



**HAMBURG CITY COUNCIL AGENDA**  
**SEPTEMBER 22, 2020**

1. **Call City Council Meeting to Order at 7:00 PM**
  - **Pledge of Allegiance**
  
2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
  
3. **Agenda Review (Added Items) and Adoption**
  
4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
  - **Approve Payment of Added September Claims (\$32,554.93)**
  - **Approve Resolution Number 2020-13**
    - **(Correction for Resolution 2020-14 was Numbered Wrong)**
  - **Approve 2021 Prosecution Contract (Carver County)**
  - **Approve Election Judges for General Election on November 3, 2020**
  - **Approve Moving October 13<sup>th</sup> City Council Meeting to October 20, 2020 at 7:00 PM**
  - **Approve Lawful Gambling Permit for Hamburg Hunting & Fishing Club for 2/8/2021**
  - **Approve Time-off Request (Jeremy Gruenhagen)**
  
5. **Hamburg Fire Department**
  - **CARES Act Monies**
    - **COVID-19 Related Items**
  
6. **Old City Business**
  - **Building Permit for Kevin Subart (340 Railroad Street)**
  - **Water Tower/Water Main Improvement Project (Update)**
    - **Seal Old Water Well**
  - **Application for Conditional Use Permit (USS Martha Solar, LLC)**
  
7. **New City Business**
  - **Fence for Grinder Station**
  - **2021 Proposed Budget/Tax Levy**
    - **Set Proposed Property Tax Levy/Preliminary Budget for 2021**
    - **Set Public Comment Meeting for Final 2021 Budget**
      - **December 8, 2020 @ 7:00 PM**
    - **Approve Resolution Number 2020-14 (2021 Preliminary Tax Levy)**



***HAMBURG CITY COUNCIL AGENDA  
SEPTEMBER 22, 2020***

**8. City Council Reports**

- **Councilmember Jason Buckentin**
- **Councilmember Tim Tracy**
- **Councilmember Scott Feltmann**
- **Councilmember Eric Poppler**
- **Mayor Chris Lund**

**9. Adjourn City Council Meeting**



***HAMBURG CITY COUNCIL AGENDA  
SEPTEMBER 22, 2020***

**COMMUNITY HALL & PARK ACTIVITIES**

**SEPTEMBER**

- 19 – HFD (Softball)**
- 21 – Hamburg Lions Club (Park)**
- 26 – Tractor Pull/Kickball Tournament**

**COMMUNITY CENTER (FIRE HALL) ACTIVITIES**

**SEPTEMBER**

- 1 – Mayors In**
- 7 – City Offices Closed (Labor Day)**
- 7 – HFD Training**
- 7 – Hamburg Lions Club**
- 8 – City Council Meeting – 7:00 PM**
- 8 – Young America Township Meeting**
- 22 – City Council Meeting**
- 28 – Hamburg Fire Dept (Relief Assoc.) Meeting**

**OCTOBER**

- 5 – HFD Training**
- 5 – Hamburg Lions Club**
- 6 – Mayors In**
- 13 – Young America Township Meeting**
- 13 – Hamburg City Council Meeting – 7:00 PM**
- 19 – Hamburg Lions Club**
- 26 – HFD (Relief Assoc) Meeting**

**CITY OF HAMBURG**  
**NOTICE OF A HAMBURG CITY COUNCIL MEETING**  
**TUESDAY, SEPTEMBER 22, 2020**  
**7:00 P.M.**

**NOTICE IS HEREBY GIVEN**, that the City of Hamburg City Council will hold a City Council Meeting on Tuesday, September 22, 2020 at 7:00 p.m., in the Council Chambers, 181 Broadway Avenue, Hamburg, MN.

This meeting is a regular scheduled meeting of the Hamburg City Council. Due to the current health pandemic of COVID-19, the Council Chambers will be closed to the public.

It is anticipated that some or all members of the City Council due to the COVID-19 Pandemic will participate in the meeting by telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021 rather than in-person at the City Council's regular meeting place at City Hall, 181 Broadway Avenue, Hamburg, Minnesota.

Members of the public can listen to and/or participate in the council meeting live online at <https://us02web.zoom.us/j/6817521480>, the Zoom App on your cellphone via the google play store, or by calling 1-312-626-6799. Use Meeting ID: 681 752 1480 when logging in or calling in. Use # as your participant ID.

To view a copy of the Agenda Packet please refer to the City Website: [www.hamburgmn.com](http://www.hamburgmn.com) by clicking on the City Council Meetings tab. To be added to the Agenda please call City Offices by Noon on Friday.

If you have any questions, please contact City Hall (952) 467-3232 for further information.

**POSTED BY THE HAMBURG CITY CLERK**  
Jeremy Gruenhagen, City Clerk/Treasurer

**2020 September Claims List**

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - August 2020	\$2,977.46	9/8/2020
ACH	MN Dept of Revenue	Divided	August 2020 State Withholding Tax Payment	\$491.00	9/8/2020
ACH	PERA	Divided	PERA Withholding - August 2020	\$771.03	9/8/2020
ACH	PERA	Divided	PERA Withholding - September 2020	\$420.37	9/22/2020
ACH	HealthPartners	Divided	Health Insurance for September 2020	\$4,158.10	9/8/2020
ACH	Google	General Gov't	Email Accounts (8) by Google G Suite	\$108.00	9/8/2020
ACH	Verizon Wireless	General Gov't	(7) Cell Phones Lines	\$290.08	9/8/2020
ACH	Jeremy Gruenhagen	Divided	September Wages	\$2,013.56	9/8/2020
ACH	Mel Sprengeler	Divided	Wages 8/24/20 to 9/06/20	\$407.27	9/22/2020
ACH	Greg Schultz	Divided	Wages 8/24/20 to 9/06/20	\$1,526.37	9/22/2020
ACH	Tamara Bracht	Divided	Wages 8/24/20 to 9/06/20	\$745.28	9/22/2020
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for August 2020	\$30.80	9/22/2020
Debit Card	ZOOM	General Gov't	Audio/Video Conferencing App	\$16.09	9/8/2020
Debit Card	Target	General Gov't Bldgs	Ink for Greg's Shop Printer	\$59.05	9/22/2020
Debit Card	UPS Store	Water	Overnight Water Samples	\$12.06	9/22/2020
Debit Card	USPS	General Gov't	21st COVID Newsletter EDDM Postage	\$67.94	9/22/2020
20251	Barb Droege	General Gov't	Wages from Election Training and Shift Worked	\$85.00	9/8/2020
20252	CarQuest Auto Parts	Public Safety	Fuses, Battery Terminal Connector for Gamma Goat	\$14.79	9/8/2020
20253	Cintas	Hall	Cleaning Supplies	\$69.52	9/8/2020
20254	Coordinated Business Systems	General Gov't	Telephone Services and Equipment	\$61.75	9/8/2020
20255	Diane Hoffman	General Gov't	Wages from Election Training and Shift Worked	\$95.00	9/8/2020
20256	Diane Weckman	General Gov't	Wages from Election Training and Shift Worked	\$85.00	9/8/2020
20257	Floyd Total Security	Sewer	Base Alarm Monitoring for Sewer Treatment Plant	\$92.07	9/8/2020
20258	Gopher State One	Water/Sewer	August Locates (12 @ \$1.35 each)	\$16.20	9/8/2020
20259	Home Solutions	General Gov't	Keys, Water Hose, Nozzle, Locks	\$206.89	9/8/2020
20260	Jan Pulkrabek	General Gov't	Wages from Election Training and Shift Worked	\$85.00	9/8/2020
20261	Janice Mackenthun	General Gov't	Wages from Election Training and Shift Worked	\$85.00	9/8/2020
20262	Julie Weckman	General Gov't	Wages from Election Training and Shift Worked	\$95.00	9/8/2020
20263	League of MN Cities	General Gov't	Annual Membership Dues	\$715.00	9/8/2020
20264	Menards	Divided	Dish Soap, 3v Batteries, Water Softner Pellets, Grass Sta	\$94.58	9/8/2020
20265	Minnesota Pump Works	Sewer	Grinder Pump Station Repairs, Lift Station Pump Replac	\$11,605.84	9/8/2020
20266	MN Mayors Association	General Gov't	Annual Membership Dues	\$30.00	9/8/2020
20267	MNSPECT	Public Safety	Building Permit Reviews, Inspections	\$260.71	9/8/2020
20268	MES	Public Safety	AED Replacement Battery, Calibration Gas for Gas Moni	\$352.57	9/8/2020
20269	Perry Schroeder	General Gov't	Wages from Election Training and Shift Worked	\$95.00	9/8/2020
20270	S.E.H.	PW/Water	2020 Mill & Overlay Project, Water Tower Construction	\$6,374.55	9/8/2020
20271	W.W.O.T.A.	Water/Sewer	Water/Wastewater Training & Assistance for August 202	\$675.00	9/8/2020
20272	Water Conservation Service, Inc.	Water	Locate Water Leak on Park Avenue in front of Carwash	\$522.00	9/8/2020
20273	Wm. Mueller & Sons	Divided	Fuel for Mowers and City Vehicle, Class 5 Gravel	\$690.70	9/8/2020
20274	Xcel Energy Inc.	Divided	Electricity/Natural Gas Services	\$774.96	9/8/2020
20275	Bolton & Menk, Inc.	General Gov't	Professional Fees for Project T61.117575 from July 11 -	\$440.00	9/22/2020
20276	Canon Financial Services, Inc.	General Gov't	Canon Copier Government Contract for September	\$33.13	9/22/2020
20277	Cintas	Hall	Cleaning Supplies	\$69.52	9/22/2020
20278	Coordinated Business Systems	General Gov't	Intermedia Services and Equipment	\$61.75	9/22/2020
20279	Ehlers & Associates	General Gov't	2020 Continuing Disclosure Reporting	\$750.00	9/22/2020
20280	EPA Audio & Visual, Inc.	Community Center	6 Microphones with Stands and Cords, 1 Main Speaker	\$2,107.49	9/22/2020
20281	League of MN Cities Ins. Trust	General Gov't	Municipality Property & Casualty Ins. for 7-15-20 to 7-15-	\$20,103.00	9/22/2020
20282	Loffler Companies, Inc.	General Gov't	August Copies	\$173.17	9/22/2020
20283	Melchert Hubert & Sjodin PLLP	General Gov't	Correspondence Regarding 340 Railroad Street Code Co	\$744.80	9/22/2020
20284	Mini Biff Inc.	Park & Rec.	Handicap Mini Biff Rental, Damage Waiver & Winterizatio	\$139.74	9/22/2020
20285	MN BCA	Public Sfety (FD)	Background Check for FD Applicant John Egan	\$15.00	9/22/2020
20286	Plunkett's Pest Control	General Gov't	Pest Control (9/14/2020)	\$152.97	9/22/2020
20287	S.E.H. Inc.	Water	Water Tower Construction & Expense Reimbursement	\$2,423.21	9/22/2020
20288	Tom Diethelm Builders	Water	2 Curb Stops, 1 Adapter, 1 Adapter "T", 2 Stationary Rod	\$623.24	9/22/2020
20289	Waste Management	Sanitation	30 Yard Flat Green Yard Waste Container	\$275.90	9/22/2020
20290	Xcel Energy	Divided	Electricity/Natural Gas Services	\$1,172.87	9/22/2020
				\$66,562.38	
			September Claims	\$34,007.45	9/8/2020
			Added September Claims	\$32,554.93	9/22/2020
				\$66,562.38	

**CITY OF HAMBURG, MINNESOTA  
RESOLUTION NUMBER 2020-13**

**RESOLUTION AUTHORIZING COMMUNITY OUTDOOR SPORTING  
EVENTS - SAFETY REQUIREMENTS AMENDED FOR  
SEPTEMBER 26, 2020**

**WHEREAS**, Minnesota Statutes, sections 471.15, 471.16, and 471.17, authorize a City Council to partner with and/or permit another person to use park property for organized non-profit recreational activities;

**WHEREAS**, the Big Rib Jig, being held on September 26, 2020, was canceled as a City sponsored event.

**WHEREAS**, individuals have desired to have independently run and organized non-profit sporting events on September 26, 2020, which are an important attraction for the community, and takes place within the City of Hamburg at Hamburg Bi-Centennial Park;

**WHEREAS**, the State of Minnesota is operating under a state of emergency regarding the Coronavirus of 2019 (COVID-19; coronavirus pandemic), and desires to promote the safe use of public facilities, which at minimum require safe distancing of attendees at 6' and a maximum attendance of 250 people pursuant to State of Minnesota guidelines for outdoor events and entertainment.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF HAMBURG, MINNESOTA:

1. The events desired to be held on September 26, 2020, in Hamburg Bi-Centennial Park are "outdoor events and entertainment" as indicated by Stay Safe MN regulatory guidance published by the State of Minnesota.
2. Organizers who sign a City drafted lease for use of City property are hereby authorized to use that property pursuant to said lease.
3. Lessees are required to follow all federal, state, and local requirements and guidelines related to COVID-19, and responsible for requiring the same compliance from attendees at their events.

**I CERTIFY THAT** the above resolution (Resolution Number 2020-13) was adopted by the City Council of Hamburg, Carver County, Minnesota this 8<sup>th</sup> day of September, 2020.



## **2021 PROSECUTION CONTRACT**

**THIS JOINT POWERS AGREEMENT** is made and entered into between the Carver County Attorney, the Carver County Board of Commissioners, a political subdivision of the State of Minnesota, and the City of Hamburg, a municipal corporation organized under the laws of the State of Minnesota, to provide for prosecution of statutory gross misdemeanor, misdemeanor and petty misdemeanor violations, other than liquor law violations directly involving establishments, organizations or individuals with liquor licenses or permits issued by the City of Hamburg and also to provide for prosecution of municipal traffic and parking ordinance violations.

**WHEREAS**, Minnesota Statutes Section 471.59 authorizes governmental units in the State of Minnesota to enter into agreements by resolution with any other governmental unit to perform on behalf of that unit any service or function which that unit would be authorized to provide for itself; and

**WHEREAS**, Minnesota Statutes Section 484.87, Subdivision 3, provides that statutory gross misdemeanor, misdemeanor, petty misdemeanor violations and municipal ordinance violations in the counties of Anoka, Carver, Dakota, Scott and Washington shall be prosecuted by the attorney of the municipality where the violation is alleged to have occurred and further provides that municipalities may enter into three party agreements with the County Board and the County Attorney to provide for prosecution services for criminal offenses; and

**WHEREAS**, each of the parties hereto desires to enter into this Joint Powers Agreement and has, through the actions of its respective governing bodies, been duly authorized to enter into this Joint Powers Agreement for the purposes hereinafter stated;

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements contained herein, it is hereby agreed by and between the County of Carver, through the Board of Commissioners, the Carver County Attorney, and the City of Hamburg, through its Council, that:

### **1. Enabling Authority.**

Minnesota Statutes Section 471.59 authorizes two or more governmental units to jointly exercise any power common to the contracting parties. Minnesota Statutes Section 484.87, Subdivision 3 authorizes the City of Hamburg to enter into an agreement with the County of Carver and the Office of the Carver County Attorney to provide for prosecution services for criminal offenses.

### **2. Purpose**

Provide for prosecution of statutory gross misdemeanor, misdemeanor and petty misdemeanor violations, other than liquor law violations directly involving establishments, organizations or individuals with liquor licenses or permits issued by the City of Hamburg and also to provide for prosecution of municipal traffic and parking ordinance violations.

**3. Services.**

The Carver County Attorney's Office shall prosecute statutory gross misdemeanor, misdemeanor, petty misdemeanor violations and, any other criminal municipal ordinance violation. The Carver County Attorney shall also prosecute all municipal traffic and parking ordinance violations allegedly occurring within the jurisdiction of the municipality and within Carver County.

**4. Term.**

Prosecution services shall be rendered by the Carver County Attorney's Office commencing January 1, 2021, and extending through December 31, 2021.

**5. Payment for Services.**

In consideration for prosecution services being rendered, the County shall collect one-half (1/2) of all funds allocated pursuant to Minnesota Statute Section 484.90, Subdivision 6(a)(1) (fines that the court administers allocates 100% to the fines to the city or town in which the offense was committed) and one-third (1/3) allocated pursuant to Minnesota Statute Section 484.90, Subdivision 6(a)(2) (fines that the court administers allocates two-thirds to the fines to the city or town in which the offense was committed). An additional surcharge calculated on the percentage of cases and fine revenue in the amount of \$259.42 is to be paid by the City of Hamburg to the Carver County Attorney's Office in four equal installments by April 15, 2021, July 15, 2021, October 15, 2021 and January 15, 2022.

**6. Ordinances.**

The City shall forward current traffic ordinances to the Carver County Attorney's Office and immediately inform the County Attorney of any changes made during the contract period.

**7. Data.**

All data collected, created, received, maintained or disseminated in any form for any purposes by the activities of this Agreement is governed by the Minnesota Data Practices Act, Minnesota Statute Section 13, or the appropriate Rules of Court and shall only be shared pursuant to laws governing that particular data.

**8. Audit.**

Pursuant to Minnesota Statute Section 16C.05, Subdivision 5, the parties agree that the State Auditor or any duly authorized representative at that time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit,



excerpt, and transcribe any books, documents, papers, records, etc. which are pertinent to the accounting practices and procedures related to this Agreement. All such records shall be maintained for a period of six (6) years from the date of termination of this Agreement.

#### **9. Indemnification.**

Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employee may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees, in the execution or performance or failure to adequately perform its obligations pursuant to this Agreement.

It is understood and agreed that liability shall be limited by the provisions of Minnesota Statutes Chapter 466. This Agreement to indemnify and hold harmless does not constitute a waiver by any participant of limitations on liability provided under Minnesota Statutes Section 466.04.

It is further understood that Minnesota 471.59, Subd. 1a applies to this Agreement. To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes Section 471.59, Subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

Each party agrees to promptly notify the other party if it knows or becomes aware of any facts or allegations reasonably giving rise to actual or potential liability, claims, causes of action, judgments, damages, losses, costs or expenses, including attorney's fees, involving or reasonably likely to involve the other party, and arising out of acts or omissions related to this Agreement.

#### **10. Nonwaiver, Severability and Applicable Laws.**

Nothing in this Agreement shall constitute a waiver by the parties of any statute of limitation or exceptions on liability.

If any part of this Agreement is deemed invalid such shall not affect the remainder unless it shall substantially impair the value of the Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid one that most closely approximates the intent of the Agreement.

The laws of the State of Minnesota apply to this Agreement.

**11. Termination.**

This Agreement shall terminate of its own accord without further action taken or notice given by either party at midnight, December 31, 2021.

**12. Merger and Modification.**

It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.

Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement and signed by the parties hereto.

**Space Intentionally Left Blank**

**IN WITNESS WHEREOF**, each of the parties has caused this Agreement to be executed by its appropriate officers and with the consent and approval of its appropriate governing bodies.

**CITY OF HAMBURG**

**IN PRESENCE OF:**

BY: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**COUNTY ATTORNEY**

\_\_\_\_\_  
Mark Metz  
Carver County Attorney

Date: \_\_\_\_\_

**IN PRESENCE OF:**

**COUNTY OF CARVER**

BY: \_\_\_\_\_  
Dave Hemze  
County Administrator

Date: \_\_\_\_\_

## **ELECTION JUDGES FOR 2020**

The following people are scheduled to work the General Election on  
November 3<sup>rd</sup>, 2020:

### **Election Judges Schedule**

#### **6:30 AM to 2:00 PM**

**Diane Hoffman  
Perry Schroeder  
Colleen Johnson  
Maggie Cumiskey  
Audrey Kamps**

#### **1:45 PM to 9:00 PM**

**Barb Droege  
Diane Weckman  
Jan Pulkrabek  
Janice Mackenthun  
Judy Perry**

#### **Head Judges**

**Jeremy Gruenhagen  
Tamara Bracht**

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Hamburg Hunting and Fishing Club Previous Gambling Permit Number: X-35324

Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: PO Box 115

City: Hamburg State: MN Zip: 55339 County: Carver

Name of Chief Executive Officer (CEO): Kelly Douglas Lueck

CEO Daytime Phone: 5074561896 CEO Email: klueck2121@gmail.com  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

- Fraternal       Religious       Veterans       Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division      Secretary of State website, phone numbers:  
60 Empire Drive, Suite 100      [www.sos.state.mn.us](http://www.sos.state.mn.us)  
St. Paul, MN 55103      651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Hamburg Community Hall

Physical Address (do not use P.O. box): 351 Henrietta Avenue

Check one:  
 City: Hamburg Zip: 55339 County: Carver  
 Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): 2-8-2021

Check each type of gambling activity that your organization will conduct:

- Bingo       Paddlewheels       Pull-Tabs       Tipboards       Raffle

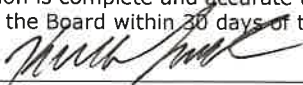
**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

<p style="text-align: center;"><b>CITY APPROVAL for a gambling premises located within city limits</b></p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p><b>The city or county must sign before submitting application to the Gambling Control Board.</b></p> </div>	<p style="text-align: center;"><b>COUNTY APPROVAL for a gambling premises located in a township</b></p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> <p><b>TOWNSHIP (if required by the county)</b> On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p>
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**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 9/9/20

(Signature must be CEO's signature; designee may not sign)

Print Name: Kelly Lueck

<b>REQUIREMENTS</b>	<b>MAIL APPLICATION AND ATTACHMENTS</b>
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**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**  
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**Mail application with:**

\_\_\_\_\_ a copy of your proof of nonprofit status; and

\_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

# CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: September 22, 2020

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: October 9th

October 15th

October 16th

How many **Vacation** hours will be used? 24

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

### City Council Approval

Date of Council Meeting: 9-22-2020

Was vacation request approved? \_\_\_\_\_

- If no, reason request was denied: \_\_\_\_\_

Jeremy Gruenhagen  
Employee Signature

9-22-2020  
Date

\_\_\_\_\_  
City Clerk/Treasurer Date

\_\_\_\_\_  
Mayor Date





Please save your report based on the following example:  
 RochesterCity\_August2020  
 Submit in Excel format to CRAOffice.mmb@state.mn.us seven  
 business days after the end of each reporting period.

Local Government Expenditure Report		10 digit SWIFT Supplier ID # (begins with 0000) Select this link for SWIFT ID list	Date Submitted (Enter in MM/DD/YYYY Format)
Name of Local Government (this will auto populate based on your SWIFT Supplier ID)	HAMBURG CITY	0000194148	9/10/2020
Name and Title of Person Filing Out Form	Jeremy Gruenhagen, City Clerk-Treasurer	DUNS Number (Select this link for more information)	Phone Number (enter 10 digits without spaces or dashes)
Email Address	cityadm@cityofhamburg.mn	134319016	9524673332
<small>Use the drop down in cell D14 to select "Interim" if your agency has any unspent funds and "Final" in the box if all available CRF funds have been spent and this will be your final report. Please submit this report no later than 7 business days after the end of each month to provide the spend status of allotted Coronavirus Relief Funds (CRF), CRDA Number 21.019 awarded by the State of Minnesota.</small>		Amount of CRF Received from the Department of Revenue	Total Spent to Date (this amount will autofill)
<b>Interim</b>		\$ 38,550	\$ 16,834,79
<small>Amount of CRF Remaining (this amount will autofill)</small>		\$ 21,815,21	

The covered period for these expenses is March 1, 2020 through November 15 (cities and towns) /December 1, 2020 (counties).  
 DO NOT USE CRF FUNDS FOR ANY COST INCURRED OUTSIDE THIS COVERED PERIOD.

Coronavirus Relief Fund (CRF) Categories	Total	July, 2020	August, 2020	September, 2020	October, 2020	November, 2020	December, 2020
		FAQs:					
Administrative Expenses	60.00	0.00	30.00	30.00	0.00	0.00	0.00
Budgeted Personnel and Services Diverted to a Substantially Different Use	4700.00	0.00	4700.00	0.00	0.00	0.00	0.00
COVID-19 Testing and Contact Tracing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Economic Support (other than small business, housing, and food assistance)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses Associated with the Issuance of Tax Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facilitating Distance Learning	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Describe expenses (links to expenditure category examples are in the green category boxes to the left)

Treasury Guidance

FAQs:



Housing Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Improve Telework Capabilities of Public Employees	2204.03	0.00	80.45	2123.58	0.00	0.00	0.00	0.00	0.00	0.00
Medical Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nursing Home Assistance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payroll for Public Health and Safety Employees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personal Protective Equipment	4847.31	0.00	4847.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Health Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Small Business Assistance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unemployment Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Workers' Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Items Not Listed Above - to include other eligible expenses that are not captured in the available expenditure categories	5023.45	0.00	5023.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Spent</b>	<b>16834.79</b>	<b>0.00</b>	<b>14681.21</b>	<b>2153.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Cities and Towns**

Enter the Amount of unspent funds distributed to home county  
 Enter the name of the home county  
 Enter the date funds were returned

**Cities and Towns in Hennepin and Ramsey Counties**

Enter the amount of unspent funds granted to hospitals  
 Enter the name(s) of hospital(s) receiving grants of unspent funds

**Counties**

Enter the amount of unspent funds received from cities and towns  
 Enter the amount of unspent funds returned to the State of Minnesota  
 Enter the date unspent funds were returned to the State of Minnesota

Enter the amount distributed to cities and towns with a population under 200

**CRF Fund Spending Confirmations**

Use the dropdown menu to place an "X" in the cell B78 to confirm that your CRF funding request meets federal guidance:  
 (1) as a necessary expenditure to respond to the COVID-19 public health emergency,  
 (2) is not accounted for in the current budget,  
 (3) expenses were incurred during the covered period. See box C18 for explanation, and  
 (4) does not include any ineligible expenses as defined in federal guidance.

	Total	July, 2020	August, 2020	September, 2020	October, 2020	November, 2020	December, 2020
Housing Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Improve Telework Capabilities of Public Employees	2204.03	0.00	80.45	2123.58	0.00	0.00	0.00
Medical Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nursing Home Assistance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payroll for Public Health and Safety Employees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personal Protective Equipment	4847.31	0.00	4847.31	0.00	0.00	0.00	0.00
Public Health Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Small Business Assistance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unemployment Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Workers' Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Items Not Listed Above - to include other eligible expenses that are not captured in the available expenditure categories	5023.45	0.00	5023.45	0.00	0.00	0.00	0.00
<b>Total Spent</b>	<b>16834.79</b>	<b>0.00</b>	<b>14681.21</b>	<b>2153.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**ARES Wish list**

messages

Scott Anderson <chief1@cityofhamburgmn.com>  
: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Wed, Jul 22, 2020 at 9:52 A

Jeremy-

**Here is what we have so far for a wish list of things to spend CARES on:**

Tech Gen 51 Level 3 Turnout Gear \$15,642.00 22 sets @ \$711.00

Gear Extractor/Washer \$6365.00

Gear Dryer \$9895.95

Wash Solution \$126.95

**Total \$32,028.90****What we have spent so far:**

Face Shields \$281.40

Face Masks \$100.00

RR Gloves \$279.98

RR Turnout Gear \$2397.30

**Total \$3058.68**

- \$4,814.98 (Total thru 8-31-20)

**All of these added up:****Total \$35,087.58**

We still have not received an invoice for the boots for Sharon. I would estimate them to be about \$400 on the high end.

--  
Scott Anderson  
Hamburg Fire Chief  
P.O. Box 213  
[181 Broadway Avenue](#)  
[Hamburg, MN 55339](#)  
Cell 612-232-4153  
Station 952-467-3178  
[chief1@cityofhamburgmn.com](mailto:chief1@cityofhamburgmn.com)

Jeremy Gruenhagen &lt;cityadmin@cityofhamburgmn.com&gt;

Wed, Jul 22, 2020 at 10:04 A

: Chris Lund <clund@cityofhamburgmn.com>, Eric Poppler <epoppler@cityofhamburgmn.com>, Jason Buckentin  
buckentin@cityofhamburgmn.com>, Scott Feltmann <sfeltmann@cityofhamburgmn.com>, Tim Tracy <ttracy@cityofhamburgmn.com>

[Quoted text hidden]

6. Personal receive only satellite dish antennas, other personal antenna devices, and amateur radio devices.
- E. District Standards: No building or land in the R- 2 Multiple Family Residential District shall be used except in conformance with the following:
1. Building height: No structure shall exceed three (3) stories or thirty-five (35) feet whichever is less
  2. Minimum lot area:
    - a. Single and double family dwellings: ten-thousand (10,000) square feet per dwelling unit
    - b. Buildings containing three (3) or four (4) dwelling units: twenty-thousand (20,000) square feet per dwelling unit
    - c. Buildings containing five (5) or more dwelling units: thirty-thousand (30,000) square feet plus an added four-thousand (4,000) square feet for each additional unit above six (6).
  3. Minimum lot width: Ninety (90) feet or not less than one-half (1/2) the depth of the lot.
  4. Setbacks: All structures shall maintain the following minimum setbacks, except as modified by sections F and G of this ordinance:
    - a. Front yards abutting right of way of minor arterial or new collector roadways constructed after the date of adoption of this ordinance: fifty (50) feet
    - b. Front yards abutting right of way of local streets: thirty (30) feet
    - c. Interior side yard: fifteen (15) feet
    - d. Corner side yard: twenty (20) feet
    - e. Rear yard: thirty-five (35) feet
  5. All uses shall comply with the provisions of section G – Performance Standards of this ordinance.

**Subdivision 6. B - Downtown Business Mixed Use District**

- A. Purpose: The B - Downtown Business Mixed Use District is established to provide areas for business, and mixed residential and commercial uses as designated in the Comprehensive Plan. The Downtown Business Mixed Use District standards are designed to accommodate retail, commercial and office uses as well as residential uses located above business establishments. This zoning district generally applies to properties within the downtown area along Broadway Avenue and Railroad Street in the central downtown where apartments are located above businesses.
- B. Permitted Principle Uses: Within any B - Downtown Business Mixed Use District no structure or land shall be used except for one (1) or more of the following uses:
1. Retail, office or business service uses that are conducted within an enclosed building.
  2. Residential dwelling units within the same building as a retail, office or business service use.
  3. Hotels and motels, and associated recreational uses for guests, provided a minimum of four hundred square feet per rental unit is provided.
  4. Public and educational buildings and facilities, and religious institutions that may include state licensed day care facilities serving more than six (6) persons; and public or private parks, recreational areas and playgrounds owned by a governmental unit.

5. Restaurants and on-sale liquor establishments within an enclosed building.
  6. Telecommunication facilities that meet the height requirements of this district if freestanding or may be allowed up to seventy five (75) feet in height if located on an existing structure.
- C. Conditional Uses: No structure or land shall be used for the following uses within any B - Downtown Business Mixed Use District except by conditional use permit and in conformance with the standards found in section F, subd. 6 of this ordinance:
1. Accessory structures other than private garages.
  2. Funeral homes and mortuaries.
  3. Outdoor dining areas associated with restaurants and on-sale liquor establishments.
  4. Clubs, museums, historic buildings, and other similar uses designed to accommodate members and visitors.
  5. Hospitals, nursing homes, or retirement homes.
  6. Automobile service stations and other retail uses having service bays and/or gas pump islands.
  7. Uses having a drive-up window.
  8. Storage, repair and servicing related to a permitted use and occupying between thirty (30) percent and no more than fifty (50) percent of the gross floor area of the principal structure.
  9. Telecommunication facilities that exceed seventy-five (75) feet in height.
- D. Permitted Accessory Uses: The following uses shall be permitted accessory uses within any B - Downtown Business Mixed Use Business District:
1. Private garages, off-street parking and loading spaces as regulated by section G of this ordinance.
  2. Storage, repair, manufacturing and servicing related to a permitted use and occupying no more than thirty (30) percent of the gross floor area of the principal structure.
  3. Solar collection and geo-thermal heating and cooling systems used in conjunction with permitted uses.
  4. Signs as regulated by section H of this ordinance.
  5. Personal receive-only satellite dish antennas, other personal antenna devices, and amateur radio devices.
- E. District Standards: No building or land in the B - Downtown Business Mixed Use District shall be used except in conformance with the following:
1. Building height: No structure shall exceed three (3) stories or thirty-five (35) feet, whichever is less.
  2. Minimum lot area: five-thousand (5,000) square feet
  3. Minimum lot width: fifty (50) feet
  4. Setbacks: All principal structures shall maintain the following minimum setbacks
    - a. Front yard: zero (0) feet behind a sidewalk, or twenty (20) feet if no sidewalk exists.
    - b. Interior side yard: five (5) feet, except a twenty (20) foot setback shall be maintained when abutting a residential, public or semi-public use.
    - c. Corner side yard: twenty (20) feet
    - d. Rear yard: five (5) feet, except a twenty (20) foot setback shall be maintained when abutting a residential, public or semi-public use.

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**USS Martha Solar LLC**

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Jason Mielke <jmielke@co.carver.mn.us>  
>: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>  
>: Aaron Stubbs <astubbs@co.carver.mn.us>

Fri, Sep 18, 2020 at 9:31 A

Good morning Jeremy,

Thank you for providing us with the City of Hamburg comments as they pertain to the USS Martha Solar request.

The request has been continued to the October 20, 2020, Carver County Planning Commission meeting per the Young America Twp's request. They are working with the applicant, US Solar, on a road maintenance agreement for Martha Street. This agreement needs to be drafted and agreed to in order for the YA Town Board to formally recommend the use of the road.

Also, all letters/emails which were submitted to county staff after the Planning Commission packets were prepared were submitted to the board members and also entered into the public record the night of the meeting, September 15, 2020. With that being said, a few of the board members had questions based on the city comments and asked staff to reach out to you with the hopes to get a little more clarification.

The first two (2) questions pertain to the location of the Solar Garden (proximity to City Limits) and the impact this will have for future planning/growth/expansion of the City to the South. 1.) "How many new homes have been constructed in the City of Hamburg over the past 5 years, and where has that development activity taken place?" 2.) "Does the City have a Transition Area which identifies the growth areas for the City of Hamburg?"

The third question pertains to the proximity of the Solar Garden to the Judicial Ditch System. If this site is not properly maintained the City is concerned there could be possible contamination to the Judicial Ditch System which would also result in contamination to our rivers. "What type of pollution/contaminates are the concerns?" Is there something specific council members are concerned about?

If any of these questions could be further explained prior to our October 20<sup>th</sup> Planning Commission meeting, I would greatly appreciate it. Also, if you would like to contact me to discuss these questions, please feel free to do so. I can be reached at (952) 361-1817.

Thanks again for providing the city comments.

Best Regards.

**Jason Mielke**

**Land Use Manager**

**CITY OF HAMBURG, MINNESOTA  
RESOLUTION NUMBER 2020-14**

***RESOLUTION APPROVING 2021 PRELIMINARY PROPOSED  
TAX LEVY/BUDGET AND SETTING PUBLIC COMMENT DATE***

**WHEREAS**, Minnesota State Statutes require that all local units of government formally adopt proposed budget and preliminary tax levy by resolution and certify propose levy to the County Auditor on or before September 30, 2020; and

**WHEREAS**, Minnesota State Statutes require that all local units of government (over 500 in population) announce the time and place of the subsequent meetings at which the budget and levy will be discussed and at which public comment will be permitted; and

**WHEREAS**, The Hamburg City Council and City staff have done preliminary analysis of the demands for goods, services and other debt obligations to be provided to the City in 2021 and approved its Preliminary Budget for 2021; and

**NOW THEREFORE, BE IT RESOLVED**, BY THE CITY COUNCIL OF HAMBURG, MINNESOTA, hereby adopts the preliminary proposed tax levy, collectible in 2021, which shall not exceed \$XXX,XXX; and

**BE IT FURTHER RESOLVED** that the City has decided to present the 2021 Budget and Tax Levy to the public for information and to receive public input at the Regular City Council Meeting at 7:00 p.m. on December 8<sup>th</sup>, 2020.

**I CERTIFY THAT** the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 22<sup>nd</sup> day of September, 2020.

\_\_\_\_\_  
Chris Lund, Mayor

***ATTEST:***

\_\_\_\_\_  
Jeremy Gruenhagen, City Clerk-Treasurer



“The City of Hamburg is an Equal Opportunity Employer and Provider.”