



**HAMBURG CITY COUNCIL AGENDA**  
**September 28, 2021**

1. **Call City Council Meeting to Order**
  - **Pledge of Allegiance**
2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
3. **Agenda Review (Added Items) and Adoption**
4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
  - **Approve Payment of Added June Claims List (2,038.65)**
  - **Approve Payment of Added July Claims List (\$35.90)**
  - **Approve Payment of Added August Claims List (\$18,638.10)**
  - **Approve Payment of September Claims List (\$56,118.25)**
  - **Approve Minutes for August 10, 2021**
  - **Approve Temp On-Sale Liquor Licenses for Hamburg Lions Club**
    - **October 28, 2021**
  - **August Delinquent Utility Billing Report**
  - **HFDRA Donation**
  - **MN State Demographic Center – Annexations**
  - **Payable 2022 Tax Base Estimates**
  - **Carver County Attorney’s Office 2022 Increase of 3%**
5. **Zoning Change for Parcel 45.0750132 (154 Jacob Street)**
  - **Builder Representing Resident - Andy Fobear**
  - **Set Public Hearing October 12, 2021**
6. **Hamburg Fire Department**
  - **COVID-19 Pandemic**
  - **iPads**
  - **PERA Retirement Raise**
  - **HFD Officer Wages for 2022**
  - **Medical Liaison Officer Pay**
7. **City Maintenance Update – Greg Schultz**
8. **Old City Business**
  - **Maguire Iron Final Payment with Water Loss Deducted (\$7,557.95)**



***HAMBURG CITY COUNCIL AGENDA***  
***September 28, 2021***

**9. New City Business**

- **2022 Proposed Budget/Tax Levy**
  - **Set Proposed Property Tax Levy/Preliminary Budget for 2022**
  - **Set Public Comment Meeting for Final 2022 Budget**
    - **December 7, 2021**
  - **Approve Resolution Number 2021-06**
- **2022 Proposed Budget Workshop Dates**

**10. City Council Reports**

- **Councilmember Scott Feltmann**
- **Councilmember Eric Poppler**
- **Councilmember Jessica Weber**
- **Councilmember Tim Tracy**
- **Mayor Chris Lund**

**11. Adjourn City Council Meeting**



## 2021 June Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - May 2021	\$3,203.54	6/8/2021
ACH	MN Dept. of Revenue	Divided	May 2021 State Withholding Tax Payment	\$547.00	6/8/2021
ACH	PERA	Divided	PERA Withholding - May 2021	\$829.04	6/8/2021
ACH	PERA	Divided	PERA Withholding - June 2021	\$514.51	6/8/2021
ACH	PERA	Divided	PERA Withholding - June 2021	\$618.11	6/22/2021
ACH	HealthPartners	Divided	Health Insurance for June 2021	\$4,508.15	6/8/2021
ACH	Greg Schultz	Divided	Wages 5-17-21 to 5-30-21	\$1,875.05	6/8/2021
ACH	Mel Sprengeler	Divided	Wages 5-17-21 to 5-30-21	\$249.34	6/8/2021
ACH	Tamara Bracht	Divided	Wages 5-17-21 to 5-30-21	\$865.93	6/8/2021
ACH	Jeremy Gruenhagen	Divided	June Wages	\$2,038.66	6/8/2021
ACH	Google	General Gov't	Email Accounts (13) Administered by Google G Suite	\$156.00	6/8/2021
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for May 2021	\$25.70	6/8/2021
ACH	Greg Schultz	Divided	Wages 5-31-21 to 6-13-21	\$2,482.11	6/22/2021
ACH	Tamara Bracht	Divided	Wages 5-31-21 to 6-13-21	\$758.16	6/22/2021
ACH	Mel Sprengeler	Divided	Wages 5-31-21 to 6-13-21	\$343.55	6/22/2021
ACH	Jeremy Gruenhagen	Divided	June Wages	\$2,038.65	8/10/2021
ACH	Verizon Wireless	General Gov't	City Cell Phone Plan	\$68.26	6/8/2021
Debit Card	ZOOM	General Gov't	Audio/Video Conferencing App	\$16.09	6/8/2021
Debit Card	Amazon	General Gov't	Box of Copy Paper, Kitchen Dish Wand, Cable for Audio Equipment	\$56.55	6/8/2021
Debit Card	Amazon	General Gov't	Rubber Bands, 2 Map Storage Organizers, Letter Size Bankers Filing Boxes	\$103.73	6/22/2021
Debit Card	Amazon	General Gov't	2-12 Packs of Legal Size Medium Duty Storage Filing Boxes with Lids	\$86.68	6/22/2021
Debit Card	USPS	General Gov't	EDDM Postage for June 18, 2021 Newsletter	\$75.07	6/22/2021
20640	Cintas	Hall	Cleaning Supplies	\$81.83	6/8/2021
20641	Coordinated Business Systems	General Gov't	Intermedia Monthly Equipment Base Rate for 4/26/20-5/25/21	\$58.28	6/8/2021
20642	Duane Dworshak	Water	Refund for Final Water Payment Overage	\$6.43	6/8/2021
20643	ECM Publishers Inc.	General Gov't	Publication of Ordinance #165	\$79.38	6/8/2021
20644	Gopher State One	Divided	31 Locate Requests in May	\$41.85	6/8/2021
20645	Greg Schultz	General Gov't	Reimbursement for Over Payment of Cell Phone Plan	\$4.02	6/8/2021
20646	Hoff Barry, P.A.	General Gov't	Pond Deed Recording	\$72.00	6/8/2021
20647	JT Floor Covering Installations	Hall	Final Payment for the East Side Hall Floor Installation	\$10,274.99	6/8/2021
20648	MNSPECT	Public Safety (FD)	Building Permits - Plan Reviews - License Verifications	\$375.28	6/8/2021
20649	MVTL Labs	Sewer	Sewer Pond Water Testing Lab Fees	\$200.50	6/8/2021
20650	Nick Mackenthun	Public Safety (FD)	Reimbursement for "C" Size Batteries for Air Packs	\$59.01	6/8/2021
20651	Scott Feltmann	General Gov't	Reimbursement for Over Payment of Cell Phone Plan	\$10.74	6/8/2021
20652	WCH 2021	Hall	Ad in WCH 2021 Baseball Tournament Guide	\$150.00	6/8/2021
20653	W.W.O.T.A.	Divided	Water/Wastewater Training & Assistance for May 2021	\$444.38	6/8/2021
20654	Wm. Mueller & Sons	Divided	Fuel for City Vehicle, Bobcat, Lawn Mower, 1 Ton of Red Rock	\$312.50	6/8/2021
20655	Xcel Energy	Divided	Electricity / Natural Gas Services	\$896.14	6/8/2021
20656	Bolton and Menk, Inc.	General Gov't	Comp. Plan Update - Professional Services April 17 - May 14, 2021	\$360.00	6/22/2021
20657	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for May	\$33.13	6/22/2021
20658	CarverLink (Carver County)	Hall	27kw Generac Automatic Standby Generator - 7 Year Warranty, 3 Year Mai	\$5,188.70	6/22/2021
20659	CarverLink/MetroNet	Divided	Internet/Phone	\$209.73	6/22/2021
20660	Ehlers Bond Trust Services Corp.	Public Works (Streets)	Interest for General Obligation Improvement Bond, Series 2007A	\$667.50	6/22/2021
20661	Flow Measurement & Control Comp.	Divided	Certification of Wet Well, Well #3, Closed Pipe Pump #2	\$816.00	6/22/2021
20662	Greg Schultz	Park & Rec.	Reimbursement for Non-Ox Gas	\$40.10	6/22/2021
20663	Hawkins Chemical	Water	Chemical for WTP	\$1,127.74	6/22/2021
20664	Melchert-Hubert & Sjodin, PLLP	General Gov't	Legal Fee's: Liquor License, Purchasing Policy, Verizon Plan Review, St. S	\$7,452.35	6/22/2021
20665	Menards	Divided	Paper Towels, 3V Batteries, LED Bulbs, Garbage Liners, Sign Hardware	\$86.78	6/22/2021
20666	Plunkett's Pest Control	General Gov't Bldgs	General Pest Control at City Hall & FD 6-8-21	\$39.37	6/22/2021
20667	Ready Watt Electric	Public Safety	Tornado Siren Firmware Update & Testing	\$344.00	6/22/2021
20668	Xcel Energy, Inc.	Divided	Electricity/Natural Gas - May 2021	\$1,083.89	6/22/2021
20669	Kranz Lawn & Power	Park & Rec.	Weed Whip Parts	\$49.98	6/22/2021
20670	Loffler Companies, Inc.	General Gov't	May Copies	\$113.17	6/22/2021
				\$52,139.65	
			June Claims	\$28,021.15	6/8/2021
			Added June Claims	\$22,079.85	6/22/2021
			Added June Claims	\$2,038.65	9/28/2021
			Total June Claims	\$52,139.65	

### 2021 July Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - June 2021	\$3,292.48	7/13/2021
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - June 2021	\$566.00	7/13/2021
ACH	MN Dept. of Revenue	Divided	Sales & Use Tax for 2nd Qtr 2021	\$31.00	8/10/2021
ACH	PERA	Divided	PERA Withholding - June 2021	\$780.04	7/13/2021
ACH	PERA	Divided	PERA Withholding - July 2021	\$575.57	7/13/2021
ACH	PERA	Divided	PERA Withholding - July 2021	\$415.26	8/10/2021
ACH	HealthPartners	Divided	Health Insurance for July 2021	\$4,508.15	7/13/2021
ACH	Mel Sprengeler	Divided	Wages 6-14-21 to 6-27-21	\$205.02	7/13/2021
ACH	Greg Schultz	Divided	Wages 6-14-21 to 6-27-21	\$2,163.47	7/13/2021
ACH	Tamara Bracht	Divided	Wages 6-14-21 to 6-27-21	\$879.03	7/13/2021
ACH	Jeremy Gruenhagen	Divided	July Wages (Rounds)	\$2,123.97	7/13/2021
ACH	Greg Schultz	Divided	Wages 6-28-21 to 7-11-21	\$1,780.71	8/10/2021
ACH	Tamara Bracht	Divided	Wages 6-28-21 to 7-11-21	\$459.82	8/10/2021
ACH	Mel Sprengeler	Divided	Wages 6-28-21 to 7-11-21	\$182.85	8/10/2021
ACH	Jeremy Gruenhagen	Divided	July Wages (Rounds)	\$2,123.97	8/10/2021
ACH	Verizon Wireless	General Gov't	City Cell Phone Plan	\$83.02	8/10/2021
ACH	Greg Schultz	Divided	Wages 7-12-21 to 7-25-21	\$2,148.39	8/10/2021
ACH	Tamara Bracht	Divided	Wages 7-12-21 to 7-25-21	\$749.50	8/10/2021
ACH	Mel Sprengeler	Divided	Wages 7-12-21 to 7-25-21	\$127.44	8/10/2021
ACH	Google	General Gov't	Email Account Service for July 2021	\$156.00	7/13/2021
ACH	MN Dept. of Labor & Industry	Public Safety (FD)	2nd Quarter 2020 Building Permit Surcharge	\$31.63	7/13/2021
ACH	Kwik Trip	Public Safety (FD)	Fuel	\$65.19	7/13/2021
ACH	ZOOM	General Gov't	Video Conferencing for June	\$16.09	7/13/2021
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for June 2021	\$35.90	9/14/2021
Debit Card	Amazon	General Gov't	Eraseable Pens, 2 Map Storage Holders, 4 Receipt Book	\$150.24	7/13/2021
Debit Card	Hamburg Post Office	Divided	6 Rolls of Postcard Stamps	\$216.00	7/13/2021
Debit Card	USPS	General Gov't	EDDM Mailing for Newsletter on July 9, 2021	\$75.07	7/13/2021
Debit Card	Hamburg Post Office	Divided	1 Roll Forever Stamps	\$55.00	8/10/2021
Debit Card	Hamburg Post Office	Water	Water Sample Postage	\$31.75	8/10/2021
Debit Card	USPS	General Gov't	EDDM Mailing for Newsletter on July 30, 2021	\$75.07	8/10/2021
20671	Abdo, Eick & Meyers LLP	General Gov't	Prep. for State Auditor City Financial Reporting Form	\$4,750.00	7/13/2021
20672	Bolton & Menk, Inc.	General Gov't	Comp. Plan Amendments	\$906.00	7/13/2021
20673	Carver County Attorney's Office	General Gov't	Fines and Surcharges Collected for 2nd Quarter	\$131.52	7/13/2021
20674	Cintas	Hall	Cleaning Supplies	\$81.83	7/13/2021
20675	Clark Mosquito Management, Inc.	Public Safety (FD)	Mosquito Control for 2021 Season	\$1,325.00	7/13/2021
20676	Coordinated Business Systems, Ltd	General Gov't	Intermedia Monthly Equipment Base Rate	\$58.28	7/13/2021
20677	Customized Fire Rescue Training	Public Safety (FD)	4 Training Classes	\$2,100.00	7/13/2021
20678	ECM Publishers, Inc.	General Gov't	Publication of July 13 Public Hearing for Comp. Plan A	\$37.80	7/13/2021
20679	Gopher State One Call	Divided	June Locates (34)	\$45.90	7/13/2021
20680	Greg Schultz	Park & Rec.	TerraBite Trail Shoes	\$55.99	7/13/2021
20681	Hillyard	Hall	4 Gallons of Super Shine-All Cleaner	\$90.48	7/13/2021
20682	Home Solutions	Divided	2 Keys Cut for Park, Toilet Repair Kit for Hall	\$20.67	7/13/2021
20683	Loffler Companies, Inc.	General Gov't	June Copies	\$98.37	7/13/2021
20684	Mini Biff Inc.	Park & Rec.	Portable Restroom Rent and Damage Waiver	\$148.92	7/13/2021
20685	MNSPECT, LLC	Public Safety (FD)	Building Permits, Code Reviews	\$579.60	7/13/2021
20686	MVTL Labs	Sewer	Quarterly Influent Samples	\$61.75	7/13/2021
20687	Per Mar Security Services	Water	Base Alarm Monitoring for WTP 7-24-21 to 10-23-21	\$92.07	7/13/2021
20688	S.E.H. Inc.	Water	Water Tower Construction (Watermain Looping)	\$160.80	7/13/2021
20689	Security Bank & Trust	General Gov't	Public Utility Revenue Bond Series 2019A Interest	\$6,982.50	7/13/2021
20690	Viking Bottling Co.	Hall	Syrup Canisters for Hall	\$337.50	7/13/2021
20691	W.W.O.T.A Inc.	Divided	Water/Wastewater Training & Assistance for June 2021	\$378.75	7/13/2021
20692	Wm. Mueller & Sons, Inc.	Divided	Fuel for City Vehicles & Lawn Mowers	\$280.13	7/13/2021
20693	Xcel Energy	Divided	Electricity / Natural Gas	\$1,154.40	7/13/2021
20694	Dennis Ringdahl	General Gov't	Downpayment for Toolcat	\$1,000.00	8/10/2021
				\$44,981.89	
			July Claims	\$35,682.21	7/13/2021
			Added July Claims	\$9,263.78	8/10/2021
			Added July Claims	\$35.90	9/28/2021
				\$44,981.89	





**2021 September Claims List**

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - August 2021	\$3,130.82	9/28/2021
ACH	MN Dept of Revenue	Divided	August 2021 State Withholding Tax Payment	\$555.00	9/28/2021
ACH	PERA	Divided	PERA Withholding - September 2021		9/28/2021
ACH	HealthPartners	Divided	Health Insurance for September 2021	\$4,508.15	9/28/2021
ACH	Google	General Gov't	Email Accounts (8) by Google G Suite	\$156.00	9/28/2021
ACH	Verizon Wireless	General Gov't	Cell Phones Lines	\$14.24	9/28/2021
ACH	Jeremy Gruenhagen	Divided	September Wages	\$2,087.55	9/28/2021
ACH	Greg Schultz	Divided	Wages 8/23/21 to 9/5/21	\$1,794.03	9/28/2021
ACH	Tamara Bracht	Divided	Wages 8/23/21 to 9/5/21	\$631.86	9/28/2021
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for August 2021	\$30.60	9/28/2021
ACH	Kwik Trip	General Gov't Bldgs	Non-Ox Gas	\$36.02	9/28/2021
ACH	ZOOM	General Gov't	Video Conferencing 9/6/21 - 10/5/21	\$16.09	9/28/2021
Debit Card	US Postal Service	General Gov't	EDDM Newsletter Sept. 3, 2021	\$78.20	9/28/2021
Debit Card	MN Rural Water Association	Divided	2021 Operator Equipment Expo - Sept. 23, 2021	\$150.00	9/28/2021
20748	Bound Tree Medical	Public Safety (FD)	Resuscitation i-Gel Super-set Filter Kits	\$82.00	9/28/2021
20749	CarQuest	Public Safety (FD)	Wiper Blades for 2001 International	\$25.98	9/28/2021
20750	Cintas	Hall	Cleaning Supplies	\$81.83	9/28/2021
20751	Coordinated Business Systems	General Gov't	Intermedia Monthly Equipment Base Rate	\$58.23	9/28/2021
20752	Gopher State One Call	Divided	August Locates (11 Billable Locate Requests)	\$14.85	9/28/2021
20753	Joanne Syring	Water	Refund of Final Water Bill Overpayment	\$108.27	9/28/2021
20754	Kranz Lawn & Power	Park & Rec.	Exmark Mower Belt	\$129.00	9/28/2021
20755	League of MN Cities	General Gov't	Yearly Membership Dues	\$774.00	9/28/2021
20756	Melchert-Hubert & Sjodin PLLP	General Gov't	Litigation Correspondence	\$107.80	9/28/2021
20757	Menards	Divided	Paper Towels, Batteries, Vinegar, Hex Tool, Iron Out	\$48.93	9/28/2021
20758	Metro Air, Inc.	Water	Re-Vented and Installed New Motor in WTP	\$1,450.00	9/28/2021
20759	Mini Biff, Inc.	Park & Rec.	Handicap Mini Biff Rental	\$148.92	9/28/2021
20760	MN Mayors Association	General Gov't	Yearly Membership Dues	\$30.00	9/28/2021
20761	Security Bank & Trust	General Gov't	Pop. Certificate of Indebtedness for 2018 Fire Engine	\$26,904.00	9/28/2021
20762	Viking Bottling Co.	Hall	Pop Canisters	\$208.25	9/28/2021
20763	W.W.O.T.A.	Divided	Water/Wastewater Training & Assistance for August 2021	\$540.00	9/28/2021
20764	Waconia Tree Farms, LLC	General Gov't Bldgs	6 Autumn Blaze Maple and 4 Triumph Elm Trees	\$3,500.00	9/28/2021
20765	Waste Management	Sanitation	30 Yard Flat Green Waste Container	\$296.04	9/28/2021
20766	Wm. Mueller & Sons	Divided	Fuel for Mowers and City Vehicles	\$372.59	9/28/2021
20767	Xcel Energy	Divided	Electricity/Natural Gas Services	\$2,209.01	9/28/2021
20768	Melchert-Hubert & Sjodin PLLP	General Gov't	COVID Policy Inquiry	\$115.50	9/28/2021
20769	Greg Schultz	Divided	Wages 9/06/21 to 9/19/21	\$1,960.36	9/28/2021
20770	Tamara Bracht	Divided	Wages 9/06/21 to 9/19/21	\$743.06	9/28/2021
20771	Mel Sprengeler	Divided	Wages 9/06/21 to 9/19/21	\$182.85	9/28/2021
20772	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for August	\$33.13	9/28/2021
20773	CaverLink	Divided	Telephone/Internet Services for September	\$150.48	9/28/2021
20774	Cintas	Hall	Cleaning Supplies	\$81.83	9/28/2021
20775	Greg Schultz	General Gov't	Mileage Reimbursement for Picking up Trees	\$34.16	9/28/2021
20776	Hawkins Chemical	Water	Chemical for WTP	\$1,925.65	9/28/2021
20777	Home Solutions	General Gov't Bldgs	200' Roll FBG Tape, Digital Scale to Weigh Pop	\$62.98	9/28/2021
20778	Melchert-Hubert & Sjodin PLLP	General Gov't	Baseball Liquor License	\$115.50	9/28/2021
20779	Menards	Divided	Batteries, Dawn Dish Soap, Softner Pellets, Air Freshner	\$93.49	9/28/2021
20780	Plunkett's Pest Control	General Gov't	General Pest Control at CC/FD on Sept. 13, 2021	\$152.97	9/28/2021
20781	S.E.H.	Water	Water Tower Construction (Watermain Looping)	\$21.31	9/28/2021
20782	Taylor VanSloun	Water	Refund of Final Water Bill Overpayment	\$66.22	9/28/2021
20783	Viking Bottling Company	Hall	Syrup Canisters	\$100.50	9/28/2021
			<b>September Claims</b>	<b>\$56,118.25</b>	



**HAMBURG CITY COUNCIL MEETING**  
**AUGUST 10, 2021**

Mayor Lund called the Hamburg City Council meeting to order at 7:00 p.m. Those in attendance were: Councilwoman Jessica Weber, Councilman Eric Poppler, Councilman Scott Feltmann and Councilman Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Fire Chief Steven Siewert, Corrin Bemis with Bolton & Menk, residents John Michels, Kevin Subart & Kris Whitman, and Mike Stuewe.

**Public Comment - none**

**Agenda Review (Added Items) and Adoption**

- New City Business – Tractor Pull

**MOTION: Councilman Tim Tracy moved to approve the Agenda as amended. Seconded by Councilwoman Jessica Weber. Motion was unanimously approved with all Council Member present.**

**Consent Agenda**

- Approve Payment of Added May Claims List (369.82)
- Approve Payment of Added July Claims List (\$9,263.78)
- Approve Payment of August Claims List (\$226,005.86)
- Approve Minutes for July 13, 2021 & July 20, 2021
- Approve Time-Off Request (Jeremy Gruenhagen)
- Approve Temp On-Sale Liquor Licenses for Hamburg Lions Club
  - September 18, 2021 & September 25, 2021
- Approve Liability Coverage Waiver Form (LMCIT)
- July Delinquent Utility Billing Report
- 2021 Small Cities Assistance Amount (\$16,216)
- 2022 Certified LGA (\$84,365)

**MOTION: Councilman Tim Tracy moved to approve the Consent Agenda. Seconded by Councilwoman Jessica Weber. Motion was unanimously approved with all Council Members present.**

**Hamburg Fire Department**

- COVID-19 Pandemic - continuing with in-person training and meetings
- Purchase iPad(s) for HFD – iPad Policy  
FD to purchase 6 ipads and pay for the data plan in 2021.  
Mayor Lund – check with city staff for any League of MN Cities policies, and on setting up the data plan on the City's Verizon account.

**MOTION: Councilman Tim Tracy moved to approve the ipad purchase and data plan pursuant to League of MN Cities policies. Seconded by Councilwoman Jessica Weber. Motion was unanimously approved with all Council Members present.**





**HAMBURG CITY COUNCIL MEETING**  
**AUGUST 10, 2021**

- 2022 Required City Contribution (Statewide Volunteer Firefighter Plan)  
Mayor Lund requested that Chief Siewert reach out to PERA regarding the City contribution amounts. Jeremy to check on the grace period end date.
- HFD Officer Wages for 2022  
Seeking a wage increase due to scheduling officers to cover weekends. Also, officers will be taking an additional 60-80 hours of training which will ultimately increase their responsibilities on the department.
- Grass Rig Replacement  
Should be replaced in the next 3-4 years due to its age.

**Old City Business**

- Building Permit HB-2021-00015 for Kevin Subart (340 Railroad Street)  
City staff will compile and supply Mr. Subart with the names and numbers of HVAC contractors.
- Public Nuisance Violations  
2 of the 3 are in compliance and should be monitored. The 3<sup>rd</sup> was declared a Public Nuisance, will be given 30 days to comply or be sent to prosecution. Mayor Lund directed city staff to address the items in the right-of-way.

**MOTION: Councilman Scott Feltmann moved to declare 320 Sophia Avenue as a Public Nuisance. Seconded by Councilman Eric Poppler. Motion was unanimously approved with all Council Members present.**

- Hamburg Baseball Club - Pave Outfield Driveway  
Mayor Lund - City staff to send the baseball club their portion of the bill.
- National Night Out – August 3, 2021, 5:30pm to 7:30pm  
Mayor Lund – Thank you to everyone who made this event a success. The Lions Club, Stiftungsfest Royalty, Face Painter Amy Lund, Chamber of Commerce, Carver County Sheriff's Department, Hamburg Fire Department, City Staff and Council Members. Looking for any feedback.
- Comprehensive Plan/Rezoning Amendments
  - Approve Resolution Number 2021-05 (Amending Chapter 2 of Hamburg 2040 Comp Plan)

**MOTION: Councilman Tim Tracy moved to approve Resolution 2021-05 as amended. Seconded by Councilman Eric Poppler. Motion was unanimously approved with all Council Members present.**

- 2021 Seal Coating Project (RR Street/Scheele Ave/Parking Lot)  
Completed on July 20<sup>th</sup> and swept up last week. Kohls Sweeping will be restriping the parking lot and we will get an estimate on painting curbs throughout town.



**HAMBURG CITY COUNCIL MEETING**  
**AUGUST 10, 2021**

**New City Business**

- Variance Request for Greg Peterson/Mary Wilson (154 Jacob Street)  
No one showed to represent the project.
- Bobcat Toolcat Purchase (\$30,800)
  - Approve Purchase using City Reserves (Savings Account)

**MOTION: Councilman Scott Feltmann moved to approve the purchase of the Bobcat/Toolcat in the amount of \$30,800 with funds to be transferred from city reserves to the general fund. Seconded by Councilwoman Jessica Weber. Motion was unanimously approved with all Council Members present.**

- Final Payment Request for Water Tower/Water Main Imp. Project
  - Water Loss/Reimbursement (Grouting of Tower)  
Council directed city staff to deduct 60% of the water loss amount from the final water tower payment.
- Estimates for Cameras at Bi-Centennial Park

**MOTION: Councilman Tim Tracy moved to accept the contract from Security & Sound in the amount of \$4,480.00 for security cameras at the park. Seconded by Councilwoman Jessica Weber. Motion was unanimously approved with all Council Members present.**

- 2022 Proposed Budget
  - 2022 Contract for Policing Services  
Mayor Lund will be attending the upcoming Carver County Mayors meeting where policing contracts will be the main topic.
  - 2022 Proposed Budget Workshop Dates
  - September 21, and 28<sup>th</sup>
- Tractor Pull at Bi-Centennial Park  
The date is September 6<sup>th</sup> (Labor Day) Registration starts at 8:30 and pulling begins at 10:00. The FFA will be selling pork burgers and water. HFD will be on hand for emergency services. John Michels will provide city staff with all necessary event permissions and paperwork.



***HAMBURG CITY COUNCIL MEETING  
AUGUST 10, 2021***

**City Council Reports**

- Councilmember Scott Feltmann – some tree trimming needs to be done in town yet
- Councilmember Eric Poppler
- Councilmember Jessica Weber
- Councilmember Tim Tracy – idea to use SHIP monies on an archery range
- Mayor Chris Lund - the baseball Regions tournament wraps up this week and then the State Tournament starts with games at Hawks field August 20-22, 27-29, & Sept. 3<sup>rd</sup>. A city newsletter will go out this week.

**MOTION: Councilman Tim Tracy moved to adjourn the City Council meeting at 8:31 p.m. Seconded by Councilwoman Jessica Weber. Motion was unanimously approved with all Council Members present.**

Submitted on August 17, 2021  
by Deputy Clerk Tamara Bracht

Amended/Approved on \_\_\_\_\_, 2021

\_\_\_\_\_  
Jeremy Gruenhagen  
City Clerk-Treasurer

# AUGUST DELINQUENCY REPORT 2021

Notes		CURRENT BILL				PAYMENTS	UPDATED BALANCE
		Account #	AMOUNT OVER DUE	AUGUST USAGE	ACCOUNT BALANCE		
last payment received on	Contact made via						
9/20/2021	mail 9-8-21	10-00011881-00-6	\$228.34 +	\$196.82 =	\$425.16	\$426.00	(\$0.84)
8/12/2021	mail 9-8-21	10-00017613-00-7	\$177.22 +	\$168.33 =	\$345.55		\$345.55
9/6/2021		10-00011830-00-0	\$125.36 +	\$107.23 =	\$232.59	\$125.36	\$107.23
6/4/2021	POSTED 9-8-21	10-00009420-00-8	\$314.84 +	\$78.10 =	\$392.94		\$392.94
7/13/2021	mail 9-8-21	10-00004611-00-5	\$106.62 +	\$99.15 =	\$205.77		\$205.77
9/28/2021	mail 9-8-21	10-00003636-00-7	\$94.61 +	\$92.35 =	\$186.96	\$186.96	(\$0.00)
7/14/2021	mail 9-8-21	10-00014410-00-3	\$59.75 +	\$82.85 =	\$142.60		\$142.60
9/20/2021	mail 9-8-21	10-00014320-00-9	\$83.14 +	\$102.66 =	\$185.80	\$200.00	(\$14.20)
9/17/2021	mail 9-8-21	10-00012430-00-1	\$111.03 +	\$108.77 =	\$219.80	\$219.80	\$0.00
9/10/2021		10-00016604-00-6	\$233.88 +	\$191.90 =	\$425.78	\$250.00	\$175.78
7/15/2021	mail 9-8-21	10-00007625-00-9	\$214.63 +	\$182.27 =	\$396.90		\$396.90
7/30/2021	mail 9-8-21	10-00009321-00-2	\$102.62 +	\$103.25 =	\$205.87		\$205.87
8/31/2021	mail 9-8-21	10-00006190-01-4	\$176.58 +	\$166.85 =	\$343.43		\$343.43
9/6/2021		10-00011960-00-6	\$122.47 +	\$114.51 =	\$236.98	\$236.98	\$0.00
9/8/2021		10-00007612-00-3	\$162.65 +	\$228.46 =	\$391.11	\$391.11	\$0.00
7/14/2021	mail 9-8-21	10-00005490-00-3	\$324.66 +	\$175.04 =	\$499.70		\$499.70
9/1/2021		10-00011846-00-9	\$163.19 +	\$148.35 =	\$311.54	\$150.00	\$161.54
9/10/2021		10-00003619-00-4	\$40.74 +	\$104.66 =	\$145.40	\$300.00	(\$154.60)
7/30/2021	mail 9-8-21	10-00017616-00-0	\$147.29 +	\$133.90 =	\$281.19		\$281.19
9/6/2021		10-00017621-00-8	\$664.23 +	\$366.81 =	\$1,031.04	\$637.25	\$393.79
7/29/2021		<del>10-00011890-00-8</del>	<del>\$5.21 +</del>	<del>\$117.58 =</del>	<del>\$122.79</del>		<del>\$122.79</del>
9/28/2021	mail 9-8-21	10-00009350-00-0	\$270.71 +	\$215.82 =	\$486.53	\$486.53	\$0.00
9/6/2021		10-00011820-00-7	\$161.62 +	\$148.21 =	\$309.83	\$148.27	\$161.56
4/30/2021	POSTED 9-8-21	10-00009451-00-8	\$332.31 +	\$74.46 =	\$406.77		\$406.77
9/8/2021		10-00002480-01-6	\$164.96 +	\$75.09 =	\$240.05	\$240.05	\$0.00
8/23/2021		<del>10-00015851-00-3</del>	<del>\$157.37 +</del>	<del>\$157.26 =</del>	<del>\$314.63</del>		<del>\$314.63</del>
		TOTALS	\$4,746.03 +	\$3,740.68 =	\$8,486.71	\$3,998.31	\$4,488.40



# LG555 Government Approval or Acknowledgment for Use of Gambling Funds

Keep this completed form attached to the LG100C in your organization's records. You do not need to submit this form to the Gambling Control Board or the Department of Revenue.

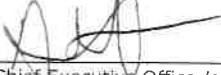
## ORGANIZATION AND EXPENDITURE INFORMATION (attach additional sheets if necessary)

Organization Name: <u>Hamburg Fire Department Relief Association</u>	License Number: <u>02329</u>
Address: <u>181 Broadway</u>	City/State/Zip: <u>Hamburg, MN 55339</u>

1. Amount of proposed lawful purpose expenditure: \$ 4,822.71
2. Check one expenditure category:
  - A. **Contribution to a unit of government**—United States, state of Minnesota, or any of its subdivisions, agencies, or instrumentalities.
  - B. **Wildlife management project or activity** that benefits the public at large, with approval by the Minnesota Department of Natural Resources (DNR).
  - C. **Grooming and maintaining snowmobile or all-terrain vehicle trails** established under Minnesota Statutes, Sections 84.83 and 84.927, including purchase or lease of equipment, with approval by the DNR. All trails must be open to public use.
  - D. **Supplies and materials for safety training and educational programs** coordinated by the DNR, including the Enforcement Division.
  - E. **Citizen monitoring of surface water quality testing** for public waters by individuals or nongovernmental organizations, with Minnesota Pollution Control Agency (MPCA) guidance on monitoring procedures, quality assurance protocols, and data management, providing that data is submitted to the MPCA.
3. Describe the proposed expenditure, including vendors:

Cost of gear for the Fire Department.

- **NO FINANCIAL OR OTHER BENEFIT:** I affirm that the contribution or expenditure does not result in any monetary, economic, financial, or material benefit to our organization, in compliance with Minn. Rule 7861.0320, subp. 17, para. C.
- **FOR DNR-RELATED PROJECTS:** I affirm that when lawful gambling funds are used for grooming and maintaining snowmobile or all-terrain vehicle trails or for any wildlife management project for which reimbursement is received from a unit of government, the reimbursement funds must be deposited in our lawful gambling account and recorded on form LG100C.
- **FOR SURFACE WATER QUALITY TESTING:** I affirm that the MPCA has been consulted in developing the monitoring plan and that the data collected will be submitted to the MPCA. Send form for signature to: Manager, Water Monitoring Section, Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, MN 55155. Website: [www.pca.state.mn.us](http://www.pca.state.mn.us)

 Chief Executive Officer's Signature	<u>9-19-21</u> Date
<u>Nicholas Mackenthun</u> Print Name	<u>952-797-2107</u> Daytime Phone

## GOVERNMENT APPROVAL/ACKNOWLEDGMENT

- Contribution amount: \$ \_\_\_\_\_ . Government use of contribution (check one):
- Wildlife**—DNR approves the wildlife management project or activity.
  - Trails**—DNR approves the grooming/maintaining of snowmobile and/or all-terrain vehicle trails.
  - Safety training**—DNR approves the supplies/materials for DNR safety training and educational programs.
  - Water quality testing**—MPCA approves the surface water quality testing project.
  - Donation to other unit of government** (city, county, state, federal, or any of their subdivisions) provided the funds will not be used for a pension or retirement fund.

Unit of Government: <u>City of Hamburg</u>	Phone: <u>952-467-3232</u>
Address: <u>181 Broadway</u>	City/State/Zip: <u>Hamburg, MN 55339</u>

By signature below, the representative of the unit of government acknowledges and approves the contribution amount for the use as listed above.

Signature <u>Jeremy Gruenhagen</u> Print Name	Date _____ City Clerk/Treasurer Title
---	--

**Questions?** Contact the Minnesota Gambling Control Board at 651-539-1900. This form will be made available in alternative format (i.e. large print, braille) upon request. The information requested on this form will become public information, when requested by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

State Demographic Center  
300 Centennial Office Building  
658 Cedar Street  
St. Paul, MN 55155  
Telephone: 651-201-2474  
TTY: 651-297-4357

**Population of Annexed and Detached Areas**

**State Demographic Center  
300 Centennial Building, 658 Cedar Street  
St. Paul, MN 55155**

Please return this form in the enclosed envelope within 30 days. When the annexed or detached area covers more than one township or city, you will be asked to complete a form for each affected jurisdiction. Please include a description of the boundaries of the annexed or detached area. A map showing the annexed or detached area would also be very helpful. If you have any questions, contact Eric Guthrie at (651)201-2474, [eric.guthrie@state.mn.us](mailto:eric.guthrie@state.mn.us)

City initiating the action HAMBURG CITY  
County CARVER  
Municipal Board docket number OA-1793-1  
Ordinance or resolution number Township Resolution 2021-01/City Resolution 2021-03  
Date of order or approval 3/25/2021  
Township or city affected by the action Young America township  
Estimated area (in acres) 1.00

Whom should we contact if there are any questions?

Name \_\_\_\_\_

Position \_\_\_\_\_

Telephone \_\_\_\_\_

Days and hours to reach you \_\_\_\_\_

**Does the annexed area contain any population or housing? Yes \_\_\_\_\_ No \_\_\_\_\_**

If no, make sure all the information requested above is complete and return in the enclosed envelope. If yes, please fill out the other side. At a minimum, we need to know the number of housing units in the annexed area. Information about the number of occupied housing units and population is optional.

08/30/2021

## Population and Housing Summary

Units Per Structure	Total Housing Units	Occupied Units	Population
1-unit structures			
2-unit structures			
3- or 4-unit structures			
5 or more units			
Mobile homes and trailers			
Special*			
<b>TOTALS</b>			

\*Special housing: Unusual living quarters (such as boats, boxcars or tents). Only counted when occupied by residents (see definition below). Specify type of housing in comments section, below.

Group Quarters	Names of Facilities	Mailing Address
Nursing homes		
College dormitories		
Mental institutions, prisons and jails		
Group homes		
Other group quarters**		

\*\*Other group quarters include military barracks, sororities, fraternities, missions, flophouses, emergency shelters, convents, monasteries, or any group of 10 or more unrelated people sharing a housing unit.

Comments:

### DEFINITIONS

#### Residents

Residents are people who usually sleep in a housing unit in the area in question. People who divide time between more than one home are considered residents where they spend the larger part of the calendar year. People who sleep in one place to be near their work and sleep in another place on the weekends or other nonwork periods are considered residents of the place in which they spend most of their nights during the week. **Under this definition, registered voters are not necessarily residents.** College students and members of the Armed Forces are residents of the place where they spend most of the year.

#### Housing Unit

A housing unit can be a house, an apartment, a mobile home, or sometimes even a single room if it is permanent, separate quarters. A housing unit is occupied if one or more people usually live and sleep there, even if the residents are temporarily absent. A housing unit is vacant even if it is temporarily occupied by people who usually live elsewhere. (If you aren't sure whether something qualifies as a housing unit, please feel free to contact James Hibbs at (651)201-2471, jim.hibbs@state.mn.us)

#### Household

A household is any person or group occupying a housing unit. It may be a single person, a family or a number of unrelated people. In other words, the number of households matches the number of occupied housing units.

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300 Centennial Office Building  
658 Cedar Street  
St. Paul, MN 55155  
Telephone: 651-201-2474  
TTY: 651-297-4357

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City initiating the action HAMBURG CITY

County CARVER

Municipal Board docket number A-8329

Ordinance or resolution number 164

Date of order or approval 4/29/2021

Township or city affected by the action Young America township

Estimated area (in acres) 1.23

Whom should we contact if there are any questions?

Name \_\_\_\_\_

Position \_\_\_\_\_

Telephone \_\_\_\_\_

Days and hours to reach you \_\_\_\_\_

Does the annexed area contain any population or housing? Yes \_\_\_\_\_ No \_\_\_\_\_

If no, make sure all the information requested above is complete and return in the enclosed envelope. If yes, please fill out the other side. At a minimum, we need to know the number of housing units in the annexed area. Information about the number of occupied housing units and population is optional.

08/30/2021



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Special*			
<b>TOTALS</b>			

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#### Household

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**Carver County  
Property Tax Department**

600 4<sup>th</sup> Street E  
Chaska, MN 55318

## Memorandum

**TO:** Carver County City Administrators/Clerks/Treasurers

**FROM:** Property Tax Department

**DATE:** August 16, 2021

**RE:** Payable 2022 Tax Base Estimates

Annually we provide you with tax base information. We hope this information is beneficial when you produce tax impact data for your local elected officials as they determine budgets and set levies for the upcoming year.

Attached you will find an Excel spreadsheet labeled *Estimated Rate Calc Sheet for Cities*. Two of the tabs in this spreadsheet contain *Payable 2022 Tax Capacity Estimates* and *Payable 2021 Final Tax Capacity* for all townships, cities, and school districts in Carver County. (These relate only to Carver County parcels and do not include cross county values – applicable only to Chanhassen).

You will also find tabs for the *Tax Rate Calc Estimator* and an example. When using the *Tax Rate Calc Estimator* you may simply key your information in the yellow highlighted cells and your rate will automatically calculate upon entry. If you have the desire to project the impact of your potential levy increase/decrease, we hope you find this tool valuable.

**Important:**

- **Prior year data has been provided which will allow you to make additional comparisons of tax base trends. We ask that you make thorough year-to-year comparisons of your city's data. Based upon your unique and valuable knowledge of your city, please notify us immediately if you have reason to believe the Pay 2022 estimates provided may not accurately reflect your growth or lack thereof. These can be roughly measured by building permits issued, new plats, exempt status changes, tax increment finance changes, annexations, etc. Please keep in mind that Pay 2022 values are based upon the status of properties as of January 2, 2021.**
- **If your levy and/or rate have changed significantly please make additional comparisons to determine its reasonableness. If we can be of assistance, please contact us.**

In late November we will provide you with tax base information used to calculate dollars reported on the proposed notices. This may be used to assist you in determining the impact of your final budgets and levies.

Thank you for your continued cooperation in the taxation process.



**Carver County**  
**Property Tax Department**  
600 4<sup>th</sup> Street E  
Chaska, MN 55318

## Memorandum

**TO:** Carver County City Administrators/Clerks/Treasurers  
**FROM:** Property Tax Department  
**DATE:** August 16, 2021  
**RE:** Payable 2022 Proposed Levy Certification

Enclosed please find the Payable 2022 Proposed Levy Certification form along with two examples we hope will assist you in the completion of the certification form. **Please note: These examples follow the Department of Revenue recommendation that LGA, if applicable, is applied to reduce your budget amounts in proportion to the total aid received for tax capacity-based tax. State aids may not be used to reduce budgeted amounts, which are market value based.**

**The levy certification form must be completed using dollars only. DO NOT CERTIFY CENTS.**

As you are aware, all governmental subdivisions are required to certify their market value (RMV) based referendum taxes separate from their tax capacity (NET TC) based taxes. Market value-based taxes include the following:

A. Levies for general or special purposes, including bonded debt, approved by the voters at a referendum held on or after May 31, 1991 and before May 1, 1992, if first effective for the taxes payable in year 1993 or a subsequent year and if the referendum was advertised using levy amounts based on market values.

B. Levies for general or special purposes, including bonds, approved by the voters at a referendum held on or after May 1, 1992.

The corresponding budget amounts on the form must be completed per the above information and the examples attached. If you are unsure whether your certification should be market value (RMV) based tax or tax capacity (NET TC), we suggest you contact Bill Sparks (651) 556-6095 at Department of Revenue for clarification.

Estimated tax base information has also been provided to assist you in your budget process. These estimates are calculated prior to updates for any legislative changes effective this year.

Please return the completed City levy certification form and signed Resolution to this office no later than **September 30, 2021**. Levy certification forms for HRA/EDAs are now due by **September 30, 2021**. It is extremely important that levies are certified both timely and accurately to ensure that delays in mailing of proposed notices do not occur. If you have any questions, please contact us at (952) 361-1910.

Your continued cooperation is greatly appreciated!

# ESTIMATED TAX RATE CALCULATION

Please Enter Your City's Information in the Highlighted Cells:

**Levy Information**

\$	-	Tax Capacity Based Levy Amount (after LGA)
\$	-	Market Value Based Levy

**You can find the following information on the Tax Capacity Estimate Sheet Included**

\$	-	FD Distribution Dollars
\$	-	Adjusted Tax Capacity = Tax Capacity - TIF Capt'd TC - FD Contribution TC
\$	-	Ref Market Value

TAX TYPE	CERTIFIED LEVY	CARVER CO FD	LOCAL LEVY	TAXABLE VALUE	TAX RATE
Market Value Based	0	0	0	0	#DIV/0!
Tax Capacity Based	0	0	0	0	#DIV/0!







**CARVER COUNTY ATTORNEY'S OFFICE**  
**MARK METZ COUNTY ATTORNEY**

Tuesday, September 07, 2021

Jeremy Gruenhagen, City Clerk/Treasurer  
 181 Broadway Avenue  
 Hamburg MN 55339

Re: 2022 Prosecution Contract

Dear Mr. Gruenhagen,

For the year 2022, our office will be assessing 3% increase to the total surcharge assessed to cities using us for prosecution services. This increase will be applied to your cities 3-year average of cases (non-felony Adult Criminal). See below for your 2022 rate.

With usage change and 3.0% increase	2021 Contract 3 Yr Avg	2022 Contract 3 Yr Avg	Change +/-	2021 Contract Rate	2022 Contract Rate	Change +/-
<b>Hamburg</b>	0.37%	0.60%	<b>0.23%</b>	\$259.42	\$433.76	<b>\$ 174.34</b>

The formal contract will be sent to your office later this month. If you have any questions or concerns, please contact me.

Thank you for your anticipated cooperation.

Sincerely,

John Rekow  
 Law Office Manager  
 Direct: (952) 361-1404 | Email: jrekow@co.carver.mn.us

# CERTIFICATE OF SURVEY

LOWEHEAD CORNER  
SEC 32 T 115 R 26

~for~ Greg Peterson

~Part of~ **Outlot 8, CITY OF HAMBURG & PT. OF NE1/4-NE1/4, Sec. 32-115-26**  
**Carver County, MN**  
**152 Jacob Street, Hamburg, MN**



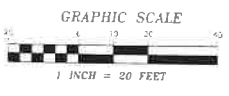
**LEGEND**

- DENOTES CONVENTION POINT FOUND
- DENOTES LOCAL MONUMENT SET
- DENOTES PROPOSED SPOT ELEVATION
- DENOTES EXISTING ELEVATION
- DENOTES DIRECTION OF EMBLACE
- DENOTES SPACING METERS, CROSS STREET SET
- DENOTES SAUTERNAI SPACING MARKER

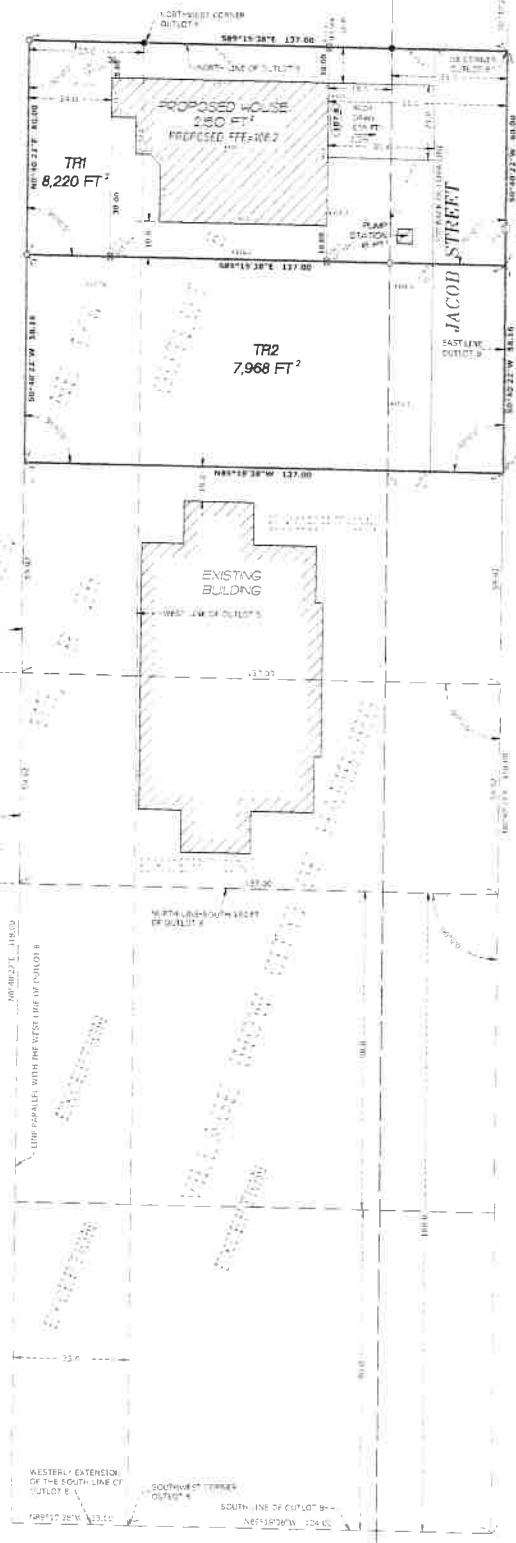
**RELATION TO GRADE**

**PROPOSED ELEVATIONS**

TOP OF WALL AND FEE = T.S.M.  
 GARAGE FLOOR AT FINISH = 8.000'



- 1. BUILDERS TO VERIFY HOUSE DIMENSIONS, CEILING DEPTH AND FOUNDATION DEPTH.
- 2. DRIVEWAYS ARE SHOWN FOR GRAPHIC PURPOSES ONLY. FINAL DRIVEWAY DESIGN AND LOCATION TO BE DETERMINED BY CONTRACTOR.
- 3. FINISHED GRADE ADJACENT TO HOME SHALL BE 0.5 FEET BELOW TOP OF BLOCK EXCEPT AT DRIVEWAY AND PATIO.



## TRACT 1 PROPOSED DESCRIPTION

Part of the Northeast Quarter of the Northeast Quarter of Section 32, Township 115, Range 26, Carver County, Minnesota and part of Outlot 8, VILLAGE (now City) OF HAMBURG, according to the record plat thereof, described as follows:

Commencing at the northeast corner of said Section 32; thence southerly along the east line of said Northeast Quarter of Section 32, a distance of 561.00 feet to the northeast corner of said Outlot 8 and the point of beginning of the tract to be described; thence continuing southerly, along the last described line and along the east line of said Outlot 8, a distance of 60.00 feet; thence westerly perpendicular to the last described line 137.00 feet; thence northerly parallel with said east line 60.00 feet to the intersection of the westerly extension of the north line of said Outlot 8; thence easterly, along the last described line 137.00 feet to the point of beginning.

This tract contains 8,220 square feet and is subject to any and all easements of record.

## TRACT 2 PROPOSED DESCRIPTION

Part of the Northeast Quarter of the Northeast Quarter of Section 32, Township 115, Range 26, Carver County, Minnesota and part of Outlot 8, VILLAGE (now City) OF HAMBURG, according to the record plat thereof, described as follows:

Commencing at the northeast corner of said Section 32; thence southerly along the east line of said Northeast Quarter of Section 32, a distance of 621.00 feet to the point of beginning of the tract to be described; thence continuing southerly, along the last described line and along the east line of said Outlot 8, a distance of 56.16 feet; thence westerly perpendicular to the last described line 137.00 feet; thence northerly parallel with said east line 56.16 feet; thence easterly, perpendicular to said east line 137.00 feet to the point of beginning.

This tract contains 7,968 square feet and is subject to any and all easements of record.

- NOTES**
- 1. THIS SURVEY WAS CONDUCTED BY E. G. RUD & SONS, INC. ON 5/22/2023.
  - 2. BEARINGS AND DISTANCES ARE BASED ON GPS.
  - 3. RECORD NUMBER: 45075514.
  - 4. THIS SURVEY WAS CONDUCTED WITHIN THE BOUNDS OF OUR WORK. ADDITIONAL ADJUSTMENTS, REVISIONS AND/OR CORRECTIONS MAY OCCUR OTHER THAN THOSE SHOWN HEREON.
  - 5. SURVEY WAS PERFORMED BY A LICENSED LAND SURVEYOR OR AN ASSISTANT AS SET FORTH IN THE SURVEY INSTRUMENT.
  - 6. ELEVATIONS SHOWN ARE BELIEVED TO BE CORRECT. SEE THE SURVEY INSTRUMENT FOR THE SURVEY DATA, DATA SHEETS, NOTES AND RECORDS.

**E. G. RUD & SONS, INC.**  
 Professional Land Surveyors  
 990 5th Avenue SE, Suite 2  
 Hutchinson, MN 55350  
 Tel. (320) 587-2025

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

*Kurt D. Nelson*  
 Kurt D. Nelson  
 Date: 5/24/23 License No. 45354

545° 14' 00" 00" S  
 SEC 32 T 115 R 26

DATE	5/24/23	TIME	08:00
BY	KURT D. NELSON	DATE	5/24/23
BY	KURT D. NELSON	DATE	5/24/23
BY	KURT D. NELSON	DATE	5/24/23

4. When any lawful non-conforming use of any structure or land in any district, has been changed to a conforming use, it shall not thereafter be changed to a non-conforming use.
5. A lawful non-conforming use of a structure or land may be changed to a similar non-conforming use or to another non-conforming land use of lesser intensity if it is found to be in the public interest upon review and approval by the City Council. In all instances, the applicant has the burden of proving that the proposed land use is similar or less intense than the exiting nonconforming land use. Once a structure or parcel of land has been placed in a nonconforming use of less intensity, it shall not return to a more intensive non-conforming use.
6. Normal maintenance of a building or other structure containing or related to a lawful non-conforming use is permitted, including necessary nonstructural repairs and incidental alterations which do not extend or intensify the non-conforming use.

Subdivision 3. Lot and Yard Provisions and Exceptions

A. Lot Requirements:

1. A lot of record shall be deemed a buildable lot for single-family residential detached dwellings even though the lot area and/or dimensions are less than those required for the district provided as follows:
  - a. The area of such lot is not less than fifty (50) feet by one hundred (100) feet.
  - b. It fronts on a public street for at least forty (40) feet.
2. No more than one (1) principle building shall be located on a lot, except in the case of Planned Unit Developments as provided for in section E of this ordinance.
3. If two (2) or more lots are in single ownership and if all or parts of the lots do not meet the width and area requirements of this ordinance, the contiguous lots shall be considered to be an undivided parcel for the purpose of this ordinance.

B. Yard and Setback Requirements and Exceptions:

1. No required yard or open space allocated to a structure or parcel of land in compliance with this ordinance shall be used to satisfy yard, other open spaces, or minimum lot area requirements for any other structure or land.
2. On double frontage and corner lots, the required front yard setback shall be provided on both streets.
3. The following shall be exceptions on minimum yard requirements:
  - a. Detached retaining walls that are less than five (5) in height, including staged walls which cumulatively do not exceed five (5) feet in height; patio slabs; public utility and poles; mail boxes; hedges; recreation equipment; and means of access such as sidewalks, driveways, and steps unattached to a structure may occupy any part of a required front, side or rear yard setback.
  - b. Chimneys, flues, belt courses, leaders, sills, pilaster, lintels, cornices, eaves, gutters, and ornamental features may extend into a required yard by a distance not to exceed two (2) feet.
  - c. Yard lights and signs may extend into a required yard by a distance not to exceed three (3) feet.
  - d. Front yard setback exceptions:
    - 1.) The front yard setback in the R-1 Single Family Residential District may be reduced in recognition of development existing prior to the adoption of this ordinance, provided the following conditions are met:

- a.) The property is located within a platted block or subdivided area where there are existing dwellings located on fifty (50) percent or more of the parcels within the block or located between two (2) streets.
- b.) The minimum front yard setback of the property may be reduced to the average of the front yard setbacks of the existing dwellings noted in a.) above, but in no case shall be less than fifteen (15) feet.
- 2.) Balconies may extend into the required front yard by a distance not to exceed a distance of four (4) feet, provided the balcony is seven (7) feet or more above grade at building line.
- 3.) Steps, driveways, stoops and uncovered porches that are located below the second-floor level of the principle building may extend into the required front yard by a distance not to exceed a distance of four (4) feet.
- e. Side yard setback exceptions: Terraces, steps, uncovered porches or stoops that are below the second-floor level of the principle building may extend into the required side yard by a distance not to exceed a distance of four (4) feet.

Subdivision 4. Single Family Detached Residential Dwelling Unit Requirements

- A. All dwellings, including manufactured homes, shall have a depth of at least twenty-two (22) feet for at least fifty (50) percent of their width. All dwellings, including manufactured homes, shall have a width of at least twenty-two (22) feet for at least fifty (50) percent of their depth.
- B. All dwellings shall have a permanent foundation in conformance with the State Building Code.
- C. All dwellings shall be designed to fit the natural topographic contours of the property where it will be located.

Subdivision 5. Height Exceptions

- A. Height limitations established in the A-1 Restricted Agriculture, R-1 Single Family Residential District, and R-2 Multiple Family District may be increased by fifty (50) percent when applied to the following:
  - 1. Personal receive only satellite dish antennas, other personal antenna devices, and amateur radio devices.
  - 2. Spires, steeples and belfries on religious and educational institutions or public uses containing uninhabitable space
  - 3. Chimneys
  - 4. Flag poles
  - 5. Public water towers
  - 6. Wind mills used in conjunction with agricultural uses
  - 7. Telecommunications facilities, except as modified by B. below.
- B. The height of telecommunication facilities in any district are permitted up to 75' feet on existing structures. Telecommunication facilities that exceed 75' on an existing structure or are freestanding shall require a conditional use permit in all zoning districts.

# Statewide Volunteer Firefighter Plan

## MODEL RESOLUTION

CITY OF \_\_\_\_\_

RESOLUTION No. \_\_\_\_\_

### A RESOLUTION OPTING TO INCREASE THE BENEFIT LEVEL FOR FIREFIGHTERS WHO ARE VESTED IN THE STATEWIDE VOLUNTEER FIREFIGHTER PLAN

The City Council of the City of \_\_\_\_\_, Minnesota, does ordain:

- WHEREAS: The City previously authorized the fire department to join the Statewide Volunteer Firefighter Plan administered by the Public Employees Retirement Association (PERA); and
- WHEREAS: The City requested and obtained a cost analysis of increasing the benefit level for firefighters who are vested in the Statewide Volunteer Firefighter Plan from PERA not more than 120 days ago; and
- WHEREAS: The City understands that Minnesota statute allows an increase in benefit levels if the plan is fully funded, but does not have provisions for a decrease in benefit levels; and
- WHEREAS: The City highly values the contributions of City Fire Department members to the safety and well being of our community and wishes to safeguard their pension investments in a prudent manner.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF \_\_\_\_\_, MINNESOTA:**

- 1) The City hereby approves an increase in the benefit level for firefighters who have completed at least 5 years of good time service credit as a member of the Statewide Volunteer Firefighter Plan administered by PERA at the \$\_\_\_\_\_ benefit level per year of service, effective January 1, 20\_\_\_\_; and
- 2) The City Clerk/Administrator and Mayor are hereby authorized to execute all documents necessary to effectuate the intent of this resolution.

The motion for the adoption of the foregoing resolution was proposed by Councilmember \_\_\_\_\_ and was duly seconded by Councilmember \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted by the City Council of the City of \_\_\_\_\_ on \_\_\_\_\_, 20\_\_\_\_.

BY:

\_\_\_\_\_

Mayor

ATTEST:

\_\_\_\_\_

City Clerk or City Administrator



**Public Employees Retirement Association of Minnesota**

60 Empire Drive, Suite 200  
 St. Paul, MN 55103-2088  
 Phone: 651-296-7460 or 1-800-652-9026  
 Website: www.mnpera.org



September 1, 2021

PERA ID  
 5074-00

Governing Body and Fire Chief  
 Hamburg Fire Department

[cityadmin@cityofhamburgmn.com](mailto:cityadmin@cityofhamburgmn.com); [chief1@cityofhamburgmn.com](mailto:chief1@cityofhamburgmn.com)

We received your request for a cost analysis to estimate the cost of increasing the benefit level in the Statewide Volunteer Firefighter Plan administered by PERA. Based on current information, we have developed this spreadsheet and a cost analysis for the benefit levels you requested. The results are shown below.

A. Benefit Level (per year of service):	\$	2,000	\$	2,200	\$	2,300	\$	2,500
B. Projected Present Assets 12/31/2021 [Attached]		594,669		594,669		594,669		594,669
C. Accrued Liability 12/31/2021 [Attached]		510,515		550,714		570,733		610,933
D. Surplus/ (Deficit) [B-C]		84,154		43,955		23,936		(16,264)
E. Funding Ratio at 12/31/2021 [B/C]		116%		108%		104%		97%
F. Accrued Liability 12/31/2022[Attached]		557,707		602,334		624,552		669,179
G. Financial Requirement: Increase in Liability [F -C]		47,192		51,619		53,819		58,246
H. Financial Requirement: PERA Fees [\$30/member]		870		870		870		870
I. Financial Requirement: 1/10th of Deficit/(Surplus, if 3rd yr) [D/10]		(8,415)		(4,395)		(2,394)		1,626
J. Financial Requirement: Total [G+H+I]		39,647		48,094		52,295		60,742
K. Reductions to Financial Requirement:								
Projected Fire State Aid [2021 Amount @1.035]		14,251		14,251		14,251		14,251
Investment Earnings [6% on Projected Present Assets]		35,680		35,680		35,680		35,680
<b>L. Estimated Required Contribution [J-K]</b>		<b>None</b>		<b>None</b>		<b>\$ 2,364</b>		<b>\$ 10,811</b>

Please note that these are estimates only. The figures shown above on Line L are estimates of required contributions that would be due on December 31, 2022 and beyond at the given benefit levels.

The estimate calculations were based on member information that was available at the time of preparing the analysis. Please review the membership data and make any corrections to that data. If you return that to me, I will prepare an updated cost estimate for you to review.

If you have any questions, please do not hesitate to contact me by phone (651-201-2666) or by email at [sharyn.north@mnpera.org](mailto:sharyn.north@mnpera.org).

Sincerely,

Sharyn North  
 Principal Accounting Officer, PERA

**PERA Volunteer Firefighter Retirement Plan Cost Analysis--Estimates Only**

Name of Entity: Hamburg Fire Department  
 Calculation Date: 09/01/2021  
 Benefit Increase Date: 01/01/2022

Input:  
 2020 Fire State Aid: 11,349  
 2020 Supplemental State Aid: 2,505  
 Plan Assets: Current 569,037  
 Current YTD Paid Benefits 0  
 Member Data See Below  
 Number of Firefighters: 29  
 Benefit Level: \$2,000

Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (If Deferred)	Ben Level at Separation (If Deferred)	12/31/2021		Increase		Normal Cost (Change in Liability)
						Through 12/31/2021 Accrued Liability	Through 12/31/2021 Years of Service	12/31/2021 \$	12/31/2022 \$	
ANDERSON, SCOTT	Active		10/01/2012			9	\$ 12,503	10	\$ 14,341	\$ 1,838
BUCKENTIN, JUSTIN R	Active		01/01/1999			23	\$ 34,401	24	\$ 37,197	\$ 2,796
BUCKENTIN, STEVEN M	Active		02/01/1989			33	\$ 66,000	34	\$ 68,000	\$ 2,000
EGAN, JOHN P	Active		10/01/2020			1	\$ 1,016	2	\$ 2,093	\$ 1,077
EGGERS, JEFFREY	Active		01/01/1997			25	\$ 48,281	26	\$ 52,000	\$ 3,719
EISCHENS, MATTHEW	Active		09/01/2016			5	\$ 4,961	6	\$ 6,138	\$ 1,178
GLANDER, JOEL	Active		02/05/2001			21	\$ 29,275	22	\$ 31,763	\$ 2,488
HALL, REMIE	Active		12/01/2018			2	\$ 1,623	3	\$ 2,509	\$ 885
HANSON, JAYSEN	Active		01/01/2014			8	\$ 10,768	9	\$ 12,503	\$ 1,734
HARRIS, CODY	Active		12/01/2020			1	\$ 1,088	2	\$ 2,241	\$ 1,153
J AUS, MATTHEW	Active		01/01/2017			5	\$ 4,780	6	\$ 5,915	\$ 1,135
KRANZ, BOBBY	Active		03/27/2001			21	\$ 32,634	22	\$ 35,408	\$ 2,774
KRANZ, BRUCE	Active		02/01/2000			22	\$ 34,193	23	\$ 37,033	\$ 2,840
KUENZEL, RUSSELL	Active		07/02/2015			6	\$ 7,087	7	\$ 8,528	\$ 1,441
MACKENTHUN, JARED	Active		09/01/2005			16	\$ 20,230	17	\$ 22,232	\$ 2,002
MACKENTHUN, NICHOLAS	Active		12/27/2010			11	\$ 11,798	12	\$ 13,294	\$ 1,496
MICHAELS, JOHN	Active		08/01/2016			5	\$ 6,133	6	\$ 7,589	\$ 1,456
PETZ, CHRIS	Active		04/01/2011			11	\$ 16,289	12	\$ 18,354	\$ 2,065
PLANTZ, MARK A	Active		03/01/2019			3	\$ 3,464	4	\$ 4,760	\$ 1,296
PRIM, AARON	Active		08/01/2018			3	\$ 3,464	4	\$ 4,760	\$ 1,296
RADEMACHER, MARTIN	Active		06/01/2010			12	\$ 14,306	13	\$ 16,012	\$ 1,706
SIEWERT, STEVEN T	Active		03/01/2006			16	\$ 18,792	17	\$ 20,652	\$ 1,860
TREBESCH, KIPP	Active		08/01/2014			7	\$ 8,528	8	\$ 10,056	\$ 1,528
VANHAF TEN, ANTHONY	Active		07/02/2015			6	\$ 5,301	7	\$ 6,379	\$ 1,078
WEVERKA, JOE	Active		08/01/2017			4	\$ 4,760	5	\$ 6,133	\$ 1,374
DROEGE, BRENDA L	Deferred		02/05/2001	09/01/2014	1550		\$ 18,881	0	\$ 19,448	\$ 566
GLANDER, ADAM	Deferred		03/01/1995	03/01/2016	1600		\$ 42,296	0	\$ 43,565	\$ 1,269
SCHOENBAUER, ERIC J	Deferred		02/01/1998	02/01/2018	1600		\$ 38,063	0	\$ 39,205	\$ 1,142
SPANDE, JUSTIN	Deferred		12/29/2008	12/31/2018	1600		\$ 9,600	11	\$ 9,600	\$ -

Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (If Deferred)	Ben Level at Separation (If Deferred)	Through 12/31/2021 Years of Service	Through 12/31/2022 Years of Service	Accrued Liability	Accrued Liability	Normal Cost (Change in Liability)
								\$ 510,515	\$ 557,707	\$ 47,192

PERA Volunteer Firefighter Retirement Plan Cost Analysis--Estimates Only

Name of Entity: Hamburg Fire Department  
 Calculation Date: 09/01/2021  
 Benefit Increase Date: 01/01/2022

Benefit Level:		\$2,200		12/31/2021		Increase		12/31/2022		
Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (If Deferred)	Ben Level at Separation (If Deferred)	Through Years of Service	Accrued Liability	Through Years of Service	Accrued Liability	Normal Cost (Change in Liability)
ANDERSON, SCOTT	Active		10/01/2012			9	\$ 13,755	10	\$ 15,777	\$ 2,022
BUCKENTIN, JUSTIN R	Active		01/01/1999			23	\$ 37,832	24	\$ 40,907	\$ 3,075
BUCKENTIN, STEVEN M	Active		02/01/1989			33	\$ 72,600	34	\$ 74,800	\$ 2,200
EGAN, JOHN P	Active		10/01/2020			1	\$ 1,118	2	\$ 2,303	\$ 1,185
EGGERS, JEFFREY	Active		01/01/1997			25	\$ 53,109	26	\$ 57,200	\$ 4,091
EISCHENS, MATTHEW	Active		09/01/2016			5	\$ 5,457	6	\$ 6,752	\$ 1,295
GLANDER, JOEL	Active		02/05/2001			21	\$ 32,194	22	\$ 34,931	\$ 2,737
HALL, REMIE	Active		12/01/2018			2	\$ 1,786	3	\$ 2,760	\$ 974
HANSON, JAYSEN	Active		01/01/2014			8	\$ 11,847	9	\$ 13,755	\$ 1,908
HARRIS, CODY	Active		12/01/2020			1	\$ 1,197	2	\$ 2,466	\$ 1,269
JAU, MATTHEW	Active		01/01/2017			5	\$ 5,259	6	\$ 6,508	\$ 1,249
KRANZ, BOBBY	Active		03/27/2001			21	\$ 35,913	22	\$ 38,966	\$ 3,053
KRANZ, BRUCE	Active		02/01/2000			22	\$ 37,621	23	\$ 40,745	\$ 3,124
KUENZEL, RUSSELL	Active		07/02/2015			6	\$ 7,798	7	\$ 9,384	\$ 1,586
MACKENTHUN, JARED	Active		09/01/2005			16	\$ 22,258	17	\$ 24,461	\$ 2,202
MACKENTHUN, NICHOLAS	Active		12/27/2010			11	\$ 12,980	12	\$ 14,626	\$ 1,646
MICHAELS, JOHN	Active		08/01/2016			5	\$ 6,748	6	\$ 8,349	\$ 1,602
PETZ, CHRIS	Active		04/01/2011			11	\$ 17,921	12	\$ 20,193	\$ 2,272
PLANTZ, MARK A	Active		03/01/2019			3	\$ 3,811	4	\$ 5,236	\$ 1,426
PRIM, AARON	Active		08/01/2018			3	\$ 3,811	4	\$ 5,236	\$ 1,426
RADEMACHER, MARTIN	Active		06/01/2010			12	\$ 15,740	13	\$ 17,617	\$ 1,877
SIEWERT, STEVEN T	Active		03/01/2006			16	\$ 20,666	17	\$ 22,711	\$ 2,045
TREBESCH, KIPP	Active		08/01/2014			7	\$ 9,384	8	\$ 11,065	\$ 1,681
VANHAFTEN, ANTHONY	Active		07/02/2015			6	\$ 5,831	7	\$ 7,017	\$ 1,186
WEVERKA, JOE	Active		08/01/2017			4	\$ 5,236	5	\$ 6,748	\$ 1,511
DROEGE, BRENDA L	Deferred		02/05/2001	09/01/2014	\$ 1,550.00					
GLANDER, ADAM	Deferred		03/01/1995	03/01/2016	\$ 1,600.00					
SCHOENBAUER, ERIC J	Deferred		02/01/1998	02/01/2018	\$ 1,600.00					
SPANDE, JUSTIN	Deferred		12/29/2008	12/31/2018	\$ 1,600.00	10	\$ 9,600	11	\$ 9,600	\$ -
							\$ 550,714		\$ 602,334	\$ 51,619

**PERA Volunteer Firefighter Retirement Plan Cost Analysis--Estimates Only**

Name of Entity: Hamburg Fire Department  
 Calculation Date: 09/01/2021  
 Benefit Increase Date: 01/01/2022

Benefit Level:		\$2,500		12/31/2021		Increase		12/31/2022		
Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (If Deferred)	Ben Level at Separation (If Deferred)	Through Years of Service	12/31/2021 Accrued Liability	Through Years of Service	12/31/2022 Accrued Liability	Normal Cost (Change in Liability)
ANDERSON, SCOTT	Active		10/01/2012		\$ -	9	\$ 15,628	10	\$ 17,926	\$ 2,298
BUCKENTIN, JUSTIN R	Active		01/01/1999		\$ -	23	\$ 43,001	24	\$ 46,496	\$ 3,495
BUCKENTIN, STEVEN M	Active		02/01/1989		\$ -	33	\$ 82,500	34	\$ 85,000	\$ 2,500
EGAN, JOHN P	Active		10/01/2020		\$ -	1	\$ 1,270	2	\$ 2,616	\$ 1,346
EGGERS, JEFFREY	Active		01/01/1997		\$ -	25	\$ 60,351	26	\$ 65,000	\$ 4,649
EISCHENS, MATTHEW	Active		09/01/2016		\$ -	5	\$ 6,201	6	\$ 7,673	\$ 1,472
GLANDER, JOEL	Active		02/05/2001		\$ -	21	\$ 36,593	22	\$ 39,704	\$ 3,111
HALL, REMIE	Active		12/01/2018		\$ -	2	\$ 2,029	3	\$ 3,136	\$ 1,107
HANSON, JAYSEN	Active		01/01/2014		\$ -	8	\$ 13,461	9	\$ 15,628	\$ 2,168
HARRIS, CODY	Active		12/01/2020		\$ -	1	\$ 1,360	2	\$ 2,802	\$ 1,442
J AUS, MATTHEW	Active		01/01/2017		\$ -	5	\$ 5,975	6	\$ 7,394	\$ 1,419
KRANZ, BOBBY	Active		03/27/2001		\$ -	21	\$ 40,793	22	\$ 44,260	\$ 3,468
KRANZ, BRUCE	Active		02/01/2000		\$ -	22	\$ 42,741	23	\$ 46,291	\$ 3,549
KUENZEL, RUSSELL	Active		07/02/2015		\$ -	6	\$ 8,859	7	\$ 10,660	\$ 1,802
MACKENTHUN, JARED	Active		09/01/2005		\$ -	16	\$ 25,287	17	\$ 27,790	\$ 2,502
MACKENTHUN, NICHOLAS	Active		12/27/2010		\$ -	11	\$ 14,747	12	\$ 16,617	\$ 1,870
MICHAELS, JOHN	Active		08/01/2016		\$ -	5	\$ 7,666	6	\$ 9,486	\$ 1,820
PETZ, CHRIS	Active		04/01/2011		\$ -	11	\$ 20,361	12	\$ 22,943	\$ 2,582
PLANTZ, MARK A	Active		03/01/2019		\$ -	3	\$ 4,330	4	\$ 5,949	\$ 1,620
PRIM, AARON	Active		08/01/2018		\$ -	3	\$ 4,330	4	\$ 5,949	\$ 1,620
RADEMACHER, MARTIN	Active		06/01/2010		\$ -	12	\$ 17,882	13	\$ 20,015	\$ 2,133
SIEWERT, STEVEN T	Active		03/01/2006		\$ -	16	\$ 23,490	17	\$ 25,815	\$ 2,324
TREBESCH, KIPP	Active		08/01/2014		\$ -	7	\$ 10,660	8	\$ 12,570	\$ 1,910
VANHAFTEN, ANTHONY	Active		07/02/2015		\$ -	6	\$ 6,627	7	\$ 7,974	\$ 1,348
WEVERKA, JOE	Active		08/01/2017		\$ -	4	\$ 5,949	5	\$ 7,666	\$ 1,717
DROEGE, BRENDA L	Deferred		02/05/2001	09/01/2014	\$ 1,550.00		\$ 18,881	0	\$ 19,448	\$ 566
GLANDER, ADAM	Deferred		03/01/1995	03/01/2016	\$ 1,600.00		\$ 42,296	0	\$ 43,565	\$ 1,269
SCHOENBAUER, ERIC J	Deferred		02/01/1998	02/01/2018	\$ 1,600.00		\$ 38,063	0	\$ 39,205	\$ 1,142
SPANDE, JUSTIN	Deferred		12/29/2008	12/31/2018	\$ 1,600.00	10	\$ 9,600	11	\$ 9,600	\$ -
							\$ 610,933		\$ 669,179	\$ 58,246

**PERA Volunteer Firefighter Retirement Plan Cost Analysis--Estimates Only**

Name of Entity: Hamburg Fire Department  
 Calculation Date: 09/01/2021  
 Benefit Increase Date: 01/01/2022

Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (If Deferred)	Ben Level at Separation (If Deferred)	12/31/2021		12/31/2022		Normal Cost (Change in Liability)
						Through Years of Service	Accrued Liability	Through Years of Service	Accrued Liability	
ANDERSON, SCOTT	Active		10/01/2012			\$	14,376	\$	16,489	\$ 2,114
BUCKENTIN, JUSTIN R	Active		01/01/1999			\$	39,570	\$	42,787	\$ 3,216
BUCKENTIN, STEVEN M	Active		02/01/1989			\$	75,900	\$	78,200	\$ 2,300
EGAN, JOHN P	Active		10/01/2020			\$	1,168	\$	2,406	\$ 1,238
EGGERS, JEFFREY	Active		01/01/1997			\$	55,523	\$	59,800	\$ 4,277
EISCHENS, MATTHEW	Active		09/01/2016			\$	5,705	\$	7,059	\$ 1,354
GLANDER, JOEL	Active		02/05/2001			\$	33,674	\$	36,536	\$ 2,862
HALL, REMIE	Active		12/01/2018			\$	1,866	\$	2,884	\$ 1,018
HANSON, JAYSEN	Active		01/01/2014			\$	12,382	\$	14,376	\$ 1,994
HARRIS, CODY	Active		12/01/2020			\$	1,251	\$	2,577	\$ 1,326
JAUS, MATTHEW	Active		01/01/2017			\$	5,496	\$	6,801	\$ 1,305
KRANZ, BOBBY	Active		03/27/2001			\$	37,513	\$	40,702	\$ 3,189
KRANZ, BRUCE	Active		02/01/2000			\$	39,313	\$	42,578	\$ 3,265
KUENZEL, RUSSELL	Active		07/02/2015			\$	8,147	\$	9,804	\$ 1,657
MACKENTHUN, JARED	Active		09/01/2005			\$	23,259	\$	25,561	\$ 2,302
MACKENTHUN, NICHOLAS	Active		12/27/2010			\$	13,564	\$	15,284	\$ 1,720
MICHAELS, JOHN	Active		08/01/2016			\$	7,052	\$	8,726	\$ 1,674
PETZ, CHRIS	Active		04/01/2011			\$	18,730	\$	21,104	\$ 2,375
PLANTZ, MARK A	Active		03/01/2019			\$	3,983	\$	5,473	\$ 1,490
PRIM, AARON	Active		08/01/2018			\$	3,983	\$	5,473	\$ 1,490
RADEMACHER, MARTIN	Active		06/01/2010			\$	16,448	\$	18,410	\$ 1,962
SIEWERT, STEVEN T	Active		03/01/2006			\$	21,616	\$	23,755	\$ 2,139
TREBESCH, KIPP	Active		08/01/2014			\$	9,804	\$	11,560	\$ 1,756
VANHAFTEN, ANTHONY	Active		07/02/2015			\$	6,096	\$	7,336	\$ 1,240
WEVERKA, JOE	Active		08/01/2017			\$	5,473	\$	7,052	\$ 1,579
DROEGE, BRENDA L	Deferred		02/05/2001	09/01/2014	\$ 1,550.00	\$	18,881	\$	19,448	\$ 566
GLANDER, ADAM	Deferred		03/01/1995	03/01/2016	\$ 1,600.00	\$	42,296	\$	43,565	\$ 1,269
SCHOENBAUER, ERIC J	Deferred		02/01/1998	02/01/2018	\$ 1,600.00	\$	38,063	\$	39,205	\$ 1,142
SPANDE, JUSTIN	Deferred		12/29/2008	12/31/2018	\$ 1,600.00	\$	9,600	\$	9,600	\$ -
						\$	570,733	\$	624,552	\$ 53,819



**Application for Payment (continued)**

Total Contract Amount	<u>\$1,173,000.00</u>	Total Amount Earned	\$ <u>1,185,795.34</u>
Revised Contract Amount	<u>\$1,217,752.07</u>		
Material Suitably Stored on Site, Not Incorporated into Work			
Contract Change Order No. <u>One</u>	<u>(\$40,000.00)</u>	Percent Complete	<u>N/A</u>
Contract Change Order No. <u>Two</u>	<u>\$0.00</u>	Percent Complete	<u>N/A (Wage Rate Modification)</u>
Contract Change Order No. <u>Three</u>	<u>\$35,372.07</u>	Percent Complete	<u>N/A (Included in Total Amount Earned)</u>
Contract Change Order No. <u>Four</u>	<u>\$49,380.00</u>	Percent Complete	<u>N/A (Included in Total Amount Earned)</u>
Less Previous Applications:			
AFP No. 1: <u>\$394,560.48</u>	AFP No. 6: <u>\$253,085.86</u>	GROSS AMOUNT DUE	\$ <u>1,185,795.34</u>
AFP No. 2: <u>\$92,394.93</u>	AFP No. 7: <u>\$63,088.84</u>	LESS _____ % RETAINAGE	\$ <u>0.00</u>
AFP No. 3: <u>\$56,463.32</u>	AFP No. 8: <u>\$35,892.86</u>	AMOUNT DUE TO DATE	\$ <u>1,185,795.34</u>
AFP No. 4: <u>\$177,968.32</u>	AFP No. 9: _____	LESS PREVIOUS APPLICATIONS	\$ <u>1,173,937.39</u>
AFP No. 5: <u>\$100,482.78</u>	AFP No. 10: _____	AMOUNT DUE THIS APPLICATION	\$ <u>11,857.95</u>

**CONTRACTOR'S AFFIDAVIT**

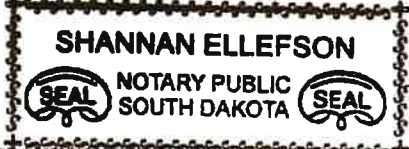
The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, New 75,000 Gallon Elevated Water Storage Tank & Water Main Improvements, Hamburg, Minnesota, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date June 14th, 2021 \_\_\_\_\_  
 \_\_\_\_\_  
 (Contractor)

COUNTY OF MINNEHAHA )  
 STATE OF SOUTH DAKOTA ) SS By Bret Teymer - Project Manager  
 \_\_\_\_\_  
 (Name and Title)

Before me on this 14th day of June, 2021, personally appeared \_\_\_\_\_  
Bret Teymer known to be, who being duly sworn did depose and say that he is the Project Manager (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission expires  
5-18-2027



[Signature]  
 (Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

[Signature] \_\_\_\_\_  
 Short Elliott Hendrickson Inc.  
 By Chad T. Katzenberger, PE (Lic. MN)  
 Date June 11, 2021



**Application for Payment**  
(Unit Price Contract)  
No. Nine (FINAL) - Revised

Eng. Project No.: HAMBU 148674

Location: Hamburg, Minnesota

Contractor	<u>Maguire Iron, Inc.</u>	Contract Date	<u>July 9, 2019</u>
	<u>PO Box 1446</u>		
	<u>Sioux Falls, SD 57101</u>	Contract Amount	<u>\$ 1,173,000.00</u>

Contract for New 75,000 Gallon Elevated Water Storage Tank & Water Main Improvements

Application Date	<u>August 11, 2021</u>	For Period Ending	<u>August 10, 2021</u>
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Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
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**BASE BID**

**WATER MAIN, SITE WORK, AND STREET IMPROVEMENTS**

**Street, Curb and Gutter, Drainage Pipe, Driveways**

2021.501	MOBILIZATION	LUMP SUM	1.0	1.00	\$25,000.00	\$25,000.00
2101.524	CLEARING (16" TREE OR GREATER)	TREE	5.0	21.00	\$500.00	\$10,500.00
2101.524	GRUBBING (16" TREE OR GREATER)	TREE	5.0	21.00	\$500.00	\$10,500.00
2104.503	REMOVE CONCRETE CURB AND GUTTER	LIN FT	124.0	106.00	\$12.00	\$1,272.00
2104.503	SAWING BITUMINOUS PAVEMENT	LIN FT	337.0	384.00 *	\$4.75	\$1,824.00
2104.504	REMOVE BITUMINOUS DRIVEWAY	SQ YD	9.0	6.10	\$20.00	\$122.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	2,403.0	2,529.00 *	\$3.65	\$9,230.85
2105.504	GEOTEXTILE FABRIC, TYPE V	SQ YD	2,853.0	2,367.00	\$2.70	\$6,390.90
2105.507	COMMON EXCAVATION (P) (EV)	CU YD	1,409.0	1,427.30 *	\$19.92	\$28,431.82
2105.507	SUBGRADE EXCAVATION (EV)	CU YD	100.0	156.00	\$19.92	\$3,107.52
2118.509	AGGREGATE SURFACING, CLASS 5 (TEMPORARY)	TON	8.0	0.00	\$45.00	\$0.00
2123.610	INVESTIGATIVE EXPLORATION	HOUR	15.0	0.00	\$325.00	\$0.00
2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	30.0	3.00	\$126.00	\$378.00
2130.523	WATER (FOR DUST CONTROL)	MGAL	15.0	0.00	\$130.00	\$0.00
2130.523	WATER (FOR TURF)	MGAL	210.0	0.00	\$50.00	\$0.00
2211.507	AGGREGATE BASE, CLASS 5 (CV)	CU YD	1,446.0	1,464.30 *	\$44.45	\$65,088.14
2215.504	FULL DEPTH RECLAMATION (P)	SQ YD	340.0	340.00	\$10.00	\$3,400.00
2331.603	JOINT ADHESIVE (MASTIC)	LIN FT	124.0	584.00	\$10.00	\$5,840.00
2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	74.0	152.00	\$10.00	\$1,520.00
2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,C) (SPWEA240C)	TON	390.0	329.50	\$88.00	\$28,996.00
2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B) (SPWEA240B)	TON	2.0	1.00	\$625.00	\$625.00
2360.509	TYPE SP 12.5 NON-WEARING COURSE MIX (2,B) (SPNWB230B)	TON	465.0	431.50	\$84.00	\$36,246.00
2360.509	BITUMINOUS PATCH	TON	31.0	36.50 *	\$165.00	\$6,022.50

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2451.507	AGGREGATE (GRANULAR) BACKFILL (CV)	CU YD	100.0	156.00	\$23.00	\$3,588.00
2531.503	CONCRETE CURB AND GUTTER (HAND FORMED)	LIN FT	124.0	106.00	\$33.00	\$3,498.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	1.00	\$5,000.00	\$5,000.00
2573.503	SEDIMENT CONTROL LOG, TYPE WOOD FIBER	LIN FT	500.0	193.00	\$3.00	\$579.00
2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	6.0	0.00	\$1,100.00	\$0.00
2575.604	TURF RESTORATION	SQ YD	1,320.0	1,813.00	\$1.50	\$2,719.50
2575.607	SELECT TOPSOIL BORROW (LV)	CU YD	149.0	146.60	\$38.00	\$5,570.80
2582.502	PAVEMENT MESSAGE (ACCESSIBILITY MARKING) PAINT, WHITE	SQ FT	4.0	7.00	\$100.00	\$700.00
2582.503	4" SOLID LINE PAINT, WHITE	LIN FT	5,800.0	1,896.00	\$1.00	\$1,896.00
<b>Street, Curb and Gutter, Drainage Pipe, Driveways Subtotal</b>						<b>\$268,046.02</b>
<b>Water Main</b>						
2104.502	REMOVE GATE VALVE	EACH	4.0	7.00 *	\$125.00	\$875.00
2104.502	REMOVE HYDRANT	EACH	2.0	1.00	\$500.00	\$500.00
2104.503	REMOVE WATER MAIN	LIN FT	139.0	137.00 *	\$2.00	\$274.00
2504.601	TEMPORARY WATER	LUMP SUM	1.0	1.00	\$1,250.00	\$1,250.00
2504.602	CONNECT TO EXISTING WATER MAIN	EACH	5.0	9.00 *	\$2,985.00	\$26,865.00
2504.602	HYDRANT (WATEROUS WB67-250)	EACH	4.0	4.00	\$4,580.00	\$18,320.00
2504.602	12" HYDRANT EXTENSIONS	EACH	1.0	0.00	\$850.00	\$0.00
2504.602	TRACER BOX	EACH	4.0	4.00	\$95.00	\$380.00
2504.602	4" GATE VALVE AND BOX	EACH	1.0	1.00	\$1,600.00	\$1,600.00
2504.602	6" GATE VALVE AND BOX	EACH	6.0	5.00	\$1,750.00	\$8,750.00
2504.602	8" GATE VALVE AND BOX	EACH	3.0	7.00 *	\$2,250.00	\$15,750.00
2504.602	10" GATE VALVE AND BOX	EACH	1.0	1.00	\$4,200.00	\$4,200.00
2504.602	1" CORPORATION STOP W/SADDLE	EACH	4.0	5.00	\$650.00	\$3,250.00
2504.602	1" CURB STOP AND BOX	EACH	4.0	5.00	\$700.00	\$3,500.00
2504.602	LOWER OR RAISE WATER MAIN	EACH	1.0	0.00	\$3,700.00	\$0.00
2504.603	1" TYPE K COPPER SERVICE PIPE	LIN FT	111.0	146.00	\$20.00	\$2,920.00
2504.603	6" PVC C-900 DR 18 HYDRANT LEADS W/TRACER WIRE	LIN FT	41.0	47.00	\$61.00	\$2,867.00
2504.603	8" PVC C-900 DR 18 WATER MAIN W/TRACER WIRE	LIN FT	811.0	825.00 *	\$43.00	\$35,475.00
2504.603	10" PVC C-900 DR 18 WATER MAIN W/TRACER WIRE	LIN FT	15.0	10.00	\$64.00	\$640.00
2504.604	4" POLYSTYRENE INSULATION	SQ YD	10.0	3.60	\$21.00	\$75.60
2504.608	WATER MAIN FITTINGS	LBS	1,229.0	1,512.00 *	\$8.50	\$12,852.00
2506.502	CASTING ASSEMBLY FORD TYPE A1H	EACH	1.0	0.00	\$110.00	\$0.00
<b>Water Main Subtotal</b>						<b>\$140,343.60</b>
<b>Sanitary Sewer</b>						
2104.502	SALVAGE CASTING (SANITARY)	EACH	1.0	1.00	\$250.00	\$250.00
2506.502	ADJUST FRAME AND RING	EACH	1.0	1.00	\$1,425.00	\$1,425.00
<b>Sanitary Sewer Subtotal</b>						<b>\$1,675.00</b>
<b>WATER MAIN, SITE WORK, AND STREET IMPROVEMENTS SUBTOTAL</b>						<b>\$410,064.62</b>

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
<b>WELL ABANDONMENT</b>						
33 29 00	ABANDON EXISTING CITY WELL	EACH	1.0	1.00	\$16,000.00	\$16,000.00
	<b>WELL ABANDONMENT SUBTOTAL</b>					<b>\$16,000.00</b>
<b>WATER TOWER</b>						
33 16 20	NEW 75,000 GALLON SINGLE PEDESTAL ELEVATED WATER STORAGE TANK (INCLUDES ENTIRE FACILITY AND COMPONENTS AND ALL MISC ITEMS NOT CALLED FOR IN OTHER UNIT PRICE ITEMS)	LUMP SUM	1.0		\$790,350.72	
	Design Drawings, Insurance and Tank Foundation	L.S.	1.0	1.00	\$50,000.00	\$50,000.00
	Steel Receipt	L.S.	1.0	1.00	\$48,000.00	\$48,000.00
	Shop Fabrication	L.S.	1.0	1.00	\$173,350.72	\$173,350.72
	Steel Delivery	L.S.	1.0	1.00	\$10,000.00	\$10,000.00
	Erection	L.S.	1.0	1.00	\$165,000.00	\$165,000.00
	Painting	L.S.	1.0	1.00	\$95,000.00	\$95,000.00
	Electrical	L.S.	1.0	1.00	\$39,000.00	\$39,000.00
	<b>WATER TOWER SUBTOTAL</b>					<b>\$790,350.72</b>
	<b>TOTAL BASE BID</b>					<b>\$1,216,415.34</b>
* Indicates item includes additional quantity associated with Change Order No. 3						
<b>ALTERNATE 2 - FINAL COMPLETION DATE</b>						
A2	ADD/(DEDUCT) FOR SEPTEMBER 30, 2020 SUBSTANTIAL COMPLETION DATE, (OCTOBER 30, 2020 FINAL COMPLETION)	LUMP SUM	1.0	1.0	(\$80,000.00)	(\$80,000.00)
	<b>TOTAL ALTERNATE 2</b>					<b>(\$80,000.00)</b>
<b>CHANGE ORDER NO. FOUR</b>						
1	WELL SEALING PERMIT AND FILING FEE	EACH	1.0	1.00	\$510.00	\$510.00
2	MOB AND DEMOB OF CRANE AND VAC	EACH	1.0	1.00	\$4,620.00	\$4,620.00
3	CRANE TIME & LABOR	EACH	1.0	1.00	\$9,990.00	\$9,990.00
4	F&I TOOLS TO DRILL TO 700'	HOUR	20.0	20.00	\$414.00	\$8,280.00
5	F&I REMOVE WATER TIGHT DUMPSTER	EACH	1.0	1.00	\$1,260.00	\$1,260.00
6	VIDEO WELL	EACH	1.0	1.00	\$1,680.00	\$1,680.00
7	GAMMA LOG WELL	EACH	1.0	1.00	\$2,160.00	\$2,160.00
8	F&I REMOVE TREMIE PIPE TO 700' FOR SAND/GROUT	EACH	1.0	1.00	\$2,520.00	\$2,520.00
9	NEAT CEMENT GROUT & LABOR	CU YD	20.0	20.00	\$810.00	\$16,200.00
10	IMPORT SAND STONE/PEA ROCK (IF NEEDED)	CU YD	12.0	12.00	\$180.00	\$2,160.00
	<b>TOTAL CHANGE ORDER NO. FOUR</b>					<b>\$49,380.00</b>
<b>Total Amount Earned</b>						<b>\$1,185,795.34</b>





# Water usage for grouting water Tower

— We were averaging about 28,000 gallons a day —

May 24 <sup>th</sup>	Dumped 30,000 gal to empty tower = 30,000
May 25 <sup>th</sup>	Pumped 152,000 gal - 28,000 = 124,000
May 26 <sup>th</sup>	Pumped 192,000 gal - 28,000 = 164,000
May 27 <sup>th</sup>	Pumped 185,000 gal - 28,000 = 157,000
May 28 <sup>th</sup>	Pumped 170,000 gal - 28,000 = 142,000

water through meter - not charged for

Extra gallons used 617,000

for getting the water tower grouted



CITY OF HAMBURG, MINNESOTA  
RESOLUTION NUMBER 2021-06

RESOLUTION APPROVING 2022 PRELIMINARY PROPOSED  
TAX LEVY/BUDGET AND SETTING PUBLIC COMMENT DATE

WHEREAS, Minnesota State Statutes require that all local units of government formally adopt proposed budget and preliminary tax levy by resolution and certify proposed levy to the County Auditor on or before September 30, 2021; and

WHEREAS, Minnesota State Statutes require that all local units of government (over 500 in population) announce the time and place of the subsequent meetings at which the budget and levy will be discussed and at which public comment will be permitted; and

WHEREAS, The Hamburg City Council and City staff have done preliminary analysis of the demands for goods, services and other debt obligations to be provided to the City in 2022 and approved its Preliminary Budget for 2022 ; and

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF HAMBURG, MINNESOTA, hereby adopts the preliminary proposed tax levy, collectible in 2022, which shall not exceed \$XXX,XXX; and

BE IT FURTHER RESOLVED that the City has decided to present the 2022 Budget and Tax Levy to the public for information and to receive public input at the Regular City Council Meeting at 7:00 p.m. on December 7<sup>th</sup>, 2021.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this

28<sup>th</sup> day of September, 2021.

Chris Lund, Mayor

ATTEST:

Tamara Bracht, Deputy City Clerk

