



HAMBURG CITY COUNCIL AGENDA
AUGUST 10, 2021

1. Call City Council Meeting to Order

- **Pledge of Allegiance**

2. Public Comment *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

3. Agenda Review (Added Items) and Adoption

4. Consent Agenda *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*

- **Approve Payment of Added May Claims List (369.82)**
- **Approve Payment of Added July Claims List (\$9,263.78)**
- **Approve Payment of August Claims List (\$226,005.86)**
- **Approve Minutes for July 13, 2021 & July 20, 2021**
- **Approve Time-Off Request (Jeremy Gruenhagen)**
- **Approve Temp On-Sale Liquor Licenses for Hamburg Lions Club**
 - **September 18, 2021 & September 25, 2021**
- **Approve Liability Coverage Waiver Form (LMCIT)**
- **July Delinquent Utility Billing Report**
- **2021 Small Cities Assistance Amount (\$16,216)**
- **2022 Certified LGA (\$84,365)**

5. Hamburg Fire Department

- **COVID-19 Pandemic**
- **Purchase iPad(s) for HFD – iPad Policy**
- **2022 Required City Contribution (Statewide Volunteer Firefighter Plan)**
- **HFD Officer Wages for 2022**
- **Grass Rig Replacement**

6. Old City Business

- **Building Permit HB-2021-00015 for Kevin Subart (340 Railroad Street)**
- **Public Nuisance Violations**
- **Hamburg Baseball Club - Pave Outfield Driveway (16,825 - 4825.00)**
- **National Night Out – August 3, 2021, 5:30pm to 7:30pm**
- **Comprehensive Plan/Rezoning Amendments**
 - **Approve Resolution Number 2021-05 (Amending Chapter 2 of Hamburg 2040 Comp Plan)**
- **2021 Seal Coating Project (RR Street/Scheele Ave/Parking Lot)**



***HAMBURG CITY COUNCIL AGENDA
AUGUST 10, 2021***

7. New City Business

- Variance Request for Greg Peterson/Mary Wilson (154 Jacob Street)
- Bobcat Toolcat Purchase (\$30,800)
 - Approve Purchase using City Reserves (Savings Account)
- Final Payment Request for Water Tower/Water Main Imp. Project
 - Water Loss/Reimbursement (Grouting of Tower)
- Estimates for Cameras at Bi-Centennial Park
- 2022 Proposed Budget
 - 2022 Contract for Policing Services
 - 2022 Proposed Budget Workshop Dates

8. City Council Reports

- Councilmember Scott Feltmann
- Councilmember Eric Poppler
- Councilmember Jessica Weber
- Councilmember Tim Tracy
- Mayor Chris Lund

9. Adjourn City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
AUGUST 10, 2021***

COMMUNITY HALL & PARK ACTIVITIES

SEPTEMBER
11 – Wedding Reception
18 – Wedding Reception
25 – Wedding Reception

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

AUGUST
1 – Community Center Rental
2 – Hamburg Lions Board Meeting
2 – HFD Training
3 – National Night Out 5:30pm – 7:30pm
10 – Hamburg City Council Meeting – 7:00 PM
10 – Young America Township Board Meeting
13 – Community Center Rental
16 – Hamburg Lions Club
30 – Hamburg Fire Dept. (Relief Association) Meeting

SEPTEMBER
6 – Hamburg Lions Board Meeting
6 – HFD Training
7 – Mayor’s In Time
14 – Hamburg City Council Meeting – 7:00 PM
14 – Young America Township Board Meeting
18 – Community Center Rental
20 – Hamburg Lions Club Meeting
21 – Hamburg City Council Special Meeting – (?)
27 – Hamburg Fire Dept. (Relief Association) Meeting
28 – Hamburg City Council Meeting – 7:00 PM

CITY OF HAMBURG
NOTICE OF A HAMBURG CITY COUNCIL MEETING
TUESDAY, AUGUST 10, 2021
7:00 P.M.

NOTICE IS HEREBY GIVEN, that the City of Hamburg City Council will hold a City Council Meeting on Tuesday, August 10, 2021 at 7:00 p.m., in the Council Chambers, 181 Broadway Avenue, Hamburg, MN.

This meeting is a regular scheduled meeting of the Hamburg City Council. This meeting will be held in the City Council Chambers and will be open to the public.

Members of the public can listen to and/or participate in the council meeting live online at <https://us02web.zoom.us/j/6817521480>, the Zoom App on your cellphone via the google play store, or by calling 1-312-626-6799. Use Meeting ID: 681 752 1480 when logging in or calling in. Use # as your participant ID.

To view a copy of the Agenda Packet please refer to the City Website: www.hamburgmn.com by clicking on the City Council Meetings tab. To be added to the Agenda please call City Offices by Noon on Friday.

If you have any questions, please contact City Hall (952) 467-3232 for further information.

POSTED BY THE HAMBURG CITY CLERK
Jeremy Gruenhagen, City Clerk/Treasurer

2021 May Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - April 2021	\$3,027.20	5/11/2021
ACH	MN Dept. of Revenue	Divided	April 2021 State Withholding Tax Payment	\$525.00	5/11/2021
ACH	PERA	Divided	PERA Withholding - April 2021	\$780.04	5/11/2021
ACH	PERA	Divided	PERA Withholding - May 2021	\$538.83	5/11/2021
ACH	PERA	Divided	PERA Withholding - May 2021	\$492.80	5/25/2021
ACH	Optum Bank	General Gov't	City HSA Contribution for 2nd Qtr 2021 (Jeremy & Greg)	\$1,250.00	5/25/2021
ACH	HealthPartners	Divided	Health Insurance for May 2021	\$4,508.15	5/11/2021
ACH	Greg Schultz	Divided	Wages 4/19/2021 - 5/2/2021	\$2,053.26	5/11/2021
ACH	Tamara Bracht	Divided	Wages 4/19/2021 - 5/2/2021	\$803.90	5/11/2021
ACH	Mel Sprengeler	Park & Rec.	Wages 4/19/2021 - 5/2/2021	\$299.21	5/11/2021
ACH	Jeremy Gruenhagen	Divided	May Wages	\$2,038.66	5/11/2021
ACH	Google	General Gov't	Email Accounts (13) Administered by Google G Suite - 4 Added for F	\$125.60	5/11/2021
ACH	Kwik Trip	General Gov't Bldgs	Non-Ox Fuel for City Small Engines	\$34.99	8/10/2021
ACH	ZOOM	General Gov't	Video Conferencing 5-6-21 to 6-5-21	\$16.09	5/11/2021
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for April 2020	\$30.60	5/11/2021
ACH	Optum Bank	General Gov't	HSA Admin Fee's for City Employees for 2nd Qtr 2021	\$22.50	6/13/2021
ACH	Verizon Wireless	General Gov't	(7) Cell Phone Lines	\$290.57	5/11/2021
ACH	Tamara Bracht	Divided	Wages 5/03/21 to 5/16/21	\$674.37	5/25/2021
ACH	Greg Schultz	Divided	Wages 5/03/21 to 5/16/21	\$1,954.55	5/25/2021
ACH	Mel Sprengeler	Park & Rec.	Wages 5/03/21 to 5/16/21	\$335.23	5/25/2021
ACH	Jeremy Gruenhagen	Divided	May Wages (Rounds)	\$2,273.13	5/25/2021
Debit Card	UPS	Water	1 Water Sample Overnighted	\$12.52	5/25/2021
Debit Card	Hamburg Post Office	Water	4 Water Samples Priority Mailed	\$44.25	5/25/2021
Debit Card	USPS	General Gov't	EDDM Postage for May 14, 2021 Newsletter	\$75.07	5/25/2021
Debit Card	USPS	General Gov't	EDDM Postage for May 28, 2021 Newsletter	\$75.07	6/8/2021
20603	CarQuest Auto Parts	General Gov't Bldgs	Zip Ties	\$13.47	5/11/2021
20604	Carver County Tax Payer Services	Storm Water	Parcel 45.0282600 Special Assessment JD3A	\$1,428.00	5/11/2021
20605	CarverLink/MetroNet	Divided	Internet/Phone	\$161.34	5/11/2021
20606	Cintas	Hall	Cleaning Supplies	\$81.83	5/11/2021
20607	Coordinated Business Systems	General Gov't	Intermedia Monthly Equipment Base Rate for Feb & April	\$74.42	8/10/2021
20608	Dammann Seed Sales	Park & Rec.	Athletic Turf Mixture #25lb. Bag	\$60.00	5/11/2021
20609	ECM Publishers	Hall	NYA Guide - Hall Advertisement	\$275.00	5/11/2021
20610	Gopher State One	Divided	April Locates (19 Requests Billable at \$1.35 each)	\$25.65	5/11/2021
20611	Hoff Barry P.A.	General Gov't	Correspondence & Document Prep. for Pond Annexation	\$386.00	5/11/2021
20612	Home Solutions	Hall	Kwik Seal for Hall Cooler	\$4.31	5/11/2021
20613	Loffler	General Gov't	April Copies	\$76.19	5/11/2021
20614	MNSPECT	Public Safety	Commercial / Residential Permits & Inspections for April	\$1,223.38	5/11/2021
20615	MVTL Labs, Inc.	Sewer	Final Pond Discharge - Sample Dates April 29 & May 4, 2021	\$280.75	5/11/2021
20616	Peeps Repair LLC	Public Safety (FD)	Headlight Switch Repair on Rescue Truck	\$256.28	5/25/2021
20617	Runnings Supply Inc.	Divided	Waterproof Boots for Public Works, Round-Up for City Grounds	\$0.00	8/10/2021
20618	Thein Well	Water	Annual Inspection of Pumps and Wells	\$275.00	5/11/2021
20619	Viking Bottling Company	Park & Rec.	Park Pop Machine Fill	\$215.00	5/11/2021
20620	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for April	\$513.75	5/11/2021
20621	Waste Management	Sanitation	30 Yard Flat Green Yard Waste Container	\$296.04	5/11/2021
20622	Wm. Mueller & Sons	Divided	Fuel for City Vehicles and Equipment	\$192.45	5/11/2021
20623	Xcel Energy	Divided	Electricity/Natural Gas	\$1,174.61	5/25/2021
20624	Diana Kroells	General Gov't Bldgs	Reimbursement for Outdoor Flowers at City Hall	\$79.09	5/25/2021
20625	Xcel Energy	Divided	Re-Issued Payment because check # 20584 was lost in the mail	\$3,702.40	5/25/2021
20626	Business Essentials	Divided	Bath Tissue, Hardroll Paper Towels, Foaming Handwash	\$342.76	5/25/2021
20627	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for May	\$33.13	5/25/2021
20628	Carver County	Public Safety	Liquor License Background Checkfor Lions and MES, 1st Half of 20	\$8,986.50	5/25/2021
20629	Kirvida	Public Safety (FD)	2021 Annual Pump Testing on Engine's #11 & #12	\$950.62	5/25/2021
20630	League of MN Cities Insurance Trust	Divided	Workers Comp. Insurance	\$6,772.00	5/25/2021
20631	Melchert-Hubert & Sjodin PLLP	General Gov't	Legal Fee's for Storm Sewer, Purchasing Policy, Liquor License, Ce	\$6,206.20	5/25/2021
20632	Menards	Divided	Ant Traps, Safety Vests, Car Cleaner, Dawn Dish Soap, Air Freshner	\$66.25	5/25/2021
20633	MN Dept. of Health	Water	2nd Quarter Community Water Supply Service Connection Fee	\$525.00	5/25/2021
20634	Municipal Emergency Services	Public Safety (FD)	1 Set of TecGen Gear (Coat & Pant)	\$2,577.45	5/25/2021
20635	MVTL Labs, Inc	Sewer	Lab Fee's for Sewer Pond Water Sample from May 18, 2021	\$100.25	5/25/2021
20636	Per Mar Security Services	Sewer	Base Alarm Monitoring for Sewer 6/3/21 - 9/2/21	\$92.07	5/25/2021
20637	Plunkett's Pest Control	General Gov't Bldgs	General Pest Control at City Hall & FD 5-17-21	\$39.37	5/25/2021
20638	Xcel Energy	Divided	Electricity/Natural Gas	\$1,146.00	5/25/2021
20639	MN Pollution Control Agency	Sewer	Class D Pond Re-Licensure for Greg	\$23.00	6/8/2021
				\$60,937.15	
			May Claims	\$22,274.50	5/11/2021
			Added May Claims	\$40,161.90	5/25/2021
			Added May Claims	\$98.07	6/8/2021
			Added May Claims	(\$1,227.50)	7/13/2021
			Added May Claims	(\$369.82)	8/10/2021
			Total May Claims	\$60,937.15	

2021 July Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - June 2021	\$3,292.48	7/13/2021
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - June 2021	\$566.00	7/13/2021
ACH	MN Dept. of Revenue	Divided	Sales & Use Tax for 2nd Qtr 2021	\$31.00	8/10/2021
ACH	PERA	Divided	PERA Withholding - June 2021	\$780.04	7/13/2021
ACH	PERA	Divided	PERA Withholding - July 2021	\$575.57	7/13/2021
ACH	PERA	Divided	PERA Withholding - July 2021	\$415.26	8/10/2021
ACH	HealthPartners	Divided	Health Insurance for July 2021	\$4,508.15	7/13/2021
ACH	Mel Sprengeler	Divided	Wages 6-14-21 to 6-27-21	\$205.02	7/13/2021
ACH	Greg Schultz	Divided	Wages 6-14-21 to 6-27-21	\$2,163.47	7/13/2021
ACH	Tamara Bracht	Divided	Wages 6-14-21 to 6-27-21	\$879.03	7/13/2021
ACH	Jeremy Gruenhagen	Divided	July Wages (Rounds)	\$2,123.97	7/13/2021
ACH	Greg Schultz	Divided	Wages 6-28-21 to 7-11-21	\$1,780.71	8/10/2021
ACH	Tamara Bracht	Divided	Wages 6-28-21 to 7-11-21	\$459.82	8/10/2021
ACH	Mel Sprengeler	Divided	Wages 6-28-21 to 7-11-21	\$182.85	8/10/2021
ACH	Jeremy Gruenhagen	Divided	July Wages (Rounds)	\$2,123.97	8/10/2021
ACH	Verizon Wireless	General Gov't	City Cell Phone Plan	\$83.02	8/10/2021
ACH	Greg Schultz	Divided	Wages 7-12-21 to 7-25-21	\$2,148.39	8/10/2021
ACH	Tamara Bracht	Divided	Wages 7-12-21 to 7-25-21	\$749.50	8/10/2021
ACH	Mel Sprengeler	Divided	Wages 7-12-21 to 7-25-21	\$127.44	8/10/2021
ACH	Google	General Gov't	Email Account Service for July 2021	\$156.00	7/13/2021
ACH	MN Dept. of Labor & Industry	Public Safety (FD)	2nd Quarter 2020 Building Permit Surcharge	\$31.63	7/13/2021
ACH	Kwik Trip	Public Safety (FD)	Fuel	\$65.19	7/13/2021
ACH	ZOOM	General Gov't	Video Conferencing for June	\$16.09	7/13/2021
Debit Card	Amazon	General Gov't	Eraseable Pens, 2 Map Storage Holders, 4 Receipt Book	\$150.24	7/13/2021
Debit Card	Hamburg Post Office	Divided	6 Rolls of Postcard Stamps	\$216.00	7/13/2021
Debit Card	USPS	General Gov't	EDDM Mailing for Newsletter on July 9, 2021	\$75.07	7/13/2021
Debit Card	Hamburg Post Office	Divided	1 Roll Forever Stamps	\$55.00	8/10/2021
Debit Card	Hamburg Post Office	Water	Water Sample Postage	\$31.75	8/10/2021
Debit Card	USPS	General Gov't	EDDM Mailing for Newsletter on July 30, 2021	\$75.07	8/10/2021
20671	Abdo, Eick & Meyers LLP	General Gov't	Prep. for State Auditor City Financial Reporting Form	\$4,750.00	7/13/2021
20672	Bolton & Menk, Inc.	General Gov't	Comp. Plan Amendments	\$906.00	7/13/2021
20673	Carver County Attorney's Office	General Gov't	Fines and Surcharges Collected for 2nd Quarter	\$131.52	7/13/2021
20674	Cintas	Hall	Cleaning Supplies	\$81.83	7/13/2021
20675	Clark Mosquito Management, Inc.	Public Safety (FD)	Mosquito Control for 2021 Season	\$1,325.00	7/13/2021
20676	Coordinated Business Systems, Ltd	General Gov't	Intermedia Monthly Equipment Base Rate	\$58.28	7/13/2021
20677	Customized Fire Rescue Training	Public Safety (FD)	4 Training Classes	\$2,100.00	7/13/2021
20678	ECM Publishers, Inc.	General Gov't	Publication of July 13 Public Hearing for Comp. Plan A	\$37.80	7/13/2021
20679	Gopher State One Call	Divided	June Locates (34)	\$45.90	7/13/2021
20680	Greg Schultz	Park & Rec.	TerraBite Trail Shoes	\$55.99	7/13/2021
20681	Hillyard	Hall	4 Gallons of Super Shine-All Cleaner	\$90.48	7/13/2021
20682	Home Solutions	Divided	2 Keys Cut for Park, Toilet Repair Kit for Hall	\$20.67	7/13/2021
20683	Loffler Companies, Inc.	General Gov't	June Copies	\$98.37	7/13/2021
20684	Mini Biff Inc.	Park & Rec.	Portable Restroom Rent and Damage Waiver	\$148.92	7/13/2021
20685	MNSPECT, LLC	Public Safety (FD)	Building Permits, Code Reviews	\$579.60	7/13/2021
20686	MVTL Labs	Sewer	Quarterly Influent Samples	\$61.75	7/13/2021
20687	Per Mar Security Services	Water	Base Alarm Monitoring for WTP 7-24-21 to 10-23-21	\$92.07	7/13/2021
20688	S.E.H. Inc.	Water	Water Tower Construction (Watermain Looping)	\$160.80	7/13/2021
20689	Security Bank & Trust	General Gov't	Public Utility Revenue Bond Series 2019A Interest	\$6,982.50	7/13/2021
20690	Viking Bottling Co.	Hall	Syrup Canisters for Hall	\$337.50	7/13/2021
20691	W.W.O.T.A Inc.	Divided	Water/Wastewater Training & Assistance for June 2021	\$378.75	7/13/2021
20692	Wm. Mueller & Sons, Inc.	Divided	Fuel for City Vehicles & Lawn Mowers	\$280.13	7/13/2021
20693	Xcel Energy	Divided	Electricity / Natural Gas	\$1,154.40	7/13/2021
20694	Dennis Ringdahl	General Gov't	Downpayment for Toolcat	\$1,000.00	8/10/2021
				\$44,945.99	
			July Claims	\$35,682.21	7/13/2021
			Added July Claims	\$9,263.78	8/10/2021
				\$44,945.99	

2021 August Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - July 2021	\$3,978.58	8/10/2021
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - July 2021	\$683.00	8/10/2021
ACH	PERA	Divided	PERA Withholding - July 2021	\$547.75	8/10/2021
ACH	PERA	Divided	PERA Withholding - July 2021	\$815.04	8/10/2021
ACH	HealthPartners	Divided	Health Insurance for August 2021	\$4,508.15	8/10/2021
ACH	Google	General Gov't	Email Account Service for July 2021	\$156.00	8/10/2021
ACH	Jeremy Gruenhagen	Divided	August Wages	\$2,038.66	8/10/2021
ACH	Optum	General Gov't	HSA Admin Fee's for City Employees 3rd Qtr 2020	\$1,250.00	8/10/2021
ACH	ZOOM	General Gov't	Audio/Video Conferencing App	\$16.09	8/10/2021
ACH	Google	General Gov't	Email Accounts (13) Administered by Google G Suite	\$156.00	8/10/2021
20695	Amy Lund	Public Safety	Face Painting at NNO	\$175.00	8/10/2021
20696	Bolton & Menk, Inc.	General Gov't	Professional Services - Comp. Plan Amendments	\$2,105.50	8/10/2021
20697	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for July	\$33.13	8/10/2021
20698	Carquest	Public Safety (FD)	Part for Gamma Goat	\$2.94	8/10/2021
20699	Carver County (CarverLink)	Divided	Telephone/Internet Services for July (Metronet Credit)	\$80.00	8/10/2021
20700	Carver County Public Works	Public Works Streets	Stop Sign, Hardware, Vandal Tags	\$362.57	8/10/2021
20701	Carver County Sheriff's Office	Divided	1.5 Hours of Overtime for Deputy Voigt, Background Che	\$202.63	8/10/2021
20702	Cintas	Hall	Cleaning Supplies	\$81.83	8/10/2021
20703	Clarke Mosquito Management	Public Safety	Mosquito Control for 2021 Season (1st & 3rd Billing)	\$2,650.00	8/10/2021
20704	Coordinated Business Systems	General Gov't	Intermedia Monthly Equipment Base Rate	\$58.23	8/10/2021
20705	Gopher State One	Divided	21 Locates in July	\$28.35	8/10/2021
20706	Greg Schultz	Public Works	Gas Reimbursement (Travel for Toolcat Inspection)	\$47.00	8/10/2021
20707	JLR Garage Door Service	General Gov't Bldgs	Replacement Springs and Installation	\$386.42	8/10/2021
20708	Melchert-Hubert & Sjodin PLLP	General Gov't	Misc. Law Matters, Purchasing Policy, Liquore License Ir	\$3,680.60	8/10/2021
20709	Menards	Divided	Dawn Dish Soap, 4 Spindles for Hall Ramp (2 Rebates Us	\$26.93	8/10/2021
20710	Mini Biff	Park & Rec.	Handicap Mini Biff Rental	\$148.92	8/10/2021
20711	MN Public Facilities Authority	Water	Principal Payment - Water Wells Bond	\$146,343.66	8/10/2021
20712	MES	Public Safety (FD)	6 Rolls of Tape, 5 Sets of Gear	\$16,989.44	8/10/2021
20713	News & Times	General Gov't	Annual Newspaper Subscription	\$55.95	8/10/2021
20714	Pearson Bros. Inc.	Public Works (Streets)	Seal Coating	\$11,565.00	8/10/2021
20715	Per Mar Security Services	Water	Base Alarm Monitoring for Sewer Treatment Plant	\$92.07	8/10/2021
20716	Plunkett's Pest Control	Divided	General Pest Control at Hall & CC/FD in July	\$139.12	8/10/2021
20717	Runnings Supply Inc.	Public Works	Re-Issue (check #20617 was lost in the US Postal Servic	\$310.96	8/10/2021
20718	S.E.H. Inc.	Water	Water Main Looping Project, Wastewater Permit Review,	\$6,061.07	8/10/2021
20719	Tamara Bracht	Public Safety	Reimbursement for Food Serving Gloves for NNO	\$8.00	8/10/2021
20720	TASC	General Gov't	American Rescue Plan Act 2021 Fee	\$150.00	8/10/2021
20721	WWWill & Sons Distributing	Public Safety	300 Hotdogs for NNO	\$171.00	8/10/2021
20722	W.W.O.T.A.	Divided	Water/Wastewater Training & Assistance for July 2021	\$405.00	8/10/2021
20723	Wm. Mueller & Sons, Inc.	Divided	Fuel for City Vehicles & Lawn Mowers, Driveway Repairs	\$17,077.54	8/10/2021
20724	Xcel Energy	Divided	Electricity/Natural Gas Services	\$1,322.18	8/10/2021
20725	Xcel Energy	Divided	Electricity/Natural Gas Services	\$1,095.55	8/10/2021
				\$226,005.86	



HAMBURG CITY COUNCIL MEETING
JULY 13, 2021

Mayor Chris Lund called the Hamburg Public Hearing to order at 7:00 p.m. Those in attendance were: Councilwoman Jessica Weber, Councilman Scott Feltmann, Councilman Eric Poppler, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Carver County Commissioner Fahey, Corrin Bemis with Bolton & Menk, and residents Gene & Diane Stier, Mike Stuewe, Gary Perry, Jake & Steve Trebesch, Otto & Janice Mackenthun, Dave & Amy Chadwick. Councilman Tim Tracy was absent.

Public Hearing

- Comprehensive Plan Amendments (2040 Comp Plan)
 - Land-use designation for three (3) most recently annexed parcels.
 - Pond off of George Street to be designated as multi-family
 - Wm. Mueller & Sons recent parcel purchase to be designated as Industrial
 - Railroad land and current disputed parcel to be designated as Park

Public comments were aimed at the disputed property. There were concerns about any potential building construction plans and questions as to how the disputed land was designated in the past.

MOTION: Councilwoman Jessica Weber moved to adjourn the Public Hearing at 7:14 p.m. Seconded by Councilman Eric Poppler, the motion was approved in Councilman Tim Tracy's absence.



HAMBURG CITY COUNCIL MEETING
JULY 13, 2021

Mayor Chris Lund called the City Council Meeting to order at 7:14 p.m.

Public Comment

- Carver County Commissioner Fahey (Highway 212 and Vaccination Updates)
 - The 212 project is ahead of schedule. A \$25 million Bonding Bill was approved which will now fully fund the additional stretch of 212 from Cologne to NYA. The bids will go out in 2023 with construction beginning on that portion in 2024. Lobbying for additional funds to make the Bongards intersection safer with either a J-turn or a bridge.
 - Vaccinations
 - Carver County is 74% vaccinated and is in the top 5 Minnesota Counties with the highest percentage of vaccinated residents ages 16 and up.

Agenda Review (Added Items) and Adoption

MOTION: Councilwoman Jessica Weber moved to approve the Agenda as written. Seconded by Councilman Scott Feltmann, the motion was approved in Councilman Tim Tracy's absence.

Consent Agenda

- Approve Payment of Added May Claims List (-\$1,227.50)
- Approve Payment of July Claims List (\$35,682.21)
- Approve Minutes for June 8, 2021 & June 22, 2021
- Approve Time-Off Request (Jeremy Gruenhagen)
- May 2021 Cash Flow Statement
- Sibley County Public Hearing Notice (16242 351st Avenue, Hamburg, MN)

MOTION: Councilman Eric Poppler moved to approve the Consent Agenda. Seconded by Councilman Scott Feltmann, the motion was approved in Councilman Tim Tracy's absence.

Old City Business

- Public Nuisance Violations for 679/710 Park Avenue
 - Building Permit for 679 Park Avenue
 - The County Prosecutor was made aware that the project was not completed within the timeframe given by the Courts. Pictures have been submitted and the Probation Officer informed.
 - **MOTION: Councilman Scott Feltmann moved to approve the Building Permit Extension request to July 17th. Seconded by Councilwoman Jessica Weber, the motion was approved in Councilman Tim Tracy's absence.**



HAMBURG CITY COUNCIL MEETING JULY 13, 2021

- On-Sale Intoxicating Liquor License/Sunday Liquor License
 - Hamburg Baseball Club
 - A Full Liquor License will have to be sought out through a Special Legislative Session.
 - Pave Outfield Driveway
 - Paving will be completed between July 20th – 27th.
- National Night Out – August 3, 2021, 5:30pm to 7:30pm
 - Meet in the Bi-Centennial Park for a free dinner, face painting, firetruck rides, etc. and an opportunity to meet neighbors, Council Members, and Sheriff's Deputies.

New City Business

- Comprehensive Plan/Rezoning Amendments
 - Approve Resolution Number 2021-05 (Amending Chapter 2 of Hamburg 2040 Comp Plan)
 - City Council discussed the zoning designations per the public hearing. Bolton and Menk (City Planning Consultant) reported they received comments from Carver County today. City Clerk Gruenhagen recommended tabling the discussing until the comments from Carver County could be reviewed and the zoning designations were reviewed for accuracy.
 - **MOTION: Councilman Eric Poppler moved to table the 2040 Comp. Plan Resolution 2021-05. Seconded by Councilwoman Jessica Weber, the motion was approved in Councilman Tim Tracy's absence.**
- General Engineering Services Agreement (S.E.H.)
 - **MOTION: Councilman Scott Feltmann moved to approve increasing the General Engineering Service Agreement from \$5,000 to \$10,000. Seconded by Councilwoman Jessica Weber, the motion was approved in Councilman Tim Tracy's absence.**
- Building Permit for Kevin Subart (340 Railroad Street)
 - **MOTION: Councilman Eric Poppler moved to give Mr. Subart until August 31st to submit his response to MNSPECT in regards to 340 Railroad Street. Seconded by Councilwoman Jessica Weber, the motion was approved in Councilman Tim Tracy's absence.**
- Public Nuisance Violations
 - 625 Kim Ave/619 David Avenue/320 Sophia Ave
 - After reviewing property nuisance photos, the City Council instructed staff to give the above referenced residents until August 9th to comply, or the properties will be declared a Public Nuisance on August 10th, which could result in a gross misdemeanor charge.



***HAMBURG CITY COUNCIL MEETING
JULY 13, 2021***

- City of Hamburg History Display Case
 - Council would like to see the Hamburg history display case mounted above the water fountain and the Hamburg Hawks Baseball display case mounted next to the Lions display case.
- 2021 Seal Coating Project (RR Street/Scheele Ave/Parking Lot)
 - July 20th Completion Date

City Council Reports

- Councilmember Scott Feltmann had nothing further to report.
- Councilmember Eric Poppler had nothing further to report.
- Councilmember Jessica Weber had nothing further to report.
- Councilmember Tim Tracy was absent.
- Mayor Chris Lund – Mayor's In time will not be held in August as that is the same night as National Night Out.

MOTION: Councilman Eric Poppler moved to adjourn the City Council Meeting at 7:55 p.m. Seconded by Councilman Scott Feltmann, the motion was approved in Councilman Tim Tracy's absence.

Submitted on July 15, 2021
by Deputy Clerk Tamara Bracht

Amended/Approved on August 5, 2021



Jeremy Gruenhagen
City Clerk-Treasurer



***HAMBURG CITY COUNCIL
SPECIAL MEETING
JULY 20, 2021***

Mayor Chris Lund called the Hamburg City Council Special Meeting to order at 6:02 p.m. Those in attendance were Councilman Tim Tracy, Councilwoman Jessica Weber, Councilman Scott Feltmann, Councilman Eric Poppler, and City Clerk Jeremy Gruenhagen.

Temporary On-Sale Liquor License

- Hamburg Baseball Club
 - August 5-6, 12-13, 20-22, 27-29 & September 3, 2021

MOTION: Councilman Tim Tracy moved to approve the Temporary On-Sale Liquor Licenses for the Hamburg Baseball Club. The motion was seconded by Councilwoman Jessica Weber and unanimously approved with all Councilmembers present.

MOTION: Councilman Tim Tracy moved to adjourn the Special Meeting at 6:03 p.m. The motion was seconded by Councilman Eric Poppler and unanimously approved with all Councilmembers present.

Submitted on July 26, 2021
by Deputy Clerk Tamara Bracht

Amended/Approved on August 5, 2021



Jeremy Gruenhagen
City Clerk-Treasurer

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: August 10, 2021

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: August 23

How many **Vacation** hours will be used? 8

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: 8-10-2021

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen
Employee Signature

8-10-2021
Date

City Clerk/Treasurer

Date

Mayor

Date





Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number	
Hamburg Lions	1982		
Address	City	State	Zip Code
	Hamburg	MN	55339
Name of person making application	Business phone	Home phone	
Robert J Gregonis		952.367.7089	
Date(s) of event	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer		
9/18/2021	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Chris Lund	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code
Robert Gregonis	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.

Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

West Bend policy # A2101198 04

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number
Signature City Clerk or County Official	Please Print Name of City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

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Hamburg Lions	1982		
Address	City	State	Zip Code
	Hamburg	MN	55339
Name of person making application	Business phone	Home phone	
Robert J Gregonis		952.367.7089	
Date(s) of event	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer		
9/25/2021	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Chris Lund	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code
Robert Gregonis	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.

Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

West Bend policy # AZ 10119804

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Please Print Name of City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

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LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to pstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.*
- *If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.*
- *If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.*

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name:

Check one:

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#).

The member **WAIVES** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

August 10, 2021

Signature: _____

Position: _____

JULY DELINQUENCY REPORT 2021

Notes		Account #	AMOUNT OVER DUE	CURRENT BILL JULY USAGE	ACCOUNT BALANCE	PAYMENTS	UPDATED BALANCE
last payment received on	Made contact by reminder postcard, letter, call						
7/30/2021		10-00015821-00-4	\$30.44	\$136.67	\$167.11		
7/13/2021	notice sent	10-00017613-00-7	\$163.62	\$217.82	\$381.44		
8/3/2021		10-00008440-00-5	\$9.73	\$94.96	\$104.69		
6/4/2021	notice sent	10-00009420-00-8	\$234.15	\$73.35	\$307.50		
6/30/2021	notice sent	10-00015801-00-8	\$213.77	\$201.84	\$415.61		
3/22/2021	notice sent	10-00005361-00-8	\$186.04	\$93.02	\$279.06		
6/18/2021	notice sent	10-00007619-00-0	\$136.38	\$124.80	\$261.18		
8/2/2021		10-00016604-00-6	\$20.36	\$194.24	\$214.60		
8/2/2021		10-00009470-00-3	\$13.83	\$144.14	\$157.97		
6/29/2021	notice sent	10-00006418-00-6	\$125.44	\$120.05	\$245.49		
7/29/2021	notice sent	10-00006190-01-4	\$142.64	\$171.53	\$314.17		
7/9/2021	notice sent	10-00002490-00-6	\$95.68	\$89.18	\$184.86		
7/14/2021	notice sent	10-00005490-00-3	\$184.90	\$127.36	\$312.26		
7/13/2021	notice sent	10-00005421-00-3	\$211.83	\$167.02	\$378.85		
8/2/2021		10-00011810-01-7	\$0.26	\$101.90	\$102.16		
7/19/2021	notice sent	10-00017621-00-8	\$367.38	\$269.87	\$637.25		
7/30/2021		10-00011820-00-7	\$14.77	\$133.50	\$148.27		
4/30/2021	notice sent	10-00009451-00-8	\$246.75	\$77.78	\$324.53		
6/17/2021	notice sent	10-00002480-01-6	\$80.69	\$227.19	\$307.88		
notices were mailed on 8-5-2021			\$2,478.66	\$2,766.22	\$5,244.88	\$0.00	\$0.00

Greenwood city	21,230
Grey Eagle city	15,429
Grove City city	20,660
Grygla city	13,727
Gully city	11,584
Hackensack city	17,470
Hadley city	10,452
Hallock city	28,514
Halma city	10,128
Halstad city	19,503
Hamburg city	16,216
Hammond city	11,100
Hampton city	19,081
Hancock city	22,688
Hanley Falls city	14,118
Hanover city	58,101
Hanska city	15,558
Harding city	10,030
Hardwick city	12,498
Harmony city	27,628
Harris city	45,462
Hartland city	14,943
Hatfield city	12,149
Hawley city	47,568
Hayfield city	31,624
Hayward city	13,932
Hazel Run city	11,292
Hector city	30,074
Heidelberg city	10,574
Henderson city	25,605
Hendricks city	20,845
Hendrum city	14,289
Henning city	24,242
Henriette city	11,163
Herman city	19,576
Heron Lake city	21,536
Hewitt city	15,767
Hill City city	23,922
Hillman city	10,036
Hills city	20,286
Hilltop city	18,195
Hinckley city	44,143
Hitterdal city	13,044
Hoffman city	22,577
Hokah city	19,028
Holdingford city	18,944
Holland city	13,113

- Small Cities Assistance Account



CITY NAME	Certified 2022 LGA (Including Supplemental 2022 City Aid Distribution)
TOTALS	\$569,913,567
GRYGLA	\$56,877
GULLY	\$13,918
HACKENSACK	\$0
HADLEY	\$12,075
HALLOCK	\$408,630
HALMA	\$13,462
HALSTAD	\$213,418
HAM LAKE	\$0
HAMBURG	\$84,365
HAMMOND	\$36,427
HAMPTON	\$124,936
HANCOCK	\$303,086
HANLEY FALLS	\$91,188
HANOVER	\$126,242
HANSKA	\$129,381
HARDING	\$11,222
HARDWICK	\$39,420
HARMONY	\$356,192
HARRIS	\$202,528
HARTLAND	\$70,939
HASTINGS	\$903,259
HATFIELD	\$1,030
HAWLEY	\$657,960
HAYFIELD	\$447,500
HAYWARD	\$43,186
HAZEL RUN	\$11,953
HECTOR	\$386,034
HEIDELBERG	\$2,522
HENDERSON	\$316,792
HENDRICKS	\$275,977
HENDRUM	\$78,512
HENNING	\$314,372
HENRIETTE	\$15,847
HERMAN	\$124,691
HERMANTOWN	\$0
HERON LAKE	\$283,769

Public Employees Retirement Association of Minnesota

60 Empire Drive, Suite 200
St. Paul, MN 55103-2088
Phone: 651-296-7460 or 1-800-652-9026
Website: www.mnpera.org



July 19, 2021

PERA ID:
5074-00

Governing Body and Fire Chief
Hamburg Fire Department

cityadmin@cityofhamburgmn.com; chief1@cityofhamburgmn.com

In accordance with Minnesota Statutes 353G.08, I have determined the 2022 required contribution to cover your volunteer firefighters enrolled in the statewide volunteer firefighter plan. Any amount payable is due to PERA before December 31, 2022. Please refer to attached schedules for detailed information regarding the calculations.

Service Pension Level:	\$1,800
Overall Funding Balance For Current Calendar Year	\$102,262
Funding Ratio	122%
This account is considered to have:	Surplus Over Full Funding

Financial Requirement at 12/31/2022	\$33,409
Reductions to the Financial Requirement:	(\$49,017)

Required Contribution Due by 12/31/2022	None
--	-------------

Contributions to the statewide volunteer firefighter plan above and beyond any required contributions may be made at any time. Please contact me if you would like to make a voluntary contribution to your plan account.

On behalf of the statewide volunteer firefighter plan advisory board, I hereby direct you to distribute this report to your membership.

If you have any questions, please do not hesitate to contact me by phone (651-201-2666) or by email (sharyn.north@mnpera.org).

Sincerely,

A handwritten signature in cursive script that reads "Sharyn North".

Sharyn North
Accounting Officer Principal, PERA

CITY OF HAMBURG BUILDING INSPECTIONS OFFICE

July 1, 2021

File Number: HB-2021-00015

Project Name: Kevin Subart
340 Railroad St
Hamburg, MN 55339

Designer: Kevin Subart
340 Railroad St
Hamburg, MN 55339

Contractor: Kevin Subart
340 Railroad St
Hamburg, MN 55339

Scope: Install warm air furnace, ventilation and exhaust fans in new R-3 Occupancy, work constituted a Change of Occupancy as defined by the MN Conservation Code for Existing Buildings. (Work was completed without obtaining required permits)

The plans and specifications, for the project named above, are in the process of being reviewed for substantial compliance with the current Minnesota State Mechanical Code.

The following items are related to the submitted plans/scope of work and are found to be either noncompliant with the Minnesota State Building Code or additional information is needed. Please respond by letter of verification and/or revised plans or addenda identifying corrections have been made. All comments shall be resolved before the building permit can be issued. **Refer to the above file number on all correspondences.**

Items to be Addressed and/or Corrected:

1. Conservation Code for Existing Buildings Items: (MCCEB)
 - a. Where the occupancy of an existing building or part of an existing building is changed such that the new occupancy is subject to different kitchen exhaust requirements or to increased mechanical ventilation requirements in accordance with the International Mechanical Code, the new occupancy shall comply with the respective International Mechanical Code provisions. (MCCEB 1008.1)
2. Mechanical Code Items: (MMC)
 - a. Ventilation in R-3 occupancies three stories and less in height shall be provided with a balanced ventilation system and shall comply with the fan efficacy requirements located in Minnesota Rules, Chapter 1322, and the ventilation requirements in (1) Minnesota Rules, Chapter 1322, or (2) ASHRAE 62.2 Ventilation and Acceptable Indoor Air Quality in Residential Buildings. The plan provided does not show a balanced ventilation was provided. Please provide balanced ventilation for outdoor air supply. (MMC 401.2.2)
 - b. Where a clothes dryer exhaust duct penetrates a wall or ceiling membrane, the annular space shall be sealed with noncombustible material, approved fire caulking or a noncombustible dryer exhaust duct wall receptacle. Ducts that exhaust clothes dryers shall not penetrate or be located within any fireblocking, draftstopping or any wall,

floor/ceiling or other assembly required by the Minnesota Building Code to be fire-resistance rated, unless such duct is constructed of galvanized steel or aluminum of the thickness specified in MMC 603.4 and the fire-resistance rating is maintained in accordance with the Minnesota Building Code. Fire dampers, combination fire/smoke dampers and any similar devices that will obstruct the exhaust flow shall be prohibited in clothes dryer exhaust ducts. (MMC 504.2)

- c. Dryer exhaust ducts for clothes dryers shall terminate on the outside of the building and shall be equipped with a backdraft damper. Screens shall not be installed at the duct termination. Ducts shall not be connected or installed with sheet metal screws or other fasteners that will obstruct the exhaust flow. Clothes dryer exhaust ducts shall not be connected to a vent connector, vent or chimney. Clothes dryer exhaust ducts shall not extend into or through ducts or plenums. Clothes dryer exhaust ducts shall be sealed in accordance with MMC 603.9. (MMC 504.4)
- d. Ducts and air transfer openings in fire-resistance-rated exterior walls required to have protected openings in accordance with Section 705.10 of the International Building Code shall be protected with listed fire dampers installed in accordance with their listing. (MMC 607.5.6)

3. Fuel Gas Code Items: (MFGC)

- a. No gas piping plans were provided. Please provide a gas piping plan showing the route/location, pipe size, pipe material type, gas pressure and the gas demand required for all new gas piping.

4. Energy Code Items: (MREC)

- a. Where the primary heating system is a forced-air furnace, at least one thermostat per dwelling unit shall be capable of controlling the heating and cooling system on a daily schedule to maintain different temperature set points at different times of the day. This thermostat shall include the capability to set back or temporarily operate the system to maintain zone temperatures down to 55°F (13°C) or up to 85°F (29°C). The thermostat shall initially be programmed with a heating temperature set point no higher than 70°F (21°C) and a cooling temperature set point no lower than 78°F (26°C). Thermostats were not shown in plans, a setback thermostat is required. (MREC R403.1.1)
- b. Ducts, air handlers, and filter boxes shall be sealed. Joints and seams shall comply with either the International Mechanical Code or International Residential Code, as applicable. Details of how ductwork will be sealed were not provided in plans. Ductwork is required to be sealed. (MREC R403.2.2)
- c. The mechanical ventilation system shall provide sufficient outdoor air to equal the total ventilation rate average for each 1-hour period in accordance with Table R403.5.2, or Equation R403.5.2, based on the number of bedrooms and square footage of conditioned space, including the basement and conditioned crawl spaces. Provided plans only shows a 5" intake, but not the amount of air required to be provided. Please provide the amount of outside air being provided and the amount of outside ventilation air required as indicated in MREC R403.5.2.(MREC R403.5.2)
- d. All balanced systems shall be balanced so that the air intake is within 10 percent of the exhaust output. A heat recovery ventilator (HRV) or energy recovery ventilator (ERV) shall meet either:
 - i. The requirements of HVI Standard 920, 72 hours minus 13°F (-10°C) cold weather test; or
 - ii. Certified by a registered professional engineer and installed per manufacturer's installation instructions.

An HRV or ERV intended to comply with both the continuous and total ventilation rate requirements shall meet the rated design capacity of the continuous ventilation rate specified in Section R403.5.3 under low capacity and meet the total ventilation rate specified in Section R403.5.2 under high capacity except; the balanced system and HRV/ERV system may include exhaust fans to meet the intermittent ventilation rate. Surface mounted fans shall have a maximum 1.0 sone per HVI Standard 915. (MREC R403.5.5)

- e. Outdoor air shall be delivered to each habitable space by a forced air circulation system, separate duct system, or individual inlets. (MREC R403.5.6.1)
- f. When outdoor air is supplied directly through a forced air circulation system, the requirements of this section shall be met using one of the following methods: (MREC R403.5.6.1.1)
 - i. When an outdoor air supply is not ducted to the forced air system, controls shall be installed to allow the forced air system to provide an average circulation flow rate each hour of not less than 0.15 cfm (4.25 L/ min) per square foot of the conditioned floor area; or
 - ii. When the outdoor air supply is ducted to the forced air system, the mixed air temperature shall not be less than the heating equipment manufacturer's installation instructions. The controls shall be installed to allow the forced air circulation system to provide an average flow rate not less than 0.075 cfm (2.12 L/min) per square foot of conditioned floor area.
- g. When air ducts are directly connected to the forced air circulation system, the outdoor air shall be supplied directly to the forced air circulation system, or the exhaust air shall be drawn directly from the forced air circulation system, but not both. To meet the mechanical ventilation system requirements, the air duct shall be installed according to the manufacturer's installation instructions. (MREC R403.5.9)
- h. The mechanical ventilation system supply and exhaust ducts shall be provided with accessible backflow dampers to minimize flow to or from the outdoors when the ventilation system is off. (MREC R403.5.10)
- i. Exterior air intake openings shall be accessible for inspection and maintenance. Intake openings shall be located according to the Minnesota Mechanical Code, and shall be covered with a corrosion-resistant screen of not less than 1/4-inch (6.4 mm) mesh. Intake openings shall be located at least 12 inches (305 mm) above adjoining grade level. (MREC R403.5.11)
- j. All ventilation intake and exhaust outlets shall include permanent, weather-resistant identification labels on the building's exterior. (MREC R403.5.15)
- k. Heating and cooling equipment shall be sized in accordance with ACCA Manual S based on building loads calculated in accordance with ACCA Manual J or other approved heating and cooling calculation methodologies. Please provide heat loss design calculations. (MREC R403.6)

If you have any questions or concerns regarding this code review, please contact me via telephone at 952-442-7520 or email at codereview@mnspect.com. Please provide the above required information on or before August 31, 2021 to avoid this matter from being referred to the County Attorney for enforcement up to including prosecution.

Regards,

Jeff Munsterteiger
Code Official

MN CBO#: BO002824

MNSPECT, LLC

Helping You Comply With The Code

235 First St. W.
Waconia, MN 55367

O: 952-442-7520

F: 952-442-7521

www.mnspect.com

cc: Municipal Property File

Nuisance Violations

2021

Property Owner/Occupant	Address	City of Hamburg Ordinance #	Nature of Complaint	Date Mailed	Date Posted	Date to Follow-up	Was Complaint Resolved	Council Meeting Date	Declared Public Nuisance	Date to comply	Date Sent to Prosecution
Ashman	340 Maria	93.20	Inoperable Vehicle (Vehicle in yard)	03/16/21		04/09/21	Yes				
Brackee	881 Park	93.19	Nuisance Parking & Storage	03/16/21		04/09/21	said they are putting in gravel				
Gregonis	320 Sophia	93.18	Peace & Safety (messy yard & extend permit)	06/23/21	06/24/21	07/12/21	No	07/13/21		8/9/2021	
Gregonis			Council Extended Compliance Date	07/16/21	07/16/21	08/09/21		08/10/21			
Howe	625 Kim Ave.	93.19	Nuisance Parking & Storage	03/16/21		04/09/21	No	said they are putting in gravel			
Howe	625 Kim Ave.	93.19	2nd Warning	06/23/21	6/24/2021	07/12/21	No	7/13/2021		8/9/2021	
Howe	625 Kim Ave.	93.19	Council Extended Compliance Date	07/16/21	07/16/21	08/09/21		8/10/2021		8/9/2021	
Merck	431 Louisa St.	93.18	Peace & Safety (mowing late at night)	06/24/21			so far				
Monmens	310 Louisa St.	95:02 95:05	Dog Running at large Fence	03/16/21		03/23/21	Yes put in invisible fence				
Peterson, G	152 Jacob St.	53:02 93:65	Garbage Service Open Burning	06/24/21			no/yes				
Proskin	619 David Ave.	93.18 - 20	Peace & Safety, Parking/Storage (too many vehicles), Inoperable Motor Vehicle (Tabs)	03/16/21		04/09/21	No				
Proskin	619 David Ave.	93.18 - 20	2nd Notice	06/23/21	06/24/21	07/12/21	No	7/13/2021		8/9/2021	
Proskin	619 David Ave.	93.18 - 20	Council Extended Compliance Date	07/16/21	07/16/21	08/09/21		08/10/21			
Tollefson	451 Maria Ave.	93.18, 21, 65, 95:02-05	Accumulation, Fence, Dog at large, Chickens, Open Burning	03/16/21			Yes & No				

2021 Nuisance List

Address	City of Hamburg Ordinance #	Nature of Complaint	Date Mailed	Date Posted	Date to Follow-up	Council Meeting Date	Council Decision
320 Sophia	93.18	Peace & Safety (messy yard & extend permit)	06/23/21	06/24/21	07/12/21	07/13/21	
320 Sophia	93.18	Council Extended Compliance Date	07/16/21	07/16/21	08/09/21	08/10/21	
625 Kim Ave.	93.19	Nuisance Parking & Storage	03/16/21		04/09/21	said they are putting in gravel	
625 Kim Ave.	93.19	2nd Warning	06/23/21	6/24/2021	07/12/21	7/13/2021	
625 Kim Ave.	93.19	Council Extended Compliance Date	07/16/21	07/16/21	08/09/21	8/10/2021	
619 David Ave.	93.18 - 20	Peace & Safety, Parking/Storage (too many vehicles), Inoperable Motor Vehicle (Tabs)	03/16/21		04/09/21		
619 David Ave.	93.18 - 20	2nd Notice	06/23/21	06/24/21	07/12/21	7/13/2021	
619 David Ave.	93.18 - 20	Council Extended Compliance Date	07/16/21	07/16/21	08/09/21	08/10/21	
400 Henrietta	93.48	Weeds (around house foundation)	08/04/21		08/16/21		
881 Park	93.19	Nuisance Parking & Storage	03/16/21		04/09/21	laying gravel	
881 Park	93.19, 93.48	Nuisance Parking, Weeds (entire property & impeding William St.)	08/04/21		08/16/21		
841 Park Ave.	93.48	Weeds (around house foundation)	08/04/21		08/16/21		
480 Brad St.	93.48	Weeds (both sides of twinhouse)	08/10/21				
480 Brad St.	93.48	Weeds	08/04/21				
480 Brad St.	93.48	Weeds	08/04/21	8-9-2021			Renters said owner is responsible for lawns
421 Henrietta	93.19, 93.20	Nuisance Parking & Storage, Inoperable Vehicle	04/27/21				
421 Henrietta	93.19, 93.20, 93.48	2nd Notice Nuisance Parking & Storage, Inoperable Vehicle (Tabs), 1st Notice Weeds (over sidewalk)	08/04/21		09/14/21		
510 Jacob St.	93.48	Weeds (Next to driveway)	08/10/21		08/23/21		



MEMORANDUM

DATE: August 10, 2021

TO: Honorable Mayor and City Council Members
Jeremy Gruenhagen, City Administrator

FROM: Corrin Bemis, Consultant Planner

SUBJECT: **Comprehensive Plan Amendments – Public Hearing Required**

Council Should Consider the Following:

Motion to adopt Resolution 2021-05 approving the text amendment to the Land Use chapter of the 2040 Comprehensive Plan.

Comprehensive Plan Requirements

The Comprehensive Plan and all its amendments must reflect the adopted regional policies in the Metropolitan Council's system and policy plans. Local planning efforts are linked to the larger regional infrastructure of parks and trails, road networks, and wastewater infrastructure, and the City's plan must conform to the regional vision. Minnesota State Statute requires cities to notify adjacent governments of proposed Comprehensive Plan text amendments. On June 11, 2021, consultant staff sent notices to Young America Township, Carver County, and Carver County Watershed Management Organization.

Consultant staff has received comments back from each agency. Carver County and Carver County Watershed Management Organization's comments are included in Attachment D. Young America Township did not provide any comments in response to the Comprehensive Plan Amendments.

Background

The City of Hamburg recently adopted ordinances to annex four parcels of land and must now assign each a future land use under Chapter 2: Land Use of the Hamburg Comprehensive Plan. The four properties are Parcels 45.0282010, 45.9990100, 45.0281401, and 45.0280210.

Plan Review

Consultant Staff has reviewed the Land Use chapter in the Comprehensive Plan and determined that the best location to add the proposed language would be in the Future Land Use Section. Table 2.12 – Planned Land Use Characteristics and Figure 2.2 – Future Land Use will be updated to reflect the three recent annexations. Parcel 45.0282010, the Trebesch property, will be guided Park, Recreation, or Preserve. Parcel 45.9990100, the railroad property, will be guided Railway. Parcel 45.0280210, the parking lot property on the east side of the city, will be guided Industrial

& Utility. Parcel 45.0281401, the stormwater pond, will be guided Park, Recreation, or Preserve. A redlined and a clean version of the Land Use chapter are included in Attachments A and B.

Next Steps

Following City approvals, Consultant Staff will submit the amendment to the Metropolitan Council for review and approval.

Notice and Public Comments

Notice was published in the newspaper on July 1, 2021. Consultant Staff has not received any letters, e-mails, or telephone calls from property owners or residents in regards to this planning case. A public hearing for the Comprehensive Plan Amendments was held at the July 13, 2021 City Council meeting.

Council shall Consider

Staff has provided the following motion language options for the City Council to consider.

1. **Approval**: Motion to adopt resolution 2021-05 approving a text amendment to the Land Use Chapter of the 2040 Comprehensive Plan, based the report submitted to the City Council on July 13, 2021.
2. **Approval with amendments**: Motion to adopt resolution 2021-05 approving a text amendment to the Land Use Chapter of the 2040 Comprehensive Plan with amendments, based on the report submitted to the City Council on July 13, 2021.
3. **Denial**: Motion to *deny* the text amendment to the Land Use Chapter of the 2040 Comprehensive Plan, based on the following findings of fact: *the City Council should identify findings to deny should specifically reference the reasons for denial and why those reasons cannot be mitigated.*
4. **Table**: Motion to *table* the text amendment to the Land Use Chapter of the 2040 Comprehensive Plan for the following reasons: *the City Council should identify a specific reason and/or information request should be included with a motion to table.*

Attachments

- A. 2040 Comprehensive Plan Land Use Chapter Redlines
- B. 2040 Comprehensive Plan Land Use Chapter Clean
- C. Resolution 2021-05
- D. Carver County and Carver County WMO Comments

Future Land Use

Figure 2.2 shows the planned land use for all property in Hamburg. **Table 2.12** summarizes the planned land uses by category shown on the map. The planned future land uses shown on this map reflect previous community planning efforts as well as desired updates identified as part of the 2018 Comprehensive Plan Update process. The future land use is consistent with the population, household, and employment projections shown in **Table 2.1**.

Compared with the 2030 plan, the future land use guidance for Hamburg is very similar. The most significant change is the removal of guidance for areas outside the city. Due to lower growth forecasts than in the past, the full amount of Hamburg’s growth through 2040 is anticipated to be within existing city limits. This is also consistent with the limited available capacity of Hamburg’s sewage treatment system. Additionally, there is a small annexation planned on the western edge of the community, as described in the Industrial section below. Other than that, most changes have been relatively incremental, as growth sites largely are infill within the city.

The City has identified a 1.76 acre parcel to the west of the city that is guided for industrial. While the intent is to annex the site in the near term, there is currently no orderly annexation agreement with the township. Because of this, the property has been excluded from the calculations of developable area. The future land use is based on the existing footprint of the city limits.

Table 2.12 – Planned Land Use Characteristics				
Land Use	Total Acres	Percent of Total	Developable Acres	Percent of Total
Industrial and Utility	7.0 8.0	6%	2.3	17%
Institutional	2.8	2%	0.0	0%
Mixed Use*	6.0 6.9	4% 5%	6.0	45%
Medium Density Residential	5.4 6.6	3% 5%	3.4	25%
Park, Recreation, or Preserve	23.5	27% 18%	0.0	0%
Low Density Residential	81.1	56% 62%	1.8	13%
Railway	2.5 1.9	2%	0.0	0%
Total	128.4	100%	13.6	100%

*Mixed use is guided for both development and redevelopment

Figure 2.2: Future Land Use

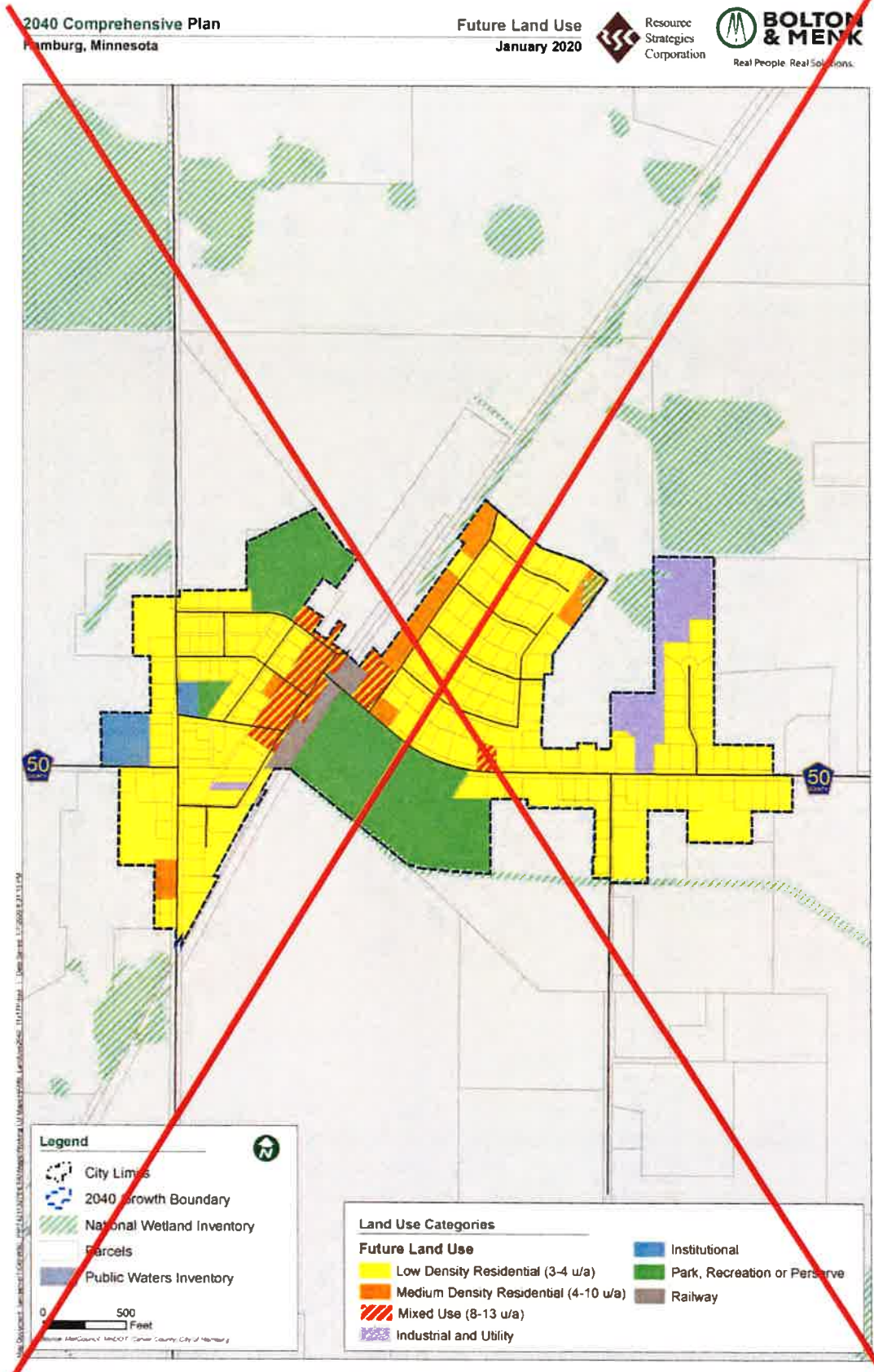
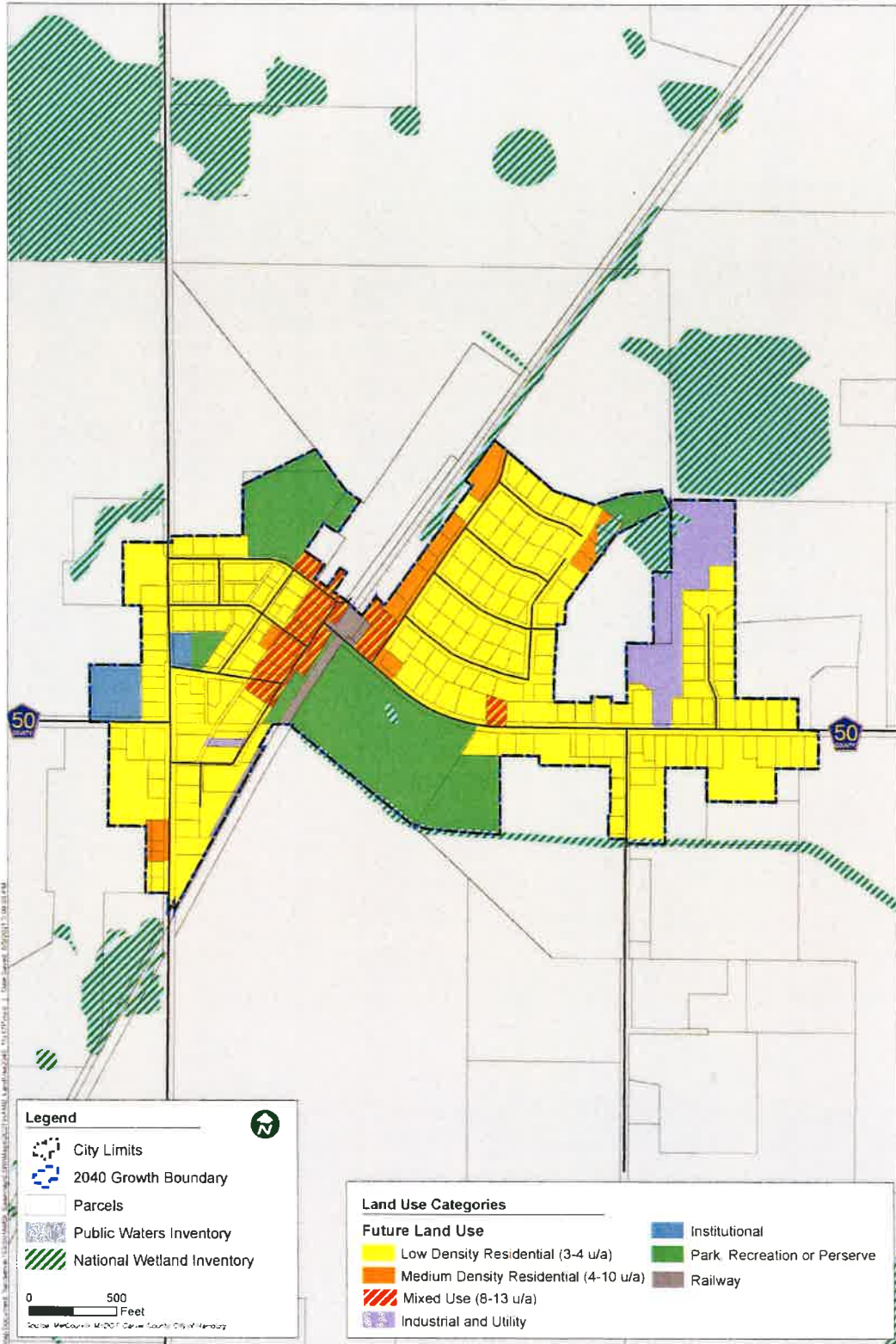


Figure 2.2: Future Land Use



The 2040 land use map shows the planned land use for all property in Hamburg. **Table 2.13** summarizes the guided land uses by stage shown on **Figure 2.2**. These calculations were based off minimum densities in residential and commercial land uses. It is projected that all land within the 2040 growth boundary will fully develop or redevelop by 2040. Developing at or near the maximum land use intensity will help preserve available, developable land to meet projected needs.

Table 2.13 – Total Guided Land Use Acres, Developable and Non-Developable								
Category	2015 (Current)		2020		2030		2040	
	Developable	Non-Developable	Developable	Non-Developable	Developable	Non-Developable	Developable	Non-Developable
Low Density Residential	1.8 (1.4%)	80.1 (62.4%)	1.5 (1.1%)	80.4 (62.7%)	1.1 (0.9%)	80.8 (62.9%)	0.8 (0.6%)	81.1 (63.2%)
Medium Density Residential	3.4 (2.7%)	1.6 (1.2%)	2.9 (2.3%)	2.1 (1.6%)	2.2 (1.7%)	2.8 (2.2%)	1.4 (1.1%)	3.6 (2.8%)
Mixed Use*	6.0 (4.7%)	0.0 (0.0%)	3.7 (2.9%)	2.3 (1.8%)	2.2 (1.7%)	3.9 (3.0%)	0.5 (0.4%)	5.5 (4.3%)
Industrial	2.3 (1.8%)	4.4 (3.4%)	1.3 (1.0%)	5.4 (4.2%)	0.6 (0.5%)	6.0 (4.7%)	0.1 (0.1%)	6.6 (5.1%)
Park, Recreation, or Preserve	0 (0.0%)	23.4 (18.3%)	0 (0.0%)	23.4 (18.3%)	0 (0.0%)	23.4 (18.3%)	0 (0.0%)	23.4 (18.3%)
Institutional	0 (0.0%)	2.8 (2.2%)	0 (0.0%)	2.8 (2.2%)	0 (0.0%)	2.8 (2.2%)	0.0 (0.0%)	2.8 (2.2%)
Railway	0 (0.0%)	2.5 (1.9%)	0 (0.0%)	2.5 (1.9%)	0 (0.0%)	2.5 (1.9%)	0 (0.0%)	2.5 (1.9%)
Total	13.6 (10.6%)	114.8 (89.4%)	9.4 (7.3%)	119.0 (92.7%)	6.1 (4.8%)	122.3 (95.2%)	2.8 (2.2%)	125.5 (97.8%)

*Almost all areas noted in the future land use plan as Mixed Use are currently developed; the “developable” acres listed for Mixed Use is the total mixed-use acreage identified in the Future Land Use plan, minus non-developable areas (wetlands). Staged development for Mixed Use areas is anticipated to be redevelopment, except for two currently vacant parcels. Timing of redevelopment estimated based on forecasted growth, housing needs, and current market factors.

The following land use descriptions will be used for planning purposes and guiding future land use.

Low Density Residential

The purpose of this designation is to encourage flexibility in housing types that are low density in nature. This land use category accommodates attached and detached single family homes at an overall minimum net density of three units per acre where public sanitary sewer and water service is available. Generally this is guided for 3-4 units per acre.

The City encourages a mix of low density housing types and ownership options to provide housing choice for all age and income groups. The existing zoning district that is applicable to the low density land use category is R-1 single family district.

Future Land Use

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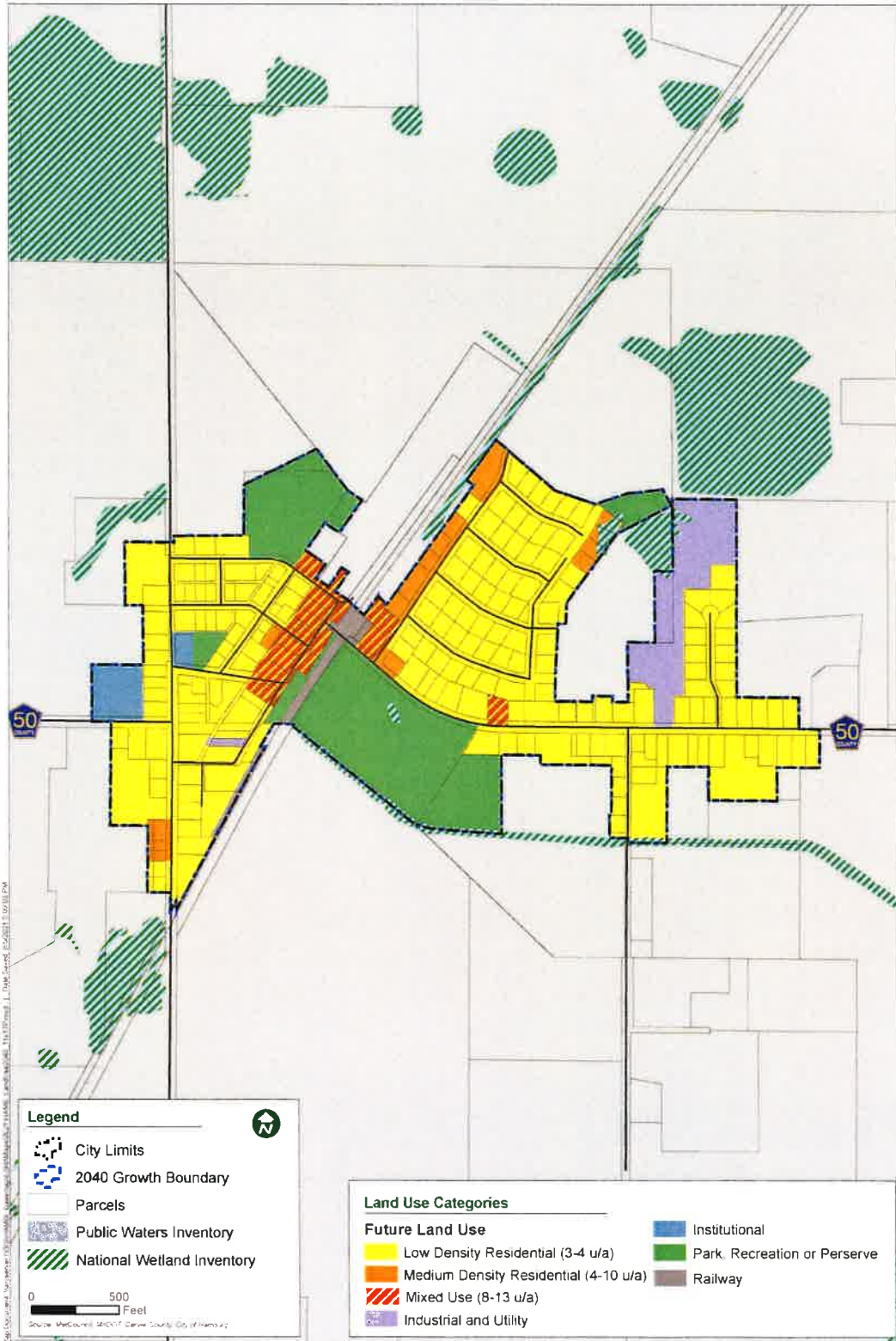
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Park, Recreation, or Preserve	23.5	18%	0.0	0%
Low Density Residential	81.1	62%	1.8	13%
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Park, Recreation, or Preserve	0 (0.0%)	23.4 (18.3%)	0 (0.0%)	23.4 (18.3%)	0 (0.0%)	23.4 (18.3%)	0 (0.0%)	23.4 (18.3%)
Institutional	0 (0.0%)	2.8 (2.2%)	0 (0.0%)	2.8 (2.2%)	0 (0.0%)	2.8 (2.2%)	0.0 (0.0%)	2.8 (2.2%)
Railway	0 (0.0%)	2.5 (1.9%)	0 (0.0%)	2.5 (1.9%)	0 (0.0%)	2.5 (1.9%)	0 (0.0%)	2.5 (1.9%)
Total	13.6 (10.6%)	114.8 (89.4%)	9.4 (7.3%)	119.0 (92.7%)	6.1 (4.8%)	122.3 (95.2%)	2.8 (2.2%)	125.5 (97.8%)

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The City encourages a mix of low density housing types and ownership options to provide housing choice for all age and income groups. The existing zoning district that is applicable to the low density land use category is R-1 single family district.

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2021-05**

**A RESOLUTION AMMENDING CHAPTER 2: LAND USE OF THE CITY OF
HAMBURG 2040 COMPREHENSIVE PLAN**

WHEREAS, The Comprehensive Plan provides guidance to the City of Hamburg, and

WHEREAS, when the Comprehensive Plan is inconsistent with visions, goals and desired policies for property within the City of Hamburg, comprehensive plan amendments are required, and

WHEREAS, the Metropolitan Council reviews comprehensive plan amendments to ensure any regional utility system can accommodate a revision to planned land uses within the 7-County Metro Area, and

WHEREAS, the City of Hamburg has scheduled a public hearing and properly noticed the comprehensive plan amendment, and

WHEREAS, the City of Hamburg has recently adopted ordinances to annex four parcels of land and must now assign each a future land use under Chapter 2: Land Use of the Hamburg Comprehensive Plan.

THEREFORE, BE IT RESOLVED, that Parcel 45.0282010 is guided as Park, Recreation, or Preserve;

THEREFORE, BE IT RESOLVED, that Parcel 45.9990100 is guided as Railway;

THEREFORE, BE IT RESOLVED, that Parcel 45.0281401 is guided as Park, Recreation, or Preserve;

(Park)

THEREFORE, BE IT RESOLVED, that Parcel 45.0280210 is guided as Industrial and Utility;

THEREFORE, BE IT FURTHER RESOLVED, that the text and figure amendments to the Hamburg 2040 Comprehensive Plan are adopted and are effective as of the date of this resolution.



I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this ~~13th day of July~~, 2021.

10th day of August

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer





Public Services Division
Planning and Water Management Dept
Government Center - Administration Building
600 East 4th Street
Chaska, Minnesota 55318
Phone: (952)361-1820
Fax: (952)361-1828
www.co.carver.mn.us

Memo

To: Corrin Bemis, Consulting Planner, City of Hamburg
Harry Davis, Consulting Planner, City of Hamburg
From: Adriana Atcheson, Planning and Water Management
Date: July 12, 2021
Re: Proposed Comprehensive Plan Amendment – City of Hamburg
CC: Paul Moline, Angie Stenson

Enclosures: none

Carver County has the following comments concerning the City of Hamburg's 2040 Comprehensive Plan amendment for the annexation of 3 parcels of land:

CCWMO

1. Area 2 appears to be zoned Multiple-Family Residential. The area is currently a stormwater/drainage BMP per plans submitted in 2018. If the treatment basin is proposed to be removed, an alternate plan should be submitted, or perhaps the land use designation should be different.
2. As the project continues to move forward, opportunities should be considered to minimize impacts on water resources by meeting WMO requirements. Carver County encourages the City of Hamburg to consider the following as the project moves forward:
 - Meeting stormwater and wetland requirements of the Carver County WMO will be required.
 - Involving CCWMO staff early in the site planning process can help streamline the permitting process.

Public Works

1. Parcel ID #459990100 includes a piece of County State Aid Highway (CSAH) 50. County Public Works requires further review of the annexation agreement and documentation related to highway easement for this parcel.
2. In addition to the parcel referenced above, portions of the proposal include parcels adjacent to CSAH 50, such as Parcel ID #450282010. Coordination and review with County Public Works is required for any platting or permitting on parcels adjacent to County right of way.

Thank you for considering Carver County's comments. You are welcome to contact me for further clarification.

Sincerely,

A handwritten signature in cursive script that reads "A Atcheson". The ink is light and the signature is centered below the word "Sincerely,".

Adriana Atcheson, Planner
Carver County Planning & Water Management



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Fwd: FW: 21.0958HS.pdf

Harry Davis <Harry.Davis@bolton-menk.com>
To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Tue, Aug 10, 2021 at 9:25 AM

Jeremy,

I am seeing a lot of issues with the proposed properties:

- They do not meet lot size (10,000 sq ft min) and lot width (90- or 68.5-ft min) requirements.
- The proposed house does not meet any setback requirements (30-ft front setback [from ROW line]; 15-ft side; 35-ft rear).
 - There are possible exemptions to the front yard requirement, but they would need to provide proof under Chapter 160A, Section D, Subd. 3

The two issues above can be settled by a variance that meets code requirements. I am not seeing any practical difficulty with the existing property, so I will need the applicant to provide more information.

If they do move forward, this project looks like a minor subdivision.

Harry

Harry Davis, AICP

Planner II

Bolton & Menk, Inc.

12224 Nicollet Avenue

Burnsville, MN 55337

Mobile: 952.529.0053

Bolton-Menk.com

From: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>
Sent: Thursday, August 5, 2021 4:12 PM
To: Harry Davis <Harry.Davis@bolton-menk.com>
Subject: Fwd: FW: 21.0958HS.pdf

Harry,

Please review the attached survey for Greg Peterson and Mary Wilson. They would like to subdivide the lot and build a house on the Northside of the lot.

Fwd: FW: 21.0958HS.pdf

Harry Davis <Harry.Davis@bolton-menk.com>
To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Tue, Aug 10, 2021 at 10:56 AM

Jeremy,

Hamburg's variance section is outdated and does not meet state requirements, so I will attempt to provide a consolidated and complete list of what is needed for a variance:

*Note: it seems like the applicant is asking for a setback variance as well as lot area. If they want to do a variance all in one go, the variances they need for the subdivision of land are lot width and lot area (see previous email). The second set of variances are for setbacks for the construction of a house. Usually you want to have the property be set before you start talking about what you want to build on it. We can accommodate doing all the variances in one, but that puts a lot more risk on the applicant and that's more they have to do without any guarantee that it will be approved.

- Variance requirements (from [Minn. Stat. § 462.357, subd. 6](#)):
 - Variances shall only be permitted when they are:
 - in harmony with the general purposes and intent of the ordinance;
 - the variances are consistent with the comprehensive plan;
 - when the applicant for the variance establishes that there are practical difficulties in complying with the zoning ordinance. "Practical difficulties," as used in connection with the granting of a variance, means:
 - that the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
 - the plight of the landowner is due to circumstances unique to the property not created by the landowner;
 - and the variance, if granted, will not alter the essential character of the locality.
 - Economic considerations alone do not constitute practical difficulties.
 - Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.
 - The board or governing body as the case may be may impose conditions in the granting of variances.
 - A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.
- Variance submittal requirements and process:
 - An application for a variance shall be filed with the zoning officer stating the practical difficulties, including exceptional conditions and the peculiar difficulties claimed, along with the following information:
 - A map or plat of the property which shows all lot lines, existing and proposed structures, driveways and parking areas, and any significant topographical features and mature trees;
 - Evidence of ownership or an interest in the property,
 - The fee required by chapter 30 of the code of ordinances; and
 - Other information as may be required by the city.
 - In this case, I would want to see:
 - A letter describing practical difficulties and how this proposal meets variance requirements above
 - House plans and elevations of the proposed structure
 - Planning Commission review:
 - All variance applications shall be referred to the Planning Commission, which shall hold a public hearing.
 - The Zoning Officer shall publish a notice of the public hearing in the official newspaper at least ten (10) days prior to the date of the hearing.
 - The Commission shall make its recommendation to the City Council after consideration of a complete application for the variance request or any continuance which is not appealed by the applicant.
 - City Council review and action:
 - The City Council shall consider the Planning Commission's recommendation and may hold whatever hearing it deems advisable.
 - The City Council shall act upon the variance request within sixty (60) days of submission of a complete application or such longer period agreed to by the applicant.
 - The city may take an additional sixty (60) days for a decision upon notifying the applicant of the reasons for such an extension.

- If the City Council fails to make a timely decision, the variance request will be deemed to have been approved.
- Variance limits
 - Any variance granted by the city shall run with the land and shall be perpetual unless prior to December 31 of the year following the year of approval and no building permit has been issued or substantial work performed on the project that is subject to the variance, in which case the variance shall be null and void.
 - The City Council may extend the period for construction upon finding that the interest of the owners of neighboring properties will not be adversely affected by such extension.

Have the applicant review the state statute for practical difficulties. They should also review code requirements for R-2 (Chp 160A, Section E, Subd 5) and exemptions for the front yard setback (Chp 160A, Section D, Subd. 3) to see if they meet any of them.

Sincerely,

Harry Davis

Harry Davis, AICP

Planner II

Bolton & Menk, Inc.

12224 Nicollet Avenue

Burnsville, MN 55337

Mobile: 952.529.0053

Bolton-Menk.com

Subd. 6. Appeals and adjustments.

Appeals to the board of appeals and adjustments may be taken by any affected person upon compliance with any reasonable conditions imposed by the zoning ordinance. The board of appeals and adjustments has the following powers with respect to the zoning ordinance:

(1) To hear and decide appeals where it is alleged that there is an error in any order, requirement, decision, or determination made by an administrative officer in the enforcement of the zoning ordinance.

(2) To hear requests for variances from the requirements of the zoning ordinance including restrictions placed on nonconformities. Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance and when the variances are consistent with the comprehensive plan. Variances may be granted when the applicant for the variance establishes that there are practical difficulties in complying with the zoning ordinance. "Practical difficulties," as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems. Variances shall be granted for earth sheltered construction as defined in section 216C.06, subdivision 14, when in harmony with the ordinance. The board of appeals and adjustments or the governing body as the case may be, may not permit as a variance any use that is not allowed under the zoning ordinance for property in the zone where the affected person's land is located. The board or governing body as the case may be, may permit as a variance the temporary use of a one family dwelling as a two family dwelling. The board or governing body as the case may be may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

Subd. 6a. Normal residential surroundings for persons with disabilities.

It is the policy of this state that persons with disabilities should not be excluded by municipal zoning ordinances or other land use regulations from the benefits of normal residential surroundings. For purposes of subdivisions 6a through 9, "person" has the meaning given in section 245A.02, subdivision 11.

4. When any lawful non-conforming use of any structure or land in any district, has been changed to a conforming use, it shall not thereafter be changed to a non-conforming use.
5. A lawful non-conforming use of a structure or land may be changed to a similar non-conforming use or to another non-conforming land use of lesser intensity if it is found to be in the public interest upon review and approval by the City Council. In all instances, the applicant has the burden of proving that the proposed land use is similar or less intense than the exiting nonconforming land use. Once a structure or parcel of land has been placed in a nonconforming use of less intensity, it shall not return to a more intensive non-conforming use.
6. Normal maintenance of a building or other structure containing or related to a lawful non-conforming use is permitted, including necessary nonstructural repairs and incidental alterations which do not extend or intensify the non-conforming use.

Subdivision 3. **Lot and Yard Provisions and Exceptions**

A. Lot Requirements:

1. A lot of record shall be deemed a buildable lot for single-family residential detached dwellings even though the lot area and/or dimensions are less than those required for the district provided as follows:
 - a. The area of such lot is not less than fifty (50) feet by one hundred (100) feet.
 - b. It fronts on a public street for at least forty (40) feet.
2. No more than one (1) principle building shall be located on a lot, except in the case of Planned Unit Developments as provided for in section E of this ordinance.
3. If two (2) or more lots are in single ownership and if all or parts of the lots do not meet the width and area requirements of this ordinance, the contiguous lots shall be considered to be an undivided parcel for the purpose of this ordinance.

B. Yard and Setback Requirements and Exceptions:

1. No required yard or open space allocated to a structure or parcel of land in compliance with this ordinance shall be used to satisfy yard, other open spaces, or minimum lot area requirements for any other structure or land.
2. On double frontage and corner lots, the required front yard setback shall be provided on both streets.
3. The following shall be exceptions on minimum yard requirements:
 - a. Detached retaining walls that are less than five (5) in height, including staged walls which cumulatively do not exceed five (5) feet in height; patio slabs; public utility and poles; mail boxes; hedges; recreation equipment; and means of access such as sidewalks, driveways, and steps unattached to a structure may occupy any part of a required front, side or rear yard setback.
 - b. Chimneys, flues, belt courses, leaders, sills, pilaster, lintels, cornices, eaves, gutters, and ornamental features may extend into a required yard by a distance not to exceed two (2) feet.
 - c. Yard lights and signs may extend into a required yard by a distance not to exceed three (3) feet.
 - d. **Front yard setback exceptions:**
 - 1.) The front yard setback in the R-1 Single Family Residential District may be reduced in recognition of development existing prior to the adoption of this ordinance, provided the following conditions are met:

- a.) The property is located within a platted block or subdivided area where there are existing dwellings located on fifty (50) percent or more of the parcels within the block or located between two (2) streets.
 - b.) The minimum front yard setback of the property may be reduced to the average of the front yard setbacks of the existing dwellings noted in a.) above, but in no case shall be less than fifteen (15) feet.
- 2.) Balconies may extend into the required front yard by a distance not to exceed a distance of four (4) feet, provided the balcony is seven (7) feet or more above grade at building line.
 - 3.) Steps, driveways, stoops and uncovered porches that are located below the second-floor level of the principle building may extend into the required front yard by a distance not to exceed a distance of four (4) feet.
- e. Side yard setback exceptions: Terraces, steps, uncovered porches or stoops that are below the second-floor level of the principle building may extend into the required side yard by a distance not to exceed a distance of four (4) feet.

Subdivision 4. Single Family Detached Residential Dwelling Unit Requirements

- A. All dwellings, including manufactured homes, shall have a depth of at least twenty-two (22) feet for at least fifty (50) percent of their width. All dwellings, including manufactured homes, shall have a width of at least twenty-two (22) feet for at least fifty (50) percent of their depth.
- B. All dwellings shall have a permanent foundation in conformance with the State Building Code.
- C. All dwellings shall be designed to fit the natural topographic contours of the property where it will be located.

Subdivision 5. Height Exceptions

- A. Height limitations established in the A-1 Restricted Agriculture, R-1 Single Family Residential District, and R-2 Multiple Family District may be increased by fifty (50) percent when applied to the following:
 - 1. Personal receive only satellite dish antennas, other personal antenna devices, and amateur radio devices.
 - 2. Spires, steeples and belfries on religious and educational institutions or public uses containing uninhabitable space
 - 3. Chimneys
 - 4. Flag poles
 - 5. Public water towers
 - 6. Wind mills used in conjunction with agricultural uses
 - 7. Telecommunications facilities, except as modified by B. below.
- B. The height of telecommunication facilities in any district are permitted up to 75' feet on existing structures. Telecommunication facilities that exceed 75' on an existing structure or are freestanding shall require a conditional use permit in all zoning districts.

City of Hamburg Land Use Application

Applicant Information:

Name <i>Greg Peterson/Marilyn Wilson</i>	Address <i>152 Jacob St</i>	City <i>Hamburg</i>	State/Zip <i>MN 55339</i>
Home Phone <i>952+412-6569</i>	Email <i>Ashleysophia2011@yahoo.com</i>	Cell <i>Same</i>	Other Phone

Location of Property: (attach a separate sheet if necessary)

Street Address if known: <i>154 Jacob St</i>	Addition:
Property ID# <i>45.0750132</i>	Lot: Block:
Type of Use:	Property Size: (acres or square feet)

Property Owner Information:

Do you Own the Property? Yes No (if no please fill in the information below)

Owners Name(s) <i>Greg Peterson</i>	Address <i>152 Jacob St</i>	City <i>Hamburg</i>	State/Zip <i>MN 55339</i>
Home Phone —	Fax —	Cell <i>952+412-6569</i>	Other Phone —

Land Use Request & Fee Amt: (please check any that apply)

<input checked="" type="checkbox"/>	Variance	\$300.00	<input checked="" type="checkbox"/>	Minor Subd 3 or less - \$300.00
	Conditional Use	\$300.00		Subd. Sketch Plan - No Fee
	Land Disturb/Fill	\$50.00		Subd Prel. Plat - \$300/+\$5 per lot
	Rezoning	\$300.00		Subd Final Plat - \$300/+\$5 per lot
	Comp Plan Amend	\$300 ea.		Park Dedication Fees - 10% Land or \$300 per lot
	Other: _____			Subd Deposit for Prof. fees - \$1,000.00

Brief Description of Request (Please attach a site plan showing existing and proposed feature. Attach separate sheets if necessary, including Variance Rationale, if necessary):

- 1) Subdivide lot per survey
- 2) Requesting 11 foot Variance
- 3) Total sq ft for buildable lot

NOTICE OF FEES: The Property Owner and Applicant shall reimburse the city for all costs that it incurs in reviewing, investigating, and administering the application for land use permit[s] in amounts provided in the Fee Schedule. Such Costs may include, but are not limited to, direct city payroll and overhead costs, fees paid to consultants and other professionals, including attorneys and engineers, and the cost of printing, mailing and supplies. These Fees are due immediately upon billing by the City. Bills shall be mailed to the address above and shall also be emailed. The city shall provide, upon request, an itemized statement of the various costs incurred by the city. The city may deny final action on a land use application and/or rescind prior action until all Fees are paid; unless the provisions of Minn. Stat. 462.353, Subd. 4(d) are utilized and the deposit contemplated therein is made. The city may require additional deposits, if deemed necessary.

CERTIFICATE OF SURVEY

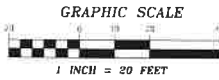
~for~ Greg Peterson

~Part of~ **Outlot 8, CITY OF HAMBURG & PT. OF NE1/4-NE1/4, Sec. 32-115-26**
Carver County, MN
152 Jacob Street, Hamburg, MN

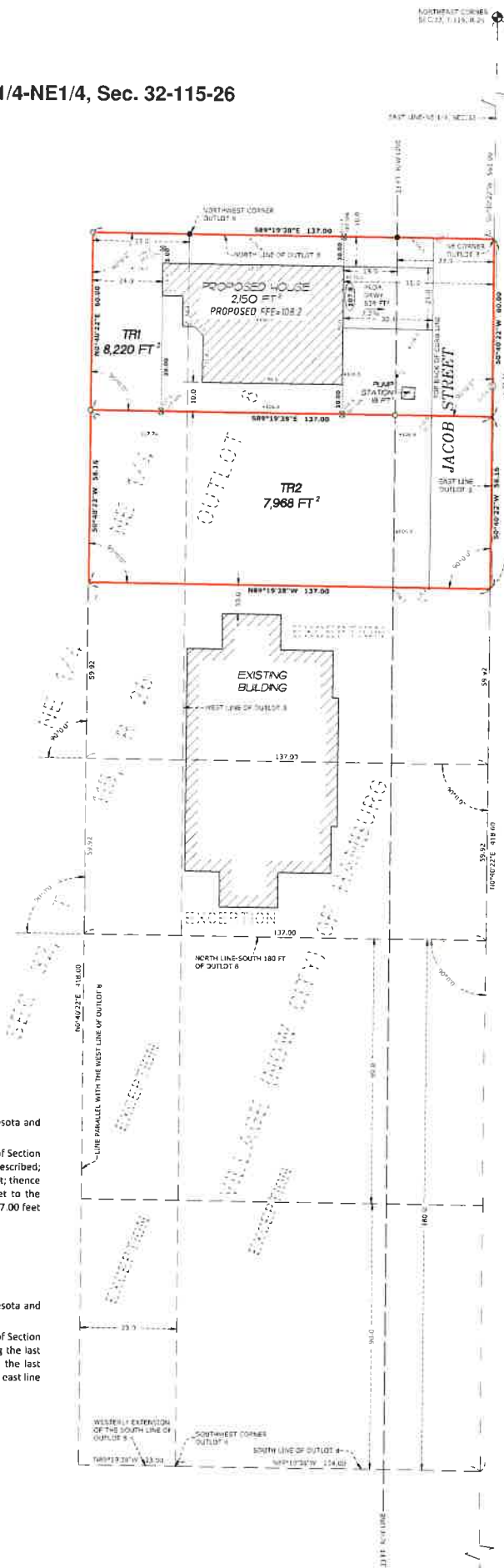


- LEGEND**
- DEVIATED IRON MONUMENT FOUND
 - DEVIATED IRON MONUMENT SET
 - DEVIATED BRONZE UGRO ELEVATION
 - DEVIATED EXISTING ELEVATION
 - DEVIATED DIRECTION OF DAMAGE
 - DEVIATED METAL OFFSET BRUSH SET
 - DEVIATED SANITARY SEWER MANHOLE

SEAS ON GRADE
PROPOSED ELEVATIONS
 TOP OF WALL AND FFE = 109.2
 GARAGE FLOOR AT FRONT = 107.0



- 1 BUILDER TO VERIFY - HOUSE DIMENSIONS, SEWER DEPTH AND FOUNDATION DEPTH
- 2 DRIVEWAYS ARE SHOWN FOR GRAPHIC PURPOSES ONLY. FINAL DRIVEWAY DESIGN AND LOCATION TO BE DETERMINED BY CONTRACTOR.
- 3 FINISHED GRADE ADJACENT TO HOME SHALL BE 5 FEET BELOW TOP OF BLOCK EXCEPT AT DRIVEWAY AND PATIO.



TRACT 1 PROPOSED DESCRIPTION

Part of the Northeast Quarter of the Northeast Quarter of Section 32, Township 115, Range 26, Carver County, Minnesota and part of Outlot 8, VILLAGE (now City) OF HAMBURG, according to the record plat thereof, described as follows:

Commencing at the northeast corner of said Section 32; thence southerly along the east line of said Northeast Quarter of Section 32, a distance of 561.00 feet to the northeast corner of said Outlot 8 and the point of beginning of the tract to be described; thence continuing southerly, along the last described line and along the east line of said Outlot 8, a distance of 60.00 feet; thence westerly perpendicular to the last described line 137.00 feet; thence northerly parallel with said east line 60.00 feet to the intersection of the westerly extension of the north line of said Outlot 8; thence easterly, along the last described line 137.00 feet to the point of beginning.

This tract contains 8,220 square feet and is subject to any and all easements of record.

TRACT 2 PROPOSED DESCRIPTION

Part of the Northeast Quarter of the Northeast Quarter of Section 32, Township 115, Range 26, Carver County, Minnesota and part of Outlot 8, VILLAGE (now City) OF HAMBURG, according to the record plat thereof, described as follows:

Commencing at the northeast corner of said Section 32; thence southerly along the east line of said Northeast Quarter of Section 32, a distance of 621.00 feet to the point of beginning of the tract to be described; thence continuing southerly, along the last described line and along the east line of said Outlot 8, a distance of 58.16 feet; thence westerly perpendicular to the last described line 137.00 feet; thence northerly parallel with said east line 58.16 feet; thence easterly, perpendicular to said east line 137.00 feet to the point of beginning.

This tract contains 7,968 square feet and is subject to any and all easements of record.

NOTES

- Field survey was completed by E. G. Rud and Sons, Inc. on 07/22/2021
- Bearings shown are on an assumed datum.
- Parcel ID Number: 40759169
- This survey was prepared without the benefit of title work. Additional easements, restrictions and/or encumbrances may exist other than those shown hereon.
- Survey subject to review upon receipt of a current title commitment or an attorney's title opinion.
- Easements shown are per record deed Warranty Deed Doc. No. 2622138 and of outlots previously conveyed Warranty Deed Doc. No. A693056.

E. G. RUD & SONS, INC.
 Professional Land Surveyors
 990 5th Avenue SE, Suite 2
 Hutchinson, MN 55350
 Tel. (320) 587-2025

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

KURT D. NELSON
 Date: SAUG21 License No. 45355

DATE OF SURVEY	07/24	EDR NO.	21-0118	DATE	08/02/21
CHECK BY	KDN	FIELD DRAW	JKW		
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					



Restoration Of City Water Service

Delta Dick <thedeltashow@gmail.com>
To: Jeremy Gruenhagen <HamburgCityHall@gmail.com>

Mon, Aug 9, 2021 at 5:42 AM

Jeremy,

You'll recall when I was a City Council Member, the City was having issues one winter with water service lines freezing up due to the lack of snow cover and the extended period of sub-zero temperatures.

The property at 152 Jacob, owned by our neighbors, Greg Peterson/Marilyn Wilson, was one of the properties whose water service line froze up.

You'll further recall that instead of the City spending thousands and thousands of dollars digging up Jacob Street as well as the Peterson/Wilson property to resolve their issue, I suggested that, instead; as our incoming water service lines shared a common wall, the City retain a plumber to temporarily connect their property water supply to our (flowing) water service service line to provide them with City water service.

As you are aware, that 'concept' that I came up with provided City water service to their property, didn't require Jacob Street, or their property to be dug up, thereby saving Hamburg residents several thousand of their hard-earned, precious Hamburg Taxpayer dollars.

While that 'temporary fix' worked well, served its intended purpose, allowed us to accommodate our neighbors in their the unfortunate situation and saved Hamburg residents thousands of dollars as well, while it is no longer necessary, it is still connected, several years later.

While this hasn't been a problem to this point, I see by reviewing the City Council Meeting Agenda for August 10th (tomorrow), a variance has been requested to the properties involved at 152 and 154 Jacob Street.

It is my understanding that if the variance is approved, the current ownership of the property at 152 Jacob Street is eventually going to be relinquished by Mr. Peterson and Ms. Wilson to Ms. Wilson's son, Zachary Wilson.

In view of this fact, I request that the 'temporary 'fix' that was installed several years ago that allowed water to be supplied from our water service at 150 Jacob to the property at 152 Jacob Street, be removed at a time mutually convenient to the ownership of both properties and at no expense to the property owners of either property.

While this request is NOT immediate in nature, it being completed in a timely fashion will be appreciated. A copy of this e-mail has/will be provided to Mr. Peterson and Ms. Wilson.

Thank you in advance for your anticipated cooperation.

Richard Odoms
150 Jacob Street
Hamburg, Minnesota 55339
(612) 460-8212

BE SAFE !!

DON'T Drink & Drive; ***ALWAYS*** Wear Your Seat Belts

BE INFORMED !!

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Minnesota City of Just Over 500 Residents*

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BE ENTERTAINED !!

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www.247polkaheaven.com

New Shows Every

Wednesday Evening @ 7PM

then repeated

Invoice

INVOICE NO.

INVOICE DATE **7-23-21**

CUSTOMER ORDER NUMBER **#404**

Seller

SOLD TO: Name - City of Hamburg	SHIP TO: Dennis Ringdahl
Address - 181 Broadway Ave. P.O. Box 248	Wheatland, ND.
Phone - 952-467-3232	4081, 149th Ave SE
Hamburg, Mn. 55339	

SALESPERSON Dennis R.	SHIPPED VIA	TERMS	F.O.B.
------------------------------	-------------	-------	--------

QTY ORDERED	QTY SHIPPED	DESCRIPTION	UNIT	AMOUNT
	1	Bobcat Tool cat 5600 - 2007		
		(1885 Hrs est.)		
		AOW11101 - S/N		
		Selling with New Bobcat Bucket,	Total Sale	30,800
		CK No. 20694 Down money, =	\$	1,000
		Total, -	\$	29,800
		Seller = <i>[Signature]</i>		
		Buyer = <i>[Signature]</i>		



Application for Payment
(Unit Price Contract)
No. Nine (FINAL)

Eng. Project No.: HAMBU 148674

Location: Hamburg, Minnesota

Contractor <u>Maguire Iron, Inc.</u>	Contract Date <u>July 9, 2019</u>
<u>PO Box 1446</u>	
<u>Sioux Falls, SD 57101</u>	Contract Amount <u>\$ 1,173,000.00</u>

Contract for New 75,000 Gallon Elevated Water Storage Tank & Water Main Improvements

Application Date <u>June 11, 2021</u>	For Period Ending <u>June 10, 2021</u>
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Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
BASE BID						
WATER MAIN, SITE WORK, AND STREET IMPROVEMENTS						
Street, Curb and Gutter, Drainage Pipe, Driveways						
2021.501	MOBILIZATION	LUMP SUM	1.0	1.00	\$25,000.00	\$25,000.00
2101.524	CLEARING (16" TREE OR GREATER)	TREE	5.0	21.00	\$500.00	\$10,500.00
2101.524	GRUBBING (16" TREE OR GREATER)	TREE	5.0	21.00	\$500.00	\$10,500.00
2104.503	REMOVE CONCRETE CURB AND GUTTER	LIN FT	124.0	106.00	\$12.00	\$1,272.00
2104.503	SAWING BITUMINOUS PAVEMENT	LIN FT	337.0	384.00 *	\$4.75	\$1,824.00
2104.504	REMOVE BITUMINOUS DRIVEWAY	SQ YD	9.0	6.10	\$20.00	\$122.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	2,403.0	2,529.00 *	\$3.65	\$9,230.85
2105.504	GEOTEXTILE FABRIC, TYPE V	SQ YD	2,853.0	2,367.00	\$2.70	\$6,390.90
2105.507	COMMON EXCAVATION (P) (EV)	CU YD	1,409.0	1,427.30 *	\$19.92	\$28,431.82
2105.507	SUBGRADE EXCAVATION (EV)	CU YD	100.0	156.00	\$19.92	\$3,107.52
2118.509	AGGREGATE SURFACING, CLASS 5 (TEMPORARY)	TON	8.0	0.00	\$45.00	\$0.00
2123.610	INVESTIGATIVE EXPLORATION	HOUR	15.0	0.00	\$325.00	\$0.00
2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	30.0	3.00	\$126.00	\$378.00
2130.523	WATER (FOR DUST CONTROL)	MGAL	15.0	0.00	\$130.00	\$0.00
2130.523	WATER (FOR TURF)	MGAL	210.0	0.00	\$50.00	\$0.00
2211.507	AGGREGATE BASE, CLASS 5 (CV)	CU YD	1,446.0	1,464.30 *	\$44.45	\$65,088.14
2215.504	FULL DEPTH RECLAMATION (P)	SQ YD	340.0	340.00	\$10.00	\$3,400.00
2331.603	JOINT ADHESIVE (MASTIC)	LIN FT	124.0	584.00	\$10.00	\$5,840.00
2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	74.0	152.00	\$10.00	\$1,520.00
2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,C) (SPWEA240C)	TON	390.0	329.50	\$88.00	\$28,996.00
2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B) (SPWEA240B)	TON	2.0	1.00	\$625.00	\$625.00
2360.509	TYPE SP 12.5 NON-WEARING COURSE MIX (2,B) (SPNWB230B)	TON	465.0	431.50	\$84.00	\$36,246.00
2360.509	BITUMINOUS PATCH	TON	31.0	36.50 *	\$165.00	\$6,022.50

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2451.507	AGGREGATE (GRANULAR) BACKFILL (CV)	CU YD	100.0	156.00	\$23.00	\$3,588.00
2531.503	CONCRETE CURB AND GUTTER (HAND FORMED)	LIN FT	124.0	106.00	\$33.00	\$3,498.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	1.00	\$5,000.00	\$5,000.00
2573.503	SEDIMENT CONTROL LOG, TYPE WOOD FIBER	LIN FT	500.0	193.00	\$3.00	\$579.00
2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	6.0	0.00	\$1,100.00	\$0.00
2575.604	TURF RESTORATION	SQ YD	1,320.0	1,813.00	\$1.50	\$2,719.50
2575.607	SELECT TOPSOIL BORROW (LV)	CU YD	149.0	146.60	\$38.00	\$5,570.80
2582.502	PAVEMENT MESSAGE (ACCESSIBILITY MARKING) PAINT, WHITE	SQ FT	4.0	7.00	\$100.00	\$700.00
2582.503	4" SOLID LINE PAINT, WHITE	LIN FT	5,800.0	1,896.00	\$1.00	\$1,896.00
	Street, Curb and Gutter, Drainage Pipe, Driveways Subtotal					\$268,046.02
Water Main						
2104.502	REMOVE GATE VALVE	EACH	4.0	7.00 *	\$125.00	\$875.00
2104.502	REMOVE HYDRANT	EACH	2.0	1.00	\$500.00	\$500.00
2104.503	REMOVE WATER MAIN	LIN FT	139.0	137.00 *	\$2.00	\$274.00
2504.601	TEMPORARY WATER	LUMP SUM	1.0	1.00	\$1,250.00	\$1,250.00
2504.602	CONNECT TO EXISTING WATER MAIN	EACH	5.0	9.00 *	\$2,985.00	\$26,865.00
2504.602	HYDRANT (WATEROUS WB67-250)	EACH	4.0	4.00	\$4,580.00	\$18,320.00
2504.602	12" HYDRANT EXTENSIONS	EACH	1.0	0.00	\$850.00	\$0.00
2504.602	TRACER BOX	EACH	4.0	4.00	\$95.00	\$380.00
2504.602	4" GATE VALVE AND BOX	EACH	1.0	1.00	\$1,600.00	\$1,600.00
2504.602	6" GATE VALVE AND BOX	EACH	6.0	5.00	\$1,750.00	\$8,750.00
2504.602	8" GATE VALVE AND BOX	EACH	3.0	7.00 *	\$2,250.00	\$15,750.00
2504.602	10" GATE VALVE AND BOX	EACH	1.0	1.00	\$4,200.00	\$4,200.00
2504.602	1" CORPORATION STOP W/SADDLE	EACH	4.0	5.00	\$650.00	\$3,250.00
2504.602	1" CURB STOP AND BOX	EACH	4.0	5.00	\$700.00	\$3,500.00
2504.602	LOWER OR RAISE WATER MAIN	EACH	1.0	0.00	\$3,700.00	\$0.00
2504.603	1" TYPE K COPPER SERVICE PIPE	LIN FT	111.0	146.00	\$20.00	\$2,920.00
2504.603	6" PVC C-900 DR 18 HYDRANT LEADS W/TRACER WIRE	LIN FT	41.0	47.00	\$61.00	\$2,867.00
2504.603	8" PVC C-900 DR 18 WATER MAIN W/TRACER WIRE	LIN FT	811.0	825.00 *	\$43.00	\$35,475.00
2504.603	10" PVC C-900 DR 18 WATER MAIN W/TRACER WIRE	LIN FT	15.0	10.00	\$64.00	\$640.00
2504.604	4" POLYSTYRENE INSULATION	SQ YD	10.0	3.60	\$21.00	\$75.60
2504.608	WATER MAIN FITTINGS	LBS	1,229.0	1,512.00 *	\$8.50	\$12,852.00
2506.502	CASTING ASSEMBLY FORD TYPE A1H	EACH	1.0	0.00	\$110.00	\$0.00
	Water Main Subtotal					\$140,343.60
Sanitary Sewer						
2104.502	SALVAGE CASTING (SANITARY)	EACH	1.0	1.00	\$250.00	\$250.00
2506.502	ADJUST FRAME AND RING	EACH	1.0	1.00	\$1,425.00	\$1,425.00
	Sanitary Sewer Subtotal					\$1,675.00
	WATER MAIN, SITE WORK, AND STREET IMPROVEMENTS SUBTOTAL					\$410,064.62

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
WELL ABANDONMENT						
33 29 00	ABANDON EXISTING CITY WELL	EACH	1.0	1.00	\$16,000.00	\$16,000.00
	WELL ABANDONMENT SUBTOTAL					\$16,000.00
WATER TOWER						
33 16 20	NEW 75,000 GALLON SINGLE PEDESTAL ELEVATED WATER STORAGE TANK (INCLUDES ENTIRE FACILITY AND COMPONENTS AND ALL MISC ITEMS NOT CALLED FOR IN OTHER UNIT PRICE ITEMS)	LUMP SUM	1.0		\$790,350.72	
	Design Drawings, Insurance and Tank Foundation	L.S.	1.0	1.00	\$50,000.00	\$50,000.00
	Steel Receipt	L.S.	1.0	1.00	\$210,000.00	\$210,000.00
	Shop Fabrication	L.S.	1.0	1.00	\$48,000.00	\$48,000.00
	Steel Delivery	L.S.	1.0	1.00	\$173,350.72	\$173,350.72
	Erection	L.S.	1.0	1.00	\$10,000.00	\$10,000.00
	Painting	L.S.	1.0	1.00	\$165,000.00	\$165,000.00
	Electrical	L.S.	1.0	1.00	\$95,000.00	\$95,000.00
	WATER TOWER SUBTOTAL				\$39,000.00	\$39,000.00
	TOTAL BASE BID					\$790,350.72
						\$1,216,415.34
* Indicates item includes additional quantity associated with Change Order No. 3						
ALTERNATE 2 - FINAL COMPLETION DATE						
A2	ADD/(DEDUCT) FOR SEPTEMBER 30, 2020 SUBSTANTIAL COMPLETION DATE, (OCTOBER 30, 2020 FINAL COMPLETION)	LUMP SUM	1.0	1.0	(\$80,000.00)	(\$80,000.00)
	TOTAL ALTERNATE 2					(\$80,000.00)
CHANGE ORDER NO. FOUR						
1	WELL SEALING PERMIT AND FILING FEE	EACH	1.0	1.00	\$510.00	\$510.00
2	MOB AND DEMOB OF CRANE AND VAC	EACH	1.0	1.00	\$4,620.00	\$4,620.00
3	CRANE TIME & LABOR	EACH	1.0	1.00	\$9,990.00	\$9,990.00
4	F&I TOOLS TO DRILL TO 700'	HOUR	20.0	20.00	\$414.00	\$8,280.00
5	F&I REMOVE WATER TIGHT DUMPSTER	EACH	1.0	1.00	\$1,260.00	\$1,260.00
6	VIDEO WELL	EACH	1.0	1.00	\$1,680.00	\$1,680.00
7	GAMMA LOG WELL	EACH	1.0	1.00	\$2,160.00	\$2,160.00
8	F&I REMOVE TREMIE PIPE TO 700' FOR SAND/GROUT	EACH	1.0	1.00	\$2,520.00	\$2,520.00
9	NEAT CEMENT GROUT & LABOR	CU YD	20.0	20.00	\$810.00	\$16,200.00
10	IMPORT SAND STONE/PEA ROCK (IF NEEDED)	CU YD	12.0	12.00	\$180.00	\$2,160.00
	TOTAL CHANGE ORDER NO. FOUR					\$49,380.00
Total Amount Earned						\$1,185,795.34

Application for Payment (continued)

Total Contract Amount	<u>\$1,173,000.00</u>	Total Amount Earned	<u>\$ 1,185,795.34</u>
Revised Contract Amount	<u>\$1,217,752.07</u>		
Contract Change Order No. <u>One</u> (\$40,000.00)		Material Suitably Stored on Site, Not Incorporated into Work	
Contract Change Order No. <u>Two</u> \$0.00		Percent Complete <u>N/A</u>	
Contract Change Order No. <u>Three</u> \$35,372.07		Percent Complete <u>N/A (Wage Rate Modification)</u>	
Contract Change Order No. <u>Four</u> \$49,380.00		Percent Complete <u>N/A (Included in Total Amount Earned)</u>	
Less Previous Applications:		Percent Complete <u>N/A (Included in Total Amount Earned)</u>	
AFP No. 1: <u>\$394,560.48</u>	AFP No. 6: <u>\$253,085.86</u>	GROSS AMOUNT DUE	<u>\$ 1,185,795.34</u>
AFP No. 2: <u>\$92,394.93</u>	AFP No. 7: <u>\$63,088.84</u>	LESS _____ % RETAINAGE	<u>\$ 0.00</u>
AFP No. 3: <u>\$56,463.32</u>	AFP No. 8: <u>\$35,892.86</u>	AMOUNT DUE TO DATE	<u>\$ 1,185,795.34</u>
AFP No. 4: <u>\$177,968.32</u>	AFP No. 9: _____	LESS PREVIOUS APPLICATIONS	<u>\$ 1,173,937.39</u>
AFP No. 5: <u>\$100,482.78</u>	AFP No. 10: _____	AMOUNT DUE THIS APPLICATION	<u>\$ 11,857.95</u>

CONTRACTOR'S AFFIDAVIT

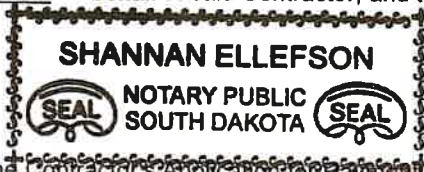
The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, New 75,000 Gallon Elevated Water Storage Tank & Water Main Improvements, Hamburg, Minnesota, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date June 14th, 20 21 Maguire Iron, Inc.
(Contractor)

COUNTY OF MINNEHAHA)
STATE OF SOUTH DAKOTA) SS By Bret Teymer - Project Manager
(Name and Title)

Before me on this 14th day of June, 20 21, personally appeared Bret Teymer known to be, who being duly sworn did depose and say that he is the Project Manager (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission expires
5-18-2027



[Signature]
(Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

[Signature]

Short Elliott Hendrickson Inc.

By Chad T. Katzenberger, PE (Lic. MN)

Date June 11, 2021

Water usage for grouting water Tower

— We were averaging about 28,000 gallons a day —

May 24 th	Dumped 30,000 gal to empty tower = 30,000
May 25 th	Pumped 152,000 gal - 28,000 = 124,000
May 26 th	Pumped 192,000 gal - 28,000 = 164,000
May 27 th	Pumped 185,000 gal - 28,000 = 157,000
May 28 th	Pumped 170,000 gal - 28,000 = 142,000

Water through meter - not charged for

Extra gallons used 617,000

for getting the water tower grouted



Estimate

4211 Steiner Street, Suite B
St. Bonifacius, MN 55375

Date	Estimate #
7/10/2021	12640

Name / Address
CITY OF HAMBURG 181 BROADWAY AVE HAMBURG, MN 55339

Description	Qty	Cost	Total	Rep	Project
IP CAMERA SYSTEM:					
8-CHANNEL Embedded 4K NVR RECORDER - can be connected with 320M incoming bandwidth, Support HDD hot swap with RAID0,1,5,6,10 storage scheme configurable, Up to 12 Megapixels resolution recording, Support 2-ch HDMI, 2-ch VGA, HMDI1 at up to 4K(3840x2160) resolution, Up to 8 SATA interfaces, Support H.265/H.264/MPEG4 video formats. Designed with 6 terebyte harddrive [30 days of video storage] and remote viewing. note: Mounted in concession stand in locked building	1	890.00	890.00T		
CCTV 24" LCD COLOR MONITOR	1	299.00	299.00T		
EIGHT MEGAPIXEL IP CAMERA WITH NIGHT VISION : - NORTH SIDE x2 - SOUTH SIDE x2 - EAST SIDE x2 - WEST SIDE	7	258.00	1,806.00T		
SURVEILLANCE SYSTEM WIRE AND CONDUIT PACKAGE	1	130.00	130.00T		
IP CAMERA ESTIMATE				Subtotal	
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">THIS ESTIMATE DOES NOT INCLUDE SALES TAX</div>				Sales Tax (6.875%)	
				Total	

Phone #	Fax #	E-mail	Web Site
(952) 955-5075	(952) 955-5026	mail@securityandsoundco.com	www.securityandsoundco.com



Estimate

4211 Steiner Street, Suite B
St. Bonifacius, MN 55375

Date	Estimate #
7/10/2021	12640

Name / Address
CITY OF HAMBURG 181 BROADWAY AVE HAMBURG, MN 55339

Rep	Project

Description	Qty	Cost	Total
INSTALLATION LABOR, PROGRAMING AND TRAINING OF CAMERA SYSTEM OPTION: LIGHT POLE CAMERA INSTALLED FOR \$657.00. INCLUDES CAMERA, OUTDOOR BOXES, POE SWITCH, POINT TO POINT INTERNET SYSTEM. NOTE: INTERNET IS REQUIRED FOR POLE CAMERA AND REMOTE VIEWING OF CAMERA SYSTEM NOTE: NO MONITORING REQUIRED	1	1,355.00	1,355.00

IP CAMERA ESTIMATE	Subtotal	\$4,480.00
THIS ESTIMATE DOES NOT INCLUDE SALES TAX	Sales Tax (6.875%)	\$214.84
	Total	\$4,694.84

Phone #	Fax #	E-mail	Web Site
(952) 955-5075	(952) 955-5026	mail@securityandsoundco.com	www.securityandsoundco.com

Bradley Security LLC.

8637 IDEAL AVE
 GLENCOE, MN 55336
 866-927-2353
 ap@bradley-security.com
 https://www.bradley-security.com



ESTIMATE

ESTIMATE # 1999
DATE 07/09/2021

ADDRESS

Hamburg, City of
 City of Hamburg
 P.O. Box 248
 Hamburg, MN 55339

SHIP TO

Hamburg, City of
 City of Hamburg
 P.O. Box 248
 Hamburg, MN 55339

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

PROJECT NAME

Park Surveillance

ITEMS/SERVICES	QTY	RATE	AMOUNT
Building-to-Building Bridge	1	850.00	850.00T
Surge Protector	1	120.00	120.00T
8 PORT PoE SWITCH	1	329.00	329.00T
4 Port PoE Switch	1	290.00	290.00T
16 CHANNEL COMMERCIAL VIDEO RECORDER w/6TB	1	760.00	760.00T
ALARM.COM COMMERCIAL INDOOR/OUTDOOR TURRET CAMERA	4	175.00	700.00T
Indoor/Outdoor Bullet Camera	1	220.00	220.00T
CAT5 24AWG Cable 1000' - PLENUM	0.30	216.00	64.80T
Misc. Materials - Enclosures, conduit, fasteners, etc.	1	500.00	500.00
LABOR TO INSTALL SURVEILLANCE EQUIPMENT, ASSIST WITH RECORDING SCHEDULES AND SETTINGS, AND TRAIN END USER ON SYSTEM OPERATION	1	3,360.00	3,360.00T

THIS IS AN ESTIMATION OF THE TIME AND MATERIALS REQUIRED TO COMPLETE THIS PROJECT. FINAL BILL MAY BE SUBJECT TO ADDITIONAL COSTS. ADDITIONAL COSTS WILL NOT EXCEED 10% OF THIS ESTIMATION.

SUBTOTAL	7,193.80
TAX	493.67
TOTAL	\$7,687.47

THANK YOU FOR CHOOSING BRADLEY SECURITY. WE LOOK FORWARD TO WORKING WITH YOU!

-PROTECTING THE THINGS THAT MEAN MOST

CONTRACT FOR POLICE SERVICES

Hamburg

THIS AGREEMENT, made and entered into this _____ day of _____, _____ by and between the County of Carver, through its Sheriff's Office (hereinafter, "County"), and the City of Hamburg (hereinafter, the "City"), and, collectively known as the "parties".

WHEREAS, the City desires to enter into a contract with the County whereby the County will provide police services within the boundaries of the City; and

WHEREAS, the County agrees to render such services upon the terms and conditions hereinafter set forth; and

WHEREAS, Minnesota Statutes Section 471.59 authorizes governmental units in the State of Minnesota to enter into agreements with any other governmental unit to perform on behalf of that unit any service or function which that unit would be authorized to provide for itself; and

WHEREAS, Minnesota Statutes, Section 436.05 allows the sheriff of any county to contract for the furnishing of police service to a municipality; and

WHEREAS, this Agreement is authorized by Minnesota Statute, Section 471.59, 436.05,

NOW, THEREFORE, it is agreed between the parties as follows:

ARTICLE I

PURPOSE: The purpose of this Agreement is to secure police services for the City in the manner as hereinafter set forth.

ARTICLE II

1. POLICE SERVICES. The County agrees to provide police service within the corporate limits of the City to the extent and in the manner set forth below:

1.1 Police services to be provided under this contract shall encompass those police duties and functions within the City's corporate limits of which the Sheriff and his duly assigned deputies shall exercise all the police powers and duties of city police officers as provided by Minnesota Statutes, Section 436.05.

1.2 The County shall solicit City input related to assignment of personnel before making assignments. The County shall give thoughtful consideration to the City's input and shall retain the full and unrestricted right to assign personnel as necessary.

- 1.3 The County shall pay for all training costs associated with assigned personnel to maintain POST licensure and any other agency authorized training.
- 1.4 At a minimum, the County shall provide the City with monthly, quarterly, and annual reports including but not limited to calls for service by offense type, hour of the day, and day of the week. Such reports shall include an arrest summary, traffic citation summary, and verbal warning summary. Additionally, the County shall provide monthly, quarterly, and annual reports showing the number of CSO hours and types of calls for service CSO's responded to within the corporate City limits.
- 1.5 The rendition of services, the standard of performance, the discipline of deputies, and other matters of incident to the performance of such services and control of personnel so employed shall be and remain in and under control of the County.
- 1.6 The rendition of services shall include the enforcement of Minnesota State Statutes and the municipal ordinances of the City.
- 1.7 At the City's request, the County (i.e., Sheriff's contract manager or designee) shall meet with the City to discuss any questions, concerns, or requested modifications to the type of services provided, or manner in which such services are provided. In the event a dispute arises between the parties concerning services provided pursuant to this agreement, the County shall in good faith discuss a plan with the City; however, the County retains the sole discretion in determining a solution to said dispute (e.g., reassignment of personnel, types of patrol, level of service available).
- 1.8 The police services will be provided to the City for the selected number of contracted hours and/or full time equivalent (FTE) personnel. Such services shall not include situations in which, in the opinion of the County, a police emergency occurs which requires a different use of the personnel, patrol vehicle, equipment, or the performance of special details relating to police services. It shall also not include the enforcement of matters which are primarily administrative or regulatory in nature (e.g., zoning, building code violations).

ARTICLE III

SPECIAL EVENT OR ADDITIONAL SERVICES. If the City desires additional police services over and above the hours and/or FTE's contracted for in this Agreement, the City shall contact the Sheriff's Office contract manager or designee noted in this Agreement. The County will invoice the City for these additional services and the City shall make payment pursuant to Minnesota Statute, Section 471.425, subd. 2(a).

ARTICLE IV

COOPERATION AMONG PARTIES. It is hereby agreed that the parties and all of their officials, personnel, agents and employees shall render full cooperation and assistance to each other to facilitate the provision of the services selected herein.

ARTICLE V

1. PROVISION OF EQUIPMENT.

a). The County shall provide all necessary labor, supervision, vehicle, equipment, and supplies to maintain and provide the police services selected herein. All County property and equipment used in rendering services under this Agreement is, and shall remain, County property.

b). The City shall provide outdoor storage within the corporate limits of the City for patrol cars used for providing services pursuant to this Agreement. Indoor parking is at the discretion of the city and if chosen, no cost for maintenance of city facilities will be incurred by the county.

2. OFFICE SPACE. Police services shall be conducted out of office space selected and provided by the City that is sufficient to provide for the office needs of the assigned personnel.

3. FINANCIAL LIABILITY. The City shall not be responsible or liable for the payment of any salaries, wages, or other compensation to personnel employed by the County to perform services under this Agreement. It is agreed that all personnel shall be employees of the County and the County shall be responsible for providing worker's compensation insurance and all other benefits to which such personnel shall become entitled by reason of their employment with the County.

4. MUTUAL INDEMNIFICATION. Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its personnel and employees against any and all liability loss, costs, damages, expenses, claims or actions, including attorney's fees which its personnel and employees may hereafter sustain, incur or be required to pay, arising out of or by reason for any act or omission of the party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this contract. Liability of the City and County shall be governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes, Chapter 466, and other applicable laws.

It is further understood that Minnesota 471.59, Subd. 1a applies to this Agreement. To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes Section 471.59, Subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or

omissions of the other party.

Each party agrees to promptly notify the other party if it knows or becomes aware of any facts or allegations reasonably giving rise to actual or potential liability, claims, causes of action, judgments, damages, losses, costs or expenses, including attorney's fees, involving or reasonably likely to involve the other party, and arising out of acts or omissions related to this Agreement.

- (a) This Agreement to indemnify and hold harmless does not constitute a waiver by either party of immunities from, or limitations on liability provided under Minnesota Statutes Section 466.04.

For purposes of determining total liability damages, the parties are considered a single governmental unit and the total liability shall not exceed the limits on governmental liability for a single governmental unit as specified in State Statute, Section 3.736 or Section 466.04, Subdivision 1.

5. INSURANCE. The County agrees that all insurance required to adequately insure vehicles, personnel and equipment used by the County in the provision of the selected services will be provided by the County.

ARTICLE VI

1. TERM. The term of this contract shall be January 1, 2022 to December 31, 2022. The term of this Agreement may be extended for up to an additional sixty (60) days under the same terms and conditions, provided the parties are attempting in good faith to negotiate a new Agreement. Unless otherwise terminated in accordance with Article VI, Section 3 of this agreement, this Agreement shall automatically terminate upon the parties' entering into a new written Agreement, or on the sixtieth (60th) day, whichever occurs first.
2. NOTICE.
- 2.1 If either party does not desire to enter into a contract for police service for 2023, such party shall notify the other party in writing by July 1, 2022.
- 2.2 The City, if electing to terminate or discontinue contracted services, or decrease contracted police services, the City shall still be obligated to pay all unpaid personnel costs (e.g. OT and annual carryover), incurred prior to termination.
- 2.3 On or before June 1 of the current contract year, the County shall notify the City of the estimated police contract rates for the following year. The County shall provide proposed police contract rates by October 1 of the current contract year.

2.4 Notice under the above provisions shall be sent to:

Commander Mike Wollin
Carver County Sheriff's Office
606 East 4th Street
Chaska, MN 55318
952-361-1857
mwollin@co.carver.mn.us

City of Hamburg
Jeremy Gruenhagen, Clerk
181 Broadway Ave.
Hamburg, MN 55339
Phone: 952-467-3232
cityadmin@cityofhamburgmn.com

Office: 952-361-1857
Cell: 952-220-7926

ARTICLE VII

MENU OF POLICE SERVICES

1. POLICE STAFFING OPTIONS

1.1 FULL TIME EQUIVALENT (FTE) PERSONNEL OPTION

1.1.1 FTE personnel are Full Time Employees dedicated to the contract community.

The FTE deputies compensated time includes regular assignment duties, training, holidays, vacation, sick leave and other benefited time. The FTE deputy position is not automatically backfilled when the deputy is away from assignment for the above types of compensated time. The FTE deputy costs include: salary, benefits, supervision, administration, training, clerical support, insurance, and county overhead. The FTE costs do not include additional hours which are necessary for court or filling a shift for a compensated day off.

The first eighty (80) hours the deputy is gone from the community while on military leave will not be backfilled. The Sheriff's Office will backfill the position or credit back the time for military leave after the first 80 hours.

The first eighty (80) hours a deputy is gone from the community on FMLA leave will not be backfilled; it will be treated like sick leave. The Sheriff's Office will backfill the position or credit back the time for FMLA after the first 80 hours of FMLA is completed.

If the City requests coverage for compensated days off noted above, it is recommended the City set aside a contingency for additional hours. Additional

hours for deputies will be billed at \$68.78 per hour.

Hours worked on a designated holiday will be billed at double the FTE's hourly pay rate per the collective bargaining agreement(s).

1.2 PERSONNEL COST

The County agrees to provide police services within the corporate City limits. Costs are set forth as follows:

Deputy –	.05 (2080 FTE)	\$5,453
Liaison Corporal	.05 (2080 FTE)	\$5,453
CSO - 130 hours		\$5,221

1.3 VEHICLE COST

Patrol Vehicle - .05	\$1,136
----------------------	---------

1.4 TOTAL POLICE SERVICES

\$17,263 (2021 = 17,573.00)

- PAYMENT.** The County shall invoice the City for one half of the total contracted amount of the current year police staffing option cost hereunder, or \$8,631.50 to be paid on or before June 30 of the current contract year. The County shall invoice the remaining half, or \$8,631.50 to be paid on or before November 30 of the current contract year. The City shall promptly pay such invoiced amounts in accordance with applicable law. The Sheriff shall inform the City of the actual CSO hours worked for the year and then reimburse the City for unused CSO hours, bill for additional hours or deduct from applied year end credit for unfilled deputy FTE hours.
- MINNESOTA STATE POLICE AID.** The County, upon receiving Minnesota State Police Aid, shall reimburse the City pursuant to Minnesota Statute, Section 69.011.
- POST REIMBURSEMENT.** The County, upon receiving continuing education reimbursement, shall reimburse the city pursuant to the MN Administrative Rules, Peace Officer Standards and Training Board, Chapter 6700, part 6700.1800.

ARTICLE VIII

1. DATA. All data collected, created, received, maintained or disseminated in any form for any purposes by the activities of this Agreement is governed by the Minnesota Data Practices Act, Minnesota Statutes Chapter 13, or the appropriate Rules of Court and shall only be shared pursuant to laws governing that particular data.
2. AUDIT. Pursuant to Minnesota Statute Section 16C.05, Subdivision 5, the parties agree that the State Auditor or any duly authorized representative at that time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc. which are pertinent to the accounting practices and procedures related to this Agreement. All such records shall be maintained for a period of six (6) years from the date of termination of this Agreement.
3. NONWAIVER, SEVERABILITY AND APPLICABLE LAWS. Nothing in this Agreement shall constitute a waiver by the parties of any statute of limitation or exceptions on liability. If any part of this Agreement is deemed invalid such shall not affect the remainder.

The laws of the State of Minnesota apply to this Agreement.

4. MERGER AND MODIFICATION. It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement and signed by the parties hereto.

IN WITNESS THEREOF, the City has caused this Agreement to be executed by its Mayor and by the authority of its governing body on this _____ day of _____.

SIGNED: _____ DATE: _____
Mayor

SIGNED: _____ DATE: _____
City Clerk

IN WITNESS THEREOF, the County of Carver has caused this Agreement to be executed by its Chair and attested by its Administrator pursuant to the authority of the Board of County Commissioners on this _____ day of _____.

COUNTY OF CARVER:

SIGNED: _____ DATE: _____
CHAIR, BOARD OF COMMISSIONERS

SIGNED: _____ DATE: _____
SHERIFF

Attest

SIGNED: _____ DATE: _____
COUNTY ADMINISTRATOR