETING MARCH 22, 2022***

**Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 pm. Those in attendance were Councilmembers Tim Tracy, Jason Buckentin, Eric Poppler, and Jessica Weber, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, and Justin Black with S.E.H.**

**Public Comment - No Public Comment.**

### **Agenda Review (Added Items) and Adoption**

**MOTION: Councilmember Tim Tracy moved to approve the agenda as written. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

### **Consent Agenda**

- Approve Minutes for January 25, 2022 & March 8, 2022
- Approve Payment of Added March 2022 Claims (\$103,170.70)
- Approve Cash Flow Statement for February 2022
- Approve Time-Off Request for Greg Schultz
- Approve Highway 212 Letter of Support (Federal Financial Assistance)
- Severe Weather Awareness Week April 4-8, 2022
- Carver County Public Hearing (Variance for Emanuel Lutheran Church)

**MOTION: Councilmember Tim Tracy moved to approve the Consent Agenda. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

### **Old City Business**

- General Maintenance Worker
  - Personnel Committee Recommendation
  - **MOTION: Councilmember Tim Tracy motioned to approve a contingent offer to Brandon Bracht. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- 2022 Street Improvement Project (Maria Ave/Louisa St)
  - Approve Resolution 2022-06 (Approving Plans/Specs & Advertisement for Bids for 2022 Street Improvements)
  - **MOTION: Councilmember Tim Tracy moved to approve Resolution 2022-06 as amended with the addition of the high-back curb on the abandoned alley. Seconded by Councilmember Jason Buckentin. Motion was approved by all present.**
- Tax Forfeited Parcel 45.0750061
  - Tabled till the April 12 Council Meeting
- Trebesch Litigation (Pre-Trial March 23<sup>rd</sup> @ 10:30 AM)



***HAMBURG CITY COUNCIL MEETING  
MARCH 22, 2022***

**New City Business** – No New City Business.

**City Council Reports**

- Councilmember Jason Buckentin (Streets) - none
- Councilmember Eric Poppler (Parks) - none
- Councilmember Jessica Weber (Buildings) - none
- Councilmember Tim Tracy (Water/Sewer) - none
- Mayor Chris Lund - none

**MOTION: Councilmember Tim Tracy moved to adjourn the City Council Meeting at 7:23 pm. Seconded by Councilmember Jason Buckentin. Motion was approved by all present.**

Submitted on April 12, 2022  
by Deputy Clerk Tamara Bracht

Amended/Approved on May 6, 2022

\_\_\_\_\_  
Jeremy Gruenhagen  
City Clerk/Treasurer



***HAMBURG CITY COUNCIL SPECIAL MEETING  
APRIL 1, 2022***

Mayor Chris Lund called the Hamburg City Council Special Meeting to order at 4:46 pm. Those in attendance were Councilmembers Tim Tracy, Eric Poppler, and Jason Buckentin, City Clerk Jeremy Gruenhagen. Councilmember Jessica Weber was not present.

**Adopt New Drug and Alcohol Policy**

- **MOTION:** Councilmember Tim Tracy moved to approve the new drug and alcohol testing policy to include medical marijuana with the presented forms. Seconded by Councilmember Eric Poppler. Motion was unanimously approved by all present.

**PT General Maintenance Worker Advertisement**

- **MOTION:** Councilmember Tim Tracy moved to approve the PT General Maintenance Worker Ad. Seconded by Councilmember Eric Poppler. Motion was unanimously approved by all present.

**MOTION:** Councilmember Jason Buckentin moved to adjourn the Special City Council Meeting at 4:47 pm. Seconded by Councilmember Eric Poppler. Motion was unanimously approved by all present.

Submitted on April 12, 2022  
by Deputy Clerk Tamara Bracht

Amended/Approved on May 6, 2022

\_\_\_\_\_  
Jeremy Gruenhagen  
City Clerk/Treasurer



***HAMBURG CITY COUNCIL  
PUBLIC HEARING – CITY ZONING MAP  
APRIL 12, 2022***

**Mayor Chris Lund called the Public Hearing to order at 7:00 pm. Those in attendance were Councilmembers Tim Tracy, Jessica Weber, Jason Buckentin, and Eric Poppler, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, and Public Works Director Greg Schultz, Fire Chief Steven Siewert, Carver County Commissioner John Fahey, and Rib Jig Committee Member Johnny Egan. Residents in attendance were: Steve and Jake Trebesch, Otto and Janice Mackenthun, Bill Minnihan, Gene and Diane Stier, and David Chadwick.**

**Public Hearing**

- City of Hamburg Zoning Map (Updates)

City Clerk Jeremy Gruenhagen explained that the zoning changes will eliminate any non-conforming issues/parcels.

**Public Comment**

Mayor Lund opened the floor to the public for comments, questions or concerns, of which there were none.

**MOTION: Councilmember Tim Tracy moved to close the Public Hearing at 7:03 pm. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

Submitted on April 22, 2022  
by Deputy Clerk Tamara Bracht

Amended/Approved on May 6, 2022

\_\_\_\_\_  
Jeremy Gruenhagen  
City Clerk/Treasurer





**HAMBURG CITY COUNCIL MEETING**  
**APRIL 12, 2022**

**Mayor Chris Lund called the City Council Meeting to order at 7:03 pm. Those in attendance were Councilmembers Tim Tracy, Jessica Weber, Jason Buckentin, and Eric Poppler, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, and Public Works Director Greg Schultz, Fire Chief Steven Siewert, Carver County Commissioner John Fahey, and Rib Jig Committee Member Johnny Egan. Residents in attendance were: Steve and Jake Trebesch, Otto and Janice Mackenthun, Bill Minnihan, Gene and Diane Stier, and David Chadwick.**

**Public Comments:**

There were no public comments brought forth.

**Agenda Review (Added Items) and Adoption**

**MOTION: Councilmember Eric Poppler moved to approve the agenda as written. Seconded by Councilmember Jason Buckentin. Motion was approved by all present.**

**Consent Agenda**

- Approve Payment of Added March 2022 Claims (\$5,835.52)
- Approve Payment of April 2022 Claims (\$19,062.95)
- Approve Time-Off Request for Jeremy Gruenhagen
- Approve Highway 5 Letter of Support (Safety & Mobility Improvements)
- 2022 Clarke Mosquito Control Service Schedule
- Carver County Rural Intersection Lighting Safety Project
- Mediacom Memo (Affordable Connectivity Program)

**MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda. Seconded by Councilmember Jason Buckentin. Motion was approved by all present.**

**Caver County Commissioner John Fahey**

- Hwy 212 from Carver to Cologne will be completed this fall.
- Hwy 212 from Cologne to NYA will begin in 2024.
- Bongard Intersection – ideas are for a bridge heading north & south, or a 4 lane “J” turn large enough for semi-trucks.
- Rural Lighting – many rural intersections have been identified for street lighting
- Anderson/Peterson farm, on Hwy 5 east of Waconia, will be made into an educational center
- County Re-districting – public hearing on April 19<sup>th</sup> with final results to be presented on April 26<sup>th</sup>
- Land Values – Hamburg has seen a 22% increase, many communities



**HAMBURG CITY COUNCIL MEETING**  
**APRIL 12, 2022**

- including NYA increased 26% and Hancock Township increased 33%
- Carver County is the fastest growing county in the state, and has been identified as the healthiest, and most educated. Carver County has received a global rating of AAA for the past 12 years
  - Emanuel Lutheran Church - electronic sign was approved with guidelines that a message can change once every 24 hours and has to be a constant message with no flashing.

**Big Rib Jig – John Egan**

- Approve Resolution Number 2022-07 (Big Rib Jig Community Festival)
  - Food/Alcohol under Parkside Licenses. Asking to close RR St., east of bar traveling south, for a beanbag tournament.
  - **MOTION: Councilmember Tim Tracy moved to approve Resolution 2022-07 declaring the Big Rib Jig as a Community Festival. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

**Hamburg Fire Department – Chief Siewert**

- Accept resignations of Joe Weverka & Kipp Trebesch
  - **MOTION: Councilmember Jason Buckentin moved to accept the resignations of Joe Weverka and Kipp Trebesch. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**
- Captain 1 Position/Training Captain – asking to open it back up for 2-months to find replacement.
  - **MOTION: Councilmember Tim Tracy moved to open the Captain 1 Position for a 2-month period. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- Storage Shed (Placement)
  - Placement of shed is limited due to number of water mains that run behind the Community Center/Fire Hall. City Clerk will be meeting with the city engineer on Monday and will run the placement ideas by him.
- Approve Gena Beuch for Rescue Reserve
  - **MOTION: Councilmember Tim Tracy moved to accept Gena Beuch as a Rescue Reserve member. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Recognition Banquet April 23<sup>rd</sup>
  - Asking for approval to use the bowling alley. Council approved the request barring proper cleanup.



**HAMBURG CITY COUNCIL MEETING**  
**APRIL 12, 2022**

**Old City Business**

- Hamburg Zoning Map (Update/Changes)
  - Approve Resolution 2022-08 (Amending Zoning Map)
  - **MOTION: Councilmember Tim Tracy moved to approve Resolution 2022-07 amending the Zoning Map. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- Tax Forfeited Parcel 45.0750061
  - **MOTION: Councilmember Tim Tracy moved to allow parcel to go to tax forfeiture auction. Seconded by Councilmember Jason Buckentin. Motion was approved by all present.**
- Trebesch Litigation
  - City Clerk suggested and council agreed to have the city attorney attend a council meeting to discuss the current litigation.

**New City Business**

- Snow Pile (Vicki Mackenthun)
  - City will keep the pile further away from property line and pay for any grass replacement that may be needed.
- Replace Fire Hydrants (Park)
  - One by bathrooms is stripped. Look at replacement cost due to its age.

**City Council Reports**

- Councilmember Jason Buckentin (Streets) -none
- Councilmember Eric Poppler (Parks) -none
- Councilmember Jessica Weber (Buildings) -none
- Councilmember Tim Tracy (Water/Sewer) – none
- Mayor Chris Lund – Newsletter out end of month

Greg Schultz – Retiring at the end of May – Greg requested accumulated sick leave of 409 hours be paid out at 25% vs. 10% stated in city handbook.

**MOTION: Councilmember Jason Buckentin moved to close the City Council Meeting at 7:40 pm. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**

Submitted on April 22, 2022  
by Deputy Clerk Tamara Bracht

Amended/Approved on May 6, 2022

\_\_\_\_\_  
Jeremy Gruenhagen  
City Clerk/Treasurer

## 2022 April Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - March 2022	\$3,349.42	4/12/2022
ACH	MN Dept. of Revenue	Divided	March 2022 State Withholding Tax Payment	\$596.00	4/12/2022
ACH	MN Dept. of Revenue	Divided	Sales & Use Tax for 1st Qtr 2022	\$76.00	5/10/2022
ACH	PERA	Divided	PERA Withholding - March 2022	\$839.25	4/12/2022
ACH	PERA	Divided	PERA Withholding - April 2022	\$542.32	4/12/2022
ACH	PERA	Divided	PERA Withholding - April 2022	\$695.97	5/10/2022
ACH	HealthPartners	Divided	Health Insurance for April 2022	\$4,845.96	4/12/2022
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for March 2022	\$30.60	4/12/2022
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$168.00	4/12/2022
ACH	ZOOM	General Gov't	Video Conferencing Service	\$16.09	4/12/2022
ACH	Greg Schultz	Divided	Wages 3/22/21 to 4/4/21	\$1,903.67	4/12/2022
ACH	Tamara Bracht	Divided	Wages 3/22/21 to 4/4/21	\$988.95	4/12/2022
ACH	Jeremy Gruenhagen	Divided	April Wages	\$2,119.83	4/12/2022
ACH	Kwik Trip	Public Safety (FD)	Fuel for March 2022	\$96.76	4/12/2022
ACH	Greg Schultz	Divided	Wages 3/21/22 to 4/3/22	\$2,071.75	5/10/2022
ACH	Tamara Bracht	Divided	Wages 3/21/22 to 4/3/22	\$1,164.05	5/10/2022
ACH	Brandon Bracht	Divided	Wages 3/21/22 to 4/3/22	\$487.10	5/10/2022
ACH	OPTUM Bank	General Gov't	HSA Admin Fee 2nd Qtr 2022	\$15.00	5/10/2022
ACH	Verizon Wireless	Gen Gov't/PS (FD)	City Cell Phone/iPads for HFD	\$129.06	5/10/2022
Debit Card	USPS	General Gov't	Zoning Map Mailing	\$79.00	4/12/2022
Debit Card	Amazon	General Gov't	Docking Station for Deputy Clerk's Office Equipment	\$77.97	4/12/2022
Debit Card	USPS	General Gov't	1 Box of 500 Prestamped and Customized #10 Envelopes	\$354.95	5/10/2022
Debit Card	USPS	General Gov't	Newsletter EDDM April 29th	\$79.40	5/10/2022
21046	CarQuest	Public Safety (FD)	Equipment	\$7.00	4/12/2022
21047	CarverLink	Divided	Internet Services April 2022	\$80.00	4/12/2022
21048	Carver County Attorney's Office	General Gov't	2022 1st Quarter 1/2 Fines Collected & Surcharge	\$423.43	4/12/2022
21049	Carver County Tax Payer Services	Storm Water	Taxes for PID 45.0282600 <small>(compst sba)</small> & 45.0283000 <small>(10 3A)</small>	\$953.20	4/12/2022
21050	Cintas	Hall	Cleaning Supplies	\$101.71	4/12/2022
21051	Coordinated Business Systems	General Gov't	Intermedia Monthly Charge Services and Equipment	\$57.18	4/12/2022
21052	ECM Publishers, Inc.	General Gov't	April 12 Public Hearing Notice, 2022 Street Improv. Bids	\$235.46	4/12/2022
21053	Emergency Medical Training Services	Public Safety (FD)	EMR Refresher Course for S. Buckentin	\$225.00	4/12/2022
21054	League of MN Cities Insurance Trust	Public Safety (FD)	Claim #00467510 for Nov. 8, 2021 Injury Date	\$250.00	4/12/2022
21055	Loffler Companies, Inc.	General Gov't	March Copies	\$121.57	4/12/2022
21056	MN Pollution Control Agency	Sewer	Annual Permit Fee	\$505.00	4/12/2022
21057	Municipal Emergency Services	Public Safety (FD)	TECGEN Quick adjust Suspenders	\$61.77	4/12/2022
21058	NAPA Auto Parts	General Gov't Bldgs	Carb Choke Cleaner	\$8.98	4/12/2022
21059	Per Mar Security Services	Water	Base Alarm Monitoring for WTP 4-24-22 to 7-23-22	\$96.66	4/12/2022
21060	Plunkett's Pest Control	Divided	General Pest Control Service Date of April 6, 2022	\$139.12	4/12/2022
21061	Pro Hydro-Testing	Public Safety (FD)	Hydro Testing DOT Storage Cylinders (4)	\$244.00	4/12/2022
21062	Robb's Electric	Public Safety (FD)	Repairs of Outside Lights	\$187.50	4/12/2022
21063	USA Blue Book	Water	2 HACH Flouride Packs, pH Buffer Pack	\$199.14	4/12/2022
21064	Viking Bottling Co.	Hall	3 Pop Syrup Canisters (1 credit for leaking coke canister)	\$64.00	4/12/2022
21065	W.W.O.T.A.	Divided	Water/Wastewater Training & Assistance for March 2022	\$405.00	4/12/2022
21066	Wm. Mueller & Sons. Inc.	General Gov't Bldgs	Fuel for Ranger	\$87.28	4/12/2022
21067	Xcel Energy	Divided	Electricity/Natural Gas Services	\$2,407.68	4/12/2022
				\$27,587.78	
			April Claims	\$22,514.50	4/12/2022
			Added April Claims	\$5,073.28	5/10/2022
				\$27,587.78	

2022 May Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - April 2022	\$3,358.84	5/10/2022
ACH	MN Dept. of Revenue	Divided	April 2022 State Withholding Tax Payment	\$594.00	5/10/2022
ACH	PERA	Divided	PERA Withholding - April 2021	\$811.25	5/10/2022
ACH	PERA	Divided	PERA Withholding - May 2021	\$739.29	5/10/2022
ACH	Optum Bank	General Gov't	City HSA Contribution for 2nd Qtr 2021 (Jeremy & Greg)	\$1,250.00	5/10/2022
ACH	HealthPartners	Divided	Health Insurance for May 2021	\$4,845.96	5/10/2022
ACH	Greg Schultz	Divided	Wages 4/18/2022 - 5/1/2022	\$1,969.02	5/10/2022
ACH	Tamara Bracht	Divided	Wages 4/18/2022 - 5/1/2022	\$1,029.89	5/10/2022
ACH	Brandon Bracht	Divided	Wages 4/18/2022 - 5/1/2022	\$950.48	5/10/2022
ACH	Jeremy Gruenhagen	Divided	April Wages	\$2,119.82	5/10/2022
ACH	Jeremy Gruenhagen	Divided	May Wages	\$2,119.83	5/10/2022
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$168.00	5/10/2022
ACH	ZOOM	General Gov't	Video Conferencing	\$16.09	5/10/2022
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for April 2022	\$25.60	5/10/2022
ACH	Verizon Wireless	General Gov't	City Cell Phone/iPads for HFD	\$129.05	5/10/2022
Debit Card	Amazon	General Gov't	Office Supplies, Scanner & Credit Card Reader for Water Bill Progra	\$99.38	5/10/2022
Debit Card	Hamburg Post Office	Divided	Postage to Return Broken Hand Scanner	\$11.75	5/10/2022
21068	Bolton & Menk, Inc.	General Gov't	Professional Services for Re-Zoning Feb 5. - Mar. 18, 2022	\$320.00	5/10/2022
21069	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for April 2022	\$33.13	5/10/2022
21070	CarverLink	Divided	Internet Services - May	\$80.00	5/10/2022
21071	Carver County Sheriff	Public Safety	Background Check for Baseball Clubs Liquor License Renewal	\$100.00	5/10/2022
21072	Cintas	Hall	Cleaning Supplies	\$101.71	5/10/2022
21073	Coordinated Business Systems	General Gov't	Intermedia Monthly Charge Services and Equipment	\$57.16	5/10/2022
21074	Diversified Technology Corp.	Divided	Cloud Program Set-up & Training	\$3,000.00	5/10/2022
21075	ECM Publishers	Divided	PT Maintenance Worker Ad., Hall Ad. In NYA Guide	\$827.00	5/10/2022
21076	Gopher State One	Divided	3 April Locates	\$4.05	5/10/2022
21077	Hilgers Plumbing and Heating	Public Safety (FD)	Venting of Rack Gear Dryer	\$1,650.00	5/10/2022
21078	Home Solutions	Divided	Roof Sealant, Supplies to Repair Water Line at Hawks Park	\$78.54	5/10/2022
21079	Kirvida Fire	Public Safety (FD)	2022 Annual Pump Testing on Engine #11 & #12	\$700.00	5/10/2022
21080	Kohls Sweeping Service	Public Works (Streets)	Street Sweeping on 5-4-2022	\$1,060.00	5/10/2022
21081	Kranz Lawn & Power		Stihl Chainsaw 25" Bar	\$845.99	5/10/2022
21082	Lee's Refrigeration	Divided	Replaced Walk-in Cooler Condenser, and Park Cooler	\$3,502.00	5/10/2022
21083	McLeod Publishing	General Gov't	Job Posting Advertisements for Part-time Summer Worker	\$414.56	5/10/2022
21084	Melchert-Hubert & Sjodin, PLLP	General Gov't	Employment Law Matters, Storm Sewer - Old RR Property	\$2,707.80	5/10/2022
21085	Menards	Divided	Bathroom Deodorizers, Garbage Bags, Dish Soap , Wood Stain, Bat	\$97.55	5/10/2022
21086	METRONET	Divided	Fiber Phone Services for April 2022	\$74.96	5/10/2022
21087	Michelle Meuwissen	Water	Refund of Final Water Bill Overpayment	\$117.61	5/10/2022
21088	MN Pump Works	Sewer	Main Lift Pump #1 Pulled for Repairs, Reinstalled, Tested	\$775.75	5/10/2022
21089	MN Unemployment Insurance	Park & Rec.	Portion Owed for Mel Sprengeler	\$0.51	5/10/2022
21090	MNSPECT	Public Safety (FD)	Residential Permit for Garage Build	\$837.99	5/10/2022
21091	MES	Public Safety (FD)	6 Custom MATEX Hoses	\$518.00	5/10/2022
21092	MVTL Labs, Inc.	Sewer	Sewer Pond Lab Work - Sample Dates 4-21, 28 & 5-14 (2)	\$444.00	5/10/2022
21093	Per Mar Security	Sewer	Base Alarm Monitoring for Sewer Plant 6-3-22 to 9-2-22	\$96.66	5/10/2022
21094	Runnings Supply Inc.	Public Works	2 Safety Shirts and a Safety Vest	\$68.97	5/10/2022
21095	S.E.H. Inc.	Divided	WWTP Riprap Project, 2022 Street Improvement Project	\$6,585.26	5/10/2022
21096	W.W.O.T.A.	Divided	Water/Wastewater Training & Assistance for April 2022	\$540.00	5/10/2022
21097	Wm Mueller & Sons	Divided	Fuel for City Vehicle and Baseball Lawn Mower	\$157.95	5/10/2022
21098	Xcel Energy	Divided	Electricity/Natural Gas Services	\$3,045.96	5/10/2022
21099	Ziegler	Public Safety (FD)	Repairs on Portable Light Tower	\$1,308.76	5/10/2022
				<u>\$50,390.12</u>	

# CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: 5-9-2022

Employee Name: Greg Schultz

Dates Requesting Time-Off: 5-20-22

How many **Vacation** hours will be used? 8

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: \_\_\_\_\_

Was vacation request approved? \_\_\_\_\_

- If no, reason request was denied: \_\_\_\_\_

Greg Schultz 5-9-2022  
Employee Signature Date

Geomy Schuchman 5-9-22  
City Clerk/Treasurer Date

\_\_\_\_\_  
Mayor Date



**CITY OF HAMBURG, MINNESOTA  
RESOLUTION NUMBER 2022-09**

**A RESOLUTION APPROVING PUBLIC AUCTION FOR CERTAIN TAX  
FORFEITED LAND (CARVER COUNTY PID 45.0750061)**

**WHEREAS**, Carver County is seeking the City of Hamburg's (the "City") input as to the disposition of the above-referenced tax-forfeited parcel and how it should be released or conveyed; and

**WHEREAS**, at its April 12, 2022 meeting, the City Council reviewed the Certificate of County Board of Classification of Forfeited Lands ("Certificate") and other documents received from Carver County with respect to said tax-forfeited parcels; and

**WHEREAS**, the City has determined that there are no special assessments on this parcel; and

**WHEREAS**, the City Council makes the following findings and recommendations to Carver County as it relates to said parcels:

1. That parcel 45.0750061 be sold at public auction by the County and the City does not object to the appraised value.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Hamburg, Minnesota, regarding the classification and release of the above-listed parcels as follows:

1. With regard to parcel 45.0750061, the City requests that the land be sold at public auction by the County in accordance with the recommendations contained in this resolution.
2. The Mayor and the City Clerk-Treasurer are hereby authorized to perform those tasks that are deemed necessary and convenient to carry out the intent of this resolution, including, but not limited to, the City Council's execution of the Certificate.

**I CERTIFY THAT** the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 10<sup>th</sup> day of May, 2022.

\_\_\_\_\_  
Chris Lund, Mayor

**ATTEST:**

\_\_\_\_\_  
Jeremy Gruenhagen, City Clerk/Treasurer



"The City of Hamburg is an Equal Opportunity Employer and Provider."

**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY  
CHAPTER 386, LAWS 1935  
AS AMENDED.**

To the Board of the City of Hamburg

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation	Delinquent Years
45.0750061	SECTION 28 TOWNSHIP 115 RANGE 026 P/O OUTLOT 4, VILLAGE OF HAMBURG, DESC AS: COMM AT A PT 107.5' SWLY OF NE CORN OUTLOT 4; TH RUNNING ON A LINE OF OUTLOT 4 & LOUISA ST SWLY 118'; TH NWLY 70' TO LINE OF LOT 7 TRUWE'S ADDN; TH NELY ON LINE OF OUTLOT 4 & LOT 7 OF TRUWE'S ADDN 118'; TH SELY 70' TO BEG.	\$2,500	NON- CONSERVATION	2011-2017

In witness whereof we have hereunto subscribed our names this 1st day of Feb., 2022.

Gayle Degler, Chair

Tom Workman

Matt Udermann

Tim Lynch

John P. Fahey, Vice Chair

Attest: Crystal Campos,  
Carver County Auditor

The foregoing classification and sale is hereby approved on May 10, 2022.

By the Board of the City of Hamburg

Filed this 10<sup>th</sup> day of MAY, 2022.

Crystal Campos, Carver County Auditor

By:  
Deputy

Drafted By: Carver County Property Tax Department, Government Center, Administration Bldg., 600 E 4<sup>th</sup> St, Chaska, MN 55318 -2102



	2022		2022		2022		2022		Total Income Received	Total		Ending Balance 3/31/2022
	Beginning Balance 1/1/2022	Budget Income	Budget Expense	Budget Expense	Year-End Balance	Principle Payments	Date Due	Maturity Date		Expenses	Unfunded Balance 12/31/2022	
<b>General Fund</b>	<b>\$464,609.95</b>	<b>\$602,807.00</b>	<b>\$625,653.00</b>	<b>\$441,763.95</b>	<b>\$22,240.33</b>	<b>\$114,925.49</b>	<b>\$371,924.79</b>					
General Gov't												
Public Safety (Fire Dept.)												
Public Works (Streets)												
Sanitation & Recycling												
Parks & Recreation												
Comm. Hall												
<b>Special Revenue Funds</b>	<b>\$563,619.35</b>	<b>\$20,340.00</b>	<b>\$29,520.00</b>	<b>\$554,439.35</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$563,619.35</b>		
City Of Hamburg (Savings)	<u>\$549,310.70</u>	<u>\$14,285.00</u>	<u>\$29,520.00</u>	<u>\$534,075.70</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$549,310.70</u>			
Fire Equipment CD	<u>\$14,308.65</u>	<u>\$6,055.00</u>	<u>\$0.00</u>	<u>\$20,363.65</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$14,308.65</u>			
<b>Debt Service</b>	<b>\$20,343.77</b>	<b>\$30,927.00</b>	<b>\$42,112.25</b>	<b>\$9,158.52</b>	<b>\$0.00</b>	<b>\$16,242.50</b>	<b>\$4,101.27</b>					
<b>Total (Tax Revenue Funds)</b>	<b>\$1,048,573.07</b>	<b>\$654,074.00</b>	<b>\$697,285.25</b>	<b>\$1,005,361.82</b>	<b>\$22,240.33</b>	<b>\$131,167.99</b>	<b>\$939,645.41</b>					
<b>Enterprise Funds</b>												
Water	\$182,721.80	\$222,585.00	\$259,012.86	\$146,293.94	\$47,683.75	\$27,683.64	\$202,721.91					
Sewer	\$346,310.44	\$73,227.87	\$78,332.34	\$341,205.97	\$17,032.98	\$102,140.82	\$261,202.60					
Storm Water	<u>\$99,350.11</u>	<u>\$70,582.60</u>	<u>\$69,848.44</u>	<u>\$100,084.27</u>	<u>\$16,987.91</u>	<u>\$62,796.09</u>	<u>\$53,541.93</u>					
<b>Total (Enterprise Funds)</b>	<b>\$628,382.35</b>	<b>\$366,395.47</b>	<b>\$407,193.64</b>	<b>\$587,584.18</b>	<b>\$81,704.64</b>	<b>\$192,620.55</b>	<b>\$517,466.44</b>					
<b>Totals</b>	<b>\$1,676,955.42</b>	<b>\$1,020,469.47</b>	<b>\$1,104,478.89</b>	<b>\$1,592,946.00</b>	<b>\$103,944.97</b>	<b>\$323,788.54</b>	<b>\$1,457,111.85</b>					
<b>Debt Summary</b>	<b>Remaining Balance 1/1/2022</b>	<b>Remaining Assessment 1/1/2022</b>	<b>Cash &amp; Investments</b>	<b>2022 Principle Payments</b>	<b>Date Due</b>	<b>Maturity Date</b>	<b>Unfunded Balance 12/31/2022</b>					
1992 Streets	\$0.00	\$2,040.20	\$0.00	\$0.00		2012	(\$2,040.20)					
2007 Streets	\$30,000.00	\$0.00	\$8,227.27	\$15,000.00	2/1/22 & 8/1/22	2/1/2023	\$6,772.73					
Cert. of Indebtedness (2018 Pumper)	\$45,600.00	\$0.00	\$12,116.51	\$22,800.00	10/31/2022	10/31/2023	\$10,683.49					
Water Wells Project	\$15,000.00	\$0.00	\$0.00	\$15,000.00	2/20/22 & 8/20/22	8/20/2022	\$0.00					
Water Treatment Plant	\$172,000.00	\$0.00	\$0.00	\$66,000.00	2/20/22 & 8/20/22	8/20/2024	\$116,000.00					
Sanitary Sewer Improvements	\$104,088.23	\$44,540.25	\$0.00	\$16,000.00	2/20/22 & 8/20/22	8/20/2030	\$43,547.98					
Storm Water Improvements	\$730,000.00	\$0.00	\$0.00	\$60,000.00	2/11/22 & 8/1/22	2/11/2032	\$670,000.00					
Water Tower/Water Main Imp Project	<u>\$1,315,305.20</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$52,000.00</u>	2/20/22 & 8/20/22	8/20/2044	<u>\$1,263,305.20</u>					
<b>Totals</b>	<b>\$2,411,993.43</b>	<b>\$46,580.45</b>	<b>\$20,343.78</b>	<b>\$236,800.00</b>			<b>\$2,108,269.20</b>					

Cash Flow Actuals

	January	February	March	April	May	June	Totals
<b>Beg. Balance</b>	<b>\$1,676,955.42</b>	<b>\$1,583,450.69</b>	<b>\$1,566,914.13</b>	<b>\$1,457,111.85</b>	<b>\$1,457,111.85</b>	<b>\$1,457,111.85</b>	<b>\$1,457,111.85</b>
<b>Income</b>							
Property Taxes	\$1,206.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,206.35
Licenses & Permits	\$613.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$613.67
Intergov't Receipts (Aids)	\$1,370.00	\$11,482.28	\$0.00	\$0.00	\$0.00	\$0.00	\$12,852.28
Charges for Services	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
Assessment Searches	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00
Comm Ctr Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Dept. Revenues	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
Park Rentals	\$0.00	\$0.00	\$872.00	\$0.00	\$0.00	\$0.00	\$1,022.00
Hall Receipts	\$150.00	\$0.00	\$363.32	\$0.00	\$0.00	\$0.00	\$453.32
Fines	\$0.00	\$90.00	\$40.55	\$0.00	\$0.00	\$0.00	\$55.71
Misc. Receipts	\$4,932.05	\$799.22	\$0.00	\$0.00	\$0.00	\$0.00	\$5,731.27
Other Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Recovery	\$0.00	\$0.00	\$16.39	\$0.00	\$0.00	\$0.00	\$16.39
Interest Income (Checking)	\$18.84	\$15.66	\$0.00	\$0.00	\$0.00	\$0.00	\$34.50
Interest Income (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00	\$1,773.33	\$0.00	\$0.00	\$0.00	\$1,773.33
Special Assessments	\$0.00	\$0.00	\$16,604.71	\$0.00	\$0.00	\$0.00	\$16,604.71
Water Service	\$17,359.21	\$13,719.83	\$5,248.18	\$0.00	\$0.00	\$0.00	\$36,327.22
Sewer Service	\$5,219.55	\$4,791.92	\$5,510.91	\$0.00	\$0.00	\$0.00	\$15,522.38
Storm Water	\$6,032.30	\$5,444.70	\$30,699.39	\$0.00	\$0.00	\$0.00	\$42,176.39
	<b>\$36,901.97</b>	<b>\$36,343.61</b>	<b>\$30,699.39</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$103,944.97</b>
<b>Expenses</b>							
General Gov't	\$17,258.21	\$20,722.73	\$31,285.40	\$0.00	\$0.00	\$0.00	\$69,266.34
Public Safety	\$2,687.34	\$3,950.00	\$5,138.10	\$0.00	\$0.00	\$0.00	\$11,775.44
Public Works	\$4,302.11	\$15,970.07	\$3,386.79	\$0.00	\$0.00	\$0.00	\$23,658.97
Sanitation & Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Park & Recreation	\$186.17	\$331.46	\$223.95	\$0.00	\$0.00	\$0.00	\$741.58
Hall Expenses	\$2,334.36	\$3,715.09	\$3,433.71	\$0.00	\$0.00	\$0.00	\$9,483.16
Debt Service	\$16,242.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,242.50
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$4,461.69	\$5,054.15	\$5,391.31	\$0.00	\$0.00	\$0.00	\$14,907.15
Sewer	\$6,708.07	\$3,136.67	\$91,642.41	\$0.00	\$0.00	\$0.00	\$101,487.15
Storm Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>\$54,180.45</b>	<b>\$52,880.17</b>	<b>\$140,501.67</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$247,562.29</b>
<b>Total Expenses</b>	<b>\$54,180.45</b>	<b>\$52,880.17</b>	<b>\$140,501.67</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$247,562.29</b>
<b>Other Expenses (DEBT)</b>							
Wells/WTP Bonds	\$2,199.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,199.15
Water Imp. Bonds (2011)	\$4,186.41	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,186.41
Water Tower Project	\$6,390.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,390.93
Sewer Imp. Bonds (2011)	\$653.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$653.67
Storm Water Imp. Bonds (2011)	\$62,796.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62,796.09
Total Other Expenses	<b>\$76,226.25</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$76,226.25</b>
<b>Checking Balance</b>	<b>\$1,563,450.69</b>	<b>\$1,566,914.13</b>	<b>\$1,457,111.85</b>	<b>\$1,457,111.85</b>	<b>\$1,457,111.85</b>	<b>\$1,457,111.85</b>	<b>\$1,457,111.85</b>
<b>Net Income (Loss)</b>	<b>(\$93,504.73)</b>	<b>(\$16,536.56)</b>	<b>(\$109,802.28)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$219,843.57)</b>

# APRIL

		Notes		CURRENT BILL			
last payment received on	Contact made via	Account #	AMOUNT OVER DUE	APRIL USAGE	ACCOUNT BALANCE	PAYMENTS	UPDATED BALANCE
	Postcard	10-02480-01	\$177.86 +	\$76.96 =	\$254.82		\$254.82
	Postcard	10-02490-00	\$345.01 +	\$92.58 =	\$437.59		\$437.59
	Postcard	10-05490-00	\$453.28 +	\$188.30 =	\$641.58		\$641.58
	Postcard	10-07618-00	\$642.52 +	\$268.57 =	\$911.09		\$911.09
	CSO	10-07625-00	\$1,353.59 +	\$166.34 =	\$1,519.93		\$1,519.93
	CSO	10-09420-00	\$1,274.08 +	\$102.42 =	\$1,376.50		\$1,376.50
	CSO	10-09451-00	\$1,223.13 +	\$93.39 =	\$1,316.52		\$1,316.52
	CSO	10-14410-00	\$1,013.89 +	\$102.86 =	\$1,116.75		\$1,116.75
	Postcard	10-17621-00	\$280.53 +	\$124.88 =	\$405.41		\$405.41
	Postcard	10-15801-00	\$223.33 +	\$207.26 =	\$430.59		\$430.59
	Postcard	10-09350-00	\$153.58 +	\$133.94 =	\$287.52		\$287.52
	Postcard	10-10150-00	\$114.42 +	\$106.09 =	\$220.51		\$220.51
	Postcard	10-07630-00	\$135.78 +	\$110.26 =	\$246.04		\$246.04
	Postcard	10-09470-00	\$119.77 +	\$122.29 =	\$242.06		\$242.06
	Postcard	10-06153-00	\$115.67 +	\$114.22 =	\$229.89		\$229.89
	Postcard	10-10171-00	\$100.19 +	\$107.26 =	\$207.45		\$207.45
	Postcard	10-14320-00	\$73.30 +	\$92.13 =	\$165.43		\$165.43
	Postcard	10-02470-02	\$123.33 +	\$121.00 =	\$244.33		\$244.33
<b>TOTALS</b>			<b>\$7,923.26 +</b>	<b>\$2,330.75 =</b>	<b>\$10,254.01</b>	<b>\$0.00</b>	<b>\$10,254.01</b>



Jeremy Gruenhagen &lt;cityadmin@cityofhamburgmn.com&gt;

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## CSAH 50 Highway Rehabilitation and Shoulder Widening.

---

Luke Schwarz <lschwarz@co.carver.mn.us>  
To: "HamburgCityHall@gmail.com" <HamburgCityHall@gmail.com>

Tue, May 3, 2022 at 8:25 AM

Jeremy,

I am reaching out about a couple of 2023 Highway projects that Carver County has planned. I've attached project location maps of the two projects.

From my understanding, Andrew Engel had a meeting with the City of Hamburg to discuss this project over the winter. I am following up as he moved on to a new position in a different county.

We will be widening the shoulders on the 208880 project from roughly the City limits of Hamburg to CSAH 31 heading north. This will require ROW acquisition.

Currently we are at roughly 60% plans for 208880 design, and are just getting started on 218909. A consultant has been out on site recently doing pavement investigation.

Please route this to the correct people, and if you have any questions feel free to reach out!

Thanks,

**Luke Schwarz P.E.** | Civil Engineer

Carver County Public Works

11360 Highway 212, Suite 1, Cologne, MN 55322

O: 952.466.5200 | D: 952.466.5258

M: 320.766.0156 | F: 952.466.5223

Email: [lschwarz@co.carver.mn.us](mailto:lschwarz@co.carver.mn.us)

Web: [www.co.carver.mn.us](http://www.co.carver.mn.us)

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### 2 attachments

 **ProjectLocationMap208880.pdf**  
1336K

 **ProjectLocationMap218909.pdf**  
1119K

# Hwy 50 Project - East Hamburg Area



This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

 Project Location

1 inch = 2,000 feet



Public Works Division  
11360 Hwy 212, Suite 1  
Cologne, MN 55322  
(952) 466-5200  
Created: 4/29/2022

# Hwy 50 Project - West Hamburg Area



This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

 Project Location

1 inch = 2,000 feet



Public Works Division  
11360 Hwy 212, Suite 1  
Cologne, MN 55322  
(952) 466-5200  
Created: 4/29/2022



Building a Better World  
for All of Us™

April 27, 2022

RE: City of Hamburg, Minnesota  
2022 Street Improvement Project  
SEH No. HAMBU 166227

Honorable Mayor  
and Members of the City Council  
181 Broadway Avenue  
PO Box 248  
Hamburg, MN 55339

Dear Mayor and Council Members:

At 10:00 a.m., Wednesday, April 27, 2022, two bids were received for the above-referenced project. The bids ranged from a high of \$169,560.80 to a low of \$125,065.75. The Engineer's Estimate was \$148,110.00. The low bid was submitted by Wm. Mueller & Sons, Inc.. The results were as follows:

<u>Contractor</u>	<u>Total Bid</u>
Wm. Mueller & Sons, Inc. Hamburg, MN	\$125,065.75
Valley Paving, Inc. Shakopee, MN	\$169,560.80

We find no reason to deny awarding the contract to Wm. Mueller & Sons, Inc. Wm. Mueller & Sons, Inc. has done satisfactory work with SEH previously. If the council agrees, it is recommended that you make the award to this contractor.

Sincerely,

A handwritten signature in black ink that reads "Justin Black".

Justin Black, PE  
Project Manager  
(Lic. MN)

jb

X:\FJ\H\HAMBU\166227\6-bid-const\Bidding Documents\RecAwdLtr.docx



# TABULATION OF BIDS

2022 Street Improvement Project

Hamburg, Minnesota

SEH No.: HAMBU 166227

Bid Date: 10:00 a.m., Wednesday, April 27, 2022

Engineer's Estimate

\$148,110.00

Wm. Mueller & Sons, Inc.  
831 Park Avenue  
Hamburg, MN 55339

\$125,065.75

Valley Paving, Inc.  
8800 13th Avenue E  
Shakopee, MN 55379

\$169,560.80

Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>STREET, CURB AND GUTTER, DRAINAGE PIPE, SIDEWALKS</b>									
2021.501	MOBILIZATION	LUMP SUM	1	\$10,000.00	\$10,000.00	\$5,500.00	\$5,500.00	\$7,500.00	\$7,500.00
2104.503	REMOVE CONCRETE CURB AND GUTTER	LIN FT	260	\$12.00	\$3,120.00	\$8.00	\$2,080.00	\$9.00	\$2,340.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	510	\$2.00	\$1,020.00	\$2.75	\$1,402.50	\$4.50	\$2,295.00
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	40	\$4.00	\$160.00	\$15.00	\$600.00	\$9.50	\$380.00
2104.504	REMOVE CONCRETE VALLEY GUTTER	SQ YD	25	\$20.00	\$500.00	\$17.00	\$425.00	\$20.00	\$500.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	420	\$5.00	\$2,100.00	\$6.00	\$2,520.00	\$20.00	\$8,400.00
2123.61	STREET SWEEPER (WITH BROOM PICKUP)	HOUR	8	\$125.00	\$1,000.00	\$200.00	\$1,600.00	\$205.00	\$1,640.00
2232.504	MILL BITUMINOUS SURFACE (2")	SQ YD	4015	\$6.00	\$24,090.00	\$2.27	\$9,114.05	\$3.22	\$12,928.30
2301.602	DRILL AND GROUT DOWEL BAR (EPOXY COATED)	EACH	40	\$12.00	\$480.00	\$18.00	\$720.00	\$8.63	\$345.20
2331.603	JOINT ADHESIVE (MASTIC)	LIN FT	3010	\$1.00	\$3,010.00	\$0.82	\$2,468.20	\$0.94	\$2,829.40
2356.504	BITUMINOUS SEAL COAT	SQ YD	4015	\$2.00	\$8,030.00	\$4.00	\$16,060.00	\$7.36	\$29,550.40
2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B) (SPWEA240B)	TON	530	\$102.00	\$54,060.00	\$88.00	\$46,640.00	\$101.00	\$53,530.00
2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B) (SPWEA240B) (PATCHING)	TON	70	\$180.00	\$12,600.00	\$135.00	\$9,450.00	\$225.00	\$15,750.00
2504.602	ADJUST GATE VALVE BOX OR MANHOLE CASTING (WATER MAIN)	EACH	5	\$300.00	\$1,500.00	\$250.00	\$1,250.00	\$875.00	\$4,375.00
2531.503	CONCRETE CURB & GUTTER B618	LIN FT	260	\$34.00	\$8,840.00	\$37.00	\$9,620.00	\$40.25	\$10,465.00
2531.504	7" CONCRETE DRIVEWAY PAVEMENT W/12" AGGREGATE BASE	SQ YD	28	\$130.00	\$3,640.00	\$122.00	\$3,416.00	\$80.50	\$2,254.00
2531.604	8" CONCRETE VALLEY GUTTER	SQ YD	25	\$140.00	\$3,500.00	\$117.00	\$2,925.00	\$80.50	\$2,012.50
2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$2,000.00	\$2,000.00	\$1,200.00	\$1,200.00	\$1,380.00	\$1,380.00
2575.604	TURF RESTORATION	SQ YD	90	\$8.00	\$720.00	\$8.50	\$765.00	\$11.50	\$1,035.00
2575.607	SELECT TOPSOIL BORROW (LV)	CU YD	9	\$60.00	\$540.00	\$40.00	\$360.00	\$105.00	\$945.00
<b>STREET, CURB AND GUTTER, DRAINAGE PIPE, SIDEWALKS SUBTOTAL</b>					<b>\$140,910.00</b>		<b>\$118,115.75</b>		<b>\$160,454.80</b>
<b>STORM SEWER</b>									
2405.502	ADJUST FRAME AND RING CASTING (STORM)	EACH	1	\$700.00	\$700.00	\$200.00	\$200.00	\$1,000.00	\$1,000.00
2405.502	REMOVE CASTING	EACH	1	\$300.00	\$300.00	\$100.00	\$100.00	\$406.00	\$406.00
2506.502	CASTING ASSEMBLY, NEEHAH R-3075-V	EACH	1	\$1,000.00	\$1,000.00	\$650.00	\$650.00	\$1,200.00	\$1,200.00





# TABULATION OF BIDS

2022 Street Improvement Project		Engineer's Estimate		Wm. Mueller & Sons, Inc.		Valley Paving, Inc.	
Hamburg, Minnesota				831 Park Avenue		8800 13th Avenue E	
SEH No.: HAMBU 166227				Hamburg, MN 55339		Shakopee, MN 55379	
Bid Date: 10:00 a.m., Wednesday, April 27, 2022		\$148,110.00		\$125,065.75		\$169,560.80	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price
2573.502	STORM DRAIN INLET PROTECTION	EACH	10	\$140.00	\$1,400.00	\$100.00	\$1,000.00
	<b>STORM SEWER SUBTOTAL</b>				<b>\$3,400.00</b>		<b>\$1,950.00</b>
	<b>SANITARY SEWER</b>						
2405.502	ADJUST FRAME AND RING CASTING (SANITARY)	EACH	4	\$700.00	\$2,800.00	\$1,050.00	\$4,200.00
2506.602	EXTERNAL MANHOLE SEAL (SANITARY)	EACH	4	\$250.00	\$1,000.00	\$200.00	\$800.00
	<b>SANITARY SEWER SUBTOTAL</b>				<b>\$3,800.00</b>		<b>\$5,000.00</b>
	<b>TOTAL BID PRICE</b>				<b>\$148,110.00</b>		<b>\$125,065.75</b>
							<b>\$169,560.80</b>

**CITY OF HAMBURG, MINNESOTA  
RESOLUTION NUMBER 2022-10**

**RESOLUTION ORDERING IMPROVEMENT AND ACCEPTING BID  
FOR 2022 STREET IMPROVEMENTS**

**WHEREAS**, the City Council ordered the consulting engineers to prepare final plans and specifications for the construction of “2022 Street Improvement Project” in the City,

**WHEREAS**, a resolution of the City Council adopted the 22<sup>nd</sup> of March, 2022, approved plans and specifications and ordered an advertisement for bids upon the making of such improvement, and pursuant to said advertisement, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

	<u>Total Base Bid</u>
Wm. Mueller & Sons, Inc.	\$125,065.75
Valley Paving, Inc.	\$169,560.80

**WHEREAS**, it appears that Wm. Mueller & Sons, Inc. of Hamburg, Minnesota is the lowest responsible bidder,

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of Hamburg, Minnesota as follows:

1. The work as contained in the base bid improvements is hereby ordered for a total project cost of \$125,065.75.
2. The Mayor and City Clerk are hereby authorized and directed to enter into contract with Wm. Mueller & Sons Inc. of Hamburg, Minnesota in the name of City of Hamburg for the construction of “2022 Street Improvement Project” according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Clerk.
3. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

**I CERTIFY THAT** the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 10<sup>th</sup> day of May, 2022.

\_\_\_\_\_  
Chris Lund, Mayor

**ATTEST:**

\_\_\_\_\_  
Jeremy Gruenhagen, City Clerk/Treasurer



“The City of Hamburg is an Equal Opportunity Employer and Provider.”



Jeremy Gruenhagen &lt;cityadmin@cityofhamburgmn.com&gt;

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**Parcel 45.0750061**

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Harry Davis <Harry.Davis@bolton-menk.com>  
To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Fri, Apr 8, 2022 at 1:43 PM

Jeremy,

Sorry for the delay in getting back to you. I looked through the code and it doesn't say that you couldn't combine two properties, but I am worried about the idea of combining two parcels that don't share a property line. I think there needs to be a fine line between combining parcels across ROW (alley only? Alley and street?) and combining parcels across the city. I think there are two real options:

1. You don't allow properties to be combined when divided by ROW (unless their property lines touch underneath ROW). – My recommendation.

This makes sense from one viewpoint- you can't actually combine parcels when they are divided by ROW that is owned by the City. Perhaps this could be different if the parcels "owned" underneath the ROW and touched each other, but in both cases I don't think that applies. The plats for both subdivisions very clearly dedicated ROW and defined the parcel boundaries.

2. You allow properties that are directly adjacent to each other across ROW to be combined.

The situation I saw in Eyota was an existing non-conformity, so it doesn't exactly apply, but they had an alley that divided the property between a principal structure and a garage. Eventually they decided they wanted to make it into two parcels again, which makes me hesitate recommending this for Hamburg. Say you combine them and an accessory structure is built, what method do you have of making sure the garage is torn down or moved if that property owner wishes to sell either part of the combined parcel? It makes the process messier. If you do decide to move forward with this, I recommend only allowing parcels that are directly across from each other via alley ROW to be combined. You could also include streets, but I think there is a difference between properties across alleys and streets in terms of continuity between both parts of the parcel.

Happy to call and talk about this more.

Harry

**Harry Davis, AICP**

Planner II

**Bolton & Menk, Inc.**

12224 Nicollet Avenue



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

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## Water Tower Demo

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**Chad Katzenberger** <ckatzenberger@sehinc.com>

Thu, Apr 28, 2022 at 2:21 PM

To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Cc: Brody Bratsch <bbratsch@sehinc.com>, Justin Black <jblack@sehinc.com>

Quick update:

Isler will be getting us an updated budget number for tank demo by the end of the week.

Also, I spoke with MDH, no issue with taking the tank down if City funds are being used.

More to come.

Thanks

Chad T. Katzenberger, PE (MN)  
Senior Engineer | Water Services  
SEH — Building a Better World for All of Us™  
218.855.1720 direct  
218.820.6169 mobile