



HAMBURG CITY COUNCIL MEETING

June 14, 2016

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Robert Gregonis, Councilmember Richard Odoms, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, and Maintenance Superintendent Greg Schultz were in attendance. Also in attendance: Fire Department Chief Justin Buckentin and other FD representatives, Gary Marquardt for the HFD Relief Association, Brad Droege with Wm. Mueller and Sons and Jeff Nielson with UFC.

Agenda Review (Added Items) and Adoption

- City Office Hours while Jeremy is on vacation
- Certificate of Recognition for John Trebesch
- Hamburg Town Festival Survey
- Hall Painting

Motion: Councilmember Steve Trebesch moved to approve the Agenda with the added items, Seconded by Councilmember Chris Lund. Motion unanimously carried. All Council Members were present.

Consent Agenda

- Approve Minutes for January, February, March, April 2016
- Approve Liquor License Renewals
 - Parkside Tavern – On/Off Sale & Special Sunday
 - Hamburg Lions Club – 3.2 Malt Liquor
 - Hamburg Baseball Club – 3.2 Malt Liquor
- Approve Election Judges for Primary Election/General Election
- Water Wells Usage/Water Consumption Report for April 2016
- March 2016 Cash Flow Statement
- 2016 HFD Grant Proposal to Center Point Energy (Air Packs)
- 2016 Building Permits Report
- Delinquent Utility Bills Report
- Met Council Preliminary Population/Household Estimates
- Taste of NYA (July 19th)

Motion: Councilmember Richard Odoms moved to approve the Consent Agenda with removing the Meeting Minutes approval, to allow Council more time to review them. Seconded by Councilmember Lund. Motion unanimously carried. All Council Members were present.

Fire Department Report – Chief Justin Buckentin

- Xcel Energy Donation (\$250)
- National Night Out Donation (HFDRA)
 - HFD Relief Association has donated \$400.00 for food supplies.



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- HFD Policies/HFDRA By-Laws
- By-Laws were emailed to council members on May 6, 2016. Council requesting more time to review them. Will look for approval on them at next month's Council Meeting. Policy Committee met and finalized the rough draft which will go to the FD and then to Council for approval.
- City Offices
 - City Council members to attend a FD meeting to discuss ideas. HFD see's storage as an issue.
- John Trebesch Retiring with 30 years of Service as of June 1, 2016
 - HFD currently has 24 members
- Grant request submitted to Xcel Energy for replacing air packs.
- Brad Droege reported on the Explorers Program. There are currently 12 members, received new gear, recruiting in December. Training Burn to be held on Saturday in Cologne.

Kirk Peterson (HD Supply Waterworks)

- Water Meter Upgrades/Radio Read
 - Mr. Peterson walked the Council through HD Supply Waterworks products. He described the benefits of replacing the town's current water meters to get more accurate reads with less data collection time. The council requested a pricing write up with a couple different meter replacement time line scenarios.

Old City Business (Memo)

- County Road Maintenance Agreement (Carver County) – Nothing to report.
- UFC Properties (411 Sophia Avenue & 441 Railroad Street)
 - Parcel 45.0283000
 - WAC/SAC Charge

Motion: Councilmember Richard Odoms moved to allow UFC representative to propose to the Railroad Authority the three conditions of putting up a "No Right Turn" sign, Putting up a fence along the North end of the parcel and to move the driveway to the East, along with a 99 year easement agreement; the acceptance of land parcel 45.0283000 in exchange for waiving the WAC/SAC charges to 441 Railroad Street Seconded by Councilmember Chris Lund. Motion was unanimously approved. All Council Members were present.

- 2015/2016 Street Improvements (Jacob Street & Sophia Avenue)
 - Change Order
 - Wm. Mueller will have the street improvement project completed by the end of August. Already completed the repaving of Jacob Street, repaved Bi-Centennial parking lot along with restriping and restriped the Basketball Court.



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Public Works & Utilities Report

- Water/Wastewater Services
 - Water Tower
 - Greg Schultz informed the Council that the water tower project is coming along. A 3x3 cement splash pad will be installed soon. The water towers interior is in need of repainting, the process of which brings the risk of creating leaks and would cost \$33,800. The council was in agreement to not paint the interior but to instead begin looking into replacement options.
- City Shop Repairs. Due to weather delays, K&K Services has not begun the repairs. **Motion:** Councilmember Richard Odoms moved to have the Shop Repairs completed by August 19, 2016. Seconded by Councilmember Steve Trebesch. Motion was unanimously approved. All Council Members were present.

The Mayor requested having a "No Brush" sign made. Greg has signs being made through Carver County for different areas around town.

The new pay box for the park sewer drain has brought in revenue.

City Clerk/Treasurer Report

- Inspection/Condition 411 Maria Avenue (Old City Hall).
 - MNSPECT will be notified
- Cargo Storage Container (419 ½ RR Street)
 - Jeremy requested proposed plan drawing.
- Mediacom Cable Franchise Partnership with NYA
 - NYA has ended the Mediacom partnership with us. Both City Councils will need to meet to discuss distributions of funds.
- NYA Times Article May 26, 2016
 - NYA Times printed a correction to the article which had a mix up with the time line of events pertaining to Mr. Odoms hard drive.
- City Newsletter was sent out to the residents. We plan on creating a newsletter twice a year to cover Spring/Summer & then Fall/Winter topics.
- City Office Hours (Vacation)
 - Tamara will be covering almost all the office hours while Jeremy is on vacation. Office dates and hours will be posted on the City Hall entrance door.

Approve Payment of May 2016 Added Claims (\$4,372.86)

Motion: Councilmember Chris Lund moved to approve 1 ACH payment along with check numbers 17966-17970 for a total amount of \$4,372.86. Seconded by Councilmember Steve Trebesch. Motion was unanimously approved. All Council Members were present.



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Approve Payment of June 2016 Claims

Motion: Councilmember Chris Lund moved to approve the 5 ACH payments along with check numbers 17971-18010 for a total amount of \$40,446.38. Seconded by Councilmember Steve Trebesch. Motion was unanimously approved. All Council Members were present.

City Council Reports

- **Councilmember Richard Odoms (Water/Sewer)** - Nothing to report.
- **Councilmember Bob Gregonis (Streets)** – Nothing to report.
- **Councilmember Chris Lund (Parks)**
 - The bids for painting the Community Hall have all come in and a candidate has been selected.
 - The City Celebration Surveys have been received. There will be a meeting to compile the data and take into consideration how the Big Rib Jig goes.
- **Councilmember Steve Trebesch (Buildings)** – Nothing to report.
- **Mayor Richard Malz**
 - Would like to look into a Drone Ordinance
 - CSO to deliver clean up letters to residence in violation.
 - Thank you for the newsletter. It was informative and a nice touch for the residents.

Adjourn City Council Meeting

Motion: Councilmember Robert Gregonis moved to adjourn the Hamburg City Council Meeting at 9:44p.m. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.

Submitted by:

Tamara Bracht
Deputy Clerk