



HAMBURG CITY COUNCIL AGENDA AUGUST 16, 2016

- 1. Call City Council Meeting to Order at 7:00**
 - **Pledge of Allegiance**

- 2. Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

- 3. Agenda Review (Added Items) and Adoption**

- 4. Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Minutes for May & June 2016**
 - **Approve Service Agreement for Joint Assessment w/ Carver County**
 - **Approve Resolution Number 2016-04 (2040 Comp Plan Update Funding)**
 - **Letter Dated July 28, 2016 from Council Member Richard Odoms**
 - **Water Wells Usage/Water Consumption Report for June 2016**
 - **Delinquent Utility Bills Report**
 - **Time-Off Request (Greg Schultz)**
 - **Xcel Energy Rate Increase Notice**
 - **LMC Codification Services (City Ordinances)**
 - **Mediacom Monthly Rental Pricing**

- 5. Timberline Wood Products/Donnie Dammann**
 - **Long Term Land Use (YA Township)**

- 6. Fire Department Report – Chief Justin Buckentin**
 - **New HFD Member Matt Eischens**
 - **Fire Chiefs Convention**
 - **MBFTE Reimbursement for Training**
 - **HFD Handbook/Policies**
 - **National Night Out**
 - **City Offices**

- 7. Old City Business (Memo)**
 - **County Road Maintenance Agreement (Carver County)**
 - **Water Meter Upgrades/Radio Read (Cost Estimates)**
 - **Building Inspections/Code**
 - **411 Maria Avenue (Old City Hall)**
 - **340 Railroad Street (Building)**
 - **153 Jacob Street (Shed)**



***HAMBURG CITY COUNCIL AGENDA
AUGUST 16, 2016***

- **Steve Trebesch (419 ½ RR Street)**
 - **Cargo Storage Container**
 - **Public Hearing**
 - **Water Meter Upgrades/Radio Read**
- 8. Public Works & Utilities Report**
- **Water/Wastewater Services**
 - **City Shop Repairs**
 - **Community Center Roof/Bathroom Repairs**
 - **Paint CC Parking Lot/Curbs (\$1,000)**
 - **Drainage (Private Drive - 416 Jacob Street)**
- 9. City Clerk/Treasurer Report**
- **Solicitor Permit (Taago Keller)**
 - **US Solar (Community Solar Garden)**
 - **Engagement Letter for GASB 67/68 Actuarial Services (HFDRA)**
 - **Xcel Energy**
 - **Temporary Family Health Care Dwellings**
 - **2040 Comprehensive Plan Update**
 - **Health Insurance Renewal**
 - **2017 Budget Workshop Dates**
- 10. Approve Payment of July 2016 Added Claims (\$)
Approve Payment of August 2016 Claims**
- 11. City Council Reports**
- **Councilmember Richard Odoms (Water/Sewer)**
 - **Councilmember Bob Gregonis (Streets)**
 - **Councilmember Chris Lund (Parks)**
 - **Councilmember Steve Trebesch (Buildings)**
 - **Mayor Richard Malz**
- 12. Adjourn City Council Meeting**



***HAMBURG CITY COUNCIL AGENDA
AUGUST 16, 2016***

COMMUNITY HALL & PARK ACTIVITIES

AUGUST **1 – Hamburg Baseball Club**

SEPTEMBER **10 – Wedding Reception**
 17 – Wedding Reception
 24 – Wedding Reception

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

AUGUST **1 – HFD Training**
 1 – Hamburg Lions Club (YA Twp. Room)
 9 – Primary Election
 14 – Young America Township Meeting
 15 – Hamburg Lions Club
 16 – Hamburg City Council Meeting – 7:00 PM
 17 – Community Center Rental
 29 – Hamburg Fire Dept. (Relief Association) Meeting

SEPTEMBER **5 – HFD Training**
 5 – Hamburg Lions Club (YA Twp. Room)
 13 – Hamburg City Council Meeting – 7:00 PM
 13 – Young America Township Meeting
 19 – Hamburg Lions Club
 26 – Hamburg Fire Dept. (Relief Association) Meeting

**CITY OF HAMBURG
NOTICE OF CITY COUNCIL MEETING
DATE CHANGE**

Notice is hereby given that the Hamburg City Council has changed the City Council meeting scheduled to be held **Tuesday, August 9th, 2016 at 7:00 PM** to **Tuesday, August 16th, 2016 at 7:00 PM.**

The next regularly scheduled meeting of the Hamburg City Council will be held on **Tuesday, September 13th, 2016, starting at 7:00 p.m.** at the Hamburg Community Center, 181 Broadway Avenue, Hamburg, MN.

Jeremy Gruenhagen
City Clerk/Treasurer

City of Hamburg Notice of Filing for City Election

NOTICE IS HEREBY GIVEN that filings for Mayor and City Council will open August 2, 2016 and close August 16, 2016 at 5:00 p.m. **OFFICES TO BE FILLED:** One (1) Mayoral position, which serves a two-year term and two (2) Council Member positions, which serve a four-year term. All terms begin January 1, 2017.

Affidavits of Candidacy will be available and received weekdays beginning August 2, 2016 at the Hamburg City Hall, 181 Broadway Ave., during regular business hours of 8:00 a.m. to 4:30 p.m. and until 5:00 p.m., August 16, 2016. You must state as to which seat or position that you are filing for on your Affidavit.

The following criteria must be met for the mayor or council seats. The candidate:

- Must be an eligible voter;
- Has no other affidavit on file as a candidate for any office at the general election;
- Is, or will be on assuming office, 21 years of age or more;
- Will have maintained residence in the City of Hamburg for 30 days before the election; and
- Must pay the **\$2.00 filing fee** at the time of the filing.

The Election for these City Offices will be held on Tuesday, November 8, 2016 in the City of Hamburg, County of Carver, State of Minnesota between 7:00 a.m. and 8:00 p.m.

Jeremy Gruenhagen
Hamburg City Clerk/Treasurer

(Published in the NYA Times – July 7th & 14th, 2016.)

SERVICE AGREEMENT FOR JOINT ASSESSMENT

This Agreement is entered into by and between the County of Carver, 600 East 4th Street, Chaska, Minnesota 55318, through Carver County Assessor, (hereafter "County") and City of Hamburg, 181 Broadway Avenue, P.O. Box 248, Hamburg, MN 55339-9405, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as the Town.

WHEREAS, the Town desires to enter into an agreement with the County to provide for the assessment of property in said Town by the County Assessor's Office; and

WHEREAS, Minn.Stat. § 273.072 and Minn.Stat. § 471.59 permit such an agreement for joint assessment;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

- 1) **Term.** That the Town, which is situated in the County of Carver, and which constitutes a separate assessment district, shall have its property within Carver County assessed by the Carver County Assessor for the assessment date of January 2, 2017. All work necessary to the establishment of the estimated market value for each Carver County parcel in the Town shall be performed by the Carver County Assessor or by one or more of the licensed assessors under his/her direction and supervision.
- 2) **Cooperation.** It is hereby agreed that the Town and all of its officers, agents and employees shall render full cooperation and assistance to the County to facilitate the provision of the services contemplated hereby.
- 3) **Payment Amount.** The Town shall pay to the County for the assessment of property with Carver County the sum of twelve dollars and fifty cents (\$12.50) per residential valuation, thirteen dollars and no cents (\$13.00) per agricultural valuation, and fourteen dollars and no cents (\$14.00) per commercial/industrial valuation (for the assessment of January 2, 2017) existing or created before the closing of the relative assessment year.
- 4) **Payment terms.** Full payment of all claims submitted by the County Assessor for relative assessment dates shall be received by the County no later than November 15th of the respective years.
- 5) The County agrees that in each year of this Agreement it shall, by its County Assessor or one or more of his/her deputies, view and determine the market value of at least twenty percent (20%) of the parcels within this taxing jurisdiction. It is further agreed that the County shall have on file documentation of those parcels – physically inspected for each year of this Agreement.
- 6) **Data Privacy.** Pursuant to Minn. Stat. Chap. 13, the parties agree to maintain and protect data received or to which they have access. No private or confidential data developed, maintained or received by the Town under this agreement may be released to

the public by the Town. The Town agrees to indemnify and hold the County, its agents and employees, harmless from any and all claims or causes of action arising from or in any manner attributable to any violation of the Minnesota Government Data Practices Act by Town or its agents, assigns, or employees, including legal fees and expenses incurred to enforce this provision of this agreement.

- 7) **Mutual Indemnification.** The Parties' total liability under this Agreement shall be governed by Minn. Stat. § 471.59, subd. 1a.

Each Party agrees that it will be responsible for the acts or omissions of its officials, agents, and employees, and the results thereof, in carrying out the terms of this Agreement, to the extent authorized by law and shall not be responsible for the acts/omissions of the other Party and the results thereof. For purposes of determining total liability for damages, the participating governmental units are considered to be a single governmental unit, the total liability of which shall not exceed the limits for a single governmental unit as provided in Minn. Stat. § 466.04, subd. 1.

Each Party agrees to defend, hold harmless, and indemnify the other Party, its officials, agents, and employees, from any liability, loss, or damages the other Party may suffer or incur as the result of demands, claims, judgments, or cost arising out of or caused by the indemnifying Party's negligence in the performance of its respective obligations under this Agreement. This provision shall not be construed nor operate as a waiver of any applicable limitation of liability, defenses, immunities, or exceptions by statute or common law.

To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

- 8) **No Joint Venture.** Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the County. No tenure or any rights including worker's compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available to County employees, including indemnification for third party personal injury/property damage claims, shall accrue to the Town or employees of the Town performing services under this Agreement.
- 9) **Records: Availability and Retention.** Pursuant to Minn. Stat. §16C.05, subd. 5, the Town agrees that the County, the State Auditor, or any of their duly authorized

representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, et., which are pertinent to the accounting practices and procedures of the Town and involve transactions relating to this Agreement. Town agrees to maintain these records for a period of six years from the date of termination of this Agreement.

- 10) **Merger and Modification.** It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are presumed to be incorporated or attached and are deemed to be part of this Agreement. Where the incorporated terms differ with the terms of this Agreement, the terms of this Agreement shall control.

Any material alteration, modification, or variation shall be reduced to writing as an amendment and signed by the parties.

- 11) **Default and Cancellation.** If the Town fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default. Unless the Town’s default is excused by the County, the County may, upon written notice to the Town’s representative listed herein, cancel this Agreement in its entirety as indicated in (b.) below.

This Agreement may be cancelled with or without cause by either party upon thirty (30) days written notice.

Representatives for each of the parties to this Agreement are as listed below:

<u>Town/City</u>	<u>County/Division</u>
Hamburg	Angela Johnson
Jeremy Gruenhagen	Carver County Assessor
181 Broadway Avenue	600 E 4 th Street Chaska MN 55318
P.O. Box 248	ajohnson@co.carver.mn.us
Hamburg, MN 55339-9405	

- 12) **Subcontracting and Assignment.** Neither party shall not enter into any subcontract for the performance of any services contemplated under this Agreement without the prior written approval of the other party and subject to such conditions and provisions as the other party may deem necessary. The party attempting to subcontract or assign its obligations shall be responsible for the performance of all Subcontractors.

No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other Parties and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement,

or their successors.

- 13) **Nondiscrimination.** During the performance of this Agreement, the Town agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.
- 14) **Health and Safety.** Each party shall be solely responsible for the health and safety of its employees and subcontractor's employees in connection with the services performed in accordance with this Agreement. Each party shall ensure that all employees, including those of all subcontractors, have received training required to properly and safely perform services outlined in this Agreement.
- 15) **No Waiver.** Nothing in this Agreement shall constitute a waiver by the either party of any statute of limitations or exceptions on liability. If the either party fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 16) **Severability.** If any part of this Agreement is rendered void, invalid or unenforceable, by a court of competent jurisdiction, such rendering shall not affect the remainder of this Agreement unless it shall substantially impair the value of the entire Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid provision that most closely approximates the intent of the invalid provision.
- 17) **Applicable Laws.** The Laws of the State of Minnesota shall apply to this Agreement.

IN WITNESS WHEREOF, the City/Township of Hamburg has caused this Agreement to be executed by its Chairperson/Mayor and its Town Clerk by the authority of its governing body by a duly adopted resolution on

This the _____ day of _____, 2016 ____.

The County of Carver has caused this Agreement to be executed by its Chairperson and the County Assessor pursuant to the authority of the Board of Commissioners by resolution adopted on

This the _____ day of _____, 2016 ____.

CITY/TOWNSHIP OF Hamburg

COUNTY OF CARVER

By: _____
Chairperson/Mayor

By: _____
James Ische, Chairperson
Board of Commissioners

By: _____
Clerk

Attest: _____
Dave Hemze/County Admin.

And: _____
Angela Johnson
County Assessor

Approved as to form:

City Attorney/ Date

Approved as to form:

Assistant County Attorney/Date

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2016-04**

**A RESOLUTION IDENTIFYING THE NEED FOR FUNDING
TO COMPLETE ITS 2040 COMPREHENSIVE PLAN UPDATE
AND AUTHORIZING AN APPLICATION FOR
PLANNING ASSISTANCE GRANT FUNDS**

WHEREAS, the City of Hamburg must review and update its comprehensive plan as required by the “decennial” review provision of Minnesota Statutes section 473.864 , subdivision 2; and

WHEREAS, on April 27, 2016, the Metropolitan Council adopted need-based eligibility criteria for awarding available local planning assistance grant funds and established maximum grant amounts for eligible grantees to help grantees review and update their comprehensive plans as required by the “decennial” review provisions of Minnesota Statutes section 473.864, subdivision 2; and

WHEREAS, the City is an eligible city, county, or town in the metropolitan area as defined in Minnesota Statutes section 473.121; and

WHEREAS, planning assistance grant funds will be made available to eligible applicants subject to terms and conditions contained in Metropolitan Council grant agreements.

NOW, THEREFORE, BE IT RESOLVED, the City Council authorizes its City Clerk/Treasurer and City Planner to:

- 1) submit on behalf of the City an application to the Metropolitan Council for Local Planning Assistance grant funds for the decennial review and update of the City’s local comprehensive plan required under Minnesota Statutes section 473.864; and
- 2) execute on behalf of the City a grant agreement with the Metropolitan Council for planning assistance grant funds.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 16th day of August, 2016.

Richard Malz, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



RICHARD ODOMS

Hamburg City Council Member
150 Jacob Street
Hamburg, Minnesota 55339
Telephone: (612) 460-8212
City Hall: (952) 467-3232



Please Visit My

OFFICIAL HAMBURG CITY COUNCIL MEMBER WEBSITE

www.hamburgminnesota.com

July 28, 2016

Jeremy Gruenhagen, City Clerk/Treasurer
City of Hamburg
181 Broadway Avenue
Hamburg, Minnesota
55339

Dear Mr. Gruenhagen:

Because the date of the regular City Council meeting scheduled for August 9th was changed to August 16th, I will be unable to attend the Tuesday, August 16th meeting because of a 'work conflict'.

Similarly, because of a 'work conflict', I will also be unable to attend the National Night Out event scheduled for Tuesday, August 2nd.

My personal check for payment of our June utility service is also enclosed with this letter.

Lastly, please be advised that because of the intentional abuse(s) that I discovered occurred on May 30, 2016 and other subsequent dates to my city-issued e-mail address, the resultant consequences that I have encountered and have been forced to endure and deal with because of those abuses, make it inappropriate for me to check any e-mails to that city-issued e-mail address.

If the city has need to communicate with me, please contact me using the telephone number shown above and below.

Thank you.

Sincerely,

Richard Odoms
Hamburg City Council Member
150 Jacob Street
Hamburg, Minnesota 55339
(612) 460-8212



RICHARD ODOMS

Hamburg City Council Member
150 Jacob Street
Hamburg, Minnesota 55339
Telephone: (612) 460-8212
City Hall: (952) 467-3232



rodomschmn@cityofhamburgmn.com

www.hamburgminnesota.com

June 14, 2016

Hamburg City Council
181 Broadway Avenue
Hamburg, Minnesota 55339

Dear Mayor Malz & Other City Council Members:

I recently became aware of an 'event' involving criminal activity against me that took place on May 30, 2016. What took place has also 'shed new light' on my 'computer hard drive' that I sent to the FBI for 'safekeeping' last August as well as the 'mysterious disappearance' of my February utility bill payment.

What took place on May 30th makes me the victim of a criminal act. As such, I have filed a formal criminal complaint report with the Carver County Sheriff's Office and requested that a formal, criminal investigation commence. I have also asked that the person or persons found to be involved, regardless of who they are or the position they hold, be held fully accountable for their actions and that they be criminally prosecuted to the fullest extent of the law.

Additionally, I am deeply troubled with what I have observed taking place in this city involving the deleterious, heinous 'events' of, and the actions by, Hamburg City Officials individually as well as collectively, since approximately September 2014. Two particular disturbing topics that gravely concern me is the blatant untruthfulness and subsequent 'cover ups' by Hamburg City Officials that began in approximately November 2014 and exist yet to this day.

Of the many options and alternatives available to me as well as being the 'target' of these heinous and deleterious 'events' and actions, I have chosen to file a second formal criminal complaint report with the Carver County Sheriff's Office requesting that they thoroughly investigate what has taken place by the other Hamburg City Officials during the time period specified, and that those Officials involved be held fully accountable for their actions, regardless of who they are or the position that they may hold and also be criminally prosecuted to the fullest extent of the law.

Therefore, and because of these two investigations that I have requested to be initiated by the Carver County Sheriff's Office, please be advised that it is only prudent, appropriate, fitting and proper for me to **NOT** make any further comments, specifically during City Council meetings, relating to anything that might be remotely related to the two complaints that I have filed with the Carver County Sheriff's Department and what might be investigated by that Agency.

To prevent any interference with these requested investigations, I will only address current 'normal city business' while attending Hamburg City Council meetings until further notice.

Very sincerely yours,

Richard E. Odoms, Hamburg City Council Member
150 Jacob Street
Hamburg, Minnesota 55339
(612) 460-8212

**City of Hamburg
Water/Wastewater Report
June, 2016**

DRINKING WATER

I. Facilities Data:

Total Finished Water Metered From Filter:			
Avg. daily - 39,551 gal	Max. day - 67,032 gal	Month Total -	1,186,534 gal
Water Pumped through Filters (from Well #2):			
Avg. daily - 19,807 gal	Max. day - 43,322 gal	Month -	594,220 gal
Water Pumped through Filters (from Well #3):			
Avg. daily - 19,892 gal	Max. day - 36,816 gal	Month -	596,760 gal
Fluoride Test Info:			
Avg. daily concentration - 0.8 mg/l	Required concentration - 0.5 -0.9 mg/l		
Total Chlorine Test Info:			
Avg. daily concentration - 1.19 mg/l	Recommended concentration - 1.0 -2.0 mg/l		
Treatment Chemicals Used for the Month:			
Chlorine - 26.5 gal	Fluoride - 21.25 gal (7.5:1 mix)	Permanganate -	14 gal

II. Water Operations Information:

- The MN Dept. of Health (MDH) Monthly Fluoridation report was completed/submitted.
- The State schedule for sample collection and submittal did not require any samples to be collected/submitted to the state in June-2016.
- Weekly fluoride and chlorine residual analysis was complete during the month from samples collected from different areas of town. Greg does these onsite water analysis for fluoride and chlorine.
- The water plant detention tank was flushed.
- While Greg had some vacation days of, I took rounds for him and checked/measured the ponds and completed the water testing.
- Greg got the piece of the old tower pipe back from the welding shop, where they welded a screen onto it. We installed it onto the bottom of the tower leg and will add a brace to make it solid.



- As part of our quarterly tasks, we removed the water plant sodium permanganate feed lines and flushed them with clean water. We then ran the system on clean water over the weekend to completely flush the system out. We then reconnected the lines and primed the system to get it restarted.
- Greg and I worked on the water plant touchpad to find how to disable the backwash from its normal Monday backwash so that the system wouldn't alarm on Monday July 4th.
 - If the tower isn't full enough with water when the backwash starts the system will alarm that the water level is getting low.
 - The system was put back to normal on the Tuesday July 5th.

WASTEWATER TREATMENT

I. Facilities Data:

Wastewater Pumped to Ponds:			
Avg. Daily Flow	- 38,626 gal	<i>Avg. Wet Weather Design</i>	- 63,000 gal/day
Max. Day Flow	- 70,741 gal	Monthly Total	- 1,158,780 gal
Pond Discharge Volume: NO POND DISCHARGES DURING JUNE			
Avg. Daily Flow	- 0 Gal/day for <u>0 days</u>	Monthly Total	- 0 gal
CBOD Concentration (Wastewater Strength)			
Quarterly Influent	- 133 mg/l	<i>Design</i>	- 204 mg/l
Effluent (Cal. Month Avg.)	- N/A mg/l	<i>Permit Limit</i>	- 25 mg/l
	- N/A kg/day	<i>Permit Limit</i>	- 53.6 kg/day
Effluent (Max. Cal. Week Avg.)	- N/A mg/l	<i>Permit Limit</i>	- 40 mg/l
	- N/A kg/day	<i>Permit Limit</i>	- 94.6 kg/day
Solids, Total Suspended (TSS) Concentration			
Quarterly Influent	- 60 mg/l		
Effluent (Cal. Month Avg.)	- N/A mg/l	<i>Permit Limit</i>	- 45 mg/l
	- N/A kg/day	<i>Permit Limit</i>	- 96.5 kg/day
Effluent (Max. Cal. Week Avg.)	- N/A mg/l	<i>Permit Limit</i>	- 65 mg/l
	- N/A kg/day	<i>Permit Limit</i>	- 139 kg/day
Phosphorus Concentration			
Quarterly Influent	- 4.9 mg/l		
Effluent (Cal. Month Avg.)	- N/A mg/l	<i>Permit Limit - Monitor Only</i>	
Fecal Coliform Geometric Mean (Applicable May - October)			
Effluent (Cal. Month Geo. Mean)	- N/A CFU/100ml	<i>Permit Limit - 200 CFU/100ml</i>	
pH			
Influent	Quarterly Result - 8.4		
Effluent	Cal. Month Min. - N/A	Cal. Month Max. - 8.99	<i>Permit Limit 6.0 - 9.0</i>
Dissolved Oxygen (DO)			
Effluent (Cal. Month Minimum)	- N/A mg/l	<i>Permit Limit - Monitor Only</i>	

II. Wastewater Operations Information:

- The MPCA Monthly Discharge Monitoring Report was completed and submitted.
- Greg and I worked through the MPCA reports and eDMR together, with Greg making the entries and the actual online submittal through his account. We will continue with this process each month until Greg totally understands it. This process will take a while because of the eDMR system and training with excel.
- Quarterly influent sampling were collected from the manhole be the lift station as required with-in the permit. These samples are collected over a 4-hour period and composited together before packaging for the lab courier to pick up. We also completed the analysis of the influent pH and temp and logged the date in on the log sheet.
- Greg has been spraying weeds in the rock rip-rap at the ponds off and on to stay ahead of any re-growth of weeds. This is a continual task do to the regrowth of weeds in the rock dikes. This is also tough due to the wind and drift of the weed spray, so times and days are limited when spraying can be done.
 - There are NO trees or brush in the rock rip-rap dikes at the ponds this year.
- I did the rounds and readings for Greg while he had some days off in June. I also did the pond checks and measurements.
- We took the pump and generator down to the south end of Martha Street and pumped the water from the pressure relief manhole to be able to complete the quarterly inspection of the force main valve. No leakage of issues were found. The check and information was recorded on the MPCA supplemental DMR.

Please let me know of any questions that you may have.

Sincerely,

Curt Reetz 

Consulting Water/Wastewater Operator
W.W.O.T.A. Inc

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: 8-3-2016

Employee Name: Greg Schultz

Dates Requesting Time-Off: 8-26-2016

How many **Vacation** hours will be used? 8 hrs

How many **Compensation** hours will be used? _____

Is there a **Holiday** during your time off? NO

Will there be any time off **without pay**? NO

Will there be any scheduled **Sick Leave** used? NO

Are you requesting more then three consecutive days off? NO

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: _____

Was vacation request approved? _____

- If no, reason request was denied: _____

Greg Schultz _____
Employee Signature Date 8-3-2016

Jeremy Bruerhagen _____
City Clerk/Treasurer Date 8-4-2016

Mayor Date





RATE INCREASE NOTICE

NOTICE OF PUBLIC HEARINGS FOR XCEL ENERGY

Xcel Energy has asked the Minnesota Public Utilities Commission (MPUC) for a three-year increase in electricity rates. For 2016, the requested increase is for \$194.6 million or about 6.4 percent. For 2017, the requested incremental increase is for \$52.1 million or about 1.7 percent. For 2018, the requested incremental increase is for \$50.4 million or 1.7 percent. The total increase for the three-year period is \$297.1 million or about 9.8 percent.

Alternatively, Xcel Energy has proposed a settlement plan offer which asks the MPUC to approve a five-year increase in electricity rates. Under this rate-setting approach, the requested increase for 2016 is for \$163.7 million or about 5.4 percent, based on the 2016 cost of service. For 2017, 2018, 2019 and 2020, the requested incremental increase for each year is \$54.6 million, or about 1.8 percent per year. Depending upon customer class and use, the actual percentage of any increase will vary under either the three-year or five-year proposal.

We requested the rate changes described in this notice. The MPUC may either grant or deny the requested changes, in whole or in part, and may grant a lesser or greater increase than that requested for any class or classes of service.

The MPUC will likely make its decision about the final rates in 2017. While the MPUC reviews Xcel Energy's request, state law allows Xcel Energy to collect higher rates on an interim (temporary) basis. The interim rate increase for 2016 is \$163.7 million or about 5.5 percent over total current rates. Because Xcel Energy is requesting a multi-year rate plan, we also requested an increase to the interim rate starting January 1, 2017. If approved, the Company will provide additional details before this increase happens. If final rates are lower than interim rates, we will refund customers the difference with interest. If final rates are higher than interim rates, we will not charge customers the difference.

If you move before a refund is issued and we cannot find you, your refund may be treated as abandoned property and sent to the Minnesota Department of Commerce, Unclaimed Property Unit. You can check for unclaimed property at missingmoney.com. To make sure we can send you any refund owed, please provide a forwarding address when you stop service.

PUBLIC HEARINGS

Administrative Law Judge Jeffery Oxley is holding eight public hearings. You are invited to comment on the adequacy and quality of Xcel Energy's service, the level of rates or other related matters. You do not need to be represented by an attorney.

Date	Time	Locations
Tuesday, July 12	1:00 pm	Merriam Park Public Library Meeting Room 1831 Marshall Avenue, St. Paul, MN 55104
Tuesday, July 12	7:00 pm	Earle Brown Heritage Center Tack Room A—Door 1 Entrance 6155 Earle Brown Drive, Minneapolis, MN 55430
Wednesday, July 13	7:00 pm	Intergovernmental Center Mankato Place Entrance 10 Civic Center Plaza, Mankato, MN 56001
Tuesday, July 19	1:00 pm	Wilder Complex Wellstone Lunch Room 3345 Chicago Avenue South – Door 1 Minneapolis, MN 55407
Tuesday, July 19	7:00 pm	Woodbury Central Park Valley Creek Room A 8595 Central Park Place, Woodbury, MN 55125
Wednesday, July 20	7:00 pm	Eden Prairie City Hall Heritage Room 8080 Mitchell Road, Eden Prairie, MN 55344
Tuesday, July 26	7:00 pm	Lake George Municipal Complex Sunroom 1101 7th St. South, St. Cloud, MN 56301
Wednesday, July 27	7:00 pm	Southeast Technical College Room 314 308 Pioneer Road, Red Wing, MN 55066

BAD WEATHER?

Find out if a meeting is canceled—call (toll-free) 855.731.6208 or 651.201.2213, or visit mn.gov/puc