



## **HAMBURG CITY COUNCIL AGENDA** **JULY 30, 2019**

1. **Call Public Hearing to Order @ 7:00 PM**
  - **Ordinance Number 162**
  
2. **Adjourn Public Hearing**
  
3. **City Council Meeting to Order**
  - **Pledge of Allegiance**
  
4. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
  
5. **Agenda Review (Added Items) and Adoption**
  
6. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
  - **Approve Added Payment of January 2019 Claims (\$3,788.40)**
  - **Approve Added Payment of February 2019 Claims (\$)**
  - **Approve Added Payment of May 2019 Claims (\$4,391.68)**
  - **Approve Added Payment of June 2019 Claims (\$2,874.68)**
  - **Approve Added Payment of July Claims List (\$32,805.47)**
  - **Approve Minutes for June 27, 2019 & July 9, 2019**
  - **Approve Resolution Number 2019-06 (Hazard Mitigation Plan)**
  - **Cash Flow Statements for April & May 2019**
  - **Delinquent Utility Bills Report**
  - **Employee Project Lists**
  
7. **Old City Business**
  - **Animal Ordinance**
    - **Allow Chickens**
    - **Motion to Approve Ordinance Number 162**
  - **Land Use Application (Jeff Kamps)**
    - **Variance Request for Garage**
      - **Motion to Move Public Hearing for Variance to August 13, 2019 @ 7:00 PM**
  - **George Street Development Project**
    - **Final Plat/Donation of Pond/Easements**
  - **Water Tower (Update)**
  - **Seal Coating (Sophia Ave, Central & Jacob St)**



***HAMBURG CITY COUNCIL AGENDA  
JULY 30, 2019***

- **Community Hall Improvements**
  - **Pavement North/East Side of Hall**
  - **Benches/Cement Pads**
- **National Night Out (August 6, 2019)**
  
- **2019 Tax Forfeited Land Sale (Carver County)**
  - **Parcel 45.0750061**
- **Storage Container (400 Railroad Street)**
- **Storm Water Easement/Title**
  - **Parcel 11.0282010**
  
- 8. **City Council Reports**
  - **Councilmember Jason Buckentin**
  - **Councilmember Tim Tracy**
  - **Councilmember Scott Feltmann**
  - **Councilmember Eric Poppler**
  - **Mayor Chris Lund**
  
- 9. **Adjourn City Council Meeting**



***HAMBURG CITY COUNCIL AGENDA  
JULY 30, 2019***

**COMMUNITY HALL & PARK ACTIVITIES**

- JULY**
- 13 – Community Hall Rental
  - 23 – Young America Mutual Ins. (Park)
  - 27 – Park Rental
- AUGUST**
- 6 – National Night Out (Park)
  - 19 – Hamburg Lions Club (Park)

**COMMUNITY CENTER (FIRE HALL) ACTIVITIES**

- JULY**
- 1 – Hamburg Lions Board Meeting
  - 1 – HFD Training
  - 2 – Mayors In
  - 9 – Hamburg City Council Meeting
  - 9 – Young America Township Meeting
  - 15 – Hamburg Lions Club
  - 18 – Carver County Chiefs Meeting – 6:30 PM
  - 29 – Hamburg Fire Dept. (Relief Association) Meeting
- AUGUST**
- 5 – Hamburg Lions Board Meeting
  - 5 – HFD Training
  - 13 – Hamburg City Council Meeting
  - 13 – Young America Township Meeting
  - 19 – Hamburg Lions Club
  - 26 – Hamburg Fire Dept. (Relief Association) Meeting

## 2019 January Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	HealthPartners	Divided	Health Insurance for January 2019	\$3,580.06	1/8/2019
ACH	Greg Schultz	Divided	Wages 12-17-18 to 12-30-18	\$1,708.22	1/8/2019
ACH	Tamara Bracht	Divided	Wages 12-17-18 to 12-30-18	\$600.87	1/8/2019
ACH	Jeremy Gruenhagen	Divided	December Wages (Rounds)	\$1,942.64	1/8/2019
ACH	Jeremy Gruenhagen	Divided	January Wages (Rounds)	\$1,898.69	1/8/2019
ACH	Google	General Gov't	Email Account Service for December 2018	\$80.00	1/8/2019
ACH	Greg Schultz	Divided	Wages 12-31-18 to 1-13-19	\$1,722.63	2/12/2019
ACH	Tamara Bracht	Divided	Wages 12-31-18 to 1-13-19	\$412.51	2/12/2019
ACH	Jeremy Gruenhagen	Divided	January Wages (Rounds)	\$2,103.23	2/12/2019
ACH	MN Dept. of Revenue	Divided	Sales and Use Tax for 4th Qtr. 2018	\$96.00	2/12/2019
ACH	AT&T	General Gov't	Cell Phone Payment (January)	\$28.85	2/12/2019
DebitCard	Amazon	General Gov't	Carbon Paper and Folders for Sewer Lift Station Reporting	\$31.54	1/8/2019
DebitCard	Best Name Badges	General Gov't	Magnetic Name Tag for Councilman Poppler	\$8.20	1/8/2019
DebitCard	Hamburg Post Office	Divided	4 Rolls of Postcard Stamps and 1 Roll Forever Stamps	\$190.00	1/8/2019
DebitCard	Hamburg Post Office	Water	Mailed 2 Water Samples	\$28.45	1/8/2019
DebitCard	US Postal Service	Water	Water Samples sent to the Dept. of Health	\$0.00	2/12/2019 (\$24.70)
DebitCard	MN State Fire Chief Association	Public Safety (FD)	Active Membership for Scott Anderson	\$93.00	2/12/2019
DebitCard	Franklin Printing	General Gov't	1099 Forms for 2018	\$22.88	2/12/2019
DebitCard	AMEM	Public Safety (FD)	2019 AMEM Membership Dues	\$200.00	2/12/2019 \$70.00
DebitCard	MNDNR	Water	2018 Annual Report of Water Use	\$140.00	2/12/2019
DebitCard	Active 911	Public Safety (FD)	Active 911 for Firefighters (26)	\$338.00	2/12/2019
Debit Card	Amazon	General Gov't	ViewSonic Projector (Repurchased at a Lower Price)	\$1,075.00	2/12/2019
19441	Bond Trust Services Corporation	Debt Service/Sewer/Water	G.O. Improvement Bonds	\$83,250.00	1/8/2019
19442	C.C.F.D.M.A.A.	Public Safety (FD)	2019 Membership Dues	\$250.00	1/8/2019
19443	Carver County Attorney's Office	General Gov't	Fines Collected -1/2 Due to Attorney's Office, 2018 Quarterly Surcharge	\$240.18	1/8/2019
19444	Customized Fire Rescue Training	Public Safety (FD)	1001 Class Training for Aaron Prim & Remie Hall	\$1,505.00	1/8/2019
19445	Daktronics, Inc.	General Gov't	2019 Maintenance Service Agreement for Electronic Sign	\$1,665.00	1/8/2019
19446	Floyd Total Security	Water	Base Alarm Monitoring for WWTP (1-24-19 to 4-23-19)	\$92.07	1/8/2019
19447	Galls, LLC	Public Safety (FD)	Uniform and Name Tags for Aaron Prim	\$141.43	1/8/2019
19448	Gopher State One Call	Divided	December Locates (6)	\$8.10	1/8/2019
19449	Jared Mackenthun	Public Safety (FD)	Reimbursement for Fuel (Hanging and Taking Down Holiday Lights)	\$136.95	1/8/2019
19450	Loffler Companies, Inc.	General Gov't	December Copies	\$24.12	1/8/2019
19451	Menards	Divided	Bathroom Deodorizers and Plumbing Materials	\$46.78	1/8/2019
19452	MN State Fire Dept. Association	Public Safety (FD)	2019 MSFDA Membership Dues	\$148.00	1/8/2019
19453	MNSPECT, LLC	Public Safety (FD)	Residential Inspection/Permit Fee for 846 Park (Mechanical)	\$52.50	1/8/2019
19454	Municipal Emergency Services, Inc.	Public Safety (FD)	Fittings for Fire Truck	\$320.57	1/8/2019
19455	NAPA Auto Parts	Public Works (Streets)	Oil and Filter for S10 Pick-up Truck	\$70.86	1/8/2019
19456	Quill	General Gov't	Heater/Fan, Swiffer Wet Jet Refills, Hand Sanitizer	\$63.66	1/8/2019
19457	Van Iwaarden Associates	General Gov't	December 31, 2018 GASB 68 Pension Accounting Report	\$1,000.00	1/8/2019
19458	Viking Bottling Co.	Hall	Pop and CO2 Tank	\$131.00	1/8/2019
19459	Wm. Mueller & Sons, Inc.	Divided	Fuel for City Vehicles, Fuel for Bobcat, December Snowplowing	\$2,293.28	1/8/2019
19460	Zoll Medical Corporation	Public Safety (FD)	Autopulse Li-Ion Battery	\$1,688.72	1/8/2019
19461	Steven Siewert	Public Safety (FD)	2018 Fire Chief Two Salary	\$295.52	2/12/2019 (\$258.58)
19462	Abdo Eick & Meyers LLP	General Gov't	Certified Audit Services for the year ended 2108	\$5,000.00	2/12/2019
19463	Alcohol & Gambling Enforcement Division	Hall	Consumption & Display Permit	\$250.00	2/12/2019
19464	Business Essentials	Divided	Bath Tissue and Hardroll Paper Towels	\$187.76	2/12/2019
19465	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for January	\$33.13	2/12/2019
19466	CarverLink/Jaguar	General Gov't	Telephone/Internet Services for January 2019	\$110.14	2/12/2019
19467	Cintas	Divided	Cleaning Supplies - Towels, Mops, Rags, Garbage Liners - December/January	\$144.96	2/12/2019
19468	City of Shakopee	Public Safety (FD)	Southwest Metro Drug Task Force Membership Dues for 2019	\$2,100.00	2/12/2019
19469	Dan Oelfke Construction	Hall	Replaced Front Steps	\$9,326.16	2/12/2019
19470	Galls LLC	Public Safety (FD)	3 Letter Custom Collar Brass Pins (6)	\$132.60	2/12/2019
19471	Gopher State One Call	Divided	2019 Facility Operator Fee	\$50.00	2/12/2019
19472	Hawkins Chemical	Water	Chemical Signs	\$669.00	2/12/2019
19473	Henning Excavating	Water	Watermain Repairs: Alley by 451 Maria, and Co. Rd. 50 by 301 Jacob	\$8,165.00	2/12/2019
19474	Hilgers Plumbing & Heating Inc.	Water	Cleaned Heaters in WTP	\$527.00	2/12/2019
19475	Melchert-Hubert & Sjodin, PLLP	General Gov't	Review and Correspondence regarding Land Management, CUP, Fire Truck Purch	\$495.00	2/12/2019
19476	Menards	Divided	Dawn Dish Soap, Nitrile Gloves	\$67.26	2/12/2019
19477	MN Fire Service Cert. Board	Public Safety (FD)	Certification Exam - Remie Hall	\$115.00	2/12/2019
19478	MN Public Facilities Authority	Water	Interest Payment - Water Wells Bond	\$5,536.60	2/12/2019
19479	MN State Fire Chief Association	Public Safety (FD)	Active Membership for S. Siewert, S. Buckentin, J. Mackenthun, J. Hansen	\$285.00	2/12/2019
19480	NYA Times	General Gov't	2 Year Subscription to NYA Times Newspaper	\$62.00	2/12/2019
19481	Plunkett's Pest Control Inc.	Divided	General Pest Control Service Date 1-7-19	\$139.12	2/12/2019
19482	Quill	General Gov't	Binders, Finger Moisteners, Newsletter paper	\$195.48	2/12/2019
19483	Resource Strategies Corporation	General Gov't	Comp. Plan Update June - December 2018 (Damaged in Mail)	Voided	2/12/2019 #####
19484	Riteway Business Forms	General Gov't	Laser Utility Bill Forms 2019 Rates	\$219.55	2/12/2019
19485	S.E.H. Inc.	Water	Water Tower Engineering and Design	\$14,398.38	2/12/2019 \$1,676.88
19486	Sibley County Chiefs Association	Public Safety (FD)	Membership Dues 2019	\$350.00	2/12/2019
19487	Xcel Energy	Divided	Natural Gas and Electrical Services	\$3,165.06	2/12/2019
				\$161,448.71	
			January Claims	\$103,628.73	1/8/2019
			Added January Claims	\$62,040.22	2/12/2019
			Added January Claims	(\$431.84)	3/12/2019
			Added January Claims	(\$3,788.40)	7/30/2019
			Total January Claims	\$161,448.71	

2019 May Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - April 2019	\$2,633.80	5/14/2019
ACH	MN Dept. of Revenue	Divided	April 2019 State Withholding Tax Payment	\$483.00	5/14/2019
ACH	PERA	Divided	PERA Withholding - April 2019	\$468.79	5/14/2019
ACH	PERA	Divided	PERA Withholding - April 2019	\$728.19	5/14/2019
ACH	PERA	Divided	PERA Withholding - May 2019	\$431.72	5/14/2019
ACH	HealthPartners	Divided	Health Insurance for May 2019	\$3,580.06	5/14/2019
ACH	Optum	General Gov't	HSA Participant Fee for 2nd Qtr 2019	\$1,250.00	5/14/2019
ACH	Google	General Gov't	Email Accounts (8) Administered by Google G Suite	\$101.46	5/14/2019
ACH	Greg Schultz	Divided	Wages 4/22/19 to 5/05/19	\$1,677.79	5/14/2019
ACH	Tamara Bracht	Divided	Wages 4/22/19 to 5/05/19	\$632.50	5/14/2019
ACH	Mel Sprengeler	Divided	Wages 5/06/19 to 5/19/19	\$225.45	7/30/2019
ACH	Tamara Bracht	Divided	Wages 5/06/19 to 5/19/19	\$774.14	7/30/2019
ACH	Greg Schultz	Divided	Wages 5/06/19 to 5/19/19	\$1,713.12	7/30/2019
ACH	Jeremy Gruenhagen	Divided	May Wages (Rounds)	\$1,916.65	7/30/2019
ACH	Optum	General Gov't	HSA Admin. Fee's for City Employees 1st Quarter 2019	\$22.50	6/11/2019
Debit Card	Hamburg Post Office	Divided	6 Rolls of Postcard Stamps for April & May Water Bills	\$210.00	6/11/2019
Debit Card	USPS	General Gov't	Spring Newsletter Postage	\$72.56	6/11/2019
Debit Card	UPS Store	Water	Postage for Sending Water Samples	\$11.63	6/11/2019
19602	106 Group	Water	Historical Survey on Water Tower	\$2,930.98	5/14/2019
19603	Bolton & Menk, Inc.	General Gov't	Planning Services for Comp. Plan	\$40.00	5/14/2019
19604	Business Essentials	Divided	Bath Tissue, Paper Towels, Handwash, Urinal Blocks	\$511.13	5/14/2019
19605	Carver County - CarverLink/Jaguar	Divided	Telephone/Internet Services May	\$109.11	5/14/2019
19606	CenturyLink	Divided	Telephone Service	\$179.21	5/14/2019
19607	Chris Lund	Divided	Reimbursement for Annual MN Mayor's Association (Mileage, Hotel,	\$379.98	5/14/2019
19608	Cintas	Hall	Cleaning Supplies (Rags, Mops etc..)	\$72.48	5/14/2019
19609	ECM Publishers, Inc.	Divided	Mediacom Cable Franchise, NYA Area Guide	\$304.02	5/14/2019
19610	Fire Safety USA	Public Safety (FD)	2 Adult/Child Combo Defibrillator Pads	\$85.00	5/14/2019
19611	Floyd Total Security	Sewer	Base Alarm Monitoring 6/3/19 - 9/2/19	\$92.07	5/14/2019
19612	Google	General Gov't	Email Accounts (8) Administered by Google G Suite	\$0.00	7/30/2019
19613	Gopher State One Call	Divided	April Locates (20)	\$27.00	5/14/2019
Deleted	Hamburg Post Office	Divided	Postage for Utility Bills & Spring Newsletter	\$0.00	5/14/2019 (\$282.55)
19614	Hillyard	Public Safety (FD)	Blade Squeegee's and Dust Filter for Floor Cleaner	\$56.55	5/14/2019
19615	Loffler Companies, Inc.	General Gov't	Copies for April	\$27.06	5/14/2019
19616	Marty Rademacher	Water	Final Water Bill Overpayment at 430 Railroad	\$27.92	5/14/2019
19617	Melchert-Hubert-Sjodin	General Gov't	Professional Services in April Regarding Topics of Annexation, RR	\$480.00	5/14/2019
19618	Menards	Divided	Hardware to Fix Park Restrooms, Refill Dishwand Pads	\$99.81	5/14/2019 \$44.88
19619	MN Assoc. of Small Cities	General Gov't	2019-2020 Membership Dues - (Population 507 * \$.45) & Membership	\$348.15	5/14/2019
19620	MNSPECT, Inc.	Public Safety (FD)	Residential Inspection/Permit Fee 614 Park, 430 Louisa, Commercia	\$408.66	5/14/2019
19621	MVTL Labs, Inc.	Sewer	Labs Fee's - Fecal Coliform Testing April 16, 24, & 25 Sample Dates	\$370.00	5/14/2019
19622	NAPA Auto Parts	General Gov't	Ring Terminal	\$4.29	5/14/2019
19623	Plunkett's Pest Control	Hall	Pest Control Inspection at Community Hall Service Date 4-26-19	\$99.75	5/14/2019
19624	Robb's Electric	Public Safety (FD)	Air Compressor Repair, Parts & Labor	\$1,523.32	5/14/2019
19625	Robynne Schoenbauer	Water	Final Water Bill Overpayment at 775 Park	\$11.14	5/14/2019
19626	Steven Buckentin	Public Safety (FD)	Reimbursement for Degreaser and Cleaning Formula for Floor Scrub	\$29.95	5/14/2019
19627	Tonka Water	Water	Field Service Call for Water Treatment Plant	\$825.00	5/14/2019
19628	USA Blue Book	Water	HACH Flouride	\$104.80	5/14/2019
19629	Verizon Wireless	General Gov't	Cell Phone Plans (6) for March 28- April 24	\$410.16	5/14/2019
19630	W.W.O.T.A, Inc.	Divided	Water/Wastewater Training & Assistance for April 2019	\$540.00	5/14/2019
19631	Wm. Mueller & Sons	Divided	Snow Plowing for April, Fuel for City Vehicles, Lawnmower and Bob	\$778.00	5/14/2019
19632	Xcel Energy	Divided	Natural Gas Services fro 183 Broadway	\$1,086.24	5/14/2019
19633	MN BCA	Public Safety (FD)	Background Check for Raymond Bracht	\$15.00	6/11/2019
19634	Bergerson-Caswell Inc.	Water	Well Pump 2a Replacement Project	\$15,522.50	6/11/2019
19635	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for May	\$33.13	6/11/2019
19636	CenturyLink	Divided	Phone Service for Hall/WTP	\$179.85	6/11/2019
19637	Core & Main	Sewer	9 Touch Pads, 12 IPERL's, 41 510M S/Point's	\$6,980.00	6/11/2019
19638	Francis Animal Pest Control	General Gov't	16 Poison Contrac Blox & 8 Rat Bait Stations Set at 625 Kim Ave.	\$300.65	6/11/2019
19639	Henning Excavating	Water	April 23rd Repair of Water Shut-off on William St.	\$2,522.00	6/11/2019
19640	Hillyard	Hall	4 Gallons of Super Shine-All Cleaner	\$85.28	6/11/2019
19641	Melchert-Hubert & Sjodin, PLLP	General Gov't	Communications Regarding Survey and Appraisal	\$705.00	6/11/2019
19642	Menards	Divided	Gorilla Tape and Clear Box Tape	\$20.00	6/11/2019
19643	Mn BCA	Public Safety (FD)	Background Check for Nicholas Downs	\$15.00	6/11/2019
19644	MN Department of Health	Water	Community Water Supply Service Connection Fee (212 Connections	\$337.00	6/11/2019
19645	MVTL Labs, Inc.	Sewer	Lab Fee's for Fecal Coliform Test Dates 5-9-19 & 5-15-19	\$195.00	6/11/2019
19646	Plunkett's Pest Control Inc.	General Gov't	City Hall and Fire Department Service Date 5-21-19	\$39.37	6/11/2019
19647	Xcel Energy Inc.	Divided	Electricity/Natural Gas Service	\$1,438.13	6/11/2019
				\$57,283.05	
			May Claims	\$24,231.65	5/14/2019
			Added May Claims	\$28,659.72	6/11/2019
			Added May Claims	\$4,391.68	7/30/2019
			Total May Claims	\$57,283.05	
			QB Expenses	\$56,033.05	
				(\$1,250.00)	
				(\$1,250.00)	

### 2019 June Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - May 2019	\$2,719.24	6/11/2019
ACH	PERA	Divided	PERA Withholding - May 2019	\$467.24	6/11/2019
ACH	PERA	Divided	PERA Withholding - May 2019	\$735.19	6/11/2019
ACH	PERA	Divided	PERA Withholding - June 2019	\$409.34	6/11/2019
ACH	MN Dept. of Revenue	Divided	May 2019 State Withholding Tax Payment	\$496.00	6/11/2019
ACH	HealthPartners	Divided	Health Insurance for June 2019	\$3,580.06	6/11/2019
ACH	Mel Sprengeler	Divided	Wages 5-20-19 to 6-02-19	\$189.09	6/11/2019
ACH	Greg Schultz	Divided	Wages 5-20-19 to 6-02-19	\$1,678.20	6/11/2019
ACH	Tamara Bracht	Divided	Wages 5-20-19 to 6-02-19	\$513.85	6/11/2019
ACH	Jeremy Gruenhagen	Divided	June Wages	\$1,881.73	6/11/2019
ACH	Mel Sprengeler	Divided	Wages 5-20-19 to 6-02-19	\$333.54	7/30/2019
ACH	Greg Schultz	Divided	Wages 5-20-19 to 6-02-19	\$821.48	7/30/2019
ACH	Tamara Bracht	Divided	Wages 5-20-19 to 6-02-19	\$1,713.12	7/30/2019
ACH	Google	General Gov't	Email Account Service for May 2019	\$108.00	7/30/2019
ACH	Optum Bank	General Gov't	City Contribution to Employees H.S.A (2nd Qtr 2019)	\$1,250.00	7/9/2019
Debit Card	Econo Foods	General Gov't	Flowers for City Planters	\$59.58	7/9/2019
Debit Card	Fleet Farm	Public Works	Ear Protection Headphones for Mowing etc...	\$70.85	7/9/2019
Debit Card	MN Rural Water Association	Water	2019 Expo Registration on September 25 for Greg Schultz	\$125.00	7/9/2019
Debit Card	UPS	Water	Overnight Water Samples	\$21.20	7/9/2019
19648	106 Group	Water	Water Tower Historical Research	\$3,110.00	6/11/2019
19649	Cintas	Hall	Cleaning Supplies	\$75.08	6/11/2019
19650	Clarke Mosquito Management, Inc.	Public Safety (FD)	Mosquito Control 2019	\$973.50	6/11/2019
19651	Gopher State One Call	Divided	May Locates (9)	\$12.15	6/11/2019
19652	Kohl's Sweeping Service	Public Works (Streets)	Swept City Streets, Parks, and Fire Hall Lot	\$1,025.00	6/11/2019
19653	Kristen Rickaby	General Gov't	Returning Damage Deposit for CC Rental on 6-1-19	\$100.00	6/11/2019
19654	Municipal Emergency Services, Inc.	Public Safety (FD)	4 Nitrex Fire Supply Hose 100' Each	\$2,295.00	6/11/2019
19655	MVTL Labs, Inc.	Sewer	Lab Fee's Testing Dates of 5/16/19 & 5/20/19	\$195.00	6/11/2019
19656	NAPA Auto Parts	Water	JB Water Weld	\$8.29	6/11/2019
19657	Steven Siewert	Public Safety (FD)	Hanging File Folders, Brother Label Maker Machine and a 6 Pack of Labels	\$180.39	6/11/2019
19658	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for April 2019	\$675.00	6/11/2019
19659	Wm. Mueller & Sons	Divided	Fuel for Lawnmower, City Vehicles, and Bobcat	\$267.16	6/11/2019
19660	Bond Trust Services Corporation	Divided	Improvement Bonds	\$16,303.75	7/9/2019
19661	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for June	\$33.13	7/9/2019
19662	Carver County	Divided	1st Half of 2019 Police Contract, Telephone/Internet Services, Annual Lic	\$8,586.38	7/9/2019
19663	CenturyLink	Divided	Phone Service for Hall/WTP	\$178.58	7/9/2019
19664	Cintas	Hall	Cleaning Supplies	\$75.08	7/9/2019
19665	Core & Main	Water	4 Each of 3/4 Ball Curb, 8' Curb Box, Stationary Rod	\$597.60	7/9/2019
19666	Floyd Security	Water	Base Alarm Monitoring for Water Treatment Plant 7/24/19-10/23/19	\$92.07	7/9/2019
19667	Hawks Chemical	Water	Chemicals for Water Treatment Plant	\$865.52	7/9/2019
19668	Loffler Companies	General Gov't	May Copies Includes Spring Newsletter	\$78.99	7/9/2019
19669	Melchert-Hubert & Sjodin, PLLP	General Gov't	Communications in May for Litigation Issues	\$690.00	7/9/2019
19670	Menards	Divided	Dawn Dish Soap, Paper Towels, Garbage Bags, Air Freshners, Water Soft	\$108.41	7/9/2019
19671	Mini Biff	Park & Rec.	Handicap Mini Biff	\$134.64	7/9/2019
19672	MN Public Facilities Authority	Divided	Loan Paymnet on G.O. Bonds	\$86,536.60	7/9/2019
19673	MES	Public Safety (FD)	2 Small SCBA Face Masks (Anthony and Remie)	\$611.84	7/9/2019
19674	MVTL Labs	Sewer	Lab Fees fro Fecal Coliform Testing Sample Dates May 30th, June 6th, 12	\$390.00	7/9/2019
19675	O.E.M. Service Co.	Hall	2 Custom Chair Carts	\$859.50	7/9/2019
19676	S.E.H. Inc.	Water	Water Tower and Water Main Design, Bidding	\$14,011.00	7/9/2019
19677	UFC	General Gov't	Weed Spray for City Grounds and Ponds	\$146.01	7/9/2019
19678	Wm. Mueller & Sons	Park & Rec.	Gas for Baseball Park Mowing	\$148.20	7/9/2019
19679	Xcel Energy	Divided	Electricity/Natural Gas Services	\$1,496.05	7/9/2019
19680	Darren Schlueter	Divided	Re-roofing of Community Center and Park Shelter	\$35,871.00	7/9/2019
				\$193,903.63	
	Corrected payment type from 6-11-19 claims (Was a Debit Card payment instead of a Check)				
			June Claims	\$21,747.55	6/11/2019
			Added June Claims	\$169,281.40	7/9/2019
			Added June Claims	\$2,874.68	7/30/2019
			Total June Claims	\$193,903.63	

**2018 July Claims List**

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - June 2019	\$2,721.88	7/9/2019
ACH	MN Dept. of Revenue	Divided	June 2019 State Withholding Tax Payment	\$486.00	7/9/2019
ACH	PERA	Divided	PERA Withholding - June 2019	\$476.43	7/9/2019
ACH	PERA	Divided	PERA Withholding - June 2019	\$721.19	7/9/2019
ACH	PERA	Divided	PERA Withholding - July 2019	\$482.74	7/9/2019
ACH	HealthPartners	Divided	Health Insurance for July 2019	\$3,580.06	7/9/2019
ACH	Mel Sprengeler	Divided	Wages 6-17-19 to 6-30-19	\$237.57	7/9/2019
ACH	Greg Schultz	Divided	Wages 6-17-19 to 6-30-19	\$1,777.98	7/9/2019
ACH	Tamara Bracht	Divided	Wages 6-17-19 to 6-30-19	\$787.23	7/9/2019
ACH	Jeremy Gruenhagen	Divided	July Wages	\$1,932.61	7/9/2019
ACH	Google	General Gov't	Email Account Service for June 2019	\$108.00	7/9/2019
ACH	MN Dept. of Revenue	Divided	Sales & Use Tax for 2nd Qtr 2019	\$54.00	7/30/2019
Debit Card	Active911, Inc.	Public Safety (FD)	3 Activations for New Recruits @ \$7.25 per (Pro-rated)	\$21.75	7/9/2019
19684	Active911, Inc.	VOID	was a debit card transaction not a live bill	\$0.00	7/9/2019
19682	Bolton & Menk, Inc.	General Gov't	Project T61.117575 Planning Services	\$40.00	7/9/2019
19683	Carver County Attorney's Office	General Gov't	2nd Quarter Fines Collected - 1/2 Due to Attorney's Off	\$70.39	7/9/2019
19684	ECM Publishers, Inc.	General Gov't	Drinking Water System Project Notice	\$113.40	7/9/2019
19685	Gopher State One Call	Divided	June Locates (13)	\$17.55	7/9/2019
19686	Loffler Companies, Inc.	General Gov't	June Copies	\$22.85	7/9/2019
19687	Melchert, Hubert & Sjodin, PLLP	General Gov't	Communications in June for Litigation Issue	\$390.00	7/9/2019
19688	Mini Biff	Park & Rec.	Handicap Mini Biff Rental & Damage Waiver	\$136.66	7/9/2019
19689	MN Fire Service Cert. Board	Public Safety (FD)	Instructor I & II Cert. Exams for Jared Mackenthun 5-1	\$345.00	7/9/2019
19690	MVTL Labs, Inc.	Sewer	Lab Fees for Quarterly Influent sampled 6-20-19	\$79.50	7/9/2019
19691	NAPA Auto Parts	General Gov't	(3) 2 Cycle Oil, (9) Quarts HD30, Compound	\$68.67	7/9/2019
19692	Plunkett's Pest Control Inc.	General Gov't	City Hall & FD 6-26-19	\$39.37	7/9/2019
19693	Verizon Wireless	General Gov't	Cell Phone Plans (3) for May 25 - June 24 (Jason and F	\$58.80	7/9/2019
19694	Viking Bottling Co.	Hall	Pop for Hall	\$18.00	7/9/2019
19695	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for June 2019	\$405.00	7/9/2019
19696	Wm. Mueller & Sons	Divided	Gas for City Vehicle, Lawn Mower, and Baseball Park M	\$299.36	7/9/2019
19697	Abdo, Eick & Meyers, LLP	General Gov't	Audit Services	\$3,300.00	7/30/2019
19698	Bergerson-Caswell Inc.	Water	Well Pump #3 Replacement Project	\$15,692.25	7/30/2019
19699	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for July	\$33.13	7/30/2019
19700	Carver County/Jaguar	General Gov't	Telephone/Internet Services July 2019	\$109.36	7/30/2019
19701	ECM Publishing, Inc.	General Gov't	Robert Ave. Variance & Ordinance 162 Public Hearing	\$56.70	7/30/2019
19702	Melchert-Hubert & Sjodin, PLLP	General Gov't	Correspondence Regarding Wage Statutes	\$75.00	7/30/2019
19703	Menards	Public Safety (FD)	Class B Furnace Pipe	\$17.49	7/30/2019
19704	MNSPECT	Public Safety	Residential & Commercial Permits, Inspections and In	\$653.98	7/30/2019
19705	Plunkett's Pest Control Inc.	General Gov't	City Hall, FD, & Comm. Hall Pest Control 7-8-19	\$139.12	7/30/2019
19706	S.E.H. Inc.	Divided	Water Tower Design, On-Site Rep. for George St. Proje	\$10,709.82	7/30/2019
19707	Xcel Energy	Divided	Electricity/Natural Gas Services	\$1,964.62	7/30/2019
				\$48,243.46	
			July Claims	\$15,437.99	7/9/2019
			Added July Claims	\$32,805.47	7/30/2019
			Total June Claims	\$48,243.46	



***HAMBURG CITY COUNCIL SPECIAL MEETING  
JUNE 27, 2019***

Mayor Chris Lund called the Special City Council Meeting to order at 7:04 p.m. to discuss the Water Tower Project. Those in attendance were: Council Members Jason Buckentin, Eric Poppler, Scott Feltmann and Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Chad Katzenberger and Justin Black with S.E.H.

The State Historical Society has ruled that Hamburg's old water tower is worthy of being put on the National Historical Register due to its age, design and condition. Because of this ruling, the Public Facilities Authority will not approve the City of Hamburg's grant request for the new water tower, with the demolition of the old tower included.

**MOTION: Councilman Scott Feltmann motioned to remove the demolition of the old water tower out of the Water Tower Project bid. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Council Members were present.**

**MOTION: Councilman Jason Buckentin moved to adjourn the Special Meeting at 7:19 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.**

Submitted by:  
Tamara Bracht  
Deputy Clerk





## ***HAMBURG CITY COUNCIL MEETING JULY 9, 2019***

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 p.m. In attendance were: Councilman Tim Tracy, Councilman Eric Poppler Councilman Jason Buckentin, and Councilman Scott Feltmann. City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, residents Nick Rogosienski, and Kayleen Weverka.

### **Agenda Review (Added Items) and Adoption**

- Add City Website Backup under Old City Business

**MOTION: Councilman Tim Tracy moved to adopt the Agenda Review as amended. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Councilmembers were present.**

### **Consent Agenda**

- Approve Added Payment of June 2019 Claims (\$169,281.40)
- Approve Payment of July Claims List (\$15,437.99)
- Approve Minutes for May 14, 2019 & June 11, 2019
- Approve Animal Impound Contract with Countryside Vet Clinic
- Drinking Water Revolving Fund Loan (MDH Letter)
- Xcel Energy Transmission Line Inspections Memo
- Carver County Board of Adjustment Memo
- Delinquent Utility Bills Report
- Employee Project Lists

**MOTION: Councilman Jason Buckentin moved to approve the Consent Agenda. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.**

### **Nick Rogosienski**

- Parcel 45.7000010 (Housing Eligibility)
  - Mr. Rogosienski has been in contact with the City's Planner, Bolton & Menk. Sibley Surveyors should have the lot surveyed by the end of next week.
  - City Staff will make a few inquiries regarding the alley and lot conformity.

### **Old City Business**

- Storage Container (400 Railroad Street)
  - Will be addressed at the July 30<sup>th</sup> Council Meeting.

- MN State Building Code (Unsafe Building Determinations)

**MOTION: Councilman Tim Tracy moved to direct MNSPECT to send inspection letters with a response date of July 19<sup>th</sup>. If no response, move to an Administrative Warrant process. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.**



***HAMBURG CITY COUNCIL MEETING  
JULY 9, 2019***

- George Street Development Project
  - Final Plat/Donation of Pond – documents still needed
- Water Tower (Update)
  - Approve Bid to Maguire Iron/Change Order #1

**MOTION: Councilman Jason Buckentin moved to award the Water Tower Project bid to McGuire Iron for \$1,173,000 and approve Change Order #1 for the demolition of the old tower and deduction of \$40,000. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.**

- Animal Ordinance
  - Allow Chickens

**MOTION: Councilman Jason Buckentin moved to schedule a Public Hearing on Tuesday, July 30<sup>th</sup> for Ordinance #162 at 7:00 p.m. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.**

- Land Use Application (Jeff Kamps)
  - Variance Request for Garage

**MOTION: Councilman Jason Buckentin moved to schedule a Public Hearing on Tuesday, July 30<sup>th</sup> for Land Use Variance at 7:15 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.**

- Seal Coating (Sophia Ave, Central & Jacob St)

City staff has received 1 bid so far and anticipates having another one by July 30<sup>th</sup>.

- City Website Backup
  - Mayor Lund directed city staff to inquire with other area cities and with Carver County to assist in making an informed decision.
- Community Hall Improvements
  - Pavement North/East Side of Hall
    - City staff will have Wm. Mueller & Sons take a look at the pavement
  - Hall Steps
  - Benches/Cement Pads
    - The Hamburg Lions have graciously taken on this project. The benches were donated by the 4-H Club.



**HAMBURG CITY COUNCIL MEETING**  
**JULY 9, 2019**

**New City Business**

- 2019 Tax Forfeited Land Sale (Carver County)
  - Parcel 45.0750061
    - The appraised value is \$4,000. If the city was interested in the property it would have to be designated for a specific purpose.
- National Night Out (August 6, 2019)
  - The event will be from 5:30 – 7:30
- Park Vandalism 2018 (Tree)
  - Carver County has decided to not prosecute the vandals. City staff will check with the Kahnke Brothers tree farm and look to replace that tree as well as the tree that is hanging over home plate.
- Hold Second Council Meeting July 30, 2019

**MOTION: Councilman Tim Tracy moved to hold a second Council Meeting on Tuesday, July 30<sup>th</sup> after the 2 Public Hearings. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Councilmembers were present.**

**City Council Reports**

- Councilmember Tim Tracy – vent on FD roof still needs to be replaced
- Mayor Chris Lund – An invitation has been extended to visit the White House on August 20<sup>th</sup>, 2019 for Mayors from Minnesota, Wisconsin, Illinois, and Indiana. It would entail a two-nights stay and airfare for approximately \$700.

**MOTION: Councilman Tim Tracy moved to approve Mayor Lund's visit to the White House on August 20, 2019 while following the City of Hamburg's Out-of-State Travel Policy. Seconded by Councilman Eric Poppler. Motion was unanimously approved. All Councilmembers were present.**

**MOTION: Councilman Jason Buckentin moved to adjourn the Hamburg City Council Meeting on Tuesday, July 9<sup>th</sup> at 7:59 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Councilmembers were present.**

Submitted by:  
Tamara Bracht  
Deputy Clerk

	Beginning Balance 1/1/2019	2019 Budget Income	2019 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 4/30/2019
<b>General Fund</b>	<u>\$413,287.66</u>	<u>\$547,345.00</u>	<u>\$547,345.00</u>	<u>\$413,287.66</u>	<u>\$19,761.88</u>	<u>\$166,102.09</u>	<u>\$266,947.45</u>
General Gov't							
Public Safety (Fire Dept.)			\$266,326.00			\$86,523.00	
Public Works (Streets)			\$127,762.00			\$39,765.75	
Sanitation & Recycling			\$47,650.00			\$27,580.00	
Parks & Recreation			\$3,500.00			\$557.78	
Comm. Hall			\$51,987.00			\$3,212.09	
			\$50,120.00			\$8,463.47	
<b>Special Revenue Funds</b>	<u>\$451,125.57</u>	<u>\$15,167.00</u>	<u>\$0.00</u>	<u>\$466,292.57</u>	<u>\$416.99</u>	<u>\$0.00</u>	<u>\$451,542.56</u>
City Of Hamburg (Savings)	\$443,125.32	\$15,107.00	\$0.00	\$458,232.32	\$382.85	\$0.00	\$443,508.17
Fire Equipment CD	\$8,000.25	\$60.00	\$0.00	\$8,060.25	\$34.14	\$0.00	\$8,034.39
<b>Debt Service</b>	<b>\$38,580.40</b>	<b>\$50,228.23</b>	<b>\$48,193.75</b>	<b>\$40,614.88</b>	<b>\$0.00</b>	<b>\$17,243.75</b>	<b>\$21,336.65</b>
<b>Total (Tax Revenue Funds)</b>	<b>\$902,993.63</b>	<b>\$612,740.23</b>	<b>\$595,538.75</b>	<b>\$920,195.11</b>	<b>\$20,178.87</b>	<b>\$183,345.84</b>	<b>\$739,826.66</b>
<b>Enterprise Funds</b>							
Water	\$100,140.66	\$179,697.45	\$151,059.35	\$128,778.76	\$55,240.18	\$119,104.74	\$36,276.10
Sewer	\$344,999.40	\$70,473.24	\$81,480.10	\$333,992.54	\$22,260.22	\$12,472.67	\$354,786.95
Storm Water	\$114,134.48	\$85,480.00	\$76,834.37	\$122,780.11	\$22,648.48	\$61,880.86	\$74,902.10
<b>Total (Enterprise Funds)</b>	<b>\$559,274.54</b>	<b>\$335,650.69</b>	<b>\$309,373.82</b>	<b>\$585,551.41</b>	<b>\$100,148.88</b>	<b>\$193,458.27</b>	<b>\$465,965.15</b>
<b>Totals</b>	<b>\$1,462,268.17</b>	<b>\$948,390.92</b>	<b>\$904,912.57</b>	<b>\$1,505,746.52</b>	<b>\$120,327.75</b>	<b>\$376,804.11</b>	<b>\$1,205,791.81</b>
	<b>Remaining Balance</b>	<b>Remaining Assessment</b>	<b>Cash &amp; Investments</b>	<b>2019 Principle Payments</b>	<b>Date Due</b>	<b>Maturity Date</b>	<b>Unfunded Balance</b>
<b>Debt Summary</b>	<b>1/1/2019</b>	<b>1/1/2019</b>			<b>Paid</b>	<b>2012</b>	<b>12/31/2019</b>
1992 Streets	\$0.00	\$3,825.56	\$0.00	\$0.00		2012	(\$3,825.56)
2007 Streets	\$75,000.00	\$0.00	\$38,580.40	\$15,000.00	2/1/17 & 8/1/17	2/1/2023	\$21,419.60
Cert. of Indebtedness (2018 Pumper)	\$114,000.00	\$0.00	\$0.00	\$22,800.00	10/31/2019	10/31/2023	\$91,200.00
Water Wells Project	\$57,000.00	\$0.00	\$0.00	\$13,000.00	2/20/17 & 8/20/17	8/20/2022	\$44,000.00
Water Treatment Plant	\$332,000.00	\$0.00	\$0.00	\$51,000.00	2/20/17 & 8/20/17	8/20/2024	\$281,000.00
Sanitary Sewer Improvements	\$150,088.23	\$59,800.37	\$0.00	\$15,000.00	2/20/17 & 8/20/17	8/20/2030	\$75,287.86
Storm Water Improvements	\$860,000.00	\$0.00	\$0.00	\$45,000.00	2/1/17 & 8/1/17	2/1/2032	\$815,000.00
<b>Totals</b>	<b>\$1,588,088.23</b>	<b>\$63,625.93</b>	<b>\$38,580.40</b>	<b>\$161,800.00</b>			<b>\$1,324,081.90</b>

Cash Flow Actuals

	January	February	March	April	May	June	Totals
<b>Income</b>							
Property Taxes	\$793.33	\$0.00	\$0.00	\$0.00	\$0.00		\$793.33
Licenses & Permits	\$80.85	\$0.00	\$56.00	\$133.20			\$270.05
Intergov't Receipts (Aids)	\$6,482.92	\$1,585.34	\$0.00	\$0.00			\$8,068.26
Charges for Services							
Assessment Searches	\$0.00	\$20.00	\$0.00	\$0.00			\$20.00
Comm Ctr Rentals	\$0.00	\$0.00	\$600.00	\$0.00			\$600.00
Township Contribution	\$0.00	\$0.00	\$5,172.98	\$0.00			\$5,172.98
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Park Rentals	\$100.00	\$0.00	\$0.00	\$0.00			\$100.00
Hall Receipts	\$800.00	\$413.00	\$1,042.26	\$425.00			\$2,680.26
Fines	\$259.97	\$30.00	\$180.00	\$165.00			\$634.97
Misc. Receipts	\$0.00	\$1,299.42	\$0.00	\$122.61			\$1,422.03
Other Receipts							
Insurance Recovery	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Interest Income (Savings)	\$0.00	\$0.00	\$416.99	\$0.00			\$416.99
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Debt Proceeds/Sale of Asse	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Special Assessments	\$2,359.42	\$0.00	\$0.00	\$0.00			\$2,359.42
Water Service	\$12,865.98	\$14,256.81	\$14,722.39	\$13,395.00			\$55,240.18
Sewer Service	\$4,778.86	\$5,261.51	\$4,863.07	\$4,997.36			\$19,900.80
Storm Water	\$5,548.12	\$5,676.25	\$5,656.83	\$5,767.28			\$22,648.48
	<b>\$34,069.45</b>	<b>\$28,542.33</b>	<b>\$32,710.52</b>	<b>\$25,005.45</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$120,327.75</b>
<b>Expenses</b>							
General Gov't	\$29,011.72	\$28,598.70	\$12,736.70	\$16,175.88			\$86,523.00
Public Safety	\$8,715.38	\$4,281.44	\$1,322.23	\$25,446.70			\$39,765.75
Public Works	\$3,603.69	\$5,005.15	\$12,131.59	\$6,839.57			\$27,580.00
Sanitation & Recycling	\$0.00	\$557.78	\$0.00	\$0.00			\$557.78
Park & Recreation	\$229.43	\$704.00	\$233.94	\$2,044.72			\$3,212.09
Hall Expenses	\$2,123.44	\$2,553.92	\$1,315.69	\$2,470.42			\$8,463.47
Debt Service	\$17,243.75	\$0.00	\$0.00	\$0.00			\$17,243.75
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Water	\$24,996.42	\$29,160.20	\$5,875.16	\$49,410.97			\$109,442.75
Sewer	\$2,076.06	\$2,771.20	\$3,231.80	\$4,393.61			\$12,472.67
Storm Water	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Total Expenses	<b>\$87,999.89</b>	<b>\$73,632.39</b>	<b>\$36,847.11</b>	<b>\$106,781.87</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$305,261.26</b>
Other Expenses (DEBT)							
Wells/WTP Bonds	\$5,536.60	\$0.00	\$0.00	\$0.00			\$5,536.60
Water Imp. Bonds (2011)	\$4,125.39	\$0.00	\$0.00	\$0.00			\$4,125.39
Sewer Imp. Bonds (2011)	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Storm Water Imp. Bonds (20	\$61,880.86	\$0.00	\$0.00	\$0.00			\$61,880.86
Total Other Expenses	<b>\$71,542.85</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$71,542.85</b>
<b>Checking Balance</b>	<b>\$1,336,794.88</b>	<b>\$1,291,704.82</b>	<b>\$1,287,568.23</b>	<b>\$1,205,791.81</b>	<b>\$1,205,791.81</b>	<b>\$1,205,791.81</b>	<b>\$1,205,791.81</b>
	(\$125,473.29)	(\$45,090.06)	(\$4,136.59)	(\$81,776.42)	\$0.00	\$0.00	(\$256,476.36)

	Beginning Balance 1/1/2019	2019 Budget Income	2019 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 5/31/2019
<b>General Fund</b>	<u>\$413,287.66</u>	<u>\$547,345.00</u>	<u>\$547,345.00</u>	<u>\$413,287.66</u>	<u>\$25,605.97</u>	<u>\$186,272.66</u>	<u>\$252,620.97</u>
General Gov't							
Public Safety (Fire Dept.)			\$266,326.00			\$99,009.41	
Public Works (Streets)			\$127,762.00			\$42,247.54	
Sanitation & Recycling			\$47,650.00			\$29,187.71	
Parks & Recreation			\$3,500.00			\$557.78	
Comm. Hall			\$51,987.00			\$5,331.24	
			\$50,120.00			\$9,938.98	
<b>Special Revenue Funds</b>	<u>\$451,125.57</u>	<u>\$15,167.00</u>	<u>\$0.00</u>	<u>\$466,292.57</u>	<u>\$416.99</u>	<u>\$0.00</u>	<u>\$451,542.56</u>
City Of Hamburg (Savings)	\$443,125.32	\$15,107.00	\$0.00	\$458,232.32	\$382.85	\$0.00	\$443,508.17
Fire Equipment CD	\$8,000.25	\$60.00	\$0.00	\$8,060.25	\$34.14	\$0.00	\$8,034.39
<b>Debt Service</b>	<u>\$38,580.40</u>	<u>\$50,228.23</u>	<u>\$48,193.75</u>	<u>\$40,614.88</u>	<u>\$0.00</u>	<u>\$17,243.75</u>	<u>\$21,336.65</u>
<b>Total (Tax Revenue Funds)</b>	<u>\$902,993.63</u>	<u>\$612,740.23</u>	<u>\$595,538.75</u>	<u>\$920,195.11</u>	<u>\$26,022.96</u>	<u>\$203,516.41</u>	<u>\$725,500.18</u>
<b>Enterprise Funds</b>							
Water	\$100,140.66	\$179,697.45	\$151,059.35	\$128,778.76	\$69,491.04	\$144,271.37	\$25,360.33
Sewer	\$344,999.40	\$70,473.24	\$81,480.10	\$333,992.54	\$27,350.93	\$23,138.53	\$349,211.80
Storm Water	\$114,134.48	\$85,480.00	\$76,834.37	\$122,780.11	\$28,528.00	\$61,880.86	\$80,781.62
<b>Total (Enterprise Funds)</b>	<u>\$559,274.54</u>	<u>\$335,650.69</u>	<u>\$309,373.82</u>	<u>\$585,551.41</u>	<u>\$125,369.97</u>	<u>\$229,290.76</u>	<u>\$455,353.75</u>
<b>Totals</b>	<u>\$1,462,268.17</u>	<u>\$948,390.92</u>	<u>\$904,912.57</u>	<u>\$1,505,746.52</u>	<u>\$151,392.93</u>	<u>\$432,807.17</u>	
	<b>Remaining Balance 1/1/2019</b>	<b>Remaining Assessment 1/1/2019</b>	<b>Cash &amp; Investments</b>	<b>2019 Principle Payments</b>	<b>Date Due</b>	<b>Maturity Date</b>	<b>Unfunded Balance 12/31/2019</b>
<b>Debt Summary</b>							
1992 Streets	\$0.00	\$3,825.56	\$0.00	\$0.00		2012	(\$3,825.56)
2007 Streets	\$75,000.00	\$0.00	\$38,580.40	\$15,000.00	2/1/17 & 8/1/17	2/1/2023	\$21,419.60
Cert. of Indebtedness (2018 Pumper)	\$114,000.00	\$0.00	\$0.00	\$22,800.00	10/31/2019	10/31/2023	\$91,200.00
Water Wells Project	\$57,000.00	\$0.00	\$0.00	\$13,000.00	2/20/17 & 8/20/17	8/20/2022	\$44,000.00
Water Treatment Plant	\$332,000.00	\$0.00	\$0.00	\$51,000.00	2/20/17 & 8/20/17	8/20/2024	\$281,000.00
Sanitary Sewer Improvements	\$150,088.23	\$59,800.37	\$0.00	\$15,000.00	2/20/17 & 8/20/17	8/20/2030	\$75,287.86
Storm Water Improvements	\$860,000.00	\$0.00	\$0.00	\$45,000.00	2/1/17 & 8/1/17	2/1/2032	\$815,000.00
<b>Totals</b>	<u>\$1,588,088.23</u>	<u>\$63,625.93</u>	<u>\$38,580.40</u>	<u>\$161,800.00</u>			<u>\$1,324,081.90</u>

Cash Flow Actuals

	January	February	March	April	May	June	Totals
<b>Income</b>							
Property Taxes	\$793.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$793.33
Licenses & Permits	\$80.85	\$0.00	\$56.00	\$133.20	\$1,525.00	\$0.00	\$1,795.05
Intergov't Receipts (Aids)	\$6,482.92	\$1,585.34	\$0.00	\$0.00	\$0.00	\$0.00	\$8,068.26
Charges for Services							
Assessment Searches	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
Comm Ctr Rentals	\$0.00	\$0.00	\$600.00	\$0.00	\$150.00	\$0.00	\$750.00
Township Contribution	\$0.00	\$0.00	\$5,172.98	\$0.00	\$0.00	\$0.00	\$5,172.98
Fire Dept Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Park Rentals	\$100.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$400.00
Hall Receipts	\$800.00	\$413.00	\$1,042.26	\$425.00	\$112.00	\$0.00	\$2,792.26
Fines	\$259.97	\$30.00	\$180.00	\$165.00	\$0.00	\$0.00	\$634.97
Misc. Receipts	\$0.00	\$1,299.42	\$0.00	\$122.61	\$1,434.09	\$0.00	\$2,856.12
Other Receipts							
Insurance Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest Income (Savings)	\$0.00	\$0.00	\$416.99	\$0.00	\$0.00	\$0.00	\$416.99
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Proceeds/Sale of Asse	\$0.00	\$0.00	\$0.00	\$0.00	\$2,323.00	\$0.00	\$2,323.00
Special Assessments	\$2,359.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,359.42
Water Service	\$12,865.98	\$14,256.81	\$14,722.39	\$13,395.00	\$14,250.86	\$0.00	\$69,491.04
Sewer Service	\$4,778.86	\$5,261.51	\$4,863.07	\$4,997.36	\$5,090.71	\$0.00	\$24,991.51
Storm Water	\$5,548.12	\$5,676.25	\$5,656.83	\$5,787.28	\$5,879.52	\$28	\$28,528.00
	<b>\$34,069.45</b>	<b>\$28,542.33</b>	<b>\$32,710.52</b>	<b>\$25,005.45</b>	<b>\$31,065.18</b>	<b>\$0.00</b>	<b>\$151,392.93</b>

Expenses

General Gov't	\$29,011.72	\$28,598.70	\$12,736.70	\$16,165.24	\$12,497.05	\$0.00	\$99,009.41
Public Safety	\$8,715.38	\$4,281.44	\$1,322.23	\$25,446.70	\$2,481.79	\$0.00	\$42,247.54
Public Works	\$3,603.69	\$5,005.15	\$12,131.59	\$6,824.90	\$1,622.38	\$0.00	\$29,187.71
Sanitation & Recycling	\$0.00	\$557.78	\$0.00	\$0.00	\$0.00	\$0.00	\$557.78
Park & Recreation	\$229.43	\$704.00	\$233.94	\$2,050.20	\$2,113.67	\$0.00	\$5,331.24
Hall Expenses	\$2,123.44	\$2,553.92	\$1,315.69	\$2,481.69	\$1,464.24	\$0.00	\$9,938.98
Debt Service	\$17,243.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,243.75
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$24,996.42	\$29,160.20	\$5,875.16	\$49,396.84	\$25,180.76	\$0.00	\$134,609.38
Sewer	\$2,076.06	\$2,771.20	\$3,231.80	\$4,386.31	\$10,673.16	\$0.00	\$23,138.53
Storm Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses	<b>\$87,999.89</b>	<b>\$73,632.39</b>	<b>\$36,847.11</b>	<b>\$106,751.88</b>	<b>\$56,033.05</b>	<b>\$0.00</b>	<b>\$361,264.32</b>
Other Expenses (DEBT)							
Wells/WTP Bonds	\$5,536.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,536.60
Water Imp. Bonds (2011)	\$4,125.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,125.39
Sewer Imp. Bonds (2011)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Storm Water Imp. Bonds (20	\$61,880.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61,880.86
Total Other Expenses	<b>\$71,542.85</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$71,542.85</b>
<b>Checking Balance</b>	<b>\$1,336,794.88</b>	<b>\$1,291,704.82</b>	<b>\$1,287,568.23</b>	<b>\$1,205,821.80</b>	<b>\$1,180,853.93</b>	<b>\$1,180,853.93</b>	<b>\$1,180,853.93</b>
	(\$125,473.29)	(\$45,090.06)	(\$4,136.59)	(\$81,746.43)	(\$24,967.87)	\$0.00	(\$281,414.24)

# JUNE 2019

# DELINQUENCY REPORT

as of 7-26-19

Account #	PREVIOUS BALANCE	PREVIOUS OVERDUE	NEW OVERDUE	Total overdue	CURRENT BILL	BALANCE	payments	Updated Balances	NOTES
	06/30/19	06/30/19	07/15/19						
01-00002490-00-4	\$14.77	\$147.30	\$145.36	\$307.43	\$117.41	\$424.84	\$150.00	\$274.84	Pay. Plan Sent
01-00002611-00-5			\$173.09	\$173.09	\$146.35	\$319.44	\$173.09	\$146.35	Postcard Reminder
01-00003619-00-2	\$10.98	\$128.59	\$161.45	\$301.02	\$126.51	\$427.53			Pay. Plan Sent
01-00003636-00-5			\$102.47	\$102.47	\$91.64	\$194.11	\$93.15	\$100.96	Paid
01-00005421-00-1		\$49.81	\$137.46	\$187.27	\$114.38	\$301.65			Postcard Reminder
01-00005490-00-1			\$236.62	\$236.62	\$257.40	\$494.02			Postcard Reminder
01-00006152-00-9			\$214.00	\$214.00	\$194.54	\$408.54			Postcard Reminder
01-00006190-01-2			\$150.06	\$150.06	\$132.57	\$282.63			partial payment
01-00007619-00-8	\$26.57	\$81.73	\$71.93	\$180.28	\$121.34	\$301.62			will be paid upon sale
01-00007625-00-7			\$184.97	\$184.97	\$218.67	\$403.64			Postcard Reminder
01-00008420-00-7			\$147.18	\$147.18	\$126.51	\$273.69			Postcard Reminder
01-00008430-00-0			\$85.48	\$85.48	\$86.52	\$172.00			Postcard Reminder
01-00009311-00-7			\$117.47	\$117.47	\$111.19	\$228.66	\$117.47	\$111.19	Postcard Reminder
01-00009451-00-6		\$103.58	\$136.51	\$240.09	\$115.74	\$355.83			Posted Shut off
01-00010150-00-6	\$65.99	\$104.08	\$115.98	\$286.05	\$82.55	\$368.60	\$368.60	\$0.00	Pay. Plan Sent
01-00011710-00-5			\$109.33	\$109.33	\$87.09	\$196.42			Postcard Reminder
01-00011860-00-7			\$128.70	\$128.70	\$139.02	\$267.72	\$117.00	\$150.72	Paid
01-00011921-00-3			\$71.93	\$71.93	\$87.09	\$159.02			Paid upon sale
01-00012330-00-2			\$144.55	\$144.55	\$138.63	\$283.18	\$150.00	\$133.18	Paid
01-00012430-00-9			\$113.84	\$113.84	\$111.86	\$225.70	\$225.70	\$0.00	Postcard Reminder
01-00014410-00-1	\$8.54	\$109.84	\$130.96	\$249.34	\$106.80	\$356.14	\$249.34	\$106.80	PP Breached
01-00016602-00-2			\$101.01	\$101.01	\$90.12	\$191.13	\$191.13	\$0.00	Postcard Reminder
01-00016604-00-4		\$31.82	\$224.45	\$256.27	\$167.44	\$423.71	\$225.00	\$198.71	Postcard Reminder
01-00017617-00-9		\$71.19	\$134.75	\$205.94	\$102.25	\$308.19			Pay. Plan Sent
01-00017621-00-6	\$6.50	\$186.57	\$167.68	\$329.75	\$193.00	\$522.75	\$329.75	\$193.00	PP Breached
	\$133.35	\$983.56	\$3,507.23	\$4,624.14	\$3,266.62	\$7,890.76	\$2,390.23	\$1,415.75	



**CITY OF HAMBURG, MINNESOTA  
RESOLUTION NUMBER 2019-06**

***ADOPTION OF THE CARVER COUNTY  
ALL-HAZARD MITIGATION PLAN***

WHEREAS, the City of Hamburg has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Carver County Plan includes a risk assessment including past hazards, hazards that threaten the county, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Carver County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Carver County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Carver County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Carver County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional plan and cities that participated in the planning process may choose to also adopt the county plan.

NOW THEREFORE BE IT RESOLVED that the City of Hamburg supports the hazard mitigation planning effort and wishes to adopt the Carver County All-Hazard Mitigation Plan.



**I CERTIFY THAT** the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 30<sup>th</sup> day of July, 2019.

\_\_\_\_\_  
Chris Lund, Mayor

***ATTEST:***

\_\_\_\_\_  
Jeremy Gruenhagen, City Clerk/Treasurer

(City Seal)



“The City of Hamburg is an Equal Opportunity Employer and Provider.”

**CITY OF HAMBURG  
ORDINANCE NUMBER 162**

***AN ORDINANCE AMENDING CHAPTER 95.04 OF THE HAMBURG CITY CODE  
PERTAINING TO FARM ANIMALS.***

*THE CITY COUNCIL OF THE CITY OF HAMBURG, CARVER COUNTY, MINNESOTA, ORDAINS:*

**SECTION 1.** *Chapter 95.04 of the Hamburg City Code is hereby amended in its entirety to read as follows:*

**§ 95.04 FARM ANIMALS.**

Farm animals shall only be kept in an agricultural district of the city, or on a residential lot of at least ten acres in size provided that no animal shelter shall be within 300 feet of an adjoining piece of property. An exception shall be made to this section for those animals brought into the city as part of an operating zoo, veterinarian clinic, scientific research laboratory, or a licensed show or exhibition.

- (A) **CHICKENS LIMITED.** It shall be unlawful for any person to keep or harbor more than 5 chickens on any premise within the city limits. The keeping of roosters is prohibited.
- (B) **LICENSE REQUIRED.** Any person owning chickens defined by this Chapter within the city must obtain a license as provided in this section. An applicant must complete an application form provided by the City. Each owner holding a license to keep chickens within the city shall comply with the following:
  - 1) The City Clerk-Treasurer and/or designee shall process the license application.
  - 2) Application for an animal license shall be made to the City along with a fee according to the adopted Hamburg City Fee Schedule. If the applicant rents the property where the chickens will be kept, a letter of approval is required from the property owner.
  - 3) Each chicken license application shall be accompanied with a scaled site plan of the proposed building (chicken coop) and fenced yard enclosure (run) showing compliance with all applicable ordinance requirements including the size and dimensions of all structures and the distance of all structures from the property lines, subject to the review and approval by the city.
  - 4) Each license issued under this ordinance shall expire on December 31 in the year of issuance unless sooner revoked. A license shall be renewed annually to continue the limited keeping of chickens
  - 5) The City, upon written notice, may revoke a license for failure to comply with the provisions and conditions of this ordinance.
  - 6) All licensees must pass a mandatory inspection, within thirty (30) days of obtaining chickens, by authorized city personnel, who may refuse to grant or revoke a license.
- (C) **CONDITIONS OF LICENSE.**
  - 1) The principle use of the property where the chickens are to be kept is a single-family dwelling defined as a detached single-family dwelling designed or intended for occupancy by one (1) person or by one (1) family. No person shall keep any chickens inside the single-family dwelling, garage or accessory structure.

- 2) No person shall slaughter any chickens within the city.
  - 3) Chickens shall not be raised or kept for fighting.
  - 4) Food materials that are stored outside shall be in closed rodent proof container.
  - 5) Dead chickens must be disposed of within 24 hours of death.
- (D) CHICKEN COOPS AND CHICKEN RUNS. All chickens shall be provided a secure and well-ventilated structure (coop) and fenced yard enclosure (run) in compliance with the current zoning and building codes, and the following:
1. Chickens shall be kept in the roofed structure (coop) or any attached fenced yard enclosure (run) at all times:
  2. The enclosed coop must have a minimum size of four (4) square feet per animal and shall not exceed a maximum of forty (40) square feet in total area. Chicken coops must be elevated a minimum 12 inches and no more than 24 inches above grade.
  3. The enclosed coop shall be setback a minimum of fifteen (15) feet from any principal structure on the subject parcel and five (5) feet from any property line. The enclosed coop shall not exceed six (6) feet in height.
  4. The floors and walls of the roofed structure (coop) shall be kept in a clean, sanitary and healthy condition with all droppings and body excretions collected regularly and placed in a covered container until composted or transported off the premises;
  5. The enclosed coop shall be similar in color to the principal structure on the lot.
  6. If electricity will be installed in the coop, an electrical permit is required;
  7. Fenced in chicken runs must not exceed 10 square feet per chicken and fencing must not exceed 6 feet in total height.
  8. The fence around the yard enclosure (run) shall be securely constructed with a mesh type material and shall have protective overhead netting to keep the chickens secured from other animals;
  9. No fenced yard enclosure (run) shall be located closer than fifteen feet to any principal building and five (5) feet to any side yard and/or rear yard property line;

Penalty, see § 95.99 (B)



"The City of Hamburg is an Equal Opportunity Employer and Provider."

**SECTION 2.** Effective Date of Ordinance.

This ordinance shall be in effect from and after its passage and publication according to law.

Passed and adopted by the City Council of the City of Hamburg this XX<sup>th</sup> day of July, 2019.

CITY OF HAMBURG:

\_\_\_\_\_  
Chris Lund, Mayor

Attest: \_\_\_\_\_  
Jeremy Gruenhagen, Clerk-Treasurer



"The City of Hamburg is an Equal Opportunity Employer and Provider."

B. Is it one license for all chickens or per chicken.  
↳ one for all makes sense "

C. Can chickens be kept in a coop - in the garage?  
Section C1 to me seems like chickens can't live freely in the garage (without a coop) We find a lot of value keeping our coop in the garage. 1 - for easiest access to let them in/out of our fenced area. 2 - It provides extra insulation & allows chickens to have a better chance of survival in extreme colds. 3 - It allows the ability for a heat lamp (electricity would not be possible 15 feet from the house reasonably) 4 - It keeps our backyard spacious & best looking for our neighbors. I spoke w/ Perry he agrees we should be able to keep in our garage "

D1. THIS IS CRAZY. If I want the chickens to be free range in MY fenced yard, X feet away from all of my neighbors, why should they be limited to only the coop? We clip their wings so they can't fly. My yard. My choice to allow my chickens there.

D2. Is the square footage just the coop or also include the run? Online a coop intended for up to 8 chickens shows the coop area to be about 3'x3' but about 7' long with the run. "

D8. This section concerns me only for reasons same as D1. These are my chickens & don't need overhead netting in my yard, which is fenced & they are safe from predators. ~~XXXX~~ & we clip wings like mentioned.

I spoke w/ Perry & his only/main concern is that we wouldn't have 20 chickens, I discussed the proposed 5 and he said that seems reasonable. He also pointed out there is much less regulation for other structures on personal property such as tree houses. <sup>100% Kennel</sup> My goal is to try to use the coop we made. It works well & no neighbors have concern & I'd like to keep it in my garage.

Thank you Kayleen Weverka

145. Jarak