



## ***HAMBURG CITY COUNCIL AGENDA*** ***JUNE 14, 2016***

1. **Call City Council Meeting to Order at 7:00**
  - **Pledge of Allegiance**
  
2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
  
3. **Agenda Review (Added Items) and Adoption**
  
4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
  - **Approve Minutes for January, February, March, April 2016**
  - **Approve Liquor License Renewals**
    - **Parkside Tavern – On/Off Sale & Special Sunday**
    - **Hamburg Lions Club – 3.2 Malt Liquor**
    - **Hamburg Baseball Club – 3.2 Malt Liquor**
  - **Approve Election Judges for Primary Election/General Election**
  - **Water Wells Usage/Water Consumption Report for April 2016**
  - **March 2016 Cash Flow Statement**
  - **2016 HFD Grant Proposal to Center Point Energy (Air Packs)**
  - **2016 Building Permits Report**
  - **Delinquent Utility Bills Report**
  - **Met Council Preliminary Population/Household Estimates**
  - **Taste of NYA (July 19<sup>th</sup>)**
  
5. **Fire Department Report – Chief Justin Buckentin**
  - **Xcel Energy Donation (\$250)**
  - **National Night Out Donation (HFDRA)**
  - **HFD Policies/HFDRA By-Laws**
  - **City Offices**
  
6. **Kirk Peterson (HD Supply Waterworks)**
  - **Water Meter Upgrades/Radio Read**
  
7. **Old City Business (Memo)**
  - **County Road Maintenance Agreement (Carver County)**
  - **UFC Properties (411 Sophia Avenue & 441 Railroad Street)**
    - **Parcel 45.0283000**
    - **WAC/SAC Charges**
  - **2015/2016 Street Improvements (Jacob Street & Sophia Avenue)**
    - **Change Order**



***HAMBURG CITY COUNCIL AGENDA***  
***JUNE 14, 2016***

**8. Public Works & Utilities Report**

- **Water/Wastewater Services**
  - **Water Tower**
- **City Shop Repairs**

**9. City Clerk/Treasurer Report**

- **Inspection/Condition 411 Maria Avenue (Old City Hall)**
- **Cargo Storage Container (419 ½ RR Street)**
- **Mediacom Cable Franchise Partnership with NYA**
- **City Newsletter**
- **NYA Times Article May 26, 2016**
- **City Office Hours (Vacation)**

**10. Approve Payment of May 2016 Added Claims (\$4,372.86)**  
**Approve Payment of June 2016 Claims**

**11. City Council Reports**

- **Councilmember Richard Odoms (Water/Sewer)**
- **Councilmember Bob Gregonis (Streets)**
- **Councilmember Chris Lund (Parks)**
- **Councilmember Steve Trebesch (Buildings)**
- **Mayor Richard Malz**

**12. Adjourn City Council Meeting**



***HAMBURG CITY COUNCIL AGENDA  
JUNE 14, 2016***

**COMMUNITY HALL & PARK ACTIVITIES**

**JUNE**

- 11 – Wedding Reception**
- 19 – Park Rental**
- 25 – Park Rental**
- 25 – Wedding Reception**

**JULY**

- 16 – Wedding Reception**
- 18-22 – Park Program (Community Ed)**
- 23 – Park Rental**
- 30 – Park Rental**

**COMMUNITY CENTER (FIRE HALL) ACTIVITIES**

**JUNE**

- 1 – Zebra Ditch Meeting (YA Twp. Room) – 8:00 PM**
- 6 – HFD Training**
- 6 – Hamburg Lions Club (YA Twp. Room)**
- 12 – Community Center Rental**
- 14 – Hamburg City Council Meeting – 7:00 PM**
- 14 – Young America Township Meeting**
- 17 – Community Center Rental**
- 20 – Hamburg Lions Club**
- 27 – Hamburg Fire Dept. (Relief Association) Meeting**

**JULY**

- 4 – HFD Training**
- 4 – Hamburg Lions Club (YA Twp. Room)**
- 12 – Hamburg City Council Meeting – 7:00 PM**
- 12 – Young America Township Meeting**
- 18 – Hamburg Lions Club**
- 25 – Hamburg Fire Dept. (Relief Association) Meeting**

The following people are scheduled to work the Primary Election on August 9<sup>h</sup>, 2016 and the General Election on November 8<sup>th</sup>, 2016:

**6:30 to 2:00 PM**

**Joan Stuewe  
Delmer Droege  
Jan Pulkrabek**

**2:00 to 9:00 PM**

**Diane Hoffman  
Ann Oelfke  
Norman Thoele**

**6:30 AM to Close  
(Head Judges)**

**Jeremy Gruenhagen  
Tamara Bracht**



**City of Hamburg  
Water/Wastewater Report  
April, 2016**

**DRINKING WATER**

**I. Facilities Data:**

<b>Total Finished Water Metered From Filter:</b>				
Avg. daily - 31,525 gal	Max. day - 57,376 gal	Month Total -	945,744 gal	
<b>Water Pumped through Filters (from Well #2):</b>				
Avg. daily - 15,602 gal	Max. day - 37,140 gal	Month -	468,067 gal	
<b>Water Pumped through Filters (from Well #3):</b>				
Avg. daily - 16,041 gal	Max. day - 27,950 gal	Month -	481,222 gal	
<b>Fluoride Test Info:</b>				
Avg. daily concentration - 1.0 mg/l	Required concentration - 0.5 -0.9 mg/l			
<b>Total Chlorine Test Info:</b>				
Avg. daily concentration - 1.41 mg/l	Recommended concentration - 1.0 -2.0 mg/l			
<b>Treatment Chemicals Used for the Month:</b>				
Chlorine - 24.5 gal	Fluoride - 11.5 gal (7.5:1 mix)	Permanganate -	15.0	gal

**II. Water Operations Information:**

- The MN Dept. of Health (MDH) Monthly Fluoridation report was completed/submitted.
- The State schedule for sample collection and submittal required samples to be collected for duplicate fluoride and bacteriological in the distribution system and nitrate at the filter plant in Apr-16. The samples were collected and mailed on Apr 5<sup>th</sup>. We had to resample on Apr 12<sup>th</sup> for bacteriological due to a paperwork mix-up at the MN Dept. of Health.
- Weekly fluoride and chlorine residual analysis was complete during April from samples collected from different areas of town. Greg has been doing this onsite water analysis for fluoride and chlorine.
- The water plant detention tank was flushed.
- The large water meter was set in place at the ballpark but was left off due to a leak.
- We had high water usage at the water plant starting around Apr 23<sup>rd</sup>. Greg found again that the meter at the baseball field was using water and shut it off. It was found that two toilets were stuck on the running position.



## **WASTEWATER TREATMENT**

### **I. Facilities Data:**

<b>Wastewater Pumped to Ponds:</b>			
Avg. Daily Flow	-	43,845 gal	<i>Avg. Wet Weather Design</i> - 63,000 gal/day
Max. Day Flow	-	75,849 gal	Monthly Total - 1,304,536 gal
<b>Pond Discharge Volume: NO POND DISCHARGES DURING APRIL</b>			
Avg. Daily Flow	-	0 Gal/day for <u>0 days</u>	Monthly Total - 0 gal
<b>CBOD Concentration (Wastewater Strength)</b>			
Quarterly Influent	-	N/A mg/l	<i>Design</i> - 204 mg/l
Effluent (Cal. Month Avg.)	-	N/A mg/l	<i>Permit Limit</i> - 25 mg/l
	-	N/A kg/day	<i>Permit Limit</i> - 53.6 kg/day
Effluent (Max. Cal. Week Avg.)	-	N/A mg/l	<i>Permit Limit</i> - 40 mg/l
	-	N/A kg/day	<i>Permit Limit</i> - 94.6 kg/day
<b>Solids, Total Suspended (TSS) Concentration</b>			
Quarterly Influent	-	N/A mg/l	
Effluent (Cal. Month Avg.)	-	N/A mg/l	<i>Permit Limit</i> - 45 mg/l
	-	N/A kg/day	<i>Permit Limit</i> - 96.5 kg/day
Effluent (Max. Cal. Week Avg.)	-	N/A mg/l	<i>Permit Limit</i> - 65 mg/l
	-	N/A kg/day	<i>Permit Limit</i> - 139 kg/day
<b>Phosphorus Concentration</b>			
Quarterly Influent	-	N/A mg/l	
Effluent (Cal. Month Avg.)	-	N/A mg/l	<i>Permit Limit - Monitor Only</i>
<b>Fecal Coliform Geometric Mean (Applicable May - October)</b>			
Effluent (Cal. Month Geo. Mean)	-	N/A CFU/100ml	<i>Permit Limit - 200 CFU/100ml</i>
<b>pH</b>			
Influent	<b>Quarterly Result</b>	- N/A	
Effluent	<b>Cal. Month Min.</b>	- N/A	<b>Cal. Month Max.</b> - N/A <i>Permit Limit 6.0 - 9.0</i>
<b>Dissolved Oxygen (DO)</b>			
Effluent (Cal. Month Minimum)	-	N/A mg/l	<i>Permit Limit - Monitor Only</i>

### **II. Wastewater Operations Information:**

- The MPCA Monthly Discharge Monitoring Report was completed and submitted.
- Pre-discharge sampling was completed on the final pond on April 28<sup>th</sup> with the samples being picked up by courier from the lab. These samples are in preparation for an early May discharge.
- North Star pump was out on April 6<sup>th</sup> and completed the annual checks on the lift stations. The pull the pumps, check the oil, impellers and overall condition of the pump. They also check the control panel. No issues were found.
- Greg noticed that the lift station pumps were running unbalanced with only 1-pump running per lift station. We checked the control panels and found that North Star pump had accidentally left the control alternator on a single pump. We corrected the issue and the pumps alternated fine.

- Greg received e-mail authorization from the MPCA for DMR access. We started some computer training on files, file attachments and file saving. We will continue on DMR training.
- Greg will start spraying weeds in the rock rip-rap at the ponds to stay ahead of any re-growth of weeds.
  - There are NO trees or brush in the rock rip-rap dikes at the ponds this year.
- Just as high water usage was noticed at the water plant, Greg noticed that the lift station pumps were running more showing that whatever extra water that was being used from the water system was going directly into the sewer system. As was mentioned, toilets leaks were found at the baseball park.
- We televised a sewer service on Park Ave, across from Muller's due to the house being sold.

Please let me know of any questions that you may have.

Sincerely,

*Curt Reetz*



Consulting Water/Wastewater Operator  
W.W.O.T.A. Inc

	Beginning Balance 1/1/2016	2016 Budget Income	2016 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 3/31/2016
<b>General Fund</b>	<b>\$302,458.36</b>	<b>\$653,710.00</b>	<b>\$638,710.00</b>	<b>\$317,458.36</b>	<b>\$15,015.72</b>	<b>\$85,946.03</b>	<b>\$231,528.05</b>
General Gov't			\$258,269.00			\$52,402.03	
Public Safety (Fire Dept.)			\$105,903.00			\$18,366.12	
Public Works (Streets)			\$196,566.00			\$6,214.79	
Sanitation & Recycling			\$3,500.00			\$0.00	
Parks & Recreation			\$41,371.00			\$3,551.67	
Comm. Hall			\$33,101.00			\$5,411.42	
<b>Special Revenue Funds</b>	<b>\$357,236.57</b>	<b>\$72,321.03</b>	<b>\$72,948.00</b>	<b>\$356,609.60</b>	<b>\$244.39</b>	<b>\$0.00</b>	<b>\$357,480.96</b>
City Of Hamburg (Savings)	\$268,867.73	\$51,635.00	\$72,948.00	\$247,554.73	\$167.63	\$0.00	\$269,035.36
Fire Equipment CD	\$88,368.84	\$20,686.03	\$0.00	\$109,054.87	\$76.76	\$0.00	\$88,445.60
<b>Debt Service</b>	<b>\$44,391.33</b>	<b>\$20,169.00</b>	<b>\$25,584.53</b>	<b>\$38,975.80</b>	<b>\$0.00</b>	<b>\$12,882.50</b>	<b>\$31,508.83</b>
<b>Capital Project Fund (2015 Street I</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total (Tax Revenue Funds)</b>	<b>\$704,086.26</b>	<b>\$746,200.03</b>	<b>\$737,242.53</b>	<b>\$713,043.76</b>	<b>\$15,260.11</b>	<b>\$98,828.53</b>	<b>\$620,517.84</b>
<b>Enterprise Funds</b>							
Water	\$119,947.90	\$156,421.81	\$157,028.20	\$119,341.51	\$38,566.45	\$21,940.50	\$136,573.85
Sewer	\$323,845.28	\$69,779.04	\$68,695.00	\$324,929.32	\$15,736.68	\$9,779.74	\$329,802.22
Storm Water	\$108,208.59	\$76,944.80	\$74,997.00	\$110,156.39	\$17,734.91	\$58,687.49	\$67,256.01
<b>Total (Enterprise Funds)</b>	<b>\$552,001.77</b>	<b>\$303,145.65</b>	<b>\$300,720.20</b>	<b>\$554,427.22</b>	<b>\$72,038.04</b>	<b>\$90,407.73</b>	<b>\$533,632.08</b>
<b>Totals</b>	<b>\$1,256,088.03</b>	<b>\$1,049,345.68</b>	<b>\$1,037,962.73</b>	<b>\$1,267,470.98</b>	<b>\$87,298.15</b>	<b>\$189,236.26</b>	<b>\$1,154,149.92</b>
	<b>Remaining Balance 1/1/2016</b>	<b>Remaining Assessment 1/1/2016</b>	<b>Cash &amp; Investments</b>	<b>2016 Principle Payments</b>	<b>Date Due</b>	<b>Maturity Date</b>	<b>Unfunded Balance 12/31/2016</b>
<b>Debt Summary</b>							
1992 Streets	\$0.00	\$6,755.02	\$0.00	\$0.00	Paid	2012	(\$6,755.02)
2007 Streets	\$110,000.00	\$16,577.35	\$36,273.79	\$10,000.00	2/1/16 & 8/1/16	2/1/2023	\$47,148.86
2010 HD Rescue Truck Certificate	\$0.00	\$0.00	\$10,377.03	\$0.00	Paid	11/30/2015	(\$10,377.03)
Water Wells Project	\$96,000.00	\$0.00	\$0.00	\$13,000.00	2/20/16 & 8/20/16	8/20/2022	\$83,000.00
Water Treatment Plant	\$482,000.00	\$0.00	\$0.00	\$49,000.00	2/20/16 & 8/20/16	8/20/2024	\$433,000.00
Sanitary Sewer Improvements	\$201,226.73	\$82,810.23	\$0.00	\$15,000.00	2/20/16 & 8/20/16	8/20/2030	\$103,416.50
Storm Water Improvements	\$995,000.00	\$0.00	\$0.00	\$45,000.00	2/1/16 & 8/1/16	2/1/2032	\$950,000.00
<b>Totals</b>	<b>\$1,884,226.73</b>	<b>\$106,142.60</b>	<b>\$46,650.82</b>	<b>\$132,000.00</b>			<b>\$1,599,433.31</b>

Cash Flow Actuals

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>Totals</u>
<b>Beg. Balance</b>	<b>\$1,256,088.03</b>	<b>\$1,184,908.55</b>	<b>\$1,179,749.69</b>	<b>\$1,154,149.92</b>	<b>\$1,154,149.92</b>
<b>Income</b>					
Property Taxes	\$3,380.38	\$0.00	\$0.00		\$3,380.38
Licenses & Permits	\$802.77	\$655.09	\$649.98		\$2,107.84
Intergov't Receipts (Aids)	\$4,223.97	\$0.00	\$0.00		\$4,223.97
Charges for Services					
Assessment Searches	\$0.00	\$0.00	\$0.00		\$0.00
Comm Ctr Rentals	\$0.00	\$0.00	\$750.00		\$750.00
Township Contribution	\$0.00	\$0.00	\$0.00		\$0.00
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00		\$0.00
Park Rentals	\$0.00	\$0.00	\$150.00		\$150.00
Hall Receipts	\$1,903.80	\$811.20	\$992.40		\$3,707.40
Fines	\$60.00	\$123.33	\$0.00		\$183.33
Misc. Receipts	\$395.12	\$91.18	\$26.50		\$512.80
Other Receipts					
Insurance Recovery	\$0.00	\$0.00	\$0.00		\$0.00
Interest Income (Savings)	\$0.00	\$0.00	\$244.39		\$244.39
Transfers In	\$0.00	\$0.00	\$0.00		\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00		\$0.00
Debt Proceeds	\$0.00	\$0.00	\$0.00		\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00		\$0.00
Water Service	\$14,514.90	\$12,439.42	\$11,612.13		\$38,566.45
Sewer Service	\$6,329.44	\$4,987.18	\$4,420.06		\$15,736.68
Storm Water	\$6,634.69	\$5,646.53	\$5,453.69		\$17,734.91
	<b>\$38,245.07</b>	<b>\$24,753.93</b>	<b>\$24,299.15</b>	<b>\$0.00</b>	<b>\$87,298.15</b>
<b>Expenses</b>					
General Gov't	\$9,725.07	\$15,181.82	\$27,495.14		\$52,402.03
Public Safety	\$5,165.14	\$4,386.01	\$8,814.97		\$18,366.12
Public Works	\$3,273.10	\$1,283.28	\$1,658.41		\$6,214.79
Sanitation & Recycling	\$0.00	\$0.00	\$0.00		\$0.00
Park & Recreation	\$100.15	\$23.30	\$3,428.22		\$3,551.67
Hall Expenses	\$1,081.06	\$2,153.62	\$2,176.74		\$5,411.42
Debt Service	\$12,882.50	\$0.00	\$0.00		\$12,882.50
Capital Project Funds	\$0.00	\$0.00	\$0.00		\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00		\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00		\$0.00
Water	\$2,946.33	\$4,342.87	\$3,904.19		\$11,193.39
Sewer	\$3,572.65	\$2,541.89	\$2,421.25		\$8,535.79
Storm Water	\$0.00	\$0.00	\$0.00		\$0.00
Total Expenses	<b>\$38,746.00</b>	<b>\$29,912.79</b>	<b>\$49,898.92</b>	<b>\$0.00</b>	<b>\$118,557.71</b>
Other Expenses (DEBT)					
Wells/WTP Bonds	\$6,834.60	\$0.00	\$0.00		\$6,834.60
Water Imp. Bonds (2011)	\$3,912.51	\$0.00	\$0.00		\$3,912.51
Sewer Imp. Bonds (2011)	\$1,243.95	\$0.00	\$0.00		\$1,243.95
Storm Water Imp. Bonds (20	\$58,687.49	\$0.00	\$0.00		\$58,687.49
Total Other Expenses	<b>\$70,678.55</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$70,678.55</b>
<b>Checking Balance</b>	<b>\$1,184,908.55</b>	<b>\$1,179,749.69</b>	<b>\$1,154,149.92</b>	<b>\$1,154,149.92</b>	<b>\$1,154,149.92</b>
	(\$71,179.48)	(\$5,158.86)	(\$25,599.77)	\$0.00	(\$101,938.11)

2016

Hamburg Fire Department Grant Proposal to  
Center Point Energy



For the sole purpose of requesting funds to help purchase replacement  
bottles for our air packs.

The Hamburg Fire Department has been serving the communities of the city of Hamburg, Washington Lake Township and Young America Township since its inception in 1901 with the purchase of our first hand drawn water pumper.

It is the mission of Hamburg Fire Department to serve and protect the citizens of the Hamburg Fire Protection Area from loss of life or property damage due to fire, weather, medical or any other life threatening emergencies when summoned. These services shall be provided to the best of our ability.

Hamburg Fire currently performs a multitude of services to the residents of our fire district as well as our neighboring communities. We respond to all fire, medical, weather and any other emergency in which we may be called upon. We have recently joined with NYA and Cologne Fire's to form an explorers group to try to interest juveniles from the ages of 15-19 in the fire service. The hope is that we can keep them interested and try to recruit them as full time firefighters when they come of age.

We also go to the schools in the area to conduct fire prevention to the young students. Zummerfest is our local town celebration that we put on with our community Lions club. We also work with our neighboring depts. (NYA and Green Isle) on fundraisers. Our light tower has numerous calls for response since we are one of the few fire departments in the area to have one.

For the 2015 year we responded to 42 total calls. 17 of those calls were within the City of Hamburg, 4 responses were within the Township of Washington Lake, 10 responses were in Young America Township and 11 times we were called out to assist another department. In 2016 we have to date responded to 18 calls already, with a roster totaling 24 members. It is my belief that Hamburg Fire has proven proficient in all in which we may be called upon. Whether it be medical, fire or other, the responders of Hamburg Fire have time and time again risen to the occasion for whatever or wherever they may be called upon.

The patrons within the communities surrounding the Hamburg Fire Protection Area have always shown great support to us, but within the next 3 years we will be asking for quite a substantial financial burden. In 2018, we are scheduled for a 25 year replacement on our front line Fire Engine at a cost of approximately \$400,000. Due to recent issues we have had with that truck, we do not feel that we can delay this purchase beyond 2018. As of now, we plan to move our current frontline Engine into backup status and also make it our backup Rescue truck. This will allow us to replace 2 of our trucks with 1 and consolidate our equipment down to 1 less truck, making it easier for us to have our equipment with us out at the scene in case another emergency should arise.

Our radios are reaching an age where they have outlived technology. Our vendor told us that within the next 3 years that they will no longer be able to service them anymore and we will need to look at replacing them beyond that point. At \$4,500/radio and 26 radios to replace, we

know that will be a significant financial request to ask of our residents, but we feel that we can hopefully prolong this purchase and by us some time.

Our number one priority right now is purchasing air bottles for our air packs. In 2019, the bottles for our air packs will have met their 15 year life cycle and will at that point need to be replaced. The air packs that we currently have contain some outdated technology as well, but we recently had them thoroughly tested and were told that the packs themselves are in fine working condition. Fifteen air packs at \$7,000/pack doesn't seem to be a feasible option for our community at this point and since our packs themselves remain in fine working condition, we have decided instead to just replace the bottles. Currently we have thirty two 30 minute long air bottles. We feel that we can upgrade to 45 minute bottles and decrease the number of total bottles needed to replace. By upgrading to longer lasting bottles, our firefighters will be able to better perform tasks such as; salvage, overhaul, manning a line in a hazardous situation for longer periods of time, etc. Instead of replacing 15 air packs and 32 bottles at a cost of \$106,600, we feel that we can replace 24 bottles only at a total cost of \$24,096 without losing any of the services we offer. It is our hope that we can find money through donations, grants and fundraisers that we are performing to purchase as many of these bottles as we can before 2019 when our patrons will be forced to purchase these items as well as the other upgrades that we will be asking of them in the future.



**BUILDING PERMIT REPORT  
CITY OF HAMBURG  
2016**

Permit #	Date	Owner's Name	Address	Description	Permit Valuation	Permit Cost	City Fees	WAC	SAC	Water Meter	Total	
1	16-01	Roy Schuette	831 William Street	Garage Addition	\$ 19,320.00	\$ 636.09	\$ 19.00	\$ -	\$ -	\$ -	\$ 655.09	
2	16-02	Travis & Melissa Holley	941 Park Avenue	Basement (Egress Window)	\$ 5,000.00	\$ 215.10	\$ 5.00	\$ -	\$ -	\$ -	\$ 220.10	
3	16-03	Wm. Mueller & Sons	831 Park Avenue	Window/Door Replacement	\$ 10,000.00	\$ 338.88	\$ 10.00	\$ -	\$ -	\$ -	\$ 348.88	
4	16-04	City of Hamburg	614 Park Avenue	Re-Roof Open Shelter (Steel)	\$ 6,400.00	\$ 158.25	\$ -	\$ -	\$ -	\$ -	\$ 264.31 *	
5	16-05	Brian Biernann	210 Broadway Avenue	Detached Garage Remodel	\$ 24,600.00	\$ 715.00	\$ 24.00	\$ -	\$ -	\$ -	\$ 739.00	
6											\$ -	
7											\$ -	
8											\$ -	
* Donates No Fee Paid For Permit												
<b>Total Permit Valuation &amp; Cost</b>					<b>\$ 65,320.00</b>	<b>\$ 2,063.32</b>	<b>\$ 39.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,227.38</b>
<b>General</b>												
<b>Permit #</b>	<b>Date</b>	<b>Owner's Name</b>	<b>Address</b>	<b>Description</b>	<b>Permit Cost</b>							
1	02/29/16	Ben & Kelli Schlegel	311 Sophia Avenue	Mechanical Permit (Furnace/AC)	\$ 81.00							
2	04/04/16	Elvera Mackenthun	231 Broadway Avenue	Re-Roof Permit	\$ 56.00							
3	04/06/16	Vern Jorissen	461 Jacob Street	Re-Roof Permit	\$ 56.00							
4	05/10/16	Greg Schultz	133 Jacob Street	Re-Roof Permit	\$ 56.00							
5	05/11/16	Layton Schlueter	190 Martha Street	Re-Roof Permit	\$ 56.00							
6	05/16/16	Orrick Howard	420 Railroad Street	Window Replacement	\$ 56.00							
7	06/03/16	Joel Brinkmann	311 Maria Avenue	Re-Siding Permit (Garage)	\$ 56.00							
8												
9												
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25												
26												
<b>TOTAL</b>					<b>\$ 417.00</b>							

May 10, 2016

David Hemze, Administrator  
Carver County  
600 4th St E  
Chaska, MN 55318-2158

Dear Administrator Hemze:

The Metropolitan Council has prepared preliminary population and household estimates for Carver County communities as of April 1, 2015. This is an annual process governed by *Minnesota Statutes* 473.24. Please note that these estimates are different from the Council's local forecasts that communities have reviewed before. Forecasts look ahead to the coming decades; the annual estimates communicated below look back in time to the previous year.

**2015 Annual Population Estimate**

**The Metropolitan Council estimates that Carver County had 98,750 people and 35,497 households as of April 1, 2015.** The enclosed report provides estimates for each of the communities in Carver County.

**How was this estimate calculated?**

We estimate households and population with a housing-stock-based method, which involves three questions:

1. *How many housing units did your community have?*
2. *How many households occupied these housing units?*
3. *How many people lived in these occupied housing units?*

This letter includes an overview of our estimation method. For more information, visit <http://www.metrocouncil.org/populationestimates> , or contact me at 651-602-1513.

**One community's estimate is only 10 people higher than its 2014 estimate. Does this mean that this community added only 10 people between 2014 and 2015?**

No, not necessarily. Each year, we update our data and refine our methods, so estimates from different years are not directly comparable. Instead, we recommend examining growth since the 2010 Census.

**How can communities provide feedback on this estimate?**

We welcome discussion of the 2015 preliminary estimates and have invited communities to review and comment on them. Written comments or questions should be sent to Matt Schroeder, Metropolitan Council Research, 390 Robert Street North, Saint Paul, MN 55101; or by e-mail to [Matt.Schroeder@metc.state.mn.us](mailto:Matt.Schroeder@metc.state.mn.us). ***Under Minnesota Statutes 473.24, we must receive comments, questions or specific objections, in writing, by Wednesday, June 24.***

**What happens after communities provide feedback?**

The Council will certify final estimates by July 15, 2016 for state government use in allocating local government aid and street aid.

Sincerely,



Matt Schroeder  
Senior Researcher

**Metropolitan Council**  
**Annual Population Estimates for 2015: PRELIMINARY**

<b>Name</b>	<b>Housing units</b>	<b>Households</b>	<b>Population in households</b>	<b>Population in group quarters</b>	<b>Total population</b>	<b>Average household size</b>
Benton township, Carver County, Minnesota	317	295	778	0	778	2.637
Camden township, Carver County, Minnesota	350	335	932	0	932	2.782
Carver city, Carver County, Minnesota	1,408	1,341	4,316	14	4,330	3.219
Chanhassen city, Carver County, Minnesota	9,456	9,113	25,136	58	25,194	2.758
Chaska city, Carver County, Minnesota	9,795	9,492	25,419	188	25,607	2.678
Cologne city, Carver County, Minnesota	611	589	1,692	0	1,692	2.873
Dahlgren township, Carver County, Minnesota	514	492	1,306	0	1,306	2.655
Hamburg city, Carver County, Minnesota	219	197	493	0	493	2.503
Hancock township, Carver County, Minnesota	131	125	319	0	319	2.552
Hollywood township, Carver County, Minnesota	399	385	1,015	0	1,015	2.636
Laketown township, Carver County, Minnesota	674	644	1,815	419	2,234	2.818
Mayer city, Carver County, Minnesota	666	638	1,942	18	1,960	3.044
New Germany city, Carver County, Minnesota	173	163	419	5	424	2.571
Norwood Young America city, Carver County, Minnesota	1,514	1,443	3,761	21	3,782	2.606
San Francisco township, Carver County, Minnesota	327	309	835	0	835	2.702
Victoria city, Carver County, Minnesota	2,966	2,880	8,693	82	8,775	3.018
Waconia city, Carver County, Minnesota	4,550	4,303	11,619	133	11,752	2.700
Waconia township, Carver County, Minnesota	455	443	1,222	0	1,222	2.759
Watertown city, Carver County, Minnesota	1,713	1,580	4,138	66	4,204	2.619
Watertown township, Carver County, Minnesota	498	476	1,227	0	1,227	2.578
Young America township, Carver County, Minnesota	269	254	669	0	669	2.634
<b>CARVER COUNTY TOTAL</b>	<b>37,005</b>	<b>35,497</b>	<b>97,746</b>	<b>1,004</b>	<b>98,750</b>	<b>2.754</b>

**These estimates are PRELIMINARY and are subject to change.**

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# TASTE *of* NYA

FOOD \* FAMILY \* FUN

The NYA Chamber of Commerce would like to extend an invitation for you to participate in the 7<sup>th</sup> Annual Taste of NYA. Each year this Chamber sponsored community event has continued to grow. The event last July was a huge success – both for businesses involved and the community as a whole. With more than 350 people in attendance, the 50 vendors who participated gained visibility in the community and a lot of new friends and customers! Not only did we enjoy a delicious variety of food provided by generous businesses, but there was live music, bingo, kids' games, a clown, health-related activities and much more!

This year, we would like to have more of the Chamber members participate and reap the benefits of the event. Put this date on your calendar and let us know that you will be a part of the **7<sup>th</sup> Annual Taste of NYA!**

**Date: Tuesday, July 19<sup>th</sup>**  
**Time: 5:00 - 8:00 p.m.**  
**Place: Willkommen Park/Pavilion**

Just like last year, this event will be a celebration of community pride and the partnership between local business and their customers, a prime opportunity to showcase your business and show your appreciation to current and new patrons in NYA and the surrounding areas.

We are looking for local restaurants and vendors to promote their talents offering samples of their menu options. In addition, several sponsorship opportunities are available for local businesses to offer family-friendly activities, live music or prize donations.

There is no charge for booths and the Chamber will be taking care of any licensing requirements. Each vendor will receive two free tickets to the event for themselves and a worker.

Please consider being a part of this fun and important community event and help us build a community for a lifetime!

**If you're interested in reserving a space for this year's event,  
please complete the enclosed form and return it to Jen Storms**

**NO LATER THAN June 1<sup>st</sup>.**

**You may also call Jen at 952-381-7431  
or email her at [info@nyachamber.org](mailto:info@nyachamber.org)**

----- Forwarded by Justin Black/seh on 06/02/2016 04:57 PM -----

From: Chris Wolfgram/seh  
To: Justin Black/seh@SEH  
Cc: Jason Sprague/seh@SEH  
Date: 05/31/2016 01:38 PM  
Subject: Re: City of Hamburg

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Justin,

The tank is in a condition where the current coatings exceed the ability to overcoat and rehabilitation work to bring it up to code outside of recommendations from the Department of Health are not economical on a tank to be decommissioned in the near future. I recommend complete the following repair per recommendation of the Department of Health: Disconnect Overflow from old pump house and extend drain line to 12-24" above the ground (Requires splash pad and flap valve or screen mesh). The tank, though becoming unsightly should be functional for an additional 3-5 years.

Based on the current condition of the tank and the City's desire to make it another 5 years, I would recommend no other work completed and proceedings to get the ball rolling for a new tank be started. SEH can assist with determining costs for future CIP and needs of the City for sizing. Also, I would recommend water funds be looked into earlier than later if the City will need financial assistance from the government.

Thanks,  
Chris

**Curt Reetz**

Jun 3 (10  
days ago)

Hi Jeremy,

This is exactly what Greg and I discussed the other day in relation to the cost to complete recoating of the inside on a 100 year old tower that will be replaced in the future.

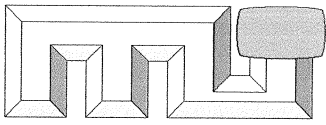
Also, Greg and I have already removed the overflow from the old pump house and Greg is having Hydro Engineering in NYA, MN adapt the pipe we removed to allow us to remount it and bring to the ground onto a splash pad that we will pour. This should be completed fairly soon.

Thanks...

**Curt Reetz**

Water/Wastewater Operations &

Technical Assistance Inc. **(W.W.O.T.A. Inc)**



**Maguire Iron, Inc.**

P.O. Box 1446  
Sioux Falls, SD 57101  
Phone (605) 334-9749  
Fax (605) 334-9752

[www.maguireiron.com](http://www.maguireiron.com)

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6/3/2016

City Of Hamburg, MN  
PO Box 248  
Hamburg, MN 55339

Jeremy,

I have put together a number to do the Interior sandblasting and painting to your water tower. After our conversation and some research into the tanks history it appears that it was completed in 1998. This is a very good life on an Interior painting. The city definitely got its monies worth on this coating. Unfortunately it is time to replace it with a new coating due to failures thru out the tank.

I have enclosed a few pictures to show you just how bad it has gotten. The time stamp on the pictures is not the proper date so please disregard that. I have also enclosed a contract if you decide this is the route you would like to go.

If you believe this contract suits your needs please sign it, make a copy for your records and send back the original so we can be sure to get the work on our growing schedule.

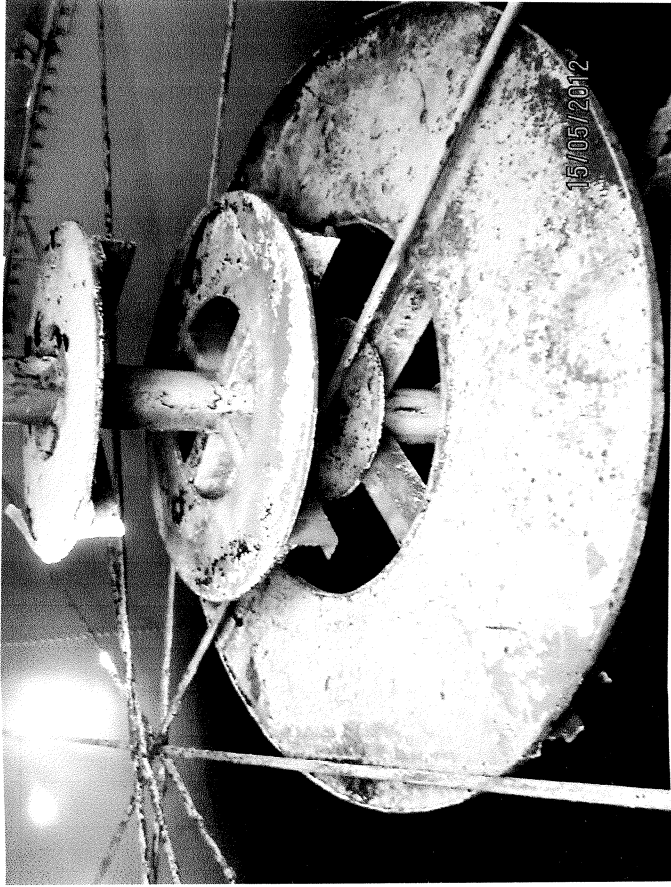
All of us here at Maguire Iron would like to thank you for all of your past business and we look forward to continuing our good relationship with you and the City. If you have any questions or need additional information, please don't hesitate to call. Thanks again

Regards,

MAGUIRE IRON, INC.

Chad Edwards  
Project Manager / Sales  
605-759-4957 Cell  
605-334-9749 Ofc  
[edwardsc@maguireiron.com](mailto:edwardsc@maguireiron.com)

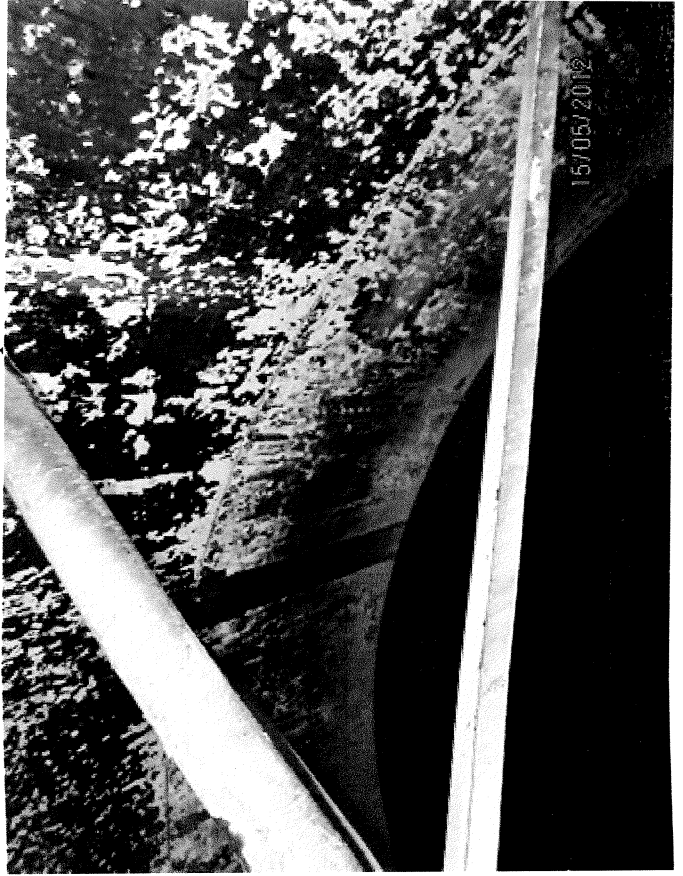
Interior wet area dispersion plate corrosion



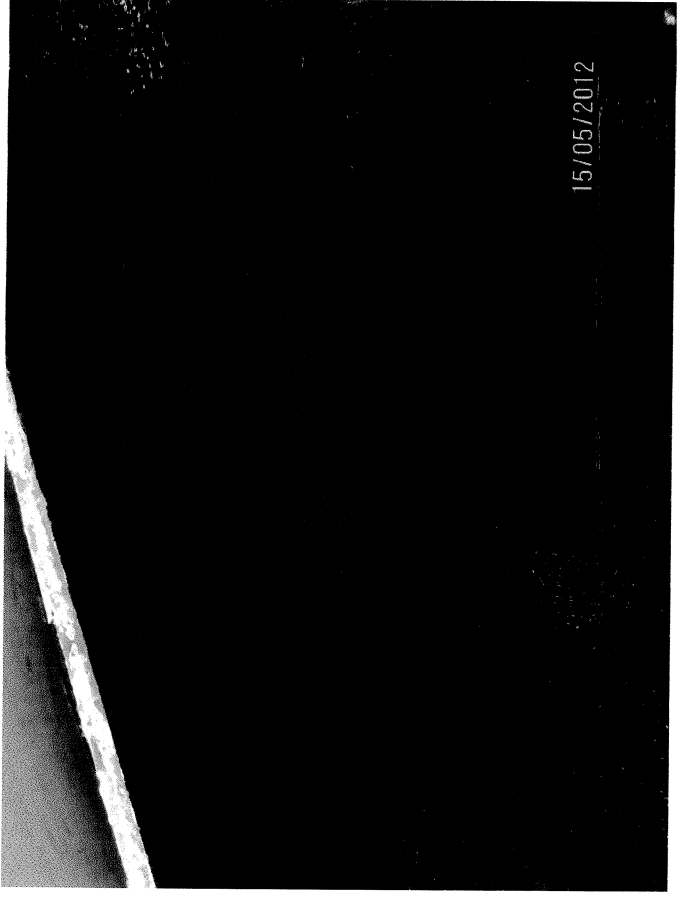
Interior side wall with evidence of water stratification



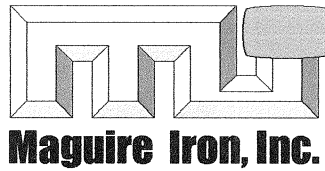
Interior wet area side wall corrosion and paint loss



Interior paint staining and corrosion areas



P.O. Box 1446  
Sioux Falls, SD 57101  
Phone (605) 334-9749  
Fax (605) 334-9752



**WATER TOWER SPECIALISTS**  
Established 1915  
New and Used Tanks  
www.maguireiron.com

## CONTRACT

This contract made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by and between the **City of Hamburg, MN** hereinafter called the "Owner" and Maguire Iron, Inc., a South Dakota Corporation with its principal office located in Sioux Falls, South Dakota, hereinafter called the "Contractor" for and in consideration of the mutual covenants and promises hereinafter contained.

**WITNESSETH:**

Contractor agrees to make the following repairs and improvements on the Owner's water supply tank, and to furnish the necessary equipment, labor, material, as well as Workmen's Compensation Insurance and Contractor's Liability Insurance, and to do the work hereinafter stated in a good and workmanlike manner.

**Interior Paint / 50,000 MG Water Sphere / Elevated Water Storage Tank**

1. Contractor hereby agrees Sandblast the complete Interior of the city's water tower to an SSPC-SP 10 near white blast, this is to include the hatches, roof and all railings.
2. Contractor will then do a complete prime coat of Tnemec Epoxy to all blasted surfaces. Following all manufactures specifications.
3. Contractor will then apply a full finish coat to all surfaces in a different color to ensure complete coverage as per manufactures specifications.
4. After painting and curing schedule is complete, interior wet surfaces are to be disinfected per AWWA method 3.

**Total sum of service: \$33,800.00**

*Owner is responsible for disposal or salvage of all remaining material to include spent blast media, paint containers, and other job site related material.*

Owner will inspect the work as it progresses and upon completion and acceptance by Owner of the above work, the sum of (**\$ 33,800.00** ) plus applicable sales and/or use tax shall become due and payable in full. Maguire Iron, Inc. reserves the right to impose fuel or other surcharges in effect at the time of project performance. During any exterior painting, Owner shall assist in removing any vehicles in the area which might receive paint damage.

**Terms:** Net 30 days from acceptance and invoicing. A service charge of 1 1/2% per month (annual rate of 18%) will be charged on past due accounts.

Maguire Iron, Inc. will exercise reasonable care and caution to avoid, but will accept no liability for damage to antenna, communication, telemetry and/or electrical system(s) which may be attached to the structure. Removal, repair and/or replacement of the antenna, communication, telemetry and/or electrical system(s) shall be the responsibility of the Owner.

**HAZARDOUS MATERIAL DISCLAIMER:**

*In the event that hazardous materials are on the water tank and this information is not addressed in the specification or made known to Maguire Iron, Inc. prior to the price or bid being supplied by Maguire Iron, Inc., any additional means of hazardous material abatement or disposal costs will be born upon the Owner.*

Owner and the authorized agents signing this contract as such agents do hereby expressly warrant that Owner has authority to make and enter into this contract and that it becomes a party hereto pursuant to a lawful resolution duly and regularly adopted by the governing board of said Owner pursuant to the applicable statutes of this State.

This constitutes the entire contract. No verbal agreements or additions will be honored. Any amendments or additions hereto must be in writing and executed by the duly authorized agents and officers of the parties hereto. *Upon acceptance, please provide two (2) signatures and date the agreement.*

IN WITNESS WHEREOF, we have set our hands and seals the day and year above written.

Owner City of Hamburg, MN

**MAGUIRE IRON, INC.**

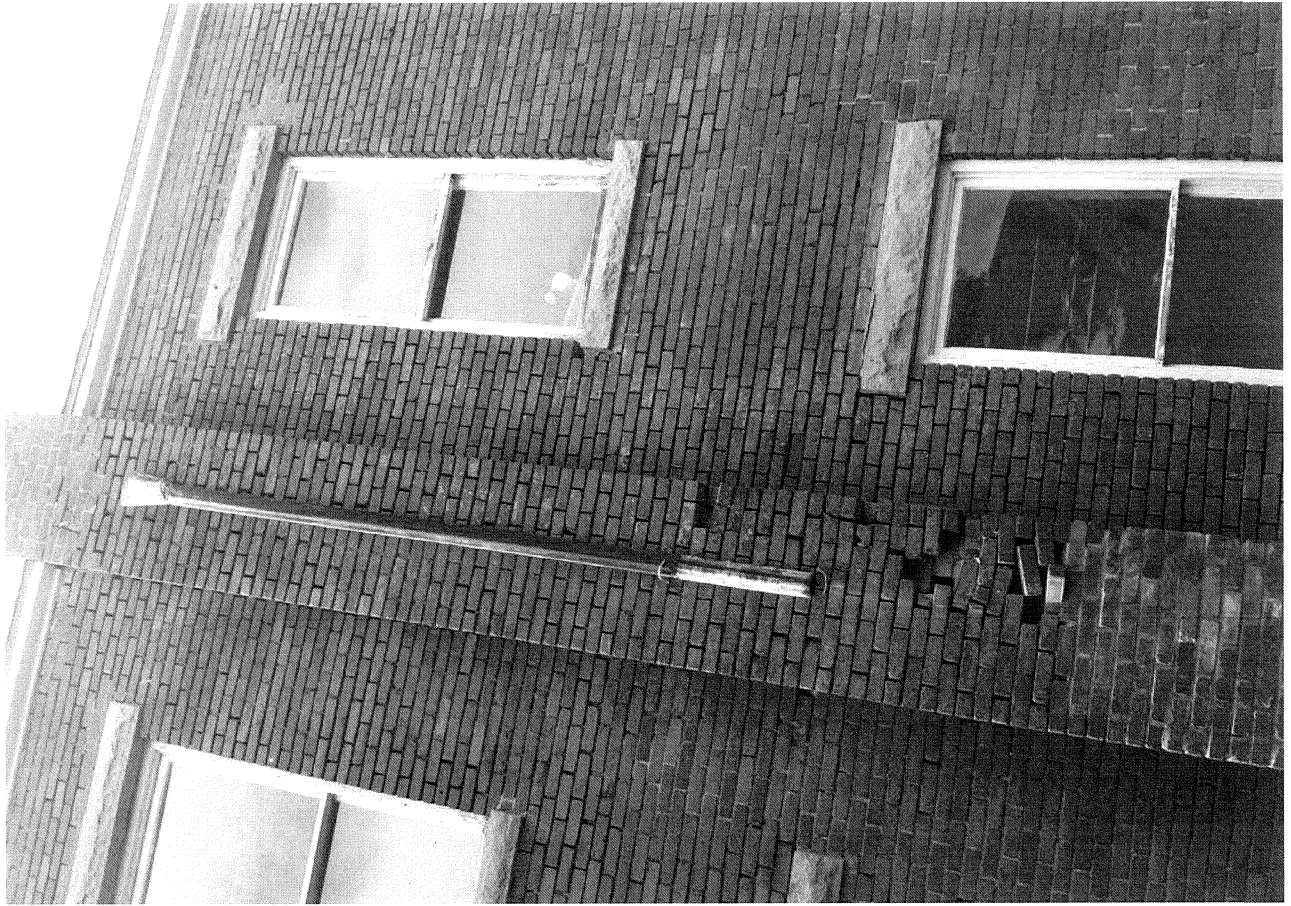
By \_\_\_\_\_  
(Title)

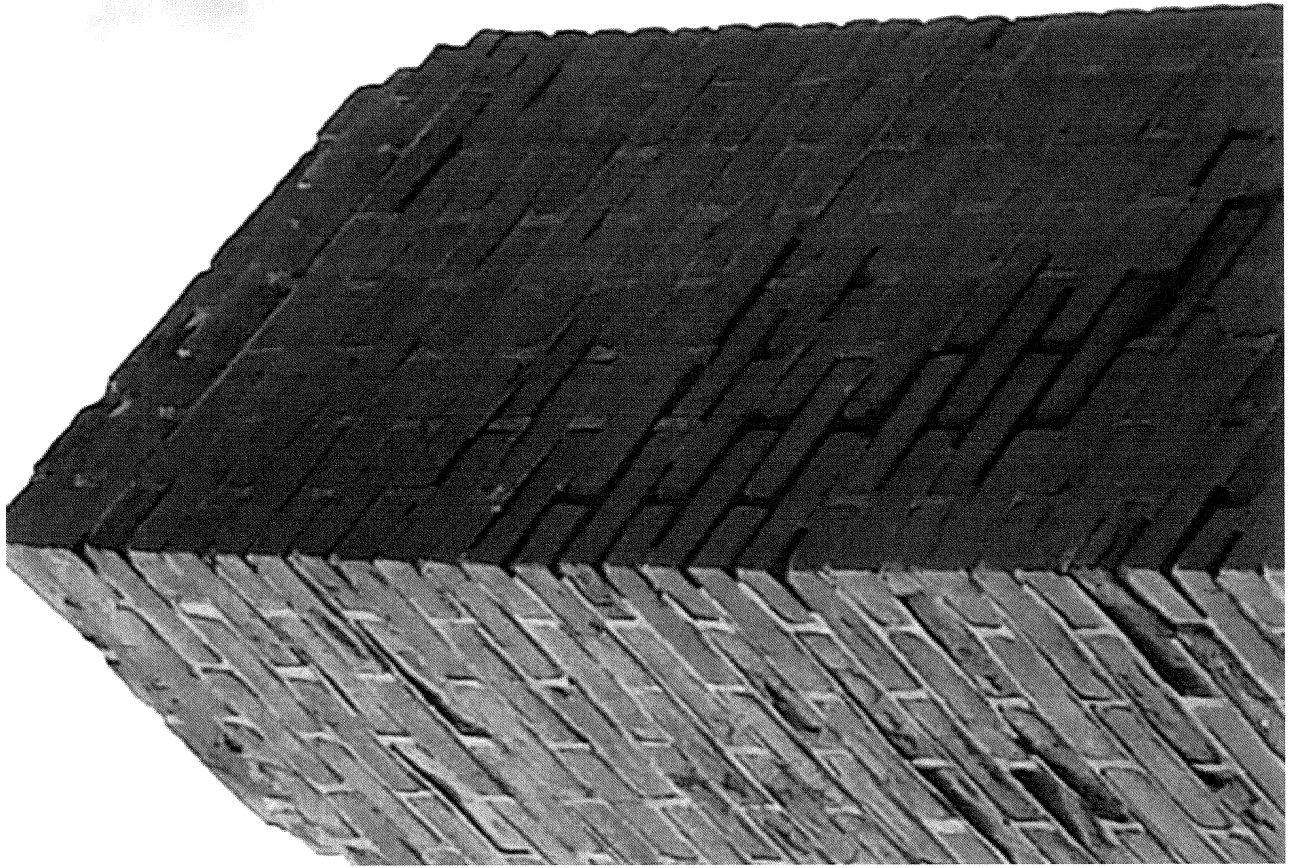
By \_\_\_\_\_  
(Title)

Chad Edwards 6/2/16  
Chad Edwards / Field Rep Date

Date Accepted: \_\_\_\_\_

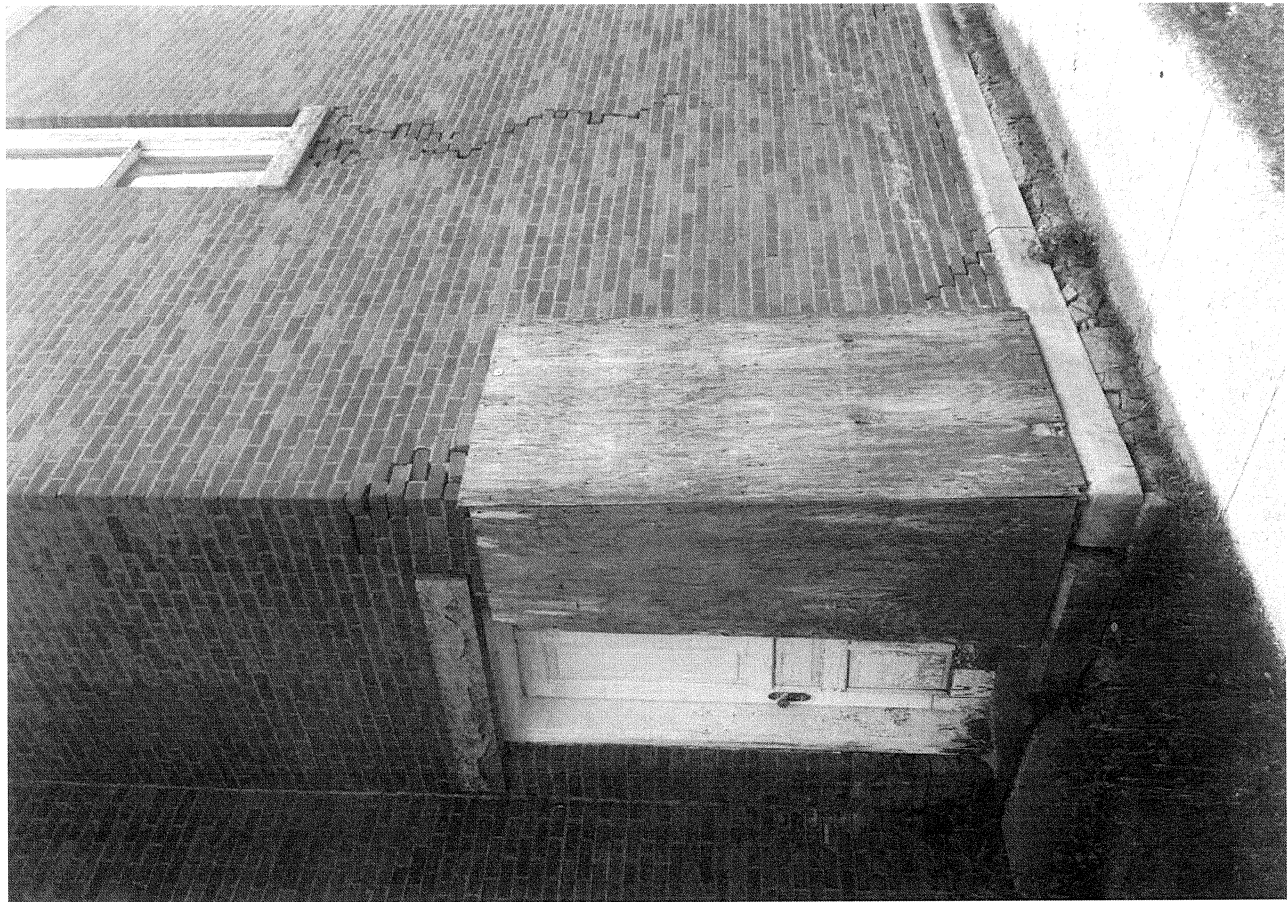
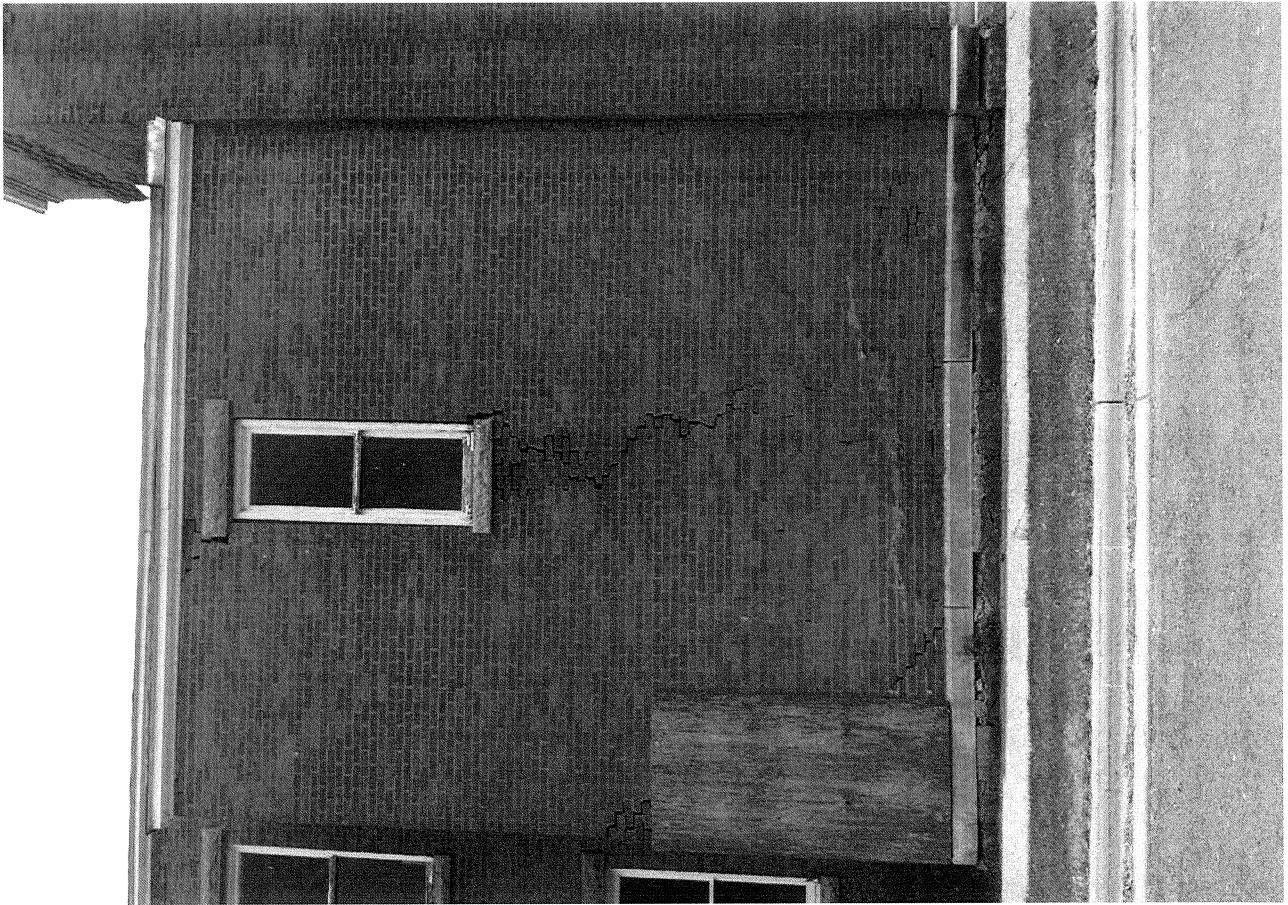






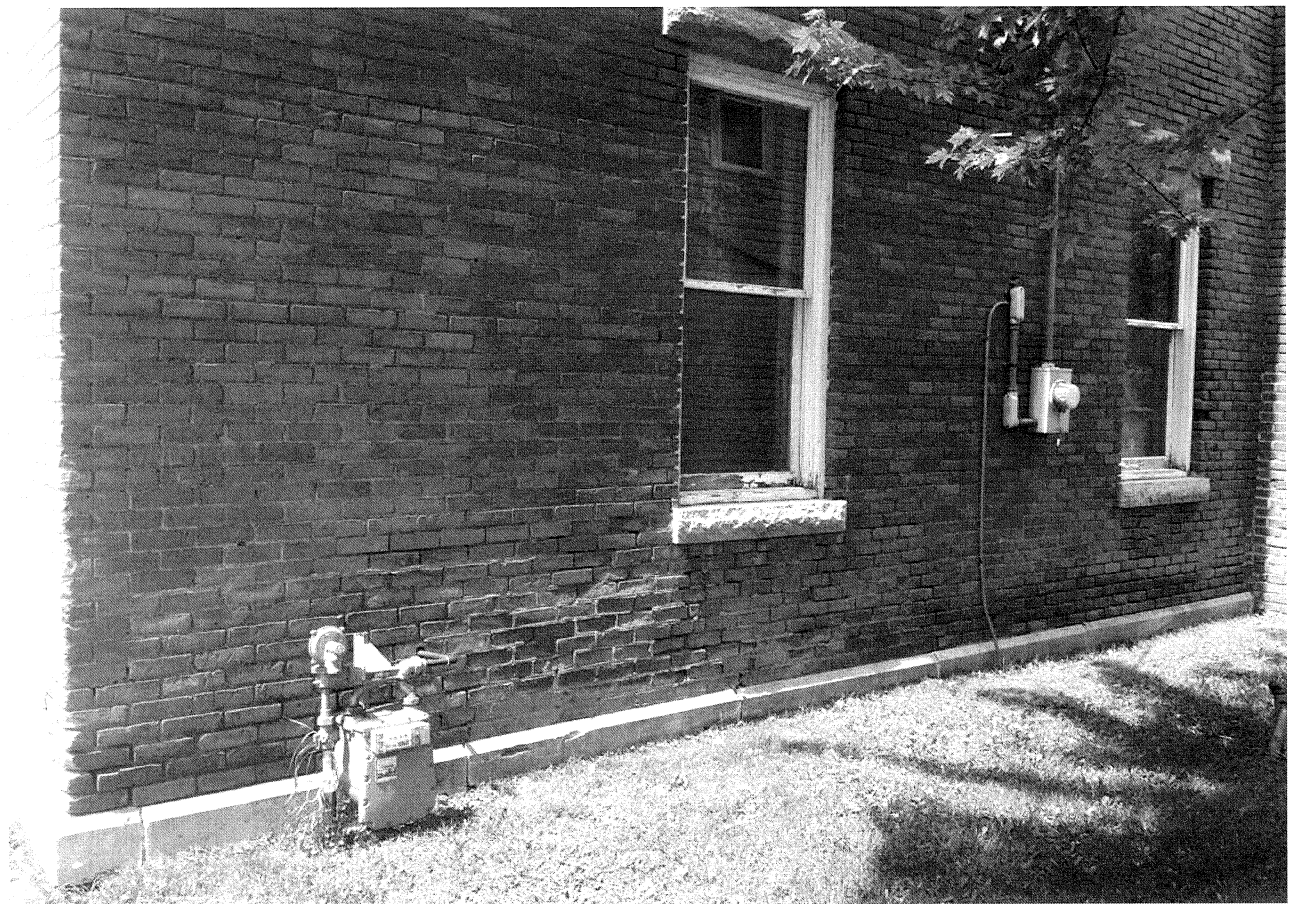




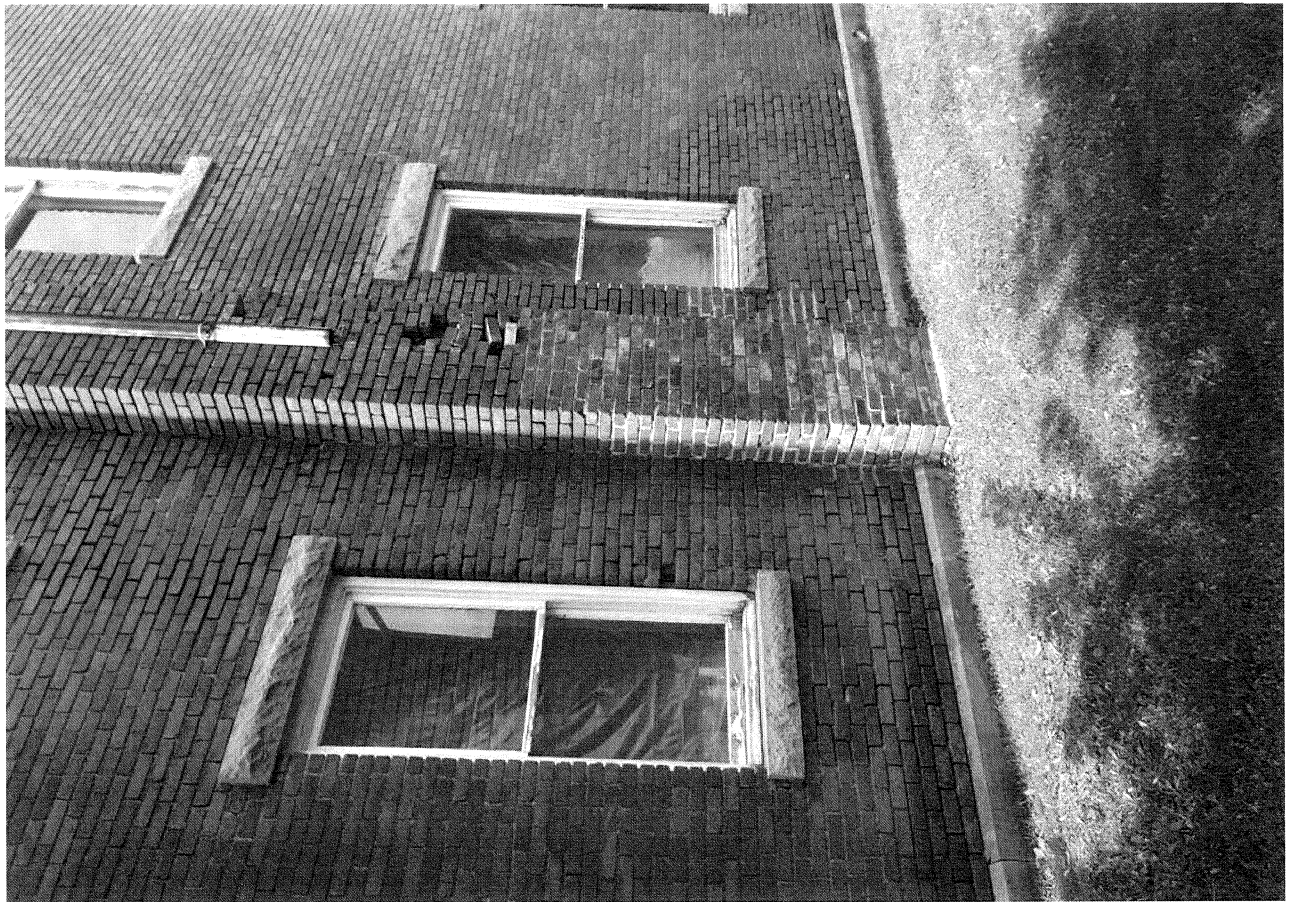


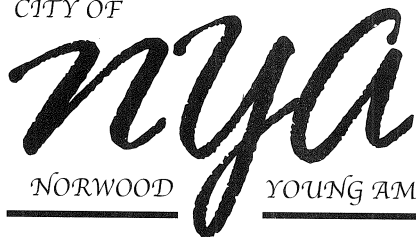












May 18, 2016

Jeremy Gruenhagen  
City of Hamburg  
P.O. Box 248  
Hamburg, MN 55339

**Re: Termination of Mediacom Cable Franchise Partnership**

Dear Mr. Gruenhagen:

The purpose of this letter is to notify the City of Hamburg that the City of Norwood Young America intends to terminate the cities' Mediacom cable franchise partnership. As you know, the cities of Norwood Young America, and Hamburg entered into a cable franchise agreement with WesTel, Inc. in 1984. WesTel, Inc. later became Mark Twain Cablevision Limited Partnership and eventually Mediacom Minnesota LLC. The cable franchise with Mediacom was extended to March 27, 2009. Also during the term of the franchise, the cities of Norwood and Young America merged to form Norwood Young America.

Given the substantial changes undergone by the cities and Mediacom, as well as the fact the cable franchise has expired, it is logical for Norwood Young America to end its partnership with Hamburg and enter into a new cable franchise agreement with Mediacom. Accordingly, this letter serves as formal notice that Norwood Young America ends the Mediacom cable franchise agreement effective immediately.

Since Hamburg maintains the franchise fee accounts and handles the disbursement of franchise fee funds, the cities will need to work together to distribute any funds under the control of Hamburg and dissolve and close the accounts. Please contact me at your earliest convenience to discuss this process.

Thank you for the years of partnership and for your attention to this matter.

Sincerely,

  
Steven Helget  
City Administrator



**2015 May Claims List**

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	
ACH	EFTPS	Divided	Fed, Social Security, MC - April	\$3,042.02	5/10/2016
ACH	PERA	Divided	PERA Withholding - April	\$326.54	5/10/2016
ACH	PERA	Divided	PERA Withholding - April	\$700.32	5/10/2016
ACH	PERA	Divided	PERA Withholding - May	\$371.02	6/14/2016
ACH	MN Dept. of Revenue	Divided	State Withholding for April 2015	\$499.00	5/10/2016
ACH	MN Dept. of Labor & Industry	Public Safety	Building Permit Surcharge Report (1st Qtr. 2016)	\$5.72	5/10/2016
17933	CarQuest Auto Parts	Public Safety	Degreaser for station floor	\$6.94	5/10/2016
17934	Carver County (Carverlink)	General Gov't Bldgs	Phone/Internet Services for May 2016	\$143.94	5/10/2016
17935	CDP Sports	Park	2 Home Plates	\$200.00	5/10/2016
17936	CenturyLink	Divided	Phone Service 4/18/16 - 5/17/16	\$151.47	5/10/2016
17937	Clarke Mosquito Mgmt., Inc.	Public Safety	Animal and Mosquito Control	\$2,313.45	5/10/2016
17938	ECM Publishers, Inc.	General Gov't Bldgs	April 15th NYA Guide Advertisement	\$240.00	5/10/2016
17939	Floyd Total Security	Sewer	Base Alarm Monitoring for WWTP 6/3/16 - 9/1/16	\$86.85	5/10/2016
17940	G&K Services	Divided	Cleaning Supplies	\$61.89	5/10/2016
17941	Gopher State One Call	Divided	March Locates (1)	\$7.25	5/10/2016
17942	Hamburg Post Office	General Gov't	1 roll of 100 postage stamps (.47 each)	\$47.00	5/10/2016
17943	Hawkins Chemical	Water	Azone 15 - EPA, Fuel & Freight	\$757.09	5/10/2016
17944	Hilgers Plumbing & Heating	Public Safety	Parts & Labor for Gear Washer install	\$453.50	5/10/2016
17945	Kirvida Fire, Inc.	Public Safety	2016 Annual Pump Test for Engines #11 & #12	\$772.26	5/10/2016
17946	Linds Hometown Hardware	Divided	Chains to secure garbage cans (10) & Black Paint	\$23.75	5/10/2016
17947	Michael Buckentin	General Gov't Bldgs	Return Damage Deposit from 4-2-16 CC Rental	\$100.00	5/10/2016
17948	Mini Biff Inc.	Park	Handicap Restroom Rental & Damage Waiver	\$55.24	5/10/2016
17949	MNSPECT, LLC	Public Safety	Permit Fee for 614 Park, 231 Broadway, 461 Jacob	\$247.64	5/10/2016
17950	MVTL Labs, Inc.	Sewer	Lab Fee's for Final Pond Discharge ( 5-5-16)	\$97.25	5/10/2016
17951	NAPA Auto Parts	General Gov't Bldgs	Cable Ties (2 pkgs)	\$17.38	5/10/2016
17952	Plunkett's Pest Control	Divided	Pest Control Service Dates 4-12-16, 4-26-16	\$133.77	5/10/2016
17953	Runnings Supply, Inc.	Public Works	Safety Rain Jacket for Greg Schultz	\$82.99	5/10/2016
17954	United Farmers Coop	Divided	Batteries (shop), Paint & Brush (Truck), Nuts, Bolts, Was	\$48.71	5/10/2016
17955	US Postal Service	General Gov't	Pre-stamped mailing envelopes 1 box of 500	\$290.25	5/10/2016
17956	Vikings Bottling Co.	Hall	Park Pop Machine, Pop for Hall (4/8/16)	\$274.00	5/10/2016
17957	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assist. for April	\$945.00	5/10/2016
17958	Waste Management, Inc.	General Fund	Compost Roll-Off (3/26/16 - 4/25/16)	\$205.31	5/10/2016
17959	Wm Mueller & Sons, Inc.	Divided	Off Road Diesel Bobcat, Baseball Club, Lawn Mowe	\$56.90	5/10/2016
17960	Xcel Energy	Divided	Gas & Electrical Services for Feb, March, April	\$7,101.50	5/10/2016
17961	Jeremy Gruenhagen	Divided	Wages for May (Rounds)	\$1,742.81	5/10/2016
17962	Greg Schultz	Divided	Wages 4/25/16 to 5/08/16	\$1,563.04	5/10/2016
17963	Tamara Bracht	Park	Wages 4/25/16 to 5/08/16	\$377.12	5/10/2016
17964	Mel Sprengeler	Divided	Wages 4/25/16 to 5/08/16	\$101.58	5/10/2016
17965	Banyon Data	Water	BDS Utility Billing Support	\$795.00	5/10/2016
17966	Jeremy Gruenhagen	Divided	Wages for May (Rounds)	\$1,904.44	6/14/2016
17967	Greg Schultz	Divided	Wages 5/09/16 to 5/22/16	\$1,367.88	6/14/2016
17968	Mel Sprengeler	Park	Wages 5/09/16 to 5/22/16	\$256.27	6/14/2016
17969	Tamara Bracht	Divided	Wages 5/09/16 to 5/22/16	\$458.25	6/14/2016
17970	MN BCA	Public Safety (FD)	Background Check for John Michels	\$15.00	6/14/2016
			<b>Total May Claims</b>	<b>\$28,447.34</b>	<b>\$4,372.86</b>