



HAMBURG CITY COUNCIL AGENDA

JULY 10, 2018

1. **Call City Council Meeting to Order**
 - **Pledge of Allegiance**
2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
3. **Agenda Review (Added Items) and Adoption**
4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Minutes for June 12, 2018**
 - **Approve Payment of Added June Claims (\$103,471.24)**
 - **Approve Payment of July Claims (\$42,844.87)**
 - **Approve Time-Off Request (Jeremy)**
 - **Appoint Election Judges for 2018 Primary & General Election**
 - **Final Easement for Driveway (250 RR Street)**
 - **Notice of Filing for City Election**
 - **Cash Flow Statement for March 2018**
 - **Delinquent Utility Bills Report**
 - **Employee Project Lists**
5. **Hamburg Fire Department**
 - **HFDRA Retirement Account (PERA)**
 - **Approve Resolution Number 2018-08**
 - **National Night Out**
6. **Lois Droege**
 - **George Street (Develop Outlot B)**
 - **Street Improvements/Storm Water Pond**
7. **City Engineer Justin Black (S.E.H.)**
 - **2018 Street Improvements (Railroad Street/Scheele Avenue)**
 - **Approve Plans and Specs and Authorize to Solicit Quotes**
 - **Planning & Zoning Administration Services**
8. **Storm Water Easement (Railroad Street)**
 - **Lease Agreement - Triple T Services, LLC (Jake Trebesch)**



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9. Old City Business

- **2018 Street Improvements/Repairs**
 - **Crack Sealing/Seal Coating**
- **2018 City Building Repairs (Roofs/Steps)**
- **Water Tower Cleaning/Inspection**
- **Statewide Health Improvement Partnership (SHIP) Funding**

10. New City Business

- **Approve Transient Merchant Permit for Anthony Jason Armstrong**
- **Hold Second Council Meeting for July**
 - **Set Public Hearing for Cable Franchise Agreements (July 31st?)**
- **Move August 14th City Council Meeting (Primary Election)**

11. City Council Reports

- **Councilmember Jason Buckentin**
- **Councilmember Tim Tracy**
- **Councilmember Scott Feltmann**
- **Councilmember Steve Trebesch**
- **Mayor Chris Lund**
 - **Regional Council of Mayors Meeting**
 - **SW Corridor Transportation Coalition Meeting**

12. Adjourn City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
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COMMUNITY HALL & PARK ACTIVITIES

AUGUST

**18 – Park Rental
20 – Hamburg Lions Club?**

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

JULY

**2 – Hamburg Lions Board Meeting
2 – HFD Training
4 – Independence Day (City Offices Closed)
10 – Hamburg City Council Meeting @ 7:00 PM
10 – Young America Township Meeting
16 – Hamburg Lions Club Meeting
30 – Hamburg Fire Dept. (Relief Association) Meeting**

AUGUST

**5 – Hamburg Lions Board Meeting
5 – HFD Training
14 – Primary Election 7:00 AM to 8:00 PM
20 – Hamburg Lions Club
21 – Hamburg City Council Meeting @ 7:00 PM (?)
27 – Hamburg Fire Dept. (Relief Association) Meeting**



HAMBURG CITY COUNCIL AGENDA JUNE 12, 2018

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 p.m. Those in attendance were: Jonathan Rodd with Jaguar, Scott Anderson - HFD, Justin Black with S.E.H., Justin Buckentin - HFD, Ryan and Heather Benjamin - Residents, Quinn O'Reilly with Melchert-Hubert & Sjodin, Chad Edwards with Maguire Iron, Amanda Riemenschneider with Premier Choice Realty, Roger Siewert - Resident, Kandis Hanson with MNSPECT, and Jake Trebesch - Resident.

Agenda Review (Added Items) and Adoption

- Move Justin Spande's Transit Merchant Permit (food truck) from New Business to the Consent Agenda as all background checks were passed
- Bid tabulations for seal coating project discuss under Old City Business
- May Claims #119109 move to New City Business

MOTION: Councilman Tim Tracy moved to accept the Agenda as amended. Seconded by Councilman Steve Trebesch. Motion was approved. Councilman Scott Feltmann was absent.

Consent Agenda

- Approve Minutes for April 10, 2018 (Revised)
- Approve Minutes for May 8, 2018
- Approve Payment of Added May Claims (\$43,231.03)
- Approve Payment of June Claims (\$19,890.35)
- Approve Liquor License Renewals
 - Parkside Tavern – On/Off Sale & Special Sunday
 - Hamburg Lions Club – 3.2 Malt Liquor
 - Hamburg Baseball Club – 3.2 Malt Liquor
- Approve Time-Off Request (Jeremy Gruenhagen)
- Met Council 2017 Annual Population Estimates
- MN Dept. of Health Sanitary Survey Report for Public Water System
- Cash Flow Statement for February/March 2018
- Delinquent Utility Bills Report
- Employee Project Lists
- Approve Transient Merchant Permit for Justin Spande's Food Truck

Hamburg Fire Department

- HFDRA Retirement Account (PERA)

MOTION: Councilman Steve Trebesch motioned to have the Fire Department enter into PERA at \$1600 and look into increasing to \$1800 when the numbers come out November 1st. Seconded by Councilman Tim Tracy. Motion was approved. Councilman Scott Feltmann was absent.



HAMBURG CITY COUNCIL AGENDA

JUNE 12, 2018

- MVEC Grant for Pagers (\$3,092)

MOTION: Councilman Steve Trebesch moved to approve the Pager Purchase for \$5,100. Seconded by Councilman Jason Buckentin. Motion was approved. Councilman Scott Feltmann was absent.

- Firefighter Ryan Benjamin Resignation

MOTION: Councilman Tim Tracy moved to accept the resignation of Ryan Benjamin from the Hamburg Fire Department. Seconded by Councilman Jason Buckentin. Motion was approved. Councilman Scott Feltmann was absent.

Mike Malz (Hamburg Big Rib Jig)

- Hamburg Big Rib Jig
 - Declare as Community Festival
 - Approve Parkside Tavern to Sell Alcohol
 - Close RR Street Along Bar
- Approve Resolution Number 2018-07

MOTION: Councilman Steve Trebesch moved to approve Resolution Number 2018-07 as amended. Seconded by Councilman Tim Tracy. Motion was approved. Councilman Scott Feltmann was absent.

Kandis Hanson - MNSPECT

- City Building Permits
 - Report: In 2016 there were 23 permits issued with \$460,000 in valuations. 2017 the permit numbers were down and valuation was \$54,000.

Jaguar Communications

- City-Wide Fiber-Optic (Private Services)
 - City Services (Phones/WTP)
 - The Franchise Agreement is currently being reviewed by Jaguar Lawyers. Jaguar entered into an agreement with Carver County 7 years ago and are currently working with Mayer and New Germany. Prior to beginning the installation through town, Jaguar will host an open house/BBQ in the park to answer resident questions.



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Chad Edwards – Maguire Iron, Inc.

- Water Tower 5 Year Maintenance Program

MOTION: Councilman Steve Trebesch moved to approve Maguire Iron to do a full inspection and cleaning of the water tower for \$1550.00 and report back. Seconded by Councilman Tim Tracy. Motion was approved. Councilman Scott Feltmann was absent.

Ryan & Heather Benjamin (250 RR Street)

- Easement for Driveway

MOTION: Councilman Tim Tracy moved to approve the easement as adjusted. Seconded by Councilman Jason Buckentin. Motion was approved. Councilman Scott Feltmann was absent.

Storm Water Easement (Railroad Street)

- Lease Agreement - Jake & Steve Trebesch
 - Per Quinn O'Reilly with Melchert-Hubert & Sjodin, we are waiting for the transfer of ownership to take place from Steve and Tammy Trebesch to Jake Trebesch. Once that has been finalized we can move forward.

Old City Business

- 2018 Street Improvements/Repairs
 - Crack Sealing/Seal Coatings Bids

MOTION: Councilman Steve Trebesch moved to approve Pearson Brothers Seal Coating bid of \$15,750.20. Seconded by Councilman Jason Buckentin. Motion was approved. Councilman Scott Feltmann was absent.

- Mill & Overlay of Railroad Street & Scheele Avenue
 - Justin Black with S.E.H. discussed the options for the Mill & Overlay of Railroad Street and Scheele Avenue and what the bid packages will need to include.

MOTION: Councilman Tim Tracy moved to approve S.E.H. for the Mill and Overlay Project on Scheele Avenue and Railroad Street. Seconded by Councilman Jason Buckentin. Motion was approved. Councilman Scott Feltmann was absent.



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- 2018 City Building Repairs (Roofs/Steps)
 - Jeremy is putting together a bid package to include the cost of Trex and Azek materials, both of which are maintenance free.

New City Business

- Private Ditch North of City Limits Cleaned (Cost Share)

MOTION: Councilman Steve Trebesch moved to approve the City contributing \$400 for the ditch cleaning cost. Seconded by Councilman Tim Tracy. Motion was approved. Councilman Scott Feltmann was absent.

- National Night Out August 7, 2018
 - need Council Members to help shuck the corn
- May Claims check #19408 dated 2017
 - Check #19408 had a date adjustment from 2017 to 2018

MOTION: Councilman Steve Trebesch moved to approve May's Claim List of 11 ACH payments, 3 Debit Card payments and check's #19096-19122 totaling \$43,231.03. Seconded by Councilman Tim Tracy. Motion was approved. Councilman Scott Feltmann was absent.

City Council Reports

Councilmember Jason Buckentin - nothing

Councilmember Tim Tracy - nothing

Councilmember Scott Feltmann – absent

Councilmember Steve Trebesch –

- couple of concerns regarding 470 Maria Avenue 1) parking issue for tenants, 2) noise ordinance
 - City Clerk will send a letter with guidelines on those two topics.
- question regarding NYA Times article that stated specific dimensions of water tower project pipelines etc...–
 - per City Clerk the information was pulled from the PPL which was in last months agenda packet. It was not discussed specifically in last months Council Meeting.

Mayor Chris Lund –

- met a few times with our Representatives at the Capitol during the Legislative sessions. They want to know where our PPL project will come in at which we will not know until mid-July. They don't want to put it in as a Bond.
- SW Corridor Transit Coalition – they received funding and are looking



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for another letter of support for Federal Build Funds. They gave us a generic letter to send off lending our support on the potential impact on 212.

MOTION: Councilman Steve Trebesch moved to approve our support to the Transportation Discretionary Grant using the letter provided to us. Seconded by Councilman Tim Tracy. Motion was approved. Councilman Scott Feltmann was absent.

MOTION: Councilman Steve Trebesch moved to adjourn the Council Meeting at 9:05 p.m. Seconded by Councilman Jason Buckentin. Motion was approved. Councilman Scott Feltmann was absent.

Submitted By:
Tamara Bracht
Deputy Clerk

2018 June Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - May 2018	\$2,686.76	6/12/2018
ACH	PERA	Divided	PERA Withholding - May 2018	\$462.77	6/12/2018
ACH	PERA	Divided	PERA Withholding - May 2018	\$728.04	6/12/2018
ACH	MN Dept. of Revenue	Divided	May 2018 State Withholding Tax Payment	\$497.00	6/12/2018
ACH	HealthPartners	Divided	Health Insurance for June 2018	\$2,958.95	6/12/2018
ACH	Kwik Trip	Divided	Fuel for Public Works and FD Vehicles	\$121.90	6/12/2018
ACH	Mel Sprengeler	Divided	Wages 5-21-18 to 6-3-18	\$252.11	6/12/2018
ACH	Greg Schultz	Divided	Wages 5-21-18 to 6-3-18	\$1,523.21	6/12/2018
ACH	Tamara Bracht	Divided	Wages 5-21-18 to 6-3-18	\$397.26	6/12/2018
ACH	Jeremy Gruenhagen	Divided	June Wages	\$1,843.87	6/12/2018
ACH	Deluxe Business Forms	General Gov't	1200 Office Checks	\$319.83	7/10/2018
ACH	Google	General Gov't	Email Account Service for May 2018	\$80.00	7/10/2018
ACH	Kwik Trip (Fleetcor Lockbox)	Divided	Fuel for City Vehicles	\$121.90	7/10/2018
ACH	Deluxe for Business	General Gov't	Checks for City Checking Account	\$319.83	7/10/2018
ACH	AT&T	General Gov't	Cell Phone Payment (June)	\$28.85	7/10/2018
ACH	TLF Flower	General Gov't	Flowers	\$144.16	7/10/2018
ACH	Mel Sprengeler	Divided	Wages 6-4-18 to 6-17-18	\$19.40	7/10/2018
ACH	Greg Schultz	Divided	Wages 6-4-18 to 6-17-18	\$484.25	7/10/2018
ACH	Tamara Bracht	Divided	Wages 6-4-18 to 6-17-18	\$1,969.50	7/10/2018
ACH	Jeremy Gruenhagen	Divided	June Wages	\$1,843.86	7/10/2018
Debit Card	Hamburg Post Office	General Gov't	Postage for Newsletter	\$69.60	7/10/2018
19123	CenturyLink	Divided	Phone Service for Hall/WTP	\$191.53	6/12/2018
19124	Cintas	Divided	Cleaning Supplies - Towels, Mops, Rags, Garbage Liners	\$70.50	6/12/2018
19125	ECM Publishers	General Gov't	NYA Guide Hall Advertisement	\$265.00	6/12/2018
19126	G&K Services	Divided	Cleaning Supplies - Towels, Mops, Rags, Garbage Liners	\$71.82	6/12/2018
19127	Gopher State One Call	Divided	9 Locates for May	\$9.45	6/12/2018
19128	Home Solutions	Public Works	Spare Keys Made	\$46.07	6/12/2018
19129	Kohls Sweeping Service	Public Works	Swept City Streets on 5/16/18	\$1,325.00	6/12/2018
19130	Loffler Companies, Inc.	General Gov't	Copy Fee	\$27.99	6/12/2018
19131	Mini Biff	Park & Rec	Handicap Mini Biff Rental & Damage Waiver	\$131.07	6/12/2018
19132	Missy Mueller	Park & Rec	Reimbursement for June 3 Park Rental Deposit	\$100.00	6/12/2018
19133	MES	Public Safety (FD)	Battery Holder Assembly for Air Packs	\$283.00	6/12/2018
19134	MVTL Labs, Inc.	Sewer	Lab Fee's for Final Pond Discharge on 5/14, 5/17 & 5/29 2018	\$292.50	6/12/2018
19135	Quill	General Gov't	Office Supplies	\$71.62	6/12/2018
19136	Robb's Electric, Inc.	Park & Rec	Trouble Shooting, Parts & Labor to Repair Lighting in the Lions Shelter	\$1,194.30	6/12/2018
19137	Storms Welding & MFG. Inc.	Public Safety (FD)	2 Tank Holders with Modifications	\$1,310.00	6/12/2018
19138	UFC	Public Works	Blades & Filters for Exmark Lawnmower	\$164.60	6/12/2018
19139	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for May 2018	\$675.00	6/12/2018
19140	Waste Management	Public Works	30 Yard Flat Green Yard Waste Container	\$256.89	6/12/2018
19141	Wm. Muellers & Sons	Divided	Street Repairs & Fuel for City Vehicles, Lawn Mowers and Baseball Park	\$1,240.59	6/12/2018
19142	Xcel Energy	Divided	Electricity/Natural Gas Services (5/3/18 - 6/2/18)	\$691.55	6/12/2018
19143	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract For June 2018	\$33.13	7/10/2018
19144	CarverLink / Jaguar	General Gov't	Telephone/Internet Services June 2018	\$109.33	7/10/2018
19145	Floyd Total Security	Water	Base Alarm Monitoring for WWTP (7-24-18 to 10-23-18)	\$86.85	7/10/2018
19146	Home Solutions	Park & Rec	Adhesive to Glue Down Dog Statue at Memorial	\$8.54	7/10/2018
19147	Melchert-Hubert-Sjodin, PLLP	General Gov't	Review of: Storm Water & Encroachment Issues	\$1,942.50	7/10/2018
19148	Menards	Divided	Garbage Liners, Dish Soap, Ladder, Rain Cap, Wire Lock, Plywood for Sp	\$392.48	7/10/2018
19149	MN Public Facilities Authority	Water	Principle Payment - Water Wells Bond	\$85,389.35	7/10/2018
19150	Municipal Emergency Services	Public Safety (FD)	5 Gallon Easy Step Wash & Wax plus Shipping	\$112.30	7/10/2018
19151	MVTL Labs, Inc.	Sewer	Lab Fee's for Final Pond Discharge on 6-6-18, 6-8-18, 6-11-18	\$272.50	7/10/2018
19152	Plunkett's Pest Control Inc.	General Gov't	City Hall & FD Service Date 6-11-18 General Inspection	\$39.37	7/10/2018
19153	Ryan Benjamin	Divided	Final Water Bill Overpayment	\$30.32	7/10/2018
19154	S.E.H Inc.	Divided	Water Tower PPL Application, Comp. Plan	\$8,129.08	7/10/2018
19155	Wuetherich Drainage Inc.	Storm Water	City Portion of Ditch Cleaning	\$400.00	7/10/2018
19156	Xcel Energy	Divided	Electricity/Natural Gas Services (5/2/18 - 6/3/18)	\$1,124.31	7/10/2018
				\$123,361.59	
			June Claims	\$19,890.35	6/12/2018
			June Added Claims	\$103,471.24	7/10/2018
			Total June Claims	\$123,361.59	

2018 July Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - May 2018	\$2,546.72	7/10/2018
ACH	PERA	Divided	PERA Withholding - June 2018	\$354.94	7/10/2018
ACH	PERA	Divided	PERA Withholding - June 2018	\$464.07	7/10/2018
ACH	MN Dept. of Revenue	Divided	June 2018 State Withholding Tax Payment	\$462.00	7/10/2018
ACH	HealthPartners	Divided	Health Insurance for July 2018	\$2,958.95	7/10/2018
ACH	Optum Bank	Divided	City Contribution to Employees H.S.A (2nd Qtr 2018)	\$1,250.00	7/10/2018
ACH	Mel Sprengeler	Divided	Wages 6-18-18 to 7-1-18	\$145.45	7/10/2018
ACH	Greg Schultz	Divided	Wages 6-18-18 to 7-1-18	\$1,977.24	7/10/2018
ACH	Tamara Bracht	Divided	Wages 6-18-18 to 7-1-18	\$625.90	7/10/2018
ACH	Jeremy Gruenhagen	Divided	July Wages	\$1,896.25	7/10/2018
Debit Card	Hamburg Post Office	Divided	4 Rolls Postcard Stamps for June/July Water Bills	\$140.00	7/10/2018
19157	Bond Trust Services	Debt Service	Interest Payments for Series 2007A and 2011A	\$17,200.00	7/10/2018
19158	Carver County Attorney's Office	General Gov't	2nd Quarter Fines Collected - 1/2 Due to Attorney's Office	\$163.52	7/10/2018
19159	Carver County	Public Safety	Background Checks for Liquor License Renewals for 1	\$300.00	7/10/2018
19160	CenturyLink	Divided	Phone Service for Hall/WWTP	\$173.83	7/10/2018
19161	Cintas	Hall	Terry Towels, Dust Mop, etc...	\$70.50	7/10/2018
19162	Ehlers & Associates	Storm Water	Annual Storm Sewer Bonds Discharge Reporting 2018	\$750.00	7/10/2018
19163	Gopher State One Call	Divided	June Locates (1)	\$1.35	7/10/2018
19164	Loffler	General Gov't	June Copies (includes Summer Newsletter)	\$99.57	7/10/2018
19165	Mini Biff	Park & Rec.	Handicap Mini Biff Rental & Damage Waiver	\$131.07	7/10/2018
19166	MNSPECT	Public Safety	Permits for (Re-Window) 220 RR St., (Re-Side) 811 Park	\$105.00	7/10/2018
19167	MVTL Labs, Inc.	Sewer	Lab Fees for Quarterly Influent sampled 6-19-18	\$79.50	7/10/2018
19168	Resource Strategies Corp.	General Gov't	CUP, Comp. Plan, Set Back Inquiry	\$8,693.00	7/10/2018
19169	SW Corridor Transp. Coalition	General Gov't	2018 Annual Membership Dues	\$100.00	7/10/2018
19170	UFC	Park & Rec.	Grass Seed, Weed Spray, Hardware for Ball Field Drag	\$259.01	7/10/2018
19171	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for June 2018	\$566.25	7/10/2018
19172	Waste Management, Inc.	Sanitation	30 Yard Flat Green Yard Waste Container (June)	\$256.89	7/10/2018
19173	Wm. Mueller & Sons	Divided	Red Rock for Alleys, Gas for City Vehicles, Lawnmower	\$370.54	7/10/2018
19174	Xcel Energy	Divided	Electricity/Natural Gas Services (6/3/18 - 7/3/18)	\$703.32	7/10/2018
				\$42,844.87	

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: June 25, 2018

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: Funeral Leave (6-25-18 to 6-27-18)
Vacation Leave (6-28-18 to 6-29-18)

How many **Vacation** hours will be used? 16

How many **Compensation** hours will be used? No

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? Funeral Leave (3 DAYS)

Are you requesting more than three consecutive days off? Yes

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: _____

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen
Employee Signature

6-25-2018
Date

City Clerk/Treasurer Date

Mayor Date



CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: July 9, 2018
Employee Name: Jeremy Gruenhagen
Dates Requesting Time-Off: July 23rd, 2018

How many **Vacation** hours will be used? 8
How many **Compensation** hours will be used? —
Is there a **Holiday** during your time off? —
Will there be any time off **without pay**? —
Will there be any scheduled **Sick Leave** used? —
Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: _____

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen 7-9-2018
Employee Signature Date

City Clerk/Treasurer Date

Mayor Date



ELECTION JUDGES FOR 2018

The following people are scheduled to work the Primary Election on August 14^h, 2018 and the General Election on November 6th, 2018:

Election Judges

**Joan Stuewe
Delmer Droege
Diane Hoffman
Ann Oelfke
Diane Weckman
Janice Mackenthun
Jan Pulkrabek (General Election Only)**

Head Judges

**Jeremy Gruenhagen
Tamara Bracht**

ENCROACHMENT AGREEMENT

THIS AGREEMENT, Made and entered into this _____ day of _____, 2018, by and between City of Hamburg, a municipal corporation organized under the laws of the State of Minnesota, hereinafter referred to as “Hamburg”, and Heather Benjamin, formerly known as Heather Glander, and Ryan Benjamin, husband and wife, hereinafter referred to as “Benjamins”,
WITNESSETH:

RECITAL NO. 1.

Benjamins are the owners of the property as described in Exhibit A attached hereto and made a part hereof.

RECITAL NO. 2.

Hamburg is the owner of real property as described in Exhibit B attached hereto and made a part hereof.

RECITAL NO. 3.

A portion of the driveway situated on the property as described in Exhibit A encroaches onto property described in Exhibit B. The encroachment area is a triangle with dimensions of 23 feet of the shared property boundary, nine (9) feet along Railroad Street, and 22 feet within the property described in Exhibit B. An aerial image of the encroachment is attached as Exhibit C.

RECITAL NO. 4.

It is the desire of the parties hereto to enter into this Encroachment Agreement whereby said driveway may be permitted to remain on the property until such time as same is removed.

NOW, THEREFORE, in consideration of the mutual covenants and conditions hereinafter contained, it is agreed by and between the parties hereto as follows:

1. That the driveway situated on the properties as shown in Exhibit C and which driveway encroaches onto the property of Hamburg may remain and said encroachment may exist until such time as said driveway is removed or is no longer used as a driveway.
2. Benjamins agree, for themselves, heirs, successors and assigns, to hold Hamburg harmless from and to indemnify and defend Hamburg for any and all claims, damages or injuries of any kind that may occur on or to that portion of the driveway encroaching upon Hamburg's property.
3. Any replacement or rebuilding of said driveway that alters the location of the driveway must result in the removal of the encroachment by the current owners of the property described in Exhibit A.
4. Any replacement or rebuilding of the driveway that alters the location of the driveway must comply with all then existing ordinances of the City of Hamburg.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

EXHIBIT A

Outlot 6, VILLAGE OF HAMBURG; also Lot 9 of SCHEELE'S SUBDIVISION OF
OUTLOT 7 OF THE VILLAGE OF HAMBURG, Carver County, Minnesota.

EXHIBIT B

Lot number eight (8) of Scheele's Subdivision of Outlot number seven (7) in the Village of Hamburg, Carver County, Minnesota, according to the plat thereof on file with the Register of Deeds, Carver County, Minnesota.

EXHIBIT C



This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Map Date: 5/27/2018

City of Hamburg Notice of Filing for City Election

NOTICE IS HEREBY GIVEN that filings for Mayor and City Council will open July 31, 2018 and close August 14, 2018 at 5:00 p.m. **OFFICES TO BE FILLED:** One (1) Mayoral position, which serves a four-year term and two (2) Council Member positions, which serve a four-year term. All terms begin January 1, 2019.

Affidavits of Candidacy will be available and received weekdays beginning July 31, 2018 at the Hamburg City Hall, 181 Broadway Ave., during regular business hours of 8:00 a.m. to 4:30 p.m. and until 5:00 p.m., August 14, 2018. You must state as to which seat or position that you are filing for on your Affidavit.

The following criteria must be met for the mayor or council seats. The candidate:

- Must be an eligible voter;
- Has no other affidavit on file as a candidate for any office at the general election;
- Is, or will be on assuming office, 21 years of age or more;
- Will have maintained residence in the City of Hamburg for 30 days before the election; and
- Must pay the **\$2.00 filing fee** at the time of the filing.

The Election for these City Offices will be held on Tuesday, November 6, 2018 in the City of Hamburg, County of Carver, State of Minnesota between 7:00 a.m. and 8:00 p.m.

Jeremy Gruenhagen
Hamburg City Clerk/Treasurer

(Published in the NYA Times – July 12th, 2018.)

	Beginning Balance 1/1/2018	2018 Budget Income	2018 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 3/31/2018	
General Fund	\$280,932.53	\$614,238.00	\$618,002.00	\$277,168.53	\$16,017.15	\$116,845.38	\$180,104.30	
General Gov't								
Public Safety (Fire Dept.)			\$247,375.00	\$138,137.00		\$57,626.18		
Public Works (Streets)			\$138,137.00	\$107,835.00		\$26,743.73		
Sanitation & Recycling			\$3,500.00	\$3,500.00		\$8,789.27		
Parks & Recreation			\$68,780.00	\$68,780.00		\$0.00		
Comm. Hall			\$52,375.00	\$52,375.00		\$15,417.87		
Special Revenue Funds						\$8,268.33		
City Of Hamburg (Savings)	\$594,478.31	\$45,768.00	\$61,500.00	\$578,746.31	\$520.64	\$0.00	\$594,998.95	
Fire Equipment CD	\$469,494.09	\$34,830.00	\$61,500.00	\$442,824.09	\$289.50	\$0.00	\$469,783.59	
	\$124,984.22	\$10,938.00	\$0.00	\$135,922.22	\$231.14	\$0.00	\$125,215.36	
Debt Service	\$46,674.78	\$19,257.00	\$19,221.25	\$46,710.53	\$0.00	\$17,552.50	\$29,122.28	
Total (Tax Revenue Funds)	\$922,085.62	\$679,263.00	\$698,723.25	\$902,625.37	\$16,537.79	\$134,397.88	\$804,225.53	
Enterprise Funds								
Water	\$109,544.19	\$167,722.74	\$167,446.20	\$109,820.73	\$41,643.22	\$31,230.19	\$119,957.22	
Sewer	\$353,124.75	\$70,473.24	\$80,508.50	\$343,089.49	\$15,368.73	\$9,761.15	\$358,732.33	
Storm Water	\$111,910.12	\$77,618.00	\$73,148.37	\$116,379.75	\$17,105.01	\$57,765.78	\$71,249.35	
Total (Enterprise Funds)	\$574,579.06	\$315,813.98	\$321,103.07	\$569,289.97	\$74,116.96	\$98,757.12	\$549,938.90	
Totals	\$1,496,664.68	\$995,076.98	\$1,019,826.32	\$1,471,915.34	\$90,654.75	\$233,155.00	\$1,354,164.43	
Debt Summary	Remaining Balance 1/1/2018	Remaining Assessment 1/1/2018	Cash & Investments	2018 Principle Payments	Date Due	Paid	Maturity Date	Unfunded Balance 12/31/2018
1992 Streets	\$0.00	\$5,387.88	\$0.00	\$0.00			2012	(\$5,387.88)
2007 Streets	\$90,000.00	\$0.00	\$46,674.78	\$15,000.00	2/1/17 & 8/1/17		2/1/2023	\$28,325.22
Water Wells Project	\$70,000.00	\$0.00	\$0.00	\$13,000.00	2/20/17 & 8/20/17		8/20/2022	\$57,000.00
Water Treatment Plant	\$383,000.00	\$0.00	\$0.00	\$51,000.00	2/20/17 & 8/20/17		8/20/2024	\$332,000.00
Sanitary Sewer Improvements	\$165,088.23	\$68,585.14	\$0.00	\$15,000.00	2/20/17 & 8/20/17		8/20/2030	\$81,503.09
Storm Water Improvements	\$905,000.00	\$0.00	\$0.00	\$45,000.00	2/1/17 & 8/1/17		2/1/2032	\$860,000.00
Totals	\$1,613,088.23	\$73,973.02	\$46,674.78	\$139,000.00				\$1,353,440.43

Cash Flow Actuals

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Totals</u>
Income							
Property Taxes	\$2,873.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,873.17
Licenses & Permits	\$51.00	\$113.75	\$116.00	\$0.00	\$0.00	\$0.00	\$280.75
Intergov't Receipts (Aids)	\$0.00	\$2,737.08	\$0.00	\$0.00	\$0.00	\$0.00	\$2,737.08
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessment Searches	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$1,150.00
Comm Cir Rentals	\$550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Dept. Revenues	\$50.00	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
Park Rentals	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
Hall Receipts	\$1,922.00	\$431.30	\$1,000.00	\$0.00	\$0.00	\$0.00	\$3,353.30
Fines	\$25.00	\$60.00	\$202.53	\$0.00	\$0.00	\$0.00	\$287.53
Misc. Receipts	\$471.39	\$3,944.93	\$119.00	\$0.00	\$0.00	\$0.00	\$4,535.32
Other Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Recovery	\$0.00	\$0.00	\$520.64	\$0.00	\$0.00	\$0.00	\$520.64
Interest Income (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Proceeds/Sale of Asse	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Service	\$15,503.94	\$13,026.41	\$13,112.87	\$0.00	\$0.00	\$0.00	\$41,643.22
Sewer Service	\$5,103.22	\$5,081.32	\$5,184.19	\$0.00	\$0.00	\$0.00	\$15,368.73
Storm Water	\$5,804.57	\$5,621.70	\$5,678.74	\$0.00	\$0.00	\$0.00	\$17,105.01
	\$32,554.29	\$31,566.49	\$26,533.97	\$0.00	\$0.00	\$0.00	\$90,654.75
Expenses							
General Gov't	\$19,863.39	\$11,078.15	\$26,249.16	\$0.00	\$0.00	\$0.00	\$57,190.70
Public Safety	\$15,620.53	\$800.31	\$10,322.89	\$0.00	\$0.00	\$0.00	\$26,743.73
Public Works	\$1,621.68	\$3,031.07	\$4,136.52	\$0.00	\$0.00	\$0.00	\$8,789.27
Sanitation & Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Park & Recreation	\$823.32	\$130.87	\$14,463.68	\$0.00	\$0.00	\$0.00	\$15,417.87
Hall Expenses	\$1,890.71	\$3,716.08	\$2,661.54	\$0.00	\$0.00	\$0.00	\$8,268.33
Debt Service	\$17,552.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,552.50
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$435.48	\$0.00	\$0.00	\$0.00	\$0.00	\$435.48
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$3,023.73	\$3,875.00	\$14,092.89	\$0.00	\$0.00	\$0.00	\$20,991.62
Sewer	\$3,025.47	\$3,241.05	\$3,494.63	\$0.00	\$0.00	\$0.00	\$9,761.15
Storm Water	\$27.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27.50
Total Expenses	\$63,448.83	\$26,308.01	\$75,421.31	\$0.00	\$0.00	\$0.00	\$165,178.15
Other Expenses (DEBT)							
Wells/WTP Bonds	\$6,389.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,389.35
Water Imp. Bonds (2011)	\$3,849.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,849.22
Sewer Imp. Bonds (2011)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Storm Water Imp. Bonds (20	\$57,738.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$57,738.28
Total Other Expenses	\$67,976.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$67,976.85
Checking Balance	\$1,397,793.29	\$1,403,051.77	\$1,354,164.43	\$1,354,164.43	\$1,354,164.43	\$1,354,164.43	\$1,354,164.43
	(\$98,871.39)	\$5,258.48	(\$48,887.34)	\$0.00	\$0.00	\$0.00	(\$142,500.25)

JUNE 2018 DELINQUENCY REPORT

Updated Balances	payments	BALANCE (current + over due)	30 days over			60 days over			90 days over			Account #						
			CURRENT			Total \$ overdue			1 Per. Overdue				2 Per. Overdue			3 Per. Overdue		
			JUNE						MAY				APRIL			MARCH		
		\$545.47	\$217.10	\$328.37	\$172.00	\$156.37						01-00002490-00-4						
		\$298.65	\$92.74	\$205.91	\$125.12	\$80.79						01-00003619-00-2						
		\$212.94	\$104.95	\$107.99	\$107.99							01-00003624-00-0						
		\$261.95	\$126.05	\$135.90	\$135.90							01-00005421-00-1						
\$176.11	\$186.41	\$362.52	\$176.11	\$186.41	\$186.41	\$147.70						01-00005490-00-1						
		\$471.69	\$115.76	\$355.93	\$208.23							01-00006190-01-2						
		\$169.30	\$114.30	\$55.00	\$55.00							01-00007618-00-7						
		\$378.16	\$164.78	\$213.38	\$213.38							01-00007625-00-7						
\$134.79	\$133.09	\$267.88	\$126.05	\$141.83	\$141.83							01-00008420-00-7						
\$95.24	\$116.32	\$211.56	\$95.24	\$116.32	\$116.32							01-00009340-00-5						
		\$233.94	\$99.34	\$134.60	\$134.60							01-00009451-00-6						
		\$186.96	\$80.58	\$106.38	\$106.38							01-00010150-00-6						
(\$321.05)	\$500.00	\$178.95	\$88.54	\$90.41	\$90.41							01-00011780-00-6						
\$143.45	\$144.89	\$288.34	\$128.96	\$159.38	\$159.38							01-00011851-01-8						
\$0.00	\$254.14	\$254.14	\$120.47	\$133.67	\$133.67							01-00011860-00-7						
		\$104.03	\$103.81	\$0.22	\$0.22							01-00011870-00-0						
\$100.34	\$125.00	\$225.34	\$101.10	\$124.24	\$124.24							01-00011881-00-4						
		\$108.66	\$106.56	\$2.10	\$2.10							01-00011890-00-6						
\$0.00	\$175.37	\$175.37	\$83.51	\$91.86	\$91.86							01-00011921-00-3						
		\$192.04	\$89.37	\$102.67	\$102.67							01-00014320-00-7						
		\$219.53	\$100.13	\$119.40	\$119.40							01-00014410-00-1						
		\$238.80	\$193.47	\$45.33	\$45.33							01-00016604-00-4						
		\$335.75	\$149.89	\$185.86	\$156.28	\$29.58						01-00017613-00-5						
\$109.31	\$111.45	\$220.76	\$98.17	\$122.59	\$122.59							01-00017616-00-8						
		\$448.03	\$120.17	\$327.86	\$197.30	\$130.56						01-00017621-00-6						
\$438.19	\$1,746.67	\$6,590.76	\$2,997.15	\$3,593.61	\$3,048.61	\$545.00	\$0.00					shut off notices sent						

Activity/Project List Deputy Clerk June/July

Date	Activity	Date	Outcome
6/14/2018	Received a complaint from Diane Mackenthun regarding a dog that knocked her husband over	6/15/2018	I sent a letter to the resident
6/15/2018	Inquiry about a permit for a new front door, bicyclist stopped in twice for fresh water,		
6/21/2018	Worked on Summer newsletter all day		
6/22/2018	Gave Hamburg items to chamber member to hand out at Rib Jig. Had a nice conversation with Kevin Subart the new owner of the Mielke building regarding parking and gave him a welcome packet. Dealt with a difficult wedding party. Printed and mass mailed the Summer Newsletter. Showed the Comm. Ctr. to a renter for a bridal shower.		Chris assisted me with the wedding issue. Greg assisted with getting more mugs and steins.
6/25/2018	entered and ran bills for signature		
6/26/2018	prepared bill mailings and entered info into QB; received 2 complaints about the black trailer parke don C.R. 50		
6/27/2018	received another complaint about the trailer on C.R. 50		
7/2/2018	Left mssg. And spoke with Kevin Subart to move his trailer off of C.R 50, Prepared water bills, printed reports,		
7/3/2018	Worked on Meeting minutes from June 12th, prepared water summary report, resident asked for a copy of the 2017 water quality report		
7/6/2018	Preparing for Council Meeting		

Fire Chief

Date	Activity/Project	Due Date	Update
2018	Replacement Radios	2018	Pagers are in. Getting programmed

2018 POND CLOSING SCHEDULE

6/14/2018

DATE	Council Member / Mayor
5/19/2018	Scott
6/2/2018	Scott
7/14/2018	Scott
7/28/2018	Tim
8/11/2018	Steve
8/25/2018	Jason
9/8/2018	Jason
9/22/2018	Tim
10/6/2018	Chris

Greg will open the pond gates on Saturday mornings and each Council Member will take their turns closing the gates at 12:00 PM.

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2018-08**

**A RESOLUTION OPTING TO JOIN THE VOLUNTARY STATEWIDE
LUMP-SUM VOLUNTEER FIREFIGHTER RETIREMENT PLAN**

The City Council of the City of Hamburg, Minnesota, does ordain:

- WHEREAS: The City is authorized to join the Voluntary Statewide Lump-Sum Volunteer Firefighter Retirement Plan administered by the Public Employees Retirement Association (PERA); and
- WHEREAS: The City and the City's Fire Department Relief Association have jointly consented to and obtained a cost analysis for joining the Voluntary Statewide Lump-Sum Volunteer Firefighter Retirement Plan from PERA not more than 120 days ago; and
- WHEREAS: The City highly values the contributions of City Fire Department members to the safety and well-being of our community and wishes to safeguard their pension investments in a prudent manner; and
- WHEREAS: The existing benefit level for the City Fire Department is currently at the \$1,600.00 benefit level per year of service.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAMBURG, MINNESOTA:

- 1) The City hereby approves coverage by and requests participation in the Voluntary Statewide Lump-Sum Volunteer Firefighter Retirement Plan administered by PERA under the terms provided in the PERA cost analysis at the \$1,600.00 benefit level per year of service, effective January 1, 2019; and
- 2) The City Clerk/Administrator and Mayor are hereby authorized to execute all documents necessary to effectuate the intent of this resolution.

I CERTIFY THAT the above resolution (Resolution 2018-08) was unanimously adopted by the City Council of Hamburg, Carver County, Minnesota this 10th day of July, 2018.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



CITY OF HAMBURG, MINNESOTA

CONSTRUCTION PLANS FOR BITUMINOUS RECLAMATION, BITUMINOUS PAVEMENT, CONCRETE CURB AND GUTTER AND CONCRETE ALLEY APRON

2018 STREET IMPROVEMENT PROJECT

SEH PROJECT NO. HAMBU 146291

- EXISTING**
- RIGHT OF WAY
 - PROPOSED ELEVATION
 - PROPORTION CONTROL POINT
 - BENCHMARK
 - SURVEY MARKER
 - SOIL BORING
 - SANITARY SEWER AND MANHOLE
 - FORCE MAIN AND LIFT STATION
 - SANITARY SEWER SERVICE & CLEANOUT
 - WATER MAIN, HYDRANT, VALVE AND MANHOLE
 - WATER SERVICE AND CURB STOP BOX
 - STORM SEWER MANHOLE AND CATCH BASIN
 - CULVERT AND APRON ENDWALL
 - GAS MAIN VALVE, VENT AND METER
 - FRANCHISE
 - BURIED OPTIC CABLE AND MANHOLE
 - BURIED PHONE CABLE, PEDESTAL AND MANHOLE
 - BURIED TV CABLE, PEDESTAL AND MANHOLE
 - TRANSFORMER AND METER
 - OVERHEAD WIRE, POLE AND GUY WIRE
 - LIGHT POLE
 - TRAFFIC SIGNAL
 - STREET NAME SIGN
 - SOON (NON STREET NAME)
 - PAVING TRUCKS
 - DECIDUOUS AND CONIFEROUS TREE
 - BURST / SHRUB AND STUMP
 - EDGE OF WOODED AREA
 - WETLAND
 - BUILDING
 - FENCE (UNIDENTIFIED)
 - DENSE WIRE FENCE
 - CHAIN LINK FENCE
 - ELECTRIC WIRE FENCE
 - WOOD FENCE
 - WOVEN WIRE FENCE
 - PLATE BEAM GUARDRAIL
 - CABLE GUARDRAIL
 - POST / BOLLARD
 - RETAINING WALL
- PROPOSED**
- STREET CENTERLINE
 - RIGHT OF WAY
 - PERMANENT PAVEMENT
 - PERMANENT ELEVATION
 - CONSTRUCTION LIMITS
 - SANITARY SEWER, BULKHEAD AND MANHOLE
 - FORCE MAIN
 - SANITARY SERVICE AND CLEANOUT
 - WATER MAIN, TE, HYDRANT, BULKHEAD AND VALVE
 - WATER VALVE MANHOLE, REDUCER, BEND AND CROSS
 - WATER SERVICE AND CURB STOP BOX
 - STORM SEWER MANHOLE AND CATCH BASIN
 - STUMP AND APRON ENDWALL
 - BRINK TILE
 - DITCH / SWALE
 - RIPRAP
 - STREET NAME SIGN
 - SIGN (NON STREET NAME)
 - RETAINING WALL



NOTE
 SUBSURFACE UTILITY QUALITY INFORMATION IN THIS PLAN IS LEVEL D.
 THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE
 GUIDELINES OF GVSQC 3802 ENTITLED "STANDARD GUIDELINES FOR THE
 COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."
 THE CONTRACTOR SHALL CALL THE GOPHER STATE ONE CALL SYSTEM AT
 811 BEFORE COMMENCING EXCAVATION.



<p>GOVERNING SPECIFICATIONS</p> <p>THE CITY OF HAMBURG, MINNESOTA, SPECIFICATIONS FOR CONSTRUCTION SHALL GOVERN EXCEPT AS MODIFIED BY THE SPECIFICATIONS FOR THIS PROJECT.</p>													
<p>INDEX</p> <table border="1"> <thead> <tr> <th>SHEET NO.</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>TITLE SHEET</td> </tr> <tr> <td>2</td> <td>CONSTRUCTION NOTES</td> </tr> <tr> <td>3</td> <td>DETAILS</td> </tr> <tr> <td>4</td> <td>REMOVALS</td> </tr> <tr> <td>5</td> <td>PLAN</td> </tr> </tbody> </table> <p>THIS PLAN CONTAINS 5 SHEETS.</p>		SHEET NO.	DESCRIPTION	1	TITLE SHEET	2	CONSTRUCTION NOTES	3	DETAILS	4	REMOVALS	5	PLAN
SHEET NO.	DESCRIPTION												
1	TITLE SHEET												
2	CONSTRUCTION NOTES												
3	DETAILS												
4	REMOVALS												
5	PLAN												
<p>PROJECT LOCATION</p> <p>CITY OF HAMBURG, CARVER COUNTY</p>													
<p>HAMBURG, MINNESOTA</p>													
<p>PROJECT NO. HAMBU 146291</p> <p>DATE: 7/6/2018</p> <p>SCALE: AS SHOWN</p> <p>DESIGNED BY: [Signature]</p> <p>CHECKED BY: [Signature]</p> <p>APPROVED BY: [Signature]</p>													
<p>811</p> <p>Know what's below. Call before you dig.</p>													

GENERAL NOTES

CONTRACTOR SHALL PROVIDE TRAFFIC CONTROL.
 BITUMINOUS SURFACING AND CONCRETE ITEMS REMOVED BY CONSTRUCTION SHALL BE REPAIRED TO ORIGINAL OR SUPERIOR QUALITY UNLESS OTHERWISE SPECIFIED IN THE PROJECT LIMITS. IN ACCORDANCE WITH THE PROVISIONS OF MNDOT SPEC 2104 AND 2105.
 PRIOR TO REMOVAL OF BITUMINOUS SURFACE AND CURB AND GUTTER, THE CONTRACTOR SHALL TAKE ALL POSSIBLE MEASURES NECESSARY, AND AS DIRECTED BY THE ENGINEER, TO ALLOW DRAINAGE OF DISTURBED AREAS. QUALITY CONTROL, INCLUDING COMPACTION TESTING SHALL BE PAID BY THE CONTRACTOR.

WARNING NOTE

CONTRACTOR SHALL CONTACT "Gopher One" FOR LOCATION OF ALL UNDERGROUND WIRES, CABLES, CONDUITS, PIPES, VALVES, MANHOLES, OR OTHER BURIED STRUCTURE BEFORE DIGGING (1-800-252-1166).
 CONTRACTOR SHALL REPAIR ANY OF THE ABOVE WHICH ARE REMOVED OR DAMAGED DURING CONSTRUCTION AT NO COST TO THE OWNER.

GOVERNING SPECIFICATION

THE 2016 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN, INCLUDING APPLICABLE TECHNICAL MEMORANDUMS.
 ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE MOST RECENT EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES AND FIELD MANUAL.

GRADING NOTES

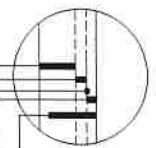
ONLY SURFACE MATERIAL AS APPROVED BY THE ENGINEER SHALL BE USED FOR STREET CONSTRUCTION.
 UNSURTABLE AND UNSTABLE MATERIAL SHALL BE REMOVED FROM STREET AREAS. THE UPPER 3 FEET OF THE EMBANKMENT IN THE STREET AREAS SHALL BE COMPACTED TO 100 PERCENT OF THE STANDARD PROCTOR DENSITY.
 IMPORTED TOPSOIL SHALL MEET MNDOT SPEC 3677 SELECT TOPSOIL BORROW.
 TOPSOIL PLACEMENT SHALL BE 4" THICK (MIN.), COMMON EXCAVATION TO ACCOMMODATE TOPSOIL PLACEMENT SHALL BE CONSIDERED INCIDENTAL.

SUBSURFACE UTILITY QUALITY LEVEL

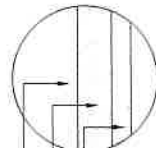
THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/VASO 36-02 ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

NOTES:

1. PROTECT ALL FACILITIES NOT SPECIFIED FOR REMOVAL.
2. INSTALL STORM DRAIN INLET PROTECTION AT ALL STORM STRUCTURES AS DIRECTED BY ENGINEER PRIOR TO START OF WORK.
3. LIMITS OF PULVERIZING TO BE DETERMINED BY ENGINEER.
4. SPOT CURB AND GUTTER REPLACEMENT AS DIRECTED BY THE ENGINEER.
5. HYDROSEED ALL DISTURBED AREAS BEHIND THE CURB.
6. EXISTING BITUMINOUS IS ESTIMATED TO BE 3-4 INCHES THICK. CONTRACTOR TO MAKE OWN DETERMINATION OF BITUMINOUS THICKNESS PRIOR TO BIDDING PROJECT.
7. ALL EXCESS AGGREGATE BASE MATERIAL (EXCESS RECLAMATION MATERIAL CONSISTING OF AGGREGATE BASE AND BITUMINOUS BLEND) TO BECOME PROPERTY OF CONTRACTOR. CONTRACTOR SHALL BE RESPONSIBLE FOR DISPOSAL OF CONTRACTOR'S DISCRETION FOR AGGREGATE MATERIAL ON OTHER AREAS OF THE PROJECT.



INSET A
SCHEDULE ALLEY AND RAILROAD STREET



INSET B
TYPICAL CONCRETE ALLEY SECTION (SB)

PLATE NO.	DESCRIPTION
4010 H	CONCRETE SHOULDER CONE AND ADJUSTING RING
4020 J	MANHOLE OR DITCH BASH COVER
7100 N	CONCRETE CURB AND GUTTER, DESIGN B
8000 I	STANDARD BARRICADES

THE ABOVE STANDARD PLATES, APPROVED BY THE FEDERAL HIGHWAY ADMINISTRATION, SHALL APPLY ON THIS PROJECT.

DRAWN BY: GJP DESIGNED BY: JLB CHECKED BY: JLB REVISIONS:		HAMBURG, MINNESOTA CONSTRUCTION NOTES / TYPICAL SECTIONS 2018 STREET IMPROVEMENT PROJECT	REVISIONS:	FILE NO: HAMB181101 SHEET NO: 2 OF 5
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DESIGNED BY	SJP
CHECKED BY	MB
DATE	
DESIGN TEAM	
NO.	
REV.	
DATE	
REVISIONS	



1. I, THE UNDERSIGNED, ENGINEER, AM A LICENSED PROFESSIONAL ENGINEER IN THE STATE OF MINNESOTA. I HEREBY CERTIFY THAT THE DRAWINGS AND SPECIFICATIONS SUBMITTED BY ME ON BEHALF OF CLIENT ARE TO THE BEST OF MY KNOWLEDGE AND BELIEF IN ACCORDANCE WITH THE REQUIREMENTS OF THE MINNESOTA PROFESSIONAL ENGINEERING ACT AND THE RULES OF THE BOARD OF ENGINEERING. I AM NOT PROVIDING ANY PROFESSIONAL SERVICES UNDER THIS AGREEMENT.

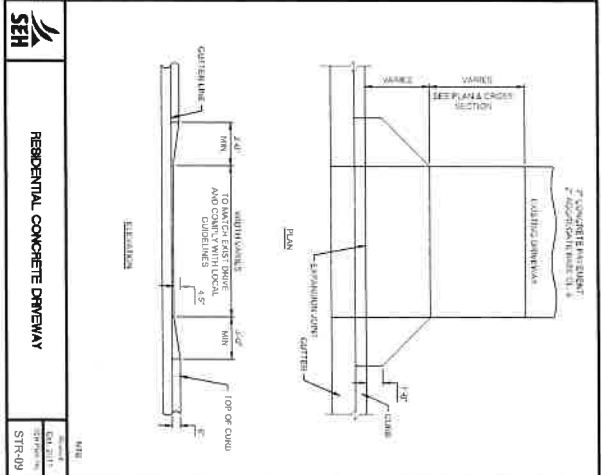
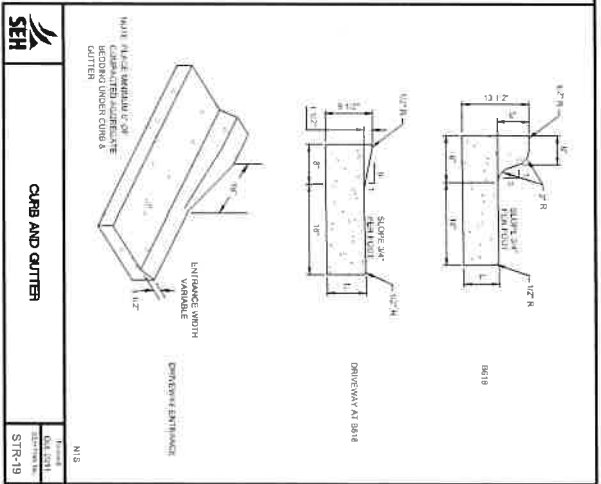
DATE: 2/6/2016
 SIGNATURE: [Signature]
 TITLE: CIVIL ENGINEER

HAMBURG,
MINNESOTA

2018 STREET IMPROVEMENT PROJECT

FILE NO
HAMBURG 180214

3
5



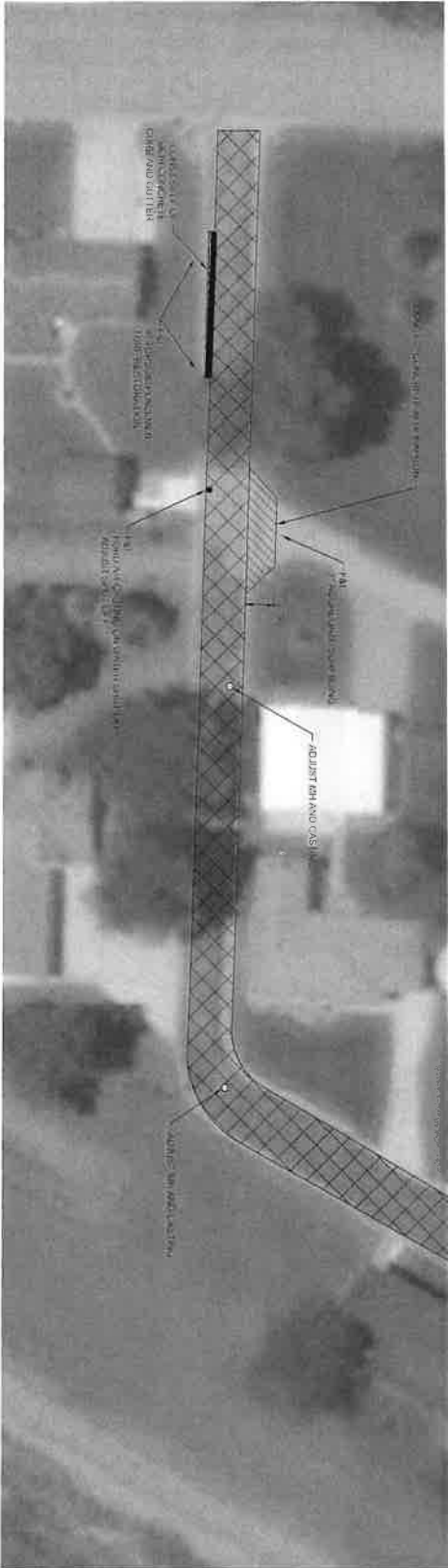
DATE	NO. OF SHEETS	TITLE	PROJECT	SCALE	PROJECT NO.	CITY	COUNTY	STATE
2018-05-10	5	SCHHEELLE AVE	HAMBURG, MINNESOTA	1"=20'	18-001	HAMBURG	RAMSEY	MINNESOTA

CLIENT	PROJECT NO.	DATE	SCALE	CITY	COUNTY	STATE
SEH	18-001	2018-05-10	1"=20'	HAMBURG	RAMSEY	MINNESOTA

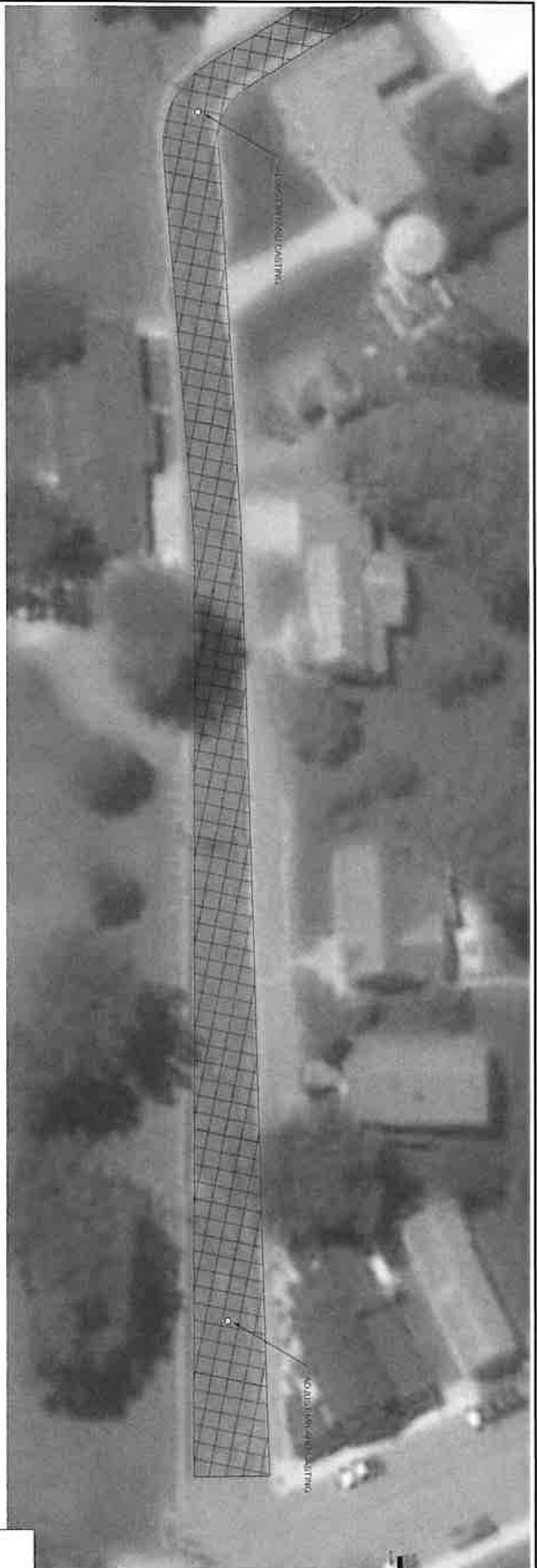
DESIGNED BY	CHECKED BY	DATE	SCALE	CITY	COUNTY	STATE
TJ.KING	TJ.KING	2018-05-10	1"=20'	HAMBURG	RAMSEY	MINNESOTA

PROJECT NO.	CITY	COUNTY	STATE	SCALE
18-001	HAMBURG	RAMSEY	MINNESOTA	1"=20'

SCHHEELLE AVE



RAILROAD STREET



LEGEND:

- NEW CURB AND CUT THRU
- PAVEMENT
- CONCRETE ASPHALT



**COST ESTIMATE
 2018 STREET IMPROVEMENT PROJECT
 HAMBURG, MINNESOTA
 SEH NO. HAMBU 146921
 JULY 6, 2018**

<u>Item No</u>	<u>Item Description</u>	<u>Unit</u>	<u>Est. Qty.</u>	<u>Unit Price</u>	<u>Total Price</u>
2021.501	MOBILIZATION	L.S.	1.0	\$5,500.00	\$5,500.00
2104.501	REMOVE CONCRETE CURB AND GUTTER	L.F.	50.0	\$15.00	\$750.00
2104.513	SAWING BITUMINOUS PAVEMENT	L.F.	46.0	\$5.00	\$230.00
2118.501	AGGREGATE SURFACING, CLASS 5 (100% CRUSHED)	TON	10.0	\$40.00	\$400.00
2331.604	BITUMINOUS SURFACE RECLAMATION (FULL DEPTH) (P)	S.Y.	1,850.0	\$8.00	\$14,800.00
2357.502	BITUMINOUS MATERIAL FOR TACK COAT (CSS-H1)	GAL.	91.0	\$6.00	\$546.00
2360.501	TYPE SP 9.5 WEARING COURSE MIX	TON	170.0	\$92.00	\$15,640.00
2360.502	TYPE SP 12.5 NON-WEARING COURSE MIX	TON	170.0	\$88.00	\$14,960.00
2506.516	CASTING ASSEMBLY, FORD TYPE A1H	EACH	1.0	\$250.00	\$250.00
2506.602	ADJUST CASTING	EACH	3.0	\$300.00	\$900.00
2531.501	CONCRETE CURB AND GUTTER DESIGN B618	L.F.	50.0	\$40.00	\$2,000.00
2531.507	7" CONCRETE ALLEY PAVEMENT W/12" AGGREGATE BASE	S.Y.	40.0	\$75.00	\$3,000.00
2563.601	TRAFFIC CONTROL	L.S.	1.0	\$1,500.00	\$1,500.00
2575.604	TURF RESTORATION W/4" TOPSOIL (RESIDENTIAL)	S.Y.	20.0	\$25.00	\$500.00
	Total Estimated Construction Cost				\$60,976.00
	5% Congingency				\$3,048.80
	Project Related Costs				\$6,000.00
	TOTAL ESTIMATED PROJECT COST				\$70,024.80



NEATON & PUKLICH, P.L.L.P.

PATRICK J. NEATON
MICHAEL L. PUKLICH

LEGAL ASSISTANTS:
LORI B. NOLAN
COURTNEY M. OLSON
LIZ A. NEATON

July 10, 2018

VIA EMAIL & U.S. MAIL

Mr. Quinn O'Reilly
Melchert Hubert Sjodin, PLLP
121 Main Street West, Suite 200
Waconia, MN 55387

RE: City of Hamburg/Triple T Services, LLC (Jake B. Trebesch)

Dear Mr. O'Reilly:

Following up on our previous telephone conversations regarding the fact that the City of Hamburg has storm sewer lines on property that is now owned by Jake B. Trebesch's Triple T Services, LLC, please be advised that my client has now determined that there are actually more than one storm sewer line in each of the two manholes that are located on the property that was purchased by the Trebesch family from the Regional Railroad last year. In view of the numerous storm sewer lines—as well as the location of those lines on the southwestern portion of the property that the Trebesch family purchased from the Regional Rail Authority—my client is proposing to sell the entire area of that property that is located southwesterly of the northern manhole to the City (for your convenience, I am attaching a copy of the Carver County GIS that apparently the City has provided, with a green line designating the approximate location of the northeasterly line of the parcel that Triple T Services, LLC proposes to sell to the City of Hamburg). According to the information provided by the City, my client would be selling approximately 0.4/10ths of an acre to the City. My client proposes to sell that parcel to the City for a one-time payment of \$150,000.

With respect to the existing sewer line on the remaining portions of my client's property, it proposes to enter into a perpetual easement with the City of Hamburg (which will run with the land), whereby the City pays an annual rental fee of \$1,000 per year to my client, and forgives all storm sewer usage charges to any of the properties in the City of Hamburg that are owned by my client or the Trebesch family.

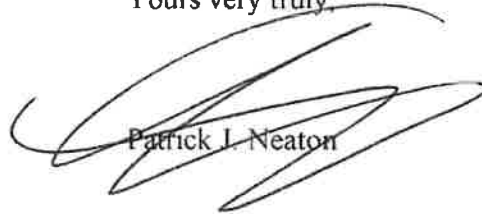
Parceling off the approximate 0.4/10ths of an acre to be sold to the City of Hamburg will, of course, require a survey, the cost of which should be borne by the City. In addition, Mr. Trebesch is requesting that the City reimburse Triple T Services, LLC for my fees and expenses, which are currently approximately \$1,500.00.

Mr. Quinn O'Reilly
July 10, 2018
Page -2-

I understand that this matter has been pending for some time, and my client is now intent upon bringing it to a head. Accordingly, if we cannot reach a satisfactory resolution of this matter with the City of Hamburg by August 15, 2018, we will have no choice but to commence a lawsuit against the City of Hamburg for inverse condemnation, pursuant to which we will seek reimbursement of attorney's fees and other litigation costs, as well as my client's "just compensation" for the uncompensated taking.

If you have any questions regarding the foregoing, please advise.

Yours very truly,



Patrick I. Neaton

PJN:ln
Encl.

cc: Jake B. Trebesch

Trebesch site



CITY OF HAMBURG
City Clerk/Treasurer – PO Box 248
181 Broadway Ave., Hamburg, MN 55339

*City Office: (952) 467-3232 Fax: (952) 467-3119 TDD: 711 Email: CityAdmin@CityofHamburgmn.com
City Website: CityofHamburgmn.com*

City Office/Community Center Roof

- *Take old tin off and replace with new tin that has drip stop felt on it
- *Put new valley tins in
- *New roof Jack's
- *New ridge cap with continuous venting
- *Foam closure for the eaves and valleys
- *Use existing corners and even trim
- *Tin color to be white

- *All tin to be screwed to the purling's.
- * Estimate to include material and labor and removal of all materials

Park Lions Shelter Roof

- *Take old tin off and plywood and dormers **(NOT SURE THWAT THIS SCOPE OF WORK MEANS)**
- *Replace with new tin that has drips top felt on it
- *New ridge cap with continuous venting
- *New eve molding trim
- *Tin color to be white
- *Trim color to be brown
- *Option for 2 Cupola on the roof

- *All tin to be screwed to the purling's.
- * Estimate to include material and labor and removal of all materials

- Supply coating specs, galvanized must be G-90 zinc coated. (MBC Table 1507.4.3 (1))
- Galvanized coating must meet ASTM A653 (MBC Table 1507.4.3 (1))
- If painted there are many different requirements, supply specs for material being used and we will review prior to install.
- We recommend a minimum 26-gauge steel but code does not restrict as long as it resists all loads applied to it.
- The DripStop felt is designed to hold moisture. Our concern is that it may deteriorate wood members it is in contact with. We have no experience with the product, as opposed to just adding felt underlayment.

Community Hall Front & Back Steps

- *Take down existing landing, railings, and stairs & build to same size.
 - * Build steps to Trex/Azek Specs (ex: 16" OC for landings/12" OC for stair jacks)
- *Install New green treated 2x8 frame and 2x12 stair jacks.
- *Install Butyl tape over joists and stringers to extend life of materials.
- *Install New Trex or Azek decking with hidden fastener system.
- *Install New Trex or Azek 1x8 and 1x12 fascia to cover frame
- *Install Metal/Aluminum Rail System or New Trex or Azek guard rail, post caps, post skirts, aluminum balusters.
- *Install Aluminum graspable handrail to meet code.



"The City of Hamburg is an Equal Opportunity Employer and Provider."

***Estimate to include material and labor and removal of all materials**

- Once the stairs are removed, new systems must be in full compliance with the code. That includes frost protected footings, rise/run, and potentially handicap accessibility.
- A full set of plans will need to be submitted for review of these changes.



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Commercial Roofing Replacement - General Scope of Work

Answer all questions and submit with your permit application.

1. What is the total area of the roof in square feet? _____ sq. ft.
2. What is/are the roof pitch(es)? _____:_____ _____:_____ _____:_____
3. Is there an attic or unconditioned space between the interior ceiling and the roof deck?
 (circle one) Yes / No
4. Will you be replacing or repairing anything other than the roof covering? (circle one) Yes / No
5. If you answered "yes" to question 4, identify what will be replaced or repaired.

6. What is/are the existing roof covering(s)?

7. Will you be removing the existing roof covering? (circle one) Yes / No

8. Will you be reusing any of the existing materials? (circle one) Yes / No

9. If you answered "yes" to question 8, identify all of the materials that will be reused (i.e. flashing, insulation, etc.) _____

10. List all of the new roof covering materials that will be installed.

11. Is there soffit venting? (circle one) Yes / No

12. Identify venting type, how many vents will be installed, and the vent opening size(es)?

- Ridge Venting: _____ wide x _____ long
- Roof Vents: _____ 8" x 8" _____ 10" x 10" _____ x _____
- Mechanical: _____
- Other: _____

**CITY OF HAMBURG
APPLICATION FOR
PEDDLER / SOLICITOR / TRANSIENT MERCHANT PERMIT**

Individual Applicant's Name: Anthony Jason Armstrong Date of Birth: 05-13-77
(First) (Middle) (Last) (mm/dd/yy)

All Other Name(s) in which Applicant Conducts Business: Tony

Description of Applicant: 5-11 2001b Hzl dirty blonde
2609 Sherwood St

Individual Applicant's Home Address: Brook Park MN 55007
(City) (State) (Zip)

Name of Organization Soliciting: Custom Remodelers Inc

Type of Business: going door to door setting up free extior
Remodel

Business Address: 474 Apollo Dr. Lind Lakes 55014
(City) (State) (Zip)

Business Phone: 612-236-5042 Home Phone: 612 558-4790

Describe the Nature of Business and Goods to be Sold: siding roofing windows
door

Your Organization will be Soliciting On:

2018 2-7pm
Date(s) Time(s)

Driver's License or State I.D. Card Number: B402055038506 State: MN

List below as to whether, within the preceding five (5) years, the applicant and/or owner of the business has been convicted of any felony, gross misdemeanor, or misdemeanor for violation of any state or federal statute or any local ordinance, other than traffic offenses:

Domestic Early 2000's MISTERYMEANOR

List Vehicles to Be Used When Soliciting:

(License Plate)	(Make) (Model)	(License Plate)	(Make) (Model)
360 NKJ	Ford E350		
(License Plate)	(Make) (Model)	(License Plate)	(Make) (Model)

*Attach additional vehicle information if necessary

List Employer or Supplier and Directors of Organization:

Name: _____

(Last)	(First)	(Middle)	Date of Birth	Address
(Last)	(First)	(Middle)	Date of Birth	Address
(Last)	(First)	(Middle)	Date of Birth	Address

List Individuals that will be Soliciting:

Name: _____

(Last)	(First)	(Middle)	Date of Birth	Address
(Last)	(First)	(Middle)	Date of Birth	Address
(Last)	(First)	(Middle)	Date of Birth	Address
(Last)	(First)	(Middle)	Date of Birth	Address

*Attach additional vehicle information if necessary

References:

List Two References That will Attest to the Applicant's Good Character and Business Responsibility:

1. Eric Korsmo (Name) 14724 Bluebird St. Andover MN, 55304 (Address)
2. Mischelle Jones (Name) 1917 128th Ave Coon Rapids MN 55448 (Address)

Three Most Recent Locations Where Applicant Has Previously Conducted Business:

1. Apple valley MN
Name of Municipality & State

Address from which Business was Conducted

2. Mpls
Name of Municipality & State

Address from which Business was Conducted

I hereby certify that the foregoing statements are true and correct to the best of my knowledge and that the giving of false information or the failure to give pertinent information constitutes cause for revocation of this permit. Further, I agree to comply with all the provisions of Hamburg City Code under which this license is granted.

Applicant's Signature: 

Date: 6-11-18

.....

POLICE DEPARTMENT VERIFICATION

A Criminal Background Check of the individual applying has been checked by the Carver County Police Department.

Signature: _____ Date: _____

Title: _____

.....

HAMBURG CITY OFFICE USE

Permit Status: _____ Date Approved: _____ or Date Denied _____

Reason for Denial: _____

Permit No. _____ Fee Paid: \$ _____ Receipt No. _____ Receipt Date: _____

Signature: _____ Date: _____



Office of County Sheriff
 Carver County Government Center
 Justice Center
 606 East Fourth Street
 Chaska, Minnesota 55318-2102

Jim Olson, Sheriff
 Emergency: 911
 Sheriff Admin: (952) 361-1212
 Admin. Fax: (952) 361-1229
 Dispatch: (952) 361-1231
 (Non-Emergency)

Date: 6.20.16

Records check for: Solicitor

Armstrong, Anthony Jason
 (Name)

5-13-77
 (Date of Birth)

Driver License Records:

Our office can no longer provide printouts of driving records per MN SS 171.12 or vehicle registration per MN SS 168.346.1. This information is classified as restricted data and can only be disseminated by the Dept. of Public Safety. There is special form and charge to obtain this information.

No violations

Recommend you complete the attached form and contact the Department of Public Safety.

Warrants:

No

Yes _____

Carver County Sheriff's Office Records:

No Contacts

Thank you.

CARVER COUNTY SHERIFF'S OFFICE
 Background Investigation Unit