



HAMBURG CITY COUNCIL AGENDA

JULY 28, 2026

1. **Call City Council Meeting to Order at 6:30 PM**
 - **Pledge of Allegiance**
2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
3. **Agenda Review (Added Items) and Adoption**
4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Payment of Added May Claims List (\$2,490.51)**
 - **Approve Payment of Added June Claims List (\$24,464.43)**
 - **Approve Payment of July Claims List (\$137,983.29)**
 - **Approve Minutes for June 9, 2026**
 - **Approve Cash Flow Statement for May 2026**
 - **Approve Election Judges for Primary/General Election 2026**
5. **Hamburg Fire Department**
 - **National Night Out – August 4, 2026**
 - **New AED's for Community Hall/Community Center**
 - **Resignation of Firefighter Johnny Egan**
 - **2026 HFD PERA Report**
6. **Old City Business/New City Business**
 - **Parcel Split (Parcel 45.0281600)**
 - **George Street Extension**
 - **Parking Area for 350 Jacob St (PID 45.0290300)**
 - **Public Nuisances (Citywide)**
 - **2010 eXmark Mower – Purchase New Mower**
 - **City Office Hours**
 - **Mayor/Council Wages for 2027**
 - **Move August 11, 2026 City Council Meeting (Primary Election)**
7. **City Council Reports**
 - **Councilmember Mitch Polzin (Streets)**
 - **Councilmember Eric Poppler (Parks)**
 - **Councilmember Jessica Weber (Buildings)**
 - **Councilmember Tim Tracy (Water/Sewer)**
 - **Mayor Chris Lund**



HAMBURG CITY COUNCIL AGENDA
JULY 28, 2026

8. Adjourn City Council Meeting

COMMUNITY HALL & PARK ACTIVITIES

JULY

- 4 – Park Rental**
- 25 – Wedding Reception**

AUGUST

- 8 – Park Rental**
- 11 – Hamburg Lions Club Corn Feed (Park)**
- 22 – Wedding Reception**

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

JULY

- 3 – City Offices Closed (4th of July Holiday)**
- 5 – 4-H Meeting**
- 6 – Hamburg Lions Board Meeting**
- 6 – HFD Training**
- 14 – Hamburg City Council Meeting – 6:30 PM**
- 14 – Young America Township Meeting**
- 20 – Hamburg Lions Club**
- 27 – Hamburg Fire Dept. (Relief Association) Meeting**

AUGUST

- 3 – Hamburg Lions Board Meeting**
- 3 – HFD Training**
 - Hamburg City Council Meeting – 6:30 PM**
 - Young America Township Meeting**
- 13 – Community Center Rental**
- 17 – Hamburg Lions Club**
- 29 – Community Center Rental**
- 31 – Hamburg Fire Dept. (Relief Association) Meeting**

2025 May Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - April 2026	\$3,722.36	5/12/2026
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - April 2026	\$730.00	5/12/2026
ACH	PERA	Divided	PERA Withholding - April 2026	\$612.12	5/12/2026
ACH	PERA	Divided	PERA Withholding - April 2026	\$974.87	5/12/2026
ACH	PERA	Divided	PERA Withholding - May 2026	\$659.16	6/9/2026
ACH	PERA	Divided	PERA Withholding - May 2026	\$615.42	6/9/2026
ACH	HealthPartners	Divided	Health Insurance for May 2026	\$4,164.62	5/12/2026
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 05/16/25 to 06/15/25	\$76.06	6/9/2026
ACH	ZOOM	General Gov't	Video Conferencing 05/06/2025 - 06/05/2025	\$17.33	5/12/2026
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for April 2026	\$20.00	5/12/2026
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$235.20	7/14/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,318.32	5/12/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,131.16	5/12/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$238.56	5/12/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$179.70	5/12/2026
ACH	Verizon Wireless	Divided	City Cell Phone and iPads Usage	\$138.45	6/9/2026
ACH	Kwik Trip	General Gov't	5.07 gallons gas	\$26.28	5/12/2026
ACH	Optum	General Gov't	HSA Admin Fee's for City Employees 1st Qtr 2026	\$22.50	5/12/2026
DC	Amazon	General Gov't	Discharge hose, Paper Towels and Laundry Detergent	\$121.43	5/12/2026
DC	Amazon	General Gov't	Tork Mechanical Hand Dispenser	\$53.11	5/12/2026
DC	Amazon	General Gov't	Filterbuy 20x25x1 Filter	\$71.93	5/12/2026
DC	Amazon	Park	Annin Flagmaker's Flag	\$97.11	6/9/2026
DC	Amazon	General Gov't	QNR 5/16 flagpole rope with steel wire core	\$41.82	6/9/2026
DC	Fleet Farm	Park	Cracked Corn, chicken starter feed, trough	\$42.23	7/14/2026
DC	US Postal Service	General Gov't	May 14, 2026 Newsletter	\$98.55	6/9/2026
DC	Home Depot	Hall	Hall bathroom supplies	\$902.58	6/9/2026
DC	Home Depot	Hall	Hall bathroom supplies	\$128.88	6/9/2026
DC	Test Equipment Depot	Sewer	Oakton Instruments WD-35811-72 Acorn All in One	\$151.44	6/9/2026
DC	Holasek Flower Power Garden Center	Park	Flowers for Park	\$75.07	6/9/2026
DC	Flag Lady	General Gov't	Flag parts and accessories	\$202.40	6/9/2026
DD	Jason Buckentin	Divided	Wages 4/20/26 to 5/03/26	\$2,191.90	5/12/2026
DD	Jenni Droege	Divided	Wages 4/20/26 to 5/03/26	\$1,124.52	5/12/2026
DD	Steve Frensko	Park	Wages 4/20/26 to 5/03/26	\$728.62	5/12/2026
DD	Jeremy Gruenhagen	Divided	April Wages (Call Out/Rounds)	\$2,532.73	7/14/2026
DD	Jeremy Gruenhagen	Divided	May Wages (Call Out/Rounds)	\$2,532.73	6/9/2026
DD	Jenni Droege	Divided	Wages 05/04/2026 to 05/17/2026	\$869.59	6/9/2026
DD	Jason Buckentin	Divided	Wages 05/04/2026 to 05/17/2026	\$2,222.96	6/9/2026
DD	Steve Frensko	Park	Wages 05/04/2026 to 05/17/2026	\$624.99	6/9/2026
DD	Jeremy Gruenhagen	Divided	May Wages (Call Out/Rounds)	\$2,766.85	6/9/2026
DD	W.W.O.T.A	Water/Sewer	Water/Wastewater Assistance	\$516.25	5/12/2026
22913	212 Equipment	Parks and Recreation	Skid Attachment Rental-Tree Spade	\$30.00	5/12/2026
22914	Abdo Solutions	General Gov't	2025 Financial Audit	\$950.00	5/12/2026
22915	Bound Tree	Public Safety (FD)	Batteries, Sterile Gauze, Curaplex Jelly	\$49.39	5/12/2026
22916	Carver County (CarverLink)	Divided	Internet services April 2026	\$120.00	5/12/2026
22917	Clarke Environmental Mosquito Managemen	Public Safety	Mosquito Control for 2026 Season Bill 1 of 3	\$1,590.00	5/12/2026
22918	Coordinated Business Systems	General Gov't	Monthly equipment fees	\$57.99	5/12/2026
22919	Gopher State One Call	Water/Sewer	April Locates-Email tickets-13 at \$1.35	\$17.55	5/12/2026
22920	Hartfiel Automation	Water	NPT Ports, Body Manifold Base, Mini plug in, 120 VAC locking exten	\$776.28	5/12/2026
22921	Home Solutions	Divided	Notched spreader, rental, masks, return of rental	\$129.75	5/12/2026
22922	Kirvida Fire Inc.	Public Safety	Annual Pump Test, and Maintenance	\$750.00	5/12/2026
22923	Loffler	General Gov't	April color and black copies	\$12.71	5/12/2026
22924	Mayer Lumber Co.	General Gov't	Front door for the community center	\$2,365.00	5/12/2026
22925	Menards	Hall	Sheet Rock and misc material for Men's Bathroom Remodel, Park mat	\$1,866.65	5/12/2026
22926	MN Dept. of Health	Divided	Water Supply System Operator Exam	\$23.00	5/12/2026
22927	MNSPECT/Safebuilt	Public Safety	Permits #26HB-00003 and 00004	\$215.83	5/12/2026
22928	MVTL	Sewer	Discharge Samples	\$182.50	5/12/2026
22929	Per Mar Security	Water	Monitoring of the Water Treatment Plant-183 Broadway, 6/03/26 to 5	\$117.42	5/12/2026
22930	RecTech	General Gov't	Invoice #7910, Belt V-5V-198.75 with sleeve, Estimate #8038	\$230.96	5/12/2026
22931	Right Way Plumbing LLC	Public Safety	Multiple plumbing projects at the Fire Station	\$6,150.00	5/12/2026
22932	Steven Siewert	Parks and Recreation	Ducks for the park pond	\$227.57	5/12/2026
22933	WM Mueller & Sons	Divided	Fuel for lawn mower, truck	\$4,582.70	5/12/2026
DEBIT	Propay	Water/Sewer/SW	Utility Bill Payment Returned	\$175.27	6/9/2026
				\$53,558.14	
			May Claims	\$38,688.30	5/12/2026
			Added May Claims	\$12,379.33	6/9/2026
			Added May Claims	\$2,490.51	7/14/2026
				\$53,558.14	

2025 June Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - May 2026	\$4,257.28	6/9/2026
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - May 2026	\$794.00	6/9/2026
ACH	PERA	Divided	PERA Withholding - May 2026	\$1,023.92	6/9/2026
ACH	PERA	Divided	PERA Withholding - June 2026	\$601.42	6/9/2026
ACH	HealthPartners	Divided	Health Insurance for June 2026	\$4,164.62	6/9/2026
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for May 2026	\$20.00	6/9/2026
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for June 2026	\$20.00	7/14/2026
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$235.20	6/9/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,094.53	6/9/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,462.51	6/9/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$239.47	6/9/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$157.02	6/9/2026
ACH	ZOOM	General Gov't	Video Conferencing Service, 06/06/2026 - 07/05/2026	\$17.33	6/9/2026
ACH	Verizon Wireless	Divided	City Cell Phone and iPads Usage	\$138.46	6/9/2026
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 05/16/25 to 06/15/25	\$76.06	7/14/2026
DC	Amazon	General Gov't	Condiment spray bottles, beakers, food grade mineral oil	\$81.00	6/9/2026
DC	Amazon	General Gov't	Electric Power Washer/Floor Scrubber	\$425.97	6/9/2026
DC	Amazon	Split	Antibacterial soap	\$124.46	6/9/2026
DC	Amazon	Divided	Hand towels, paper towel dispensers	\$95.56	6/12/2026
DC	Amazon	Divided	GOJO, Tork Hand Towel Roll	\$79.69	6/13/2026
DC	Amazon	Divided	Funnel, Stihl engine oil	\$76.16	6/29/2026
DC	Amazon	General Gov't	Wrap around eye protection	\$39.98	6/29/2026
DC	GatherGuard	CC Hall	Host Liquor Liability	\$75.00	6/9/2026
DC	Hamburg Post Office	General Gov't	Postage for water bills, postcard stamps	\$244.00	6/10/2026
DC	Holasek Flower Power	Park/Hall	Flowers at monument and hall	\$148.04	6/9/2026
DC	Home Depot	Hall	Hall bathroom supplies	\$231.07	6/9/2026
DC	US Postal Service	General Gov't	June 10, 2026 Newsletter	\$98.31	6/10/2026
DD	Jenni Droege	Divided	Wages 05/18/2026 to 05/31/2026	\$799.18	6/9/2026
DD	Jason Buckentin	Divided	Wages 05/18/2026 to 05/31/2026	\$2,222.95	6/9/2026
DD	Steve Frensko	Park	Wages 05/18/2026 to 05/31/2026	\$803.29	6/9/2026
DD	Jeremy Gruenhagen	Divided	June Wages	\$2,553.23	6/9/2026
DD	Jenni Droege	Divided	Wages 06/01/2026 to 06/14/2026	\$1,445.42	7/14/2026
DD	Jason Buckentin	Divided	Wages 06/01/2026 to 06/14/2026	\$2,222.95	7/14/2026
DD	Steve Frensko	Park	Wages 06/01/2026 to 06/14/2026	\$700.00	7/14/2026
DD	W.W.O.T.A	Water/Sewer	Water/Wastewater Assistance	\$140.00	6/9/2026
22934	Bargen Incorporated	General Gov't	Replay Sealcoat and crack repair on Brad Street	\$18,816.00	6/9/2026
22935	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for May 2026	\$120.49	6/9/2026
22936	Carver County (Carver Link)	Divided	Internet services May 2026	\$120.00	6/9/2026
22937	Carver County	Public Safety	1st Half 2026 Policing Contract	\$16,101.50	6/9/2026
22938	Clarke Environmental Mosquito Mgr	Public Safety	Mosquito Control for 2026 Season Bill 2 of 3	\$1,590.00	6/9/2026
22939	Coordinated Business Systems, Ltd	General Gov't	Monthly Equipment Fee (Copier)	\$57.99	6/9/2026
22940	Dammann Seed	Park	Grass Seed	\$70.00	6/9/2026
22941	Gene Buckentin	Water/Sewer	Final water bill payment refund	\$17.16	6/9/2026
22942	High Tide Technologies	Sewer	Annual Renewal Jun26-May27	\$460.00	6/9/2026
22943	Home Solutions	Divided	2 gallon green DLX	\$269.46	6/9/2026
22944	Jason Buckentin	Public Safety	Duluth Trading work pants	\$191.13	6/9/2026
22945	Lano Equipment	Park	Bobcat tire repair	\$71.95	6/9/2026
22946	LMC	General Gov't	Workers Compensation Coverage Premium	\$4,988.00	6/9/2026
22947	Loffler	General Gov't	May color and black copies	\$58.52	6/9/2026
22948	Melchert Hubert Sjodin	General Gov't	Attorney Fee's	\$767.75	6/9/2026
22949	Menards	Community Hall	Faucet and misc. material for bathroom remodel	\$303.96	6/9/2026
22950	Midwest Pump Works (Minnesota)	Sewer	Replacement of floats	\$1,541.48	6/9/2026
22951	MN Dept of Health	General Gov't	Drinking Water Protection	\$821.00	6/9/2026
22952	MNSPECT, LLC	Public Safety	Permits #26HB-00005, 0006	\$110.00	6/9/2026
22953	MVTL	Sewer	Discharge Samples Invoice #1356553, 1358468, 1358495, 1360719	\$608.25	6/9/2026
22954	Plunkett's Pest Control	General Gov't	Hamburg city hall and fire dept pest control	\$47.39	6/9/2026
22955	Right Way Plumbing LLC	Hall	Men's restroom project at the Hall	\$11,970.00	6/9/2026
22956	Route 1 Concrete LLC	General Gov't (CC)	Curb replacement from water main break near 609 Robert Ave	\$2,000.00	6/9/2026
22957	Short Elliott Hendrickson Inc	General Gov't	Drove city streets, site visit to residential home, Retaining wall research	\$586.69	6/9/2026
22958	Thein Well	Sewer	Annual Pump Test, and Maintenance	\$315.00	6/9/2026
22959	Vanessa Rivera	Water/Sewer	Refund on final water bill	\$291.16	6/9/2026
22960	WM Mueller & Sons	Divided	Fuel lawnmower and truck, Invoices 322849	\$470.66	6/9/2026
22961	Dan Oelfke Construction	Public Safety	Roofing, flashing, down payment on materials ordered per proposal	\$20,000.00	7/14/2026
				\$109,673.62	

2025 July Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - June 2026	\$4,325.06	7/28/2026
ACH	MN Dept. of Revenue	Divided	6State Withholding Tax Payment - June 2025	\$805.00	7/28/2026
ACH	MN Dept. of Revenue	Divided	Sales & Use Tax for 2nd Qtr 2026	\$116.00	7/28/2026
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - June 2025	\$116.00	7/28/2026
ACH	HealthPartners	Divided	Health Insurance for July 2026	\$4,164.62	7/28/2026
ACH	PERA	Divided	PERA Withholding - June 2026	\$733.58	7/28/2026
ACH	PERA	Divided	PERA Withholding - June 2026	\$983.40	7/28/2026
ACH	PERA	Divided	PERA Withholding - July 2026	\$648.91	7/28/2026
ACH	PERA	Divided	PERA Withholding - July 2026	\$597.93	7/28/2026
ACH	Kwik Trip	General Gov't	Fuel City Vehicles	\$56.37	7/28/2026
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$235.20	7/28/2026
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 06/16/24 to 07/15/24	\$76.06	7/28/2026
ACH	Optum	General Gov't	HSA Admin Fee's for City Employees 2nd Qtr 2026	\$22.50	7/28/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$794.90	7/28/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,310.87	7/28/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$60.98	7/28/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$163.06	7/28/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$732.82	7/28/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,303.94	7/28/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$0.00	7/28/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$188.97	7/28/2026
ACH	ZOOM	General Gov't	Video Conferencing Service	\$17.33	7/28/2026
ACH	Viking Bottling Co	Hall	Pop	\$239.90	7/28/2026
ACH	Verizon Wireless	General Gov't	City Cell Phone/iPads for HFD	\$138.46	7/28/2026
DC	Amazon	General Gov't	Paper towels, 45 gallon garbage bags	\$92.18	7/28/2026
DC	Amazon	General Gov't	Toilet Paper	\$70.00	7/28/2026
DC	US Postal Service	General Gov't	July 2026 Newsletter	\$103.48	7/28/2026
DD	Jason Buckentin	Divided	Wages 06/15/26 to 06/28/26	\$2,152.10	7/28/2026
DD	Steve Frensko	Park	Wages 06/15/26 to 06/28/26	\$651.08	7/28/2026
DD	Jenni Droege	Divided	Wages 06/15/26 to 06/28/26	\$1,113.68	7/28/2026
DD	Jeremy Gruenhagen	Divided	July Wages (Rounds)	\$2,610.86	7/28/2026
DD	Jenni Droege	Divided	Wages 06/29/2026 to 07/12/2026	\$782.82	7/28/2026
DD	Jason Buckentin	Divided	Wages 06/29/2026 to 07/12/2026	\$2,222.96	7/28/2026
DD	Steve Frensko	Park	Wages 06/29/2026 to 07/12/2026	\$607.99	7/28/2026
DD	Jeremy Gruenhagen	Divided	July Wages (Rounds)	\$2,610.88	7/28/2026
DD	W.W.O.T.A Inc	Water/Sewer	Water/Wastewater Assistance for June 2026	\$150.00	7/28/2026
22962	212 Equipment	General Gov't	Lift Rental	\$235.00	7/28/2026
22963	Bolton & Menk	General Gov't	ROW Acquisition Research	\$165.00	7/28/2026
22964	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for June 2026	\$120.49	7/28/2026
22965	CarQuest	General Gov't	Abrasion Sleeve and Hose End	\$19.48	7/28/2026
22966	Carver County (Carver Link)	Parks and Recreation	Fiber internet fees (3 Locations)	\$120.00	7/28/2026
22967	Clarke Environmental Mosquito Mgmt.	Public Safety	Mosquito Control for 2026 Season Bill 3 of 3	\$1,590.00	7/28/2026
22968	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Fee (Copier)	\$57.99	7/28/2026
22969	Core and Main	Water/Sewer	Sensus Iperi water meter	\$5,157.65	7/28/2026
22970	ECM Publishers	General Gov't	City Election Notice of Filing	\$64.50	7/28/2026
22971	Ehlers	General Gov't	2026 Continuous Disclosure Reporting	\$850.00	7/28/2026
22972	Empire Pipe Services	Sewer	Clean & Televis Lines , year 2 mobilization	\$12,449.14	7/28/2026
22973	Gopher State One Call	Water/Sewer	Locates for June 2026 (13)	\$17.55	7/28/2026
22974	Hartfiel Automation	Water	Valve, 45A-LAD-DAAJ-4KJ-Credit from previous order	\$50.57	7/28/2026
22975	Hawkins	Water	Azone 15-EPA Reg No.7870-5	\$898.04	7/28/2026
22976	Home Solutions	Community Hall	Misc items	\$687.75	7/28/2026
22977	Loffler	General Gov't	June color and black copies	\$81.03	7/28/2026
22978	Mid-County Coop	Parks and Recreation	Cornerstone Plus	\$370.24	7/28/2026
22979	Minnesota Public Facilities Authority	Water/Sewer	PI & Interest - S. Sewer Note/Water Tower Note	\$75,791.75	7/28/2026
22980	MNSPECT (SAFEbuilt)	Public Safety	Permit for 26HB-00007, 26HB-00008, 26HB-00009	\$177.50	7/28/2026
22981	MVTL	Sewer	Discharge Samples	\$425.25	7/28/2026
22982	Per Mar Security	General Gov't	Monitoring of the Water Treatment Plant-183 Broadway	\$112.92	7/28/2026
22983	Performance Plus	Public Safety	Medical Evaluation and Mask Fit	\$1,910.00	7/28/2026
22984	Plunkett's Pest Control	General Gov't	Pest Control at City Hall	\$49.29	7/28/2026
22985	Security Bank & Trust	Sewer	Interest - G.O. Public Utility Revenue Refunding Bonds, Series 2019A	\$4,605.00	7/28/2026
22986	Siewert, Steven	Park	Duck feed and trough	\$42.23	7/28/2026
22987	WM Mueller & Sons	Divided	Fuel for lawnmower, tool cat, etc. Final Pay Request for Brad St.	\$712.40	7/28/2026
22988	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for July 2026	\$120.49	7/28/2026
22989	CarQuest	General Gov't	AGM 9AH Battery	\$29.99	7/28/2026
22990	Carver County	Public Safety	2nd Qusrter 2026 Police Contract Overtime, 04/06/2026-6/28/2026, liquor lice	\$389.06	7/28/2026
22991	Carver County Attorney's Office	General Gov't	Fines Collected - 1/2 Due to Attorney's Office, Surcharge	\$301.82	7/28/2026
22992	Chestnut Realty	General Gov't	Appraisal Report	\$800.00	7/28/2026
22993	ECM Publishers	General Gov't	Ad's	\$305.00	7/28/2026
22994	Franklin Printing	General Gov't	Paper	\$394.00	7/28/2026
22995	Home Solutions	Divided	Blu Mark Paint, Gloves, Sponges, Bowl Brush	\$67.85	7/28/2026
22996	Melchert, Hubert, Sjodin	General Gov't	Review purchase agreement, email exchange regarding allocation, Closed i	\$2,247.75	7/28/2026
22997	Menards	Divided	Elbow, downspout, etc	\$102.52	7/28/2026
22998	MN Association of Small Cities	General Gov't	2025- 2026 Membership Dues - (Population 571 * \$.50) & Member Base Dues	\$406.00	7/28/2026
22999	Nick Mackenthun	General Gov't	Refund on final water bill	\$129.67	7/28/2026
23000	Plunkett's Pest Control	General Gov't	Pest Control	\$180.39	7/28/2026
23001	RecTech	General Gov't	Filter/oil	\$142.01	7/28/2026
23002	Route1 Concrete	General Gov't	Concrete Shed Pad	\$4,500.00	7/28/2026
23003	WM Mueller & Sons	General Gov't	Fuel for lawnmower, tool cat, etc.	\$430.17	7/28/2026
Total July Claims:				\$148,307.38	7/28/2026



HAMBURG CITY COUNCIL MEETING JUNE 9, 2026

Mayor Chris Lund called the Hamburg City Council Meeting to Order at 6:30 PM. Those in attendance were Councilmembers Jessica Weber, Eric Poppler, Mitch Polizin, City Clerk Jeremy Gruenhagen, and Deputy Clerk Jenni Droege. Others in attendance were Brad Droege, Joel Franck, Sean Franck, and Richard Malz.

Public Comment – Dick Malz is opposed to the George Street Expansion. If it is approved, he would like to see more traffic control in his neighborhood. His second comment is concerning many homes in Hamburg and the junk in their yards. He commented that we need “some teeth” behind the repercussions. Councilmember Eric Poppler mentioned that he would like to see other citizens register their complaints as well. Dick commented that people are afraid. Councilmember Poppler replied that we need to protect our city from the keyboard warrior/s and report their grievances. Dick did mention the possibility of issuing citations/fines. Clerk Jeremy Gruenhagen mentioned that we have issued citations/fines in the past.

Brad Droege also agrees with Dick on junk on properties. Brad mentioned a tree that has been cut but has been sitting on the property for some time. He would like to see this change as well. Brad then stated the Lois Droege property will be on the market June 15th. He wants the decision from the city as to whether they will proceed with the purchase ASAP. Brad continued to mention that he feels it is dangerous to have one access to that neighborhood. He went on to mention that he will no longer allow people access through his private drive due to liability issues.

Sean Franck stated he is in favor of the street extension. He commented that during the recent road construction, he waited 15 minutes in his vehicle. If there was a second access to the neighborhood, that would not have been an issue.

Dick Malz also mentioned that the shutdown of Brad Street was not correct. Brad Droege mentioned that they have every right to shut down the road, but with a 24-hour notice.

Agenda Review and Adoption

MOTION: Councilmember Jessica Weber moved to approve the Agenda as amended. Seconded by Councilmember Eric Poppler. Motion was approved by all present. (Removed Hall Audio PA System)

Consent Agenda

- **Approve Payment of Added May Claims List (\$12,176.93)**
- **Approve Payment of June Claims List (\$88,272.78)**
- **Approve Minutes for April 21, 2026 & May 12, 2026**
- **Approve Time-Off Request (Jason Buckentin)**
- **City Clerk Gruenhagen Vacation (June 11-22)**



HAMBURG CITY COUNCIL MEETING
JUNE 9, 2026

- **City Offices Closed June 19th (Juneteenth)**
- **Met Council Preliminary Population/Household Numbers**

MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Hamburg Fire Department

- **Fire Hall Roof (Dan Oelfke Estimate)** - The fire department roof was initially approved at \$26,142.10. High-temperature pipe boot flashing and some additional valley tin closing strip labor costs have been added, bringing the project to \$27,382.26

MOTION: Councilmember Mitch Polzin moved to approve change order #1 for the Fire Department Roof. Seconded by Councilmember Eric Poppler. Motion was approved by all present.

Gene & Diane Stier – 270 Railroad Street Railroad Street ROW/Property Line

- **Railroad Street ROW/Property Line/Retaining Wall**-The Stiers submitted a sketch drawing of their retaining wall project. Clerk Gruenhagen forwarded it to the city planner. We are waiting to hear back from the city planner. He also suggested that the Stiers reach out directly to Safebuilt with any questions they may have concerning codes.

Old City Business/New City Business

- **Appraisal for Parcel Split (Parcel 45.0281600) - George Street Extension:**
The appraisal inspection is scheduled for June 10th. It has been an issue locating someone to perform this inspection; most appraisers are 90 days out. Once the inspection is complete, the City Council will schedule a special meeting to discuss this property. It will be discussed as to whether we should pursue the purchase of the property, and if so, the City will negotiate to purchase the property. If so, this meeting may be closed.
- **Small Communities Planning Program-Approve Resolution Number 2026-05 – Resolution authorizing participation in the Met Council's Small Communities Planning Program for assistance with preparation of the 2050 Comprehensive Plan.**
 - **MOTION: Councilmember Eric Poppler moved to approve Resolution Number 2026-05. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
- **Approve Liquor License Renewals:**
Hamburg Baseball Club - Wine License and 3/2 (\$100)
Know It All's Bar & Grill - On Sale & Special Sunday (\$1,400)- No off-sale.



HAMBURG CITY COUNCIL MEETING
JUNE 9, 2026

- **MOTION: Councilmember Mitch Polzin moved to approve the liquor licenses for the Hamburg Baseball Club, Wine License and 3.2 (\$100) and Know It All's, On Sale & Special Sunday (\$1,400). Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- **Southern Valley Alliance (Donation Needs) – Night to Unite:** The Southern Valley Alliance is asking for donations on our National Night Out. There are no issues by council.
- **Counting of Write-In Votes for Local Elected Office-Resolution Number 2026-06:** We are questioning whether we should allow or not all the write-in votes. This issue has been handled in several different ways in the past. Currently, we are counting the write-in votes. This decision needs to be made by July 14, 2026.
 - **MOTION: Councilmember Eric Poppler moved to approve Resolution Number 2026-06. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
- **Citywide Garage Sales are June 17-20**

City Council Reports

- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings): Cones and gaps are still open on Robert from sidewalk repairs; when will this be completed? Clerk Gruenhagen will look into this project and its completion. Councilmember Weber mentioned that dandelions are an issue in her area.
- Councilmember Tim Tracy (Water/Sewer) was not present.
- Councilmember Mitch Polzin (Streets): Keep junk off the streets.
- Mayor Chris Lund: City Newsletter should drop this week. There will be no mayors in time for July.

Adjourn City Council Meeting

Meeting adjourned at 7:09 PM.

MOTION: Councilmember Jessica Weber moved to adjourn the city council meeting at PM. Seconded by Councilmember Eric Poppler. Motion was approved by all present.

Amended/Approved July 9, 2026



Jeremy Gruenhagen
City Clerk/Treasurer

	Beginning Balance 1/1/2026	2026 Budget Income	2026 Budget Expense	Budget Year-End Balance	Total Income Received	2026 Total Expenses	Ending Balance 5/31/2026
General Fund	<u>\$569,696.76</u>	<u>\$695,845.00</u>	<u>\$827,063.00</u>	<u>\$438,478.76</u>	<u>\$22,081.07</u>	<u>\$274,776.79</u>	<u>\$317,001.04</u>
General Gov't			\$509,725.00			\$184,741.50	
Public Safety (Fire Dept.)			\$136,603.00			\$43,179.91	
Public Works (Streets)			\$60,900.00			\$13,711.09	
Sanitation & Recycling			\$13,500.00			\$0.00	
Parks & Recreation			\$57,970.00			\$12,812.50	
Comm. Hall			\$48,365.00			\$20,331.79	
Special Revenue Funds	<u>\$365,566.92</u>	<u>\$225,300.00</u>	<u>\$0.00</u>	<u>\$590,866.92</u>	<u>\$55,560.99</u>	<u>\$0.00</u>	<u>\$421,127.91</u>
City Of Hamburg (Savings)	\$341,472.54	\$198,300.00	\$0.00	\$539,772.54	\$1,094.58	\$0.00	\$342,567.12
*Equipment Replacement Fund	\$49,497.35	\$5,000.00	\$0.00	\$54,497.35	\$0.00	\$0.00	\$49,497.35
*City Maintenance Fund	\$12,297.00	\$0.00	\$0.00	\$12,297.00	\$0.00	\$0.00	\$12,297.00
*Street Improvements (Repairs)	\$236,078.00	\$123,500.00	\$0.00	\$359,578.00	\$0.00	\$0.00	\$236,078.00
*Park Pavement	\$10,000.00	\$10,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$10,000.00
*City 150th Celebration	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00
*Water Tower	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Interest	\$33,600.19	\$4,800.00	\$0.00	\$38,400.19	\$1,094.58	\$0.00	\$34,694.77
*Transfers In (Out)	\$0.00	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00
Fire Equipment CD	\$24,094.38	\$27,000.00	\$0.00	\$51,094.38	\$54,466.41	\$0.00	\$78,560.79
Debt Service	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Total (Tax Revenue Funds)	<u>\$935,263.68</u>	<u>\$921,145.00</u>	<u>\$827,063.00</u>	<u>\$1,029,345.68</u>	<u>\$77,642.06</u>	<u>\$274,776.79</u>	<u>\$738,128.95</u>
Enterprise Funds							
Water	\$68,678.93	\$202,430.00	\$182,921.00	\$88,187.93	\$84,354.80	\$49,965.41	\$103,068.32
Sewer	\$335,580.46	\$83,482.00	\$95,527.00	\$323,535.46	\$34,884.43	\$119,819.84	\$250,645.05
Storm Water	\$87,831.58	\$72,310.00	\$77,590.00	\$82,551.58	\$30,850.29	\$65,827.66	\$52,854.21
Total (Enterprise Funds)	<u>\$492,090.97</u>	<u>\$358,222.00</u>	<u>\$356,038.00</u>	<u>\$494,274.97</u>	<u>\$150,089.52</u>	<u>\$235,612.91</u>	<u>\$406,567.58</u>
Totals	<u>\$1,427,354.65</u>	<u>\$1,279,367.00</u>	<u>\$1,183,101.00</u>	<u>\$1,523,620.65</u>	<u>\$227,731.58</u>	<u>\$510,389.70</u>	<u>\$1,144,696.53</u>
Debt Summary	Remaining Balance 1/1/2026	Remaining Assessment 1/1/2026	Cash & Investments	2025 Principle Payments	Date Due	Maturity Date	Unfunded Balance 1/31/2026
Sanitary Sewer Improvements	\$40,088.23	\$23,997.00	\$0.00	\$17,000.00	2/20/26 & 8/20/26	8/20/2028	(\$908.77)
Storm Water Improvements	\$485,000.00	\$0.00	\$0.00	\$65,000.00	2/1/26 & 8/1/26	2/1/2032	\$420,000.00
Water Tower/Water Main Imp Project	\$1,108,000.00	\$0.00	\$0.00	\$53,000.00	2/20/26 & 8/20/26	8/20/2044	\$1,055,000.00
Totals	<u>\$1,633,088.23</u>	<u>\$23,997.00</u>	<u>\$0.00</u>	<u>\$135,000.00</u>			<u>\$1,474,091.23</u>

Cash Flow Actuals

	January	February	March	April	May	June	Totals
Beg. Balance	\$1,427,354.65	\$1,351,143.52	\$1,236,020.19	\$1,191,090.93	\$1,165,025.13	\$1,144,696.53	\$1,144,696.53
Income							
Property Taxes	\$66.39	\$0.00	\$0.00	\$0.00	\$0.00		\$66.39
Licenses & Permits	\$91.00	\$86.00	\$91.00	\$91.00	\$267.00		\$626.00
Intergov't Receipts (Aids)	\$2,368.32	\$0.00	\$0.00	\$0.00	\$0.00		\$2,368.32
Charges for Services							
Assessment Searches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Comm Ctr Rentals	\$150.00	\$0.00	\$350.00	\$0.00	\$600.00		\$1,100.00
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fire Dept. Revenues	\$0.00	\$0.00	\$767.00	\$0.00	\$0.00		\$767.00
Park Rentals	\$100.00	\$200.00	\$0.00	\$0.00	\$750.00		\$1,050.00
Hall Receipts	\$3,167.30	\$1,476.60	\$553.70	\$1,863.10	\$900.00		\$7,960.70
Fines	\$0.00	\$233.32	\$153.32	\$76.66	\$39.99		\$503.29
Misc. Receipts/Donations	\$3,300.00	\$3,262.97	\$38.00	\$0.00	\$0.00		\$6,600.97
Other Receipts							
Insurance Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Interest Income (Checking)	\$260.53	\$205.16	\$210.31	\$188.04	\$174.36		\$1,038.40
Interest Income (Savings)	\$466.41	\$0.00	\$1,094.58	\$0.00	\$0.00		\$1,560.99
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Transfers In (Savings)	\$54,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$54,000.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Water Service	\$15,010.08	\$15,795.10	\$18,992.75	\$17,277.10	\$17,279.77		\$84,354.80
Sewer Service	\$6,591.41	\$5,943.36	\$7,234.21	\$8,103.01	\$7,012.44		\$34,884.43
Storm Water	\$5,511.87	\$5,867.50	\$6,792.41	\$6,472.53	\$6,205.98		\$30,850.29
	\$91,083.31	\$33,070.01	\$36,277.28	\$34,071.44	\$33,229.54	\$0.00	\$227,731.58
Expenses							
General Gov't	\$26,155.01	\$22,493.65	\$39,430.43	\$18,314.94	\$24,341.47		\$130,735.50
Public Safety	\$2,236.69	\$2,499.38	\$9,809.56	\$19,263.04	\$9,371.24		\$43,179.91
Public Works	\$1,570.84	\$2,452.05	\$7,073.01	\$1,602.04	\$1,013.15		\$13,711.09
Sanitation & Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Park & Recreation	\$1,048.50	\$1,410.12	\$4,285.78	\$1,919.06	\$4,149.04		\$12,812.50
Hall Expenses	\$2,586.96	\$5,971.37	\$3,069.72	\$2,432.70	\$6,271.04		\$20,331.79
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Transfers Out	\$54,006.00	\$0.00	\$0.00	\$0.00	\$0.00		\$54,006.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Water	\$5,506.47	\$4,021.51	\$12,860.26	\$12,245.27	\$5,407.06		\$40,040.57
Sewer	\$4,026.47	\$103,526.01	\$4,677.78	\$4,360.19	\$2,977.64		\$119,568.09
Storm Water	\$0.00	\$27.50	\$0.00	\$0.00	\$27.50		\$55.00
Total Expenses	\$97,136.94	\$142,401.59	\$81,206.54	\$60,137.24	\$53,558.14	\$0.00	\$434,440.45
Other Expenses (DEBT)							
Water Imp. Bonds (2019B)	\$4,384.84	\$0.00	\$0.00	\$0.00	\$0.00		\$4,384.84
Water Tower Project	\$0.00	\$5,540.00	\$0.00	\$0.00	\$0.00		\$5,540.00
Sewer Imp. Bonds (2011)	\$0.00	\$251.75	\$0.00	\$0.00	\$0.00		\$251.75
Storm Water Imp. Bonds (2019B)	\$65,772.66	\$0.00	\$0.00	\$0.00	\$0.00		\$65,772.66
Total Other Expenses	\$70,157.50	\$5,791.75	\$0.00	\$0.00	\$0.00	\$0.00	\$75,949.25
Checking Balance	\$1,351,143.52	\$1,236,020.19	\$1,191,090.93	\$1,165,025.13	\$1,144,696.53	\$1,144,696.53	\$1,144,696.53
Net Income (Loss)	(\$76,211.13)	(\$115,123.33)	(\$44,929.26)	(\$26,065.80)	(\$20,328.60)	\$0.00	(\$282,658.12)

The following people are scheduled to work the Primary Election on August 11, 2026 & General Election on November 3, 2026:

Diane Hoffmann

Barb Droege

Dena Braith

Gary Marquardt

Richard M. M. M.

(Head Judges)

Jeremy Gruenhagen

Jenni Droege



TUESDAY, AUGUST 4, 2026 – 5:30 PM to 7:00 PM
BICENTENNIAL PARK, HAMBURG, MINNESOTA

National Night Out is designed to:

- Build police and community partnerships to prevent crime;
- Increase awareness about crime and drug prevention awareness;
- Generate support for, and participation in, local anti-crime programs;
- Strengthen neighborhood spirit and police-community partnerships; and
- Meet your City Council, Staff, and Neighbors
- Visit with your Emergency Response Personnel

Fire Truck Rides Starting at 6:00 PM – Prize Drawings

Serving hot dogs, beans, chips, cookies, and root-beer floats 5:30 – 7:00 PM
(While Supplies Last)

Hamburg's Night to Unite is hosted by your City Council. Sponsored by the Hamburg Fire Department Relief Association with assistance from Hamburg Lions Club, NYA Area Chamber of Commerce, and Hamburg Emanuel Church.



NIGHT TO UNITE | AUGUST 4



Southern Valley
Alliance

Supporting Survivors of Domestic Abuse

Partners in ending the cycle of violence in Scott and Carver counties

DONATION NEEDS

Household Cleaning Products
Uber/Lyft Gift Cards
Gas-Only Gift Cards
Grocery Store Gift Cards
Food Gift Cards (Subway, Domino's,
Culver's, Jimmy John)
Amazon Gift Cards
UberEats/DoorDash
Personal Care Items

THANK YOU FOR YOUR SUPPORT!

The City of Hamburg will be collecting
donations for Southern Valley Alliance
during Night to Unite, 2026!

Bring your donations to your community block parties.

952-873-4214 | officemanager@svamn.org | www.svamn.org



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Fwd: Philips AEDs Frx

Lorri Gales <lorrigales7212@gmail.com>

Tue, Jul 7, 2026 at 1:44 PM

To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>, Steven Siewert <chief1@cityofhamburgmn.com>

See below
Confirm receipt
Please.

Begin forwarded message:

From: Lorri Gales <lorrigales7212@gmail.com>**Date:** July 7, 2026 at 8:50:57 AM CDT**To:** cityadmin@cityofhamburg.com, Steven Siewert <chief1@cityofhamburgmn.com>**Subject:** Philips AEDs Frx

Good morning,

Community Hall AED is taken out of service. The unit will need to be replaced immediately. Spoke to tech support the unit will not go thru a 10 step testing process for this reason I cannot ethically and safely have this unit here. This unit was manufactured 9/2008. 18 years old.

City office Philips AED Frx

Same manufacture date 9/2008

Currently goes thru the 10 step testing process. This unit will remain in service.

My recommendation is to replace in near future.

Per request of Jeremy I will put this unit at the community hall. (The city hall will not have a AED until replaced)

I will be making more frequent checks to assure the unit is functional.

Below is the replacement

AED superstore

Philips Frx

Please note: the pink pediatric attenuator key is not included in the main package. You will need to order this in addition.

Please do not order an extra set of pads. They expire and do not want the city to have to pay for an extra set when not needed. I will continue to notify Jeremy when replacements are needed.

7:44
Siri7:44
Siri

aedsuperstore.com

aedsuperstore.com

AEDSuperstore

Search for your perfect AED match

AEDSuperstore

Search for your perfect AED match



SHOP AEDSUPERSTORE



SHOP AEDSUPERSTORE

Semi-Rigid Carry Case

**Ask an Expert**

Chat

Request
CallbackEmail 877-413-
4777**Add Ons****\$2,099.00**

Qty

1

Add to Cart

Add To Wish List

Part #: 861304-C01 w/Extras

**Spare
Electrode Pads****\$89.00****Infant/Child
Key****\$139.00****Options**

Choose an Optional Carry Case

**10% Off!****Overview****10% Off!**

[illegible][illegible]



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Minor Subdivision (Lot Split)

Lindsey Duggan <Lindsey.Duggan@bolton-menk.com>

Mon, Jul 13, 2026 at 4:09 PM

To: "cityadmin@cityofhamburgmn.com" <cityadmin@cityofhamburgmn.com>

Cc: Jeffrey Matzke <jeff.matzke@bolton-menk.com>

Hi Jeremy,

I have looked into an email you have sent to Jeff about a minor subdivision and purchasing land on parcel 45.0281600.

After speaking with Jeff and looking into the subdivision code we agree that you code do the purchase Agreement but need to condition it on Minor Subdivision approval.

After doing that you can then take the minor subdivision through the Planning Commission and City Council approval process. Please let us know if you would like help with this process!

The Planning Commission and City Council approval in the code states:

C. Review Procedure

1. The zoning officer shall schedule the review of the minor subdivision at a Planning Commission meeting after submission of a complete application by the applicant.
2. The zoning officer may provide a courtesy notice to property owners abutting the proposed minor subdivision property prior to action by the Planning Commission.
3. The Planning Commission shall determine if the minor subdivision complies with this ordinance and the Comprehensive Plan, and shall recommend that the City Council approve, approve with modifications, or disapprove the application. The Planning Commission shall state reasons for their recommendation regarding the minor subdivision to the City Council.
4. The City Council shall act to approve, approve with modifications, or deny the minor subdivision application within one hundred and twenty (120) days of submittal of a complete application, unless the applicant agrees to a delay in writing.
5. The City Council shall approve, approve with modifications, or disapprove the application and shall include findings of fact as part of the official record of the City Council decision.

D. The minor subdivision shall comply with all standards as required in section D – Subdivision Design Standards of this ordinance.

E. Recording

A public hearing is not necessary but informing properties that abut the proposed minor subdivision is needed.

Please let me know if you have any other questions!

Thank you,



Real People. Real Solutions.

Lindsey Duggan
Community Planning Planner
Bolton & Menk, Inc.

2638 Shadow Lane Suite 200, Chaska, Minnesota, 55318-1172

651-420-9541



MEMORANDUM – Minor Subdivision

DATE: July 28, 2026
TO: City of Hamburg Planning Commission
FROM: Lindsey Duggan, Consultant Planner
SUBJECT: Minor Subdivision Request – 719 Park Avenue

Planning Commission Shall Consider the Following:

Motion to adopt a recommendation to the City Council regarding the proposed Minor Subdivision at 719 Park Avenue (PID #45.0281600). The city-initiated minor subdivision will result in two parcels with updated boundaries. The evaluation of the proposal should be based on Chapter 160B – Subdivision Ordinance of the Hamburg City Code.

Background

The City of Hamburg is initiating a minor subdivision to create two new parcels from the existing parcel identified at 719 Park Avenue (PID #45.0281600) located in the SE ¼ of the SW ¼ of Section 28, Township 115, Range 26, Carver County, Minnesota. The subject property is located in the R-1 Single Family Residential District and is guided for Low Density Residential in the Land Use Chapter of Hamburg 2040 Comprehensive Plan.

Plan Review

The city-initiated minor subdivision will result in two parcels with updated boundaries. The purpose of the subdivision is to create a separate parcel that can be acquired by the City for future right-of-way, utility, and related public purposes. The remaining parcel will continue to function as a residential lot. The proposed subdivision allows the City to establish ownership of land necessary for future public improvements while maintaining consistency with the existing development pattern along Park Avenue.

The proposed subdivision will not impact existing structures on the property and does not require the construction of new public roadways. Both resulting parcels will maintain frontage on an existing public street.

Fno

Subdivision Review

The proposed subdivision would divide the existing parcel at 719 Park Avenue into two tracts. The smaller tract is intended to be acquired by the City of Hamburg for future right-of-way, utility, and related public purposes, while the larger tract will remain as a residential parcel. No new public street is required as part of the subdivision.

Staff finds that the proposal meets the intent of the Minor Subdivision provisions because the subdivision is being undertaken to facilitate a municipal purpose and improve the City's public infrastructure. The subdivision will create a separate parcel for public ownership without adversely impacting surrounding properties or requiring the extension of public streets or utilities.

The proposed subdivision is also consistent with the design standards of the Subdivision Ordinance. The resulting parcels will maintain frontage on an existing public street, no new development lots are being created beyond those identified in the proposal, and the subdivision does not interfere with existing access or development patterns within the neighborhood. The existing residential use of the remaining parcel can continue without modification.

Staff finds that the proposed subdivision promotes the orderly development of land, supports future public improvements, and is consistent with the purpose and intent of the Hamburg Subdivision Ordinance.

Zoning Review

The subject property is located within the R-1 Single Family Residential District. Section 160A establishes minimum lot area, width, and dimensional standards for residential lots. While the proposed City acquisition parcel contains approximately 7,500 square feet and would not independently satisfy the minimum lot area requirement of 10,000 square feet for a buildable residential lot, the parcel is not intended to be developed as a separate residential parcel. Instead, the parcel is being created for public right-of-way, utility, and municipal purposes.

The remaining residential parcel contains approximately 23,546 square feet and appears to comply with the dimensional requirements of the R-1 District.

Because the smaller parcel is intended for public ownership and public infrastructure purposes rather than residential development, staff finds the proposed subdivision is consistent with the intent of both the Subdivision Ordinance and the R-1 District regulations.

Findings of Fact

The City Council must make a finding as to whether the proposed subdivision would adversely affect the surrounding neighborhood or the greater community, based on the aforementioned factors. Staff offers the following findings for consideration:

1. The proposed subdivision creates two parcels from the existing property located at 719 Park Avenue.
2. The subdivision is being initiated to facilitate the acquisition of land by the City for right-of-way, utility, and related public purposes.
3. The proposal qualifies as a Minor Subdivision pursuant to Section D, Subdivision 2(A)(2) of the Hamburg Subdivision Ordinance.
4. The subdivision does not require the construction of a new public street.
5. The remaining residential parcel appears to comply with the dimensional requirements of the R-1 Single Family Residential District.
6. The proposed subdivision promotes the orderly provision of public infrastructure and is consistent with the intent and purpose of the Hamburg Subdivision Ordinance.

Notice & Public Comment

Notice was provided via mail to property owners who directly abut the proposed minor subdivision, and no public hearing was required or held.

Planning Commission Action

Adopt a recommendation to the City Council regarding the proposed Minor Subdivision at 719 Park Avenue (PID #45.0281600).

Attachments

1. Location Map
2. Survey
3. Draft Resolution 2026-XX

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2026-XX**

**A RESOLUTION APPROVING A MINOR SUBDIVISION FOR PARCEL WITHIN THE
CITY OF HAMBURG**

WHEREAS, the City of Hamburg initiated the process of a minor subdivision of parcel 45.0281600 within Township 115, Range 026, Section 28, and

WHEREAS, the City of Hamburg is proposing to move the property lines on the subject parcel, and

WHEREAS, the Zoning Ordinance provides guidance to the City of Hamburg, and

WHEREAS, the subject property are located in the R-1 Single Family Residential Zoning District, and

WHEREAS, parcel #45.0281600 is guided for Low Density Residential in the Land Use chapter of the Hamburg 2040 Comprehensive Plan, and

WHEREAS, the proposed minor subdivision would result in Parcel 1 and Parcel 2 being zoned as R-1 Single Family Residential, and

WHEREAS, guidelines for minor subdivisions are outlined in Chapter 160B, Section B, items A through H in The Hamburg Zoning Code, and

WHEREAS, the Hamburg City Council serves as the platting authority as outlined in Minnesota State Statutes 462.358 and 505, and

WHEREAS, the proposed minor subdivision is in line with the City of Hamburg 2040 Comprehensive Plan and Hamburg Zoning Code, and

WHEREAS, a notice of the proposed minor subdivision was mailed to all property owners that directly abut the affected property.

THEREFORE, BE IT RESOLVED, that the City Council of the City of Hamburg hereby adopts Resolution 2026-XX approving the proposed minor subdivision for parcels 45.0281600 within Township 115, Range 026, Section 28.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this ____ day of _____ 2026.

"The City of Hamburg is an Equal Opportunity Employer and Provider."



Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer

Votes: Lund _____
 Polzin _____
 Poppler _____
 Tracy _____
 Weber _____

"The City of Hamburg is an Equal Opportunity Employer and Provider."





Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Parking Area

Jenni Faulkner <jenni.faulkner@bolton-menk.com>

Thu, Jun 11, 2026 at 10:27 AM

To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>, Jenni Droege <deputyclerk@cityofhamburgmn.com>

Cc: Jeffrey Matzke <jeff.matzke@bolton-menk.com>, Lindsey Duggan <Lindsey.Duggan@bolton-menk.com>

Hi Jeremy and Jenni,

I don't see any issues (it would appear to meet the setbacks) except for possibly this:

Off Street Parking Performance standards:

2. All parking, loading and driveway areas shall be surfaced with asphalt, concrete or equivalent material approved by the city.

Not sure if the city would consider gravel an equivalent material or not. Might make sense though given the current driveway is gravel.

Jenni

**Jenni Faulkner**Community Planning Practice Leader | Senior Associate
Bolton & Menk, Inc.

☎ (952) 378-6354

From: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>**Sent:** Monday, June 8, 2026 1:16 PM**To:** Jenni Faulkner <jenni.faulkner@bolton-menk.com>; Jeffrey Matzke <jeff.matzke@bolton-menk.com>**Cc:** Jenni Droege <deputyclerk@cityofhamburgmn.com>**Subject:** Fwd: Parking Area

*** WARNING: This email is from outside the company. Proceed with Caution***

Hi Jenni,

Per the email below (see Photos), the residents at 350 Jacob Street (PID 45.) want to move their Camper Trailer back 10 feet from its current location. Per City Code do you see any issues with this?

Here's what I found in the City Zoning Ordinance in relation to Parking Area Locations:

A. Parking Area Location

1. **Parking Setbacks:** The setback of all parking areas shall be the same as the front yard setback of the principal structure of the zoning district in which such parking area is located except as modified in section F of this ordinance. (Front Setback for R-1 Residential is 30 Feet)
2. All off-street parking areas shall be designated and constructed to prevent any vehicle from encroaching more than two (2) feet to the property line.

Anything else we would need to address?

(PS - I will be on Vacation June 11th to 23rd, please CC: Deputy Clerk Email Address on all Correspondences)

Thanks & Have a Great Day,

Jeremy Gruenhagen

City Clerk-Treasurer

P.O. Box 248

181 Broadway Avenue

Hamburg, MN 55339

952-467-3232



----- Forwarded message -----

From: **Krista Kroells** <kristakroells@yahoo.com>

Date: Wed, Jun 3, 2026 at 8:38 PM

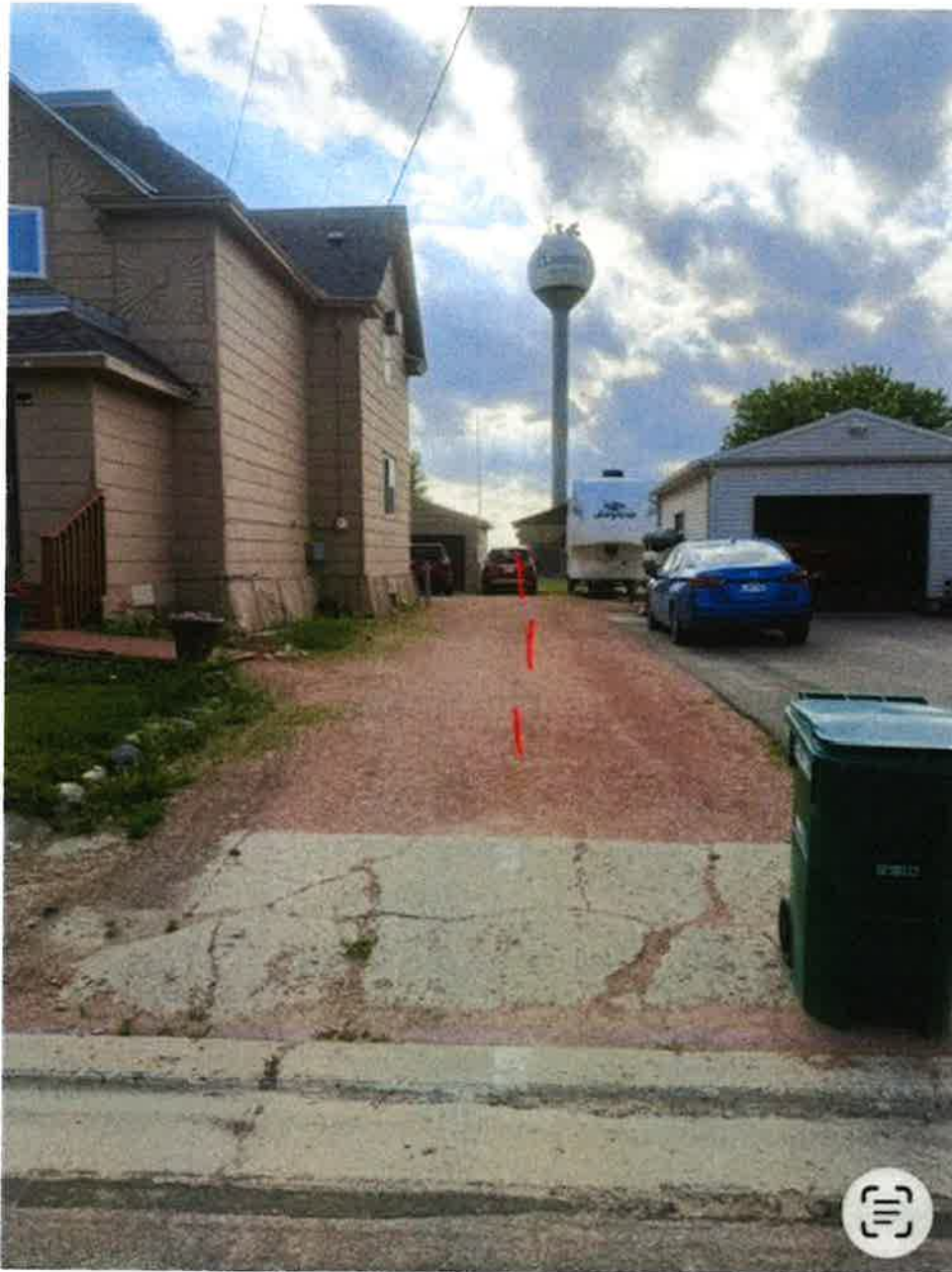
Subject: Re: Parking Area

To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Hey Jeremy,

Thanks for getting back to me & researching this so we don't run into any issues. I have included some photos with descriptions explaining ...





This third photo - the red line again marks the current property line ... the blue lines mark where we are wanting to extend the camper pad - it is approximately 10 feet longer than it is currently).



[Quoted text hidden]

Next Year 3-4% ↑ \$465 - \$620.76



Trade In \$1500

Sellout Right \$2500 - 3000



RecTech
Sales & Service

2010 1900 hours

2018 2000 hours

about ~~2500~~ 3000 hours
9 year
average

Prepared For

CITY OF HAMBURG

Prepared By

Rich Pauly
Rec-Tech Sales & Service Co (#430649)
200 4th Ave SE
Plato, MN 55370
(952) 686-8711
rich@rectechss.com

Quote # 1099521

Quote Type Bid

Created On 7/17/2026

Image	Equipment	CSP	Quote Price	Quantity	Extended Price
	2026 Lazer Z X-Series 34.5 HP* Kaw FX820EVO w/ 60" UltraCut Series 6 Deck, Adapt & Wide Semi-Pneum Tires (LRX820AKA606Q1)	\$19,599.00	\$15,679.00	1	\$15,679.00
	2026 Lazer Z X-Series 31 HP* Kaw FX921V w/ 60" UltraCut Series 6 Deck, Adapt & Wide Semi-Pneum Tires (LRX921GKA606Q1)	\$19,399.00	\$15,519.00	1	\$15,519.00

Notes

5 Year or 1500 hour warranty

Equipment Total

\$31,198.00

Sales Tax (0.000%)

\$0.00

Total

\$31,198.00

DUE TO THE VOLATILE COMMODITY MARKET, PRICING IS SUBJECT TO CHANGE AND IS NOT FIRM UNTIL PRODUCT DELIVERY BY YOUR LOCAL DEALER.

PRICES SHOWN ARE IN USD.

When You Can Raise Mayor and Council Wages in Minnesota

In Minnesota, **second-, third-, and fourth-class cities** (including most municipalities) can set their own salaries for city council members and the mayor by ordinance, but there are strict timing rules.

Key statutory requirement

Under **Minn. Stat. § 415.11**, a change to increase council salaries may be made **by ordinance at any time before the next municipal election**, but **no change in salary can take effect until after the next succeeding municipal election**

Example

If the next municipal election is on **November 3, 2026**, you could pass an ordinance to raise salaries in 2026, but the increase would only apply starting **January 1, 2027**.

Ordinance adoption process

To pass the ordinance:

- Post a notice at least 10 days before the council meeting [League of Minnesota Cities](#).
- Council must approve it by majority vote (some ordinances may require a higher threshold; check your charter) [League of Minnesota Cities](#).
- The mayor and city clerk sign and seal it [League of Minnesota Cities](#).
- Publish in the city's official newspaper within 45 days [League of Minnesota Cities](#).
- Record it in the ordinance book within 20 days [League of Minnesota Cities](#).

Bottom line

You can pass an ordinance to raise mayor and council wages **any time before the next municipal election**, but the raise won't take effect until **after that election**. This timing rule applies to all second-, third-, and fourth-class cities in Minnesota.