



HAMBURG CITY COUNCIL AGENDA JULY 13, 2021

1. **Call Public Hearing to Order at 7:00 PM**
 - **Comprehensive Plan Amendments (2040 Comp Plan)**

2. **Adjourn Public Hearing**

3. **Call City Council Meeting to Order**
 - **Pledge of Allegiance**

4. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
 - **Carver County Commissioner Fahey (Highway 212 Update)**

5. **Agenda Review (Added Items) and Adoption**

6. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Payment of Added May Claims List (-\$1,227.50)**
 - **Approve Payment of July Claims List (\$35,682.21)**
 - **Approve Minutes for June 8, 2021 & June 22, 2021**
 - **Approve Time-Off Request (Jeremy Gruenhagen)**
 - **May 2021 Cash Flow Statement**
 - **Sibley County Public Hearing Notice (16242 351st Avenue, Hamburg, MN)**

7. **Old City Business**
 - **Public Nuisance Violations for 679/710 Park Avenue**
 - **Building Permit for 679 Park Avenue**
 - **On-Sale Intoxicating Liquor License/Sunday Liquor License**
 - **Hamburg Baseball Club**
 - **Pave Outfield Driveway**
 - **National Night Out – August 3, 2021, 5:30pm to 7:30pm**

8. **New City Business**
 - **Comprehensive Plan/Rezoning Amendments**
 - **Approve Resolution Number 2021-05 (Amending Chapter 2 of Hamburg 2040 Comp Plan)**
 - **General Engineering Services Agreement (S.E.H.)**
 - **Building Permit for Kevin Subart (340 Railroad Street)**
 - **Public Nuisance Violations**
 - **625 Kim Ave/619 David Avenue/320 Sophia Ave**



HAMBURG CITY COUNCIL AGENDA
JULY 13, 2021

- **City of Hamburg History Display Case**
- **2021 Seal Coating Project (RR Street/Scheele Ave/Parking Lot)**
 - **July 20th Completion Date**

9. City Council Reports

- **Councilmember Scott Feltmann**
- **Councilmember Eric Poppler**
- **Councilmember Jessica Weber**
- **Councilmember Tim Tracy**
- **Mayor Chris Lund**

10. Adjourn City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
JULY 13, 2021***

COMMUNITY HALL & PARK ACTIVITIES

JULY 17 – Park Rental

AUGUST

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

JULY

- 5 – Hamburg Lions Board Meeting**
- 5 – HFD Training**
- 6 – Mayor’s In Time**
- 13 – Hamburg City Council Meeting – 7:00 PM**
- 13 – Young America Township Board Meeting**
- 19 – Hamburg Lions Club Meeting**
- 26 – Hamburg Fire Dept. (Relief Association) Meeting**

AUGUST

- 1 – Community Center Rental**
- 2 – Hamburg Lions Board Meeting**
- 2 – HFD Training**
- 3 – National Night Out 5:30pm – 7:30pm**
- 10 – Hamburg City Council Meeting – 7:00 PM**
- 10 – Young America Township Board Meeting**
- 13 – Community Center Rental**
- 16 – Hamburg Lions Club**
- 30 – Hamburg Fire Dept. (Relief Association) Meeting**

**CITY OF HAMBURG
NOTICE OF A HAMBURG PUBLIC HEARING AND
CITY COUNCIL MEETING
TUESDAY, JULY 13, 2021
7:00 P.M.**

NOTICE IS HEREBY GIVEN, that the City of Hamburg City Council will hold a Public Hearing on Tuesday, July 13, 2021 at 7:00 p.m., in the Council Chambers, 181 Broadway Avenue, Hamburg, MN. City Council Meeting to follow the Public Hearing.

This meeting is a regular scheduled meeting of the Hamburg City Council. This meeting will be held in the City Council Chambers and will be open to the public.

Members of the public can listen to and/or participate in the public hearing and/or council meeting live online at <https://us02web.zoom.us/j/6817521480>, the Zoom App on your cellphone via the google play store, or by calling 1-312-626-6799. Use Meeting ID: 681 752 1480 when logging in or calling in. Use # as your participant ID.

To view a copy of the Agenda Packet please refer to the City Website: www.hamburgmn.com by clicking on the City Council Meetings tab. To be added to the Agenda please call City Offices by Noon on Friday.

If you have any questions, please contact City Hall (952) 467-3232 for further information.

POSTED BY THE HAMBURG CITY CLERK
Jeremy Gruenhagen, City Clerk/Treasurer

PUBLIC HEARING NOTICE CITY OF HAMBURG

NOTICE is hereby given that the Hamburg City Council will hold a public hearing on Tuesday July 13th, 2021, at 7:00 PM in the City Hall Council Chambers. The purpose of the hearing is to consider three Comprehensive Plan Amendments for 1) a property in the Southwest Quarter of the Southeast Quarter of Section 28, Township 115, Range 26; 2) a property in the Northeast Quarter of the Southwest Quarter of Section 28, Township 115, Range 26; and 3) the property on the Northwest by the Southeasterly line of Railroad Street, measured 200' from Sofia Street (PID: 11.9990800). The City of Hamburg recently adopted ordinances to annex each of the three parcels of land into the city and must now assign each a future land use under Chapter 2: Land Use of the Hamburg Comprehensive Plan. City Council Members will need to consider appropriate designations for each parcel that are compatible with surrounding properties.

All interested parties are urged to attend the public hearing or submit comment via mail to: PO Box 248 Hamburg, MN 55339, by phone at 952-467-3232, or via email: cityadmin@cityofhamburgmn.com.

Jeremy Gruenhagen, City Clerk-Treasurer
City of Hamburg

July 1, 2021

**PUBLIC HEARING NOTICE
CITY OF HAMBURG**

RE: COMPREHENSIVE PLAN AMENDMENTS PUBLIC HEARING

Dear Property Owner:

NOTICE is hereby given that the Hamburg City Council will hold a public hearing on Tuesday July 13th, 2021, at 7:00 PM in the City Hall Council Chambers. The purpose of the hearing is to consider three Comprehensive Plan Amendments for 1) a property in the Southwest Quarter of the Southeast Quarter of Section 28, Township 115, Range 26; 2) a property in the Northeast Quarter of the Southwest Quarter of Section 28, Township 115, Range 26; and 3) the property on the Northwest by the Southeasterly line of Railroad Street, measured 200' from Sofia Street (PID: 11.9990800). The City of Hamburg recently adopted ordinances to annex each of the three parcels of land into the city and must now assign each a future land use under Chapter 2: Land Use of the Hamburg Comprehensive Plan. City Council Members will need to consider appropriate designations for each parcel that are compatible with surrounding properties.

You are receiving this notice because you own property in close proximity to the property that is being considered for the rezoning/re-guiding. All interested parties are urged to attend the public hearing or submit comment via mail to: PO Box 248 Hamburg, MN 55339, by phone at 952-467-3232, or via email: cityadmin@cityofhamburgmn.com.

If you have any questions or comments, please contact:

Jeremy Gruenhagen, Administrator
City of Hamburg
952-467-3232
cityadmin@cityofhamburgmn.com

2021 May Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - April 2020	\$3,027.20	5/11/2021
ACH	MN Dept. of Revenue	Divided	April 2020 State Withholding Tax Payment	\$525.00	5/11/2021
ACH	PERA	Divided	PERA Withholding - April 2020	\$780.04	5/11/2021
ACH	PERA	Divided	PERA Withholding - May 2020	\$538.83	5/11/2021
ACH	PERA	Divided	PERA Withholding - May 2020	\$492.80	5/25/2021
ACH	Optum Bank	General Gov't	City HSA Contribution for 2nd Qtr 2020 (Jeremy & Greg)	\$1,250.00	5/25/2021
ACH	HealthPartners	Divided	Health Insurance for May 2020	\$4,508.15	5/11/2021
ACH	Greg Schultz	Divided	Wages 4/19/2021 - 5/2/2021	\$2,053.26	5/11/2021
ACH	Tamara Bracht	Divided	Wages 4/19/2021 - 5/2/2021	\$803.90	5/11/2021
ACH	Mel Sprengeler	Park & Rec.	Wages 4/19/2021 - 5/2/2021	\$299.21	5/11/2021
ACH	Jeremy Gruenhagen	Divided	May Wages	\$2,038.66	5/11/2021
ACH	Google	General Gov't	Email Accounts (13) Administered by Google G Suite - 4 Added for	\$125.60	5/11/2021
ACH	Kwik Trip	General Gov't Bldgs	Non-Ox Fuel for City Small Engines	\$35.50	5/11/2021
ACH	ZOOM	General Gov't	Video Conferencing 5-6-21 to 6-5-21	\$16.09	5/11/2021
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for April 2020	\$30.60	5/11/2021
ACH	Optum Bank	General Gov't	HSA Admin Fee's for City Employees for 2nd Qtr 2021	\$22.50	6/13/2021
ACH	Verizon Wireless	General Gov't	(7) Cell Phone Lines	\$290.57	5/11/2021
ACH	Tamara Bracht	Divided	Wages 5/03/21 to 5/16/21	\$674.37	5/25/2021
ACH	Greg Schultz	Divided	Wages 5/03/21 to 5/16/21	\$1,954.55	5/25/2021
ACH	Mel Sprengeler	Park & Rec.	Wages 5/03/21 to 5/16/21	\$335.23	5/25/2021
ACH	Jeremy Gruenhagen	Divided	May Wages (Rounds)	\$2,273.13	5/25/2021
Debit Card	UPS	Water	1 Water Sample Overnighted	\$12.52	5/25/2021
Debit Card	Hamburg Post Office	Water	4 Water Samples Priority Mailed	\$44.25	5/25/2021
Debit Card	USPS	General Gov't	EDDM Postage for May 14, 2021 Newsletter	\$75.07	5/25/2021
Debit Card	USPS	General Gov't	EDDM Postage for May 28, 2021 Newsletter	\$75.07	6/8/2021
20603	CarQuest Auto Parts	General Gov't Bldgs	Zip Ties	\$13.47	5/11/2021
20604	Carver County Tax Payer Services	Storm Water	Parcel 45.0282600 Special Assessment JD3A	\$1,428.00	5/11/2021
20605	CarverLink/MetroNet	Divided	Internet/Phone	\$161.34	5/11/2021
20606	Cintas	Hall	Cleaning Supplies	\$81.83	5/11/2021
20607	Coordinated Business Systems	General Gov't	Intermedia Monthly Equipment Base Rate for Feb & April	\$132.77	5/11/2021
20608	Dammann Seed Sales	Park & Rec.	Athletic Turf Mixture #25lb. Bag	\$60.00	5/11/2021
20609	ECM Publishers	Hall	NYA Guide - Hall Advertisement	\$275.00	5/11/2021
20610	Gopher State One	Divided	April Locates (19 Requests Billable at \$1.35 each)	\$25.65	5/11/2021
20611	Hoff Barry P.A.	General Gov't	Correspondence & Document Prep. for Pond Annexation	\$386.00	5/11/2021
20612	Home Solutions	Hall	Kwik Seal for Hall Cooler	\$4.31	5/11/2021
20613	Loffler	General Gov't	April Copies	\$76.19	5/11/2021
20614	MNSPECT	Public Safety	Commercial / Residential Permits & Inspections for April	\$1,223.38	5/11/2021
20615	MVTL Labs, Inc.	Sewer	Final Pond Discharge - Sample Dates April 29 & May 4, 2021	\$280.75	5/11/2021
20616	Peeps Repair LLC	Public Safety (FD)	Headlight Switch Repair on Rescue Truck	\$256.28	5/25/2021
20617	Runnings Supply Inc.	Divided	Waterproof Boots for Public Works, Round-Up for City Grounds	\$310.96	5/11/2021
20618	Thein Well	Water	Annual Inspection of Pumps and Wells	\$275.00	5/11/2021
20619	Viking Bottling Company	Park & Rec.	Park Pop Machine Fill	\$215.00	5/11/2021
20620	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for April	\$513.75	5/11/2021
20621	Waste Management	Sanitation	30 Yard Flat Green Yard Waste Container	\$296.04	5/11/2021
20622	Wm. Mueller & Sons	Divided	Fuel for City Vehicles and Equipment	\$192.45	5/11/2021
20623	Xcel Energy	Divided	Electricity/Natural Gas	\$1,174.61	5/25/2021
20624	Diana Kroells	General Gov't Bldgs	Reimbursement for Outdoor Flowers at City Hall	\$79.09	5/25/2021
20625	Xcel Energy	Divided	Re-Issued Payment because check # 20584 was lost in the mail	\$3,702.40	5/25/2021
20626	Business Essentials	Divided	Bath Tissue, Hardroll Paper Towels, Foaming Handwash	\$342.76	5/25/2021
20627	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for May	\$33.13	5/25/2021
20628	Carver County	Public Safety	Liquor License Background Checkfor Lions and MES, 1st Half of 20	\$8,986.50	5/25/2021
20629	Kirvida	Public Safety (FD)	2021 Annual Pump Testing on Engine's #11 & #12	\$950.62	5/25/2021
20630	League of MN Cities Insurance Trust	Divided	Workers Comp. Insurance	\$6,772.00	5/25/2021
20631	Melchert-Hubert & Sjodin PLLP	General Gov't	Legal Fee's for Storm Sewer, Purchasing Policy, Liquor License, Ce	\$6,206.20	5/25/2021
20632	Menards	Divided	Ant Traps, Safety Vests, Car Cleaner, Dawn Dish Soap, Air Freshne	\$66.25	5/25/2021
20633	MN Dept. of Health	Water	2nd Quarter Community Water Supply Service Connection Fee	\$525.00	5/25/2021
20634	Municipal Emergency Services	Public Safety (FD)	1 Set of TecGen Gear (Coat & Pant)	\$2,577.45	5/25/2021
20635	MVTL Labs, Inc	Sewer	Lab Fee's for Sewer Pond Water Sample from May 18, 2021	\$100.25	5/25/2021
20636	Per Mar	Sewer	Base Alarm Monitoring for Sewer 6/3/21 - 9/2/21	\$92.07	5/25/2021
20637	Plunkett's Pest Control	General Gov't Bldgs	General Pest Control at City Hall & FD 5-17-21	\$39.37	5/25/2021
20638	Xcel Energy	Divided	Electricity/Natural Gas	\$1,146.00	5/25/2021
20639	MN Pollution Control Agency	Sewer	Class D Pond Re-Licensure for Greg	\$23.00	6/8/2021
				\$61,306.97	
			May Claims	\$22,274.50	5/11/2021
			Added May Claims	\$40,161.90	5/25/2021
			Added May Claims	\$98.07	6/8/2021
			Added May Claims	(\$1,227.50)	7/13/2021
			Total May Claims	\$61,306.97	

2021 July Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - June 2021	\$3,292.48	7/13/2021
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - June 2021	\$566.00	7/13/2021
ACH	PERA	Divided	PERA Withholding - June 2021	\$780.04	7/13/2021
ACH	PERA	Divided	PERA Withholding - July 2021	\$575.57	7/13/2021
ACH	HealthPartners	Divided	Health Insurance for July 2021	\$4,508.15	7/13/2021
ACH	Mel Sprengeler	Divided	Wages 6-14-21 to 6-27-21	\$205.02	7/13/2021
ACH	Greg Schultz	Divided	Wages 6-14-21 to 6-27-21	\$2,163.47	7/13/2021
ACH	Tamara Bracht	Divided	Wages 6-14-21 to 6-27-21	\$879.03	7/13/2021
ACH	Jeremy Gruenhagen	Divided	July Wages (Rounds)	\$2,123.97	7/13/2021
ACH	Google	General Gov't	Email Account Service for July 2021	\$156.00	7/13/2021
ACH	MN Dept. of Labor & Industry	Public Safety (FD)	2nd Quarter 2020 Building Permit Surcharge	\$31.63	7/13/2021
ACH	Kwik Trip	Public Safety (FD)	Fuel	\$65.19	7/13/2021
ACH	ZOOM	General Gov't	Video Conferencing for June	\$16.09	7/13/2021
Debit Card	Amazon	General Gov't	Eraseable Pens, 2 Map Storage Holders, 4 Receipt Book	\$150.24	7/13/2021
Debit Card	Hamburg Post Office	Divided	6 Rolls of Postcard Stamps	\$216.00	7/13/2021
Debit Card	USPS	General Gov't	EDDM Mailing for Newsletter on July 9, 2021	\$75.07	7/13/2021
20671	Abdo, Eick & Meyers LLP	General Gov't	Prep. for State Auditor City Financial Reporting Form	\$4,750.00	7/13/2021
20672	Bolton & Menk, Inc.	General Gov't	Comp. Plan Amendments	\$906.00	7/13/2021
20673	Carver County Attorney's Office	General Gov't	Fines and Surcharges Collected for 2nd Quarter	\$131.52	7/13/2021
20674	Cintas	Hall	Cleaning Supplies	\$81.83	7/13/2021
20675	Clark Mosquito Management, Inc.	Public Safety (FD)	Mosquito Control for 2021 Season	\$1,325.00	7/13/2021
20676	Coordinated Business Systems, Ltd	General Gov't	Intermedia Monthly Equipment Base Rate	\$58.28	7/13/2021
20677	Customized Fire Rescue Training	Public Safety (FD)	4 Training Classes	\$2,100.00	7/13/2021
20678	ECM Publishers, Inc.	General Gov't	Publication of July 13 Public Hearing for Comp. Plan A	\$37.80	7/13/2021
20679	Gopher State One Call	Divided	June Locates (34)	\$45.90	7/13/2021
20680	Greg Schultz	Park & Rec.	TerraBite Trail Shoes	\$55.99	7/13/2021
20681	Hillyard	Hall	4 Gallons of Super Shine-All Cleaner	\$90.48	7/13/2021
20682	Home Solutions	Divided	2 Keys Cut for Park, Toilet Repair Kit for Hall	\$20.67	7/13/2021
20683	Loffler Companies, Inc.	General Gov't	June Copies	\$98.37	7/13/2021
20684	Mini Biff Inc.	Park & Rec.	Portable Restroom Rent and Damage Waiver	\$148.92	7/13/2021
20685	MNSPECT, LLC	Public Safety (FD)	Building Permits, Code Reviews	\$579.60	7/13/2021
20686	MVTL Labs	Sewer	Quarterly Influent Samples	\$61.75	7/13/2021
20687	Per Mar Security	Water	Base Alarm Monitoring for WTP 7-24-21 to 10-23-21	\$92.07	7/13/2021
20688	S.E.H. Inc.	Water	Water Tower Construction (Watermain Looping)	\$160.80	7/13/2021
20689	Security Bank & Trust	General Gov't	Public Utility Revenue Bond Series 2019A Interest	\$6,982.50	7/13/2021
20690	Viking Bottling Co.	Hall	Syrup Canisters for Hall	\$337.50	7/13/2021
20691	W.W.O.T.A Inc.	Divided	Water/Wastewater Training & Assistance for June 2021	\$378.75	7/13/2021
20692	Wm. Mueller & Sons, Inc.	Divided	Fuel for City Vehicles & Lawn Mowers	\$280.13	7/13/2021
20693	Xcel Energy	Divided	Electricity / Natural Gas	\$1,154.40	7/13/2021
				<u>\$35,682.21</u>	



HAMBURG CITY COUNCIL MEETING
JUNE 8, 2021

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 p.m. Those in attendance were Councilman Tim Tracy, Councilwoman Jessica Weber, Councilman Scott Feltmann, Councilman Eric Poppler, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Fire Chief Steven Siewert, and Jaime Haas (via Zoom) with Parkside Tavern.

Public Comment:

No Comments

Agenda Review (Added Items) and Adoption

- Strong Liquor License for the Baseball Club (Tabled to June 22, 2021)
- Added: Second June meeting under New City Business

MOTION: Councilman Tim Tracy moved to approve the Agenda as amended. The motion was seconded by Councilman Scott Feltmann and unanimously approved with all Councilmembers present.

Consent Agenda

- Approve Payment of Added April Claims List (\$3,702.40)
- Approve Payment of Added May Claims List (\$98.07)
- Approve Payment of June Claims List (\$28,021.15)
- Approve Minutes for May 25, 2021
- Approve Time-off Request (Jeremy Gruenhagen)
- Approve Liquor License Renewal
 - Hamburg Baseball Club – 3.2 Malt Liquor (No Fee)
- Delinquent Utility Bills Report
- Metropolitan Council Population/Household Estimates (Delayed)

MOTION: Councilman Tim Tracy moved to approve the Consent Agenda. The motion was seconded by Councilman Eric Poppler and unanimously approved with all Councilmembers present.

Hamburg Fire Department Report – Chief Steven Siewert

- COVID-19 Pandemic
- Purchase iPads for Active 911
 - The Active-911 vendor will not sell iPads without a data plan. One option is to have 2GB to share among the 6 iPads for \$35.00/month plus \$10.00/month for each iPad, which would come to \$95.00 a month. Unlimited data would be ideal.
 - Mayor Lund asked Chief Siewert to draft an iPad Use Policy.
 - City Clerk-Treasurer reminded Council and HFD that after a budget has been set for the year, any added/unexpected purchases of wants/needs should be considered for the next year's budget.



HAMBURG CITY COUNCIL MEETING JUNE 8, 2021

- Gear Dryer/Washer Hook-up Estimates
 - **MOTION: Councilman Scott Feltmann moved to approve the bid from Robb's Electric for \$1,925.00 to install the Gear dryer/washer. The motion was seconded by Councilwoman Jessica Weber and unanimously approved with all Councilmembers present.**
- Filling Swimming Pools
 - About 3 years ago, the City Council motioned to no longer allow the HFD to fill swimming pools. The current Council and city staff members are still in agreement with that decision.
- John Egan passed his Firefighter 1 & 2, and Hazmat classes. Katie Weckman passed her EMR class.

Old City Business

- Parkside Tavern
 - Closing RR Street (Bean Bag League)/Tables on Sidewalk
 - Parkside's insurance covers tables and chairs outside as long as alcohol is not sold outside.
 - Per the City Attorney, alcohol would only be allowed in the streets, if the street was being used for a city festival but not for a private business.
 - No decision was made at this time.
- ~~Approve On-Sale Intoxicating Liquor License/Sunday Liquor License~~
 - ~~Hamburg Baseball Club~~
- Summary of Settlement Conference for Parcel 45.0282010
 - Settlement Conference June 8, 2021 @ 8:30 AM
 - An offer was made, countered, but both sides are far apart on a settlement. Case now goes to trial. A trial date has been set.

New City Business

- Call for second Council Meeting on June 22, 2021 @ 7:00 PM
 - **MOTION: Councilman Tim Tracy moved to hold a second Council Meeting on June 22 at 7:00 p.m. The motion was seconded by Councilman Scott Feltmann and unanimously approved with all Councilmembers present.**
- Seal Coating Bids (RR St/Scheele Ave/Park West Parking Lot)
 - **MOTION: Councilman Tim Tracy moved to approve the seal coating bid from Pearson Brothers, Inc. at \$2.25 per square yard and eliminate the portion for the Hawks Baseball Park CF driveway entrance. The motion was seconded by Councilwoman Jessica Weber and unanimously approved with all Councilmembers present.**



***HAMBURG CITY COUNCIL MEETING
JUNE 8, 2021***

- Call for Public Hearing on July 13, 2021 @ 7:00 PM
 - Comp Plan/Rezoning Amendments
 - **MOTION: Councilman Tim Tracy moved to hold a Public Hearing on July 13 at 7:00 p.m. for the Comp. Plan / Re-zoning Amendments. The motion was seconded by Councilman Scott Feltmann and unanimously approved with all Councilmembers present.**
- National Night Out – August 3, 2021
 - Council agreed to move forward with having National Night Out.

City Council Reports

Councilmember Scott Feltmann had nothing to report

Councilmember Eric Poppler had nothing to report

Councilmember Jessica Weber had nothing to report

Councilmember Tim Tracy had nothing to report

Mayor Chris Lund – When the time comes for the cement pad project in front of the Hall, the Hamburg Lions wants to help with the project.

MOTION: Councilman Tim Tracy moved to adjourn the City Council meeting at 7:46 p.m. The motion was seconded by Councilwoman Jessica Weber and unanimously approved with all Councilmembers present.

Submitted on June 29, 2021
by Deputy Clerk Tamara Bracht

Amended/Approved on July 8, 2021



Jeremy Gruenhagen
City Clerk/Treasurer



HAMBURG CITY COUNCIL AGENDA JUNE 22, 2021

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 p.m. Those in attendance were Councilman Tim Tracy, Councilwoman Jessica Weber, Councilman Scott Feltmann, Councilman Eric Poppler, City Clerk Jeremy Gruenhagen, and Deputy Clerk Tamara Bracht.

Public Comment

No comments from the public.

Agenda Review (Added Items) and Adoption

MOTION: Councilman Tim Tracy moved to approve the Agenda as is. The motion was seconded by Councilwoman Jessica Weber and unanimously approved with all Councilmembers present.

Consent Agenda

- Approve Payment of Added June Claims List (\$22,079.85)
- Approve Time-Off Request (Greg Schultz)
- April 2021 Cash Flow Statement
- League of MN Cities Membership Dues FY 2021-22 (4% Increase)

MOTION: Councilman Tim Tracy moved to approve the Consent Agenda. The motion was seconded by Councilman Eric Poppler and unanimously approved with all Councilmembers present.

Hamburg Fire Department Report

- COVID-19 Pandemic
- Gear Dryer/Washer Venting Estimates
 - **MOTION: Councilman Scott Feltmann moved to award the Gear Dryer Venting bid to Hilgers for \$1,250.00. The motion was seconded by Councilman Eric Poppler and unanimously approved with all Councilmembers present.**

Old City Business

- Big Rib Jig Park Rental Fee (June 26th)
 - **MOTION: Councilman Scott Feltmann moved to charge a reduced Park Rental fee of \$100.00 for the Big Rib Jig. The motion was seconded by Councilman Eric Poppler and unanimously approved with all Councilmembers present.**
- Approve On-Sale Intoxicating Liquor License/Sunday Liquor License for Hamburg Baseball Club
 - **MOTION: Councilman Scott Feltmann motioned to approve the Intoxicating Liquor License for the Hamburg Baseball Club at no charge other than the \$100.00 filing fee. The motion was seconded by Councilman Eric Poppler and unanimously approved with all**



**HAMBURG CITY COUNCIL AGENDA
JUNE 22, 2021**

Councilmembers present.

- Pave Hamburg Baseball Park CF Outfield Driveway
 - **MOTION: Councilman Scott Feltmann moved to have Wm. Mueller & Sons pave the ballpark driveway. The motion was seconded by Councilman Eric Poppler and unanimously approved with all Councilmembers present.**
- Summary of Settlement Conference for Parcel 45.0282010
 - Pre-Trial (January 19, 2022)/Jury Trial (April 5, 2022)

New City Business

- Public Hearing on July 13, 2021 @ 7:00 PM
 - Comp Plan/Rezoning Amendments
 - The areas to be zoned are: Trebesch Property (45.0282010), Railroad Property (PID 45.9990100), Wm. Mueller & Sons Parcel (45.0280210), and the Storm Pond Parcel (45.0281401).

City Council Reports

Councilmember Scott Feltmann

- Concerned about the speed of the Fed-Ex driver in town.
- Where are we on the surveillance camera project? Jeremy has a meeting with a company tomorrow.

Councilmember Eric Poppler had nothing to report

Councilmember Jessica Weber had nothing to report

Councilmember Tim Tracy had nothing to report

Mayor Chris Lund

- Concerns have been raised regarding the abundance of flies at the baseball park from the horse farm next door. The Baseball Club is working with the farm owners to remedy the situation at this time.

MOTION: Councilman Scott Feltmann moved to have Wm. Mueller & Sons pave the ballpark driveway. The motion was seconded by Councilman Eric Poppler and unanimously approved with all Councilmembers present.

Submitted on June 29, 2021
by Deputy Clerk Tamara Bracht

Amended/Approved on July 8, 2021



Jeremy Gruenhagen
City Clerk-Treasurer

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: July 12, 2021

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: July 2nd
July 23rd

How many **Vacation** hours will be used? 16

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: _____

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen
Employee Signature

7-12-21
Date

City Clerk/Treasurer

Date

Mayor

Date



	Beginning Balance 1/1/2021	2021 Budget Income	2021 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 5/31/2021
General Fund	\$537,668.46	\$538,918.00	\$627,403.00	\$449,183.46	\$24,318.24	\$239,022.04	\$322,964.66
General Gov't			\$351,865.00			\$125,948.25	
Public Safety (Fire Dept.)			\$121,543.00			\$67,009.17	
Public Works (Streets)			\$67,220.00			\$11,916.59	
Sanitation & Recycling			\$3,500.00			\$296.04	
Parks & Recreation			\$38,485.00			\$12,462.45	
Comm. Hall			\$44,790.00			\$21,389.54	
Special Revenue Funds	\$470,674.84	\$70,693.00	\$29,520.00	\$511,847.84	\$263.43	\$0.00	\$470,938.27
City Of Hamburg (Savings)	\$462,399.34	\$64,660.00	\$29,520.00	\$497,539.34	\$255.27	\$0.00	\$462,654.61
Fire Equipment CD	\$8,275.50	\$6,033.00	\$0.00	\$14,308.50	\$8.16	\$0.00	\$8,283.66
Debt Service	\$17,690.13	\$30,927.00	\$44,147.75	\$4,469.38	\$0.00	\$16,576.25	\$1,113.88
Total (Tax Revenue Funds)	\$1,026,033.43	\$640,538.00	\$701,070.75	\$965,500.68	\$24,581.67	\$255,598.29	\$795,016.81
Enterprise Funds							
Water	\$69,695.47	\$257,543.00	\$253,570.00	\$73,668.47	\$81,521.87	\$35,386.70	\$115,830.64
Sewer	\$347,219.58	\$70,473.00	\$86,460.00	\$331,232.58	\$25,467.42	\$18,152.48	\$354,534.52
Storm Water	\$97,995.38	\$70,583.00	\$65,903.00	\$102,675.38	\$28,148.26	\$59,884.64	\$66,259.00
Total (Enterprise Funds)	\$514,910.43	\$398,599.00	\$405,933.00	\$507,576.43	\$135,137.55	\$113,423.82	\$536,624.16
Totals	\$1,540,943.86	\$1,039,137.00	\$1,107,003.75	\$1,473,077.11	\$159,719.22	\$369,022.11	\$1,331,640.97
Debt Summary							
1992 Streets	\$0.00	\$2,962.65	\$0.00	\$0.00	Paid	2012	(\$2,962.65)
2007 Streets	\$45,000.00	\$0.00	\$13,344.13	\$15,000.00	2/1/21 & 8/1/21	2/1/2023	\$16,655.87
Cert. of Indebtedness (2018 Pumper)	\$68,400.00	\$0.00	\$4,346.00	\$22,800.00	10/31/2021	10/31/2023	\$41,254.00
Water Wells Project	\$29,000.00	\$0.00	\$0.00	\$14,000.00	2/20/21 & 8/20/21	8/20/2022	\$15,000.00
Water Treatment Plant	\$227,000.00	\$0.00	\$0.00	\$55,000.00	2/20/21 & 8/20/21	8/20/2024	\$172,000.00
Sanitary Sewer Improvements	\$120,088.23	\$48,742.14	\$0.00	\$16,000.00	2/20/21 & 8/20/21	8/20/2030	\$55,346.09
Storm Water Improvements	\$785,000.00	\$0.00	\$0.00	\$55,000.00	2/1/21 & 8/1/21	2/1/2032	\$730,000.00
Water Tower/Water Main Imp Project	\$1,314,511.34	\$0.00	\$59,040.00	\$51,000.00	2/20/21 & 8/20/21	8/20/2044	\$1,204,471.34
Totals	\$2,588,999.57	\$51,704.79	\$76,730.13	\$228,800.00			\$2,231,764.65

Cash Flow Actuals

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Totals</u>
Beg. Balance	\$1,540,943.86	\$1,440,441.82	\$1,420,580.87	\$1,396,852.26	\$1,363,736.13	\$1,331,640.97	\$1,331,640.97
Income							
Property Taxes	(\$2,480.11)	\$0.00	\$0.00	\$0.00	\$0.00		(\$2,480.11)
Licenses & Permits	\$0.00	\$1,371.96	\$1,333.05	\$4,150.64	\$620.30		\$7,475.95
Intergov't Receipts (Aids)	\$2,483.10	\$0.00	\$4,499.26	\$0.00	\$0.00		\$6,982.36
Charges for Services							
Assessment Searches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Comm Ctr Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00		\$150.00
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Park Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Hall Receipts	\$100.00	\$150.00	\$0.00	\$150.00	\$0.00		\$400.00
Fines	\$0.00	\$0.00	\$148.00	\$155.00	\$0.00		\$303.00
Misc. Receipts	\$9,248.70	\$1,247.39	\$249.00	\$273.75	\$274.94		\$11,293.78
Other Receipts							
Insurance Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Interest Income (Checking)	\$42.14	\$37.18	\$42.32	\$37.60	\$34.02		\$193.26
Interest Income (Savings)	\$0.00	\$0.00	\$263.43	\$0.00	\$0.00		\$263.43
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Water Service	\$17,409.51	\$15,151.96	\$17,488.26	\$16,137.29	\$15,334.85		\$81,521.87
Sewer Service	\$4,879.12	\$5,180.62	\$4,899.98	\$5,471.72	\$5,035.98		\$25,467.42
Storm Water	\$5,654.97	\$5,630.34	\$5,726.23	\$5,638.73	\$5,497.99		\$28,148.26
	\$37,337.43	\$28,769.45	\$34,649.53	\$32,014.73	\$26,948.08	\$0.00	\$159,719.22
Expenses							
General Gov't	\$27,491.48	\$17,653.69	\$26,324.27	\$28,534.99	\$25,943.82		\$125,948.25
Public Safety	\$7,692.09	\$18,147.32	\$19,057.05	\$7,212.96	\$14,899.75		\$67,009.17
Public Works	\$1,531.50	\$3,834.52	\$1,878.94	\$2,589.65	\$2,081.98		\$11,916.59
Sanitation & Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$296.04		\$296.04
Park & Recreation	\$470.30	\$696.24	\$127.48	\$8,332.10	\$2,836.33		\$12,462.45
Hall Expenses	\$4,710.04	\$1,266.14	\$1,049.52	\$12,148.48	\$2,215.36		\$21,389.54
Debt Service	\$16,576.25	\$0.00	\$0.00	\$0.00	\$0.00		\$16,576.25
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Water	\$3,944.30	\$4,565.41	\$5,370.24	\$3,107.61	\$4,988.15		\$21,975.71
Sewer	\$2,801.73	\$2,467.08	\$4,570.64	\$3,205.07	\$4,353.81		\$17,398.33
Storm Water	\$0.00	\$0.00	\$0.00	\$0.00	\$1,428.00		\$1,428.00
	\$65,217.69	\$48,630.40	\$58,378.14	\$65,130.86	\$59,043.24	\$0.00	\$296,400.33
Total Expenses							
Other Expenses (DEBT)							
Wells/WTP Bonds	\$3,016.95	\$0.00	\$0.00	\$0.00	\$0.00		\$3,016.95
Water Imp. Bonds (2011)	\$3,897.11	\$0.00	\$0.00	\$0.00	\$0.00		\$3,897.11
Water Tower Project	\$6,496.93	\$0.00	\$0.00	\$0.00	\$0.00		\$6,496.93
Sewer Imp. Bonds (2011)	\$754.15	\$0.00	\$0.00	\$0.00	\$0.00		\$754.15
Storm Water Imp. Bonds (2011)	\$58,456.64	\$0.00	\$0.00	\$0.00	\$0.00		\$58,456.64
Total Other Expenses	\$72,621.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72,621.78
Checking Balance	\$1,440,441.82	\$1,420,580.87	\$1,396,852.26	\$1,363,736.13	\$1,331,640.97	\$1,331,640.97	\$1,331,640.97
Net Income (Loss)	(\$100,502.04)	(\$19,860.95)	(\$23,728.61)	(\$33,116.13)	(\$32,095.16)	\$0.00	(\$209,302.89)



Sibley County Zoning

Property Assessing &
Zoning Department
400 Court Avenue – P.O. Box 532
Gaylord, MN 55334
Phone: (507) 237-4091
TDD: (507) 237-4330
Zoning@co.sibley.mn.us

Date: Wednesday, June 30, 2021

Address: CITY OF HAMBURG
JEREMY GRUENHAGEN
PO BOX 248
HAMBURG MN 55339

RE: Notice of Public Hearings

Dear Property Owner (in proximity of one of the subject properties)

Notice is hereby given that the Sibley County Planning & Zoning Commission and Board of Adjustment will hold a meeting on Monday, July 12, 2021 to begin at 6:00 p.m. in the Sibley County Courthouse, Commissioner's Room (2nd floor), 400 Court Avenue, Gaylord, MN 55334. The purpose of said public hearing is to consider the below noted applications.

Notice is also hereby given that the Sibley County Planning & Zoning Commission and Board of Adjustment will hold a public viewing of the new business properties subject to public hearings on Friday July 9, 2021. Interested parties may join the viewing group at 8:00 a.m. at the west entrance of the Sibley County Courthouse, the location from which the viewing tour will begin.

Public comment may also be submitted prior to the meeting to the Property Assessing and Zoning Office via mail or email.

Sibley County Property Assessing and Zoning
400 Court Ave PO Box 532
Gaylord, MN 55334
zoning@co.sibley.mn.us

Old Business:

- a. CUP #906 Amendment: Continue consideration of the application submitted by Rachael Aggregates LLC on behalf of property owner Chard Brothers LLC to allow for the crushing of gravel and stone excavated at the gravel pit in the C-Conservation & Agricultural district on the property located at 32755 333rd Ave Le Sueur, MN 56058 PID #16.2728.000.



MEMORANDUM

DATE: July 13, 2021

TO: Honorable Mayor and City Council Members
Jeremy Gruenhagen, City Administrator

FROM: Corrin Bemis, Consultant Planner

SUBJECT: **Comprehensive Plan Amendments – Public Hearing Required**

Council Should Consider the Following:

Hold the required public hearing for the proposed text amendment to the Land Use chapter of the 2040 Comprehensive Plan. Motion to adopt Resolution 2021-05 approving the text amendment to the Land Use chapter of the 2040 Comprehensive Plan.

Comprehensive Plan Requirements

Minnesota state law requires that all communities within the Minneapolis-St. Paul metropolitan area update their Comprehensive Plans every ten years. The purpose of the Comprehensive Plan is to establish the policies that guide the future physical and community development of Hamburg. It is also a reference document for the Planning Commission and City Council when evaluating private development projects.

The Comprehensive Plan and all its amendments must reflect the adopted regional policies in the Metropolitan Council's system and policy plans. Local planning efforts are linked to the larger regional infrastructure of parks and trails, road networks, and wastewater infrastructure, and the City's plan must conform to the regional vision. Minnesota State Statute requires cities to notify adjacent governments of proposed Comprehensive Plan text amendments. On June 11, 2021, consultant staff sent notices to Young America Township, Carver County, and Carver County Watershed Management Organization. At the time of writing this report Staff has not received comments from any adjacent communities.

Background

The City of Hamburg recently adopted ordinances to annex four parcels of land and must now assign each a future land use under Chapter 2: Land Use of the Hamburg Comprehensive Plan. The four properties are Parcels 45.0280210, 45.9990100, 45.0281401, and 45.0280210. The location of each property is included in the Draft Zoning Map in Appendix C.

Parcels 45.0280210 and 45.9990100

The properties located along the Minnesota Valley Regional Railway, south of Sophia Avenue, were annexed into the City of Hamburg on April 15, 1995 as part of Parcel 11.0282010. On July 27, 2017, the Minnesota Valley Regional Rail Authority transferred ownership of Parcel 45.0282010 to Steven and Tammy Trebesch. The 1955 annexation of Parcel 11.0282010 is included in Attachment E. Documentation of the transfer of ownership from the Minnesota Valley Regional Rail Authority to Steven and Tammy Trebesch is included in Attachment F.

Parcel 45.0281401

In June of 2018, Lois Ann Droege applied for a Subdivision, Final Plat, and Rezoning to construct two twin homes on George Street. The applicant requested a zoning change, from R-1 Single Family Residential District to R-2 Multiple Family Residential District, that was administered by the City. The applicant also requested preliminary and final plat approval for four residential lots on George Street, two of which had twin homes under construction. On August 21, 2018, the Hamburg City Council approved the George Street Development Project and agreed to cover the cost of storm water, pond, and street storm water piping for the development of Outlot B of the Hamburg 3rd Addition. As part of this agreement, Lois Droege agreed to cover the costs of water, sanitary sewer, street, curb and gutter, and utilities. Upon completion of the project, the land used for the Pond (PID: 45.0281401) was donated to the City by Lois Droege. Hamburg City Council Minutes from August 21, 2018 are included in Attachment G. On January 12, 2021, Hamburg passed Ordinance Number 164, annexing the property in question. The ordinance and all exhibits are included in Attachment H.

Parcel 45.0280210

On March 18, 2021, the City of Hamburg notified the Minnesota Office of Administrative Hearings that it desired to annex approximately 1.00 acres of land from Young America Township in Carver County. In the letter, the city notes that the land is intended to be used for equipment storage and parking for William Mueller & Sons, a paving contracting company. The parcel is owned by the Lois Ann Droege Trust. The letter to the Minnesota Office of Administrative Hearings is included in Attachment I. The Joint Resolution between the City of Hamburg and Young America Township is included in Attachment J.

Plan Review

Consultant Staff has reviewed the Land Use chapter in the Comprehensive Plan and determined that the best location to add the proposed language would be in the Future Land Use Section. Table 2.12 – Planned Land Use Characteristics and Figure 2.2 – Future Land Use will be updated to reflect the three recent annexations. Parcel 45.0282010, the Trebesch property, will be guided Mixed Use. Parcel 45.9990100, the railroad property, will be guided Railway. Parcel 45.0280210, the parking lot property on the east side of the city, will be guided Industrial & Utility. Parcel 45.0281401, the stormwater pond, will be guided Medium Density Residential. A redlined and a clean version of the Land Use chapter are included in Attachments A and B.

Next Steps

Following City approvals, Consultant Staff will submit the amendment to the Metropolitan Council for review and approval.

Notice and Public Comments

Notice was published in the newspaper on July 1, 2021. Consultant Staff has not received any letters, e-mails, or telephone calls from property owners or residents in regards to this planning case.

Council shall Consider

Staff has provided the following motion language options for the City Council to consider.

1. **Approval:** Motion to adopt resolution 2021-05 approving a text amendment to the Land Use Chapter of the 2040 Comprehensive Plan, based the report submitted to the City Council on July 13, 2021.
2. **Approval with amendments:** Motion to adopt resolution 2021-05 approving a text amendment to the Land Use Chapter of the 2040 Comprehensive Plan with amendments, based on the report submitted to the City Council on July 13, 2021.
3. **Denial:** Motion to *deny* the text amendment to the Land Use Chapter of the 2040 Comprehensive Plan, based on the following findings of fact: *the City Council should identify findings to deny should specifically reference the reasons for denial and why those reasons cannot be mitigated.*
4. **Table:** Motion to *table* the text amendment to the Land Use Chapter of the 2040 Comprehensive Plan for the following reasons: *the City Council should identify a specific reason and/or information request should be included with a motion to table.*

Attachments

- A. 2040 Comprehensive Plan Land Use Chapter Redlines
- B. 2040 Comprehensive Plan Land Use Chapter Clean
- C. Updated Zoning Map
- D. Resolution 2021-05
- E. Annexation of Parcel 11.0282010
- F. Transfer of Ownership Report
- G. August 21, 2018 City Council Minutes
- H. Ordinance Number 164
- I. Letter to the Minnesota Office of Administrative Hearings
- J. Joint Resolution between the City of Hamburg and Young America Township

Future Land Use

Figure 2.2 shows the planned land use for all property in Hamburg. **Table 2.12** summarizes the planned land uses by category shown on the map. The planned future land uses shown on this map reflect previous community planning efforts as well as desired updates identified as part of the 2018 Comprehensive Plan Update process. The future land use is consistent with the population, household, and employment projections shown in **Table 2.1**.

Compared with the 2030 plan, the future land use guidance for Hamburg is very similar. The most significant change is the removal of guidance for areas outside the city. Due to lower growth forecasts than in the past, the full amount of Hamburg's growth through 2040 is anticipated to be within existing city limits. This is also consistent with the limited available capacity of Hamburg's sewage treatment system. Additionally, there is a small annexation planned on the western edge of the community, as described in the Industrial section below. Other than that, most changes have been relatively incremental, as growth sites largely are infill within the city.

The City has identified a 1.76 acre parcel to the west of the city that is guided for industrial. While the intent is to annex the site in the near term, there is currently no orderly annexation agreement with the township. Because of this, the property has been excluded from the calculations of developable area. The future land use is based on the existing footprint of the city limits.

Table 2.12 – Planned Land Use Characteristics				
Land Use	Total Acres	Percent of Total	Developable Acres	Percent of Total
Industrial and Utility	7.0 8.0	6%	2.3	17%
Institutional	2.8	2%	0.0	0%
Mixed Use*	6.0 6.9	4% 5%	6.0	45%
Medium Density Residential	5.4 6.6	3% 5%	3.4	25%
Park, Recreation, or Preserve	23.5	27% 18%	0.0	0%
Low Density Residential	81.1	56% 62%	1.8	13%
Railway	2.5 1.9	2%	0.0	0%
Total	128.4	100%	13.6	100%

*Mixed use is guided for both development and redevelopment

Figure 2.2: Future Land Use

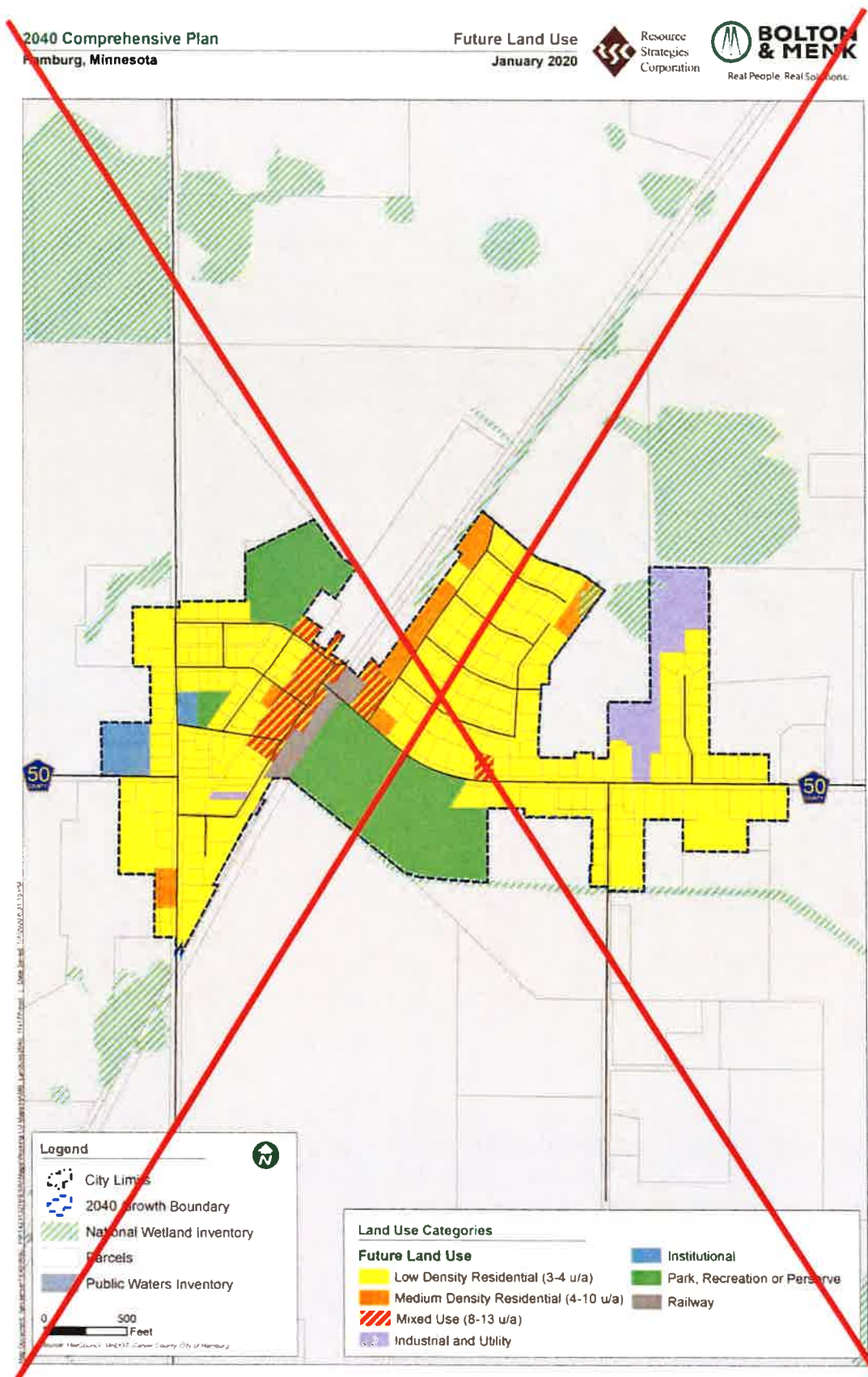
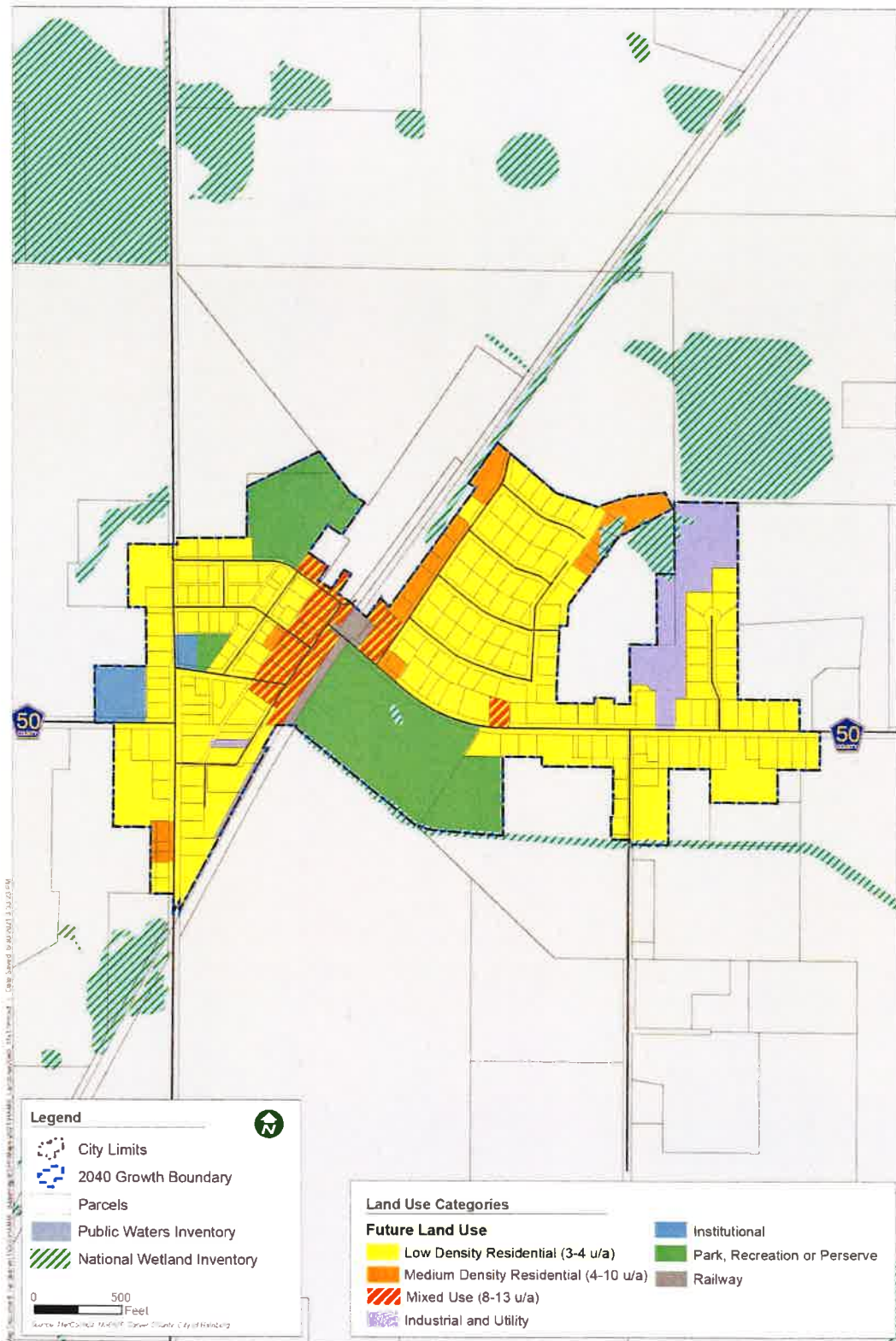


Figure 2.2: Future Land Use

2040 Comprehensive Plan
Hamburg, Minnesota

Future Land Use
June 2021



The 2040 land use map shows the planned land use for all property in Hamburg. **Table 2.13** summarizes the guided land uses by stage shown on **Figure 2.2**. These calculations were based off minimum densities in residential and commercial land uses. It is projected that all land within the 2040 growth boundary will fully develop or redevelop by 2040. Developing at or near the maximum land use intensity will help preserve available, developable land to meet projected needs.

Table 2.13 – Total Guided Land Use Acres, Developable and Non-Developable								
Category	2015 (Current)		2020		2030		2040	
	Developable	Non-Developable	Developable	Non-Developable	Developable	Non-Developable	Developable	Non-Developable
Low Density Residential	1.8 (1.4%)	80.1 (62.4%)	1.5 (1.1%)	80.4 (62.7%)	1.1 (0.9%)	80.8 (62.9%)	0.8 (0.6%)	81.1 (63.2%)
Medium Density Residential	3.4 (2.7%)	1.6 (1.2%)	2.9 (2.3%)	2.1 (1.6%)	2.2 (1.7%)	2.8 (2.2%)	1.4 (1.1%)	3.6 (2.8%)
Mixed Use*	6.0 (4.7%)	0.0 (0.0%)	3.7 (2.9%)	2.3 (1.8%)	2.2 (1.7%)	3.9 (3.0%)	0.5 (0.4%)	5.5 (4.3%)
Industrial	2.3 (1.8%)	4.4 (3.4%)	1.3 (1.0%)	5.4 (4.2%)	0.6 (0.5%)	6.0 (4.7%)	0.1 (0.1%)	6.6 (5.1%)
Park, Recreation, or Preserve	0 (0.0%)	23.4 (18.3%)	0 (0.0%)	23.4 (18.3%)	0 (0.0%)	23.4 (18.3%)	0 (0.0%)	23.4 (18.3%)
Institutional	0 (0.0%)	2.8 (2.2%)	0 (0.0%)	2.8 (2.2%)	0 (0.0%)	2.8 (2.2%)	0.0 (0.0%)	2.8 (2.2%)
Railway	0 (0.0%)	2.5 (1.9%)	0 (0.0%)	2.5 (1.9%)	0 (0.0%)	2.5 (1.9%)	0 (0.0%)	2.5 (1.9%)
Total	13.6 (10.6%)	114.8 (89.4%)	9.4 (7.3%)	119.0 (92.7%)	6.1 (4.8%)	122.3 (95.2%)	2.8 (2.2%)	125.5 (97.8%)

*Almost all areas noted in the future land use plan as Mixed Use are currently developed; the “developable” acres listed for Mixed Use is the total mixed-use acreage identified in the Future Land Use plan, minus non-developable areas (wetlands). Staged development for Mixed Use areas is anticipated to be redevelopment, except for two currently vacant parcels. Timing of redevelopment estimated based on forecasted growth, housing needs, and current market factors.

The following land use descriptions will be used for planning purposes and guiding future land use.

Low Density Residential

The purpose of this designation is to encourage flexibility in housing types that are low density in nature. This land use category accommodates attached and detached single family homes at an overall minimum net density of three units per acre where public sanitary sewer and water service is available. Generally this is guided for 3-4 units per acre.

The City encourages a mix of low density housing types and ownership options to provide housing choice for all age and income groups. The existing zoning district that is applicable to the low density land use category is R-1 single family district.

Future Land Use

Figure 2.2 shows the planned land use for all property in Hamburg. **Table 2.12** summarizes the planned land uses by category shown on the map. The planned future land uses shown on this map reflect previous community planning efforts as well as desired updates identified as part of the 2018 Comprehensive Plan Update process. The future land use is consistent with the population, household, and employment projections shown in **Table 2.1**.

Compared with the 2030 plan, the future land use guidance for Hamburg is very similar. The most significant change is the removal of guidance for areas outside the city. Due to lower growth forecasts than in the past, the full amount of Hamburg's growth through 2040 is anticipated to be within existing city limits. This is also consistent with the limited available capacity of Hamburg's sewage treatment system. Additionally, there is a small annexation planned on the western edge of the community, as described in the Industrial section below. Other than that, most changes have been relatively incremental, as growth sites largely are infill within the city.

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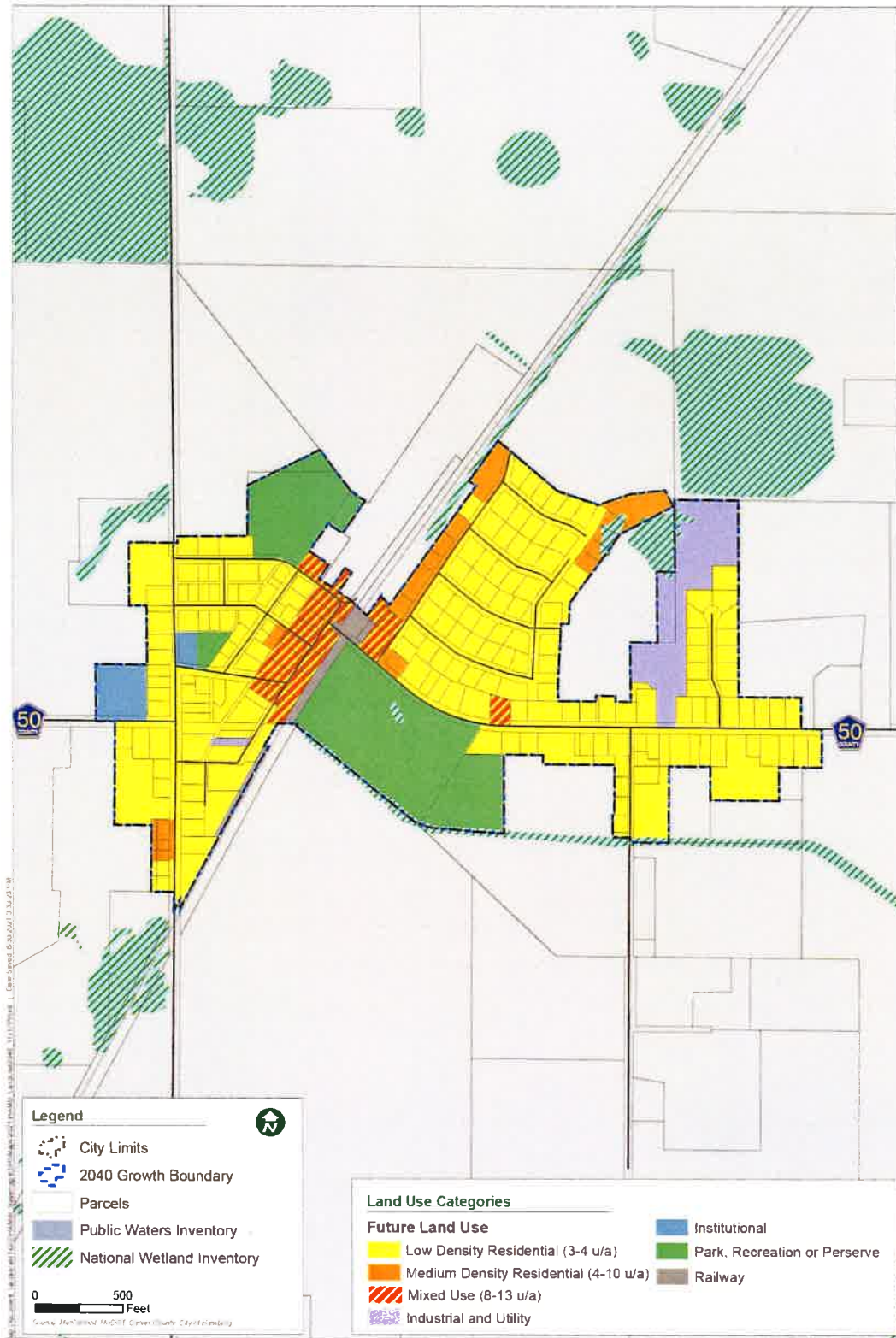
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Industrial and Utility	8.0	6%	2.3	17%
Institutional	2.8	2%	0.0	0%
Mixed Use*	6.9	5%	6.0	45%
Medium Density Residential	6.6	5%	3.4	25%
Park, Recreation, or Preserve	23.5	18%	0.0	0%
Low Density Residential	81.1	62%	1.8	13%
Railway	1.9	2%	0.0	0%
Total	128.4	100%	13.6	100%

*Mixed use is guided for both development and redevelopment

Figure 2.2: Future Land Use

2040 Comprehensive Plan
Hamburg, Minnesota

Future Land Use
June 2021



The 2040 land use map shows the planned land use for all property in Hamburg. **Table 2.13** summarizes the guided land uses by stage shown on **Figure 2.2**. These calculations were based off minimum densities in residential and commercial land uses. It is projected that all land within the 2040 growth boundary will fully develop or redevelop by 2040. Developing at or near the maximum land use intensity will help preserve available, developable land to meet projected needs.

Table 2.13 – Total Guided Land Use Acres, Developable and Non-Developable								
Category	2015 (Current)		2020		2030		2040	
	Developable	Non-Developable	Developable	Non-Developable	Developable	Non-Developable	Developable	Non-Developable
Low Density Residential	1.8 (1.4%)	80.1 (62.4%)	1.5 (1.1%)	80.4 (62.7%)	1.1 (0.9%)	80.8 (62.9%)	0.8 (0.6%)	81.1 (63.2%)
Medium Density Residential	3.4 (2.7%)	1.6 (1.2%)	2.9 (2.3%)	2.1 (1.6%)	2.2 (1.7%)	2.8 (2.2%)	1.4 (1.1%)	3.6 (2.8%)
Mixed Use*	6.0 (4.7%)	0.0 (0.0%)	3.7 (2.9%)	2.3 (1.8%)	2.2 (1.7%)	3.9 (3.0%)	0.5 (0.4%)	5.5 (4.3%)
Industrial	2.3 (1.8%)	4.4 (3.4%)	1.3 (1.0%)	5.4 (4.2%)	0.6 (0.5%)	6.0 (4.7%)	0.1 (0.1%)	6.6 (5.1%)
Park, Recreation, or Preserve	0 (0.0%)	23.4 (18.3%)	0 (0.0%)	23.4 (18.3%)	0 (0.0%)	23.4 (18.3%)	0 (0.0%)	23.4 (18.3%)
Institutional	0 (0.0%)	2.8 (2.2%)	0 (0.0%)	2.8 (2.2%)	0 (0.0%)	2.8 (2.2%)	0.0 (0.0%)	2.8 (2.2%)
Railway	0 (0.0%)	2.5 (1.9%)	0 (0.0%)	2.5 (1.9%)	0 (0.0%)	2.5 (1.9%)	0 (0.0%)	2.5 (1.9%)
Total	13.6 (10.6%)	114.8 (89.4%)	9.4 (7.3%)	119.0 (92.7%)	6.1 (4.8%)	122.3 (95.2%)	2.8 (2.2%)	125.5 (97.8%)

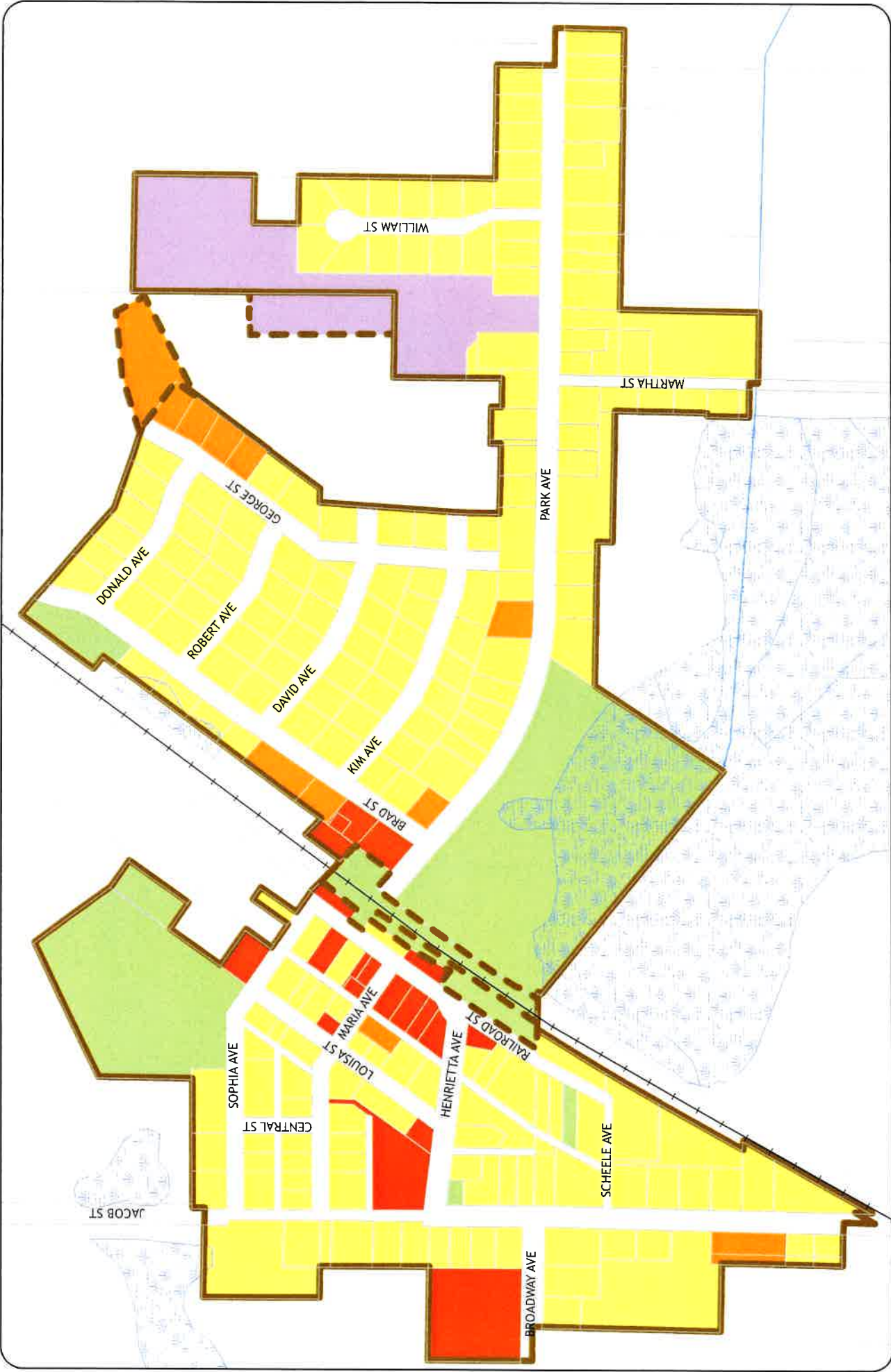
*Almost all areas noted in the future land use plan as Mixed Use are currently developed; the “developable” acres listed for Mixed Use is the total mixed-use acreage identified in the Future Land Use plan, minus non-developable areas (wetlands). Staged development for Mixed Use areas is anticipated to be redevelopment, except for two currently vacant parcels. Timing of redevelopment estimated based on forecasted growth, housing needs, and current market factors.

The following land use descriptions will be used for planning purposes and guiding future land use.









Low Density Residential

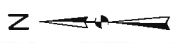
The purpose of this designation is to encourage flexibility in housing types that are low density in nature. This land use category accommodates attached and detached single family homes at an overall minimum net density of three units per acre where public sanitary sewer and water service is available. Generally this is guided for 3-4 units per acre.

The City encourages a mix of low density housing types and ownership options to provide housing choice for all age and income groups. The existing zoning district that is applicable to the low density land use category is R-1 single family district.



Zoning Map
City of Hamburg
Carver County, MN

 A-1 Restricted Agricultural District	 B Downtown Business Mixed Use District	 New Annexations
 R-1 Single Family Residential District	 I General Industrial District	 NWI Wetlands
 R-2 Multiple Family Residential District		 City Boundary



N



0 275 550 1,100 Feet

Source: Carver County June 2021

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2021-05**

**A RESOLUTION AMMENDING CHAPTER 2: LAND USE OF THE CITY OF
HAMBURG 2040 COMPREHENSIVE PLAN**

WHEREAS, The Comprehensive Plan provides guidance to the City of Hamburg, and

WHEREAS, when the Comprehensive Plan is inconsistent with visions, goals and desired policies for property within the City of Hamburg, comprehensive plan amendments are required, and

WHEREAS, the Metropolitan Council reviews comprehensive plan amendments to ensure any regional utility system can accommodate a revision to planned land uses within the 7-County Metro Area, and

WHEREAS, the City of Hamburg has scheduled a public hearing and properly noticed the comprehensive plan amendment, and

WHEREAS, the City of Hamburg has recently adopted ordinances to annex four parcels of land and must now assign each a future land use under Chapter 2: Land Use of the Hamburg Comprehensive Plan.

THEREFORE, BE IT RESOLVED, that Parcel 45.0282010 is guided as Mixed Use;

THEREFORE, BE IT RESOLVED, that Parcel 45.9990100 is guided as Railway;

THEREFORE, BE IT RESOLVED, that Parcel 45.0281401 is guided as Medium Density Residential;

THEREFORE, BE IT RESOLVED, that Parcel 45.0280210 is guided as Industrial and Utility;

THEREFORE, BE IT FURTHER RESOLVED, that the text and figure amendments to the Hamburg 2040 Comprehensive Plan are adopted and are effective as of the date of this resolution.



I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 13th day of July, 2021.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



MISCELLANEOUS RECORD—L

Affiant states further that the Raymond J. Gestach, one of the Grantees in that certain contract for deed dated June 20, 1952, and recorded in book C of contract for Deeds, page 132, said Register of Deeds Office, and the Raymond J. Gestach, one of the Grantees in that certain Warranty Deed dated September 12, 1952, recorded in book 60 of Deeds page 53, and the Raymond J. Gestach, one of the Grantors in that certain contract for deed dated February 15, 1954, and recorded in Book C of Contracts for Deeds, page 282, said Register of Deeds office, and the Raymond Gestach, the defendant named in that certain judgment and decree, dated February 24, 1955, and recorded in book L of Miscellaneous, page 299, are all one and the same individual; and the affiant's brother.

Affiant says further that the Margaret L. Gestach, one of the grantees in that certain warranty deed, dated September 12, 1952, and recorded in book 60 of Deeds page 53, said Register of Deeds office and the Margaret L. Gestach, one of the grantors in that certain contract for deed dated February 15, 1954, and recorded in page 282, and the Margaret Gestach, the plaintiff in that certain judgment and decree, dated February 24, 1955, recorded in book L of Miscellaneous page 299, said Register of Deeds office, is one and the same individual, and is the former wife of the affiant's brother, Raymond J. Gestach.

Further affiant saith not.

John C. Gestach

Subscribed and sworn to before me this 14th day of April, 1955.

(Notarial Seal)

John A. Fahey
Notary Public Carver County Minnesota
My commission expires May 3, 1955

Filed for record on the 22nd day of April A. D. 1955 at 11:30 o'clock A. M. O. O. Rekow
Register of Deeds By JCR, Deputy

#87783

ORDINANCE

Village of Hamburg

To

The Public

ORDINANCE #33
AN ORDINANCE TO EXTEND THE BOUNDARIES
OF HAMBURG AND INCORPORATE ADDITIONAL
TERRITORY THEREIN.

The Village Council of the Village of Hamburg, Minnesota do ordain:

Section 1. - Village Boundary Extended: Pursuant to a petition duly signed by the majority of the owners of the lands included in the following described tract, to-wit:

Commencing at the point of intersection of the Easterly line of Railroad Street, Hamburg, Village and the Northerly line of Sophia Street, said Village, and running thence Easterly to the Northwest corner of the tract of land owned by William H. Mueller, and Veronica Mueller, as described in Book 55 of Deeds, page 539, Register of Deeds office, Carver County, Minn., thence running Easterly along the North boundary of the said Mueller tract to the Westerly boundary line of the tract owned by Edwin H. Thalman, and Laverna D. Thalman, as described in book 53 of Deeds, page 596, said Register of Deeds office; thence following the Westerly and Northerly Boundary line of said Thalman tract, in an Easterly direction, to the Westerly boundary line of the Ralph and Estella Mueller tract as described in book 48 of Deeds page 79, said Register of Deeds office; thence following the Westerly and Northerly boundary line of said Ralph Mueller tract, in an Easterly direction, to the Westerly boundary line of the Josephine Thoele tracts as described in Book 54 of deeds, page 552 and Book 54 of Deeds page 100, and Book 54 of Deeds page 184, said Register of Deeds office; thence following the Westerly and Northerly boundary line of the Josephine Thoele premises, in an Easterly direction to the West boundary line of the tract of land described in Book 22 of Deeds, page 145, formerly owned by the Hamburg Dairy Association, said Register of Deeds office; thence Northerly to the Northwest corner of said tract; thence Southeasterly 245 feet to a point which is distant 142 feet North from the South line of said Section 28; thence South 10 feet to the Northeast corner of the one-half acre tract owned by the Hamburg Dairy Association; thence running Easterly parallel to the South line of Section 28, Township 115 North of range 26 west, across the premises owned by Harold Bohlmann, to a point on the West line of the Southwest Quarter of the Southeast Quarter said Section 28, which said point is 132 feet North of the Southwest corner of said Southwest Quarter of Southeast Quarter; running thence North on said West line a distance of 198 feet to a point; thence East parallel with the South Section line of said Section a distance of 126 feet; thence South parallel to the West line of said Southwest Quarter of Southeast Quarter a distance of 100 feet; thence East parallel to the South line of said Section 28 a distance of 22 feet; thence South parallel with the West line of said Southwest Quarter of Southeast Quarter a distance of 100 feet to a point; thence running East parallel to the South line of said Section, across the William Mueller and Sons tract as described in book 47 of Deeds page 553, said Register of Deeds office, a distance of 116 feet to a point, on the East line of said tract and the West line of the DeLloyd Willemsen and Lois Willemsen land as described in book 60 of Deeds, page 19, said Register of Deeds office;

thence running North on the West line of said Willemsen tract a distance of 53 feet to the Northwest corner thereof; thence running East parallel to the said South Section line, to the Northeast corner of the Marvin and Shirley Sheeley tract of land as described in book 60 of Deeds page 420, said Register of Deeds office; thence South parallel to the North and South Quarter Section line of said Section 28, a distance of 183 feet to a point on the South line of said Section 28; thence running East along said South Section line a distance of 6 feet to the Northeast corner of Gerhard and Lydia A. Kloempken premises as described in book 60 of Deeds page 120 said Register of Deeds office; said Northeast corner being a point one hundred rods West of the Northeast corner of Section 33, said Town and Range; thence from said point running South 220.5 feet to a point; thence running West to a point, which is 222 feet East and 220.5 feet South of the Northwest corner of the Northwest Quarter of the Northeast Quarter of said Section 33; thence turning at a right angle and running South a distance of 439.5 feet to a point which is 660 feet South of the North Section line of said Section 33; thence turning at a right angle and running West to a point on the North and South one-half Section line of said Section 33; thence turning North and running along said one-half Section line a distance of 157 feet to a point, which is 503 feet South of the North Section line of said Section; thence turning at a right angle, and running West 80 feet to a point; thence turning at a right angle and running North 288 feet to a point, thence turning at a right angle and running West 426½ feet to a point; thence turning at a right angle and running North a point on the North Section line of said Section 33; thence turning West and running along said North Section line to the point of its intersection with the Westerly Village Limit line of said Village of Hamburg; thence turning North and running along said Westerly Village line to the place of beginning,

the territorial limits of the Village of Hamburg, are hereby extended to include said above described tract within its limits, which shall hereafter be governed as other territory of the Village is governed.

Section 2. - Copy to be Filed with Secretary of State:

The Village Clerk shall forward a certified copy of this ordinance to the Secretary of State.

Section 3. - Effective: Such land shall be annexed upon the filing of a certified copy hereof with the Secretary of State, and the publication of this ordinance as required by law.

Passed by the Council this 15th day of April, 1955.

Attest: Clifford L. Wold Clerk (Corporate Seal) Approved: R. W. Graupmann Mayor

State of Minnesota
County of Carver
Village of Hamburg

I, the undersigned, being the duly qualified and acting Clerk of the Village of Hamburg, Carver County, Minnesota, hereby certify that I have carefully compared the attached copy of ordinance #33, with the original thereof on file in my office and the same is a true, full and complete copy of said original Ordinance.

Witness my hand and the seal of the Village, this 15th day of April, 1955.

(Seal) Clifford L. Wold
Village Clerk - Village of Hamburg, Minnesota

Filed for record on the 22nd day of April A. D. 1955 at 4 o'clock P. M. O. O. Rekow, Register of Deeds by JCR, Deputy

#87819

OLD AGE ASSISTANT LIEN CERTIFICATE

Albert F. Beck

To

State of Minnesota

DPW - OAA - 4a Rev. 4-55

OLD AGE ASSISTANCE LIEN CERTIFICATE

Case No. 999

IT IS HEREBY CERTIFIED THAT the welfare board of CARVER County, hereinafter referred to as the county agency, has granted Albert F. Beck Waconia, Minnesota
(Name) (Address)

Minnesota, hereinafter called the recipient, Old Age Assistance effective April 1, 1955 in the amount of \$48.28 per month, under the provisions of Minnesota Statutes 1953, Chapter 256, as amended.

This certificate constitutes a lien in favor of the State of Minnesota and notice to all persons of such lien against the following described real property of the recipient in Carver County, Minnesota:

(Indicate whether it is registered or unregistered land)

2/2

Split of
 PID# 11.9990800
 No delinquent taxes and transfer
 entered: Certificate of
 Real Estate Value (Filed () Not Required
 CRV # 697978
August 08, 2017
 Laurie Davies Carver County Auditor-Treasurer
 By Amy Howard Deputy

Document No. A649947
OFFICE OF THE COUNTY RECORDER
CARVER COUNTY, MINNESOTA

Recorded on -August 08, 2017 4:22 PM

Fee: \$46.00



David Frischmon
 County Recorder

(Top 3 inches reserved for recording data)

LIMITED WARRANTY DEED

Business Entity to Joint Tenants

eCRV No. 697978

DEED TAX DUE: \$46.60

DATE: July 27, 2017

FOR VALUABLE CONSIDERATION, Minnesota Valley Regional Rail Authority, a political subdivision under the laws of Minnesota ("Grantor"), hereby conveys and quitclaims to Steven Edward Trebesch and Tammy LuAnn Trebesch, husband and wife ("Grantee"), as joint tenants, real property in Carver County, Minnesota, legally described as follows:

See attached Exhibit A to Limited Warranty Deed.

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto.

This Deed conveys after-acquired title. Grantor warrants that Grantor has not done or suffered anything to encumber the property, EXCEPT:
 None.

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: [...].)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

Minnesota Valley Regional Rail Authority

By: Robert Fox

Robert Fox

Its: Chair

By: Julie Rath

Julie Rath

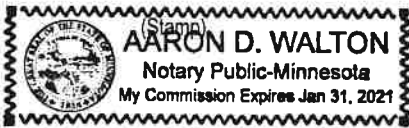
Its: Administrator

Deed Tax of \$ 46.60
 paid on 8-8-17 (Date)

Conservation Fee Paid
 Laurie Davies
 Carver County Auditor-Treasurer

State of Minnesota, County of Renville

This instrument was acknowledged before me on July 25, 2017, by Robert Fox, as Chair of Minnesota Valley Regional Rail Authority.



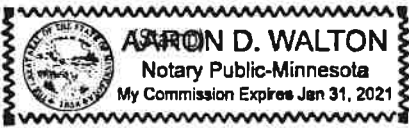
[Signature]
(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

State of Minnesota, County of Renville

This instrument was acknowledged before me on July 27, 2017, by Julie Rath as Administrator of Minnesota Valley Regional Rail Authority.



[Signature]
(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
Aaron D. Walton
Attorney I.D. No. 0352767
Walton Law Group, PLLC
801 East Lincoln Avenue
P.O. Box 87
Olivia, MN 56277-0087
Telephone No. 320-523-2323
Fax No. 320-523-1844
Email: aaron@waltonlg.com

X

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:

Steven E. & Tammy L. Trebesch
P.O. Box 2
Hamburg, MN 55339

CARVER CO. ZONING

DATE 8-4-17 [Signature]
Annexation Pending

Exhibit A to Limited Warranty Deed
LEGAL DESCRIPTION

Part of the Government Lot 2 of Section 28, Township 115, Range 26, Carver County, Minnesota, bounded as follows: On the Northwest by the Southeasterly line of Railroad Street, on the Northeast by a line drawn radially to said Southeasterly line of Railroad Street from a point on said Southeasterly line which is distant 200.00 feet Southwesterly as measured along said Southeasterly line from the Northeasterly line of Sofia Street, on the Southeast by a line drawn parallel with and distant 25.00 feet Northwesterly, as measured radially, from the centerline of the main track of the Chicago and Northwestern Railway Company, as now located and established, and on the Southwest by the North line of the plat of Scheele's Subdivision of Outlot 7 and its easterly extension. EXCEPTING therefrom the following 3 described tracts of land:

That part of the Southwest Quarter of Section 28, Township 115 North, Range 26 West of the 5th P.M. bounded as follows: On the Northwest by the Southeasterly line of Railroad Street, on the Northeast and Southwest by two lines drawn radially to said Southeasterly line of Railroad Street from points on said Southeasterly line which are respectively distant 200 feet and 265 feet Southwesterly, as measured along said Southeasterly line, from the Northeasterly line of Sofia Street, and on the Southeast by a line drawn parallel with and distant 9 feet Northwesterly, as measured at right angles and radially, from the center line of the most Northwesterly side track (I.C.C. No. 25) of the Chicago and North Western Railway Company, formerly the Minneapolis & St. Louis Railway Company, as said track is now located and established.

ALSO

That part of the Southwest Quarter of said Section 28, bounded and described as follows: Commencing at a point on the Southeasterly line of said Railroad Street, distant 365 feet Southwesterly, as measured along said Southeasterly line, from the Northeasterly line of said Sofia Street; thence Southeasterly along a line drawn radially to said Southeasterly line of Railroad Street to a point distant 9 feet Northwesterly, as measured at right angles or radially, from the center line of said most Northwesterly side track (I.C.C. No. 25) of said Railway Company, as now located and established; for the point of beginning of the parcel of land herein described; thence Northwesterly, along said line drawn radially to said Southeasterly line of Railroad Street, to the point of commencement on said Southeasterly line of Railroad Street; thence Southwesterly, along said Southeasterly line of Railroad Street, a distance of 135 feet; thence Southeasterly along a line drawn radially to the last described course, to a point distant 45 feet Northwesterly, as measured radially from the center line of said Railway Company's main track, as now located and established; thence Northeasterly, along a straight line, to the point of beginning.

ALSO

That part of the Southwest Quarter of Section 28, Township 115, North, Range 26 West of the 5th Principal Meridian, bounded and described as follows: Beginning at a point on the Southeasterly line of Railroad Street, a distance of 265 feet Southwesterly, as measured along said Southeasterly line, from the Northeasterly line of Sofia Street; thence Southwesterly, along the Southeasterly line of said Railroad Street, a distance of 100 feet; thence Southeasterly, along a line drawn radially to the last described course, to a point distant 9 feet Northwesterly as measured at right angles or radially, from the center line of the most Northwesterly side track (I.C.C. No. 25) of the Chicago and North Western Railway Company, formerly the Minneapolis & St. Louis Railway Company, as said track is now located and established; thence Northeasterly, along a line parallel with said side track center line, to a point on a line drawn at right angles to the Southeasterly line of said Railroad Street from the point of beginning; thence Northwesterly along the last described right angle line to the point of beginning.



HAMBURG CITY COUNCIL MINUTES
AUGUST 21, 2018

Mayor Chris Lund called to continue the Public Hearing from July 31, 2018 to Order at 7:00 PM. Those in attendance were: Council Members Scott Feltmann, Steve Trebesch, Jason Buckentin and Tim Tracy. City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Fire Chief Justin Buckentin. Justin Black with S.E.H., Jon Rodd and Kristina Anderson with Jaguar Communications, Jake Trebesch with Triple T Services, Lois Droege with the George Street Development, and Quinn O'Reilly with Melchert, Hubert & Sjodin. Residents: Michael and Karen Buckentin, Schpitz and Carmen Mueller, Scott Karels, Russ and Lori Schneewind, Greg Schultz, Bruce Kranz, Heather Feltmann, Steven Buckentin and Lorri Gales, Sheldon and Sally Rucks, Brian Biermann, Eric Poppler, Daton and Jessica Weber.

Public Hearing

- Cable Franchise Agreement for Mediacom and Jaguar

(The Franchise Agreement with Mediacom was not ready for the Public Hearing)

Jaguar Communications was founded in 1999. They are in the business of bringing fast, reliable fiber optic services to rural areas. They are seeking Council approval to move forward with installing fiber optics as-soon-as-possible and providing their service to the residents of Hamburg by late Fall 2018.

MOTION: Councilman Jason Buckentin moved to close the Public Hearing. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.



HAMBURG CITY COUNCIL MINUTES
AUGUST 21, 2018

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:15 PM with all members present.

Public Comment

- There were no comments or questions presented.

Consent Agenda

- Approve Payment of Added July Claims (\$5,207.71)
- Approve Payment of August Claims List (\$24,913.59)
- Approve Minutes for July 10, 2018 & July 31, 2018
- Delinquent Utility Bills Report
- Employee Project Lists
- 2019 LGA Amount (\$78,210)
- Election Memo (Carver County)
- Mediacom Rate Adjustments
- NYA Chamber of Commerce Letter

MOTION: Councilman Steve Trebesch moved to approve the Consent Agenda. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

Hamburg Fire Department

- Approve Firefighter Remie Hall
- **MOTION: Councilman Jason Buckentin moved to approve Remie Hall as a member of the Hamburg Fire Department. Seconded by Councilman Steve Trebesch. Motion was unanimously approved. All Council Members were present.**
- Fire Engine Replacement
 - There is an opportunity to purchase a new Fire Truck that has been used for demonstrations at a reduced cost. The engine will be at the Fire Hall on Monday August 27th at 8:00 PM for viewing.
 - **It was Council's recommendation that Fire Chief Buckentin pursue the potential purchase of the demonstration fire engine.**

Lois Droege

- George Street (Develop Outlot B of Hamburg 3rd Addition)
 - Development Agreement
 - Street Improvements/Storm Water Pond (Land Purchase)

The Council listened to Public Comments and Concerns from residents regarding the George Street Development.



HAMBURG CITY COUNCIL MINUTES
AUGUST 21, 2018

MOTION: Councilman Scott Feltmann moved to approve the George Street Development Project. The City will cover the cost of Storm Water, Pond, and Street Storm Water Piping at an estimated cost of \$86,072.00; and Lois Droege covering the costs for Water, Sanitary Sewer, Street, Curb and Gutter, and Utilities. Upon the completion of the project the land used for the Pond will be donated to the City by Lois Droege. Seconded by Councilman Steve Trebesch. Motion was unanimously approved. All Council Members were present.

Triple T Services, LLC (Jake Trebesch)

- Storm Water Easement for Parcel 45.0282500 (Railroad Street)
- Purchase of Parcel 11.0282010
 - The City of Hamburg's Legal Council, Quinn O'Reilly with Melchert, Hubert & Sjodin, presented researched evidence to the Council regarding the above indicated parcels. The original Land Deed was found at the Carver County Court House indicating that the City of Hamburg purchased the property in question in 1965 from the Railroad. Further documentation was found in the City Council Meeting Minutes indicating the finalized purchase of said land as a parking lot. In light of the presented evidence, a letter was sent to Triple T Services and their Legal Council, Mr. Patrick J. Neaton with Neaton & Puklick, P.L.L.P. including a copy of the Land Deed.

Old City Business

- 2018 Street Improvements (Railroad/Scheele)
 - Bid Tabulations/Award Project
 - **MOTION: Councilman Steve Trebesch moved to award the Street Improvement Bid to Wm. Mueller & Sons for \$47,160.90. Seconded by Councilman Tim Tracy. Motion was approved with Councilman Scott Feltmann abstaining. All Council Members were present.**
- 2018 City Building Repair Estimates (CC/Park Roofs/Hall Steps)
 - Differences in bids
 - *After Council reviewed the differences in the bids, they did not feel the differences were significant enough to alter the original motion made in July, therefore the original motion to go with the Schlueter Brothers will stand.*
- Cable Franchise Agreements (Jaguar Communications/Mediacom)
 - **MOTION: Councilman Steve Trebesch moved to approve the Franchise Agreement with Jaguar Communications. Seconded by Councilman Scott Feltmann. Motion was unanimously approved. All Council Members were present.**



HAMBURG CITY COUNCIL MINUTES
AUGUST 21, 2018

New City Business

- 2019 Prosecution Contract (Carver County)
 - **MOTION: Councilman Scott Feltmann moved to approve the 2019 Carver County Prosecution Contract. Seconded by Councilman Steve Trebesch. Motion was unanimously approved. All Council Members were present.**
- 2019 Service Agreement for Joint Assessment (Carver County)
 - **MOTION: Councilman Steve Trebesch moved to approve the 2019 Carver County Joint Assessment. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.**
- Park Vandalism (Tree/Buildings)
 - **MOTION: Councilman Scott Feltmann moved to pursue restitution for the park vandalism. Seconded by Councilman Steve Trebesch. Motion was unanimously approved. All Council Members were present.**
- Kevin Subart (340 Railroad Street Remodel)
 - Pulled a permit to remodel the main building
- William Minnihan (Vacant Lot/Parcel 45.0500190)
 - Looking into Zoning Ordinances for a potential building
- Second Meeting for August (August 28th)
 - **MOTION: Councilman Tim Tracy moved to hold a Budget Meeting on Tuesday, August 28th at 7:00 PM. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.**

City Council Reports

Councilmember Jason Buckentin

- Inquired about Hall Step Bids – Jeremy has received 2 bids so far

Councilmember Tim Tracy

- Has not heard anything back regarding the Water Tower Inspection

Councilmember Scott Feltmann

- Inquired about setbacks for small accessory structures

Councilmember Steve Trebesch – Nothing further to report.

Mayor Chris Lund

- There is a conference series called 'Building a Foundation' starting in September going thru June 2019 – if interested in attending let staff know
- SW Transit Group Meeting in Glencoe September 14th to discuss Hwy 212. Let staff know if you are interested in attending.



***HAMBURG CITY COUNCIL MINUTES
AUGUST 21, 2018***

MOTION: Councilman Jason Buckentin moved to adjourn the City Council Meeting at 9:13 PM. Seconded by Councilman Steve Trebesch. Motion was unanimously approved. All Council Members were present.

Submitted by:

**Tamara Bracht
Deputy Clerk**

**CITY OF HAMBURG
ORDINANCE NUMBER 164**

**AN ORDINANCE OF THE CITY OF HAMBURG, MINNESOTA ANNEXING
LAND LOCATED IN YOUNG AMERICA TOWNSHIP, CARVER COUNTY,
MINNESOTA PURSUANT TO MINNESOTA STATUTES § 414.033, SUBDIVISION 2(3),
PERMITTING ANNEXATION BY ORDINANCE**

WHEREAS, a petition signed by all the property owners, requesting that property legally described herein be annexed to the City of Hamburg Minnesota, was duly presented to the Council of the City of Hamburg on the 12th day of January, 2021; and

WHEREAS, said property is unincorporated and abuts the City of Hamburg on its northern boundary; is less than 120 acres; is not presently served by public sewer facilities or public sewer facilities are not otherwise available; and

WHEREAS, said property is not located within a flood plain or shoreland area; and

WHEREAS, said property is currently improved by the City of Hamburg with a stormwater pond and appurtenant structures that serves developments within the City of Hamburg. Said property is encumbered by a drainage and utility easement that provides exclusive control of said property to the City of Hamburg. The purpose of the annexation is to bring the said property that is under the exclusive control of the City of Hamburg with the boundaries of the City of Hamburg to better facilitate the existing operation of the City of Hamburg's public stormwater improvements; and

WHEREAS, the City of Hamburg held a public hearing pursuant to Minnesota Statutes §414.033, Subd. 2b, on March 9, 2021 and April 13, 2021, following thirty (30) days written notice by certified mail to Young America Township and to all landowners within and contiguous to the area legally described herein to be annexed; and


WHEREAS, provisions of Minnesota Statutes §414.033, Subd. 13 are not applicable in that there will be no change in the electric utility service provider resulting from the annexation of the territory to the municipality.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HAMBURG
HEREBY ORDAINS AS FOLLOWS:**

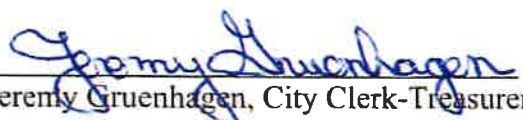
1. The City Council of the City of Hamburg hereby determines that the property as hereinafter described abuts the city limits of the City of Hamburg and is or is about to become urban or suburban in nature in that the said property is currently improved by the City of Hamburg with a stormwater pond and appurtenant structures that serves developments within the City of Hamburg.
2. None of the said property is now included within the limits of any city, or in any area that has already been designated for orderly annexation pursuant to Minnesota Statutes §414.0325.

3. The corporate limits of the City of Hamburg, Minnesota, are hereby extended to include the following described property, said land abutting the City of Hamburg and being 120 acres or less in area, and is not presently served by public sewer facilities or public sewer facilities are not otherwise available, and the City having received a petition for annexation from all the property owners of the land legally described on attached Exhibit A and depicted on attached Exhibit B (hereinafter the “**Annexation Property**”). The Annexation Property consists of a total of 1.23 acres, more or less.
4. That the population of the Annexation Property is zero (0).
5. Young America Township has agreed that the City of Hamburg, pursuant to Minnesota Statutes §414.036, with respect to the property taxes payable on the Annexation Property, shall make a single cash payment to Young America Township in the amount of \$250.00. The payment has already been made and a copy of the Young America Township’s receipt acknowledging payment is attached as Exhibit C.
6. That pursuant to Minnesota Statutes §414.036, with respect to any special assessments assigned by Young America Township to the Annexation Property and any portion of debt incurred by Young America Township prior to the annexation and attributable to the Annexation Property, there are no special assessments assigned to the Annexation Property or debt incurred by Young America Township attributable to the Annexation Property for which reimbursement is required.
7. That the City Clerk of the City of Hamburg is hereby authorized and directed to file a copy of this Ordinance with the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, the Minnesota Secretary of State, the Carver County Auditor, and the Young America Township Clerk.
8. That this Ordinance shall be in full force and effect and final upon the date this Ordinance is approved by the Office of Administrative Hearings.

PASSED AND ADOPTED by the City Council of the City of Hamburg, Minnesota, this 13th day of April, 2021.


Chris Lund, Mayor

ATTEST:


Jeremy Gruenhagen, City Clerk-Treasurer

(City Seal)

EXHIBIT A

Part of the Northeast Quarter of the Southwest Quarter and part of Government Lot No. 1, all being part of Section 28, Township 115, Range 26, Carver County, Minnesota, described as follows: Beginning at the most easterly corner of Lot 1 of Block 2 of the plat of HAMBURG'S THIRD ADDITION, Hamburg, Minnesota, said plat being of record and on file at the Carver County Recorder's Office, Carver County, Minnesota; thence on a bearing of North 71 degrees 20 minutes 55 seconds East (assuming that the northerly line of said lot 1 has a plat bearing of South 72 degrees 18 minutes 51 seconds East) a distance of 190.00 feet; thence North 83 degrees 30 minutes 16 seconds East 209.00 feet; thence South 28 degrees 40 minutes 43 seconds East 104.00 feet; thence South 61 degrees 54 minutes 38 seconds West 360.00 feet to the easterly line of Lot 1 of Block 1 of the plat of DROEGE'S THIRD ADDITION, Hamburg, Minnesota, said plat being of record and on file at the Carver County Recorder's Office, Carver County, Minnesota; thence North 35 degrees 29 minutes 00 seconds East along said easterly line 80.00 feet; thence North 54 degrees 37 minutes 33 seconds West along the northerly line of said Lot 1 and its westerly extension 182.27 feet; thence North 72 degrees 18 minutes 51 seconds West 18.69 feet to the point of beginning. This tract contains 1.23 acres of land and is subject to any and all easements of record.

EXHIBIT B

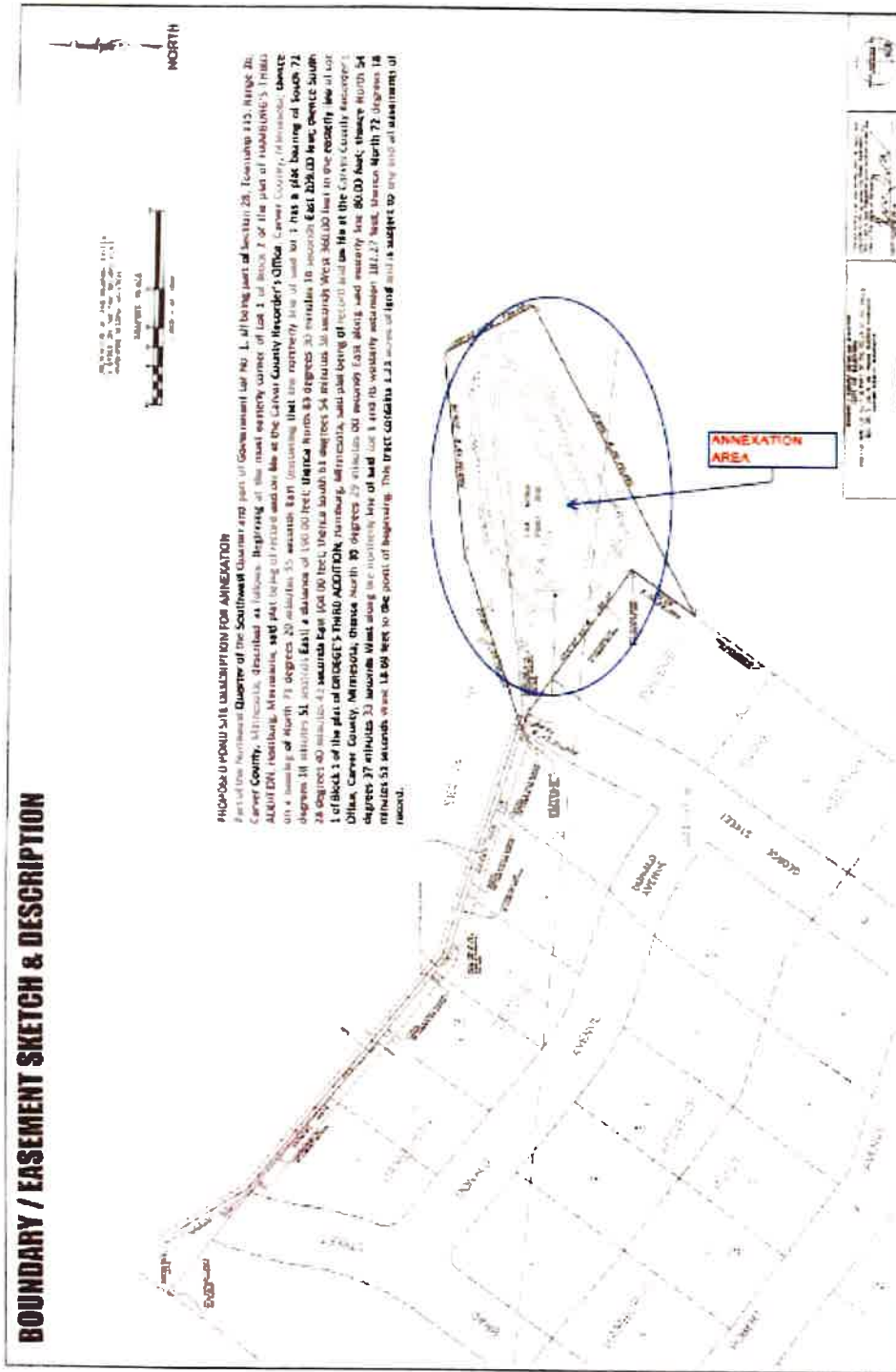


EXHIBIT C

YOUNG AMERICA TOWNSHIP

RECEIPT FOR REIMBURSEMENT TO TOWNSHIP

FOR ANNEXATION OF TAXABLE PROPERTY

April 13th, 2021

Pursuant to Minnesota Statutes Section 414.036. Young America Township hereby acknowledges the receipt of a single payment of \$250.00 as reimbursement for all the taxable property being annexed to the City of Hamburg as described in Exhibit A and depicted on Exhibit B to City of Hamburg Ordinance Number 164 and consents to the annexation of such land. There are no special assessments assigned by Young America Township to the annexed property and no debt incurred by Young America Township prior to the annexation attributable to the annexed property.

~~Resolution 2021-02~~ Ordinance # 164
~~by a majority~~

YOUNG AMERICA TOWNSHIP

Bradley Shroyer
By: Young America Township Chair
Its: Oliver Hansen
Clerk / Treasurer

J. Michael Melchert**
Kelly C. Dohm***
P. David Melchert
Racheal M. Holland**
Kathryn J. Barnes
Jason M. Thiemann
Matthew D. McDougall
Travis J. Adams
Jason R. Lee

Of Counsel:
David P. Hubert
Mac R. Willemssen
Keith E. Sjodin*
R. Lawrence Harris
Bradley W. Solheim**

*Civil Trial Law Specialist, certified by the
Minnesota State Bar Association
**Real Property Law Specialist, certified by
the Minnesota State Bar Association
***Labor and Employment Law Specialist,
certified by the Minnesota State Bar
Association
**Also admitted in SD



MELCHERT HUBERT SJODIN
ATTORNEYS AT LAW

WACONIA OFFICE
121 W Main Street, Suite 200
Waconia, Minnesota 55387
Telephone: (952) 442-7700

CHASKA OFFICE
510 Chestnut Street N, Suite 100
Chaska, Minnesota 55318
Telephone: (952) 442-7700

Firm Administrator
Marcia A. Bening

WEB PAGE
www.mhslaw.com

March 18, 2021

VIA E-MAIL (star.holman@state.mn.us)

Star Holman
State Program Administrator, Senior
Municipal Boundary Adjustment Unit
Minnesota Office of Administrative Hearings
P.O. Box 64620
St. Paul, MN 55164-0620

Re: *Joint Resolution of City of Hamburg and Young America Township to Annex Land to City of Hamburg (Carver County) (Droege Property)*

Dear Ms. Holman:

The City of Hamburg desires to annex approximately 1.00 acres of land from Young America Township in Carver County. The land is intended to be used for equipment storage, parking, etc. In support of the requested annexation I am attaching the following:

1. Joint Resolution of the City of Hamburg and Young America Township designating an unincorporated area in need of annexation and agreeing to immediate annexation. (City of Hamburg Resolution No. 2021--03, dated March 9, 2021, and Township of Young America Resolution (2021-01) dated March 9, 2021).
2. Receipt for tax reimbursement from Young America Township in the amount of \$250.00 attached to the Joint Resolution as Exhibit C.
3. Map of the City of Hamburg corporate limits in relation to the annexed land. The legal description has been approved by MNDOT.
4. Legal description of the property in MS Word format (attached to email only).

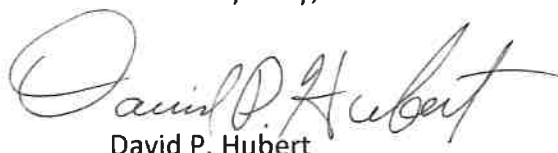
MELCHERT • HUBERT • SJODIN, PLLP

Star Holman
March 18, 2021
Page 2

5. Our check in the amount of \$50.00 payable to the State of Minnesota as the filing fee for the Joint Resolution and the immediate annexation of the land. (\$2.00 per acre with minimum of \$25 x 2 and maximum of \$500) (forwarded by mail only).

If everything is in order, I request the ALJ issue the annexation order. If anything further is needed, please contact me accordingly. Thank you for your attention.

Yours very truly,



David P. Hubert

DPH/jm
Enclosures

cc: Jeremy Gruenhagen, City of Hamburg Clerk (via email cityadmin@cityofhamburgmn.com)
Alan Herrmann, Young America Township Clerk (via email alanherrmann@outlook.com)

JOINT RESOLUTION OF THE CITY OF HAMBURG AND THE TOWNSHIP OF YOUNG AMERICA PURSUANT TO MINNESOTA STATUTES §414.0325, DESIGNATING AN UNINCORPORATED AREA IN NEED OF ORDERLY ANNEXATION, CONFERRING JURISDICTION OF THE AREA ON THE CHIEF ADMINISTRATOR LAW JUDGE OF THE MINNESOTA STATE OFFICE OF ADMINISTRATIVE HEARINGS, AND AGREEING TO IMMEDIATE ANNEXATION OF THE AREA TO THE CITY OF HAMBURG.

Township of Young America Resolution No. or Date: 2021-01

City of Hamburg Resolution No. or Date: 2021-03

**TO: Chief Administrative Law Judge
State Office of Administrative Hearings
Municipal Boundary Adjustments Unit
P.O. Box 64620
St. Paul, MN 55164-0620**

WHEREAS, the City of Hamburg (the "City") and the Township of Young America (the "Township") desire to enter into this Joint Resolution for Orderly Annexation to designate an area of the Township in need of orderly and immediate annexation for the purpose of bringing such area into the city limits, and

WHEREAS, the area to be annexed contains approximately One acre and adjoins the City, is urban or suburban in character, and the City is capable of providing services, if any, required by the area within a reasonable time, and

WHEREAS, it is deemed appropriate and in the best interests of both the City and the Township that said area be designated as in need of orderly annexation and be immediately annexed to the City, and

NOW, THEREFORE, pursuant to Minnesota Statutes §414.0325, be it **JOINTLY RESOLVED** and agreed by the City Council of the City of Hamburg and the Board of Supervisors of the Township of Young America, Carver County, Minnesota, as follows:

1. The area subject to this Joint Resolution and designated for orderly and immediate annexation is legally described on attached **Exhibit A** and depicted with cross-hatching on the map attached as **Exhibit B** (the "Land").
2. The area is in need of orderly annexation and is for the purpose of equipment storage, parking, etc.
3. The publication of a Notice of Intent to designate an area for annexation pursuant to Minnesota Statutes §414.0325 Subd. 1b was not required because all the property owners have petitioned for the property to be annexed.


4. This Joint Resolution confers jurisdiction on the chief administrative law judge over the annexation area and over the various provisions of this Joint Resolution.
5. This Joint Resolution provides for the conditions of annexation. No alteration of the stated boundaries are appropriate and no consideration by the chief administrative law judge is necessary. The chief administrative law judge may review and comment, but shall, within 30 days, order the annexation in accordance with the terms of this resolution.
6. There will be no change in the electric service or cost resulting from the annexation.
7. That for purposes of real estate taxation, if the annexation becomes effective on or before August 1 of a levy year, the City of Hamburg may levy on the annexed area beginning with the same levy year. If the annexation becomes effective after August 1 of a levy year, Young America Township may continue to levy on the annexed area for that levy year, and the City of Hamburg may not levy on the annexation area until the following levy year.
8. There are no special assessments assigned by the Township to the Land and no debt incurred by the Township prior to the annexation and attributable to the Land need to be reimbursed.
9. To the extent, if any, that the annexation area contains streets or roadways, the City shall be solely responsible for any maintenance or improvements after the annexation has been ordered.
10. Tax Reimbursement. Pursuant to Minnesota Statutes §414.036, the City and the Township acknowledge that the reimbursement for taxable property has been satisfied. The Owner and Township have agreed that a single payment of \$ 250.00/acre will be made to the Township for the taxable property annexed by this Joint Resolution. The payment has already been made and a copy of the Township's receipt acknowledging payment is attached as **Exhibit C** (the "Receipt").
11. The City and Township agree that in the event there are errors, omissions or any other problems with the legal descriptions provided in **Exhibit A** or mapping provided in **Exhibit B**, in the judgment of the Office of Administrative Hearings/Municipal Boundary Adjustments, the City and Township agree to make such corrections and file any additional documentation, including new exhibits making the corrections requested or required by the Office of Administrative Hearings/Municipal Boundary Adjustments as necessary to make effective the annexation of the Land in accordance with the terms of this Joint Resolution.
12. This Joint Resolution is effective upon approval and adoption by both the City Council of the City of Hamburg and the Board of Supervisors of the Township of Young America.

Passed and adopted by the **Board of Supervisors of the Township of Young America** this ____ day of 10th of March, 2021.


Bradley Schrupp, Chairman

ATTEST: Alan Herrmann
Alan Herrmann, Clerk

Passed and adopted by the **City Council of the City of Hamburg** this 9th day of March, 2021.


Chris Lund, Mayor

ATTEST: Jeremy Gruenhagen
Jeremy Gruenhagen, City Clerk/Treasurer

EXHIBIT A
Legal Description of Property to be Annexed

The North 410.97 feet of the South 905.97 feet of the East 106.00 feet of the West 263.99 feet of the Southwest Quarter of the Southeast Quarter of Section 28, Township 115, Range 26, Carver County, Minnesota, as measured along and parallel with the South and West lines of said Southeast Quarter.

EXHIBIT B

CERTIFICATE OF SURVEY

~for~ WM MUELLER & SONS
 ~Part of~ SE1/4, Sec. 28, T. 115, R. 26
 Young America Township, Carver County, MN

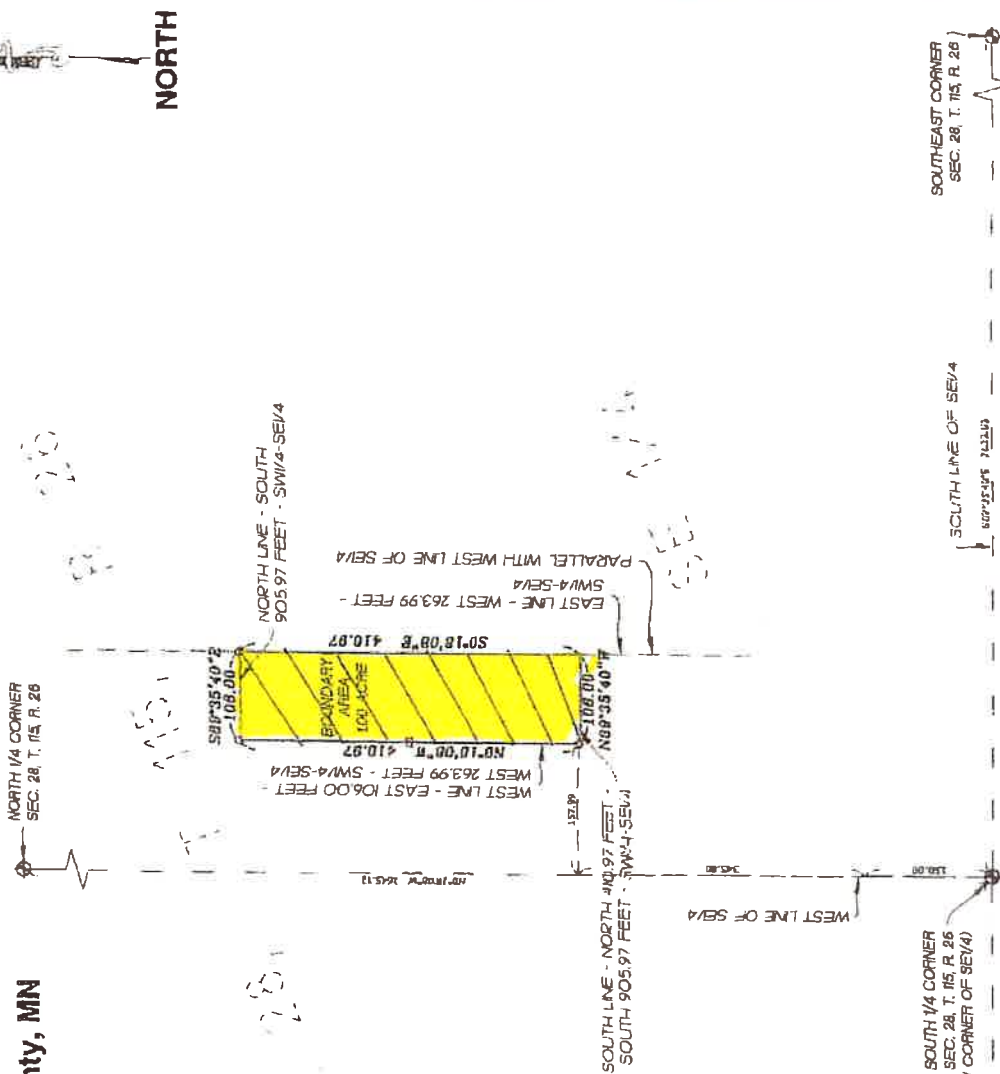


LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT SET, MARKED RLS# 15475
- ⊙ DENOTES CARVER COUNTY MONUMENT
- ⊙ DENOTES LATH ON LINE

PROPOSED DESCRIPTION

The North 410.97 feet of the South 905.97 feet of the East 106.00 feet of the West 263.99 feet of the Southwest Quarter of the Southeast Quarter of Section 28, Township 115, Range 26, Carver County, Minnesota, as measured along and parallel with the South and West lines of said Southeast Quarter. This tract contains 1.00 acres of land and is subject to any and all easements of record.



I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

AVRAY GUNDROW
 Date: 01/22/2021 License No. 15475

E.G. RUD & SONS, INC.
 Professional Land Surveyors
 335 Main Ave., P.O. Box 988
 Gaylord, MN 55334
 Tel. (507) 237-5212
 www.egrud.com

NO.	IND.	DATE	OCCUPATION	BY
1				
2				
3				

FORM 107 - SW | 2018 REV. 25.12.2018 | 64761-34221303
 CHECK OFF: AS (FIELD CHECK) IN

20-1534BS

EXHIBIT C

YOUNG AMERICA TOWNSHIP
RECEIPT FOR REIMBURSEMENT TO TOWNSHIP
FOR ANNEXATION OF TAXABLE PROPERTY

March 10th, 2021

Pursuant to Minnesota Statutes Section 414.036, the Town of Young America hereby acknowledges the receipt of a single payment of \$250,00 as reimbursement for all the taxable property being annexed to the City of Hamburg as described on Exhibit A and depicted on Exhibit B of the attached Joint Resolution and approves the annexation of such land. There are no special assessments assigned by Young America Township to the annexed property and no debt incurred by the Township prior to the annexation attributable to the property annexed.

Young America Township


Bradley Schrupp, Chairman



Building a Better World
for All of Us³

July 13, 2021

RE: City of Hamburg, Minnesota
2021 Agreement for Professional
Services
SEH No. HAMBU 158914 10.03

Jeremy Gruenhagen
City Clerk/Treas.
City of Hamburg
PO Box 248
Hamburg, MN 55339

Dear Jeremy:

The agreement for general engineering services was approved in January for a not to exceed amount of \$5,000. We are approaching the not to exceed limit on this fee. Proactively we would request that the City consider amending the fee limit to a total not to exceed amount of \$10,000.

The work we have completed to date includes assisting the City in litigation regarding storm sewer easements, including meetings with city staff and city attorney, review of storm sewer plans, easement documents, and preparing exhibits showing existing storm sewer alignments. Work completed this year also includes developing response to MPCA regarding future permit requirements.

Based on the level of activity and active projects in the community we anticipate that the current limit of \$5,000 would be exceeded within the next month.

PROPOSED FEES

We propose to provide the services outlined above for the City of Hamburg on an Hourly basis, not-to-exceed a total of **\$10,000** in calendar year 2021.

Please contact me with any questions or comments concerning this proposal/agreement. If this proposal is acceptable to you, please sign two copies of the attached Supplemental Letter Agreement, keep one for your files, and return one to me.

Sincerely,

A handwritten signature in black ink that reads 'Justin Black'.

Justin Black, PE
Client Service Manager
(Lic. MN)

jb

Enclosures

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Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1390 Highway 15 South, Suite 200, P.O. Box 308, Hutchinson, MN 55350-0308

320.587.7341 | 800.838.8666 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Hamburg, Minnesota ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective January 1, 2021, this Supplemental Letter Agreement dated July 13, 2021, authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: 2021 General Engineering Services.

Client's Authorized Representative: Jeremy Gruenhagen

Address: PO Box 248
Hamburg, MN 55339

Telephone: 952.467.3232 **email:** hamburgcityhall@gmail.com

Project Manager: Justin Black, PE (Lic. MN)

Address: PO Box 308
Hutchinson, MN 55350

Telephone: 952.913.0702 **email:** jblack@sehinc.com

Scope: The Basic Services to be provided by Consultant:

General engineering, architectural, or other consulting services as indicated in the attached letter dated July 13, 2021, and original letter dated December 8, 2020.

Schedule: Services to be provided in calendar year 2021.

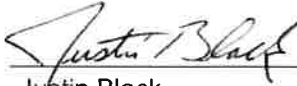
Payment: The fee is hourly not-to-exceed \$5,000 including expenses and equipment without written approval from Client. This will be in addition to the previously approved fee of \$5,000 for an amended total fee of \$10,000.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-1.

Other Terms and Conditions: Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: None.

x:\fj\hambu\158914\1-gen\10-setup-cont\03-proposal\2021 gen services sla_addl fee.docx

Short Elliott Hendrickson Inc.

By: 

Justin Black

Title: Client Service Manager/Associate

City of Hamburg, Minnesota

By: _____

Title: _____

Exhibit A-1
to Supplemental Letter Agreement
Between City of Hamburg, Minnesota (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated July 13, 2021

Payments to Consultant for Services and Expenses
Using the Hourly Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Hourly Basis Option

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment.

Consultant will provide an estimate of the costs for services in this Agreement. It is agreed that after 90% of the estimated compensation has been earned and if it appears that completion of the services cannot be accomplished within the remaining 10% of the estimated compensation, Consultant will notify the Client and confer with representatives of the Client to determine the basis for completing the work.

Compensation to Consultant based on the rates is conditioned on completion of the work within the effective period of the rates. Should the time required to complete the work be extended beyond this period, the rates shall be appropriately adjusted.

B. Expenses

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services and shall be paid for as described in this Agreement but instead are reimbursable expenses required in addition to hourly charges for services:

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, Reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. All taxes levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project.
11. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses.

C. Equipment Utilization

The utilization of specialized equipment, including automation equipment, is recognized as benefiting the Client. The Client, therefore, agrees to pay the cost for the use of such specialized equipment on the project. Consultant invoices to the Client will contain detailed information regarding the use of specialized equipment on the project and charges will be based on the standard rates for the equipment published by Consultant.

The Client shall pay Consultant monthly for equipment utilization.

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