



***HAMBURG CITY COUNCIL MEETING
MAY 23, 2023***

Mayor Lund called the Public Hearing to order at 6:00 pm.

Public Hearing

- Jim Winkels from Vivid Homes provided an update on the variance request for Mark Martinsen (480 Henrietta Avenue). Mr. Winkels presented the Certificate of Survey. City Clerk Gruenhagen stated that since the survey presented to the City is different from the initial layout of the home a new public hearing will need to be scheduled and notices sent out to the affected properties with the current layout of the home (survey) and the variances requested from the city setback requirements.

MOTION: Councilmember Eric Poppler moved to close the Public Hearing at 6:12 pm. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.



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Mayor Lund called the Hamburg City Council Meeting to order at 6:12 p.m. Those in attendance were Councilmembers Tim Tracy, Eric Poppler, Jessica Weber, and Mitch Polzin. City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Jim Winkels and Tim Rohwer from Vivid Homes were also present.

Public Comment - No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Jessica Weber moved to adopt the agenda as written. Seconded by Councilmember Eric Poppler. Motion was approved by all present.

Consent Agenda

- **Approve Payment of Added May 2023 Claims (\$32,012.40)**
- **Approve Cash Flow Statement for March 2023**
- **Approve Vacation Request (Jeremy Gruenhagen)**

MOTION: Councilmember Mitch Polzin moved to approve the Consent Agenda as written. Seconded by Councilmember Eric Poppler. All In Favor. Motion was approved by all present.

Old City Business

- **Land Use Application for Mark Martinsen (480 Henrietta Avenue) Variance Request(s)**
 - **MOTION: Councilmember Tim Tracy moved to hold a Public Hearing for the land use application (variance request) for 480 Henrietta Avenue on June 13, 2023 at 7:00 pm. Seconded by Councilmember Jessica Weber. All in Favor. Motion was approved by all present.**
- **Water Improvements (Old Water Tower)**
 - **City Clerk Gruenhagen informed council that a pre-con meeting will be held on May 25, 2023 at 9:00 a.m. More information to follow.**
- **PT Seasonal Help for Mowing**
 - **The Personal Committee conducted interviews and agreed to recommend the hiring of Steve Frensko for the PT Seasonal Help Position.**
 - **MOTION: Councilmember Tim Tracy moved to hire Steve Frensko for the PT Seasonal Help at \$15.00/Hour. Seconded by Councilmember Jessica Weber. All IN Favor. Motion was approved by all present.**
- **Parcel 45.02010100 (Vacant Lot)**
 - **Council discussed various options for use of the parcel. The Council will also seek input from the public.**



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New City Business

- Approve Liquor License Renewals
 - Hamburg Baseball Club - Wine License (\$100)
 - Know It All's Bar & Grill - On/Off Sale & Special Sunday (\$1,500)
 - **MOTION: Councilmember Eric Poppler moved to approve the Liquor Licenses for the Hamburg Baseball Park and Know It All's Bar & Grill. Seconded by Councilmember Mitch Polzin. All in Favor. Motion was approved by all present.**
- Volleyball Court/Park Tables (Park)
 - Council discussed removing the Volleyball Court in the Park and replacing the wooden spools in the Park with maintenance free tables.
- Stop Signs on Donald/George & Louisa/Sophia
 - Council had to objections to adding stop signs at these intersections and replacing various other street signs in town.
- Juneteenth Holiday (Change to Employee Handbook)
 - **MOTION: Councilmember Eric Poppler moved to approve and add the Juneteenth Holiday to the Employee Handbook as a paid day off per State Statute. Seconded by Councilmember Mitch Polzin. All in Favor. Motion was approved by all present.**
- City Clerk-Treasurer Hours (October 2022 to March 2023)
 - Compensation for Extra Hours Worked outside Normal Duties
 - City Clerk Gruenhagen reported that he worked a total of 75 hours outside his normal work duties when the city was short staffed from October 2022 to March 2023. Council thanked him for his extra work keeping the city running.
 - **MOTION: Councilmember Tim Tracy moved to pay City Clerk Gruenhagen for the extra 75 hours worked at his current rate of pay. Seconded by Councilmember Eric Poppler. All in Favor. Motion was approved by all present.**

City Council Reports

- Councilmember Mitch Polzin (Streets) reported on getting costs to pave alleys in town.
- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) asked about the use of the current lawnmowers and cost to replace.
- Mayor Chris Lund thanked Councilman Tracy for running the last meeting.



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Mayor Chris Lund moved to close the Council Meeting at 6:37 p.m. pursuant to Minnesota State Statute Section 13D.05, Subd. 2(b) to consider preliminary considerations of allegations made against individuals subject to the City's Authority. Seconded by Councilmember Eric Poppler. All in Favor. Motion was approved by all members present.

Mayor Lund moved to reopen the City Council Meeting at 7:07 p.m. Seconded by Councilmember Eric Poppler. All in Favor. Motion was approved by all members present.

MOTION: Councilmember Eric Poppler moved to instruct City Attorney Kelly Dohm to draft a letter addressing the allegations made against individuals subject to the City's Authority as discussed during the closed meeting. Seconded by Councilmember Jessica Weber. All in Favor. Motion was approved by all present.

MOTION: Councilmember Eric Poppler moved to adjourn the City Council Meeting at 7:08 pm. Seconded by Councilmember Mitch Polzin. All in Favor. Motion was approved by all present.

Amended/Approved on September 29, 2023



Jeremy Gruenhagen
City Clerk/Treasurer