



HAMBURG CITY COUNCIL AGENDA
MAY 9, 2023

1. **Call Public Hearing to Order at 7:00 PM**
 - **Variance Request for Mark Martinsen (480 Henrietta Avenue)**

2. **Move to Close Public Hearing**

3. **Call City Council Meeting to Order**
 - **Pledge of Allegiance**

4. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

5. **Agenda Review (Added Items) and Adoption**

6. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Payment of Added March 2023 Claims (\$119.83)**
 - **Approve Payment of Added April 2023 Claims (\$18,372.42)**
 - **Approve Payment of May 2023 Claims (\$46,004.23)**
 - **Approve Minutes for January 10, 2023, February 14, 2023, February 21, 2023 & March 21, 2023**
 - **Approve Resolution Number 2023-05 (HFDRA Lawful Gambling)**
 - **Approve Cash Flow Statement for February 2023**
 - **Delinquent Utility Bills Report**

7. **Carver County Commissioner John P Fahey**
 - **Caver County Update**
 - **Carver County Road 50/Highway 212 Updates**

8. **Old City Business**
 - **Land Use Application for Mark Martinsen (480 Henrietta Avenue)**
 - **Variance Request(s)**
 - **Water Improvements (Old Water Tower)**
 - **PT Seasonal Help for Mowing**

9. **New City Business**
 - **NYA Area Guide (City Ad)**
 - **Hold Second Meeting for May 23, 2023 @ 6:00 PM**



HAMBURG CITY COUNCIL AGENDA
MAY 9, 2023

10. City Council Reports

- Councilmember Mitch Polzin (Streets)
- Councilmember Eric Poppler (Parks)
- Councilmember Jessica Weber (Buildings)
- Councilmember Tim Tracy (Water/Sewer)
- Mayor Chris Lund

11. Adjourn City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
MAY 9, 2023***

COMMUNITY HALL & PARK ACTIVITIES

- MAY**
- 6 – CPA Banquet (Hall)
 - 13 – Graduation (Park)
 - 20 – Graduation (Park)
 - 20 – Wedding Reception (Hall)
- JUNE**
- 3 – Graduation (Park)
 - 4 – Graduation (Park)
 - 17 – Graduation (Park)
 - 24 – Graduation (Park)

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

- MAY**
- 1 – Mayor In Time – 5:00 PM
 - 1 – Hamburg Lions Board Meeting
 - 1 – HFD Training (City Staff/Council)
 - 6 – Community Center Rental
 - 7 – Community Center Rental
 - 9 – City Council Meeting – 7:00 PM
 - 9 – Young America Township Meeting
 - 15 – Hamburg Lions Club
 - 23 – City Council Meeting
 - 29 – Memorial Day (City Offices Closed)
 - 30 – Hamburg Fire Dept. (Relief Association) Meeting
- JUNE**
- 4 – 4-H Meeting
 - 5 – Safety Meeting (Wm Mueller & Sons)
 - 5 – Mayor In Time – 5:00 PM
 - 5 – Hamburg Lions Board Meeting
 - 5 – HFD Training
 - 13 – Hamburg City Council Meeting
 - 13 – Young America Township Meeting
 - 19 – Hamburg Lions Club
 - 26 – Hamburg Fire Dept. (Relief Association) Meeting

**CITY OF HAMBURG
NOTICE OF PUBLIC HEARING
VARIANCE REQUEST
480 HENRIETTA AVENUE**

Notice is Hereby Given that the Hamburg City Council will hold a Public Hearing on May 9, 2023 at 7:00 p.m. at the Hamburg Community Center at 181 Broadway Ave., Hamburg, MN.

The reason for the public hearing is to hear a request by Mark Martinsen to construct a new home at 480 Henrietta Avenue (PID 45.0500250). Mr. Martinsen is requesting variance(s) from the setback requirements of the Hamburg Zoning Ordinance for the R-1 Single Family District.

All interested parties are urged to call in to the public hearing or submit comment via mail to: PO Box 248, Hamburg, MN 55339, by phone at 952-467-3232, or email: cityadmin@cityofhamburgmn.com.

City Council Meeting to follow the Public Hearing.

Jeremy Gruenhagen
City Clerk-Treasurer



2023 March Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - February 2023	\$2,121.98	3/21/2023
ACH	MN Dept of Revenue	Divided	State Withholding Tax Payment - February 2023	\$351.00	3/21/2023
ACH	PERA	Divided	PERA Withholding - February 2023	\$194.66	3/21/2023
ACH	PERA	Divided	PERA Withholding - February 2023	\$906.68	3/21/2023
ACH	PERA	Divided	PERA Withholding - March 2023	\$170.74	3/21/2023
ACH	PERA	Divided	PERA Withholding - March 2023	\$338.52	4/11/2023
ACH	PERA	Divided	PERA Withholding - March 2023/Late Fee (\$10)	\$575.77	4/11/2023
ACH	PERA	Divided	PERA Withholding - March 2023	\$878.68	4/11/2023
ACH	HealthPartners	Divided	Health Insurance for March 2023	\$2,366.20	3/21/2023
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$168.00	3/21/2023
ACH	ZOOM	General Gov't	Video Conferencing Service	\$17.17	3/21/2023
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for February 2023	\$35.50	3/21/2023
ACH	Verizon Wireless	Gen Gov't/PS (FD)	City Cell Phone/Pads for HFD	\$129.04	3/21/2023
ACH	Jeremy Gruenhagen	Divided	March Wages (Rounds)	\$2,245.24	3/21/2023
ACH	Jan Shoemaker	Divided	Wages 2/13/23 to 2/26/23	\$946.94	3/21/2023
ACH	Precious Stier	Divided	Clean Hall 2/17, 2/20, 2/28	\$450.00	3/21/2023
ACH	Jan Shoemaker	Divided	Wages 2/27/23 to 3/12/23	\$1,097.38	3/21/2023
ACH	Jason Buckentin	Divided	Wages 2/27/23 to 3/12/23	\$728.47	3/21/2023
ACH	Jan Shoemaker	Divided	Wages 3/13/23 to 3/26/23	\$1,101.24	4/11/2023
ACH	Jason Buckentin	Divided	Wages 3/13/23 to 3/26/23	\$1,735.17	4/11/2023
ACH	Jeremy Gruenhagen	Divided	March Wages (Rounds)	\$2,351.02	4/11/2023
ACH	Xcel Energy	Divided	XCEL ENERGY Bill 00053491844	\$2,165.47	3/21/2023
ACH	Xcel Energy	Divided	XCEL ENERGY Bill 00051366837	\$330.58	3/21/2023
ACH	Xcel Energy	Divided	XCEL ENERGY Bill 00130099230	\$176.37	3/21/2023
ACH	Xcel Energy	Divided	XCEL ENERGY Bill 00053491855	\$2,603.00	3/21/2023
ACH	Xcel Energy	Divided	XCEL ENERGY Bills	\$4,546.83	3/21/2023
ACH	Deluxe	General Gov't	Checks for Checking Account (1,200)	\$511.77	3/21/2023
DC	IDRIVE.Com	General Gov't	Data Backup Program for City Computers	\$99.50	3/21/2023
DC	Hamburg Post Office	Water	Water Samples	\$34.15	3/21/2023
DC	Hamburg Post Office	General Gov't	2 Rolls of Postcard Stamps	\$96.00	3/21/2023
DC	Hamburg Post Office	General Gov't	Post Office Box Renewal	\$114.00	3/21/2023
DC	US Postal Service	General Gov't	EDDM Postage for March 24, 2023 Newsletter	\$75.03	4/11/2023
DC	Amazon	General Gov't	Amazon Basics Copy Paper (10 Reams)	\$49.99	3/21/2023
DC	Amazon	General Gov't	Business Hour Open Closed Sign	\$7.99	3/21/2023
DC	Amazon	Hall	Turbo Bee 12oz Cups (960 Cups)	\$55.83	3/21/2023
DC	Amazon	CC/Hall	Zep Streak-Free Glass Cleaner (Case of 4)	\$14.99	3/21/2023
DC	Amazon	Sewer	Dawn Platinum Dish Soap (Liftstation)	\$16.70	3/21/2023
DC	Amazon	CC/Hall/Shop	Garbage Bags/Dawn Dish Soap/Gloves/Desk Calendar	\$58.50	3/21/2023
DC	Amazon	Hall	Chicago Replacement Part for Sink (Hall Closet Sink)	\$26.99	3/21/2023
DC	Amazon	CC/Shop	Bissell Vacuum/Pressure Washer Gun Wand	\$114.98	3/21/2023
DC	Amazon	Sewer	Dawn Platinum Dish Soap (Liftstation)	\$16.70	4/11/2023
DC	heartsmart.com	Public Safety (FD)	Defibrillation Pads	\$119.83	5/9/2023
21511	Printing Error	Printing Error	Printing Error	Printing Error	3/21/2023
21512	Abdo	General Gov't	Certified Audit Services per Agreement for Year ended 12/31/2022	\$14,300.00	3/21/2023
21513	Business Essentials	CC/Park/Hall	Hardroll Paper Towels, Trash Liners	\$384.94	3/21/2023
21514	C.C.F.D.M.A.A.	Public Safety (FD)	Annual Membership Dues FY 2022	\$800.00	3/21/2023
21515	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for March 2023	\$33.13	3/21/2023
21516	Core & Main	Water/Sewer	Annual Support Contract	\$2,500.00	3/21/2023
21517	Diversified Technology Corp.	Water/Sewer	New Operator Training	\$600.00	3/21/2023
21518	ECM Publishers, Inc.	General Gov't/Hall	PW Maintenance Worker Ad 01/05/2023 - Bridal Guide Ad	\$508.00	3/21/2023
21519	Halfmoon Technologies	General Gov't	Domain Name Renewal Fee 1 Year - 12 Months of Website Hosting	\$230.00	3/21/2023
21520	Home Solutions	Comm. Ctr.	(2) 40lb Bags Clean/Prot Pellets/Keys	\$66.48	3/21/2023
21521	Jason Buckentin	General Gov't	Mileage Reimbursement (53 miles)	\$34.72	3/21/2023
21522	Lano Equipment	City Shop	Clips for Toolcat/Oil Filter	\$12.87	3/21/2023
21523	Loffler Companies, Inc.	General Gov't	Copies for January/February 2023	\$220.16	3/21/2023
21524	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for February 2023	\$626.35	3/21/2023
21525	Menards	Divided	Tool Holders/Light Bulbs/Furnace Filters/Salt/Shelving/Brackets	\$357.98	3/21/2023
21526	METRONET.	Divided	Fiber Phone Service for 3/16/23 to 4/15/23	\$75.34	3/21/2023
21527	MN Department of Health	Water	1st Qtr. 2023 Water Supply Service Connection Fee (216 x \$9.72)	\$524.00	3/21/2023
21528	MNSPECT, LLC	Public Safety	Building Inspection Fees for February 2023	\$113.13	3/21/2023
21529	MPCA	Sewer	Municipal Permit Annual Fee - 2022 Annual Permit Fee for WWTP	\$345.00	3/21/2023
21530	Municipal Emergency Services, Inc	Public Safety (FD)	Hydrant Bag Set Up (Hydrant Bag with Tough Bottom) - TecGen Coat/Pant	\$5,963.06	3/21/2023
21531	Nick Jorgenson	Water	Close Out Utility Billing Account	\$133.06	3/21/2023
21532	Plunkett's Pest Control Inc.	Comm. Ctr.	City Hall and Fire Department Service Date 3-07-23	\$42.13	3/21/2023
21533	Precious Stier	Divided	Clean Hall 03/01/23	\$90.00	3/21/2023
21534	Viking Bottling Co.	Hall	Pop & CO2 Cannisters for Hall	\$573.00	3/21/2023
21535	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for February 2023	\$1,983.75	3/21/2023
21536	Wm Mueller & Sons, Inc.	Public Works	Snow Removal for March 2023	\$1,555.00	3/21/2023
				\$62,216.70	
			March Claims	\$55,024.74	3/21/2023
			Added March Claims	\$7,072.13	4/11/2023
			Added March Claims	\$119.83	5/9/2023
				\$62,216.70	

2023 April Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - March 2023	\$3,335.14	4/11/2023
ACH	MN Dept. of Revenue	Divided	March 2022 State Withholding Tax Payment	\$575.00	4/11/2023
ACH	MN Dept. of Revenue	Divided	Sales & Use Tax for 1st Qtr 2023	\$108.00	5/9/2023
ACH	PERA	Divided	PERA Withholding - March 2023	\$878.68	4/11/2023
ACH	PERA	Divided	PERA Withholding - April 2023	\$553.88	5/9/2023
ACH	PERA	Divided	PERA Withholding - April 2023	\$528.42	5/9/2023
ACH	HealthPartners	Divided	Health Insurance for April 2023	\$2,366.20	4/11/2023
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for March 2023	\$50.80	4/11/2023
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$168.00	4/11/2023
ACH	ZOOM	General Gov't	Video Conferencing Service	\$17.17	4/11/2023
ACH	Jan Shoemaker	Divided	Wages 3/27/23 to 4/9/23	\$1,069.60	5/9/2023
ACH	Jason Buckentin	Divided	Wages 3/27/23 to 4/9/23	\$1,716.83	5/9/2023
ACH	Jan Shoemaker	Divided	Wages 4/10/23 to 4/23/23	\$917.31	5/9/2023
ACH	Jason Buckentin	Divided	Wages 4/10/23 to 4/23/23	\$1,835.10	5/9/2023
ACH	Jeremy Gruenhagen	Divided	April Wages	\$2,213.32	4/11/2023
ACH	Jeremy Gruenhagen	Divided	April Wages	\$2,213.32	5/9/2023
ACH	Kwik Trip	Public Safety (FD)	Fuel for March 2023	\$51.15	4/11/2023
ACH	Verizon Wireless	Gen Gov't/PS (FD)	City Cell Phone/iPads for HFD	\$129.04	4/11/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$153.80	5/9/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$253.71	5/9/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,404.04	5/9/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,631.86	5/9/2023
ACH	Optum Bank	Divided	HSA Contribution for Jason Buckentin FY 2023	\$1,250.00	5/9/2023
DC	Amazon	Divided	Breaker Bar/Torque Wrench/Socket Set/Dry Erase Board/Mic C	\$183.14	4/11/2023
DC	Hamburg Post Office	Water/Sewer	2 Rolls of PC Stamps	\$96.00	4/11/2023
DC	Global Industries	General Gov't	Floor Scrubber	\$4,062.05	4/11/2023
DC	The Home Depot	Divided	Yellow Exterior Striping Paint/Sawzall/Toilet/Supplies & Parts	\$689.87	5/9/2023
DC	The Home Depot	General Gov't Bldgs	Shelving for City Shop	\$145.91	5/9/2023
DC	Amazon	General Gov't Bldgs	Sprayer Manifold Kit for Fimco Sprayer	\$31.97	5/9/2023
DC	Amazon	Hall	Zep Multi-Surface Floor Cleaner	\$36.99	5/9/2023
DC	Amazon	Hall	Daily Cleaning & Buffing Pads (5)	\$27.99	5/9/2023
DC	Amazon	Sewer	Dawn Dish Soap for Liftstation (Degreaser)	\$17.00	5/9/2023
DC	Amazon	General Gov't (CC)	(2) 33 Gallon Garbage Bags (48 Count)	\$33.40	5/9/2023
DC	Amazon	General Gov't Bldgs	Liftmaster Universal Remote for Garage Door Opener	\$39.95	5/9/2023
DC	Amazon	Divided	Paper Towels/Open/Closed Sign/Tab Binders/Audio Cable	\$52.90	5/9/2023
DC	Amazon	Sewer	Dawn Dish Soap for Liftstation (Degreaser)	\$17.00	5/9/2023
DC	Amazon	General Gov't	HP 201A Black, Cyan, Magenta, Yellow Toner	\$332.89	5/9/2023
DC	Amazon	Hall	A38A Sloan A-38-A Closet Repair Kit - Set of 4	\$95.96	5/9/2023
DC	US Postal Service	General Gov't	EDDM Postage for April 14, 2023 Newsletter	\$75.03	5/9/2023
DC	Hamburg Post Office	Sewer	NPDES Permit Application	\$2.70	5/9/2023
DC	Hamburg Post Office	Water	Water Samples	\$34.85	5/9/2023
DC	Hamburg Post Office	General Gov't	Roll of Stamps	\$63.00	5/9/2023
DC	USA Blue Book	Water	Fluoride Reagents	\$290.67	5/9/2023
21537	Bound Tree Medical, LLC.	Public Safety (FD)	Medical Supplies	\$450.93	4/11/2023
21538	Carver County (Sheriff's Office)	General Gov't	Background Check for Baseball Club Liquor License	\$100.00	4/11/2023
21539	Carver County Attorney's Office	General Gov't	2023 Quarterly Surcharge/Fines Collected	\$255.05	4/11/2023
21540	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Base Rate for 02/01/2023 to 03/31/2023	\$116.46	4/11/2023
21541	Diversified Technology Corp.	Water/Sewer	Cloud Based Water Program Service April to March 2024	\$3,000.00	4/11/2023
21542	ECM Publishers, Inc.	General Gov't	PT Help Ad for PW Maintenance Worker (Mowing)	\$231.50	4/11/2023
21543	Gopher State One Call	Water/Sewer	March 2023 Locates (2 Locate Requests at \$1.35 each)	\$4.05	4/11/2023
21544	Home Solutions	General Gov't	Sump Pump/Push Broom/Grain Scoop/Locks	\$354.94	4/11/2023
21545	Jason Buckentin	General Gov't/PW	Steel Pipe Wrench/Cut Off Wheel/Spotlight/Pants/Boots	\$480.62	4/11/2023
21546	Loffler Companies, Inc.	General Gov't	March Copies	\$102.35	4/11/2023
21547	Mayer Lumber Company	General Gov't Bldgs	Materials for City Shop Shelving	\$508.59	4/11/2023
21548	Minnesota Pump Works	Sewer	Service Call 3/31/2023 to Grinder Station Float/Pump Issues	\$1,103.90	4/11/2023
21549	MNSPECT, LLC	Public Safety	Building Inspection Fees for March	\$291.25	4/11/2023
21550	Municipal Emergency Services, Inc	Public Safety (FD)	4 Air Paks/5' Yell Nitrex X 25' Storz	\$24,574.92	4/11/2023
21551	MVTL Labs, Inc.	Sewer	Quarterly Influent Sample 3/30/23	\$151.25	4/11/2023
21552	North American Safety, Inc.	Public Works	5 Performance Shirts/2 Fleece Pullover Hoodies	\$144.93	4/11/2023
21553	Per Mar Security Services	Water	Base Alarm Monitoring for WTP 4-24-2023 to 7-23-2023	\$104.40	4/11/2023
21554	Plunkett's Pest Control	CC/Hal	City Hall/FD Service/Comm Hall Pest Control 4/07/23	\$148.86	4/11/2023
21555	Rec Tech Sales & Service	General Gov't Bldgs	Blower Backpack/Oil Filters/Air Filter/Fuel Filter/Belts	\$1,067.53	4/11/2023
21556	Total Compliance Solutions, Inc.	General Gov't	UD Services for Jason Buckentin	\$65.00	4/11/2023
21557	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for March 2023	\$1,727.50	4/11/2023
21558	Wendell & Joan Stuewe	Water	Refund for Final Water Bill (Overpaid)	\$138.02	4/11/2023
21559	West Metro Mechanical	General Gov't Bldgs	Repair SE Furnace Stack on Fire Hall 4/10/23	\$580.00	4/11/2023
21560	Wm Mueller & Sons, Inc.	Public Works/Sewer	Snow Removal/Gas & Diesel for City Vehicles	\$1,543.02	4/11/2023
21561	MN Pollution Control Agency	Sewer	Pond Seminar Fee (2) for May 16-18	\$780.00	5/9/2023
21562	MN Pollution Control Agency	Sewer	NPDES Permit Renewal for WWTP	\$1,240.00	5/9/2023
Debit	Security Bank & Trust	General Gov't	Correction of Reversal Request for 3/31/23 Payroll	\$728.47	5/9/2023
				\$69,743.18	
			April Claims	\$51,370.76	4/11/2023
			Added April Claims	\$18,372.42	5/9/2023
			Total April Claims	\$69,743.18	

2022 May Claims List

CHECK #	VENDOR	FUND	MAY 2023 CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - April 2023	\$3,346.84	5/9/2023
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - April 2023	\$603.00	5/9/2023
ACH	PERA	Divided	PERA Withholding - April 2023	\$843.68	5/9/2023
ACH	Optum Bank	General Gov't	City HSA Contribution for 2nd Qtr 2023 (Jeremy)	\$625.00	5/9/2023
ACH	HealthPartners	Divided	Health Insurance for May 2023	\$4,087.21	5/9/2023
ACH	Jeremy Gruenhagen	Divided	May Wages	\$2,213.32	5/9/2023
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$168.00	5/9/2023
ACH	ZOOM	General Gov't	Video Conferencing Service	\$17.17	5/9/2023
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for April 2023	\$40.60	5/9/2023
ACH	Verizon Wireless	General Gov't	City Cell Phone/iPads for HFD	\$128.95	5/9/2023
ACH	Optum Bank	General Gov't	HSA Admin Fee 2nd Qtr 2022	\$18.75	5/9/2023
DC	Amazon	Hall	Sloan Valve A-37 Urinal Repair Kit	\$35.58	5/9/2023
DC	Amazon	Parks	Pitching Mound/Bases for Park Fields	\$486.89	5/9/2023
DC	Hamburg Post Office	Water/Sewer	2 Rolls of PC Stamps	\$96.00	5/9/2023
DC	Kwik Trip	Parks	Gas for City Vehicles	\$53.22	5/9/2023
DC	Amazon	General Gov't Bldgs	Packaging Tape/Solar Post Cap Lights/Pipe Thread Sealant	\$48.89	5/9/2023
DC	Amazon	General Gov't	Time Cards/Security Envelopes	\$54.68	5/9/2023
21563	Brad Droege	Public Safety (FD)	MN Fire Chiefs Convention	\$1,475.60	5/9/2023
21564	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for April 2023	\$33.13	5/9/2023
21565	Carver County (CarverLink)	GG/Park/Hall	Internet Service for December 2022/Jan, March, April, May 2023	\$600.00	5/9/2023
21566	Core & Main	Water/Sewer	Water Meters Ally 3/4S 3TS 1G SM 7WHL (3)	\$1,515.00	5/9/2023
21567	Crysteel Truck Equipment	General Gov't	Seam Light/Crome Bezel for HFD	\$565.00	5/9/2023
21568	ECM Publishers, Inc.	General Gov't	Ordinance Number 169/PH Variance Hearing	\$68.85	5/9/2023
21569	Gopher State One Call	Water/Sewer	April 2023 Locates (19 Billable Locate Requests at \$1.35 each)	\$25.65	5/9/2023
21570	Hawkins Chemical	Water	Azone 15 - EPA Reg No. 7870-5 82 gal	\$881.63	5/9/2023
21571	Home Solutions	Park	Lock/Concrete for Bases	\$20.57	5/9/2023
21572	Jason Buckentin.	Park	Roundup - 5 Gallons	\$42.47	5/9/2023
21573	Mayer Lumber Company	Park/Hall	Entry Knobs/Deadbolts for Park & Hall	\$273.41	5/9/2023
21574	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for April	\$1,436.20	5/9/2023
21575	METRONET	FD/Hall/Water	Fiber Phone Service for 4/16/23 to 5/15/23	\$74.79	5/9/2023
21576	MNSPECT, LLC	Public Safety	Code Enforcement Services 4/4/23 (480 Henrietta Ave)	\$10.84	5/9/2023
21577	Municipal Emergency Services, Inc	Public Safety (FD)	Fire Gear/Roll Pins	\$6,060.21	5/9/2023
21578	MVTL Labs, Inc.	Sewer	Discharge Sample (4/24/23)	\$123.20	5/9/2023
21579	Robb's Electric, Inc.	General Gov't (CC)	18.5 watt Keystone Lamps (2), Wire Connector 3M Scottch Lock (4)	\$240.98	5/9/2023
21580	S.E.H. Inc.	Water/Sewer	2023 General Engineering Services (Future Industrial Expansion)	\$432.00	5/9/2023
21581	Viking Bottling Co.	Park/Hall	Pop for Park/Hall	\$538.00	5/9/2023
21582	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for April 2023	\$1,881.25	5/9/2023
21583	Wm Mueller & Sons, Inc.	Parks/Streets	Watermain Repair Patch/C+Gas for City Vehicles	\$2,885.05	5/9/2023
21584	212 Equipment	Public Safety (FD)	Carb/Gasket/Labor	\$116.98	5/9/2023
21585	Ancom Communications	Public Safety (FD)	G4/G5 Replacement Antenna's	\$131.85	5/9/2023
21586	Carver County Sheriff's Office	General Gov't	Background Check for Know It All's Bar & Grill	\$250.00	5/9/2023
21587	Carver County Taxpayer Service Dept	Storm Water	Special Assessment for JD#A (PID 45.0282600)	\$1,713.60	5/9/2023
21588	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Base Rate for 04/01/2023 to 04/30/2023	\$58.10	5/9/2023
21589	ECM Publishers, Inc.	General Gov't	PT Help Wanted Ad for Mowing	\$323.00	5/9/2023
21590	Kirvida Fire, Inc	Public Safety (FD)	2023 Annual Pump Testing	\$1,778.17	5/9/2023
21591	Loffler Companies, Inc.	General Gov't	April Copies	\$88.52	5/9/2023
21592	MVTL Labs, Inc.	Sewer	Discharge Sample 4/27/23	\$92.40	5/9/2023
21593	Vos Construction	Park	Final Payment for Baseball Park Repairs (Fence/Storage Shed)	\$9,400.00	5/9/2023
Total May Claims				\$46,004.23	



HAMBURG CITY COUNCIL MEETING
JANUARY 10, 2023

Mayor Lund called the Hamburg City Council Meeting to order at 7:00pm. Those in attendance were: Councilmembers Eric Poppler, Tim Tracy and Jessica Weber. City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker. Matt McDougall and Jason Kuboushek.

Designations/Appointments for 2023

- Approve Resolution Number 2023-01
- **MOTION: Councilmember Tim Tracy moved to approve Resolution Number 2023-01 as written. Seconded by Councilmember Jessica. Motion was approved by all present.**

Public Comment - No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Eric Poppler moved to adopt the Agenda as written. Seconded by Councilmember Jessica Weber. Motion was approved by all present.

Consent Agenda

- Approve Resolution Number 2023-02 (Payment of Claims for 2023)
- Approve Resolution Number 2023-03 (2022 Donations)
- Approve Payment of December 2022 Added Claims (\$143,985.85)
- Approve Payment of January 2023 Claims (\$97,208.25)
- Approve Temporary On-Sale Liquor Licenses (Hamburg Lions Club)
 - February 4, 2023, February 18, 2023, & March 31, 2023
- Approve Date Change for Public Hearing (Comp Plan Amendment – Dammann/Thomes Annexation)
 - Move from January 10th @ 7:00 PM to February 14th @ 7:00 PM
- Approve Date Change for Public Hearing (Ordinance 169 – 2023 City Fee Schedule)
 - Move from January 10th @ 7:00 PM to February 14th @ 7:00 PM
- Approve Time-Off Request for Jeremy Gruenhagen
- City Offices Closed January 16, 2023 for MLK Jr. Day

MOTION: Councilmember Jessica Weber moved to approve the Consent Agenda as written. Seconded by Councilmember Eric Poppler. Motion was approved by all present.

Move to Close Meeting pursuant to Minn. Stat. Sec. 13D.05, Subd. 3(b) as permitted by the attorney-client privilege to address a pending litigation matter. (This part of the meeting is closed to the general public)



***HAMBURG CITY COUNCIL MEETING
JANUARY 10, 2023***

MOTION: Councilmember Tim Tracy moved to Close Meeting pursuant to Minn. Stat. Sec. 13D.05, Subd. 3(b) at 7:03pm. Seconded by Councilmember Jessica Weber. Motion was approved by all present.

Move to Reopen City Council Meeting

MOTION: Councilmember Jessica Weber moved to leave the Closed Session and Reopen City Council Meeting at 7:30pm. Seconded by Councilmember Eric Poppler. Motion was approved by all present.

Trebesch Litigation Matter (PID 45.00282010)

MOTION: Councilmember Tim Tracy moved to approve the Conditional Settlement Agreement as listed below as well as to approve Mayor Lund to sign the Final Settlement Documents and the Deeds. Seconded by Councilmember Jessica Weber. Motion was approved by all present.

- 1. The City will convey an approximate 55'/60' portion of the graveled area of Tract 5 to Plaintiffs. The City shall retain 50' of the gravel beginning at the curb cut near the utility poles (as depicted in attachment);**
- 2. Plaintiffs will convey a portion of Tract 4 to the City on the southeast side of the City's portion of Tract 5 (as depicted in attachment);**
- 3. Plaintiffs will convey to the City a perpetual easement for the storm sewer lines, permitting their inspection, maintenance, repair, and replacement, 30' wide or 15' from surveyed center of the storm sewer lines over Tract 3 and the portion of Tract 5 conveyed by the City to Plaintiffs (as depicted in attachment);**
- 4. Plaintiffs will pay all survey costs and recording costs for the conveyances described above and properly record the same;**
- 5. The City will not pay Plaintiffs any damages, costs, or fees related to this litigation;**
- 6. The City has not waived any ordinance enforcement rights or governmental rights as to Plaintiffs' property;**
- 7. The City and the Plaintiffs mutually release any and all claims that were or could have been asserted in this litigation, to be memorialized in a formal settlement agreement and mutual release;**



HAMBURG CITY COUNCIL MEETING
JANUARY 10, 2023

8. **Plaintiffs shall remove all vehicles and equipment from the portion of Tract 5 owned by the City within 30 days; and**
9. **Upon full performance of the foregoing, the City and Plaintiffs shall file a stipulation for dismissal with prejudice with the court.**

Old City Business

- **General Maintenance Worker Applications**
 - **Personnel Committee Meeting(s)**
 - **Four applications were sent out for the General Maintenance Worker position. Three applications have been received to date. Candidates have until January 20, 2023 to submit applications. PC will be setting up interviews the week of January 23, 2023.**

New City Business

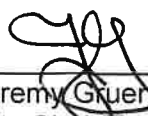
- **Snow Removal (Snow Storage Area)**
 - **May need to move snow to another storage location(s).**
- **Approve 2023 Agreement for Professional Services (City Engineer S.E.H)**
 - **MOTION: Councilmember Jessica Weber moved to approve the 2023 Agreement for Professional Services (City Engineer S.E.H). Seconded by Councilmember Tim Tracy. Motion was approved by all present.**

City Council Reports

- **Councilmember Mitch Polzin (Streets) – Absent**
- **Councilmember Eric Poppler (Parks) – Nothing to report**
- **Councilmember Jessica Weber (Buildings) – Nothing to report**
- **Councilmember Tim Tracy (Water/Sewer) – Nothing to report**
- **Mayor Chris Lund – the Newsletter will be sent this week. Include in the Newsletter reminder to remove snow around fire hydrants, in of front of mail boxes and to not blow/shovel snow in the street.**

MOTION: Councilmember Eric Poppler moved to adjourn the City Council Meeting at 7:36pm. Seconded by Councilmember Jessica Weber. Motion was approved by all present.

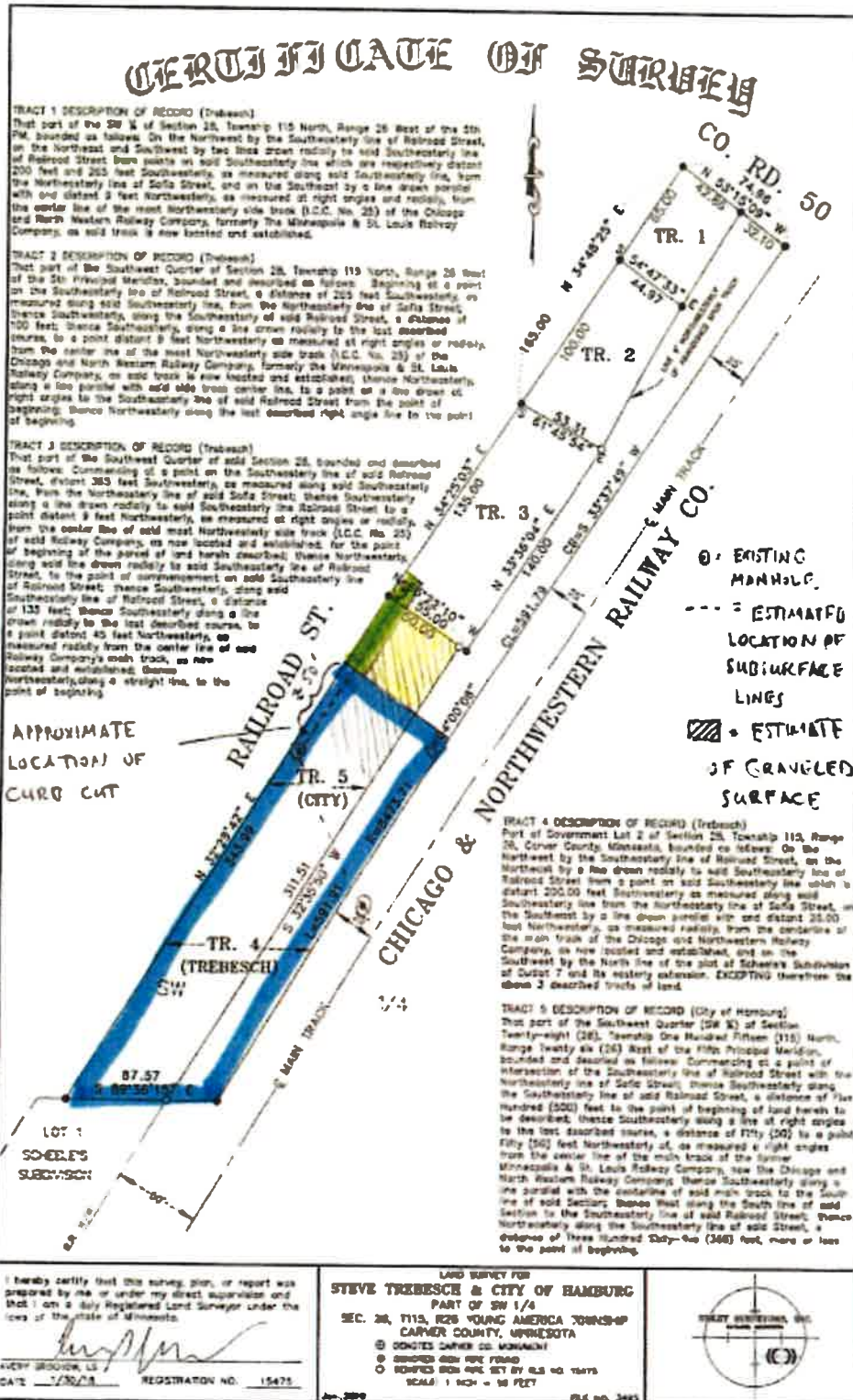
Amended/Approved on April 19, 2023



Jeremy Gruenhagen
City Clerk/Treasurer



HAMBURG CITY COUNCIL MEETING JANUARY 10, 2023





HAMBURG CITY COUNCIL MEETING
FEBRUARY 14, 2023

Mayor Lund called the Public Hearing to Order at 7:03 pm.

- **Ordinance Number 169 (2023 City Fee Schedule)**
 - **No Public Comment was received.**

MOTION: Councilmember Tim Tracy moved to close the Public Hearing at 7:05 pm for Ordinance Number 169 (2023 City Fee Schedule). Seconded by Councilmember Eric Poppler. Motion was approved by all present.

Mayor Lund called the Hamburg City Council Meeting to order at 7:05 pm. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Mitch Polzin, Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, and Fire Chief Steven Siewert.

Public Comment - No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Eric Poppler moved to adopt the Agenda as written. Seconded by Councilmember Tim Tracy. Motion was approved by all present.

Consent Agenda

- Approve Payment of December 2022 Added Claims (\$373.86)
- Approve Payment of Added January 2023 Claims (\$5,109.23)
- Approve Payment of February 2023 Claims (\$56,855.59)
- Approve Date Change for Public Hearing (Comp Plan Amendment – Dammann/Thomes Annexation)
- Move from February 14th @ 7:00 PM to March 14, 2023 @ 7:00 PM
- Approve Application for Exempt Gambling Permit
- Central MN Sportsman Alliance May 6, 2023 (CPA Banquet)
- Approve Renewal of Consumption & Display Permit (Hall)
- Approve Cash Flow Statement for September/October/November 2022
- Approve Time-Off Request for Jeremy Gruenhagen
- Delinquent Utility Bills Report
- City Offices Closed February 20, 2023 for Presidents Day

MOTION: Councilmember Jessica Weber moved to approve the Consent Agenda as written. Seconded by Councilmember Tim Tracy. Motion was approved by all present.



HAMBURG CITY COUNCIL MEETING
FEBRUARY 14, 2023

Hamburg Fire Department – Fire Chief Siewert

- HFD Gear
 - Budget allocated \$9,500 for HFD Gear ready to be ordered. Total purchase is \$10,292. Asking for a motion for the city to pay the \$9,500 and the HFDRA will cover the remaining balance.
 - **MOTION: Councilmember Eric Poppler moved to approve the \$9,500 for the HFD Gear. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Hydrants
 - Chief Siewert has noticed there are a lot of hydrants in the city that are 2½” on either side vs 5”, is there a schedule to have those updated? The two he worries about the most are in front of the Community Hall and down the street from Parkside Tavern. With these being commercial buildings, if there ever was a fire, they would need a lot of water. Pulling of the 2½” hydrant would not suffice. City Clerk Gruenhagen will obtain estimates on hydrant replacement. Also, there is no hydrant on the corner of Brad Street and David Avenue. The closest hydrant is on George Street. All other streets on Brad Street have hydrants. City Clerk Gruenhagen mentioned next year they are looking at a mill and overlay project on Brad Street. The new hydrant could be a part of that project. There are other hydrants of the small size. City Clerk Gruenhagen asked Chief Siewert to put together a plan on the hydrants that should be completed first.
- Ice Rink
 - The HFD decided not to have an ice rink this year. They heard from residences they missed the ice rink and the previous rink was too small. Discussion with the council on placement; possible location where the old tennis courts were; future discussion on permanent side board or removeable. Possible to get a SHIP Grant. Neighboring towns have dedicated ice rinks. Chief Siewert thinks Hamburg would benefit if were had an ice rink.
 - Bob Kranz retired February 1, 2023. 20+ years of service. Mayor Lund asked for exact years of service to acknowledge at the next meeting.

Old City Business

- 2023 City Fee Schedule, Ordinance Number 169
 - **MOTION: Councilmember Eric Poppler moved to approve the 2023 City Fee Schedule, Ordinance Number 169. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
- General Maintenance Worker Applications
 - Personnel Committee has narrowed the applicants to three. They will be conducting second interviews to finalize their recommendation. Personnel



HAMBURG CITY COUNCIL MEETING FEBRUARY 14, 2023

Committee will request a Special Meeting for approval to move forward with a contingent offer of employment.

- Trebesch Litigation (PID 45.0282010)
 - The City and the Plaintiff have signed the agreement, waiting for the Railroad to sign to become official. The council wants to put up a commercial grade fence. City Clerk Gruenhagen will obtain estimates to install the fence in the Spring.

New City Business

- Juneteenth Holiday (June 19th)
 - Recognized as a Minnesota official holiday effective August 1, 2023. With the effective date August 2023, it will not be observed until 2024.
- Community Center/Fire Hall Roof (Ice Removal)
 - City Clerk Gruenhagen reported on the ice jams on the Community Center/Fire Hall roof. He took the initiative to have the ice removed to save further damage to the roof.
- Insurance Claim (Kerry Kroells)
 - City Clerk Gruenhagen advised the Council of the insurance claim from Kerry Kroells. She fell at the Community Hall on January 14, 2023. She was at the Hall setting up with the Hamburg Lions Club for an event the next day. General maintenance to remove the snow and ice was completed. Our insurance denied the claim.
- Hamburg Sportsmen Club (Hall Use on 3/18/23)
 - The Hamburg Sportsmen Club is having an event on March 18, 2023 to build duck houses. They requested to use the Community Hall at no charge. City Clerk Gruenhagen brought before the Council for approval. Council had no issues with allowing Hamburg Sportsmen Club use of the Community Hall at no charge on March 18, 2023.
- March 14, 2023 City Council Meeting
 - Conflict with date, the Community Center is already booked.
 - **MOTION: Councilmember Jessica Weber motioned to move the March 14, 2023 City Council Meeting to March 21, 2023. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**
- City Council Assignments (Water/Sewer/Streets/Buildings/Parks)
 - Councilmember Mitch Polzin to assume past Councilmember Jason Buckentin Streets assignment. No change to other Councilmembers assignments.



***HAMBURG CITY COUNCIL MEETING
FEBRUARY 14, 2023***

City Council Reports

- Councilmember Mitch Polzin (Streets) – Nothing to report
- Councilmember Eric Poppler (Parks) – Nothing to report
- Councilmember Jessica Weber (Buildings) – Nothing to report
- Councilmember Tim Tracy (Water/Sewer) – Nothing to report
- Mayor Chris Lund
 - Mayor Lund reached out to the Department of Corrections regarding the Sex Offender. He has not received a response as of yet. The Sex Offender did not reoffend, he violated some rule of engagement he was supposed to take place. It is in Department of Corrections hands. Once Mayor Lund receives a response he will share with the Council.
 - Mayor Lund talked to the Post Office. They were not aware we have not received mail for a week. He asked when the next time they will be delivering mail for he wants to send a Newsletter and does not want the information to be out dated. He has not received a response.

MOTION: Councilmember Eric Poppler moved to adjourn the City Council Meeting at 7:32pm. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Amended/Approved on April 19, 2023



Jeremy Greenhagen
City Clerk/Treasurer



***HAMBURG CITY COUNCIL SPECIAL MEETING
FEBRUARY 21, 2023***

Mayor Chris Lund called the Special Meeting to order at 6:31 pm. The order of business is to extend an offer of employment for the Public Works position. Those in attendance were: Councilmembers Eric Poppler, Mitch Polzin, Tim Tracy, Jessica Weber, and City Clerk Jeremy Gruenhagen.

The Personal Committee completed interviews of six candidates for the Public Works position and completed a second round of interviews for three candidates.

The recommendation from the Personal Committee is to offer the Public Works position to Jason Buckentin. Jason requested two benefits: an extra week of vacation instead of two, and paying half of the HSA deductible up front versus quarterly. The deductible payment would be prorated if the candidate resigned or was terminated within the year. Personal Committee recommends offering Jason Buckentin \$30/hour, 3 weeks of vacation, and half the health insurance deductible paid up front to his HSA.

MOTION: Councilmember Tim Tracy moved to extend the offer of employment as stated to Jason Buckentin for the Public Works position. Seconded by Councilmember Eric Poppler. Motion was approved by all members present.

MOTION: Councilmember Jessica Weber moved to adjourn the City Council Meeting at 6:39 pm. Seconded by Councilmember Mitch Polzin. Motion was approved by all members present.

Amended/Approved on April 19, 2023



Jeremy Gruenhagen
City Clerk/Treasurer



***HAMBURG CITY COUNCIL MEETING
MARCH 21, 2023***

Mayor Lund called the Hamburg City Council Meeting to order at 7:02 pm. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Mitch Polzin, Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, PW Jason Buckentin, and Fire Chief Steven Siewert.

Public Comment - No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Jessica Weber moved to adopt the Agenda as written. Seconded by Councilmember Eric Poppler. Motion was approved by all present.

Consent Agenda

- Approve Payment of February 2023 Added Claims (\$17,690.92)
- Approve Payment of March 2023 Claims (\$55,024.74)
- Approve Minutes for September 13, 2022/September 27, 2022/October 11, 2022/November 10, 2022/November 29, 2022/December 13, 2022
- Approve Temporary On-Sale Liquor Licenses for Hamburg Lions May 6, 2023 & May 20, 2023
- Approve Cash Flow Statement for December 2022
- Approve Time-Off Request for Jeremy Gruenhagen
- Delinquent Utility Bills Report
- Mediacom Rate Adjustments

MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda as written. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Hamburg Fire Department – Fire Chief Siewert

- 2022 Annual Township Report
 - 52 Total Calls for 2022
 - 44 Calls in Hamburg
 - 6 Calls in Young America Township
 - 2 Calls in Washington Lake Township
- Outdoor Warning Siren Criteria
 - Current Criteria:
 - Testing on 1st Wednesday of the month at 1:00 pm from March to October
 - Activate the sirens on 70+ mph cross winds
 - No activation on hail size
 - Changes for Consideration:
 - Testing on 1st Wednesday of the month at 1:00pm Year Round



HAMBURG CITY COUNCIL MEETING
MARCH 21, 2023

- Activate the sirens on 80+ mph cross wind
- Activate hail indicator at 2¾" + hail size
- Fire Chief Siewert has no objections to the changes
- If the City/County moves forward with these changes, include in the Newsletter this Spring and a reminder to our citizens that sirens are not an all call to come outside the house to see what is going on. Stay inside, away from windows. It is for their safety.
- List of Fire Hydrants (Replace)
 - Fire Chief Siewert provided a list of fire hydrants (2½" Valve) that should be replaced as well as a screen shot of the active 911 mapping of the hydrant locations.
 - Order of replacement
 - Brad St & David Ave - No Hydrant at this time
 - Henrietta & Jacob St - 2½" Valve
 - Henrietta & Alley west of Bar - 2½" Valve
 - Bicentennial Park bathrooms - 2½" Valve
 - Railroad St by old water tower - 2½" Valve
 - Martha St - 2½" Valve
 - 637 David Ave - 2½" Valve
 - Only need to change the top of the hydrant to change to 5"
- Airpack Purchases (Air Pak Frames)
 - Chief Stewart is asking for a motion to purchase 4 Airpack Frames at \$24,144 for the front-line engine. Funds from the Fire Equipment CD would be used to make the purchase. HFD looking for grants for additional purchases.
 - **MOTION: Councilmember Tim Tracy moved to make the purchase of 4 Airpack Frames at \$24,144. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Accept Resignation for Firefighter Anthony Van Haften
 - Firefighter Van Haften turned in a letter of resignation on March 13, 2023 effectively dating his resignation on March 17, 2023.
 - This will open the Chief 3 position. There would be a 2-month period to accept applications for the Chief 3 position. There is an officer interested in this position. Once the 2-month period is up, if this officer gets the position, they would need to open that officer's position which would be open 1-month period to accept applications.
 - **MOTION: Councilmember Jessica Weber moved to accept the resignation of Firefighter Anthony Van Haften. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- Offensive Behavior Training
 - City Clerk Gruenhagen asked if Offensive Behavior Training would be something the HFD would be interested in doing. This would be tied in



HAMBURG CITY COUNCIL MEETING ***MARCH 21, 2023***

with the HFD trainings to include Council, Staff and Firefighters. Chief Siewert said they run 2 trainings a month. They will look in May to have the training. Chief will review with the Training Captain Steven Buckentin to schedule the training. Chief Stewart will try to schedule the training prior to the next Council meeting.

Public Works Report (Jason Buckentin)

- PT Help for Cleaning (CC/Hall)
 - They will keep the PT Help for Cleaning on an as needed basis.
 - A new floor scrubber has been ordered for the Hall. The old floor scrubber will be moved to the CC.
- On Call/Rounds/Weekends
 - Jason Buckentin will do rounds when he is available. If he is unable to complete rounds, he will inform City Clerk Gruenhagen know, City Clerk Gruenhagen will complete rounds in his absence. Clerk Gruenhagen will create a chain of command with names and numbers for the Council should they need to step-in when there is an emergency, due to both employees being unavailable.
- Water Shut Off (East End of Town)
 - City Clerk Gruenhagen informed the Council the water will be shut off east of the car wash on March 22, 2023 at noon for about an hour. There is a resident with a leak in their basement that needs a valve replaced. City Clerk Gruenhagen will add to the Newsletter when a resident will be doing water maintenance, they need to let the city know in advance.
- PT Seasonal Help for Mowing
 - City will post an advertisement to accept applications for a part-time as needed worker for general maintenance work, mainly lawn mowing. Rate of pay is \$15 per hour. Hours are 10 to 20 hours a week.

Old City Business

- Trebesch Litigation (PID 45.0282010)
 - Once the official 30 days is up, does the City need to review what the property is being used for and the condition of the property. The Council decided to wait until the snow is gone.

New City Business

- Xcel Energy Transmission Line Rebuild (Green Isle to NYA)
 - Xcel will be replacing the main transmission line from Green Isle to NYA which will come thru Hamburg. Project starts Spring 2024 and completed summer 2024. The Council packet includes a map of the location. It is about an eight-mile stretch. Biggest concern is if there be any type of service interruption for Hamburg. City Clerk Gruenhagen will have



HAMBURG CITY COUNCIL MEETING
MARCH 21, 2023

additional information by the next Council meeting.

- Use of Community Hall for Prom Pictures on March 25, 2023
 - The event will be supervised. The Hall will be open 1:00pm to 4:00pm.
 - The Council agreed to allow Central High School to use the Hall for Prom pictures at no cost.
- Approve City On-Sale Wine License for Hamburg Baseball Club
 - **MOTION: Councilmember Eric Poppler moved to approve City On-Sale Wine License for Hamburg Baseball Club. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
- Clark Environmental Mosquito Management Program
 - The contract is up for renewal. In the past we have done a 3-year contract. Current cost is \$285 per treatment. For 15 treatments, total is \$4,275. Council asked if we can change the date from Tuesdays to Thursdays. City Clerk Gruenhagen will ask if the date of treatment can be changed.

City Council Reports

- Councilmember Mitch Polzin (Streets) – Nothing to report
- Councilmember Eric Poppler (Parks) – Nothing to report
- Councilmember Jessica Weber (Buildings) – Nothing to report
- Councilmember Tim Tracy (Water/Sewer) – Nothing to report
- Mayor Chris Lund
 - Newsletter will be sent out this week or early next week.
 - Mayor asked to review the site lines of the park cameras. There has been discussion to move the Little Library to the park due to books missing from the Little Library. The Lions Club wanted to know if there is a good pace in the park to relocate the Little Library.

MOTION: Councilmember Tim Tracy moved to adjourn the City Council Meeting at 7:51pm. Seconded by Councilmember Jessica Weber. Motion was approved by all present.

Amended/Approved on May 4, 2023



Jeremy Gruenhagen
City Clerk/Treasurer

2023 POND CLOSING SCHEDULE

Date	Council Member / Mayor
May 13	
May 27	
June 10	
June 24	
July 8	
July 22	
August 12	
August 26	
September 9	
September 23	
Jason to open pond gate around 8:00 a.m. Assigned Council Member will lock the gate at 12:00 p.m	

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2023-05**

***RESOLUTION APPROVING LAWFUL GAMBLING
FOR HAMBURG FIRE RELIEF ASSOCIATION***

BE IT RESOLVED by the City Council of Hamburg, Carver County, Minnesota as follows:

WHEREAS, the City Council of the City of Hamburg allows gambling licenses to be issued within the city;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hamburg that the Hamburg Fire Relief Association's request to conduct lawful charitable gambling to include Paddlewheels, Raffles, Tipboards and Pull-tabs within the City of Hamburg hereby be approved.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the City Council of the City of Hamburg to allow the Hamburg Fire Relief Association to conduct lawful charitable gambling at Know It All's Bar & Grill located at 490 Henrietta Ave., Hamburg, MN 55339.

I CERTIFY THAT the above resolution was adopted by the Hamburg City Council on this 9th day of May, 2023.

Tim Tracy, Acting Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer

	Beginning Balance 1/1/2023	2023 Budget Income	2023 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 2/28/2023
General Fund	\$488,662.51	\$598,786.00	\$598,786.00	\$488,662.51	\$1,194.56	\$71,233.22	\$428,623.85
General Gov't							
Public Safety (Fire Dept.)							
Public Works (Streets)							
Sanitation & Recycling							
Parks & Recreation							
Comm. Hall							
Special Revenue Funds	\$599,033.78	\$7,155.00	\$6,000.00	\$600,188.78	\$0.00	\$0.00	\$599,033.78
City Of Hamburg (Savings)	\$565,203.67	\$1,000.00	\$6,000.00	\$560,203.67	\$0.00	\$0.00	\$565,203.67
Fire Equipment CD	\$33,830.11	\$6,155.00	\$0.00	\$39,985.11	\$0.00	\$0.00	\$33,830.11
Debt Service	\$9,158.40	\$30,918.85	\$40,076.75	\$0.50	\$0.00	\$15,333.75	(\$6,175.35)
Total (Tax Revenue Funds)	\$1,096,854.69	\$636,859.85	\$644,862.75	\$1,088,851.79	\$11,194.56	\$86,566.97	\$1,021,482.28
Enterprise Funds							
Water	\$100,561.11	\$279,390.21	\$282,312.53	\$97,638.79	\$27,393.07	\$20,624.80	\$107,329.38
Sewer	\$294,737.04	\$75,016.76	\$75,806.38	\$293,947.42	\$9,819.16	\$7,073.08	\$297,483.12
Storm Water	\$98,644.81	\$72,309.60	\$69,046.88	\$101,907.53	\$11,154.73	\$62,429.84	\$47,369.70
Total (Enterprise Funds)	\$493,942.96	\$426,716.57	\$427,165.79	\$493,493.74	\$48,366.96	\$90,127.72	\$452,182.20
Totals	\$1,590,797.65	\$1,063,576.42	\$1,072,028.54	\$1,582,345.53	\$59,561.52	\$176,694.69	\$1,473,664.48
Debt Summary	Remaining Balance 1/1/2023	Remaining Assessment 1/1/2023	Cash & Investments	2023 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2023
1992 Streets	\$0.00	\$1,126.85	\$0.00	\$0.00	Paid	2012	(\$1,126.85)
2007 Streets	\$15,000.00	\$0.00	\$3,778.00	\$15,000.00	2/1/22 & 8/1/22	2/1/2023	(\$3,778.00)
Cert. of Indebtedness (2018 Pumper)	\$22,800.00	\$0.00	\$5,381.00	\$22,800.00	10/31/2022	10/31/2023	(\$5,381.00)
Water Wells Project	\$0.00	\$0.00	\$0.00	\$0.00	2/20/22 & 8/20/22	8/20/2022	\$0.00
Water Treatment Plant	\$116,000.00	\$0.00	\$0.00	\$57,000.00	2/20/22 & 8/20/22	8/20/2024	\$59,000.00
Sanitary Sewer Improvements	\$88,088.23	\$36,654.78	\$0.00	\$16,000.00	2/20/22 & 8/20/22	8/20/2030	\$35,433.45
Storm Water Improvements	\$670,000.00	\$0.00	\$0.00	\$60,000.00	2/1/22 & 8/1/22	2/1/2032	\$610,000.00
Water Tower/Water Main Imp Project	\$1,264,000.00	\$0.00	\$0.00	\$51,000.00	2/20/22 & 8/20/22	8/20/2044	\$1,213,000.00
Totals	\$2,175,888.23	\$37,781.63	\$9,159.00	\$221,800.00			\$1,907,147.60

Cash Flow Actuals

	January	February	March	April	May	June	Totals
Income							
Property Taxes	\$4,985.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,985.62
Licenses & Permits	\$3,992.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,992.90
Intergov't Receipts (Aids)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessment Searches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Comm Ctr Rentals	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Dept. Revenues	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
Park Rentals	\$0.00	\$0.00	\$468.00	\$0.00	\$0.00	\$0.00	\$468.00
Hall Receipts	\$0.00	\$180.00	\$180.00	\$0.00	\$0.00	\$0.00	\$360.00
Fines	\$0.00	\$474.20	\$0.00	\$0.00	\$0.00	\$0.00	\$474.20
Misc. Receipts	\$269.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$269.52
Other Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Recovery	\$263.49	\$210.83	\$0.00	\$0.00	\$0.00	\$0.00	\$474.32
Interest Income (Checking)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest Income (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Service	\$14,468.26	\$12,924.81	\$12,924.81	\$0.00	\$0.00	\$0.00	\$27,393.07
Sewer Service	\$5,178.06	\$4,641.10	\$4,641.10	\$0.00	\$0.00	\$0.00	\$9,819.16
Storm Water	\$5,843.48	\$5,311.25	\$5,311.25	\$0.00	\$0.00	\$0.00	\$11,154.73
	\$35,001.33	\$24,560.19	\$0.00	\$0.00	\$0.00	\$0.00	\$59,561.52
Expenses							
General Gov't	\$7,008.61	\$29,324.09	\$0.00	\$0.00	\$0.00	\$0.00	\$36,332.70
Public Safety	\$1,608.68	\$3,834.50	\$0.00	\$0.00	\$0.00	\$0.00	\$5,443.18
Public Works	\$4,269.25	\$9,963.84	\$0.00	\$0.00	\$0.00	\$0.00	\$14,233.09
Sanitation & Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Park & Recreation	\$51.00	\$10,759.70	\$0.00	\$0.00	\$0.00	\$0.00	\$10,810.70
Hall Expenses	\$1,228.10	\$3,185.45	\$0.00	\$0.00	\$0.00	\$0.00	\$4,413.55
Debt Service	\$15,333.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,333.75
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$3,223.86	\$5,563.58	\$0.00	\$0.00	\$0.00	\$0.00	\$8,787.44
Sewer	\$2,834.93	\$3,684.96	\$0.00	\$0.00	\$0.00	\$0.00	\$6,519.89
Storm Water	\$27.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27.50
	\$35,585.88	\$66,316.12	\$0.00	\$0.00	\$0.00	\$0.00	\$101,901.80
Other Expenses (DEBT)							
Wells/WTP Bonds	\$0.00	\$1,357.20	\$0.00	\$0.00	\$0.00	\$0.00	\$1,357.20
Water Imp. Bonds (2011)	\$4,160.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,160.16
Water Tower Project	\$0.00	\$6,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,320.00
Sewer Imp. Bonds (2011)	\$0.00	\$553.19	\$0.00	\$0.00	\$0.00	\$0.00	\$553.19
Storm Water Imp. Bonds (2011)	\$62,402.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62,402.34
Total Other Expenses	\$66,562.50	\$8,230.39	\$0.00	\$0.00	\$0.00	\$0.00	\$74,792.89
Checking Balance	\$1,523,650.80	\$1,473,664.48	\$1,473,664.48	\$1,473,664.48	\$1,473,664.48	\$1,473,664.48	\$1,473,664.48
Net Income (Loss)	(\$67,146.85)	(\$49,986.32)	\$0.00	\$0.00	\$0.00	\$0.00	(\$117,133.17)

City of Hamburg MN
Accounts Receivable Past Due Report

At Least 1 Day Past Due

As Of May 9, 2023

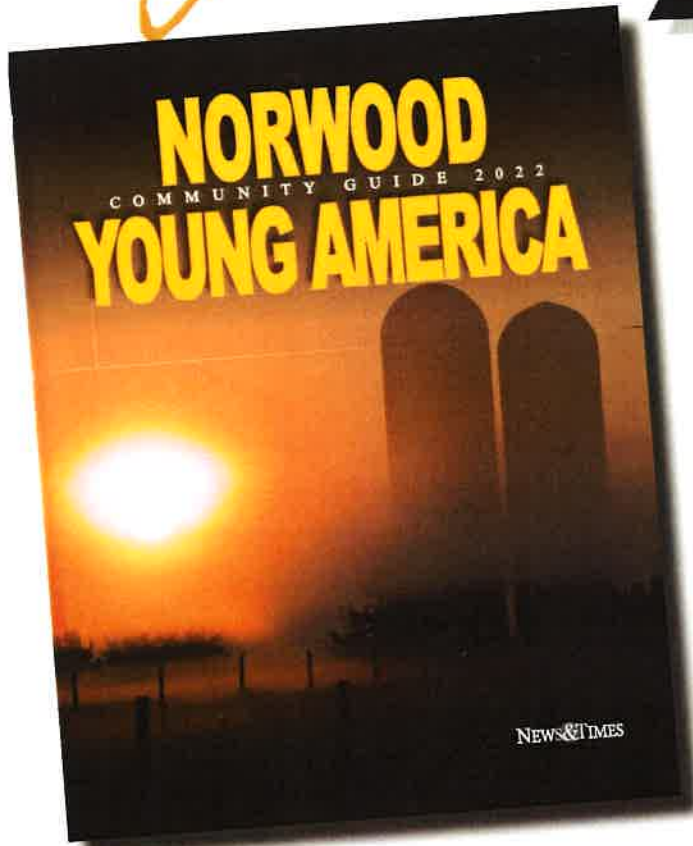
<u>By Amount Due Range</u>			<u>By Past Due Range</u>		
<u>Customers</u>	<u>Past Due</u>	<u>Amount</u>	<u>Customers</u>	<u>Past Due</u>	<u>Amount</u>
9	\$000.00 - \$100	421.86	16	1 to 30	1,520.65
8	\$100.01 - \$200	1,170.35	3	over 30	744.07
2	\$200.01 - \$400	608.87	1	over 60	381.15
1	\$400.01 - \$500	444.79	0	over 90	0.00
<u>3</u>	over 120 days	<u>3,854.17</u>	<u>3</u>	over 120	<u>3,854.17</u>
23	Total	6,500.04	23	Total	6,500.04

<u>By Customer #</u>						
<u>Customer #</u>	<u>Past Due</u>	<u>1 to 30</u>	<u>over 30</u>	<u>over 60</u>	<u>over 90</u>	<u>over 120</u>
10-02480-01	79.32	79.32	0.00	0.00	0.00	0.00
10-03619-00	128.33	108.37	19.96	0.00	0.00	0.00
10-04607-00	2.00	2.00	0.00	0.00	0.00	0.00
10-05490-00	100.00	100.00	0.00	0.00	0.00	0.00
10-06190-01	79.97	79.97	0.00	0.00	0.00	0.00
10-06241-00	1.60	1.60	0.00	0.00	0.00	0.00
10-07618-00	985.56	142.35	160.70	183.08	171.01	328.42
10-07625-00	148.82	148.82	0.00	0.00	0.00	0.00
10-08310-00	140.73	140.73	0.00	0.00	0.00	0.00
10-09321-00	65.66	65.66	0.00	0.00	0.00	0.00
10-09350-00	444.79	237.81	206.98	0.00	0.00	0.00
10-09440-00	227.72	227.72	0.00	0.00	0.00	0.00
10-09451-00	1,842.92	0.00	0.00	0.00	0.00	1,842.92
10-09470-00	161.76	161.76	0.00	0.00	0.00	0.00
10-10150-00	88.95	88.95	0.00	0.00	0.00	0.00
10-12270-00	112.42	112.42	0.00	0.00	0.00	0.00
10-14311-00	169.85	169.85	0.00	0.00	0.00	0.00
10-14410-00	1,025.69	103.52	110.87	120.95	124.73	565.62
10-14481-00	3.46	3.46	0.00	0.00	0.00	0.00
10-15801-00	0.90	0.90	0.00	0.00	0.00	0.00
10-15821-00	137.49	137.49	0.00	0.00	0.00	0.00
10-17610-00	170.95	156.91	14.04	0.00	0.00	0.00
10-17613-00	381.15	156.91	153.58	70.66	0.00	0.00
	6,500.04	2,426.52	666.13	374.69	295.74	2,736.96

NORWOOD YOUNG AMERICA *guide*

published
**July 13,
2023**

Will appear
on the website
for a year!



4,500 distributed to Norwood Young America, Cologne, Hamburg, New Germany, and surrounding areas with News and Times, Welcome Neighbor and local retailers.

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END OF YEAR HIGHLIGHTS

2022



The 2022 calendar year provided a number of highlights, major milestones and return to more normalcy with our service delivery, in-person meetings and gatherings. We've transitioned into this "new normal" more efficiently, mixing our traditional service methods with newly-discovered ones. Let's take a look back at the top highlights from our divisions and departments.



CONNECT UP CARVER

In late June, the Board of Commissioners approved a bid from Metronet in support of its CarverLink Fiber Network "Connect Up Carver" broadband internet initiative. The project leverages the County's CarverLink broadband fiber optic network to bring high-speed internet access to more than 2,000 locations, both residences and businesses, primarily in rural areas of western Carver County.

HWY 212 RIBBON CUTTING

This two-year project expanded Highway 212 from a two-lane to a four-lane highway between the Cities of Cologne and Carver. Highway 212 provides connections for regional agricultural markets, southwest Minnesota, and the Twin Cities.



2024



FOOD DISTRIBUTION

Public Health also provided needed food to more than 50,000 people at 39 food distribution events throughout 2022. The Summer Meals for Kids program served nearly 3,500 families, which included more than 6,000 children, for a total of 13,507 people and still increasing.

LAKE WACONIA REGIONAL PARK

We celebrated a groundbreaking ceremony for the start of the construction of the Lake Waconia Regional Park Waterfront Service Center project in early October. This new waterfront service center building will provide event and classroom space, modern restrooms, rental concessions, as well as enhanced lakeshore access to service the beach and picnic areas, trails. It gives users a stronger connection to Coney Island of the West.



\$10M

USDOT grant received by County for Highway 212 expansion from Cologne to Norwood Young America

27,000

people visited the Environmental Center

52%

increase in eBook/eAudio checkouts at the library



10 TH ANNIVERSARY HOME & COMMUNITY BASED CARE DEPT

The Department provides support to residents accessing federal and state medical assistance programs that support the persons with disabilities, elderly/older adults, and vulnerable populations living in community-based settings.

DRUG TREATMENT COURT

Carver County Drug Treatment Court won a \$750,000 Federal Enhancement Grant. This money will be used towards expanding our court to include probation violations, hiring defense counsel for those cases, and utilizing a certified peer recovery specialist.



SECURITY CAMERA REGISTRATION

Sheriff's Office created a program that allows residents to register their security camera systems with our Office to strengthen our investigative capabilities. When we have a crime in an area, we can check the registry and ask our partner residents to share any video footage their systems may have captured.

500

Veterans that the County transported to medical appointments

AAA

County maintains the best possible bond rating from Standard and Poor's

17.4%

Population growth

Fastest in MN