



HAMBURG CITY COUNCIL AGENDA
JUNE 8, 2021

1. **Call City Council Meeting to Order**
 - **Pledge of Allegiance**

2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

3. **Agenda Review (Added Items) and Adoption**

4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Payment of Added April Claims List (\$3,702.40)**
 - **Approve Payment of Added May Claims List (\$98.07)**
 - **Approve Payment of June Claims List (\$28,021.15)**
 - **Approve Minutes for May 25, 2021**
 - **Approve Time-off Request (Jeremy Gruenhagen)**
 - **Approve Liquor License Renewal**
 - **Hamburg Baseball Club – 3.2 Malt Liquor (No Fee)**
 - **Delinquent Utility Bills Report**
 - **Metropolitan Council Population/Household Estimates (Delayed)**

5. **Hamburg Fire Department Report**
 - **COVID-19 Pandemic**
 - **Purchase iPads for Active 911**
 - **Gear Dryer/Washer Hook-up Estimates**

6. **Old City Business**
 - **Parkside Tavern**
 - **Closing RR Street (Bean Bag League)**
 - **Tables on Sidewalk**
 - **Approve On-Sale Intoxicating Liquor License/Sunday Liquor License**
 - **Hamburg Baseball Club**
 - **Summary of Settlement Conference for Parcel 45.0282010**
 - **Settlement Conference June 8, 2021 @ 8:30 AM**

7. **New City Business**
 - **Seal Coating Bids (RR St/Scheele Ave/Park West Parking Lot)**
 - **Call for Public Hearing on July 13, 2021 @ 7:00 PM**
 - **Comp Plan/Rezoning Amendments**
 - **National Night Out – August 3, 2021**



HAMBURG CITY COUNCIL AGENDA
JUNE 8, 2021

8. City Council Reports

- **Councilmember Scott Feltmann**
- **Councilmember Eric Poppler**
- **Councilmember Jessica Weber**
- **Councilmember Tim Tracy**
- **Mayor Chris Lund**

9. Adjourn City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
JUNE 8, 2021***

COMMUNITY HALL & PARK ACTIVITIES

JUNE

- 5 – Graduation Party (Park)
- 6 – Graduation Party (Park)
- 11 – Graduation Party (Park)
- 12 – Graduation Party (Park)
- 13 – Graduation Party (Park)
- 23-26 – Citywide Garage Sales
- 26 – Big Rib Jig Celebration (Park)
- 26 – Wedding Reception (Hall)

JULY

- 17 – Park Rental

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

JUNE

- 1 – Mayor’s In Time
- 7 – Hamburg Lions Board Meeting
- 7 – HFD Training
- 8 – Hamburg City Council Meeting – 7:00 PM
- 8 – Young America Township Board Meeting
- 13 – Community Center Rental
- 21 – Hamburg Lions Club
- 28 – Hamburg Fire Dept. (Relief Association) Meeting

JULY

- 5 – Hamburg Lions Board Meeting
- 5 – HFD Training
- 6 – Mayor’s In Time
- 13 – Hamburg City Council Meeting – 7:00 PM
- 13 – Young America Township Board Meeting
- 19 – Hamburg Lions Club Meeting
- 26 – Hamburg Fire Dept. (Relief Association) Meeting

CITY OF HAMBURG
NOTICE OF A HAMBURG CITY COUNCIL MEETING
TUESDAY, JUNE 8, 2021
7:00 P.M.

NOTICE IS HEREBY GIVEN, that the City of Hamburg City Council will hold a City Council Meeting on Tuesday, June 8, 2021 at 7:00 p.m., in the Council Chambers, 181 Broadway Avenue, Hamburg, MN.

This meeting is a regular scheduled meeting of the Hamburg City Council. Due to the current health pandemic of COVID-19, the Council Chambers will be closed to the public.

It is anticipated that some or all members of the City Council due to the COVID-19 Pandemic will participate in the meeting by telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021 rather than in-person at the City Council's regular meeting place at City Hall, 181 Broadway Avenue, Hamburg, Minnesota.

Members of the public can listen to and/or participate in the council meeting live online at <https://us02web.zoom.us/j/6817521480>, the Zoom App on your cellphone via the google play store, or by calling 1-312-626-6799. Use Meeting ID: 681 752 1480 when logging in or calling in. Use # as your participant ID.

To view a copy of the Agenda Packet please refer to the City Website: www.hamburgmn.com by clicking on the City Council Meetings tab. To be added to the Agenda please call City Offices by Noon on Friday.

If you have any questions, please contact City Hall (952) 467-3232 for further information.

POSTED BY THE HAMBURG CITY CLERK
Jeremy Gruenhagen, City Clerk/Treasurer

2021 April Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - March 2021	\$2,955.62	4/13/2021
ACH	MN Dept. of Revenue	Divided	March 2021 State Withholding Tax Payment	\$511.00	4/13/2021
ACH	PERA	Divided	PERA Withholding - March 2021	\$517.83	4/13/2021
ACH	HealthPartners	Divided	Health Insurance for April 2021	\$4,508.15	4/13/2021
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for March 2021	\$30.60	4/13/2021
ACH	Google	General Gov't	Email Accounts (9) Administered by Google G Suite	\$108.00	4/13/2021
ACH	ZOOM	General Gov't	Video Conferencing Service	\$16.09	4/13/2021
ACH	Greg Schultz	Divided	Wages 3/22/21 to 4/4/21	\$1,899.10	4/13/2021
ACH	Tamara Bracht	Divided	Wages 3/22/21 to 4/4/21	\$857.28	4/13/2021
ACH	Kwik Trip	Public Safety (FD)	Fuel for March, 2021	\$95.77	4/13/2021
ACH	MN Dept of Labor & Industry	Public Safety (FD)	Building Permit Surcharge Report for 1st Qtr 2021	\$22.44	4/13/2021
ACH	Verizon Wireless	General Gov't	(7) Cell Phone Lines for 3/25/2020 - 4/24/2021	\$290.50	4/27/2021
ACH	MN Dept of Revenue	Divided	Sales Tax for 1st Qtr 2021	\$70.00	5/11/2021
ACH	PERA	Divided	PERA Withholding - March 2021	\$527.80	5/11/2021
ACH	Greg Schultz	Divided	Wages 4/05/21 to 4/18/21	\$1,960.36	5/11/2021
ACH	Tamara Bracht	Divided	Wages 4/05/21 to 4/18/21	\$844.18	5/11/2021
ACH	Jeremy Gruenhagen	Divided	April Wages	\$2,038.66	5/11/2021
ACH	Jeremy Gruenhagen	Divided	April Wages	\$2,038.65	5/11/2021
Debit Card	US Postal Service	General Gov't	EDDM Postage for COVID-19 Newsletter April 2, 2021	\$75.07	4/13/2021
Debit Card	Amazon	Public Safety (FD)	3 Pack of Printer Toner Cartridges	\$32.99	4/13/2021
Debit Card	Amazon	General Gov't	Box of Printer Paper, Ink Refill for Hand Stamps, Wet Erase M	\$110.47	4/13/2021
Debit Card	Urban Land Institute	General Gov't	Urban Land Institute Membership Renewal	\$240.00	4/27/2021
Debit Card	Amazon	General Gov't	Toner Cartridges for HP Desktop Printer	\$22.95	4/27/2021
Debit Card	US Postal Service	General Gov't	Pre-Stamped Envelopes Box of 500	\$335.90	4/27/2021
Debit Card	US Postal Service	General Gov't	EDDM Postage for COVID-19 Newsletter April 22, 2021	\$75.07	4/27/2021
20557	VOID	VOID	Printer Issue - VOID	\$0.00	4/13/2021
20558	VOID	VOID	Printer Issue - VOID	\$0.00	4/13/2021
20559	VOID	VOID	Printer Issue - VOID	\$0.00	4/13/2021
20560	VOID	VOID	Printer Issue - VOID	\$0.00	4/13/2021
20561	CarQuest	General Gov't Bldgs	Shop Tools	\$110.00	4/13/2021
20562	Carver County Attorney's	General Gov't	1st Qtr 2021 - Fines Collected & Qtrly Surcharge	\$183.86	4/13/2021
20563	CarverLink	Divided	Internet/Phone April	\$160.79	4/13/2021
20564	Cintas	Hall	Cleaning Supplies	\$95.73	4/13/2021
20565	Coordinated Business Systems	General Gov't	Intermedia Monthly Equipment Base Rate for 2/26/20-3/25/21	\$58.35	4/13/2021
20566	Core & Main	Water	Sensus Command Link Repair	\$305.00	4/13/2021
20567	Dan Oelfke Construction	Park & Rec.	Down Paymnet to Reroof Park Food Shelter	\$4,750.00	4/13/2021
20568	EMTS	Public Safety (FD)	(2) Initial Course Training	\$1,350.00	4/13/2021
20569	Gopher State One	Divided	March Locate Requests (4)	\$5.40	4/13/2021
20570	Hoff Barry	General Gov't	Professional Services - Annexation Ordinance Corresponden	\$528.00	4/13/2021
20571	JT Floor Covering Installations	Hall	1/2 Down for East Side Hall Floor Replacement Project	\$10,274.99	4/13/2021
20572	Kranz Lawn & Power	Park & Rec.	6 Replacement Blades for Lawnmower	\$113.70	4/13/2021
20573	Loffler Companies	General Gov't	March Copies	\$119.08	4/13/2021
20574	Melchert - Hubert & Sjodin, PLLP	General Gov't	Trebesch Litigation, Cell Phone Policy, Family CARES Act Be	\$2,987.60	4/13/2021
20575	Menards	Divided	Garbage Bags, Dish Soap, Batteries, Air Freshners	\$102.21	4/13/2021
20576	MN BCA	Public Safety (FD)	Background Check for FD Reserve Applicant	\$15.00	4/13/2021
20577	MN Pollution Control Agency	Sewer	Water Permit Annual Fee	\$505.00	4/13/2021
20578	MNSPECT	General Gov't	Residential Building Permits, License/Lead Look-up Fee	\$328.68	4/13/2021
20579	MVTL, Labs.	Sewer	Lab Fees for Quarterly Influent Sample 3-17-2021	\$61.75	4/13/2021
20580	Per Mar Security Services	Water	Base Alarm Monitoring for Water Treatment Plant 4/24-7/23, 21	\$92.07	4/13/2021
20581	Plunkett's Pest Control	Divided	General Pest Control at Hall, CC & FD on April 5th	\$139.12	4/13/2021
20582	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training and Assistance for March 2021	\$675.00	4/13/2021
20583	Wm. Mueller & Sons	Divided	Fuel for City Vehicles, Hawks Lawnmower, Conbit, Snow Plow	\$611.24	4/13/2021
20584	Xcel Energy	Divided	Electricity / Natural Gas Services (Check Reissued#20625)	Voided	6/8/2021
20585	Xcel Energy	Divided	Electricity / Natural Gas Services	\$1,101.18	4/13/2021
20586	Botton & Menk Inc.	General Gov't	Comp. Plan Update - Professional Services Jan. 9 - Feb. 5, 20	\$200.00	4/13/2021
20587	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for March	\$33.13	4/13/2021
20588	CarQuest	Public Safety (FD)	Wiper Blade for Grass Rig, Degreaser	\$34.43	4/13/2021
20589	MES	Public Safety (FD)	6 Face Masks, 2 Nozzles	\$3,392.48	4/13/2021
20590	SASCS	Public Safety (FD)	Basic Firefighter Course for Egan	\$1,370.00	4/13/2021
20591	Young America Township	General Gov't	Township Fee for Stormwater Pond Annexation	\$250.00	4/13/2021
20592	Bruce Widmer	Water	Refund of Final Water Bill Overpayment	\$9.47	4/27/2021
20593	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for April	\$33.13	4/27/2021
20594	Carver County	Public Safety	Overtime Pay for Deputy Voigt	\$239.47	4/27/2021
20595	Dan Oelfke Construction	Park & Rec.	Final Payment for Re-roof of Park Food Building	\$2,805.15	4/27/2021
20596	Home Solutions	Park & Rec.	4 Keys Cut for Master Padlock at Park	\$10.76	4/27/2021
20597	Kohl'sSweeping Service	Public Works (Streets)	Streets Swept on April 23, 2021	\$1,125.00	4/27/2021
20598	Melchert, Hubert & Sjodin	General Gov't	Legal Services for Litigation, Annexation, & Code Enforcemen	\$8,869.60	4/27/2021
20599	MVTL Labs Inc.	Sewer	Sewer Water Sample Date April 22, 2021	\$80.25	4/27/2021
20600	Office of the Secretary of State	General Gov't	Notary License Renewal for Deputy Clerk Bracht	\$120.00	4/27/2021
20601	S.E.H. Inc.	General Gov't	Meeting for In Place Storm Sewer System	\$1,076.07	4/27/2021
20602	Xcel Energy	Divided	Electricity / Natural Gas Services	\$623.69	4/27/2021
				\$65,130.86	
			April Claims	\$45,396.60	4/13/2021
			Added April Claims	\$15,957.01	4/27/2021
			Added April Claims	\$7,479.65	5/11/2021
			Added April Claims	(\$3,702.40)	6/8/2021
			Total April Claims	\$65,130.86	

2021 May Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - April 2020	\$3,027.20	5/11/2021
ACH	MN Dept. of Revenue	Divided	April 2020 State Withholding Tax Payment	\$525.00	5/11/2021
ACH	PERA	Divided	PERA Withholding - April 2020	\$780.04	5/11/2021
ACH	PERA	Divided	PERA Withholding - May 2020	\$538.83	5/11/2021
ACH	PERA	Divided	PERA Withholding - May 2020	\$492.80	5/25/2021
ACH	Optum Bank	General Gov't	City HSA Contribution for 2nd Qtr 2020 (Jeremy & Greg)	\$1,250.00	5/25/2021
ACH	HealthPartners	Divided	Health Insurance for May 2020	\$4,508.15	5/11/2021
ACH	Greg Schultz	Divided	Wages 4/19/2021 - 5/2/2021	\$2,053.26	5/11/2021
ACH	Tamara Bracht	Divided	Wages 4/19/2021 - 5/2/2021	\$803.90	5/11/2021
ACH	Mel Sprengeler	Park & Rec.	Wages 4/19/2021 - 5/2/2021	\$299.21	5/11/2021
ACH	Jeremy Gruenhagen	Divided	May Wages	\$2,038.66	5/11/2021
ACH	Google	General Gov't	Email Accounts (13) Administered by Google G Suite - 4 Added for	\$125.60	5/11/2021
ACH	Kwik Trip	General Gov't Bldgs	Non-Ox Fuel for City Small Engines	\$35.50	5/11/2021
ACH	ZOOM	General Gov't	Video Conferencing 5-6-21 to 6-5-21	\$16.09	5/11/2021
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for April 2020	\$30.60	5/11/2021
ACH	Optum Bank	General Gov't	HSA Admin Fee's for City Employees for 2nd Qtr 2020	\$1,250.00	5/11/2021
ACH	Verizon Wireless	General Gov't	(7) Cell Phone Lines	\$290.57	5/11/2021
ACH	Tamara Bracht	Divided	Wages 5/03/21 to 5/16/21	\$674.37	5/25/2021
ACH	Greg Schultz	Divided	Wages 5/03/21 to 5/16/21	\$1,954.55	5/25/2021
ACH	Mel Sprengeler	Park & Rec.	Wages 5/03/21 to 5/16/21	\$335.23	5/25/2021
ACH	Jeremy Gruenhagen	Divided	May Wages (Rounds)	\$2,273.13	5/25/2021
Debit Card	UPS	Water	1 Water Sample Overnighted	\$12.52	5/25/2021
Debit Card	Hamburg Post Office	Water	4 Water Samples Priority Mailed	\$44.25	5/25/2021
Debit Card	USPS	General Gov't	EDDM Postage for May 14, 2021 Newsletter	\$75.07	5/25/2021
Debit Card	USPS	General Gov't	EDDM Postage for May 14, 2021 Newsletter	\$75.07	6/8/2021
20603	CarQuest Auto Parts	General Gov't Bldgs	Zip Ties	\$13.47	5/11/2021
20604	Carver County Tax Payer Services	Storm Water	Parcel 45.0282600 Special Assessment JD3A	\$1,428.00	5/11/2021
20605	CarverLink/MetroNet	Divided	Internet/Phone	\$161.34	5/11/2021
20606	Cintas	Hall	Cleaning Supplies	\$81.83	5/11/2021
20607	Coordinated Business Systems	General Gov't	Intermedia Monthly Equipment Base Rate for Feb & April	\$132.77	5/11/2021
20608	Dammann Seed Sales	Park & Rec.	Athletic Turf Mixture #25lb. Bag	\$60.00	5/11/2021
20609	ECM Publishers	Hall	NYA Guide - Hall Advertisement	\$275.00	5/11/2021
20610	Gopher State One	Divided	April Locates (19 Requests Billable at \$1.35 each)	\$25.65	5/11/2021
20611	Hoff Barry P.A.	General Gov't	Correspondence & Document Prep. for Pond Annexation	\$386.00	5/11/2021
20612	Home Solutions	Hall	Kwik Seal for Hall Cooler	\$4.31	5/11/2021
20613	Loffler	General Gov't	April Copies	\$76.19	5/11/2021
20614	MNSPECT	Public Safety	Commercial / Residential Permits & Inspections for April	\$1,223.38	5/11/2021
20615	MVTL Labs, Inc.	Sewer	Final Pond Discharge - Sample Dates April 29 & May 4, 2021	\$280.75	5/11/2021
20616	Peeps Repair LLC	Public Safety (FD)	Headlight Switch Repair on Rescue Truck	\$256.28	5/25/2021
20617	Runnings Supply Inc.	Divided	Waterproof Boots for Public Works, Round-Up for City Grounds	\$310.96	5/11/2021
20618	Thein Well	Water	Annual Inspection of Pumps and Wells	\$275.00	5/11/2021
20619	Viking Bottling Company	Park & Rec.	Park Pop Machine Fill	\$215.00	5/11/2021
20620	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for April	\$513.75	5/11/2021
20621	Waste Management	Sanitation	30 Yard Flat Green Yard Waste Container	\$296.04	5/11/2021
20622	Wm. Mueller & Sons	Divided	Fuel for City Vehicles and Equipment	\$192.45	5/11/2021
20623	Xcel Energy	Divided	Electricity/Natural Gas	\$1,174.61	5/25/2021
20624	Diana Kroells	General Gov't Bldgs	Reimbursement for Outdoor Flowers at City Hall	\$79.09	5/25/2021
20625	Xcel Energy	Divided	Re-Issued Payment because check # 20584 was lost in the mail	\$3,702.40	5/25/2021
20626	Business Essentials	Divided	Bath Tissue, Hardroll Paper Towels, Foaming Handwash	\$342.76	5/25/2021
20627	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for May	\$33.13	5/25/2021
20628	Carver County	Public Safety	Liquor License Background Checkfor Lions and MES, 1st Half of 20	\$8,986.50	5/25/2021
20629	Kirvida	Public Safety (FD)	2021 Annual Pump Testing on Engine's #11 & #12	\$950.62	5/25/2021
20630	League of MN Cities Insurance Trust	Divided	Workers Comp. Insurance	\$6,772.00	5/25/2021
20631	Melchert-Hubert & Sjodin PLLP	General Gov't	Legal Fee's for Storm Sewer, Purchasing Policy, Liquor License, Ce	\$6,206.20	5/25/2021
20632	Menards	Divided	Ant Traps, Safety Vests, Car Cleaner, Dawn Dish Soap, Air Freshne	\$66.25	5/25/2021
20633	MN Dept. of Health	Water	2nd Quarter Community Water Supply Service Connection Fee	\$525.00	5/25/2021
20634	Municipal Emergency Services	Public Safety (FD)	1 Set of TecGen Gear (Coat & Pant)	\$2,577.45	5/25/2021
20635	MVTL Labs, Inc	Sewer	Lab Fee's for Sewer Pond Water Sample from May 18, 2021	\$100.25	5/25/2021
20636	Per Mar	Sewer	Base Alarm Monitoring for Sewer 6/3/21 - 9/2/21	\$92.07	5/25/2021
20637	Plunkett's Pest Control	General Gov't Bldgs	General Pest Control at City Hall & FD 5-17-21	\$39.37	5/25/2021
20638	Xcel Energy	Divided	Electricity/Natural Gas	\$1,146.00	5/25/2021
20639	MN Pollution Control Agency	Sewer	Class D Pond Re-Licensure for Greg	\$23.00	6/8/2021
				\$62,534.47	
			May Claims	\$22,274.50	5/11/2021
			Added May Claims	\$40,161.90	5/25/2021
			Added May Claims	\$98.07	6/8/2021
			Total May Claims	\$62,534.47	

2021 June Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - May 2021	\$3,203.54	6/8/2021
ACH	MN Dept. of Revenue	Divided	May 2021 State Withholding Tax Payment	\$547.00	6/8/2021
ACH	PERA	Divided	PERA Withholding - May 2021	\$829.04	6/8/2021
ACH	PERA	Divided	PERA Withholding - June 2021	\$514.51	6/8/2021
ACH	HealthPartners	Divided	Health Insurance for June 2021	\$4,508.15	6/8/2021
ACH	Greg Schultz	Divided	Wages 5-17-21 to 5-30-21	\$1,875.05	6/8/2021
ACH	Mel Sprengeler	Divided	Wages 5-17-21 to 5-30-21	\$249.34	6/8/2021
ACH	Tamara Bracht	Divided	Wages 5-17-21 to 5-30-21	\$865.93	6/8/2021
ACH	Jeremy Gruenhagen	Divided	June Wages	\$2,038.66	6/8/2021
ACH	Google	General Gov't	Email Accounts (13) Administered by Google G Suite	\$156.00	6/8/2021
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for May 2021	\$25.70	6/8/2021
ACH	Verizon Wireless	General Gov't	City Cell Phone Plan	\$68.26	6/8/2021
Debit Card	ZOOM	General Gov't	Audio/Video Conferencing App	\$16.09	6/8/2021
Debit Card	Amazon	General Gov't	Box of Copy Paper, Kitchen Dish Wand, Cable for Audio Equipment	\$56.55	6/8/2021
20640	Cintas	Hall	Cleaning Supplies	\$81.83	6/8/2021
20641	Coordinated Business Systems	General Gov't	Intermedia Monthly Equipment Base Rate for 4/26/20-5/25/21	\$58.28	6/8/2021
20642	Duane Dworshak	Water	Refund for Final Water Payment Overage	\$6.43	6/8/2021
20643	ECM Publishers Inc.	General Gov't	Publication of Ordinance #165	\$79.38	6/8/2021
20644	Gopher State One	Divided	31 Locate Requests in May	\$41.85	6/8/2021
20645	Greg Schultz	General Gov't	Reimbursement for Over Payment of Cell Phone Plan	\$4.02	6/8/2021
20646	Hoff Barry, P.A.	General Gov't	Pond Deed Recording	\$72.00	6/8/2021
20647	JT Floor Covering Installations	Hall	Final Payment for the East Side Hall Floor Installation	\$10,274.99	6/8/2021
20648	MNSPECT	Public Safety (FD)	Building Permits - Plan Reviews - License Verifications	\$375.28	6/8/2021
20649	MVTL Labs	Sewer	Sewer Pond Water Testing Lab Fees	\$200.50	6/8/2021
20650	Nick Mackenthun	Public Safety (FD)	Reimbursement for "C" Size Batteries for Air Packs	\$59.01	6/8/2021
20651	Scott Feltmann	General Gov't	Reimbursement for Over Payment of Cell Phone Plan	\$10.74	6/8/2021
20652	WCH 2021	Hall	Ad in WCH 2021 Baseball Tournament Guide	\$150.00	6/8/2021
20653	W.W.O.T.A.	Divided	Water/Wastewater Training & Assistance for May 2021	\$444.38	6/8/2021
20654	Wm. Mueller & Sons	Divided	Fuel for City Vehicle, Bobcat, Lawn Mower, 1 Ton of Red Rock	\$312.50	6/8/2021
20655	Xcel Energy	Divided	Electricity / Natural Gas Services	\$896.14	6/8/2021
				\$28,021.15	



HAMBURG CITY COUNCIL MEETING
MAY 25, 2021

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:01 p.m. Attending in Council Chambers were Councilman Tim Tracy, Councilwoman Jessica Weber, Councilman Scott Feltmann, Councilman Eric Poppler, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, residents David and Amy Chadwick. Via ZOOM was Brad Falteysek with Abdo, Eick & Meyers, and Jaime Haas with Parkside Tavern.

Public Comment

- Mr. Chadwick, who owns 679 Park Avenue, discussed the completion deadline for the roof and the potential for color mismatching if more materials are needed.

Agenda Review (Added Items) and Adoption

- The added claims for May have been adjusted to \$40,161.90
- Mayor Lund asked about the check for flower reimbursement. City Clerk explained that the Lions are paying for and maintaining the flowers at the Bi-Centennial Park as a service project. The city is reimbursing them for filling the 3 pots at City Hall.

MOTION: Councilman Tim Tracy moved to approve the Agenda as amended. The motion was seconded by Councilman Eric Poppler and unanimously approved with all Councilmembers present.

Consent Agenda

- Approve Payment of Added May Claims List (~~\$33,271.44~~) \$40,161.90
- Approve Minutes for April 27, 2021 & May 11, 2021
- Approve Time-off Request (Jeremy Gruenhagen)
- Approve Liquor License Renewals
 - Parkside Tavern – On/Off Sale & Special Sunday (\$1,500)
 - Hamburg Lions Club – 3.2 Malt Liquor (No Fee)

MOTION: Councilman Tim Tracy moved to approve the Consent Agenda. The motion was seconded by Councilman Eric Poppler and unanimously approved with all Councilmembers present.

Abdo, Eick, & Meyers

- 2020 City Financial Audit
 - Brad Falteysek presented the final audit for 2020 to the Council.



HAMBURG CITY COUNCIL MEETING
MAY 25, 2021

Old City Business

- COVID-19 Pandemic
 - City staff requested to remove the mask mandate notices from the City Hall building but keep the plexiglass on the office door.
 - Council was in agreement.
- Sanitary Sewer Service Line Illegal Connections (821 William St)
 - 821 William Street had their service line fixed and city staff confirmed that they are now in compliance.
- Public Nuisance(s) – 679/710 Park Avenue
 - May 24th Court Date
 - City Clerk Gruenhagen and Mayor Lund updated the Council on the court hearing proceedings. The roof must be completed by June 30, 2021 to keep the stay of adjudication.
- Intoxicating Liquor License (Hamburg Baseball Park)
- Lease Agreement w/ Baseball Club

MOTION: Councilman Scott Feltmann moved to approve the lease agreement with the baseball club. The motion was seconded by Councilman Eric Poppler and unanimously approved with all Councilmembers present.

- Approve Ordinance Number 165
 - Ordinance Amending Chapter 112 of City Code relating to On-Sale Intoxicating Liquor Licenses

MOTION: Councilman Tim Tracy moved to approve Ordinance 165. The motion was seconded by Councilman Eric Poppler and unanimously approved with all Councilmembers present.

New City Business

- Retaining Wall Estimates for Community Hall
 - The 2 bids received were from Roots Landscaping for \$21,792.51, and 4 Seasons Construction for \$28,540.00.

MOTION: Councilman Tim Tracy moved to approve the bid from Roots Landscaping in the amount of \$21,792.51. The motion was seconded by Councilwoman Jessica Weber and unanimously approved with all Councilmembers present.

- June 8th Settlement Hearing @ for Parcel 45.0282010

MOTION: Councilman Scott Feltmann moved to authorize the Personnel Committee to negotiate on behalf of the city. The motion was seconded by Councilman Eric Poppler and approved by a 4/5 vote with Mayor Lund abstaining.



HAMBURG CITY COUNCIL MEETING
MAY 25, 2021

- Parkside Tavern
 - Closing RR Street for a Bean Bag League one evening a week.
 - Tables on Sidewalk – to be brought in nightly
 - Council asks that Parkside check with their insurance agent regarding coverage out-side of the bar. City Clerk will inquire with the city insurance rep. regarding a signature sheet for residents on Railroad Street south of the bar. This topic will reconvene at the June 8th Council Meeting.

- WCH 2021 State Tournament Ad

MOTION: Councilman Scott Feltmann moved to approve a \$150 advertisement for the Community Hall in the 2021 State Baseball Tournament booklet. The motion was seconded by Councilman Eric Poppler and unanimously approved with all Councilmembers present.

City Council Reports

Councilmember Scott Feltmann

- When will the trees be planted by the water tower?
Greg is taking care of that and will plant them this summer/fall.
- When can we get the curbs repainted with yellow?
Once we get the street patching done, we can see what is left over for painting the curbs.

Councilmember Eric Poppler – nothing to report

Councilmember Jessica Weber – nothing to report

Councilmember Tim Tracy – nothing to report

Mayor Chris Lund

- A newsletter will be going out this week. Let city staff know if you have anything to add.

City Clerk – food for thought – do we want to allow the advertising of local businesses in the newsletters?

MOTION: Councilman Tim Tracy moved to adjourn the city council meeting at 8:05 p.m. The motion was seconded by Councilwoman Jessica Weber and unanimously approved with all Councilmembers present.

Submitted on May 27, 2021
by Deputy Clerk Tamara Bracht

Amended/Approved on _____, 2021

Jeremy Gruenhagen, City Clerk/Treasurer

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: June 4, 2021

Employee Name: Jeremy Bruenhagen

Dates Requesting Time-Off: June 10, 2021

How many **Vacation** hours will be used? 8

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: June 8, 2021

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Bruenhagen 6-4-21
Employee Signature Date

City Clerk/Treasurer Date

Mayor Date



MAY DELINQUENCY REPORT 2021

Notes		Account #	AMOUNT OVER DUE	CURRENT BILL	ACCOUNT BALANCE	PAYMENTS	UPDATED BALANCE
				MAY USAGE			
last payment received on	Made contact by reminder postcard, letter, call						
2/25/2021	house sold 6-2-21	10-00017617-00-1	\$515.04	\$105.01	\$620.05		
4/30/2021		10-00010170-00-4	\$213.90	\$182.78	\$396.68		
10/7/2020		10-00009420-00-8	\$773.60	\$73.35	\$846.95		
	new to town	10-00004611-00-5	\$102.79	\$90.60	\$193.39		
4/7/2021		10-00014410-00-3	\$94.02	\$79.68	\$173.70		
3/31/2021		10-00007625-00-9	\$344.22	\$160.42	\$504.64		
3/31/2021		10-00009321-00-2	\$191.51	\$100.56	\$292.07		
4/30/2021		10-00009470-00-3	\$133.68	\$133.63	\$267.31		
4/12/2021		10-00015811-00-1	\$105.42	\$103.15	\$208.57		
3/31/2021		10-00006418-00-6	\$329.90	\$118.47	\$448.37		
5/4/2021		10-00006190-01-4	\$348.89	\$159.85	\$508.74		
4/26/2021		10-00002490-00-6	\$98.10	\$89.18	\$187.28		
3/31/2021		10-00005490-00-3	\$341.85	\$156.57	\$498.42		
4/28/2021		10-00016602-00-4	\$112.02	\$98.68	\$210.70		
4/19/2021		10-00007631-00-8	\$95.59	\$85.73	\$181.32		
5/3/2021		10-00017621-00-8	\$212.70	\$233.24	\$445.94		
4/27/2021		10-00007618-00-9	\$160.77	\$148.14	\$308.91		
5/31/2021		10-00009350-00-0	\$39.37	\$269.46	\$308.83		
4/30/2021		10-00009451-00-8	\$80.86	\$76.20	\$157.06		
	new to town	10-00002480-01-6	\$98.10	\$96.46	\$194.56		
			\$4,392.33	\$2,561.16	\$6,953.49	\$0.00	\$0.00

May 27, 2021

Jeremy Gruenhagen, Clerk/Treasurer
City of Hamburg
614 Park Ave, PO Box 248
Hamburg, MN 55339

Dear Mr. Gruenhagen:

At this time of the year, the Metropolitan Council normally releases its population and household estimates for use in various state aid programs. However, in a year that follows a federal census, we do not prepare estimates and instead use the counts from the census. While we would normally have census counts to share with you at this point in the federal census cycle, the COVID-19 pandemic has forced the U.S. Census Bureau to delay the release of its 2020 counts.

We do not yet have an exact date for the release of the 2020 census population and household totals for counties, cities, and townships. We will keep you posted as the Census Bureau provides additional information about the timing of its upcoming releases. We recognize that this delay creates hardships for you and your staff who depend on accurate population numbers for your government's business. In response:

- We are preparing to make the new numbers available as soon as they are released. We will post these on our website and transmit them via email and the U.S. Postal Service.
- We are working with the Minnesota Departments of Revenue and Transportation to ensure that impacts to formula-based local funding will be minimal.
- When these numbers are released, we will also send you additional details about the Census Bureau's Census Count Question Resolution (CQR) program, which allows local, tribal, and state governments to request a formal review of their census counts if they believe their population has been misallocated. The CQR program is currently set to accept review requests between January 2022 and June 30, 2023.

We are happy to discuss population trends in your community with you or your staff if that would be useful. Please do not hesitate to reach out (Matt.Schroeder@metc.state.mn.us) if you have any questions.

Sincerely,



Matt Schroeder
Principal Researcher



505 Broadway
 P.O. Box 310
 Carver, MN 55315

952-448-4030
 fax 952-448-6054

www.ROBBSELECTRICINC.com

City of Hamburg
 181 Broadway Ave.
 Hamburg, MN. 55339
 ATTN: Jeremy

3/12/2021

FIRE DEPARTMENT BUILDING

1 STATE INSPECTION FEE

- 25 FT NEW CIRCUIT INSTALLED FOR WASHING MACHINE WITH GFI
- 45 FT NEW CIRCUIT INSTALLED FOR NEW DRYER 40A RATED CKT WITH 2 POLE GFI
ASSUMING THE GFI WILL HOLD ON THE EQUIPMENT AS IT IS REQUIRED FOR CODE
- 1 DISCONNECT WITH 35AMP FUSES

PRICE AS LISTED \$ 1,925.00

- 2 NEW 8 FT LED FIXTURES INSTALLED IN THE FIRE BAY
- 1 MAN LIFT TO BE SUPPLIED BY ROBB'S ELECTRIC

PRICE AS LISTED \$ 1,350.00
 DEDUCT IF BELOW PROJECT IS COMPLETED AT THE SAME TIME \$ (450.00)

- 24 EXISTING FIXTURES REBUILT TO LED
 RECYCLE OF LAMPS NOT INCLUDED AS THEY CAN BE REPURPOSED WITHIN THE CITY BUILDINGS
 MAN LIFT TO BE SUPPLIED BY ROBB'S ELECTRIC

PRICE AS LISTED \$ 3,888.00

COMMUNITY HALL BUILDING

- 1 WATER HEATER WIRED 120 VOLT

PRICE AS LISTED \$ 275.00

MUST BE DONE WITH ANOTHER PROJECT OR TIME AND MATERIAL WILL BE CHARGED INCLUDING TRAVEL

COMMUNITY HALL BUILDING

- 4 FIXTURES OVER THE BAR AREA REPLACED WITH NEW LED WRAPS DECORA STYLE
 NOTE PAINTING OF THE CEILING MAY BE NEEDED AFTER WE REMOVE THE OLD? NEW ARE A LITTLE SMALLER SIZE

PRICE AS LISTED \$ 1,240.00

This is a Budget Proposal on the goods named, subject to the conditions noted below:
 Price is for normal business hours 7:30AM - 4:00PM Mon- Fri. Any changes from the above scope will be considered a change and billed at a hourly rate of \$110.00 per man hour plus additional materials. Please feel free to call if you have any questions.
 OWNER agrees to pay for the described electrical work listed above upon completion by Robb's Electric Inc. Any items added after this bid will be an extra charge to the owner of the property
 Any past due balance will be subject to a FINANCE CHARGE of 2% per month. This is equal to an annual rate of 24%. This contract also serves as notice that if ROBB'S ELECTRIC INC. is unable to collect final payment a MECHANICS' LIEN will be filed against said property. This bid includes all labor, materials, and permits necessary to complete described project.
 This quote expires in 30 days.

To accept this Proposal, sign here and return OWNER SIGNATURE _____ DATE _____



311 W Railroad Street, Norwood-YA, MN 55368 Phone: 952-466-5777

4.19.21

City of Hamburg
181 Broadway Avenue
Hamburg, MN 55339

Misc Electrical

We are pleased to submit the following proposal. We propose to furnish materials and labor necessary for completion of the Contract Work, in accordance with all electrical codes and regulations. The Contract Work shall consist of all work necessary or reasonably inferable from the walkthrough, so as to produce the intended results for the amount of:

See Individual Pricing Per Bid

Monthly payments to be made per draw request as project progresses. Xtreme Electrical Services, Inc. may withdraw this proposal if not accepted within 30 days.

If you have any questions concerning this proposal please contact me.

Brandon Stender
Project Manager
612-599-6597

DESCRIPTION OF WORK

Bid #1 – Wire washer and dryer

Add receptacle for 110 volt wash machine
Wire (1) dryer for fireman's gear

Proposal #1 TOTAL - \$2,040.00

Bid #2 – Add (2) LED strips at FD

Furnish & install (2) 8' 4-lamp strips with LED lamps

Proposal #2 TOTAL - \$475.00

Bid #3 – Retrofit existing 8' strips to LED

Retrofit (24) 8' strips to LED. Bypass ballast and install direct wire LED lamps

Proposal #3 TOTAL - \$3,150.00

Bid #4 – Replace lights above bar

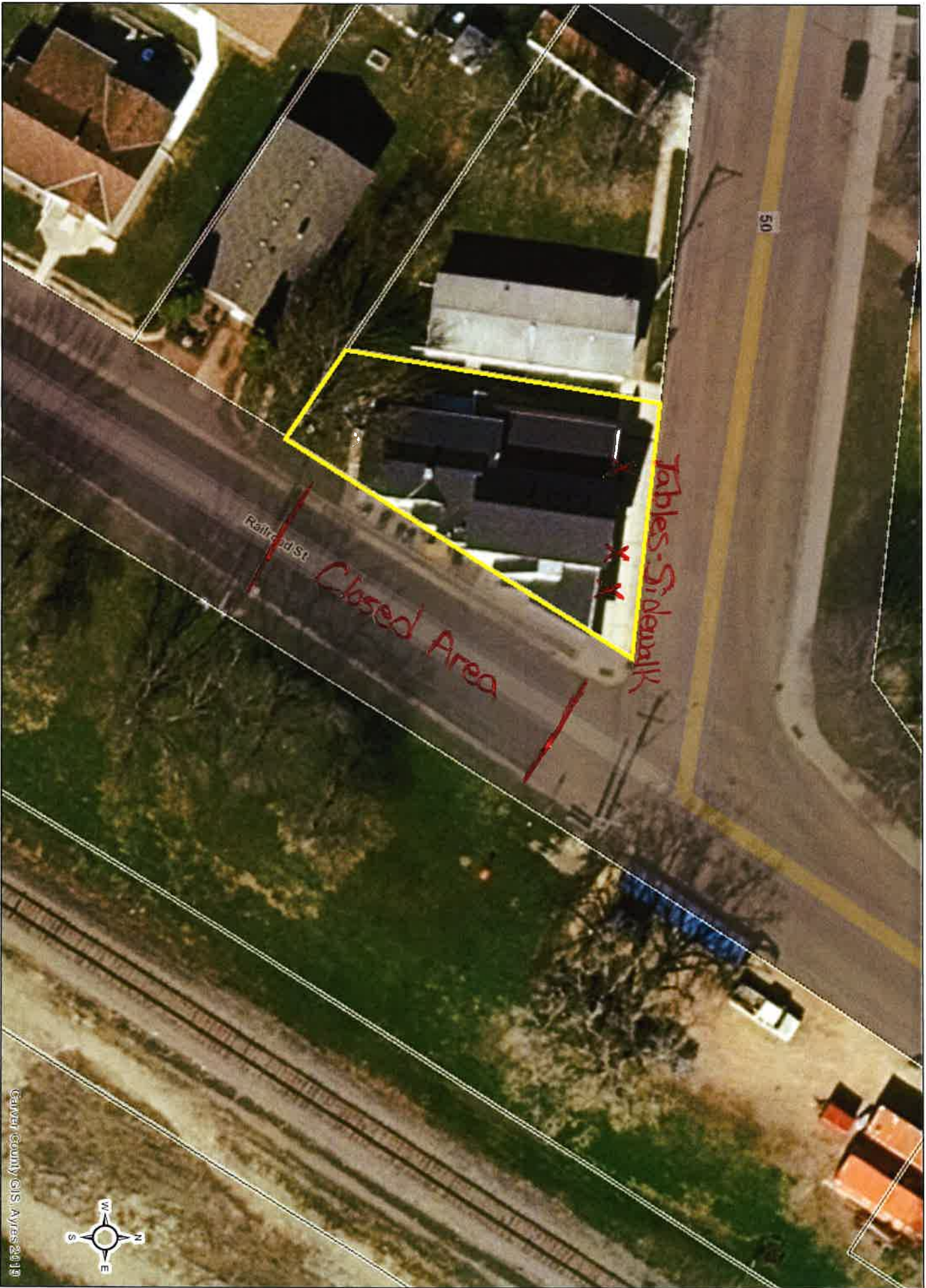
Remove (4) 4' wrap fixtures and install (4) 4' LED wrap fixtures

Proposal #4 TOTAL - \$1,040.00

Bid #5 – Re-wire water heater

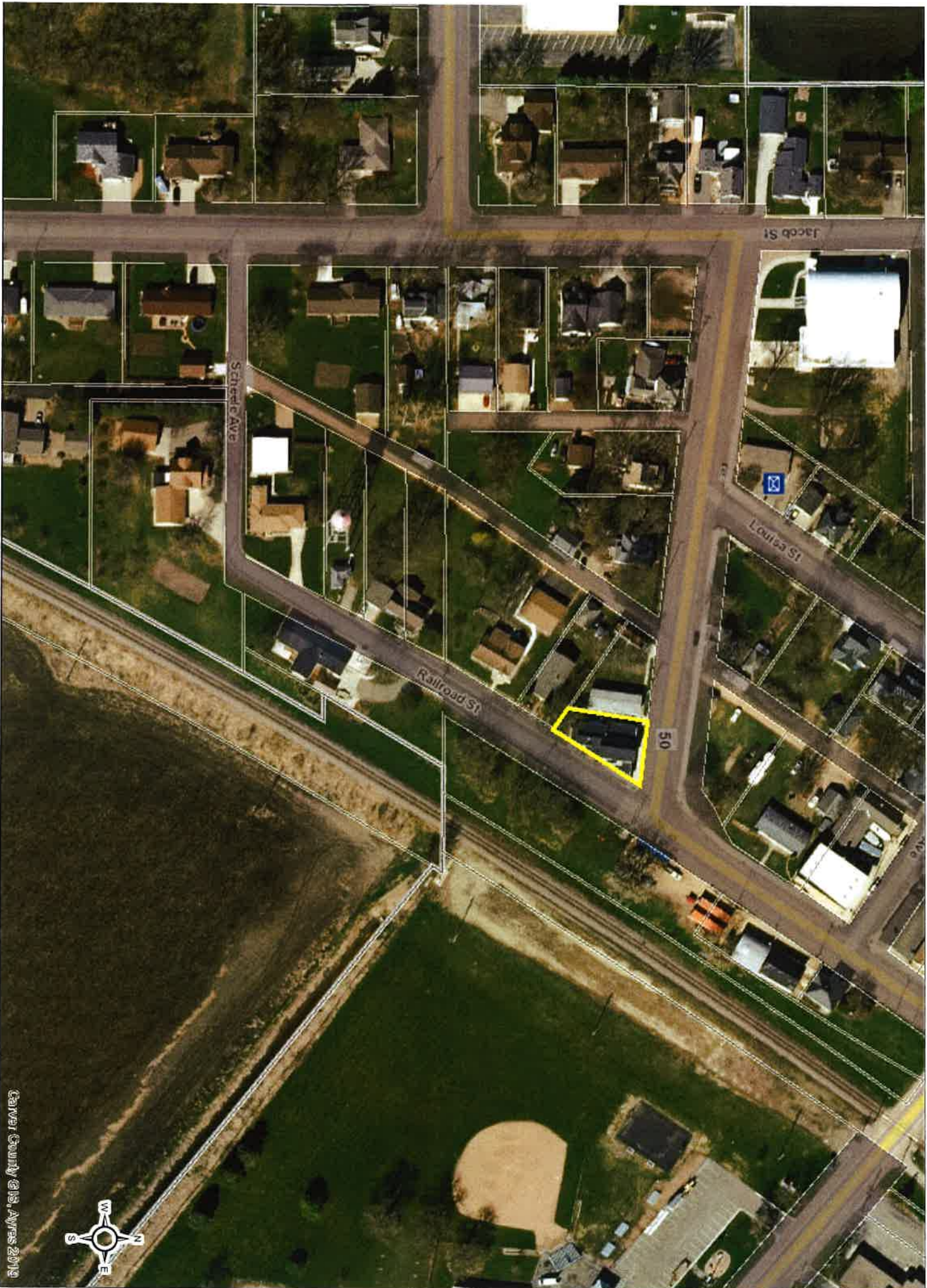
Re-wire hot water heater from 240 volt to 120 volt

Proposal #5 TOTAL - \$180.00



This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Map Date: 6/4/2021

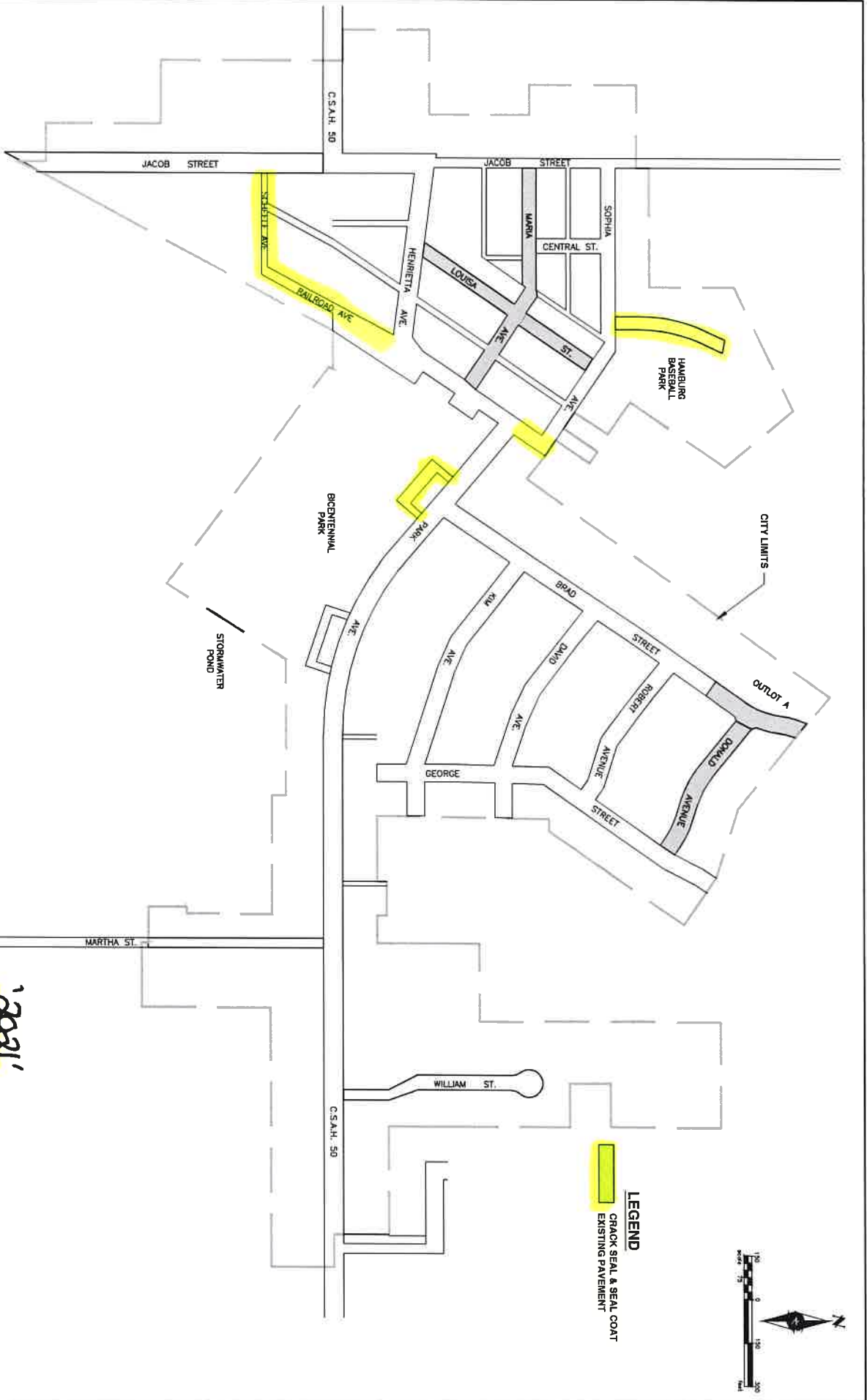


This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Carver County GIS, AYS 2019

Map Date: 6/1/2021

DESIGN BY: OK	DATE:
DESIGNED BY: JB	DATE:
CHECKED BY: JB	DATE:
DESIGN TEAM:	DATE:
NO. BY:	DATE:
REVISIONS:	
I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA. DATE: 7/18/12 NAME: JOHN BOCK, P.E. LICENSE NO.: 35323	
PROJECT: SEAL COAT PROJECT LOCATION: HAMBURG, MINNESOTA	
FILE NO.:	1
HAMBURG 121418	1



Pearson Bros., Inc.

11079 Lamont Avenue N.E. ~ Hanover, MN 55341

Phone: (763) 391-6622 ~ Fax: (763) 391-6627

ATTENTION: Jeremy Gruenhagen

PHONE #: (952) 467-3232

FAX #: (952) 467-3119

JOB LOCATION: City Of Hamburg

ADDRESS: 181 Broadway Ave

Hamburg, MN 55339

DATE: May 4, 2021

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR: 5,653 APPROX. SQUARE YARDS OF BITUMINOUS SEAL COATING.

PRE-SEAL: Area to be swept by Pearson Bros., Inc.

LIQUID APPLICATION: Pearson Bros., Inc. will furnish and install CRS2 Liquid Asphalt at .25 gallons per square yard.

AGGREGATE COVER: Pearson Bros., Inc. will furnish and install 1/8" Trap Rock at 22 lbs per square yard.

ROLLING: Entire area shall be rolled with (2) Eleven (11) Wheel Pneumatic Tire Rollers.

PICK- UP SWEEP: Excess rock shall be picked up by and disposed of by Pearson Bros., Inc.

START DATE: No earlier than: May 15, 2021 COMPLETION DATE: No later than: Sep 15th, 2021

We Proposed Hereby to Furnish Material and Labor -- Complete in Accordance with the Above Specifications, for the Sum of: \$12,719.25 (5,653 Approx Sq Yds @ \$2.25 per Sq Yd)

AUTHORIZED SIGNATURE: *Payment Due Upon Completion*

TODD BARTELS
PEARSON BROS., INC.

ACCEPTANCE OF PROPOSAL -- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

SIGNATURE: _____

DATE: _____

Proposal good for 30 days.

QUOTE FORM
 2021 SEAL COAT PROJECT
 HAMBURG, MINNESOTA
 MAY 27, 2021

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total Price</u>
1	Seal Coat Aggregate (FA-2) with Bituminous Material for Seal Coat (CRS-2)	S.Y.		\$ 2.69	\$ 15,209.26
2	Saw/Seal Joint (Crack Fill)	L.F.		\$ NA	\$ NA
TOTAL				\$ 15,209.26	

Date for Starting Work: 7-1
 Date for Completing Work: 8-31

SUBMITTED BY:

Allied Blacktop Company (SEAL)
 Corporation Name

Minnesota
 State of Incorporation

Peter M Capistrant
 By (Authorized Signature)

Peter Capistrant
 Name (typed or printed)

President
 Title

Allied Blacktop Company
10503 89th Avenue North
Maple Grove, MN 55369

Business Address

763-425-0575
 Phone

m.dolecki@alliedblacktopmn.com
 E-mail

6-4-21
 Date Submitted

