



HAMBURG CITY COUNCIL AGENDA **MAY 8, 2018**

1. **Call Public Hearing to Order at 6:30 PM**
 - 2040 Comprehensive Plan
2. **Close Public Hearing for 2040 Comprehensive Plan**
3. **Call City Council Meeting to Order**
 - Pledge of Allegiance
4. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
5. **Agenda Review (Added Items) and Adoption**
6. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - Approve Minutes for April 10, 2018
 - Approve Payment of Added April Claims (\$45,622.08)
 - Approve Payment of May Claims (\$18,048.94)
 - Cash Flow Statement for February 2018
 - Delinquent Utility Bills Report
 - Employee Project Lists
 - Pond (Brush) Sign Up Sheet
7. **Hamburg Fire Department**
 - HFDRA Retirement Account (PERA)
8. **Jaguar Communications**
 - City-Wide Fiber-Optic (Private Services)
 - City Services (Phones/WTP)
9. **Bonnie Freis**
 - Community Hall Auction
10. **Jaime Haas (Parkside Tavern)**
 - Hamburg Big Rib Jig
 - Close RR Street Along Bar
 - Liquor License (Caterer's Permit)



HAMBURG CITY COUNCIL AGENDA
MAY 8, 2018

11. Lois Droege

- **George Street (Develop Outlot B)**

12. Storm Water Easement (Railroad Street)

- **Lease Agreement - Jake & Steve Trebesch**

13. Old City Business

- **2040 Comprehensive Plan**
 - **Approve Resolution Number 2018-06 (2040 Comp Plan Update)**
- **2019 DWRP Project Priority List (Water Tower)**
- **I/I Abatement Program**
- **Medical Leave (Jeremy Gruenhagen)**

14. New City Business

- **Xcel Energy Memo (Pole Attachments)**
- **2018/2019 Work Comp Renewal (Deductible)**
- **2018 Street Improvements/Repairs**
- **2018 Building Repairs (Roofs/Steps)**
- **Carver County Dog Ordinance**
- **Declare Nuisance Violations**
 - **420 Maria Avenue**
 - **625 Kim Avenue**

15. City Council Reports

- **Councilmember Jason Buckentin**
- **Councilmember Tim Tracy**
- **Councilmember Scott Feltmann**
- **Councilmember Steve Trebesch**
- **Mayor Chris Lund**

15. Adjourn City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
MAY 8, 2018***

COMMUNITY HALL

JUNE

**9 – Wedding Reception
30 – Wedding Reception**

PARK ACTIVITIES

MAY

19 - Wedding Reception

JUNE

**2 – Park Rental
3 – Park Rental
15 – Park Rental
17 – Park Rental
23 – Big Rib Jig**

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

MAY

**6 – Community Center Rental
7 – Lions Board Meeting
7 – FD Training
8 – Public Hearing 6:30 PM
8 – Hamburg City Council Meeting @ 7:00 PM
19 – *Potential Rental if weather is bad at the Park*
21 – Lions Club Meeting
26 – Community Center Rental
28 – Memorial Day (City Offices Closed)
29 – HFDRRA Meeting**

JUNE

**3 – Community Center Rental
4 – Hamburg Lions Board Meeting
4 – HFD Training
12 – Hamburg City Council Meeting @ 7:00 PM
12 – Young America Township Meeting
18 – Hamburg Lions Club Meeting
25 – Hamburg Fire Dept. (Relief Association) Meeting**

**CITY OF HAMBURG
PUBLIC HEARING NOTICE
COMPREHENSIVE PLAN**

Notice is Hereby Given, that the Hamburg City Council, acting as the Planning Commission, will hold a Public Hearing on May 8, 2018 at 6:30 p.m. at the Hamburg Community Center at 181 Broadway Ave. The purpose of the public hearing is to present and consider recommending approval of the City of Hamburg 2040 Comprehensive Plan for release and formal review by affected jurisdictions and the Metropolitan Council.

If you have any questions or concerns about the hearing feel free to attend, call the City Offices at (952) 467-3232, email the City Office (cityadmin@cityofhamburgmn.com) or write in advance to the City of Hamburg, P.O. Box 248, Hamburg, MN 55339.

Jeremy Gruenhagen
City Clerk-Treasurer



HAMBURG CITY COUNCIL AGENDA APRIL 10, 2018

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 pm. Those in attendance were: Council Members Scott Feltmann, Steve Trebesch, and Jason Buckentin. Councilman Tim Tracy was absent. City Maintenance Greg Schultz, Hamburg Fire Department: Chief Justin Buckentin, and President Scott Anderson. Brad Falteysek with Abdo, Eick and Meyers, and Hamburg resident Jake Trebesch.

Agenda Review (Added Items) and Adoption

- N.I.M.S. Training

MOTION: Councilman Steve Trebesch moved to approve the Agenda Review as amended. Seconded by Councilman Jason Buckentin. Motion was approved with 3 Yea's and Councilman Tim Tracy being absent.

Consent Agenda

- Approve Minutes for March 13, 2018
- Approve Payment of Added March Claims (\$37,705.40)
- Approve Payment of April Claims (\$13,862.57)
- Approve Temporary On-Sale Liquor License for Hamburg Lions Club for April 21, 2018 Wedding Reception
- Approve Resolution Number 2018-05 (Local Decision Making Authority)
- Cash Flow Statement for January 2018
- Delinquent Utility Bills Report
- Employee Project Lists
- Sever Weather Awareness Week (April 9-13, 2018)
- Clarke Mosquito Control Schedule for 2018
- Sheriff's Office 18th Annual Recognition Evening – April 17, 2018
- Hamburg's 1st Quarter 2018 Sheriff's Office Report
- S.H.I.P. Grant Idea – Fitness Course
- SW Light Rail Update from TC&W President (Email)

MOTION: Councilman Steve Trebesch moved to approve the Agenda Review. Seconded by Councilman Jason Buckentin. Motion was approved with 3 Yea's and Councilman Tim Tracy being absent.

Hamburg Fire Department Report

- Retirement Letter (Chief Buckentin)
- McLeod County Coop Grant (Air Pack Holders)
- HFDRA Donation (Air Pack Holders/Pagers)
 - 24 Bottles have been replaced, using other grants to purchase holders
- PERA (HFDRA)



HAMBURG CITY COUNCIL AGENDA APRIL 10, 2018

- Council will wait to hear from Rep. Nash regarding possible changes in Legislation regarding PERA.

Greg Schultz

- Wastewater Lift Station Pump - has been installed
- Lead Water Testing - Results/Update
 - Some results have come in and 2 homes have tested slightly high. Waiting for the remaining results before deciding on how to move forward.
- Inflow & Infiltration Program Inspections
 - 4 homes with connection violations and 2 homes need a toilet pulled for the inspection to be completed.
- Ordinance Number 124 (Update)
 - Will re-word ordinance to strengthen prohibited connections and address cracks, sags, etc..

Abdo, Eick & Meyers – Brad Falteysek

- **2017 City Financial Audit**
 - Council was walked through the audit draft

Jaguar Communications

- **May 8, 2018 Council Meeting**
- **City-Wide Fiber-Optic (Private Services)**
- **City Services (Phones/WTP)**

Storm Water Easement (Railroad Street)

- Lease Agreement - Jake & Steve Trebesch
 - City Attorney requested a legal description of the property and a copy of the deed.

Old City Business

- City Name Tags/Shirts
 - All have been received and distributed
- Medical Leave (Jeremy Gruenhagen)
 - Family meeting on the 13th to figure out appointments and schedule family members to assist.

New City Business

- 2040 Comp. Plan Public Hearing
 - May 8, 2018 @ 6:30 PM
- Bids for Stand-alone Office Copier



HAMBURG CITY COUNCIL AGENDA
APRIL 10, 2018

MOTION: Councilman Steve Trebesch moved to approve the State Government Lease option through Loffler for a Canon copier. Seconded by Councilman Jason Buckentin. Motion was approved with 3 Yea's and Councilman Tim Tracy being absent.

- Carver County Dog Ordinance
 - Meeting on April 17th for the Local Government Workshop to discuss adopting the Counties Dangerous Dog Ordinance.
- Martha Street Ditch
 - Township reported the blocked water flow to the County Ditch Inspector and the Road Authority.
- New Election Equipment for 2018
- March Payroll

MOTION: Councilman Scott Feltmann moved to approve \$50.00 per day for Mel Sprengeler to cover Rounds while Greg Schultz was on vacation. Seconded by Councilman Jason Buckentin. Motion was approved with 3 Yea's and Councilman Tim Tracy being absent.

- N.I.M.S. Training
 - All Council has completed the on-line training

City Council Reports

- Mayor Chris Lund
 - League of MN Cities Conference – The League does a lot for each City including allowing us to enact our own City Ordinances. Spoke with Rep. Erdahl about the history of Hamburg's water and the cost increases over the past 15 years. The squeaky wheel gets the grease so contact our Representatives about our water tower needs. Jeremy will pull together the addresses and phone numbers of each Rep. and have that available in the City Office. Free parking in the League parking lot. May 21st is the last day of the Legislative session.

MOTION: Councilman Steve Trebesch moved to adjourn the City Council Meeting at 9:00 PM. Seconded by Councilman Scott Feltmann. Motion was approved with 3 Yea's and Councilman Tim Tracy being absent.

**Submitted by:
Tamara Bracht
Deputy Clerk**

2018 April Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - March 2018	\$3,370.94	4/10/2018
ACH	PERA	Divided	PERA Withholding - March 2018	\$441.93	4/10/2018
ACH	PERA	Divided	PERA Withholding - March 2018	\$707.04	4/10/2018
ACH	MN Dept. of Revenue	Divided	March 2018 State Withholding Tax Payment	\$602.00	4/10/2018
ACH	HealthPartners	Divided	Health Insurance for April 2018	\$2,958.95	4/10/2018
ACH	AT&T	General Gov't	Cell Phone Payment (April)	\$28.85	5/8/2018
ACH	Google	General Gov't	Email Account Service for February 2018	\$80.00	5/8/2018
ACH	MN Dept. of Revenue	Divided	Sales & Use Tax for 1st Qtr 2018	\$103.00	5/8/2018
ACH	Jeremy Gruenhagen	Divided	April Wages	\$1,843.87	5/8/2018
ACH	Mel Sprengeler	Divided	Wages 3-26-18 to 4-8-18	\$276.91	5/8/2018
ACH	Greg Schultz	Divided	Wages 3-26-18 to 4-8-18	\$860.78	5/8/2018
ACH	Tamara Bracht	Divided	Wages 3-26-18 to 4-8-18	\$1,629.83	5/8/2018
ACH	Jeremy Gruenhagen	Divided	April Wages	\$1,843.86	5/8/2018
ACH	Tamara Bracht	Divided	Wages 4-9-18 to 4-22-18	\$614.22	5/8/2018
ACH	Greg Schultz	Divided	Wages 4-9-18 to 4-22-18	\$1,956.04	5/8/2018
DC	Hamburg Post Office	General Gov't/Water	Postage (Stamps)/Water Samples	\$133.45	5/8/2018
DC	Classroom Essentials	Hall	145 Dove Gray Folding Chairs	\$1,993.75	5/8/2018
DC	Urban Land Institute	General Gov't	Annual Membership	\$170.00	5/8/2018
19062	All Flags, LLC	Divided	1 MN Flag in Polyester, 2 US Flags in Polyester, Shipping	\$161.43	4/10/2018
19063	Ancom Communications Inc.	Public Safety (FD)	3 Pagers and 3 Desktop Chargers	\$2,344.00	4/10/2018
19064	Carver County Attorney's Office	General Gov't	Fines Collected -1/2 Due to Attorney's Office, 2018 Quarterly S	\$383.52	4/10/2018
19065	Galls, LLC	Public Safety (FD)	5 Mens Paragon Shirts	\$253.50	4/10/2018
19066	McCleod Publishing	Hall	2018 Wedding Section in Sibley Shopper	\$83.25	4/10/2018
19067	MNSPECT, LLC	Public Safety (FD)	Permit Fee for 870 Park Ave. Re-Roof, 2 Mechanical Permits at	\$175.00	4/10/2018
19068	Municipal Emergency Services, Inc.	Public Safety (FD)	Low Rider Helmet with Face Shield	\$265.40	4/10/2018
19069	Robb's Electric	Public Safety (FD)	Parts and Labor to Re-locate Drop Cord in Fire Station	\$195.05	4/10/2018
19070	W.W.O.T.A.	Divided	Water/Wastewater Training & Assistance for March 2018	\$570.00	4/10/2018
19071	Wm. Mueller & Sons, Inc.	Public Works	Fuel for Ford Ranger, Snow Removal for February 2108	\$1,350.56	4/10/2018
19072	MN BCA	Public Safety (FD)	Background Check for Aaron Prim	\$15.00	5/8/2018
19073	Carver County & CarverLink	Divided	Police Overtime Hours & Telephone/Internet Services 4-1-18 to	\$265.00	5/8/2018
19074	CenturyLink	Divided	Phone Service 4/3/18/18 - 5/17/18)	163.57	5/8/2018
19075	Core & Main	Water	Valve Stem Oiler Kit for Water Valves	262.61	5/8/2018
19076	Electric Pump, Inc.	Sewer	Installed New Flygt Pump at the Park Lift Station	11550.32	5/8/2018
19077	G&K Services	Divided	Cleaning Supplies - Towels, Mops, Rags, Garbage Liners and C	\$832.74	5/8/2018
19078	Galls, LLC	Public Safety (FD)	FD Uniform Badges	\$359.15	5/8/2018
19079	Greg Schultz	Public Works	Clothing Allowance: Steel Toed Boots, 1 Pair of Work	\$200.00	5/8/2018
19080	Melchert-Hubert-Sjodin, PLLP	General Gov't	Correspondence with Jeremy Gruenhagen, Phone call with Ch	\$547.50	5/8/2018
19081	Menards	Divided	Mag Tray with Light, Dawn Dish Soap, Garbage Liners, Paper T	\$80.59	5/8/2018
19082	Motorola	Public Safety (FD)	Replacement Radios	\$10,408.44	5/8/2018
19083	Quill	General Gov't	Office Supplies - Pens & Post-it Notes	\$91.94	5/8/2018
19084	S.E.H.	Sewer	2018 I & I Reduction Program, PPL Application, Storm Water P	\$7,143.51	5/8/2018
19085	South Central College	Public Safety (FD)	2018 Fire School Mini-Conference for Justin Buckentin, Full - C	\$270.00	5/8/2018
19086	Wigfield Design	Public Safety (FD)	12 Accountability Tags	\$72.00	5/8/2018
19087	Xcel Energy	Divided	Electricity/Natural Gas Services (3/5/18 - 4/3/18) All 3 Bills	\$1,825.15	5/8/2018
				\$59,484.65	
			April Claims	\$13,862.57	4/10/2018
			Added April Claims	\$45,622.08	5/8/2018
			Total April Claims	\$59,484.65	

2018 May Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - April 2018	\$2,775.02	5/8/2018
ACH	PERA	Divided	PERA Withholding - April 2018	\$461.36	5/8/2018
ACH	PERA	Divided	PERA Withholding - April 2018	\$486.98	5/8/2018
ACH	PERA	Divided	PERA Withholding - April 2018	\$707.04	5/8/2018
ACH	MN Dept. of Revenue	Divided	April 2018 State Withholding Tax Payment	\$511.00	5/8/2018
ACH	HealthPartners	Divided	Health Insurance for May 2018	\$2,958.95	5/8/2018
DC	Northern Tool	Streets	Trailer to Mount the Electronic Speed Sign	\$319.98	5/8/2018
19088	Carver County Environmental Services	General Gov't Bldgs	(36) 4 Foot Flourescent Light Bulbs, 2 Tires	\$33.00	5/8/2018
19089	Hilgers Plumbing & Heating Inc.	Sewer	Pull Toilet and Reset it for the I & I Program at 811 William St.	\$157.50	5/8/2018
19090	Kirvida Fire	Public Safety (FD)	2018 Annual Pump Test on Engine #11 & #12	\$854.86	5/8/2018
19091	Menards	Divided	7 Toilet Diaphragms and a Deadbolt for Band Shelter	\$219.38	5/8/2018
19092	Municipal Emergency Services, Inc.	Public Safety (FD)	9 Smart Dock Seat Brackets to Hold Air Packs	\$4,614.48	5/8/2018
19093	Plunkett's Pest Control	Divided	Community Hall/City Hall/Fire Dept. Service Dates 4-18 & 4-20, 2018	\$139.12	5/8/2018
19094	W.W.O.T.A, Inc.	Divided	Water/Wastewater Training & Assistance for April 2018	\$832.50	5/8/2018
19095	Wm. Mueller & Sons	Divided	Snow Plowing for April, Fuel for City Vehicles, Lawnmower and Bot	\$2,977.77	5/8/2018
				\$18,048.94	

APRIL 2018 DELINQUENCY REPORT

Updated Balances	payments	BALANCE (current + over due)	Total \$			30 days over			60 days over			90 days over			Account #
			CURRENT	overdue	1 Per. Overdue	2 Per. Overdue	3 Per. Overdue								
								APRIL	MARCH	FEB	JAN				
		\$405.26	\$142.15	\$263.11	\$166.07	\$97.04								01-00002490-00-4	
		\$236.94	\$112.83	\$124.11	\$124.11									01-00002611-00-5	
		\$263.77	\$118.69	\$145.08	\$145.08									01-00005421-00-1	
		\$826.06	\$179.19	\$646.87	\$616.05	\$30.82								01-00005490-00-1	
		\$294.27	\$136.29	\$157.98	\$157.98									01-00006190-01-2	
		\$235.56	\$111.45	\$124.11	\$124.11									01-00006330-00-5	
		\$91.87	\$71.78	\$20.09	\$20.09									01-00007619-00-8	
		\$304.80	\$159.74	\$145.06	\$145.06									01-00007625-00-7	
		\$204.78	\$96.79	\$107.99	\$107.99									01-00007630-00-5	
		\$217.33	\$99.67	\$117.66	\$117.66									01-00008310-00-7	
		\$266.44	\$119.75	\$146.69	\$146.69									01-00008420-00-7	
		\$163.22	\$76.19	\$87.03	\$87.03									01-00008430-00-0	
		\$190.91	\$89.37	\$101.54	\$101.54									01-00010150-00-6	
		\$191.50	\$83.51	\$107.99	\$107.99									01-00010171-00-3	
		\$315.32	\$133.35	\$181.97	\$181.97									01-00010191-00-9	
		\$201.77	\$93.78	\$107.99	\$107.99									01-00011643-00-0	
		\$123.28	\$109.90	\$13.38	\$13.38									01-00011860-00-7	
		\$221.99	\$101.10	\$120.89	\$120.89									01-00011890-00-6	
		\$102.78	\$95.24	\$7.54	\$7.54									01-00014320-00-7	
		\$346.43	\$105.39	\$241.04	\$131.81	\$109.23								01-00014410-00-1	
		\$1,179.54	\$175.87	\$1,003.67	\$299.37	\$251.63	\$452.67							01-00015811-00-9	
		\$507.96	\$191.99	\$315.97	\$245.64	\$70.33								01-00016604-00-4	
		\$295.75	\$139.38	\$156.37	\$156.37									01-00017613-00-5	
		\$221.92	\$98.17	\$123.75	\$123.75									01-00017617-00-9	
\$0.00	\$0.00	\$7,409.45	\$2,841.57	\$4,567.88	\$3,556.16	\$559.05	\$452.67								

Activity/Project List Deputy Clerk

April - May, 2018

Date	Activity	Date	Outcome
4/9/2018	Caught Jeremy up regarding City business while he was on vacation, received 2 returned water payment checks		
4/10/2018	Updated I & I results spreadsheet, entered receipts into QB, prepared for Council		
4/11/2018	sent out nuisance/violation letter and several water shutoff's, sent out bill payments, worked with Loffler to set up copier contract, entered bills. updated claims list, entered check numbers in QB.		
4/17/2018	filled in 2018 nuisance spreadsheet, filed council agenda, typed up council meeting, updated meter change-out spreadsheet, entered bills		
4/24/2018	Inquiry regarding Lead test results, compost dumpster, when Scheele and RR were going to be done and who is doing the work		
5/2/2018	Shut off Finnerty's water	5/2/2018	Greg shut off the Finnerty's and then turned them back on once they paid
5/2/2018	Sent CSO to post a shut off notice to Jennifer Smith, gave directions for UFC	5/2/2018	COMPLETE
5/3/2018	Spoke with Lois Droege 4 times today regarding her development, as well as calling Jeremy and Justin Black about the same thing. New Chairs were delivered to the hall. Tim Walter stopped in and wants to clean the ditch on Vera Ave. Will have Jeremy call him tomorrow. 4:00 I met with wedding party at the hall to answer questions.		

May 2018 Public Works Report

Date	Activity/Project	Due Date	Update
	<p>Spring clean up- branches, sod, shelters and tables.</p> <p>Installed meter and turned on water at Baseball Park.</p> <p>Turned on water at Softball Parks. Cleaned the bathrooms and repaired leaks.</p> <p>Moved tables to outdoor shelter and put out garbage cans.</p> <p>Installed meter and turned on water at Baseball Park.</p> <p>In the process of assembling a trailer to mount the speed sign on. It will be portable and can be moved more easily.</p> <p>Taking pond samples and getting ready for spring discharge.</p> <p>Took delivery of 145 new chairs for the hall. I will be going through the old ones and getting rid of the worst ones.</p>		

Close Pond Gate	Council Member / Mayor
5/12/2018	
5/19/2018	
5/26/2018	
6/2/2018	
7/7/2018	
7/14/2018	
7/21/2018	
7/28/2018	
8/4/2018	
8/11/2018	
8/18/2018	
8/25/2018	
9/1/2018	
9/8/2018	
9/15/2018	
9/22/2018	
9/29/2018	
10/6/2018	
10/13/2018	
<p>Greg will open the pond gates on Saturday mornings and each Council Member will take their turns closing the gates at 12:00 PM.</p>	



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization Hamburg Lions Club		Date organized July 22, 1982	Tax exempt number 0239
Address 181 Broadway Avenue	City Hamburg	State Minnesota	Zip Code 55339
Name of person making application Tamara Bracht		Business phone (952) 467-3232	Home phone
Date(s) of event June 9, 2018	Type of organization <input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name Duane Kroells - President	City Hamburg	State Minnesota	Zip Code 55339
Organization officer's name Diana Kroells - Treasurer	City Hamburg	State Minnesota	Zip Code 55339
Organization officer's name Sarah Wernimont - Secretary	City Hamburg	State Minnesota	Zip Code 55339
Organization officer's name	City	State Minnesota	Zip Code

Location where permit will be used. If an outdoor area, describe.
 Hamburg Community Hall - 351 Henrietta Avenue, Hamburg, MN 55339

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
 No

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 Yes - Christensen Group - \$1,000,000 Each Occurrence, \$2,000,000 Aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<p><i>City of Hamburg</i> _____ City or County approving the license</p> <p><i>No Fee</i> _____ Fee Amount</p> <p><i>5-8-2018</i> _____ Date Fee Paid</p> <p><i>James H. Brunke</i> _____ Signature City Clerk or County Official</p>	<p>_____</p> <p align="center">Date Approved</p> <p>_____</p> <p align="center">Permit Date</p> <p>_____</p> <p align="center">City or County E-mail Address</p> <p>_____</p> <p align="center">City or County Phone Number</p> <p>_____</p> <p align="center">Approved Director Alcohol and Gambling Enforcement</p>
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CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization	Date organized	Tax exempt number
Hamburg Lions Club	July 22, 1982	0239

Address	City	State	Zip Code
181 Broadway Avenue	Hamburg	Minnesota	55339

Name of person making application	Business phone	Home phone
Tamara Bracht	(952) 467-3232	

Date(s) of event	Type of organization
June 30, 2018	<input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit

Organization officer's name	City	State	Zip Code
Duane Kroells - President	Hamburg	Minnesota	55339

Organization officer's name	City	State	Zip Code
Diana Kroells - Treasurer	Hamburg	Minnesota	55339

Organization officer's name	City	State	Zip Code
Sarah Wernimont - Secretary	Hamburg	Minnesota	55339

Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.
 Hamburg Community Hall - 351 Henrietta Avenue, Hamburg, MN 55339

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
 No

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 Yes - Christensen Group - \$1,000,000 Each Occurrence, \$2,000,000 Aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Hamburg
 City or County approving the license
 No Fee
 Fee Amount
 5-8-2018
 Date Fee Paid

 Date Approved

 Permit Date

 City or County E-mail Address

 City or County Phone Number

Signature City Clerk or County Official

 Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

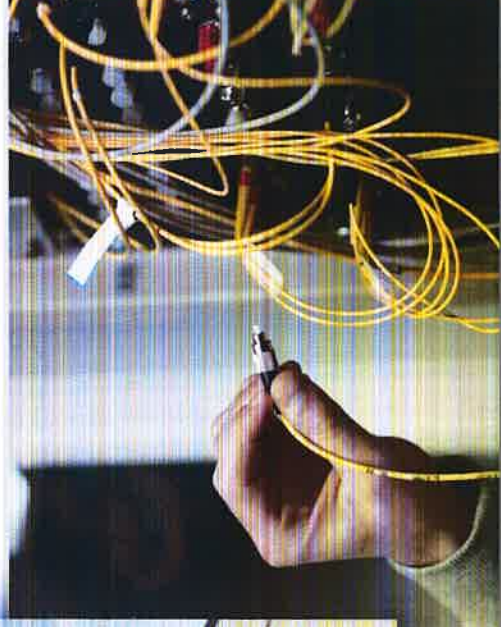
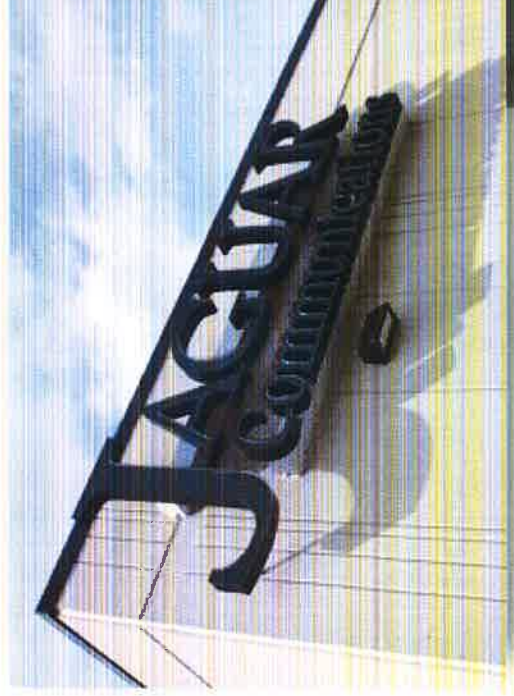
ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



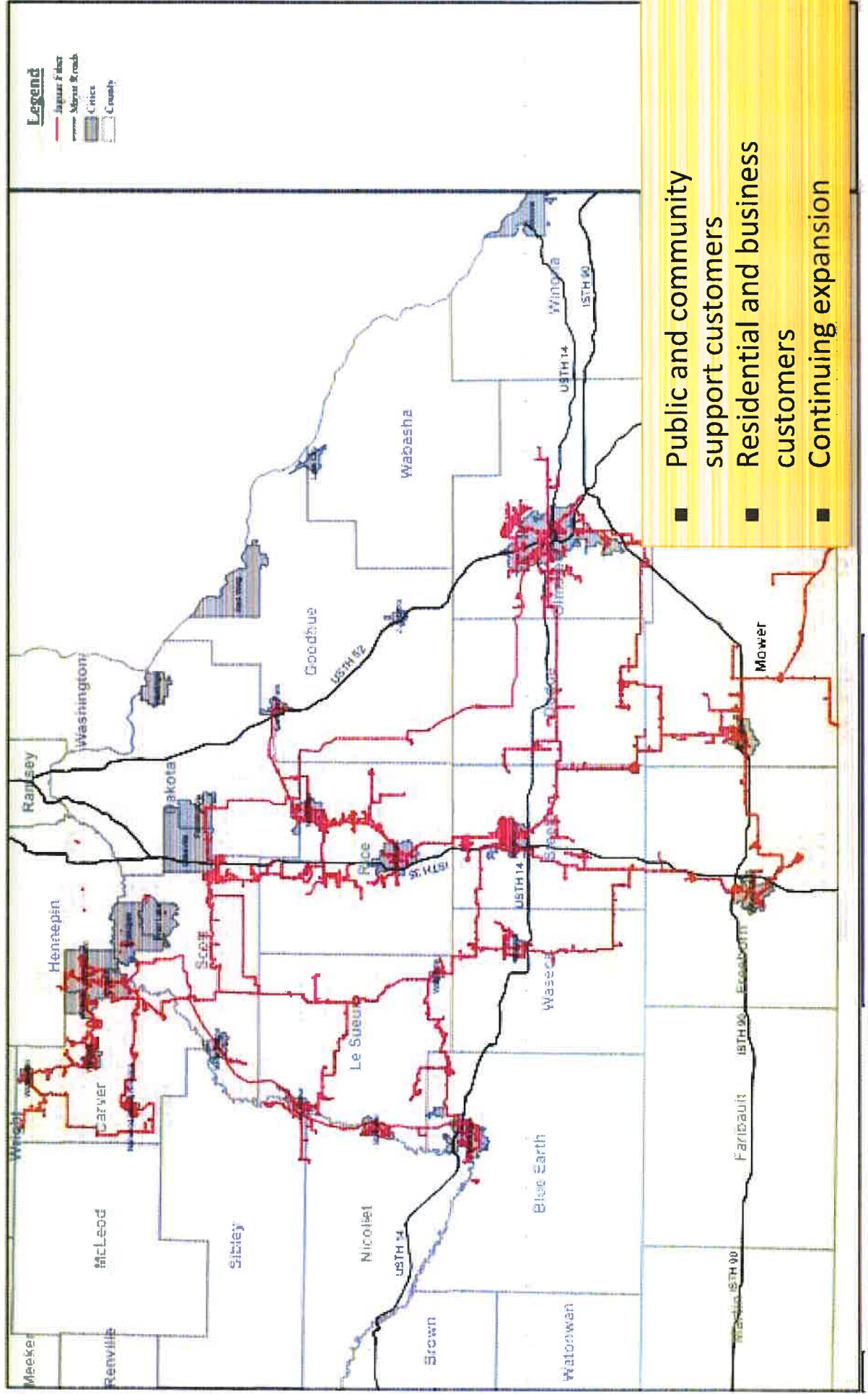
City of Hamburg
4/9/18

Who We Are

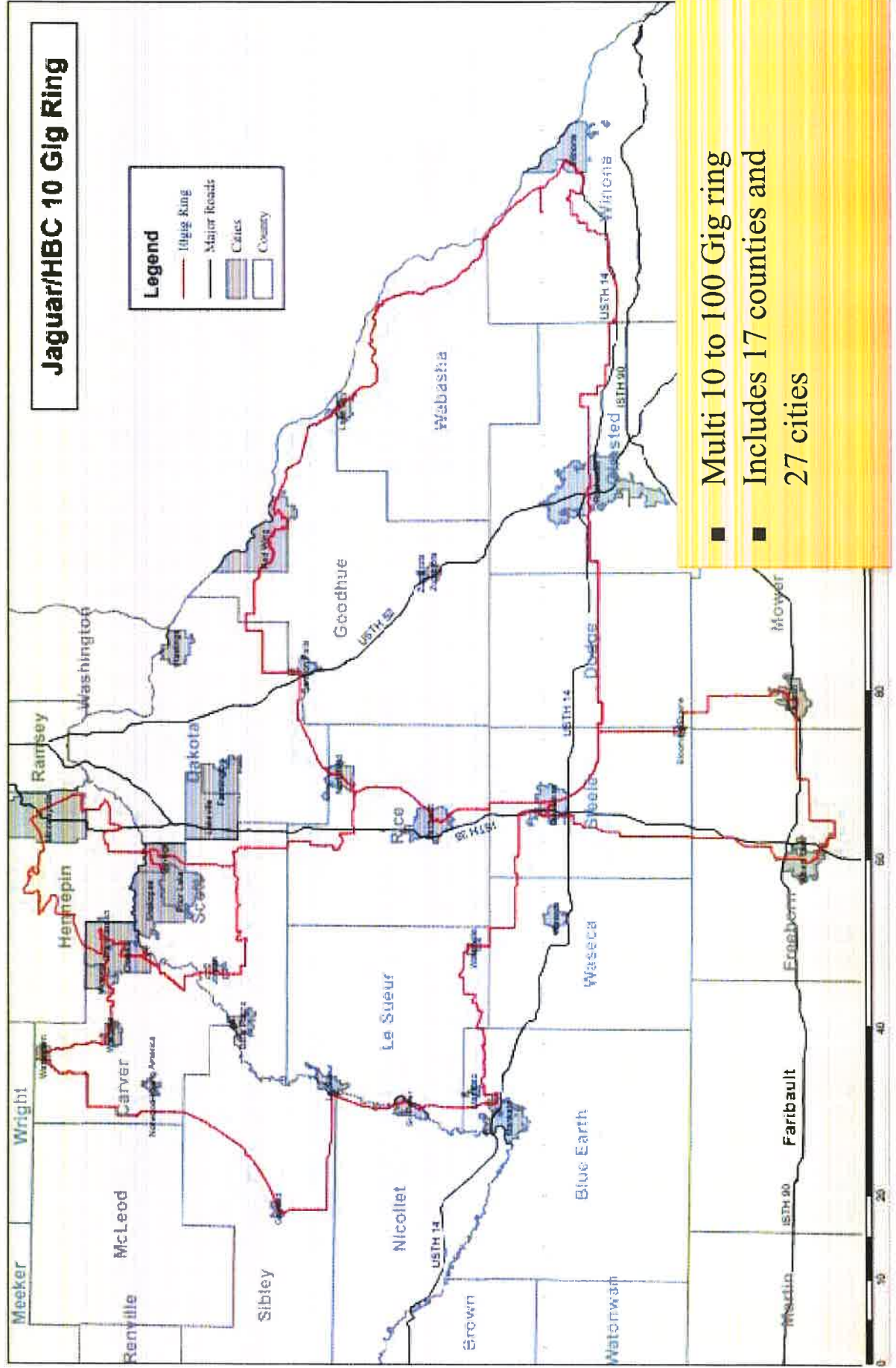
- Locally owned and operated
- 80+ employees
- Growing to meet the needs of our customers



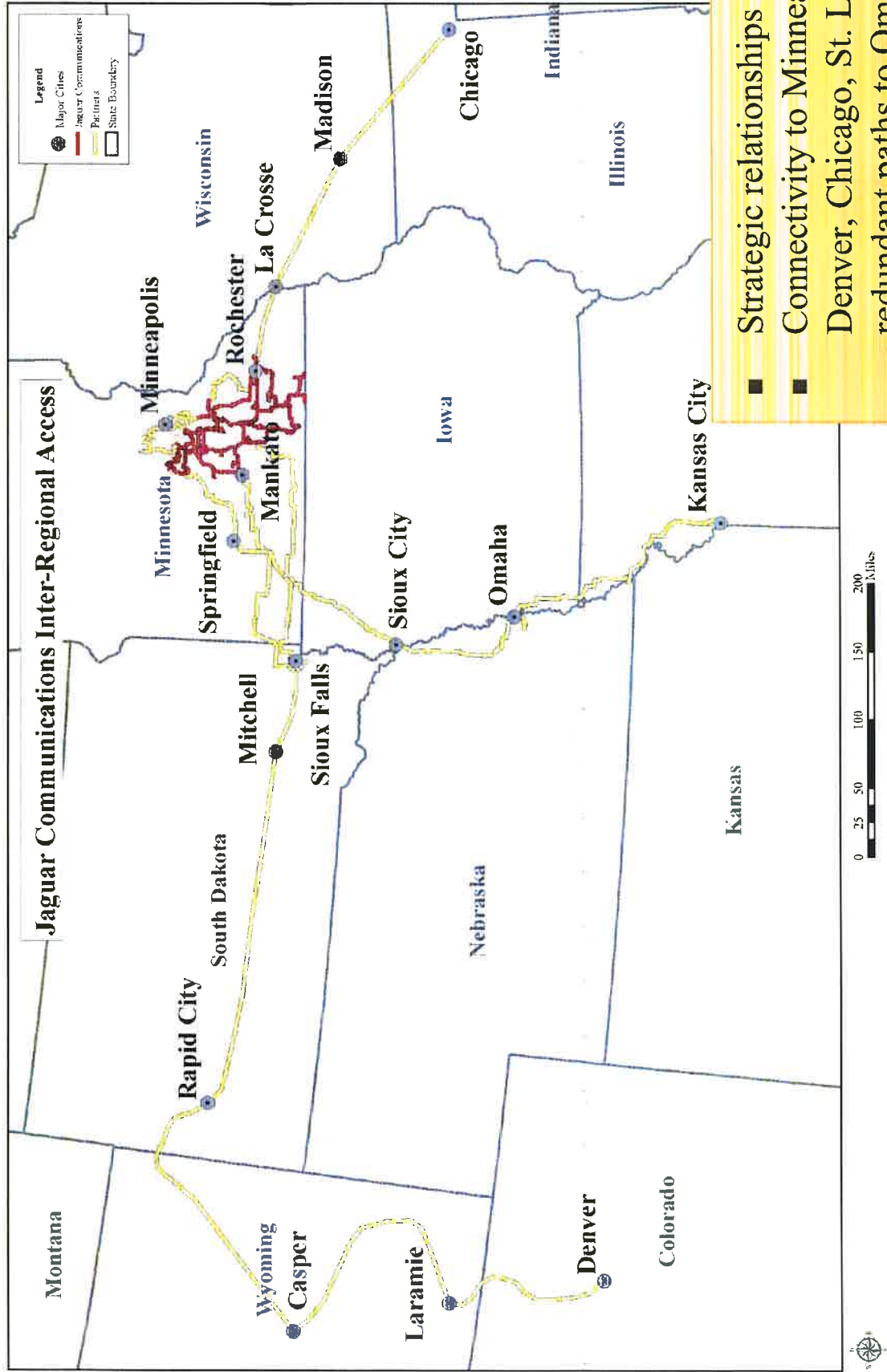
Jaguar's Growth



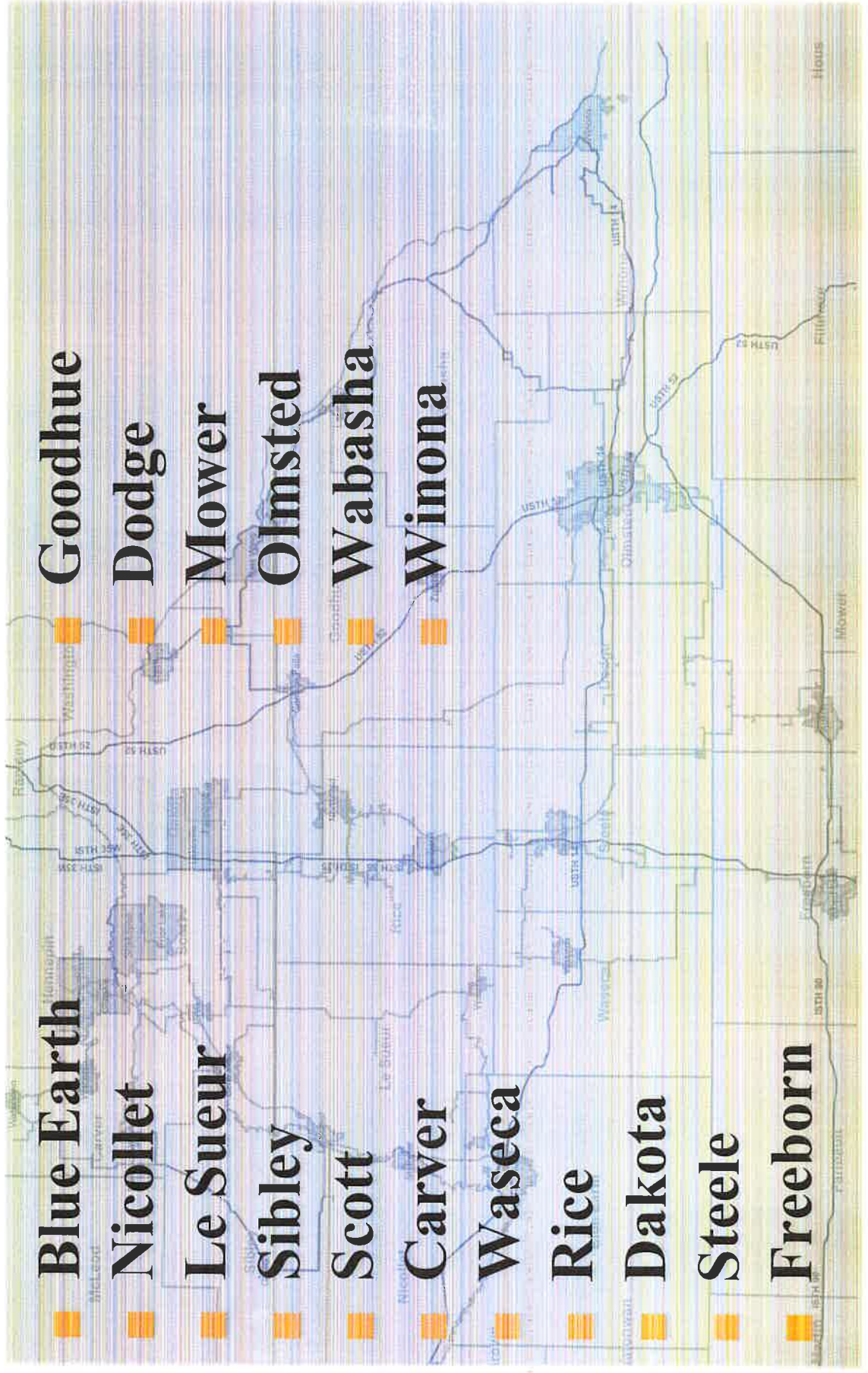
Multi 10-100 Gig Ring



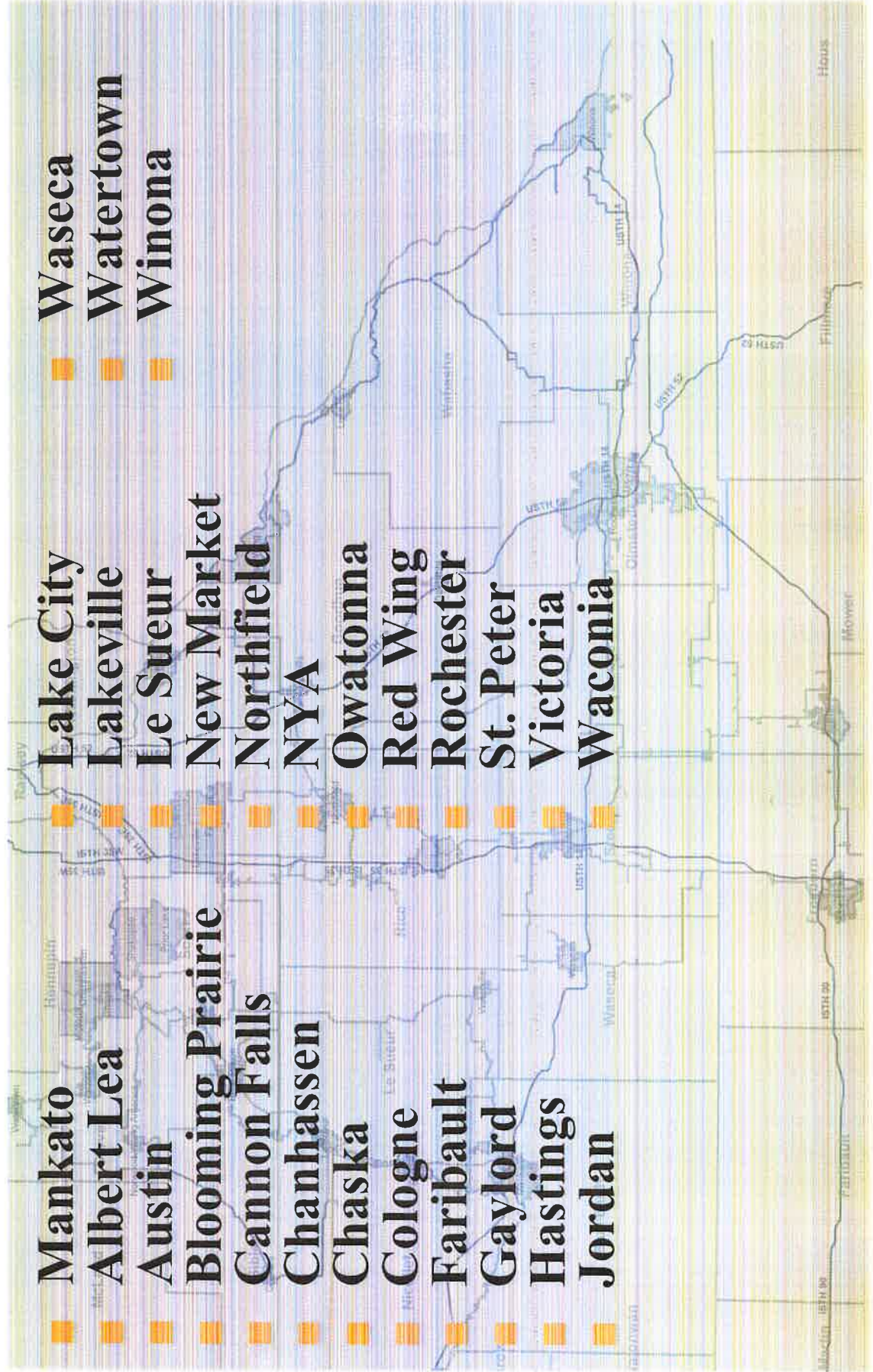
Multi-Region Connectivity



17 Counties



27 Cities



■ Mankato
■ Albert Lea
■ Austin
■ Blooming Prairie
■ Cannon Falls
■ Chanhassen
■ Chaska
■ Cologne
■ Faribault
■ Gaylord
■ Hastings
■ Jordan

■ Lake City
■ Lakeville
■ Le Sueur
■ New Market
■ Northfield
■ NYA
■ Owatonna
■ Red Wing
■ Rochester
■ St. Peter
■ Victoria
■ Waconia

■ Waseca
■ Watertown
■ Winona

Invested In Community

- Multiple local public, private, and school district relationships
- Selected by SOCRATES learning consortium to provide service to 60+ school and library locations. Today Jaguar is in 125+ K-12 school buildings including Owatonna Public Schools
- Expanding relationships with educational and medical institutions
- Fiber to unserved areas

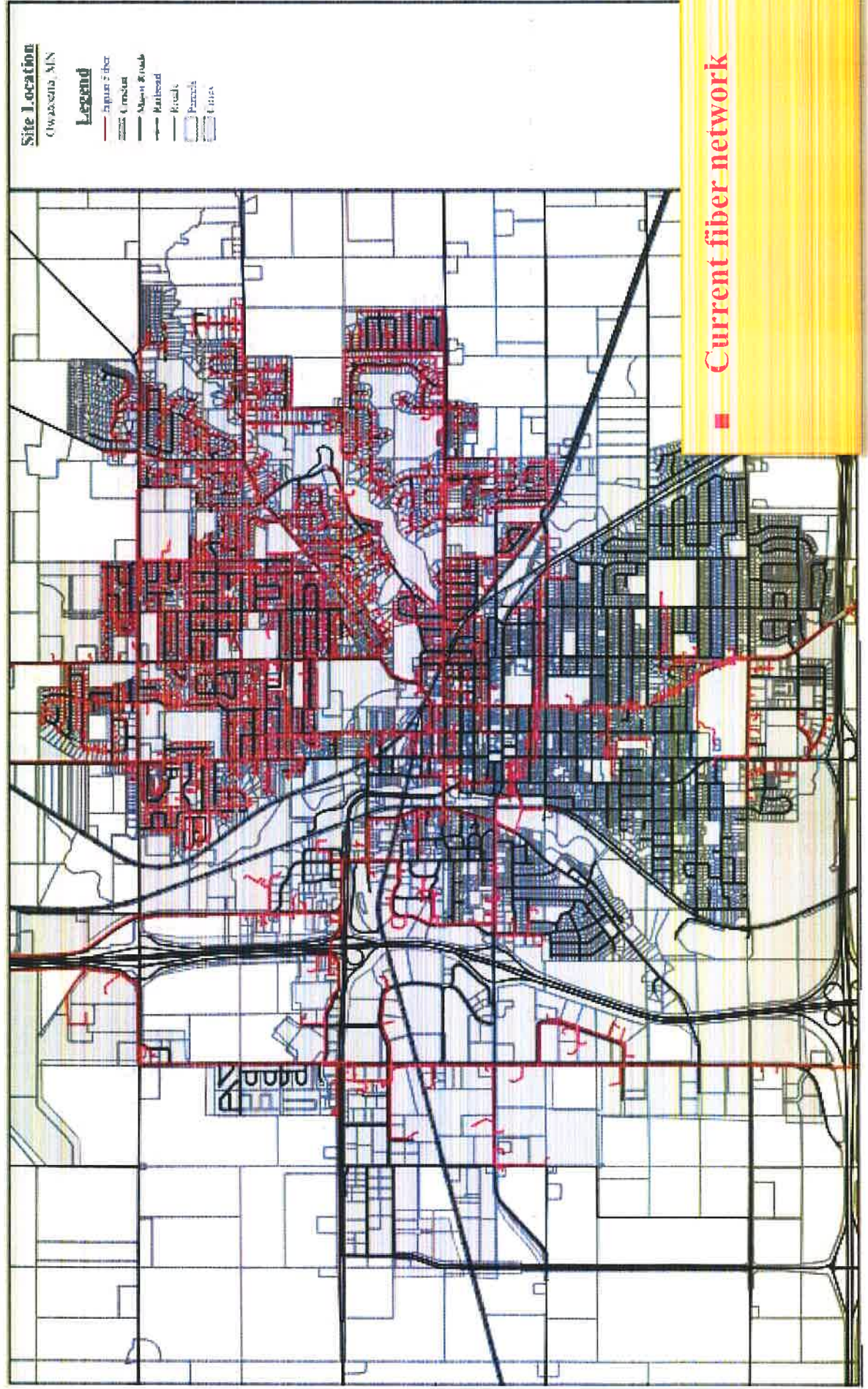
Industry Leader, Local Partner

- Pioneer in fiber network design, development, deployment and operation
- One of largest fiber networks in Minnesota
- Local ownership and community ties
- Around-the-clock staffing for service all day, every day
- Cross-trained, locally-based technicians
- Engaged in public-private partnerships

Jaguar In The Market

- Expand deployment of all-fiber, next-generation networks
- Provide consumer choice and superior service
- Spur facilities-based competition
- Stimulate economic growth and development
- Competition historically drives down prices

City Overlay Example



Services

- Telephone Service with all features for residential and business
- Television service for residential and businesses
- High speed internet service from 10M to 10 Gigs – residential and business
- Pricing for individual services or package pricing from \$29.95 to \$209.95

Conclusion

City of Hamburg and Jaguar:
an exceptional strategic partnership.

Jonathan Rodd
April 9th, 2018

HALL RENTALS 2016

<u>MONTH</u>	<u>DATE</u>	<u>EVENT</u>
JANUARY	16	\ Pheasants Forever Banquet
	17	\ Lions Pancake Breakfast
	23	\ Green Isle CPA Banquet
FEBRUARY		\ Fish Fry 11 a.m.-7 p.m.
	6	\ Hamburg Hunt & Fish Club
	13	Zellmann Fundraiser
MARCH	9	\ Bongards
	18	\ Lions Spring Bingo
	20	\ Easter Egg Hunt
APRIL	8	Christy Storms
MAY	21	Katelyn Hanke
JUNE	11	Ryan Kisor/Elizabeth Jasper
	25	Sharon Schroeder - Reception
JULY	16	Whitney Herrmann/Taylor Peters
AUGUST		
SEPTEMBER	10	Rayna Moe/Neil Mellgren
	17	Wes Willemsen/Mackenzie Wolter
	24	Kelsey Rolf
OCTOBER	1	Ashley & Matt Dols
	8	Todd Mayer/Emily Schultz
	15	Matt Schulenberg/Belinda Effertz
	22	Sara Miller/Thomas Perry
	29	Matt Maas
NOVEMBER	5	Camille Lenzen
	18	\ Hamburg Lions Fall Bingo
	19	Colleen Gagnon
DECEMBER	2	Wm. Mueller & Sons Holiday Party
	3	Hamburg Lions Lunch with Santa
	31	Droege/Schauer

Local Groups: 10
 Weddings: 16
 Other: 1

27 total

HALL RENTALS 2017

<u>MONTH</u>	<u>DATE</u>	<u>EVENT</u>
JANUARY	15	Lions Pancake Breakfast
	21	Pheasants Forever
	28	Green Isle CPA Banquet
FEBRUARY	4	Hunt & Fish Club FISH FRY
MARCH	8	Bongards
	11	HFD Banquet
	20	Baseball Club Meeting
APRIL	1	Hunt and Fish Club Dinner
	7	Lions Spring Bingo
	9	FD Easter Egg Hunt
MAY	20	Mallory Schneider
JUNE	3	Denise Schneider/Mark Liebhard
	17	Bre Josephson
JULY	22	Brad Vinkemeier
AUGUST	18-20	Baseball Tourn. Emergency Evacuation Site
	25-27	Baseball Tourn. Emergency Evacuation Site
SEPTEMBER	1-4	Baseball Tourn. Emergency Evacuation Site
	30	mom- Ann Carpenter/ bride - Rachel Morris
OCTOBER	14	Nicholas Heckmann
NOVEMBER	17	Lions Fall Bingo
DECEMBER	1	Wm. Mueller & Sons Holiday Party
	2	Lions Lunch with Santa
	30	Paul Panning

Local Groups: 13
 Weddings : 6
 Other : 0

19 total

Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
445 Minnesota St., Suite 222, St. Paul, MN 55101
(651)201-7500 FAX (651)297-5259 TTY (612)282-6555

APPLICATION FOR CATERER'S PERMIT
PERMIT FEE \$300

Please check if application is an original or a renewal.

Federal Tax ID # _____

To obtain a Caterer's Permit, applicant must currently hold a valid retail on-sale intoxicating liquor license at a restaurant. All liquor laws and rules apply to both the on-sale license as well as this caterer's permit. Liquor liability and workers compensation insurance are mandatory and a certificate showing off premises coverage must accompany this application for a caterer's permit. Cancellation or suspension of the on-sale license invalidates the caterer's permit also. You, as the licensee, are required to notify the city police chief or county sheriff (if located outside city limits) before any catered events take place in their jurisdiction. Only the licensee holding the caterer's permit shall provide food and liquor at catered events. A pre-license inspection will be conducted by this office prior to caterer's permit approval.

Applicant Name (Individual, Partnership, Corporation – (If Corporation State full Corporate Name) (DOB) (Social Security #)

Trade Name or DBA of Restaurant

Address of Restaurant Telephone #

City or county where on-sale license issued

I certify that the above information provided by the applicant is true, complete, correct and made in good faith and agree to comply with the above paragraph's requirements and all other applicable law in the use of the caterer's permit.

Signature - Authorized Applicant Date Print Full Name of Person Signing

- Please attach the following documents to this form:
- 1) A copy of the applicant's valid on-sale intoxicating liquor license
 - 2) A copy of the applicant's valid restaurant license issued by local Health Department
 - 3) A certificate of liquor liability insurance that states "off premises coverage included" (No applications, binders or declarations)
 - 4) \$300.00 check or money order payable to the Alcohol and Gambling Enforcement Division

TO AVOID DELAYS OR DENIAL OF THIS APPLICATION, ALL ITEMS MUST BE COMPLETED IN FULL OR IT WILL BE RETURNED FOR COMPLETION

MAKE CHECK PAYABLE TO: DIRECTOR OF ALCOHOL AND GAMBLING ENFORCEMENT

Cash _____

Check _____

MELCHERT • HUBERT • SJODIN, PLLP

MEMORANDUM

DATE: May 4, 2018
TO: Hamburg City Council
FROM: Quinn O'Reilly
RE: Storm Sewer/Former Railroad Property

It has recently come to the attention of the City that a small portion of its storm sewer system lacks the necessary easement required to allow the pipes to travel under certain property. The property used to be railroad property, but was sold recently and is now owned by Councilmember Trebesch and his spouse. Councilmember Trebesch has offered the City a lease agreement for the storm sewer pipes going under his land.

A title search was conducted for the properties at issue. There is one easement that has been granted to the City (at the time the easement was obtained, the Village of Hamburg) over part of the land. A copy of the easement is attached. While the easement does not indicate the purpose for the land at issue, it appears the easement was used for street construction. The storm sewer pipes apparently do not fall within the easement area. The City must explore options to obtain the legal right for its storm sewer pipes to travel through the property.

A. The City Cannot Contract with Councilmember Trebesch

Complicating matters in this situation is that cities are prohibited from contracting with councilmembers. Minnesota Statutes, section 471.87, prohibits a public officer from having a personal financial interest in a contract the officer has the authority to make. Minnesota Statutes, section 471.88, provides for exceptions to this prohibition, but none of the exceptions are relevant to this situation. While there is an exception for any contract not requiring competitive bidding, the lease or sale of a real property interest, such as the proposed lease agreement, is not a "contract" for purposes of Minnesota Statutes, section 471.88, which means the exceptions do not apply. The City cannot contract with Councilmember Trebesch for any interest in the real estate, because Councilmember Trebesch has a personal financial interest in the contract.

B. City Condemnation

Though the City cannot acquire the property through a direct contract with Councilmember Trebesch, the City could obtain the easement through eminent domain. Obtaining property from a councilmember through eminent domain does not present the same conflict of interest issues. Condemnation requires the City to follow the procedures set forth in Minnesota Statutes, Chapter 117. In short, the City would need to go to court to obtain the easement.

C. Transfer of the Property

Councilmember Trebesch could choose to transfer the impacted property to his spouse, to facilitate a possible agreement between the City and his spouse for the land. Though this option would likely save the city money in legal fees versus pursuing eminent domain, this option may still prove problematic as it relates to conflicts of interest. Though Councilmember Trebesch would no longer be the legal owner of the property, Minnesota Statutes, section 412.311, prohibits a councilmember from having a direct or indirect interest in any contract made by a city council. It seems likely Councilmember Trebesch would still have an indirect financial interest in any agreement between the City and his spouse. However, it would be up to the rest of the Council to determine if any such financial interest existed.

D. Councilmember Resignation

Councilmember Trebesch may resign from the Council and freely negotiate with the City regarding the storm sewer pipes on his property.

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2018-06**

**A RESOLUTION APPROVING THE DRAFT
HAMBURG 2040 COMPREHENSIVE PLAN UPDATE
FOR AFFECTED JURISDICTIONS AND METROPOLITAN COUNCIL REVIEW**

WHEREAS, the City of Hamburg has completed a draft 2040 Comprehensive Plan Update; and

WHEREAS, the draft 2040 Comprehensive Plan Update will be forwarded to adjacent communities, area school districts, watershed management organization, Carver County, MN Department of Transportation and MN Department of Natural Resources (“affected jurisdictions”) for review; and

WHEREAS, the mandatory 6-month review by affected jurisdictions may not be completed until November 2018; and

WHEREAS, the 2040 Comprehensive Plan Update must be forwarded to the Metropolitan Council by December 31, 2018; and

WHEREAS, it is unlikely that comments from any affected jurisdictions will require any substantive changes in the draft 2040 Comprehensive Plan Update but may require housekeeping amendments or minor clarifications to the plans.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hamburg approves the draft 2040 Comprehensive Plan Update for affected jurisdictions and Metropolitan Council review and authorizes housekeeping amendments and minor clarifications or revisions to the plans.

BE IT FURTHER RESOLVED, the City Council reserves the right to review any substantive revisions to the draft 2040 Comprehensive Plan Update before submission to the Metropolitan Council.

I CERTIFY THAT the above resolution (Resolution 2018-06) was adopted by the City Council of Hamburg, Carver County, Minnesota this 8th day of May, 2018.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



“The City of Hamburg is an Equal Opportunity Employer and Provider.”

CITY OF HAMBURG

***City Clerk - Treasurer
181 Broadway Ave., PO Box 248
Hamburg, MN 55339***

*City Office: (952) 467-3232 TDD: 711 Email: cityadmin@cityofhamburgmn.com
Website: www.cityofhamburgmn.com*

May 4, 2018

SUBMITTED VIA E-MAIL

Chad Kolstad
Minnesota Department of Health
DWRF Program
P.O. Box 64975
St. Paul, Minnesota 55164-0975
Chad.Kolstad@state.mn.us

Dear Mr. Kolstad:

The City of Hamburg is requesting placement on the 2019 Project Priority List (PPL) – Drinking Water Revolving Fund for replacement of the existing water tower, which is more than 100 years old, and distribution system improvements including new water main construction and replacement of existing undersized main.

The project also includes demolition of the existing water tower. The project is being proposed to reduce the risk of water system contamination and to provide for a safer means of access to the top of the tank in comparison to the existing tank. The cost estimate for the project is \$1,130,610.

The project is planned to begin design in October 2018 with construction beginning in April 2019 and final completion in December 2019.

The enclosed PPL application provides more details on the City's water system and the proposed project.

Please let me know if you have any questions or concerns.

Sincerely,



Jeremy Gruenhagen
City Clerk/Treasurer

Enclosures

cc: Justin Black, SEH
Kevin Young, SEH
Heidi Peper, SEH



"The City of Hamburg is an Equal Opportunity Employer."

I. Project Owner
City of Hamburg

II. Project Name
Water Tower Replacement and Distribution System Improvements

III. Contacts
City Representative:
Jeremy Gruenhagen, City Clerk/Treasurer
City of Hamburg
P.O. Box 248
Hamburg, MN 55339
(952) 467-3232
hamburgcityhall@gmail.com

Proposal Writer:
Kevin Young, PE
SEH
1200 25th Avenue South
St. Cloud, MN 56302
(320) 229-4306
kbyoung@sehinc.com

IV. Community Statistics & Population
The City of Hamburg is located in Carver County, Minnesota. Approximately 45 miles southwest of Minneapolis, Hamburg is considered part of the seven-county Twin Cities metropolitan area. The city has seen steady population over the last decade but projected population growth of 17% by 2040.

Current Population: 513
Current Households: 201
Projected 2040 Population: 600
2010 Median Household Income: \$64,500

V. System Description
The City of Hamburg's water system consists of two groundwater wells, a water treatment plant (WTP), water distribution system pipe network, and an elevated storage tank. Water services are metered and the average water demand in 2017 was 32,890 gpd and the maximum water demand was 89,103 gpd.

Supply
Two wells, both constructed in 2003, supply water to the City's WTP. The wells are both near the existing WTP and are drilled to a depth of 620 feet into the Tunnel City-Wonewoc Aquifer. Table 1 includes general information for each well.

Table 1: Hamburg Water Supply Well Data

Well	Constructed	Depth (ft.)	Capacity (gpm)
2A	2003	620	150
3	2003	620	150

Treatment

The water treatment plant was constructed in 2004 to treat water from the City's water supply wells. The treatment plant is designed to remove iron and manganese, arsenic, and radionuclides from the raw well water. The treatment process consists of pre-chlorine and potassium permanganate addition, detention, and pressure filtration followed by fluoridation and post-chlorination for disinfection. The plant is designed for a capacity of 150 gallons per minute (gpm) at a filter loading rate of 3.0 gpm/square foot.

Water from Well Nos. 2A and 3 flow to the WTP through separate pipes and combine into a raw water header inside the WTP. The combined raw water flows through a pressure aeration system prior to pre-chlorine and potassium permanganate addition. The aerated water then flows through a horizontal cylindrical detention tank to allow 30 minutes of detention time prior to filtration.

Water from the detention tank flows through the three (3) vertical pressure filters to remove contaminants in the water. The filtered water then has fluoride and post-chlorine added prior to entering the water distribution system.

Storage

Water is stored in a 55,000 gallon elevated storage tank located on Railroad Street. The water tower was constructed more than 100 years ago and is in need of replacement. Recently, repairs to the tank's roof were required to patch holes that were allowing rain water to enter the tank. The holes were caused by corrosion.

Distribution

The water distribution system consists of water main ranging in size from 4- to 8-inch, with the majority of the system consisting of 6-inch mains. Some of the larger 8-inch mains are located in the direct vicinity of the City's water treatment plant and existing water tower. However, there are segments of 4-inch water main between the WTP and water tower that restrict water flow through the system. Most of the distribution system is looped, but there are dead ends located in cul-de-sacs and the ends of development.

VI. Need for Improvements

The City's water infrastructure is in need of improvement – mainly related to the storage and water distribution systems. The City's WTP is not in need of improvements at this time.

Storage

The City is planning to replace the existing water tower. A visual inspection of the water tower was conducted in 2016, when the water tower was climbed to assess its condition. The last time the tank was painted the previous coatings were not sufficiently removed, which has caused failure of the existing coating in many areas. Additionally, the roof is failing and the tank vents are in need of repair. The inspection determined that a tank rehabilitation was not feasible due to the age and condition of the tank structure and condition of the coating. The primary recommendation of the visual inspection was to replace the water tower instead of rehabilitate it.

Distribution

Water pressure is currently provided to the City's water distribution system from the existing water tower, which is located in a portion of the City that has a looped pipe network. The proposed location of the new water tower (see Section VII below) lacks looped piping and is connected to the looped portion of the distribution system with undersized (4-inch) water main.

In order to efficiently distribute water to the City and provide redundancy, the dead ends in the vicinity of the WTP need to be eliminated and the 4-inch water main needs to be replaced. Looping these dead end mains would also help to improve distribution system water quality. The single feed into the distribution system that necks down to a 4-inch pipe from the water tower and WTP location create problematic head losses in the distribution system during high demand periods.

VII. Alternatives

The City has decided to address the water tower and distribution system problems at this time. The following alternatives were evaluated:

Storage

1. Do nothing. Repairs would be ongoing and made only as required to keep contaminants from entering the water. This alternative does not resolve any safety issues related to tank access and puts the water system at an increased risk of contamination if corrosion issues on the tank roof persist. There is no capital cost associated with this alternative.
2. Construct a new 50,000 gallon water tower. This alternative provides the City with the most benefit in terms of securing the water system, increasing safety for accessing the tank, and preventing water system contamination. The estimated cost of this alternative is \$847,600.

Distribution

1. Do nothing. The dead end areas within the distribution system would remain, along with the undersized mains. These mains will continue to be problematic for the City in terms of both quality and conveyance of water in the distribution system. There is no capital cost associated with this alternative.
2. Replace existing under-sized water main. Replacing undersized (less than 6-inch) water mains in the vicinity of the water tower and WTP with 8-inch water main to improve the distribution of water to the system, since the WTP and water tower are the only supply points within the City. The estimated construction cost of this alternative is \$78,800.
3. Construct new water main to provide more effective looping and improve water distribution from the new water tower site. To improve the distribution of water into the system from the supply points (water tower and WTP), 8-inch water main will be installed to loop the system and provide multiple feeds points for the City from the WTP and water tower. The estimated construction cost of this alternative is \$135,600.

VIII. Alternatives Selected

The following subsections describe two projects selected by the City to replace the existing water tower and to make distribution system improvements.

Storage - Alternative 2

The City intends to move forward with the construction of a new 50,000 gallon water tower in Hamburg and the demolition of the existing water tower. The project would consist of:

- Constructing a new water tower at a higher hydraulic grade line than the existing system.
- Installing a water tower active mixer to prevent freezing in the winter and thermal stratification of the water in the summer.
- Demolishing the existing water tower after the new water tower is online.

Distribution - Alternatives 2 & 3

The City also intends to move forward with a project that will combine the distribution Alternatives 2 and 3 into a single project to replace and install new water main. The project will improve the distribution of water to the system and the quality of water in some of the City's dead end mains. The project would replace approximately 790 linear feet (LF) of 4-inch water main with 8-inch and would include about 1,350 LF of new 8-inch water main construction.

Since the new water tower is to be constructed at the WTP site, the small diameter mains that connect the WTP to the distribution system need to be replaced. If they aren't, the City would have trouble meeting maximum flow demands anywhere in the distribution system. The new construction is necessary to connect the new water tower to the distribution system, eliminate dead ends, and to increase the number of feeds into the distribution system from the WTP and water tower.

IX. Cost Summary

Opinions of probable cost for the proposed projects are included in Tables 2 and 3.

Table 2: 50,000 gallon Water Tower Cost Estimate

Project Component	Opinion of Probable Cost
50,000 gallon Water Tower	\$600,000
Water Tower Mixer	12,000
55,000 gallon Water Tower Demolition	30,000
Connection to Distribution System	10,000
Engineering, Construction, Administration, Legal	130,400
Construction Contingency	65,200
Total	\$847,600

Table 3 includes an opinion of probable cost for the proposed distribution system project combining Alternatives 2 and 3 presented earlier.

Table 3: Distribution System Improvements Cost Estimate

Project Component	Opinion of Probable Cost
New Water Main Construction	\$135,600
Water Main Replacement	78,800
Engineering, Construction, Administration, Legal	42,880
Construction Contingency	25,730
Total	\$283,010

Total 2019 PPL Request: \$1,130,610

X. Project Schedule

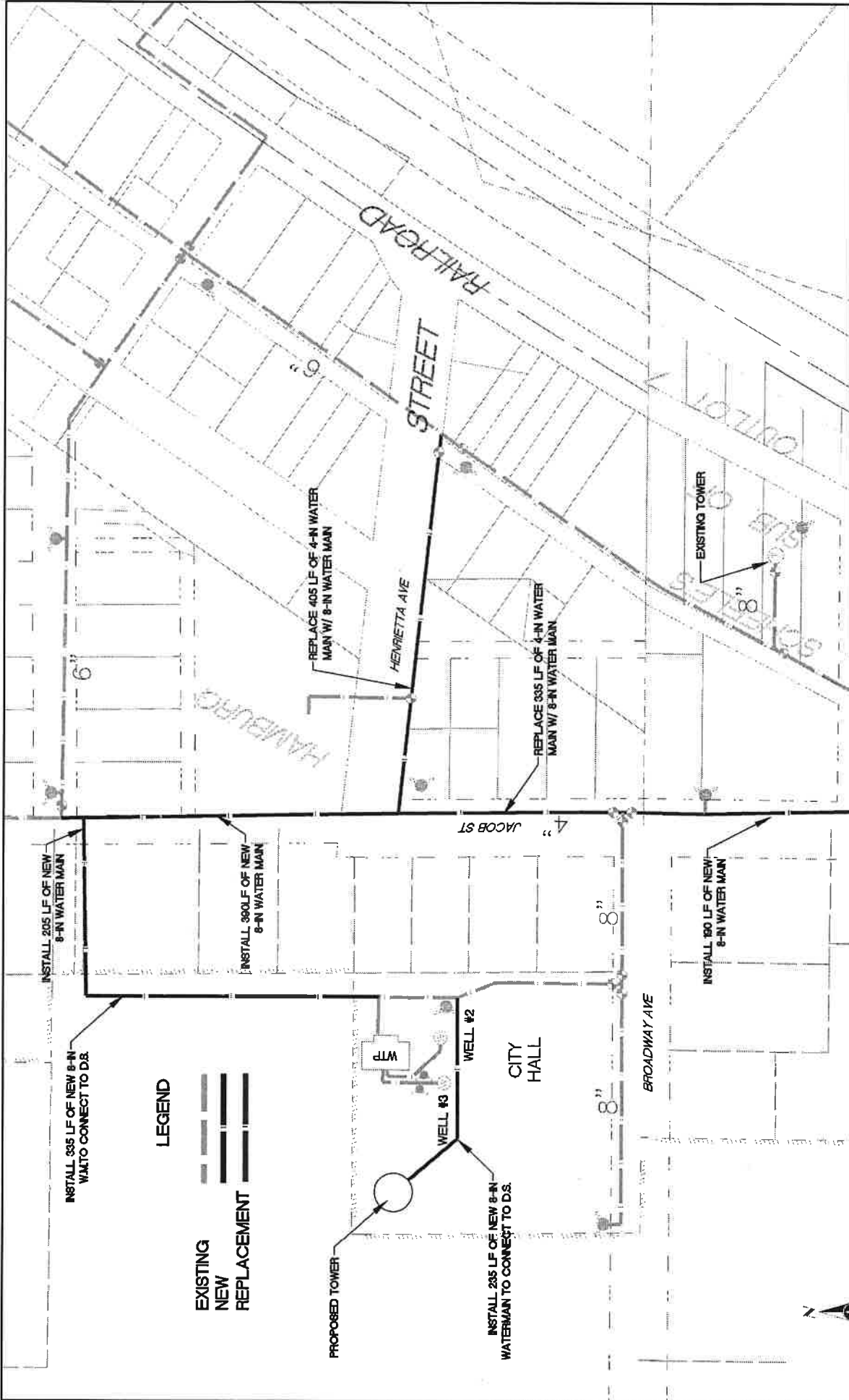
Start Design	October 2018
Submit Plans to MDH	January 2019
Bid Project	February 2019
Award Contract	March 2019
Start Construction (New Water Tower)	April 2019
Complete Construction	September 2019
Start Demolition (Old Water Tower)	October 2019
Complete Demolition	November 2019
Close Out Project	December 2019

XI. Water Emergency and Conservation Plan

The City of Hamburg's water supply plan was submitted and approved in 2007. Hamburg's water supply plan update is due to the Minnesota DNR on October 15, 2018.

XII. Miscellaneous

A map of the proposed project is attached.



 PHONE: 800.633.2668 1380 HWY. 15 S SUITE 205 HUTCHINSON, MN 55350 www.sehinc.com	FILE NO. HAMB 145656	EXHIBIT NO. 1
	DATE: 4/11/18	CITY OF HAMBURG, MINNESOTA

4/20/18 2:28 PM Project File: 4/20/18 2:28 PM P:\Projects\145656\145656.dwg (DWG) 11/18/18 PM 640

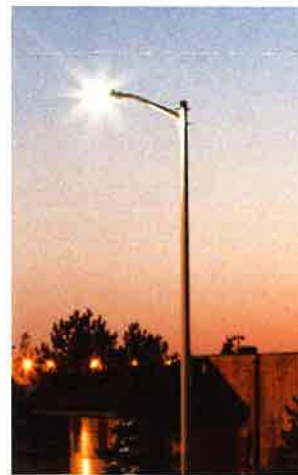
May 2018

Dear Customer:

Creating a welcoming environment in your community with decorations is something we all appreciate and enjoy. As your electric energy provider, we have a responsibility to ensure decorations and other attachments on our poles are placed there safely. Items like holiday lighting, banners, flags and planters on utility poles can be a serious safety issue to community personnel, our employees and the public. They can cause equipment damage and widespread power outages, fires and electrical hazards including electrocution.

That's why we're making some changes. While ornamental attachments on our distribution poles aren't allowed, we will allow certain attachments on our streetlight poles if they don't create a safety concern. We've developed a process for communities to determine whether an attachment can safely exist on our poles.

We'd also like to help you understand the difference between the types of poles we're addressing in this effort.



Streetlight Pole



Distribution Pole

Streetlight poles

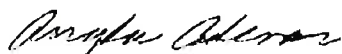
These poles support only streetlights and the wiring to energize them. If you have or want ornamental attachments on our streetlight poles, please contact us at phone number or email address listed below.

Distribution poles

These poles support distribution lines. In some cases, a streetlight may also be present. If you have attachments on distribution poles, please contact us (at the phone number or email below) to ensure they are removed safely by qualified workers. We will work with you to accommodate your schedule.

Thank you for your support, as we work together, to ensure a safe environment around our utility poles for you and your community. If you have questions or concerns, feel free to contact us.

Sincerely,



Angela Adesoro
Outdoor Lighting Coordinator
Outdoorlighting@xcelenergy.com
651.229.2255

Cc: Michelle Swanson, Community Relations Manager



Safety is our top concern – ornamental attachments on utility poles can be a serious safety issue to community personnel, our employees and the public. While attachments are not allowed on our distribution poles, we will allow certain attachments on our streetlight poles if we don't have safety concerns. Following are answers to some commonly asked questions. If you have additional questions or need more information, please contact Angela Adesoro at 651.229.2255 or your Xcel Energy community relations manager.

Q: Why is Xcel Energy addressing the issue of attachments on utility poles now?

A: While a utility pole may seem like a convenient place to post a sign or hang a flag, it simply isn't safe. Over the years, we have noticed more and more communities attaching items to our utility poles. To help ensure the safety of community personnel, our employees and the public, we are working with our communities to comply with the National Electric Safety Code and our company safety standards.

Q: How does attaching items like banners or flags on utility poles impact linemen?

A: Our line crews work in all types of weather conditions, and attaching items like banners and flags to utility poles can cause serious hazards because it impacts their ability to safely do their job. If a lineman needs to access overhead equipment for maintenance or to restore power during an outage, these items can become hazardous obstacles and could lead to injuries.

Q: How can these attachments be a safety issue for residents?

A: There are inherent risks associated with overhead power lines. It's important to stay at least 10 feet away. Having attachments on our poles can put people in the danger zone. For example, if a person gets too close to energized lines to attach an ornamental item, they could be exposed to thousands of volts of electricity. If that object is metal, other people could be put at risk for an electric shock. There also is the risk of an attachment, such as a hanging flower pot, falling and injuring people beneath.

Q: Are ornamental attachments allowed on distribution poles?

A: No, it's simply not safe to put ornamental attachments on distribution poles so they are not allowed.

Q: Are ornamental attachments allowed on Xcel Energy-owned streetlight poles?

A: If deemed safe, we will allow single-pole banners, flags, holiday decorations and/or street signs on streetlight poles.

Q: What is the difference between a distribution and a streetlight pole?

A: Distribution poles support power lines and possibly a streetlight. While streetlight poles support only streetlights and the wiring necessary for the light. It can be tricky to distinguish the two. We are available to assist you with that distinction.

Q: Are there any items that we can't put on streetlight poles?

A: Yes. For example, banners attached to two or more poles, flower baskets and speakers and wiring can't be placed on streetlight poles. We'll work with you to determine what can and can't go on the streetlight poles in your community.

Q: I understand that we will need to remove any unapproved attachments currently on Xcel Energy-owned poles, but do we also need to remove existing electric attachments, such as wiring, outlets and fusible disconnects?

A: All electric attachments on our distribution poles will need to be removed. However, to ensure safety, please contact your Outdoor Lighting representative as customer-owned electrical attachments require a licensed electrician and Xcel Energy lineman to disconnect from our poles.

Q: Are all the communities served by Xcel Energy impacted by this policy?

A: Yes, this is a corporate-wide policy. We will work with communities in all eight states we serve.

Q: What steps do I need to take to apply for approval to place attachments on Xcel Energy-owned streetlight poles?

A. Please follow these steps:

- Contact Xcel Energy Outdoor Lighting (612.229.2255 or outdoorlighting@xcelenergy.com) and request a "Customer Streetlight Attachment Application." This form can be sent to you via email.
- Complete the "Customer Streetlight Attachment Application" and email it to outdoorlighting@xcelenergy.com or send it in the mail to Xcel Energy Outdoor Lighting, 825 Rice St., St. Paul, MN 55117-5459.
- Wait while we process your application. In most cases, each streetlight pole will require an inspection by Xcel Energy personnel to validate that the pole is structurally sound to support the attachments. If your request is approved, we will send you a "License Agreement Regarding Streetlight Poles." If your request is not approved, we will let you know as soon as possible.
- Review, sign and return the "License Agreement Regarding Streetlight Poles."

League of Minnesota Cities Insurance Trust
Group Self-Insured Workers' Compensation Plan
 145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173

Notice of Premium Options for Standard Premiums of Less than \$25,000

HAMBURG, CITY OF
 PO BOX 248
 HAMBURG, MN 55339-0248

Agreement No.: WC 1002684_Q-2
 Agreement Period:
 From: 05/21/2018
 To: 05/21/2019

Enclosed is a quotation for workers' compensation deposit premium. **Note: Renewal Coverage will be bound as per the expiring coverage arrangement, including coverage for elected and appointed officials, with the premium indicated on the quote, unless the member or agent sends a written request not to bind renewal coverage.**

<u>PAYROLL DESCRIPTION</u>	<u>CODE</u>	<u>RATE</u>	<u>ESTIMATED PAYROLL</u>	<u>DEPOSIT PREMIUM</u>
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SEE ATTACHED SCHEDULE FOR DETAILS

	Manual Premium	7,072
Experience Modification	0.92	-566
	Standard Premium	6,506
Deductible Credit	0.00%	0
	Premium Discount	-143
	Net Deposit Premium	6,363

Agent:
 00884 Hamburg Insurance Agency
 Po Box 157
 Hamburg, MN 55339-0157

**Notice of Premium Options for Standard Premiums of Less than \$25,000
(Con't)**

OPTIONS

Please indicate below the premium option you wish to select. You may choose only one option and you cannot change options during the agreement period.

NET DEPOSIT PREMIUM

1. **Regular Premium Option**

6,363

2. **Deductible Premium Option**

Deductible options are available in return for a premium credit applied to your estimated standard Premium of \$ 6,506. The deductible will apply per occurrence to paid medical costs only. There is no aggregate limit.

	<u>Deductible per Occurrence</u>	<u>Premium Credit</u>	<u>Credit Amount</u>	<u>Net Deposit Premium</u>
<input type="checkbox"/>	\$250	1.00%	-65	6,298
<input type="checkbox"/>	\$500	1.80%	-117	6,246
<input type="checkbox"/>	\$1,000	2.90%	-189	6,174
<input type="checkbox"/>	\$2,500	5.50%	-358	6,005
<input type="checkbox"/>	\$5,000	7.50%	-488	5,875
<input type="checkbox"/>	\$10,000	11.00%	-716	5,647
<input type="checkbox"/>	\$25,000	17.50%	-1,139	5,224
<input type="checkbox"/>	\$50,000	23.00%	-1,496	4,867

This quotation is for a deposit premium based on your estimate of payroll and selected options. Your final actual premium will be computed after an audit of payroll subsequent to the close of your agreement year and will be subject to revisions in rates, payrolls and experience modification. While you are a member of the LMCIT Workers' Compensation Plan, you will be eligible to participate in dividend distributions from the Trust based upon claims experience and earnings of the Trust.

If you desire the coverage offered above, please return this signed document for the option you have selected.

This quotation should be signed by an authorized representative of the city requesting coverage.

Signature

Title

Date

**Notice of Premium Options for Standard Premiums of Less than \$25,000
(Con't)**

CONTINUATION SCHEDULE FOR QUOTATION PAGE

<u>REMUNERATION</u>	<u>RATE</u>	<u>CODE</u>	<u>DESCRIPTION</u>	<u>EST. PREM</u>
5,755	9.67	5506	GENERAL MAINTENANCE	557
750	16.97	7381	VOLUNTEER FIRST RESPONDERS	127
20,855	4.43	7520	WATERWORKS	924
20,800	4.90	7580	SEWEAGE DISPOSAL PLANT	1,019
POP 861	225.57	7708	FIREFIGHTERS (VOLUNTEER)	1,942
12,805	3.88	8227	CITY SHOP & YARD	497
73,850	0.72	8810	CLERICAL OFFICE EMPLOYEES NOC	532
9,350	5.23	9015	BUILDINGS-OPER BY OWNER	489
17,275	5.26	9102	PARKS	909
18,200	0.42	9411	ELECTED OR APPOINTED OFFICIALS	76
Manual Premium				7,072