



**HAMBURG CITY COUNCIL**  
**AUGUST 8, 2023**

**Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 PM. Those in attendance were: Councilmembers Eric Poppler, Mitch Polzin, Tim Tracy and Jessica Weber; City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Public Works Jason Buckentin and Resident Mike Stuewe.**

**Public Comment** - No Public Comment

**Agenda Review (Added Items) and Adoption**

**MOTION: Councilmember Eric Poppler moved to approve the Agenda as written. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**

**Consent Agenda**

- Approve Payment of Added June 2023 Claims **(\$1.250.00)**
- **Approve Payment of Added June 2023 Claims (\$0.17)**
- Approve Payment of July 2023 Claims (\$157,938.12)
- Approve Payment of August 2023 Claims (\$34,800.29)
- Approve Time-Off Request (Jason Buckentin)
- Approve Time-Off Request (Jeremy Gruenhagen)
- Approve May 2023 Cash Flow Statement
- Approve 2024 Prosecution Contract
- Approve Temporary On-Sale Liquor License for Hamburg Lions  
September 9, 2023
- Delinquent Utility Bills Report

**MOTION: Councilmember Jessica Weber moved to approve the Consent Agenda as written. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**

**Hamburg Fire Department**

- Night to Unite – August 1, 2023
  - National Night Out was a success. Turnout was about 150-200 people. Council thanked the Hamburg Lions Club for giving away four bikes, Emanuel Lutheran Church for doing the “Crazy Hair”, and games, and the Norwood-YA Stiftungsfest Royalty for handing out Freezies.

**Old City Business**

- County Road 50 Stop Signs (Henrietta/Jacob & RR)
  - City Clerk Gruenhagen reported the county will be adding stop signs at Henrietta/Jacob & on RR Street this week.
- Water Improvements (Old Water Tower)
  - City Clerk Gruenhagen reported all of the improvements have been



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- completed.
- Parcel 45.2010100 (Vacant Lot) – Land Use
    - There was not much positive feedback on the chicken coop run concept. Others were open to a community garden. They would need to be raised bed. Biggest issue is there is no water available on the lot. Council will continue to consider potential uses of the vacant lot.
  - Parcel 45.0282010 – Minor Subdivision
    - City will hold a Public Meeting at the September 12, 2023 Council meeting. City planners will attend the Public Meeting. City Clerk Gruenhagen will be working with the planners prior to the meeting to layout options on zoning.
    - **MOTION: Councilmember Mitch Polzin moved to set Public Hearing for September 12, 2023 for the Minor Subdivision for Parcel 45.0282010. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
  - Community Hall Repairs
    - Fence/Driveway/Steps (North Side of Hall)
      - City obtained two estimates from Century Fence for \$5,994 and Midwest Fence & Mfg. for \$5,995.
      - **MOTION: Councilmember Eric Poppler moved to accept the bid from Century Fence for \$5,994.00 for the retaining wall fence. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
    - Cement Pads at Hall (8'x41' & 17'x31')
      - City obtained two estimates from 30 30 Concrete for \$5,343.75 and Route 1 Concrete for \$5,965.
      - **MOTION: Councilmember Tim Tracy moved to accept the bid from 30 30 Concrete Inc. for \$5,343.75 for the two patios 17x31 and 8x41. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
    - The metal steps have been removed. Next week 30 30 Concrete will start pouring concrete.
    - Hall Lights (East Side) have been completed.
    - Benches
      - The Washington Lakers 4-H Club donated two metal benches. They are not weather proof and best for indoor use. If the City has no use for them then they would be donated to the Sibley County Fair.
      - Council discussed purchasing By the Yard maintenance free outdoor benches. The Hamburg Hunting and Fishing Club will donate one bench. Mayor Lund will see if the Hamburg Lion Club will donate another bench.
  - Park Repairs (Ball Fields)
    - Looking to shorten the baseball/softball fields by about 15 feet by



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shortening the infield by adding dirt and seed. Looking to complete this over the next two budget years.

- Lawn Mower
  - New mover is \$14,000-\$15,000, current mower has a low trade in value. Council discussed using the current mover until it stops working. In the future, look at purchasing a new mower and trade it in every few years.

**New City Business**

- Chevy 1 Ton Repairs
  - Transmission issues. About \$3,000 to repair the transmission.
  - **MOTION: Councilmember Tim Tracy moved to repair the transmission on the Chevy 1 Ton not to exceed \$4,000.00. Seconded by Councilmember Jessica Weber. Motion was approved by all present**
- Public Nuisance Violations
  - About 7 to 8 Public Nuisance Violations have been documented and letters sent out. About half have taken care of the nuisance and others have made some progress while others have done nothing. Staff will send one more letter and if not corrected by the next Council meeting a final letter will be sent to declare a nuisance and then sent to prosecution if not completed by the next meeting.
- Hydrant (Brad Street/David Avenue)
  - City received bids from Schneider Excavating & Henning Excavating.
  - **MOTION: Councilmember Tim Tracy moved to accept the bid from Henning excavation for \$15,250.00 for the hydrant at Brad Street and David Avenue. Seconded by Councilmember Jessica Weber. Motion was approved by all present**
- Allow the Use of Diamond Piers (Footings)
  - **MOTION: Councilmember Eric Poppler moved to allow the use of Diamond Piers in the City of Hamburg. Seconded by Councilmember Mitch Polzin. Motion was approved by all present**
- Cannabis Ordinance
  - City Clerk Gruenhagen will check with other cities on what kind of ordinance they have implemented for cannabis use in public. Mayor Lund will reach out to other Mayors. They will bring the results to the Council on how to move forward.
- Town Hall Meeting (Congressman Tom Emmer) – August 16<sup>th</sup> @ 6:00 PM
  - Mayor Lund mentioned Congressman Emmer is opening a satellite office in Chaska.



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**Zummerfest**

Councilmember Mitch Polzin gave an update on Zummerfest.

- Hamburg Fire Department Relief Association is bringing back Zummerfest to Hamburg on September 23, 2023 in Bi-Centennial Park.
- HFDRA is looking to rent the Park Buildings.
  - **MOTION: Councilmember Eric Poppler moved to waive the Park Rental Fee for Zummerfest. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**
- Know It All's Bar & Grill will manage the alcohol. Need to decide if the event will be a City Festival or under Know It All's Catering License.
- Looking to close part of Railroad Street for a street dance. City Clerk Gruenhagen will review what is need to close the street.
- The East parking lot and walking path will be the Rib Fest.
- The West parking lot will be a Classic Car Show in the morning followed by the Tractor Pull.
- The Peddle Pull will be near the Food Building, same as before.

**City Council Reports**

- Councilmember Mitch Polzin (Streets) had nothing to report
- Councilmember Eric Poppler (Parks) had nothing to report
- Councilmember Jessica Weber (Buildings) had nothing to report
- Councilmember Tim Tracy (Water/Sewer) had nothing to report
- Mayor Chris Lund – City Newsletter will go out this week.

**Sign up for the Pond Closing the last four weekends**

- August 12 – Tim Tracy
- August 26 – Eric Poppler
- September 9 – Jessica Weber
- September 23 – Mitch Polzin

**Adjourn City Council Meeting**

**MOTION: Councilmember Jessica Weber moved to adjourn the City Council Meeting at 7:55 PM. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**

Amended/Approved on October 6, 2023

  
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Jeremy Gruenhagen  
City Clerk/Treasurer