



HAMBURG CITY COUNCIL AGENDA AUGUST 18, 2020

1. **Call City Council Meeting to Order at 7:00 PM**
 - **Pledge of Allegiance**

2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

3. **Agenda Review (Added Items) and Adoption**

4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Payment of Added April Claims (\$99.50)**
 - **Approve Payment of Added May Claims (\$1,435.70)**
 - **Approve Payment of Added July Claims (\$14,010.95)**
 - **Approve Payment of August Claims (\$138,897.51)**
 - **Approve Amended Minutes for June 9, 2020 & Minutes for June 23, 2020 and Minutes for July 14, 2020**
 - **Approve Liability Coverage Waiver Form (LMCIT)**
 - **Approve Cash Flow Statement for May/June 2020**
 - **Approve Time-Off Request (Jeremy Gruenhagen)**
 - **Approve Time-Off Request (Greg Schultz)**
 - **July Utility Billing Delinquency Report**
 - **Carver County Small Business Emergency Assistance Fund**
 - **Mediacom Contract (NFL Network/Red Zone)**

5. **Hamburg Fire Department**
 - **CARES Act Monies**
 - **COVID-19 Related Items**
 - **2021 Required City Contribution (Statewide Volunteer Firefighter Plan)**

6. **Old City Business**
 - **Building Permit for Kevin Subart (340 Railroad Street)**
 - **Water Tower/Water Main Improvement Project (Update)**
 - **2020 Street Improvement Project (Jacob Street)**
 - **Speed Limit/Signage**
 - **Public Nuisances**
 - **619 David Avenue**
 - **Ford Expedition (Brad Street)**



***HAMBURG CITY COUNCIL AGENDA
AUGUST 18, 2020***

7. New City Business

- Estimates/Quotes for New Audio/Video Recording Equipment
- Estimates/Quotes for New Pump for Lift Station
- Generator for Community Hall (County/City Cost Share)
- Letter to Joe Hubler (411 Maria Avenue)
- Big Rib Jig Community Festival
- Sanitary Sewer Capacity
- 2021 Proposed Budget
 - 2021 Prosecution Contract
 - 2021 Budget Workshop Dates

8. City Council Reports

- Councilmember Jason Buckentin
- Councilmember Tim Tracy
- Councilmember Scott Feltmann
- Councilmember Eric Poppler
- Mayor Chris Lund

9. Adjourn City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
AUGUST 18, 2020***

COMMUNITY HALL & PARK ACTIVITIES

AUGUST

- 1 – Graduation (Park)**
- 15 – Hamburg Lions Club (Park)**
- 17 – Hamburg Lions Club (Park)**

SEPTEMBER

- 21 – Hamburg Lions Club (Park)**
- 26 – Big Rib Jig Festival**

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

AUGUST

- 3 – HFD Training**
- 3 – Hamburg Lions Club**
- 4 – Mayors In**
- 11 – Primary Election**
- 18 – Hamburg City Council Meeting – 7:00 PM**
- 31 – HFD (Relief Assoc) Meeting**

SEPTEMBER

- 1 – Mayors In**
- 7 – City Offices Closed (Labor Day)**
- 7 – HFD Training**
- 7 – Hamburg Lions Club**
- 8 – City Council Meeting – 7:00 PM**
- 8 – Young America Township Meeting**
- 22 – City Council Meeting (?)**
- 28 – Hamburg Fire Dept (Relief Assoc.) Meeting**

CITY OF HAMBURG
NOTICE OF A HAMBURG CITY COUNCIL MEETING
TUESDAY, AUGUST 18, 2020
7:00 P.M.

NOTICE IS HEREBY GIVEN, that the City of Hamburg City Council will hold a City Council Meeting on Tuesday, August 18, 2020 at 7:00 p.m., in the Council Chambers, 181 Broadway Avenue, Hamburg, MN.

This meeting is a regular scheduled meeting of the Hamburg City Council. Due to the current health pandemic of COVID-19, the Council Chambers will be closed to the public.

It is anticipated that some or all members of the City Council due to the COVID-19 Pandemic will participate in the meeting by telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021 rather than in-person at the City Council's regular meeting place at City Hall, 181 Broadway Avenue, Hamburg, Minnesota.

Members of the public can listen to and/or participate in the council meeting live online at <https://us02web.zoom.us/j/6817521480>, the Zoom App on your cellphone via the google play store, or by calling 1-312-626-6799. Use Meeting ID: 681 752 1480 when logging in or calling in. Use # as your participant ID.

To view a copy of the Agenda Packet please refer to the City Website: www.hamburgmn.com by clicking on the City Council Meetings tab. To be added to the Agenda please call City Offices by Noon on Friday.

If you have any questions, please contact City Hall (952) 467-3232 for further information.

POSTED BY THE HAMBURG CITY CLERK
Jeremy Gruenhagen, City Clerk/Treasurer

2020 April Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - March 2020	\$2,771.84	4/14/2020
ACH	MN Dept. of Revenue	Divided	March 2020 State Withholding Tax Payment	\$467.00	4/14/2020
ACH	PERA	Divided	PERA Withholding - March 2020	\$446.58	4/14/2020
ACH	PERA	Divided	PERA Withholding - March 2020	\$757.03	4/14/2020
ACH	PERA	Divided	PERA Withholding - April 2020	\$467.84	4/14/2020
ACH	PERA	Divided	PERA Withholding - April 2020	\$475.18	4/28/2020
ACH	MN Dept of Revenue	Divided	Sales Tax for 1st Qtr 2020	\$126.00	4/28/2020
ACH	HealthPartners	Divided	Health Insurance for April 2020	\$4,525.59	4/14/2020
ACH	Google	General Gov't	Email Account Service for March 2020	\$108.00	4/14/2020
ACH	Jeremy Gruenhagen	Divided	April Wages	\$1,962.17	4/14/2020
ACH	Greg Schultz	Divided	Wages 3/23/20 to 4/05/20	\$1,676.48	4/14/2020
ACH	Tamara Bracht	Divided	Wages 3/23/20 to 4/05/20	\$838.59	4/14/2020
ACH	Jeremy Gruenhagen	Divided	April Wages	\$1,962.17	4/28/2020
ACH	Greg Schultz	Divided	Wages 3/23/20 to 4/05/20	\$1,748.71	4/28/2020
ACH	Tamara Bracht	Divided	Wages 3/23/20 to 4/05/20	\$794.23	4/28/2020
ACH	Kwik Trip	Park & Rec.	Non-Ox Fuel for Small Engines	\$27.70	4/14/2020
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for March 2020	\$35.70	6/9/2020
Debit Card	Franklin Printing	General Gov't	1000 Sheets of 80# Paper for EDDM COVID-19 Mailings	\$60.11	4/14/2020
Debit Card	Franklin Printing	General Gov't	1500 Sheets of 100# Paper for EDDM COVID-19 Mailings	\$101.97	4/14/2020
Debit Card	US Postal Service	General Gov't	EDDM Postage for COVID-19 Newsletter (2nd Week Mailing)	\$75.25	4/14/2020
Debit Card	US Postal Service	General Gov't	EDDM Postage for COVID-19 Newsletter (3rd Week Mailing)	\$75.25	4/14/2020
Debit Card	Hamburg Post Office	Water	Water Sample Tests	\$31.40	4/14/2020
Debit Card	Hamburg Post Office	Divided	4 Rolls of Post Card Stamps for Water Bills	\$140.00	4/14/2020
Debit Card	UPS Store	Water	Overnight Water Samples	\$20.64	4/14/2020
Debit Card	ZOOM	General Gov't	Video Conferencing Platform	\$16.09	4/14/2020
Debit Card	US Postal Service	General Gov't	4th COVID-19 Newsletter EDDM Mailing	\$75.25	4/28/2020
Debit Card	UPS Store	Water	Overnight Water Samples	\$10.32	4/28/2020
Debit Card	American Flexible Products	Public Safety (FD)	120 Face Shields	\$281.40	4/28/2020
Debit Card	US Postal Service	General Gov't	5th COVID-19 Newsletter EDDM Mailing	\$75.25	4/28/2020
Debit Card	iDrive	General Gov't	Computer Data Backup Program 2 Year Plan	\$99.50	8/18/2020
20064	Bound Tree Medical	Public Safety (FD)	First Aide Supplies (Airway Kits, Gauze, Clamps etc...)	\$1,513.72	4/14/2020
20065	Carver County Attorney's Office	General Gov't	1st Qtr 2020 Fines - Half Due to Attorney's Office, Surcharge	\$111.78	4/14/2020
20066	Carver County Tax Payer Services	Park	Bi-Centennial Park Taxes (Paid in Full for 2020)	\$571.20	4/14/2020
20067	Cintas	Hall	Cleaning Supplies for Hall	\$61.18	4/14/2020
20068	District #108 Comm. Ed.	Park & Rec.	Summer 2020 Park Ball Program	\$500.00	4/14/2020
20069	Gopher State One	Divided	2020 Annual Facility Operator Fee, March Locates (5)	\$56.75	4/14/2020
20070	Hawkins Chemical	Water	Chemicals for WTP	\$653.99	4/14/2020
20071	Jeremy Gruenhagen	Divided	Reimbursement for 1st Quarter 2020 Mileage and Election Day	\$196.90	4/14/2020
20072	Loffler Companies, Inc.	General Gov't	March Copies (includes 2 COVID-19 Newsletter Updates - 800	\$132.74	4/14/2020
20073	McLeod Publishing	Hall	2020 Wedding Section in Sibley Shopper	\$88.29	4/14/2020
20074	Melchert - Hubert & Sjodin, PLLP	General Gov't	Litigation, COVID-19, 2019 Audit, Offensive Behavior Training	\$1,482.00	4/14/2020
20075	Menards	Divided	Ajax Soap, 3V Batteries for Garage Door Openers	\$16.62	4/14/2020
20076	MN Dept. of Health	Water	Class C Water License Renewal for Greg Schultz	\$23.00	4/14/2020
20077	MNSPECT	General Gov't	HB-2020-00002 Diethelm Townhome Construction	\$2,995.80	4/14/2020
20078	MVTL, Labs.	Sewer	Lab Fees for Quarterly Influent Sample 3-17-2020	\$79.50	4/14/2020
20079	NAPA Auto Parts	Sewer	New Battery for the 6" Sewer Pump	\$122.45	4/14/2020
20080	Quill	General Gov't	Pencil Grips (Shipped & Billed Separate from Original Order)	\$3.19	4/14/2020
20081	Traci Milbrand	Park	Reimbursement of Cancelled Park Rental	\$200.00	4/14/2020
20082	USA Blue Book	Water	Hach Flouride, pH Buffer Pack	\$174.07	4/14/2020
20083	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for March 2020	\$540.00	4/14/2020
20084	Wm. Mueller & Sons	Public Works (Streets)	Fuel for City Vehicles, Core Holes on Jacob Street	\$717.02	4/14/2020
20085	Xcel	Divided	Electricity/Natural Gas Services	\$947.41	4/14/2020
20086	Banyon Data Systems	Water	Meter Reading Interface Module for Sensus Meters, Support	\$2,690.00	4/28/2020
20087	Bolton & Menk	General Gov't	Professional Services from Dec. 14, 2019 - Mar. 20, 2020	\$1,512.00	4/28/2020
20088	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for April	\$33.13	4/28/2020
20089	CarQuest Auto Parts	Public Safety (FD)	Battery for Gamma Goat, Dual Head Chuck	\$178.62	4/28/2020
20090	Carver County - CarverLink/Jaguar	Divided	Telephone/Internet Services for March 2020/December 2019	\$406.61	4/28/2020
20091	ECM Publishing, Inc.	General Gov't	4-28-2020 Public Hearing for Rezoning	\$52.92	4/28/2020
20092	Henning Excavating	Public Works (Streets)	Repaired Water Shut Off and Water Valve in Alley (Sophia and	\$3,001.00	4/28/2020
20093	Holly Stai	Water	Reimbursement of Final Water Bill Overpayment	\$5.98	4/28/2020
20094	Kirvida Fire	Public Safety (FD)	2020 Annual Pump Test for Engine #11 & #12	\$943.12	4/28/2020
20095	Lorri Gales	Public Safety (FD)	Reimbursement for On-line Refresher Training through Distar	\$212.00	4/28/2020
20096	Melchert, Hubert & Sjodin, PLLP	General Gov't	Employee Handbook Revisions	\$874.00	4/28/2020
20097	Menards	Divided	Bathroom Diaphragms for Park, Circular Saw & Sealant for Sh	\$189.86	4/28/2020
20098	MES, Inc	Public Safety (FD)	Set of Gear for Sharon Erich, & Lorri Gales, 1 Red Chief Helm	\$2,743.62	4/28/2020
20099	MVTL Labs, Inc.	Sewer	Lab Fees for Final Pond Pre-Discharge Sample Date 4-16-2020	\$97.50	4/28/2020
20100	Plunkett's Pest Control	Divided	General Pest Control at City Hall / FD, & Comm. Hall 4-6-2020	\$139.12	4/28/2020
20101	S.E.H.	Divided	Water Main Looping Project, 2020 Street Project	\$9,734.01	4/28/2020
20102	Taylor Doliber	Hall	Reimbursement of Hall Deposit for Aug. 16, 2020 Cancelled We	\$150.00	4/28/2020
20103	Urban Land Institute	General Gov't	2020 Associate Membership Dues	\$240.00	4/28/2020
20104	Verizon Wireless	General Gov't	(9) Cell Phones for Feb. 25 - Mar. 24, 2020	\$448.17	4/28/2020
20105	Wm. Mueller & Sons	Public Works (Streets)	Milled, Swept, Tacked & Patched Brad, Jacob, Park, Louisa, S	\$6,200.00	4/28/2020
20106	Xcel Energy	Divided	Electric & Natural Gas Services	\$731.52	4/28/2020
				\$62,024.03	
			April Claims	\$25,757.14	4/14/2020
			Added April Claims	\$36,131.69	4/28/2020
			Added April Claims	\$35.70	6/9/2020
			Added April Claims	\$99.50	8/18/2020
			Total April Claims	\$62,024.03	

2020 May Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - April 2020	\$2,773.70	5/12/2020
ACH	MN Dept. of Revenue	Divided	April 2020 State Withholding Tax Payment	\$471.00	5/12/2020
ACH	PERA	Divided	PERA Withholding - April 2020	\$750.03	5/12/2020
ACH	PERA	Divided	PERA Withholding - May 2020	\$525.17	5/12/2020
ACH	HealthPartners	Divided	Health Insurance for May 2020	\$3,790.61	5/12/2020
ACH	Tamara Bracht	Divided	Wages 4/20/2020 - 5/3/2020	\$810.54	5/12/2020
ACH	Greg Schultz	Divided	Wages 4/20/2020 - 5/3/2020	\$1,978.82	5/12/2020
ACH	Jeremy Gruenhagen	Divided	May Wages	\$1,962.17	5/12/2020
ACH	Google	General Gov't	Email Accounts (8) Administered by Google G Suite	\$108.00	5/12/2020
ACH	Kwik Trip	Divided	Fuel for City Small Engines and FD Engine 12	\$28.10	5/12/2020
ACH	PERA	Divided	PERA Withholding - May 2020	\$481.88	6/9/2020
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for April 2020	\$0.00	8/18/2020
ACH	Optum Bank	General Gov't	HSA Admin Fee's for City Employees for 1st Qtr 2020	\$22.50	6/9/2020
ACH	Optum Bank	General Gov't	City Contribution to Employees H.S.A (2nd Qtr 2020)	\$1,250.00	6/9/2020
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for April 2020	\$30.60	8/18/2020
ACH	Tamara Bracht	Divided	Wages 5/4/20 to 5/17/20	\$771.26	6/9/2020
ACH	Greg Schultz	Divided	Wages 5/4/20 to 5/17/20	\$1,802.72	6/9/2020
ACH	Mel Sprengeler	Park & Rec.	Wages 5/4/20 to 5/17/20	\$180.08	6/9/2020
ACH	Jeremy Gruenhagen	Divided	May Wages	\$2,166.72	6/9/2020
Debit Card	Amazon	General Gov't	#10 Peel & Stick White Envelopes, Eraseable Pens, 3 Pack of Packin	\$53.01	5/12/2020
Debit Card	Amazon	General Gov't	#10 Standard White Envelopes	\$20.98	5/12/2020
Debit Card	USPS	General Gov't	EDDM Postage for 6th COVID-19 Newsletter Mailing	\$75.25	5/12/2020
Debit Card	USPS	General Gov't	EDDM Postage for 7th COVID-19 Newsletter Mailing	\$75.25	5/12/2020
Debit Card	ZOOM	General Gov't	Audio/Video Conferencing App	\$16.09	5/12/2020
Debit Card	Franklin Printing	General Gov't	500 Sheets of #80 lb. Paper for Newsletters	\$27.99	6/9/2020
Debit Card	USPS	General Gov't	EDDM Postage for 8th COVID-19 Newsletter Mailing	\$75.25	6/9/2020
Debit Card	USPS	General Gov't	EDDM Postage for 9th COVID-19 Newsletter Mailing	\$75.25	6/9/2020
Debit Card	UPS Store	Water	Overnight Water Samples	\$12.06	6/9/2020
Debit Card	Amazon	General Gov't	Hand Sanitizer	\$65.98	6/9/2020
20107	Cintas	Hall	Cleaning Supplies for Hall	\$75.08	5/12/2020
20108	Coordinated Business Systems	General Gov't	United Communication - 2 Users, Hardware and Installation	\$621.13	5/12/2020
20109	ECM Publishing, Inc.	General Gov't	2020 Jacob Street Project Bid Advertisement	\$117.18	5/12/2020
20110	Floyd Total Security	Sewer	Base Alarm Monitoring 6/3/20 - 9/2/20	\$92.07	5/12/2020
20111	Gopher State One	Divided	April Locates (31 Requests with 29 Billable at \$1.35 each)	\$39.15	5/12/2020
20112	Home Solutions	Park & Rec.	Cable and Cable Ties for Basketball Hoops	\$4.99	5/12/2020
20113	Jared Mackenthun	Public Safety (FD)	Batteries for AirPaks	\$77.43	5/12/2020
20114	Kohls Sweeping Service	Public Works (Streets)	Swept City Streets on 4-16-2020	\$1,025.00	5/12/2020
20115	Loffler Companies, Inc.	General Gov't	April Copies	\$212.56	5/12/2020
20116	Maguire Iron	Water	Payment #5 for Period Ending 4-30-20 Water Tower Project	\$100,482.78	5/12/2020
20117	Melchert-Hubert & Sjodin, PLLP	General Gov't	2020 Misc. Employment Law Matters	\$942.40	5/12/2020
20118	MNSPECT	Public Safety (FD)	Permit Fee's for Mechanical, Plumbing & Finish Basement at 619 Do	\$179.42	5/12/2020
20119	MES, Inc.	Public Safety (FD)	PPE Gloves and Masks	\$379.98	5/12/2020
20120	MVTL Labs, Inc.	Sewer	Final Pond Discharge - Sample Dates April 21, 27, 29	\$272.50	5/12/2020
20121	Plunkett's Pest Control	General Gov't	General Pest Control at City Hall / FD Inspection Date 5-5-2020	\$39.37	5/12/2020
20122	UFC	Public Safety (FD)	Carb. Pump for Gamma Goat	\$142.75	5/12/2020
20123	Verizon Wireless	General Gov't	(9) Cell Phones for Mar. 25 - Apr. 24, 2020	\$382.77	5/12/2020
20124	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance for April	\$675.00	5/12/2020
20125	Waste Management	Sanitation	30 Yard Flat Green Yard Waste Container	\$275.90	5/12/2020
20126	Wm. Mueller & Sons	Divided	4 Tons each of 3/4" Minus and Concrete Sand, Clay for BB Park, Fue	\$319.03	5/12/2020
20127	Xcel Energy	Divided	Electricity/Natural Gas Services	\$917.94	5/12/2020
20128	Abdo, Eick & Meyers	General Gov't	Certified Audit Services for the year ended 12/31/19	\$4,975.00	6/9/2020
20129	Bergerson-Caswell Inc.	Water	Well Pump 2A Replacement & Additional Head Design Project	\$6,000.00	6/9/2020
20130	Bolton & Menk, Inc.	General Gov't	Professional Sercvics March 21 - April 17, 2020	\$3,848.00	6/9/2020
20131	Brad Schultz	Park & Rec.	Refund for Cancelled Park Rental	Voided	8/18/2020
20132	Canon	General Gov't	Canon Copier Gov't Contract for May	\$33.13	6/9/2020
20133	CarQuest	Public Safety (FD)	Shell Morlina S2-BL-10 Oil	\$149.00	6/9/2020
20134	Carver County	Public Safety (FD)	1st Half of 2020 Police Contract, 3 Annual Liquor License Renewals	\$9,086.50	6/9/2020
20135	Hoff Barry, P.A.	General Gov't	Development Document Review & Correspondence	\$5,616.00	6/9/2020
20136	League of MN Cities Insurance Trust	General Gov't	Workers Compensation Coverage Premium	\$6,997.00	6/9/2020
Deleted	Lois Droege	Storm Water	Final Payment for Pond Construction & Grading	\$0.00	8/18/2020
20137	Menards	Sewer	(7) Bottles of Ajax Dish Soap	\$12.46	6/9/2020
20138	MN Dept. of Health	Water	2nd Qtr. Community Water Supply Service Connection Fee	\$515.00	6/9/2020
20139	MVTL Labs, Inc.	Sewer	Lab Fees for Pre Final Pond Discharge - Sample Date May 11, 2020	\$77.50	6/9/2020
20140	S.E.H. Inc.	Water	Professional Fees for Water Main Looping Project	\$11,839.30	6/9/2020
20141	Xcel Energy	Divided	Electricity/Natural Gas Services	\$1,392.43	6/9/2020
				\$178,216.76	
			May Claims	\$120,713.15	5/12/2020
			Added May Claims	\$58,939.31	6/9/2020
			Added May Claims	(\$1,435.70)	8/18/2020
			Total May Claims	\$178,216.76	
			QB Vendors/Employees	\$178,558.08	
				\$341.32	
				\$141.32	

2020 July Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - June 2020	\$2,747.26	7/14/2020
ACH	MN Dept. of Revenue	Divided	June 2020 State Withholding Tax Payment	\$451.00	7/14/2020
ACH	PERA	Divided	PERA Withholding - June 2020	\$778.03	7/14/2020
ACH	PERA	Divided	PERA Withholding - July 2020	\$529.20	7/14/2020
ACH	PERA	Divided	PERA Withholding - July 2020	\$425.38	8/18/2020
ACH	PERA	Divided	PERA Withholding - July 2020	\$503.46	8/18/2020
ACH	PERA	Divided	PERA Withholding - July 2020	\$771.03	8/18/2020
ACH	Jeremy Gruenhagen	Divided	June Wages	\$2,063.45	8/18/2020
ACH	HealthPartners	Divided	Health Insurance for July 2019	\$4,158.10	7/14/2020
ACH	Mel Sprengeler	Divided	Wages 6-15-20 to 6-28-20	\$38.79	7/14/2020
ACH	Greg Schultz	Divided	Wages 6-15-20 to 6-28-20	\$1,937.60	7/14/2020
ACH	Tamara Bracht	Divided	Wages 6-15-20 to 6-28-20	\$871.59	7/14/2020
ACH	Jeremy Gruenhagen	Divided	July Wages	\$2,013.56	7/14/2020
ACH	Google	General Gov't	Email Account Service for July 2020	\$108.00	7/14/2020
ACH	MN Dept of Revenue	Divided	Sales Tax for 2nd Qtr 2020	\$51.00	8/18/2020
ACH	MN Dept. of Labor & Industry	Public Safety (FD)	2nd Quarter 2020 Building Permit Surcharge	\$13.99	8/18/2020
ACH	Mel Sprengeler	Divided	Wages 6-29-20 to 7-12-20	\$296.45	8/18/2020
ACH	Greg Schultz	Divided	Wages 6-29-20 to 7-12-20	\$1,585.81	8/18/2020
ACH	Tamara Bracht	Divided	Wages 6-29-20 to 7-12-20	\$712.65	8/18/2020
ACH	Mel Sprengeler	Divided	Wages 7-13-20 to 7-26-20	\$346.31	8/18/2020
ACH	Greg Schultz	Divided	Wages 7-13-20 to 7-26-20	\$1,868.37	8/18/2020
ACH	Tamara Bracht	Divided	Wages 7-13-20 to 7-26-20	\$816.98	8/18/2020
ACH	Jeremy Gruenhagen	Divided	July Wages	\$2,013.55	8/18/2020
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for June 2020	\$25.70	8/18/2020
Debit Card	Amazon	Divided	Highlighters, Open/Closed Sign, 3 US Flags	\$131.45	7/14/2020
Debit Card	Amazon	Divided	1 Pack of 200 Laminate Sheets	\$25.69	7/14/2020
Debit Card	Franklin Printing	General Gov't	5000 Sheets of 100# Paper for newsletters	\$339.90	7/14/2020
Debit Card	US Postal Service	General Gov't	EDDM Postage for 15th COVID-19 Newsletter Mailing	\$75.25	7/14/2020
Debit Card	US Postal Service	General Gov't	EDDM Postage for 16th COVID-19 Newsletter Mailing	\$75.25	7/14/2020
Debit Card	US Postal Service	General Gov't	EDDM Postage for 17th COVID-19 Newsletter Mailing	\$75.25	8/18/2020
Debit Card	ZOOM	General Gov't	Audio/Video Conferencing App	\$16.09	8/18/2020
Debit Card	MNSPECT CE	Public Safety (FD)	Fire Code Book	\$134.41	8/18/2020
20181	Diane Weckman	General Gov't	Re-Issue of Election Judge Wages (Check #20051 Exp	\$188.95	7/14/2020
20182	Bolton & Menk, Inc.	General Gov't	Professional Services May 16, 2020 - June 12, 2020	\$400.00	7/14/2020
20183	Bound Tree Medical	Public Safety (FD)	2 Adult Blood Pressure Cuffs	\$80.00	7/14/2020
20184	CarQuest	Divided	Battery for Exmark Mower, Zip Ties	\$68.71	7/14/2020
20185	Carver County Attorney's Office	General Gov't	2nd Qtr 2020 Fines - Half Due to Attorney's Office, Sur	\$118.44	7/14/2020
20186	Cintas	Hall	Cleaning Supplies	\$69.52	7/14/2020
20187	Clark Mosquito Management	Public Safety (FD)	Mosquito Control (2nd of 3 Invoices for 2020)	\$1,325.00	7/14/2020
20188	Coordinated Business Systems	General Gov't	Office Phone System	\$110.94	7/14/2020
20189	Customized Fire Rescue Training	Public Safety (FD)	4 Training Courses	\$2,000.00	7/14/2020
20190	Floyd Total Security	Water	Base Alarm Monitoring for Water Treatment Plant 7/24	\$92.07	7/14/2020
20191	Gopher State One Call	Divided	June Locates (11 Locate Requests)	\$14.85	7/14/2020
20192	Hoff Barry, P.A.	General Gov't	Development Document Review & Correspondence	\$984.00	7/14/2020
20193	Jared Mackenthun	Public Safety (FD)	Reimbursement for 6 Floor Scrubber Batteries	\$1,171.31	7/14/2020
20194	Loffler	General Gov't	June Copies	\$244.86	7/14/2020
20195	Maguire Iron, Inc.	Water	Application for Payment #7 Period Ending 6/30/20 Wat	\$63,088.84	7/14/2020
20196	Melchert-Hubert & Sjodin, PLLP	General Gov't	Correspondence Regarding Litigation, Data Requests	\$1,117.20	7/14/2020
20197	MN BCA	Public Safety (FD)	Background Check for Michael Monnens	\$15.00	7/14/2020
20198	MN Public Facilities Authority	Water	Principle Payment - Water Wells Bonds	\$94,012.16	7/14/2020
20199	MNSPECT, LLC	Public Safety (FD)	4 Residential Building Permits	\$857.43	7/14/2020
20200	Motorola	Public Safety (FD)	3 Portable Radios with Charging Station and Accessor	\$13,091.75	7/14/2020
20201	Municipal Emergency Services	Public Safety (FD)	SCBA (Air Pack) Flow Tests	\$934.39	7/14/2020
20202	Security Bank & Trust Co.	Storm Water	G.O. Public Utility Revenue Refunding Bonds, Series 2	\$8,620.23	7/14/2020
20203	Verizon Wireless	General Gov't	(7) Cell Phones Lines	\$228.35	7/14/2020
20204	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training & Assistance For June 202	\$540.00	7/14/2020
20205	Wm. Mueller & Sons, Inc.	Divided	Gravel, Fuel for Mowers & City Vehicle	\$158.92	7/14/2020
20206	Xcel Energy Inc.	Divided	Natural Gas Service (183 Broadway)	\$773.68	7/14/2020
20207	JT Floor Covering	Hall	Final Payment for Hall Bar/Kitchen Floor	\$2,291.07	8/18/2020
				\$218,598.22	
			July Claims	\$204,587.27	7/14/2020
			Added July Claims	\$14,010.95	8/18/2020
				\$218,598.22	

2020 August Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - July 2020	\$3,776.02	8/18/2020
ACH	MN Dept. of Revenue	Divided	July 2020 State Withholding Tax Payment	\$622.00	8/18/2020
ACH	PERA	Divided	PERA Withholding - August 2020	\$474.93	8/18/2020
ACH	HealthPartners	Divided	Health Insurance for August 2020	\$4,158.10	8/18/2020
ACH	Google	General Gov't	Email Account Service for July 2020	\$108.00	8/18/2020
ACH	Greg Schultz	Divided	Wages 7-27-20 to 8-09-20	\$1,961.51	8/18/2020
ACH	Mel Sprengeler	Divided	Wages 7-27-20 to 8-09-20	\$365.71	8/18/2020
ACH	Tamara Bracht	Divided	Wages 7-27-20 to 8-09-20	\$569.80	8/18/2020
ACH	Jeremy Gruenhagen	Divided	August Wages	\$1,979.13	8/18/2020
ACH	Kwik Trip	Public Safety (FD)	Fuel for Engine 11	\$51.78	8/18/2020
ACH	Optum	General Gov't	HSA Admin Fee's for City Employees 3rd Qtr 2020	\$22.50	8/18/2020
Debit Card	Hamburg Post Office	Divided	6 Rolls Postcard Stamps, 1 Roll Forever Stamps	\$265.00	8/18/2020
Debit Card	USPS	General Gov't	18th COVID Newsletter EDDM Postage	\$67.77	8/18/2020
Debit Card	ZOOM	General Gov't	Audio/Video Conferencing App	\$16.09	8/18/2020
Debit Card	Hamburg Post Office	Water	Sent Water Samples	\$31.35	8/18/2020
Debit Card	Kwik Trip	General Gov't	Food/Drinks for Election Judges	\$39.09	8/18/2020
Debit Card	Hamburg Post Office	Water	Postage to send Water Sample to MN Dept. of Health	\$31.35	8/18/2020
Debit Card	USPS	General Gov't	19th COVID Newsletter EDDM Postage	\$67.94	8/18/2020
20208	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for July	\$33.13	8/18/2020
20209	CarQuest Auto Parts	Public Safety (FD)	(2) Dual Terminal Batteries for Gamma Goat	\$287.60	8/18/2020
20210	CarverLink/Jaguar	Divided	Telephone/Internet Services for April, May, July	\$538.47	8/18/2020
20211	Carver County	Public Safety (FD)	Overtime Pay for Officer Arnst from Pay Period 6/22/20 -	\$34.21	8/18/2020
20212	Cintas	Hall	Cleaning Supplies	\$103.39	8/18/2020
20213	Clarke Mosquito	Public Safety (FD)	Mosquito Control for 2020 Final Payment	\$1,325.00	8/18/2020
20214	Coordinated Business Services	General Gov't	Intermedia Services and Equipment	\$61.75	8/18/2020
20215	ECM Publishers, Inc.	General Gov't	Election Filing Notice	\$41.58	8/18/2020
20216	Emergency Response Solutions	Public Safety (FD)	Boots for Rescue Reserve Sharon Erich	\$584.99	8/18/2020
20217	Gopher State One	Divided	July Locates (13)	\$17.55	8/18/2020
20218	Hawkins Chemicals	Water	Chemicals for Water Treatment Plant	\$593.63	8/18/2020
20219	Henning Excavating	Water	Repair Water Main Break near 331 Maria Avenue	\$3,593.00	8/18/2020
20220	Hoff Barry P.A.	General Gov't	Development Document Review, Revisions, and Corresp	\$1,128.00	8/18/2020
20221	Home Solutions	Divided	Entry Lockset, Keys made for Water Tower	\$54.20	8/18/2020
20222	Melchert-Hubert & Sjodin, PLLP	General Gov't	Litigation Correspondence	\$1,550.40	8/18/2020
20223	Menards	Divided	Dish Soap, Gate Pulls, Acrylic Sheet, Velcro, Bathroom E	\$156.31	8/18/2020
20224	Mini Biff Inc.	Park & Rec.	Handicap Mini Biff Rental with Damage Waiver	\$139.74	8/18/2020
20225	Minnesota Pump Works	Sewer	Main Lift Station Pump Repairs	\$612.50	8/18/2020
20226	MNSPECT	Public Safety (FD)	Residential Permit HB-2020-00023 (Foundation) 310 Loui	\$85.69	8/18/2020
20227	Municipal Emergency Response	Public Safety (FD)	Kocheck Gate Valve	\$756.47	8/18/2020
20228	MVTL Labs	Water	Lab Fees for New Water Tower Sample Tests	\$50.00	8/18/2020
20229	Plunkett's Pest Control	Hall	General Pest Control at Hall, CC, FD	\$139.12	8/18/2020
20230	S.E.H. Inc.	Divided	Water Tower, Mill & Overlay, Looping Projects	\$5,162.71	8/18/2020
20231	Verizon Wireless	General Gov't	(7) Cell Phone Lines 6/25/20-7/24/20	\$302.12	8/18/2020
20232	W.W.O.T.A Inc.	Divided	Water/Wastewater Training & Assistance for July 2020	\$736.88	8/18/2020
20233	Wm. Mueller & Sons	Divided	Fuel, Street Patching, Class 5 Rock	\$1,812.66	8/18/2020
20234	Xcel Energy	Divided	Electricity / Natural Gas Services	\$1,125.39	8/18/2020
20235	Ashlie Scheuble	Hall	Hall Deposit Refund Due to COVID-19 Cancellation	\$150.00	8/18/2020
20236	Bolton & Menk, Inc.	General Gov't	Professional Services June 13 - July 10, 2020	\$160.00	8/18/2020
20237	Bound Tree Medical	Public Safety (FD)	AED Ready Kit	\$44.99	8/18/2020
20238	Canon Financial	General Gov't	Canon Copier Gov't Contract for August	\$33.13	8/18/2020
20239	CarverLink/Jaguar	Divided	Telephone/Internet Services August 2020	\$160.53	8/18/2020
20240	Henning Excavating	Public Works (Streets)	Water Main Repairs by 679 Park Avenue (Car Wash)	\$4,926.00	8/18/2020
20241	Loffler Companies, Inc.	General Gov't	July Copies	\$181.92	8/18/2020
20242	Melchert-Hubert & Sjodin, PLLP	General Gov't	Litigation, COVID-19, Unemployment Benefits	\$212.80	8/18/2020
20243	Menards	Divided	Dish Soap, Garbage Bags, Batteries	\$47.33	8/18/2020
20244	Mini Biff, Inc.	Park & Rec.	Handicap Mini Biff Rental, Damage Waiver	\$139.74	8/18/2020
20245	Mn Dept. of Health	Water	Community Water Supply Service Connection Fee	\$518.00	8/18/2020
20246	Plunkett's Pest Control	General Gov't	City Hall and FD	\$39.37	8/18/2020
20247	UFC	General Gov't	Weed Spray for City Grounds and Ponds	\$67.83	8/18/2020
20248	USA Blue Book	Water	HACH Flouride, pH Buffer Pack	\$123.78	8/18/2020
20249	Wm. Mueller & Sons, Inc.	Public Works (Streets)	2020 Street Improvement Project	\$94,400.70	8/18/2020
20250	Xcel Energy	Divided	Electricity/Natural Gas Services	\$2,056.83	8/18/2020
				\$138,897.51	



HAMBURG CITY COUNCIL
JUNE 9, 2020

Per State Statute 13D.021 and the Executive Order by Governor Waltz regarding COVID-19, the Hamburg City Council Members and staff are meeting in Council Chambers, all others are by tele-conference via ZOOM.

Mayor Chris Lund called the Public Hearing to Order at 7:00 p.m. Those in attendance were Councilman Tim Tracy, Councilman Jason Buckentin, Councilman Eric Poppler, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Fire Chief Scott Anderson. Via ZOOM were residents Theresa Siewert, and Jenna Rodman. Councilman Scott Feltmann was absent.

Public Hearing

- Land Use Application for Variance (618 David Avenue)
- Looking for a 3-foot variance to place a 12' x 24' storage structure 2 feet off the lot line. Three (3) neighbors gave verbal approval to City Clerk Gruenhagen prior to the Public Hearing.

MOTION: Councilman Tim Tracy moved to close the Public Hearing. Seconded by Councilman Eric Poppler. Motion was unanimously approved in the absence of Councilman Scott Feltmann.



HAMBURG CITY COUNCIL
JUNE 9, 2020

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:05 p.m.

Agenda Review (Added Items) and Adoption

- Old City Business: Add Land Use Application
 - **MOTION: Councilman Tim Tracy moved to approve the Agenda as amended. Seconded by Councilman Jason Buckentin. Motion was unanimously approved in the absence of Councilman Feltmann.**

Consent Agenda

- Approve Minutes for May 12, 2020
- Approve Payment of Added April Claims (\$35.70)
- Approve Payment of Added May Claims (\$58,939.31)
- Approve Payment of June Claims (\$26,639.70)
- Approve Liquor License Renewals
 - Parkside Tavern – On/Off Sale & Special Sunday (\$1,500)
 - Hamburg Lions Club – 3.2 Malt Liquor (No Fee)
 - Hamburg Baseball Club – 3.2 Malt Liquor (No Fee)
- Approve Time-Off Request (Jeremy Gruenhagen)
- May 2020 Utility Billing Delinquent Report
- Carver County Public Hearing (Variance Request for 15410 Martha St)
- Met Council Preliminary Population & Household Estimates
- Carver County Assessment Contract (No Increases for 2021)

MOTION: Councilman Jason Buckentin moved to approve the Consent Agenda. Seconded by Councilman Tim Tracy. Motion was unanimously approved in the absence of Councilman Scott Feltmann.

Hamburg Fire Department

- Autopulse
 - The old Autopulse is no longer working and is not serviceable.
The FD is down to just the 1 new one.
- Hydrant Valve (Water Tower)
 - Looking to add a Gate Valve onto the fire hydrant by the new water tower to save on the wear and tear of frequent truck fills.
- Floor Scrubber Batteries
 - **MOTION: Councilman Tim Tracy moved to approve the purchase of 6 batteries from Ziegler in the amount of \$1,171.31. Seconded by Councilman Jason Buckentin. Motion was unanimously approved in the absence of Councilman Scott Feltmann.**
- 2 Rescue Reserves have been outfitted with a full set of gear for better identification on scenes.
- There have been no significant changes in call volume over the past 3 months during the COVID pandemic.



HAMBURG CITY COUNCIL
JUNE 9, 2020

Old City Business

- COVID-19 Related Items
 - Preparedness Plan (COVID 19)
 - Utility Billing Late Fees
 - **Council agreed to go back to normal billing now.**
 - Liquor Licenses
 - Approve Resolution Number 2020-10
 - **MOTION: Councilman Jason Buckentin moved to approve Resolution Number 2020-10. Seconded by Councilman Tim Tracy. Motion was unanimously approved in the absence of Councilman Scott Feltmann.**
- Land Use Variance for 618 David Ave (Three Foot Variance)
 - **MOTION: Councilman Tim Tracy moved to approve the Land Use Variance (Three Foot Variance to 5 Foot Side Yard Setback) at 618 David Avenue. Seconded by Councilman Eric Poppler. Motion was unanimously approved in the absence of Councilman Scott Feltmann.**
- Water Tower/Water Main Improvement Project (Update)
 - The paint used on the tower has a 20-year life expectancy. We are anticipating to go live around the end of July or early August. The final Lift on the parking lot and on Jacob street will be taking place within the next week. Next year we will look at the process to demo the old tower.
- City Zoning Ordinance (Number of Driveways Allowed)
 - Staff to inquire with City Engineer on potential impact to the storm sewer from extra hard surface run off.
- Sanitary Sewer Service Line Illegal Connections (Extend Deadline)
 - Staff to inquire with home owners and bring their plans forth to Council at the next regular council meeting.
- Hall Flooring Bids for Kitchen/Bar Area
 - **MOTION: Councilman Jason Buckentin moved to approve the hall flooring bid from JT Flooring in the amount of \$4,582.16. Seconded by Councilman Tim Tracy. Motion was unanimously approved in the absence of Councilman Scott Feltmann.**
- Public Nuisance Violations (Worksheet)
 - Resident spoke to Council regarding the continuous accumulation of junk at 679 Park Ave. The junk has become hazardous when the strong winds blow, the weeds growing up in between vehicles and trailers have created a breeding ground for mosquitos and small animals. It has made it near impossible to enjoy the backyard and feel safe.
 - Council has directed staff to send another nuisance letter and conduct a follow-up.
- Seal Coating for 2020 (Park Parking Lots)
 - Staff has been directed to have bids include a line-item for Fog Sealing,



*HAMBURG CITY COUNCIL
JUNE 9, 2020*

- to see the cost difference.
- 2040 Comprehensive Plan
 - Approve Resolution Number 2020-11
 - **MOTION: Councilman Tim Tracy moved to approve Resolution Number 2020-11. Seconded by Councilman Jason Buckentin. Motion was unanimously approved in the absence of Councilman Scott Feltmann.**

New City Business

- 2020 Street Improvement Project Bids
 - Approve Resolution Number 2020-12
 - **MOTION: Councilman Jason Buckentin moved to approve Resolution Number 2020-11 awarding the Jacob Street Project bid to Wm. Mueller & Sons in the amount of \$94,216.17. Seconded by Councilman Tim Tracy. Motion was unanimously approved in the absence of Councilman Scott Feltmann.**
- Droege's Third Addition
 - Approve Developers Agreement
 - **MOTION: Councilman Tim Tracy moved to approve the Developers Agreement for Droege's Third Addition. Seconded by Councilman Jason Buckentin. Motion was unanimously approved in the absence of Councilman Scott Feltmann.**
- Increased Traffic on David Avenue
 - Residents brought forth their concerns about the increase of traffic and that there is only one way in and out of the neighborhoods via Brad Street.
- Park Duck Pond Fencing Area
 - Council gave the go ahead for the fencing to be extended on the south side of the duck pond as there will be no cost to the city. This move will allow more land space for the ducks and it will make it easier to mow around the pond.
- Data Requests
 - Due to the increase and magnitude of data requests that the office staff have been receiving, there will be an increase of hours for the Deputy Clerk. The time needed to compile the requested data would take time away from staff's daily duties.



HAMBURG CITY COUNCIL
JUNE 9, 2020

City Council Reports

Mayor Chris Lund reported the topic of CCTV was brought up at the Regional Council of Mayors Meeting. City staff is asked to research this topic and inquire with other cities.

MOTION: Councilman Jason Buckentin moved to adjourn the Hamburg City Council Meeting at 8:14 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved in the absence of Councilman Scott Feltmann.

Submitted on June 11, 2020 by Deputy Clerk Tamara Bracht

Amended/Approved on July 15, 2020



Jeremy Gruenhagen
City Clerk/Treasurer



HAMBURG CITY COUNCIL MEETING JUNE 23, 2020

Mayor Chris Lund called the meeting to order at 7:00 p.m. Those in attendance were Councilmen Jason Buckentin, Eric Poppler, and Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Councilman Scott Feltmann was absent.

Agenda Review (Added Items) and Adoption

- Remove: Public Nuisance Violations (Worksheet)

MOTION: Councilman Tim Tracy moved to approve the Agenda as amended. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. Councilman Scott Feltmann was absent.

Consent Agenda

- Approve Payment of Added June Claims (\$286,101.56)

MOTION: Councilman Jason Buckentin moved to approve the Consent Agenda. Seconded by Councilman Tim Tracy. Motion was unanimously approved. Councilman Scott Feltmann was absent.

Old City Business

- COVID-19 Related Items
 - Adopt Preparedness Plan (COVID 19) & Related Policies
 - **MOTION: Councilman Tim Tracy moved to approve the Preparedness Plan as amended. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. Councilman Scott Feltmann was absent.**
 - Community Center/Hall/Park Rentals
All Council Members were in agreement to allow Park rentals only.
- Water Tower/Water Main Improvement Project (Update)
 - Electrical work is in progress, looking to fill the tower sometime the week of July 13th, red flashing light has been installed at the top.
- Hall Flooring Bids for Kitchen/Bar Area
 - JT Flooring was paid for half of the project. Project should be completed by the end of the month.
- 2020 Street Improvement Project
 - Starts Tuesday, June 30th
- ~~Public Nuisance Violations (Worksheet)~~
- Data Request(s) from Richard Odoms
 - All data was provided and all requirements met.



***HAMBURG CITY COUNCIL MEETING
JUNE 23, 2020***

New City Business

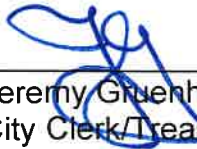
- CARES Act
 - Funding for City/Local Businesses
 - Bill didn't pass

City Council Reports - No reports from Council.

MOTION: Councilman Tim Tracy moved to adjourn the Hamburg City Council Meeting at 8:03 p.m. Seconded by Councilman Eric Poppler. Motion was unanimously approved. Councilman Scott Feltmann was absent.

Submitted on July 20, 2020 by Deputy Clerk Tamara Bracht

Amended/Approved on July 15, 2020



Jeremy Gruenhagen
City Clerk/Treasurer



HAMBURG CITY COUNCIL MEETING
JULY 14, 2020

Mayor Lund called the Hamburg City Council Meeting to order at 7:00 p.m. Attendees in Council Chambers were, Councilmen Eric Poppler, Tim Tracy, and Jason Buckentin, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Fire Chief Scott Anderson, and resident Todd Tereau. Attending via ZOOM were residents Dave and Amy Chadwick, Joe and Diane Weckman, and Kevin Subart. Councilman Scott Feltmann was absent.

Public Comment – No Public Comment.

Agenda Review (Added Items) and Adoption

MOTION: Councilman Tim Tracy moved to approve the Agenda. Seconded by Councilman Eric Poppler. Motion was unanimously approved. Councilman Scott Feltmann was absent.

Consent Agenda

- Approve Payment of Added June Claims (\$808.76)
- Approve Payment of July Claims (\$204,587.28)
- Approve Minutes for June 9, 2020
- Approve Temporary On-Sale Liquor License for Hamburg Lions Club for August 15, 2020 (Park)
- Approve Service Agreement for Joint Assessment with Carver County
- Approve Cash Flow Statement for April 2020
- Appoint Election Judges for 2020 Primary & General Election
- June Utility Billing Delinquency Report
- League of MN Cities Membership Dues Memo

MOTION: Councilman Tim Tracy moved to approve the Consent Agenda. Seconded by Councilman Eric Poppler. Motion was unanimously approved. Councilman Scott Feltmann was absent.

Todd Tereau

- Request for Hearing (Utility Bill)
 - City Council granted a 3-month Payment Plan for Mr. Tereau.

Hamburg Fire Department

- Firefighter Application for Mike Monnens
 - **MOTION: Councilman Tim Tracy moved to except Michael Monnens application to the Hamburg Fire Department pending background checks. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. Councilman Scott Feltmann was absent.**



HAMBURG CITY COUNCIL MEETING JULY 14, 2020

- CARES Act Monies
 - FD exploring viable options to utilize the CARES Act monies. City Clerk reported any leftover CARES Act monies can be donated to Carver County to aid local businesses.

Old City Business

- COVID-19 Related Items
 - Community Center/Hall/Park Rentals
 - Park Rentals on July 31 and August 1
 - Council decided to cancel all rentals and reimburse down payments for remaining 2020 rentals at both the Community Center and Community Hall.
- Water Tower/Water Main Improvement Project (Update)
 - Tower was filled today. Once water sample tests come back the tower will go live. Estimating to go on-line the early part of the week of July 20th. Water pressure will increase 10psi.
 - 15 Evergreen trees by the new tower will be coming down, making way for new, better spaced, cleaner tree's to be planted in the spring.
 - Once the trees are removed the final lift will be applied to the parking lot.
- 2020 Street Improvement Project
 - Final lift will be applied on Jacob Street at the same time as the water tower parking lot.
- Parkside Liquor License Reimbursement (Resolution 2020-10)
 - **MOTION: Councilman Tim Tracy moved to approve the request made by MES Group to apply the reimbursement funds from Resolution 2020-10 to their water bill. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. Councilman Scott Feltmann was absent.**
- Public Nuisance Violations (Worksheet)
 - A 60-day extension was granted to 679 Park Avenue and 710 Park Avenue to become in compliance with the City Nuisance Violations that were issued.

New City Business

- Building Permit for Kevin Subart (340 Railroad Street)
 - Mr. Subart stated he feels the fire suppression code should not apply to him for it was not done in 1994 when the upstairs of the building was renovated for apartments, Mr. Subart feels he should be grandfathered in. Mr. Subart also requested information in relation to the fire suppression code and how it related to the



HAMBURG CITY COUNCIL MEETING
JULY 14, 2020

building's current status. City Council asked Mr. Subart to consult with his legal team and provide the City with information/documentation supporting his claims.

- City Clerk Gruenhagen will inquire with MNSPECT on options that would satisfy the fire suppression code.
- National Night Out – City Council cancelled NNO for 2020.
- Move August 11, 2020 Council Meeting to August 18, 2020
 - **MOTION: Councilman Jason Buckentin motioned to move the August 11, 2020 City Council Meeting to August 18th due to the Primary Elections on August 11th. Seconded by Councilman Eric Poppler. Motion was unanimously approved. Councilman Scott Feltmann was absent.**
- Payment to Elroy Latzig for Local Cable TV Channel – Council had no objections to pay Mr. Latzig for managing the local cable channel.

City Council Reports

- **Councilmember Tim Tracy** asked if stump removal factored into the tree cutting bid? Yes
- **Mayor Chris Lund** – Executive Order by Governor Waltz does not allow for the interruption of utility services due to non-payment.

MOTION: Councilman Jason Buckentin moved to adjourn the City Council Meeting at 8:45 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. Councilman Scott Feltmann was absent.

Submitted on July 20, 2020 by Deputy Clerk Tamara Bracht

Amended/Approved on July 31, 2020



Jeremy Gruenhagen
City Clerk/Treasurer

LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to psstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.*
- *If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.*
- *If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.*

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: _____

Check one:

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#).

The member **WAIVES** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

August 18, 2020

Signature: _____

Position: _____

	Beginning Balance 1/1/2020	2020 Budget Income	2020 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 5/31/2020
General Fund	\$458,469.19	\$551,692.00	\$550,297.00	\$459,864.19	\$32,391.10	\$230,995.44	\$259,864.85
General Gov't			\$276,263.00			\$121,614.85	
Public Safety (Fire Dept.)			\$119,310.00			\$62,384.39	
Public Works (Streets)			\$49,535.00			\$28,895.32	
Sanitation & Recycling			\$3,500.00			\$635.90	
Parks & Recreation			\$46,591.00			\$5,552.29	
Comm. Hall			\$55,098.00			\$11,912.69	
Special Revenue Funds	\$468,412.44	\$15,167.00	\$0.00	\$483,579.44	\$871.99	\$0.00	\$469,284.43
City Of Hamburg (Savings)	\$460,271.65	\$15,107.00	\$0.00	\$475,378.65	\$871.99	\$0.00	\$461,143.64
Fire Equipment CD	\$8,140.79	\$60.00	\$0.00	\$8,200.79	\$0.00	\$0.00	\$8,140.79
Debt Service	\$26,707.52	\$39,158.19	\$46,158.25	\$19,707.46	\$0.00	\$0.00	\$26,707.52
Total (Tax Revenue Funds)	\$953,589.15	\$606,017.19	\$596,455.25	\$963,151.09	\$33,263.09	\$230,995.44	\$755,856.80
Enterprise Funds							
Water	\$84,222.25	\$182,742.02	\$166,472.08	\$100,492.19	\$74,558.34	\$158,641.80	\$138.79
Sewer	\$350,263.94	\$70,473.24	\$80,053.70	\$340,683.48	\$29,334.31	\$16,771.26	\$362,826.99
Storm Water	\$44,244.27	\$70,818.00	\$70,485.00	\$44,577.27	\$28,684.49	\$2,631.00	\$70,297.76
Total (Enterprise Funds)	\$478,730.46	\$324,033.26	\$317,010.78	\$485,752.94	\$132,577.14	\$178,044.06	\$433,263.54
Totals	\$1,432,319.61	\$930,050.45	\$913,466.03	\$1,448,904.03	\$165,840.23	\$409,039.50	\$1,189,120.34
Debt Summary							
1992 Streets	\$0.00	\$3,825.56	\$0.00	\$0.00	Paid	2012	(\$3,825.56)
2007 Streets	\$60,000.00	\$0.00	\$30,128.52	\$15,000.00	2/1/20 & 8/1/20	2/1/2023	\$14,871.48
Cert. of Indebtedness (2018 Pumper)	\$91,200.00	\$0.00	\$13,489.00	\$22,800.00	10/31/2020	10/31/2023	\$54,911.00
Water Wells Project	\$43,000.00	\$0.00	\$0.00	\$14,000.00	2/20/20 & 8/20/20	8/20/2022	\$29,000.00
Water Treatment Plant	\$280,000.00	\$0.00	\$0.00	\$53,000.00	2/20/20 & 8/20/20	8/20/2024	\$227,000.00
Sanitary Sewer Improvements	\$135,088.23	\$57,470.79	\$0.00	\$15,000.00	2/20/20 & 8/20/20	8/20/2030	\$62,617.44
Storm Water Improvements	\$810,000.00	\$0.00	\$0.00	\$50,000.00	2/1/20 & 8/1/20	2/1/2032	\$760,000.00
Totals	\$1,419,288.23	\$61,296.35	\$43,617.52	\$169,800.00			\$1,144,574.36

Cash Flow Actuals

	January	February	March	April	May	Totals
Beg. Balance	\$1,432,319.61	\$1,402,468.94	\$1,384,792.46	\$1,373,401.74	\$1,336,781.23	\$1,189,120.34
Income						
Property Taxes	\$2,473.20	\$0.00	\$0.00	\$0.00	\$0.00	\$2,473.20
Licenses & Permits	\$299.37	\$0.00	\$56.00	\$268.74	\$2,484.20	\$3,108.31
Intergov't Receipts (Aids)	\$8,700.05	\$0.00	\$0.00	\$0.00	\$2,500.00	\$11,200.05
Charges for Services						
Assessment Searches	\$0.00	\$20.00	\$40.00	\$0.00	\$0.00	\$60.00
Comm Ctr Rentals	\$450.00	\$150.00	\$300.00	\$0.00	\$0.00	\$900.00
Township Contribution	\$0.00	\$0.00	\$6,873.89	\$0.00	\$0.00	\$6,873.89
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Park Rentals	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
Hall Receipts	\$812.00	\$1,916.50	\$1,066.00	\$0.00	\$0.00	\$3,794.50
Fines	\$0.00	\$35.00	\$0.00	\$60.00	\$0.00	\$125.00
Misc. Receipts	\$805.07	\$693.23	\$403.65	\$798.97	\$364.25	\$3,065.17
Other Receipts						\$0.00
Insurance Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest Income (Checking)	\$201.87	\$144.28	\$105.00	\$73.72	\$66.11	\$590.98
Interest Income (Savings)	\$0.00	\$0.00	\$871.99	\$0.00	\$0.00	\$871.99
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$4,300.14	\$0.00	\$0.00	\$0.00	\$4,300.14
Water Service	\$14,718.96	\$15,915.84	\$15,148.00	\$13,987.24	\$14,788.30	\$74,558.34
Sewer Service	\$4,896.00	\$5,415.46	\$4,901.62	\$4,807.67	\$5,013.42	\$25,034.17
Storm Water	\$5,773.31	\$5,969.14	\$5,843.96	\$5,417.17	\$5,680.91	\$28,684.49
	\$39,329.83	\$34,559.59	\$35,640.11	\$25,413.51	\$30,897.19	\$165,840.23
Expenses						
General Gov't	\$19,439.44	\$23,707.63	\$27,641.41	\$18,980.26	\$31,846.11	\$121,614.85
Public Safety	\$30,246.74	\$4,067.03	\$6,617.17	\$9,171.66	\$12,281.79	\$62,384.39
Public Works	\$3,445.23	\$3,901.71	\$3,661.50	\$14,752.16	\$3,134.72	\$28,895.32
Sanitation & Recycling	\$360.00	\$0.00	\$0.00	\$0.00	\$275.90	\$635.90
Park & Recreation	\$421.35	\$127.21	\$392.23	\$2,420.07	\$2,191.43	\$5,552.29
Hall Expenses	\$2,655.20	\$2,846.33	\$2,787.83	\$1,675.29	\$1,948.04	\$11,912.69
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$5,079.10	\$10,545.48	\$3,573.07	\$12,517.88	\$123,114.92	\$154,830.45
Sewer	\$2,873.74	\$4,409.68	\$2,357.62	\$2,516.70	\$3,765.17	\$15,922.91
Storm Water	\$0.00	\$2,631.00	\$0.00	\$0.00	\$0.00	\$2,631.00
	\$64,520.80	\$52,236.07	\$47,030.83	\$62,034.02	\$178,558.08	\$404,379.80
Total Expenses						
Other Expenses (DEBT)						
Wells/WTP Bonds	\$3,811.35	\$0.00	\$0.00	\$0.00	\$0.00	\$3,811.35
Water Imp. Bonds (2011)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer Imp. Bonds (2011)	\$848.35	\$0.00	\$0.00	\$0.00	\$0.00	\$848.35
Storm Water Imp. Bonds (2011)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Expenses	\$4,659.70	\$0.00	\$0.00	\$0.00	\$0.00	\$4,659.70
Checking Balance	\$1,402,468.94	\$1,384,792.46	\$1,373,401.74	\$1,336,781.23	\$1,189,120.34	\$1,189,120.34
	(\$29,850.67)	(\$17,676.48)	(\$11,390.72)	(\$36,620.51)	(\$147,660.89)	(\$243,199.27)

	Beginning Balance 1/1/2020	2020 Budget Income	2020 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 6/30/2020
General Fund	<u>\$458,469.19</u>	<u>\$551,692.00</u>	<u>\$550,297.00</u>	<u>\$459,864.19</u>	<u>\$38,140.82</u>	<u>\$268,344.76</u>	<u>\$228,265.25</u>
General Gov't			\$276,263.00			\$139,600.08	
Public Safety (Fire Dept.)			\$119,310.00			\$65,310.87	
Public Works (Streets)			\$49,535.00			\$38,561.22	
Sanitation & Recycling			\$3,500.00			\$911.80	
Parks & Recreation			\$46,591.00			\$8,977.53	
Comm. Hall			\$55,098.00			\$14,983.26	
Special Revenue Funds	<u>\$468,412.44</u>	<u>\$15,167.00</u>	<u>\$0.00</u>	<u>\$483,579.44</u>	<u>\$1,398.95</u>	<u>\$0.00</u>	<u>\$469,811.39</u>
City Of Hamburg (Savings)	\$460,271.65	\$15,107.00	\$0.00	\$475,378.65	\$1,331.87	\$0.00	\$461,603.52
Fire Equipment CD	\$8,140.79	\$60.00	\$0.00	\$8,200.79	\$67.08	\$0.00	\$8,207.87
Debt Service	\$26,707.52	\$39,158.19	\$46,158.25	\$19,707.46	\$0.00	\$1,001.25	\$25,706.27
Total (Tax Revenue Funds)	\$953,589.15	\$606,017.19	\$596,455.25	\$963,151.09	\$39,539.77	\$269,346.01	\$723,782.91
Enterprise Funds							
Water	\$84,222.25	\$182,742.02	\$166,472.08	\$100,492.19	\$89,484.90	\$429,502.31	(\$255,795.16)
Sewer	\$350,263.94	\$70,473.24	\$80,053.70	\$340,683.48	\$34,082.46	\$20,345.93	\$364,000.47
Storm Water	\$44,244.27	\$70,818.00	\$70,485.00	\$44,577.27	\$33,995.29	\$5,085.54	\$73,154.02
Total (Enterprise Funds)	\$478,730.46	\$324,033.26	\$317,010.78	\$485,752.94	\$157,562.65	\$454,933.78	\$181,359.33
Totals	\$1,432,319.61	\$930,050.45	\$913,466.03	\$1,448,904.03	\$197,102.42	\$724,279.79	\$905,142.24

	Remaining Balance 1/1/2020	Remaining Assessment 1/1/2020	Cash & Investments	2020 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2020
Debt Summary							
1992 Streets	\$0.00	\$3,825.56	\$0.00	\$0.00	Paid	2012	(\$3,825.56)
2007 Streets	\$60,000.00	\$0.00	\$30,128.52	\$15,000.00	2/1/20 & 8/1/20	2/1/2023	\$14,871.48
Cert. of Indebtedness (2018 Pumper)	\$91,200.00	\$0.00	\$13,489.00	\$22,800.00	10/31/2020	10/31/2023	\$54,911.00
Water Wells Project	\$43,000.00	\$0.00	\$0.00	\$14,000.00	2/20/20 & 8/20/20	8/20/2022	\$29,000.00
Water Treatment Plant	\$280,000.00	\$0.00	\$0.00	\$53,000.00	2/20/20 & 8/20/20	8/20/2024	\$227,000.00
Sanitary Sewer Improvements	\$135,088.23	\$57,470.79	\$0.00	\$15,000.00	2/20/20 & 8/20/20	8/20/2030	\$62,617.44
Storm Water Improvements	<u>\$810,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$50,000.00</u>	2/1/20 & 8/1/20	2/1/2032	<u>\$760,000.00</u>
Totals	\$1,419,288.23	\$61,296.35	\$43,617.52	\$169,800.00			\$1,144,574.36

Cash Flow Actuals

	January	February	March	April	May	June	Totals
Beg. Balance	\$1,432,319.61	\$1,402,468.94	\$1,384,792.46	\$1,373,435.03	\$1,336,814.52	\$1,189,353.63	\$905,142.24
Income							
Property Taxes	\$2,473.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,473.20
Licenses & Permits	\$299.37	\$0.00	\$56.00	\$268.74	\$2,484.20	\$1,330.82	\$4,439.13
Intergov't Receipts (Aids)	\$8,700.05	\$0.00	\$0.00	\$0.00	\$2,500.00	\$1,000.00	\$12,200.05
Charges for Services							
Assessment Searches	\$0.00	\$20.00	\$40.00	\$0.00	\$0.00	\$0.00	\$60.00
Comm Ctr Rentals	\$450.00	\$150.00	\$300.00	\$0.00	\$0.00	\$0.00	\$900.00
Township Contribution	\$0.00	\$0.00	\$6,873.89	\$0.00	\$0.00	\$0.00	\$6,873.89
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Park Rentals	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
Hall Receipts	\$812.00	\$1,916.50	\$1,066.00	\$0.00	\$0.00	\$150.00	\$3,944.50
Fines	\$0.00	\$35.00	\$30.00	\$60.00	\$0.00	\$133.32	\$258.32
Misc. Receipts	\$805.07	\$693.23	\$403.65	\$798.97	\$364.25	\$3,074.09	\$6,139.26
Other Receipts							\$0.00
Insurance Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest Income (Checking)	\$201.87	\$144.28	\$105.00	\$73.72	\$66.11	\$61.49	\$652.47
Interest Income (Savings)	\$0.00	\$0.00	\$905.28	\$0.00	\$0.00	\$493.67	\$1,398.95
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$4,300.14	\$0.00	\$0.00	\$0.00	\$0.00	\$4,300.14
Water Service	\$14,718.96	\$15,915.84	\$15,148.00	\$13,987.24	\$14,788.30	\$14,926.56	\$89,484.90
Sewer Service	\$4,896.00	\$5,415.46	\$4,901.62	\$4,807.67	\$5,013.42	\$4,748.15	\$29,782.32
Storm Water	\$5,773.31	\$5,969.14	\$5,843.96	\$5,417.17	\$5,680.91	\$5,310.80	\$33,995.29
	\$39,329.83	\$34,559.59	\$35,673.40	\$25,413.51	\$30,897.19	\$31,228.90	\$197,102.42
Expenses							
General Gov't	\$19,439.44	\$23,707.63	\$27,641.41	\$18,980.26	\$31,758.83	\$18,072.51	\$139,600.08
Public Safety	\$30,246.74	\$4,067.03	\$6,617.17	\$9,171.66	\$12,281.79	\$2,926.48	\$65,310.87
Public Works	\$3,445.23	\$3,901.71	\$3,661.50	\$14,752.16	\$2,906.06	\$9,894.56	\$38,561.22
Sanitation & Recycling	\$360.00	\$0.00	\$0.00	\$0.00	\$275.90	\$275.90	\$911.80
Park & Recreation	\$421.35	\$127.21	\$392.23	\$2,420.07	\$2,246.20	\$3,370.47	\$8,977.53
Hall Expenses	\$2,655.20	\$2,846.33	\$2,787.83	\$1,675.29	\$1,901.39	\$3,117.22	\$14,983.26
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,001.25	\$1,001.25
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$5,079.10	\$10,545.48	\$3,573.07	\$12,517.88	\$123,188.89	\$270,786.54	\$425,690.96
Sewer	\$2,873.74	\$4,409.68	\$2,357.62	\$2,516.70	\$3,799.02	\$3,540.82	\$19,497.58
Storm Water	\$0.00	\$2,631.00	\$0.00	\$0.00	\$0.00	\$2,454.54	\$5,085.54
	\$64,520.80	\$52,236.07	\$47,030.83	\$62,034.02	\$178,358.08	\$315,440.29	\$719,620.09
Total Expenses							
Other Expenses (DEBT)							
Wells/WTP Bonds	\$3,811.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,811.35
Water Imp. Bonds (2011)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer Imp. Bonds (2011)	\$848.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$848.35
Storm Water Imp. Bonds (2011)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Expenses	\$4,659.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,659.70
Checking Balance	\$1,402,468.94	\$1,384,792.46	\$1,373,435.03	\$1,336,814.52	\$1,189,353.63	\$905,142.24	\$905,142.24
	(\$29,850.67)	(\$17,676.48)	(\$11,357.43)	(\$36,620.51)	(\$147,460.89)	(\$284,211.39)	(\$527,177.37)

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: August 14, 2020

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: August 21st & 24th
August 26th

How many **Vacation** hours will be used? 16

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? 8hrs Yes (Funeral)

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: _____

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen
Employee Signature

8-14-2020
Date

City Clerk/Treasurer

Date

Mayor

Date



CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: Aug 17, 2020

Employee Name: Greg Schultz

Dates Requesting Time-Off: Aug. 27th 2020

Aug. 28th 2020

How many **Vacation** hours will be used? 16

How many **Compensation** hours will be used? _____

Is there a **Holiday** during your time off? _____

Will there be any time off **without pay**? _____

Will there be any scheduled **Sick Leave** used? _____

Are you requesting more than three consecutive days off? _____

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: _____

Was vacation request approved? _____

- If no, reason request was denied: _____

Greg Schultz
Employee Signature Aug 17, 2020
Date

George Schwenhagen
City Clerk/Treasurer 8-17-20
Date

Mayor Date



JULY DELINQUENCY REPORT 2020

NOTES	Account #	AMOUNT OVER DUE	CURRENT BILL		ACCOUNT BALANCE	PAYMENTS	UPDATED BALANCE
			JULY USAGE				
	01-00002490-00-4	\$561.80	+	\$87.77	=	\$649.57	
	01-00007625-00-7	\$211.30	+	\$149.29	=	\$360.59	
	01-00009420-00-6	\$100.87	+	\$107.77	=	\$208.64	
	01-00011846-00-7	\$173.52	+	\$146.52	=	\$320.04	
	01-00011955-00-6	\$62.23	+	\$52.37	=	\$114.60	
	01-00012330-00-2	\$189.28	+	\$140.08	=	\$329.36	
	01-00016602-00-2	\$101.63	+	\$97.98	=	\$199.61	
	01-00016609-00-9	\$127.33	+	\$115.76	=	\$243.09	
	01-00017613-00-5	\$186.85	+	\$173.13	=	\$359.98	
	01-00017615-00-7	\$292.29	+	\$145.14	=	\$437.43	
Payment Plan	01-00017617-00-9	\$243.67	+	\$131.14	=	\$374.81	
	01-00017621-00-6	\$247.99	+	\$245.53	=	\$493.52	
		\$1,624.79	+	\$1,247.65	=	\$2,872.44	\$0.00



Carver County Community Development Agency

Carver County Small Business Emergency Assistance Fund

August 2020

Purpose

Small businesses are critical to Carver County's economy. Approximately 86 percent of all businesses within the county employ less than 20 people, and many of these businesses have been directly impacted by the COVID-19 pandemic. Because of this, Carver County cities and the Carver County Community Development Agency have come together to create the Small Business Emergency Assistance Fund.

The purpose of the Small Business Emergency Assistance Fund is to provide emergency financial assistance, through a \$10,000 beneficiary payment, to small businesses located in Carver County who have been affected by the COVID-19 pandemic. The goal of program is to assist and stabilize businesses through this economic crisis.

Funding

Beneficiary payments worth up to \$10,000 will be awarded to businesses who have seen a direct financial impact due to the COVID-19 pandemic via a randomization process.

Funds awarded may not be more than 50% of total revenue for the business in the previous year.

Eligible Businesses

To be eligible, businesses must meet all of the following criteria as of March 1, 2020:

- Be a locally owned and operated for-profit business with a physical establishment in Carver County.
- Have 40 or fewer employees.
- Have \$2 million or less in annual revenue.
- Be open and operating on or before January 1, 2020.
- Be in good regulatory standing with the State of Minnesota, Carver County, and city in which the business is located. This includes being current on applicable licenses, in compliance with city regulations, and being current on property taxes.
- Be located in a commercial or industrial zoned district or allowed by a conditional use permit as defined by the regulating authority's approved Land Use Map.
- Be able to demonstrate a loss of revenue of at least 10 percent since March 15, 2020 (no credit score or collateral requirements apply).
- For-profit farming operations are eligible.

Certain businesses are ineligible, including:

- Businesses without a physical establishment in Carver County
- Non-profit organizations
- Corporate or multi-state chains. Franchisees are considered eligible businesses.
- Businesses in default conditions prior to March 1, 2020.
- Businesses that primarily derive income from any of the following: gambling; adult entertainment; passive investment; real estate transactions; property rentals/property management; billboards; or lobbying.
- Businesses that primarily sell pawned merchandise, guns, tobacco or vaping products.

Businesses that have applied for and/or were awarded any COVID-related federal funding, such as the Small Business Administration's Economic Injury Disaster Loan (EIDL) or the Paycheck Protection Program (PPP) are eligible for this funding.

In order to serve as many businesses as possible, businesses who have been awarded COVID related emergency funds through the State of Minnesota Small Business Emergency Loan program or the Small Business Relief Grant program are ineligible for this funding.

Eligible Uses

Funds can be used for the following expenses:

- Payroll
- Rent
- Mortgage payments
- Utilities
- Payments to suppliers
- Other critical non-payroll business expenses (including, but not limited to expenses related to re-opening, personal protective equipment, and others) as approved by the fund administrator

Application Process

The application and award process will be as follows:

- Applications will be accepted during a three week period beginning August 17, 2020 and ending September 4, 2020.
- All applications must be completed online. The link to the online form will be available at www.carvercda.org. Please contact one of the following agencies if you need assistance filling out the electronic application:

Elise Durbin, Carver County CDA, 952-556-2778 or elised@carvercda.org
SouthWest Metro Chamber of Commerce, 952-474-3233 or info@swmetrochamber.com
Waconia Chamber of Commerce, 952-442-5812 or request@destnationwaconia.org
NYA Area Chamber of Commerce, 952-737-7403, info@nyachamber.org
Watertown Area Chamber of Commerce, 952-955-5175, watertownchamber@gmail.com

- If applications exceed the funding available, the fund administrator will select recipients using a randomization process.
- The fund administrator, NextStage, will notify approved applicants by email on or before September 18.
- Upon notice of an approved application, applicants will be required to submit the following within five business days and prior to receiving any funds:
 - 2019 Federal Business Tax Return or appropriate Business Tax Schedule-based upon entity type. Businesses that have not yet completed a 2019 Federal Tax Return are eligible to apply and substitute other documentation of revenue.
 - Evidence of revenue loss related to the COVID-19 pandemic. Applicant should submit documentation that best demonstrates the impact and is deemed acceptable to the fund administrator. Examples of acceptable documentation include Sales Tax Reports, Period Statements from 3rd party Sales Platforms, Merchant Services Statements, and Point of Sale or Register Reports.
 - Evidence of employment prior to March 1, 2020. Documents deemed acceptable include period reporting from a 3rd party payroll processor, applicant's Federal Form 941/Employer's Quarterly Federal Tax Return or other State or Federal payroll-related filing.
 - Any additional documentation deemed necessary by the fund administrator to determine eligibility or to meet program requirements.
- Failure to submit required documentation will result in forfeiture of the beneficiary payment.
- Upon acceptance of the documentation noted above, the business will enter into an agreement with the Carver County Community Development Agency prior to the disbursement of funds.
- Terms will be included in the agreement, including expense documentation and reporting requirements.

NOTE: The Carver County Community Development Agency reserves the right to revise these guidelines as needed to best address the impact to businesses of the current pandemic.



Theresa Sunde
Senior Manager, Government Relations

Via USPS

RECEIVED JUL 28 2020

July 23, 2020

Dear Community Leader:

Mediacom's contract to carry the NFL Network and NFL RedZone channels expires on July 31, 2020. At this time, we do not have permission from the NFL to carry those channels beyond that date. Unless a new agreement is reached, Mediacom will be required to remove both channels from our lineup on August 1, 2020.

Please know the decision to remove channels is never easy. However, the current renewal terms being presented by the NFL would require us to pay for and provide their channel to a significantly higher number of customers than our previous agreement. This means current NFL network customers and customers who are not currently interested in the NFL Network would be forced to pay additional money each month for this channel. We do not believe accepting the current deal terms would be in the best interests of our customers, particularly during a pandemic which is driving higher unemployment. Still, we remain open to working out a new agreement with the NFL on more acceptable terms.

If the situation should change, we will promptly update you.

Thank you,

Theresa Sunde



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

CARES Wish list

2 messages

Scott Anderson <chief1@cityofhamburgmn.com> Wed, Jul 22, 2020 at 9:52 AM
To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Jeremy-

Here is what we have so far for a wish list of things to spend CARES on:

Tech Gen 51 Level 3 Turnout Gear	\$15,642.00	22 sets @ \$711.00
Gear Extractor/Washer	\$6365.00	
Gear Dryer	\$9895.95	
Wash Solution	\$126.95	
Total	\$32,028.90	

What we have spent so far:

Face Shields	\$281.40
Face Masks	\$100.00
RR Gloves	\$279.98
RR Turnout Gear	\$2397.30
Total	\$3058.68

All of these added up:

Total	\$35,087.58
--------------	--------------------

We still have not received an invoice for the boots for Sharon. I would estimate them to be about \$400 on the high end.

Public Employees Retirement Association of Minnesota

60 Empire Drive, Suite 200

St. Paul, MN 55103-2088

Phone: 651-296-7460 or 1-800-652-9026

Website: www.mnpera.org



July 13, 2020

PERA ID:
5074-00

Governing Body and Fire Chief
Hamburg VFD

cityadmin@cityofhamburgmn.com; chief1@cityofhamburgmn.com

In accordance with Minnesota Statutes 353G.08, I have determined the 2021 required contribution to cover your volunteer firefighters enrolled in the statewide volunteer firefighter plan. Any amount payable is due to PERA before December 31, 2021. Please refer to attached schedules for detailed information regarding the calculations.

Service Pension Level:	\$1,800
Overall Funding Balance For Current Calendar Year	\$55,037
Funding Ratio	112%
This account is considered to have:	Surplus Over Full Funding

Financial Requirement at 12/31/2021	\$37,780
Reductions to the Financial Requirement:	(\$45,514)

Required Contribution Due by 12/31/2021

None

Contributions to the statewide volunteer firefighter plan above and beyond any required contributions may be made at any time. Please contact me if you would like to make a voluntary contribution to your plan account.

On behalf of the statewide volunteer firefighter plan advisory board, I hereby direct you to distribute this report to your membership.

If you have any questions, please do not hesitate to contact me by phone (651-201-2666) or by email (sharyn.north@mnpera.org).

Sincerely,

A handwritten signature in black ink that reads "Sharyn North".

Sharyn North
Accounting Officer Principal, PERA

MELCHERT • HUBERT • SJODIN, PLLP

MEMORANDUM

DATE: August 11, 2020
TO: City of Hamburg
FROM: Ron Blum
RE: 340 Railroad Street; Hazardous Building and Nuisance Abatement

This memorandum is regarding hazardous building and nuisance abatement at 340 Railroad Street (the “property”).

I. Background

Owner of the property in question has engaged in a building remodeling process. The owner proceeded with some interaction with the City regarding permitting and inspections, but failed to engage in corrective action to comply with the permit process and building code. Violations of local ordinance and building code stem from both administrative failure in the proper permit process and also violations that include deviation from fire safety and other safety standards. After several attempts to work with the owner in good faith for more than a year, it has become apparent that code violations will be unlikely to be corrected in short order.

II. Enforcement Options

The City has multiple avenues to enforce violations of building code.

A. Continued Collaboration

The City, in the interest of efficient application of available enforcement resources and to facilitate redevelopment of City property may continue to attempt to work with the property owner to rectify issues. Owner has repeatedly sought to deviate, excuse, or work around safety standards and permit processes. Given substantial delays by the owner, general noncompliance, and repeated attempts to avoid the normal permit and inspection process, this will be unlikely to yield compliance quickly, or may not at all.

B. Order to Vacate

Relief may be arise from the City's police power via inspections officials to forbid an activity that endangers the public, in this case occupation of an unsafe structure may be forbidden and occupants ordered to vacate it. This will most certainly result in a challenge in district court but would provide a more immediate step towards mitigating any safety hazard.

C. Criminal Prosecution

Several of the violations that have been recorded in conjunction with owner's property improvements, or failures to address conditions, may carry a criminal penalty if enforced as a criminal charge (but may also be enforced as a civil action, see below). Criminal charges will result in litigation, and carry the weight of a possible jail sentence and fine at sentencing as well as other injunctive relief. Misdemeanor charges allow for a maximum penalty of 90 days in jail and a \$1000 fine (in most cases). Execution of stayed (delayed to encourage compliance with other terms) fines and jail are the likely penalties for violating any sentencing term upon conviction for a criminal violation. If a court is unwilling to execute on those penalties, or a defendant is not moved to action by them, actual relief may be limited and a civil action necessary regardless of the result of a criminal prosecution.

D. Civil Action for Abatement of Hazardous Building and Nuisance Conditions

The City Council may order hazardous conditions to be corrected or removed.¹ To some extent this would be redundant with orders from City officials to correct unsafe and other conditions that do not comply with code to date, but is an intermediate step to civil litigation to achieve abatement of unsafe conditions. Civil action to enforce an abatement order may be an extensive process. If the City must provide for the corrective work in light of a refusal by the owner to do so, costs may be recouped via an assessment on the property. The recuperation of funds is variable and not immediate, subject to a court's discretion and the willingness of the violating party to endure penalty from a contempt order for failure to pay assessed costs.

¹ Minn. Stat. § 463.16

https://mhs1aw.sharepoint.com/sites/dms1/44430/draftdocs/hamburg_340railroadcodeenforcementoptionsmemo_20200811.docx

Proposal for City of Hamburg

7/28/2020

Attn Jeremy Gruenhagen

Build system for recording City Council Meetings with an emphasis on simplicity and capturing all the council members voices as accurately as possible.

The parts needed are as follows.....

(4) Shure SM58 Dynamic Handheld Vocal Microphone

(1) Shure BLX24R/SM58 Wireless System with Rack mountable Receiver and SM58 Microphone Capsule Band J10

(5) On-Stage DS7100B Basic Fixed Height Desktop Stand

(1) SKB 4U Space Roto-Molded Rack

(1) Furman M-8X2 Power Conditioner

(4) Livewire Essential XLR Microphone Cable 15 ft. Black

(1) Livewire Essential XLR Microphone Cable 3 ft. Black

(1) Art MX821S 8-Channel Personal Mixer Stereo Level 1 UsedGrade1

(1) Focusrite Scarlett 2i2 USB Audio Interface

(1) GoPro HERO7 Silver

Total parts \$2200.00

Labor 5 hours at \$90.00 per hour to build the system, install and train.

\$450.00

Total \$2650.00

Thanks for your consideration, Randy

Randy Olejnicak

Blaisdell Tech

randyo@blaisdelltech

952-428-8072

Quote



To: City of Hamburg Attn: Jeremy Gruenhagen Address: 181 Broadway Avenue Hamburg, MN 55339 Email: cityadmin@cityofhamburg.com Phone:	EPA Audio Visual, Inc. 7910 State Hwy 55 Rockford, MN 55373 Phone: 763-477-6931 EPASTaff@epaaudio.com	Date: August 5, 2020 Sales Rep: QM/JB Job: Sony Chief Crestron RP: <input type="checkbox"/> Quote#: 08052002
--	---	---

Qty	Brand	Model and Description	Unit Price	Line Total
1	LG	65UT640S, 65" Class 4K/UHD Commercial TV w/ Tuner	1,034.00	1,034.00
1	Chief	LPAUB, Large Fusion™ Manual Height Adjustable Mobile AV Cart	930.00	930.00
1	Chief	FCA500, 18" Accessory Shelf	83.00	83.00
1	Crestron	UC-SB1-CAM, UC Smart Soundbar w/ USB 3.0 Huddly IQ™ Camera	1,652.00	1,652.00
1	Liberty	E-USBAB-10, 10' 2.0 USB-A to USB-B	8.00	8.00
1	Liberty	M2-HDSEM-M-10F, 10' Reduced Profile HDMI Cable	12.00	12.00
SHIPPING				Plus Shipping
SUB-TOTAL				\$ 3,719.00

NOTICE: Please inspect all shipped or delivered electronics, especially TV/monitors. All damaged or missing pieces must be reported to EPA immediately upon receipt.

WE ARE PLEASED TO SUBMIT THE ABOVE QUOTATION FOR YOUR CONSIDERATION. SHOULD YOU PLACE AN ORDER, BE ASSURED IT WILL RECEIVE OUR PROMPT ATTENTION. UNLESS NOTED SALES TAX AND SHIPPING ARE NOT INCLUDED. CREDIT CARD PURCHASES OVER \$2,500 WILL BE SUBJECT TO A 3% PROCESSING FEE.

THIS QUOTATION IS VALID FOR 30 DAYS. THEREAFTER IT IS SUBJECT TO CHANGE.

To accept this quotation, sign here and return: _____

Thank you for your business!

UC-SB1-CAM

UC Video Conference Smart Soundbar & Camera



- A complete conferencing speakerphone and camera solution in one stunning front-of-room device
- Sleek and stylish soundbar design installs cleanly beneath the room display(s) – mounts on the wall or sits on a credenza
- Multicolor status bar – indicates audio volume, mute, and operational status
- 180° far-field adaptive beamforming microphone array – senses who is speaking and optimizes directionality for clear pickup
- High-powered 2-way stereo speakers produce full, rich, and natural sound quality
- Advanced AEC & DSP technology – affords exceptional full-duplex audio performance with highly-intelligible, echo-free 2-way voice quality
- Built-in Huddly IQ™ camera – a premium conferencing camera fully integrated into the soundbar
- Ultra wide-angle 150° diagonal field of view – captures the entire room
- Genius Framing lossless digital autozoom – automatically detects people and frames them perfectly in the shot¹
- Full HD 1080p video resolution, precision optics, and advanced video processing – delivers a crystal clear video image
- 3x digital zoom, pan, and tilt – allows manual shot control
- People counting – enables room usage analytics via Crestron XiO Cloud™ service when used with the UC-ENGINE or UC-ENGINE-SD
- USB 3.0 – provides audio and video connectivity through a single USB interface
- Plug & Play – compatible with major computer OS platforms running any web conferencing software
- Analog audio I/O – input and output connections for local source and assistive listening devices
- Integral hinged mounting bracket – simplifies wall mount installation
- Internal power supply – 100 to 240 VAC line powered

An incredible front-of-room device, the Crestron® UC Video Conference Smart Soundbar & Camera (UC-SB1-CAM) eliminates the need to install additional microphones, speakers, or cameras. Mounted on the wall or placed on a credenza beneath the main room display(s), the smart soundbar looks great and sounds even better in any small to medium-sized meeting space.

High-powered stereo speakers, adaptive beamforming microphone, and advanced digital signal processing deliver exceptional full-duplex speakerphone performance with highly intelligible, echo-free voice clarity. A perfect view of the room is achieved through the built-in conferencing camera featuring HD 1080p video resolution, ultra-wide 150° diagonal field of view, and Genius Framing digital autozoom.¹ Its compact design reduces clutter on the conference table, and even accommodates rooms with no table at all.

NOTE: See also model [UC-SB1](#) for a similar solution with no built-in camera. The UC-SB1 allows for the use of any USB camera mounted separately from the smart soundbar.

USB Speakerphone & Camera

The UC-SB1-CAM comprises a high-performance AEC-enabled speakerphone and camera. It is also available and designed for integration with any computer running UC conferencing or web collaboration software, as well as for general presentation of computer-based AV content. A single USB 3.0 connection provides a plug-and-play interface to a computer.

The UC-SB1-CAM behaves like any USB Audio or USB Video class device, enabling use as a speaker, microphone, and camera for all types of multimedia applications running on a computer. Even if you're not on a call, you can use the smart soundbar to share content with everyone in the room, or make a professional recording of the meeting, with exceptional results.

Superb Sound Quality

The smart soundbar facilitates conversations with exceptional audio fidelity and pickup. Its integrated 180° far-field microphone array faithfully captures voices throughout the room using adaptive beamforming technology. Its high-powered, two-way stereo speakers produce full, rich and real sounding audio. High-performance AEC technology achieves transparent full-duplex performance free of distracting echo or noise. Additional digital signal processing assures optimal sound quality for an immersive experience.

UC-SB1-CAM

UC Video Conference Smart Soundbar & Camera

Camera

Model: Huddly IQ (mounted internally)

Image Sensor: 12 megapixel Sony® IMX477 Type 1/2.3 CMOS sensor

Lens: High precision, ultra wide angle, six element aspherical glass lens

Field of View: 150° diagonal, 120° horizontal, 90° vertical

Aperture: f/2.8

Processor: Intel® Movidius® Myriad® X VPU with Neural Compute Engine hardware accelerator

Pan/Tilt/Zoom: 3x lossless digital zoom, pan, and tilt

Autozoom: Genius Framing automatic lossless digital zoom intelligently frames people in the room¹

Dynamic Light Optimization: Auto-adjusts light levels and white balance

Noise Reduction: 3D noise reduction, bias compensating spatio-temporal filtering, wide area chroma filtering, flicker elimination

Scaling: Real-time scaling, dewarping, and perspective correction

People Counting: Detects and reports the number of people in frame

Video

USB Video Out: USB 3.0, UVC 1.1 & HID, conferencing camera; plug & play compatible with a computer or other USB Video Class host

Output Resolution: HD 1080p @ 30 fps

Color Space: YCbCr 4:2:0, YCbCr 4:2:2, MJPEG

Indicators

Status Bar: (1) Multi-segment RGBY LED zero-center mutually-diverging linear bargraph; Indicates the speaker volume, microphone mute, and speaker mute in red and green LEDs

Connectors

AUDIO IN: (1) 3.5 mm TRS mini-phone jack; Unbalanced stereo line-level audio input; Input Level: 1 Vrms maximum; Input Impedance: 10k Ohms

AUDIO OUT: (1) 3.5 mm TRS mini-phone jack; Unbalanced stereo line-level audio output; Output Level: 1 Vrms maximum; Output Impedance: 100 Ohms

PC: (1) USB 3.0 Type-B connector, female; USB 3.0 device port; Connects to computer; 6 ft (1.83 m) USB 3.0 Type B to Type A cable included

CAMERA: (1) USB 3.0 Type-A connector, female; USB 3.0 host port; Connects to the internal camera output via a 6 in. (13 cm) USB Type-C™ to USB 3.0 Type A cable

100-240V- 0.5A 50/60Hz: (1) IEC 60320 C14 main power inlet; Mates with removable power cord, included

Power

Main Power: 500 mA maximum @ 100-240 VAC, 50/60 Hz

Power Consumption: 22 W

Environmental

Temperature: 41° to 104° F (5° to 40° C)

Humidity: 10% to 90% RH (non-condensing)

Heat Dissipation: 75 BTU/hr

Construction

Enclosure: Lightly textured gunmetal black finish, plastic housing, perforated stainless steel grilles, die-cast aluminum rear cover, integral steel hinged mounting bracket

Mounting: Freestanding or surface wall mount at ear/face level (adhesive feet included, mounting bracket attached)

Dimensions

Height: 4.57 in. (117 mm), 4.64 in. (118 mm) with feet

Width: 43.60 in. (1108 mm)

Depth: 3.90 in. (100 mm)

Weight

Approximately 15 lb (6.8 kg)

Compliance

CE, IC, UL 62368-1, CSA C22.2 62368-1, EN 62368-1, IEC 62368-1, FCC Part 15 Class B, ICES-003 Issue 5 Class B, EN55022:2010 Class B, AS/NZS CISPR22:2010 Class B, AS/NZS CISPR 22:2010 Class B, EN55024:2010, EN61000-3-2:2014, EN61000-3-3:2013, RoHS compliant

Models & Accessories

Available Models

UC-SB1-CAM

UC Video Conference Smart Soundbar & Camera

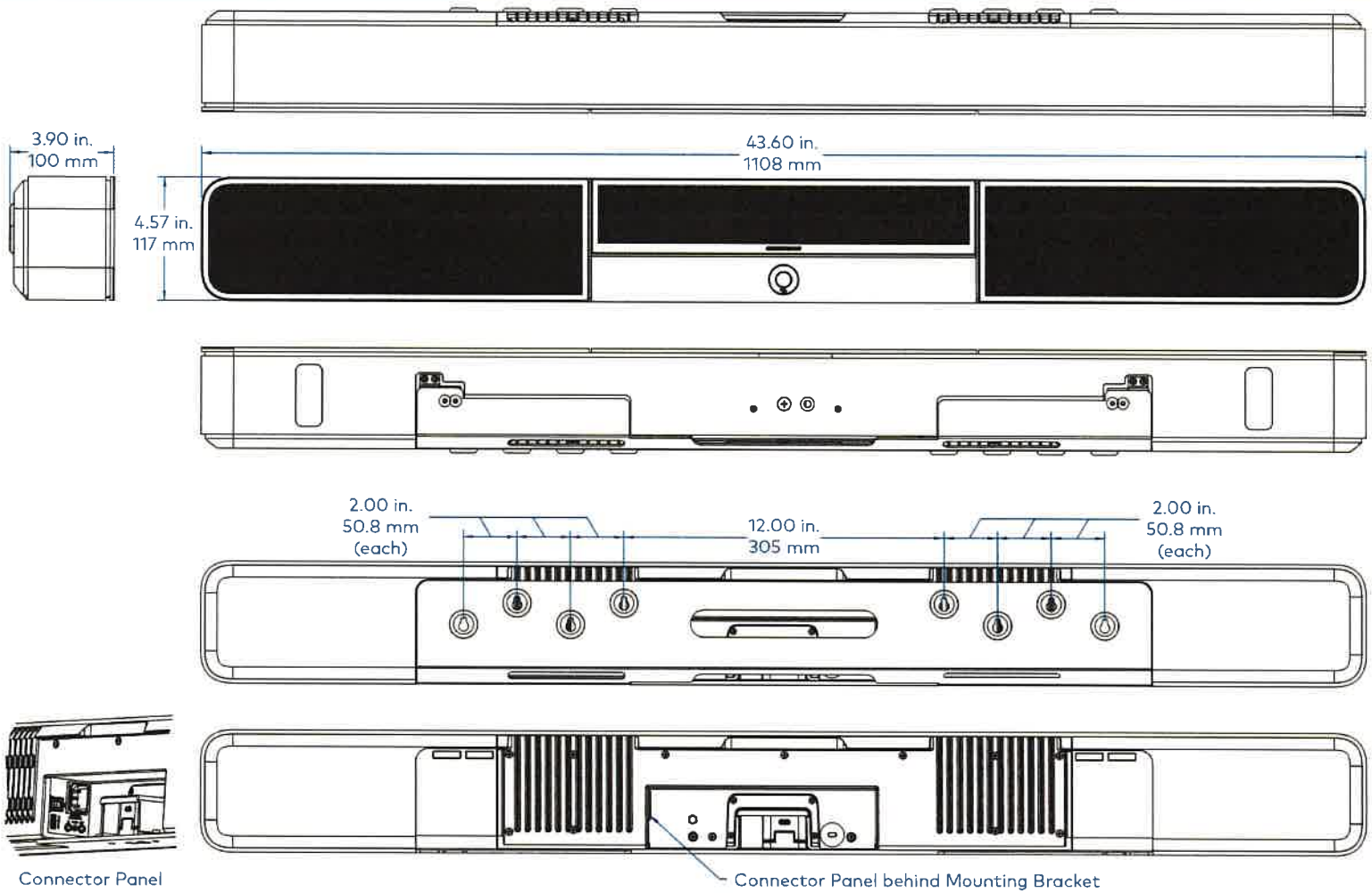
Available Accessories

CBL-AUDIO Series

Mini-TRS Stereo Audio Interface Cables

UC-SB1-CAM

UC Video Conference Smart Soundbar & Camera



Quote



To: City of Hamburg
Attn: Jeremy Gruenhagen
Address: 181 Broadway Avenue
 Hamburg, MN 55339
Email: cityadmin@cityofhamburg.com
Phone:

EPA Audio Visual, Inc.
 7910 State Hwy 55
 Rockford, MN 55373
 Phone: 763-477-6931
EPASTaff@epaaudio.com

Date: August 5, 2020
Sales Rep: QM/JB
Job: Anchor
RP:
Quote#: 08052003

Qty	Brand	Model and Description	Unit Price	Line Total
1	Anchor Audio	AN-100CM+, Powered Speaker Monitor	254.00	254.00
1	Anchor Audio	CHM-100, Chairman Base and 18" Gooseneck Microphone	248.00	248.00
5	Anchor Audio	DEL-100, Delegate Base and 18" Gooseneck Microphone	248.00	1,240.00
1	Anchor Audio	EX-25M, Male/Female XLR Cable - 25'	45.00	45.00
5	Anchor Audio	EX-4M, Male/Female XLR Cable - 4'	23.00	115.00
1	Anchor Audio	SS-250, Speaker Stand	93.00	93.00
1	Anchor Audio	CC-100XL, Carrying Case	45.00	45.00
1	Liberty	CMP-110, 1/4" Mono to 3.5mm Stereo Cable (Laptop Record Cable)	7.00	7.00
SHIPPING				Plus Shipping
SUB-TOTAL				\$ 2,047.00

**NOTICE: Please inspect all shipped or delivered electronics, especially TV/Monitors.
 All damaged or missing pieces must be reported to EPA immediately upon receipt.**

WE ARE PLEASED TO SUBMIT THE ABOVE QUOTATION FOR YOUR CONSIDERATION. SHOULD YOU PLACE AN ORDER, BE ASSURED IT WILL RECEIVE OUR PROMPT ATTENTION. UNLESS NOTED SALES TAX AND SHIPPING ARE NOT INCLUDED. CREDIT CARD PURCHASES OVER \$2,500 WILL BE SUBJECT TO A 3% PROCESSING FEE.

THIS QUOTATION IS VALID FOR 30 DAYS. THEREAFTER IT IS SUBJECT TO CHANGE.

To accept this quotation, sign here and return: _____

Thank you for your business!



COUNCILMAN

Portable Conference System

Perfect for...

- City Council Meetings
- Debate Team
- Board Meetings
- Presentations
- Seminars
- Conferences
- Corporate Gatherings
- PTA Meetings
- Courthouses
- and more!



Minnesota Pump Works
 1 Cannon Street W
 Dundas, MN 55019



Quote

Prepared By Jenny Braith
Phone 877-645-8004
Email info@minnesotapumpworks.com

Created Date 8/17/2020
Quote Number 00008480
Terms NET 30
Sales Rep Chad Kubasch
Expiration Date 9/17/2020

Bill To Hamburg MN, City of
 PO Box 248
 Hamburg, MN 55339

Ship To Hamburg MN, City of
 181 Broadway Ave
 Hamburg, MN 55339

Sale of ABS Pump to Replace Existing Obsolete Flygt Model 3126

**Note: Pricing does not include Freight

Product Code	Product	Comment	Quantity	Rate	Total
GX6K3C4C1111321	ABS XFP100E CB1.4 PE90/4 12/230/3 49' XP 4" D/C	PRICE INCLUDES ADAPTER BRACKET & FACTORY REQUIRED RELAY	1.00	\$9,401.00	\$9,401.00
	ON-SITE SERVICE LABOR - STD - N	ESTIMATED	4.00	\$110.00	\$440.00
	SERVICE DRIVE TIME - STD - N		2.50	\$110.00	\$275.00
	SERVICE TRUCK MILEAGE - STD - N		116.00	\$1.25	\$145.00
Subtotal					\$10,261.00
Total					\$10,261.00



CARVER COUNTY ATTORNEY'S OFFICE
 MARK METZ COUNTY ATTORNEY

Friday, August 14, 2020

Jeremy Gruenhagen
 181 Broadway Avenue
 Hamburg MN 55339

Dear Mr. Gruenhagen,

Enclosed you will find a chart/table of the numbers of cases that the Carver County Attorney's Office prosecuted for the 10 of 11 cities. This shows the three year averages and the prosecution costs for each city, including your city. I have also included a PowerPoint presentation.

2021 Contract Fees						
With usage change and 0% increase	2020 Contract 3 Yr Avg	2021 Contract 3 Yr Avg	Change +/-	2020 Contract Rate	2021 Contract Rate	Change +/-
Hamburg	0.23%	0.37%	0.14%	\$207.12	\$259.42	\$ 52.30

With the ongoing COVID-19 crisis and recent office personnel changes, our office has reduced the annual surcharge to the cities for Prosecution Services in 2021. This was accomplished by not charging the annual COLA increase along with a county allocation to offset the surcharge amount. In addition, we have eliminated two law clerk positions since Carver County will be using a hearing officer to handle traffic cases and other minor violations. The hearing officer will be under the supervision of the courts and the role will be served by an attorney. This will reduce the number of court hearings for our prosecutors and law clerks. About 80% of our law clerks' time was spent handling these minor cases and appearing in court. With a hearing officer, we thought that we could eliminate the law clerks in order to save financially and pass that savings on to the cities (@\$25,000). A hearing officer will also be more efficient for citizens who want to discuss and negotiate their tickets since they'll be able to schedule meetings/hearings with the hearing officer, rather than have everyone who gets a ticket come to court on Mondays. It is likely the hearing officer won't start until 2021 due to covid-19. There will not be any additional costs for the hearing officer (i.e. salary) passed along to the county or cities. Scott County is going to share the hearing officer with Carver County to save costs. We do not expect that using a hearing officer will affect the fine revenue or plea negotiations since I have been assured that the hearing officer will act consistently with our policies (ex: if a person has a ticket on their record within the past 3 years the person generally does not qualify for a stay of adjudication to keep the new ticket off their record).

We will continue to collect the monthly fines as before and the surcharge reduction will be assessed with your most recent three-year average of cases. This may result in a decrease or slight increase from previous years. Going forward we would propose that we look back at the previous year for any COLA increase. Thus, it is possible that for the 2022 contract there would be a COLA increase if things change for 2021. This will also allow us to provide you with our prosecution contracts in the Spring so that you can budget in advance.

We hope this change will help you during these difficult times while continuing to provide your cities the best services we can. Our office appreciates the opportunity to prosecute for your city.

Sincerely,

John Rekow
 Law Office Manager

City of Hamburg

City Clerk/Treasurer Office

181 Broadway Ave., P.O. Box 248, Hamburg, MN 55339

City Office: (952) 467-3232

Email: cityadmin@cityofhamburgmn.com

City Website: cityofhamburgmn.com

August 18, 2020

Joe Hubler
4830 Minneapolis Avenue
Minnetrista, MN 55364

Re: 411 Maria Avenue
Hamburg, MN 55339

Hello Mr. Hubler,

I am reaching out to you in hopes of clarifying who currently owns the building at 411 Maria Avenue. According to the Carver County Property Website you are listed as the owner of the building. A discussion you had with our Deputy Clerk a few months back, you stated the building sold last August and all the information was provided to MNSPECT. We inquired with MNSPECT and they are under the impression that you still own the building as well.

We continue to receive numerous complaints from residents that the lawn is not being mowed and bricks and shingles are falling off the building posing a serious danger.

We would greatly appreciate a response from you by September 7th as this item will be added to the agenda for discussion and the City Council may vote to move forward with condemnation proceedings on the building at the September 8th Council Meeting.

We can be reached by phone at (952) 467-3232, or by email at cityadmin@cityofhamburgmn.com

Thank you for your assistance in this matter.

Kind Regards,

Jeremy Gruenhagen
City Clerk / Treasurer
City of Hamburg





2021 Prosecution Contract

Carver County Attorney's Office



Who We Serve

Carver



Chaska

Cologne



Hamburg



Mayer



New

Germany



Norwood



Young



America

Victoria

Waconia



Watertown



Determination of Contract Fees

County Attorney Staff Costs \$178,928

Less Total Fine Revenue paid to Carver County

Attorney's office in 2019 (\$ 89,284)

Contract Cost Allocation (\$ 19,012)

Equals Total Surcharge to be paid in 2021 \$ 70,632

Participating cities pay surcharge quarterly per their three year case load average (see chart later in presentation)
Surcharge includes **0.00%** county personnel cost allowance

Cases by Location (2017 – 2019)

Cases listed: Adult (PM/MD/GM)

Updated: 3/24/20

	2017	2018	2019	3 Yr Avg	% Total
Carver	48	60	66	58	5.81%
Chaska	444	577	477	499	50.02%
Cologne	22	23	26	24	2.37%
Hamburg	1	3	7	4	0.37%
Mayer	14	15	22	17	1.70%
New Germany	-	8	7	5	0.50%
Norwood Young America	40	54	71	55	5.51%
Victoria	79	108	93	93	9.35%
Waconia	179	178	183	180	18.03%
Watertown	53	73	64	63	6.34%
	880	1,099	1,016	998	100%

Contract Rates and Caseload %

	2020 Rate	2021 Rate	3 Yr. Caseload %
Carver	\$ 6,144.68	\$4,103.47	5.81%
Chaska	\$46,948.15	\$35,327.61	50.02%
Cologne	\$ 1,967.68	\$1,674.41	2.37%
Hamburg	\$ 207.12	\$259.42	0.37%
Mayer	\$ 1,070.14	\$1,202.74	1.70%
New Germany	\$ 310.69	\$353.75	0.50%
Norwood Young America	\$ 4,211.52	\$3,891.23	5.51%
Victoria	\$ 8,871.82	\$6,603.29	9.35%
Waconia	\$15,051.02	\$12,734.92	18.03%
Watertown	\$ 5,972.08	\$4,480.80	6.34%
Totals:	\$90,754.91	\$70,631.64	100%

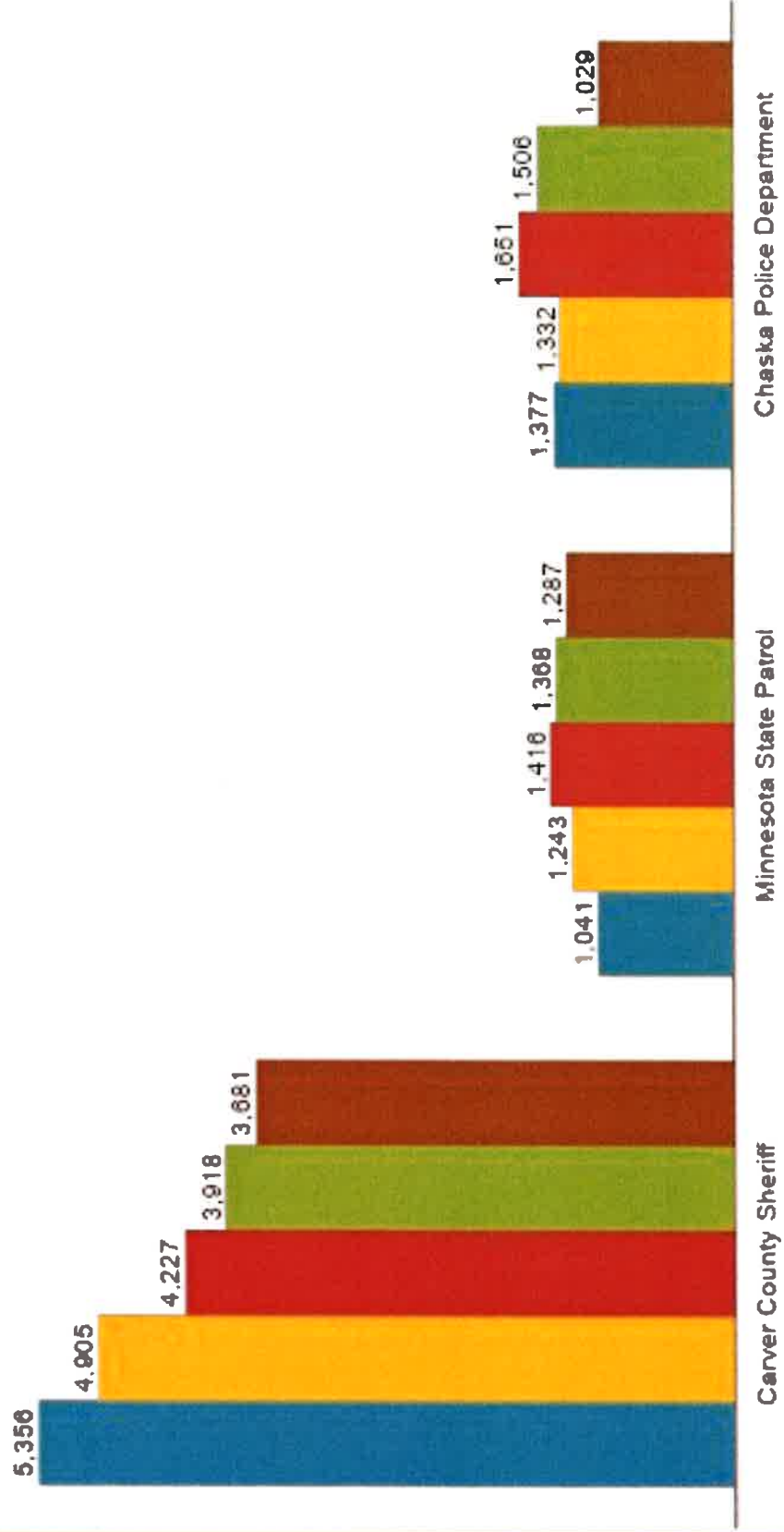
2021: No COLA/With Cost Allocation/Personnel Cost reduce

	2020 Surcharge	2021 Surcharge	Difference
Carver	\$6,144.68	\$4,103.47	(\$2,041.21)
Chaska	\$46,948.15	\$35,327.61	(\$11,620.54)
Cologne	\$1,967.68	\$1,674.41	(\$293.27)
Hamburg	\$207.12	\$259.42	\$52.30
Mayer	\$1,070.14	\$1,202.74	\$132.60
New Germany	\$310.69	\$353.75	\$43.06
Norwood Young America	\$4,211.52	\$3,891.23	(\$320.29)
Victoria	\$8,871.82	\$6,603.29	(\$2,268.53)
Waconia	\$15,051.02	\$12,734.92	(\$2,316.10)
Watertown	\$5,972.08	\$4,480.80	(\$1,491.28)
	\$90,754.90	\$70,631.64	(\$20,123.26)

Citations issued by Law Enforcement

Citations Issued

- 2015
- 2016
- 2017
- 2018
- 2019



OUR OFFICE SERVING CARVER COUNTY

Mark Metz, County Attorney
Peter Ivy, Chief Deputy
Rhonda Betcher, Executive Assistant
John Rekow, Law Office Manager
Nancy Yates, Victim Witness
Manager
1 Victim Witness Coordinator
1 Victim Witness Legal Admin
17 Assistant County Attorneys
2.5 Paralegals
6 Legal Administrative Assistants
1 Administrative Assistant
1 File Clerk

